

ONLINE AGENDA INFORMATION

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AGENDA BINDER, INCLUDING AGENDA REPORTS, IS AVAILABLE FOR VIEWING AFTER 4:00 P.M., THE FRIDAY BEFORE THE COUNCIL MEETING, AT THE EL CAJON BRANCH OF THE PUBLIC LIBRARY, 201 E. DOUGLAS AVENUE, PHONE (619) 588-3718.

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FOR A SCHEDULE OF FRIDAY CITY HALL CLOSURES, VISIT WWW.CITYOFELCAJON.US OR CALL THE CITY CLERK'S OFFICE AT (619) 441-1763.

CITY OF EL CAJON

*City Council/Housing Authority/
Successor Agency to the Redevelopment Agency*

AGENDA



May 24, 2016

**Honoring
and celebrating
the people
who make
El Cajon**

***The Valley
of
Opportunity***

Bill Wells
Mayor

Tony Ambrose
Mayor Pro Tem

Star Bales
Councilmember

Gary Kendrick
Councilmember

Bob McClellan
Councilmember

Douglas Williford
City Manager

Morgan Foley
City Attorney

Majed Al-Ghafry
Assistant City Manager

Belinda Hawley
City Clerk



AGENDA



May 24, 2016
3:00 p.m.

The Agenda contains a brief general description of each item to be considered and most items have a *RECOMMENDATION* from Staff or a Commission, which Council will consider when making a final decision.

Copies of written documentation relating to each item of business on the Agenda are on file in the City Clerk's Office and in the Agenda Book next to the podium in the Council Chambers.

PLEASE COMPLETE A "REQUEST TO SPEAK" FORM FOR EACH ITEM PRIOR TO THE COMMENCEMENT OF THE MEETING AND SUBMIT IT TO THE CITY CLERK if you wish to speak about an Item on the Agenda or under Public Comment.

- **CALL TO ORDER:** Mayor Bill Wells
- **ROLL CALL:** City Clerk Belinda Hawley



PLEDGE OF ALLEGIANCE TO FLAG AND MOMENT OF SILENCE

- **POSTINGS:** The City Clerk posted Orders of Adjournment of the May 10, 2016, Meeting and the Agenda of the May 24, 2016, Meeting in accordance to State Law and Council/Authority/Successor Agency to the Redevelopment Agency Policy.
- **PRESENTATIONS:**
 - **RECOGNITION:** ACES Foundation and The Ben Roethlisberger Foundation: The Giving Back Fund – Donations for K9 “Jester”
 - 2016 San Diego County Fair
 - AMGEN Tour of California
 - America on Main Street
- **AGENDA CHANGES:**

*Backup Information Available - Housing Authority and Successor Agency Items are identified.

CONSENT ITEMS: (1.1 – 1.11)

Consent Items are routine matters enacted by one motion according to the RECOMMENDATION listed below. With the concurrence of the City Council, a Council Member or person in attendance may request discussion of a *Consent Item* at this time.

***1.1 MINUTES OF CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY TO THE EL CAJON REDEVELOPMENT AGENCY MEETINGS**

RECOMMENDATION: That the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency approves Minutes of the May 10, 2016 Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

1.2 WARRANTS

RECOMMENDATION: That the City Council approves payment of Warrants as submitted by the Finance Department.

1.3 APPROVAL OF READING BY TITLE AND WAIVER OF READING IN FULL OF ORDINANCES ON AGENDA

RECOMMENDATION: That the City Council approves the reading by title and waive the reading in full of all Ordinances on the Agenda.

***1.4 RESOLUTION: AWARD OF BID NO. 031-16, AS-NEEDED FENCE/GUARDRAIL REPAIR & INSTALLATION (Report: Nahid Razi, Purchasing Agent)**

RECOMMENDATION: That the City Council:

- Finds the protest submitted by Quality Fence Company, Inc. (QFC) to be timely, but without merit;
- Finds the first and third low bidders non-responsive for the reasons set forth in the agenda report; and
- Adopts the next RESOLUTION in order awarding the bid to the lowest responsive, responsible bidder, Alcorn Fence Company dba Atlas Fence Company, in the estimated amount of \$51,539.00 for the first year, with the option to renew for four additional one-year periods.

CONSENT ITEMS: (Continued)

- *1.5 RESOLUTION: AWARD OF RFP No. 032-16, COLLECTION AGENCY SERVICES (Report: Nahid Razi, Purchasing Agent)**

RECOMMENDATION: That the City Council:

- Finds CB Merchant Services non-responsive for the reason set forth in the agenda report; and
- Adopts the next RESOLUTION authorizing the City Manager to enter into a two-year Agreement for Professional Services between the City of El Cajon and Financial Credit Network, Inc. for Collection Agency Services with three (3) one-year renewal options. The estimated first term cost is \$30,000.00.

- *1.6 REQUEST FOR TIME EXTENSION OF TENTATIVE SUBDIVISION MAP (TSM) 653, 619, 623 LINCOLN AVENUE, ENGINEERING JOB NO. 3331 (Report: Yazmin Arellano, Deputy Director of Public Works/ City Engineer)**

RECOMMENDATION: That the City Council grants a one-year time extension for TSM 653, and sets the new expiration date to be May 25, 2017, in accordance with Municipal Code Section 16.12.110.

- *1.7 PURCHASE OF MICROSOFT LICENSE AND SOFTWARE ASSURANCE ENTERPRISE AGREEMENT (Report: Sara Diaz, Information Technology Manager)**

RECOMMENDATION: That the City Council authorizes the City Manager or designee, in accordance with Municipal Code 3.20.010 (C)(5), to execute a purchase agreement with SoftwareOne for a Microsoft License and Software Assurance Enterprise Agreement for a three-year term.

- *1.8 RESOLUTIONS: APPROVAL OF BID SPECIFICATIONS FOR TRAFFIC SIGNAL MAINTENANCE, EMERGENCY REPAIRS AND RELATED CONSTRUCTION SERVICES FOR THE CITIES OF EL CAJON, LA MESA, LEMON GROVE AND SANTEE, BID NO. 002-17 (Report: Yazmin Arellano, City Engineer)**

RECOMMENDATION: That the City Council adopts the next RESOLUTIONS in order, to approve Bid Specifications for Traffic Signal Maintenance, Emergency Repairs and Related Construction Services for the Cities of El Cajon, La Mesa, Lemon Grove and Santee, Bid No. 002-17, and directs a Notice Inviting Sealed Bids to be opened on July 12, 2016.

CONSENT ITEMS: (Continued)

- *1.9 ACCEPTANCE OF JOHNSON AVENUE SEWER RELIEF PROJECT PHASE I, WW3250-1, Bid No. 021-15**
(Report: Dennis Davies, Deputy Director of Public Works)

RECOMMENDATION: That the City Council accepts the Johnson Avenue Sewer Relief Project Phase I (JASRP-I), WW3250-1, Bid Number 021-15 and authorizes the City Clerk to record a Notice of Completion and release the bonds in accordance with the contract terms.

- *1.10 PROCUREMENT OF EVIDENCE REFRIGERATOR**
(Report: Jeff Davis, Chief of Police)

RECOMMENDATION: That the City Council approves the replacement of the Police Department's pass-through evidence refrigerator.

- *1.11 RESOLUTION: AWARD OF BID NO. 030-16, PCC CHANNEL REPAIRS 2016** (Report: Nahid Razi, Purchasing Agent)

RECOMMENDATION: That the City Council adopts the next RESOLUTION in order awarding the bid to the lowest responsive, responsible bidder, New Century Construction, Inc., in the amount of \$224,890.00.

PUBLIC COMMENT:

At this time, any person may address a matter within the jurisdiction of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency that is not on the Agenda. Comments relating to items on today's agenda are to be taken at the time the item is heard. State law prohibits discussion or action on items not on the Agenda; however, Council, Authority and Agency Members may briefly respond to statements or questions. An item may be placed on a future Agenda.

2. WRITTEN COMMUNICATIONS: None

3. PUBLIC HEARINGS:

- *3.1 RESOLUTION: PUBLIC HEARING FOR CONSIDERATION OF A FEE ADJUSTMENT FOR THE TRANSPORTATION UNIFORM MITIGATION FEE PROGRAM**
(Report: Dennis Davies, Deputy Director of Public Works)

RECOMMENDATION: That the City Council

- Opens the Public Hearing and receive testimony
- Closes the Public Hearing; and
- Adopts the next RESOLUTION in order, approving an adjustment to the Regional Transportation Congestion Improvement Program (RTCIP) Fee to the new amount of \$2,357.00 for each newly-constructed residential unit. The new fee amount will take effect on July 1, 2016.

4. ADMINISTRATIVE REPORTS:

- *4.1 RESOLUTION: PROFESSIONAL SERVICES AGREEMENT FOR VIDEO STREAMING AND ARCHIVING SYSTEM**
(Report: Sara Diaz, Information Technology Manager)

RECOMMENDATION: That the City Council adopts the next RESOLUTION, in order, and authorizes the City Manager to enter into a Professional Services Agreement, including any necessary amendments, with Accela, Inc. for video streaming and archiving services.

5. COMMISSION REPORTS: None

6. ACTIVITIES REPORTS OF MAYOR WELLS/COMMENTS

SANDAG (San Diego Association of Governments); SANDAG Public Safety Committee; League of California Cities, San Diego Division; Heartland; Fire Training JPA – Alternate; Indian Gaming Local Community Benefit Committee.

- *6.1 COUNCIL ACTIVITIES REPORT/COMMENTS**

- *6.2 LEGISLATIVE REPORT**

ACTIVITIES REPORTS OF COUNCILMEMBERS

7.

COUNCILMEMBER GARY KENDRICK

Heartland Communications JPA; Heartland Fire Training JPA.

***7.1 COUNCIL ACTIVITIES REPORT/COMMENTS**

8.

MAYOR PRO TEM TONY AMBROSE

SANDAG (San Diego Association of Governments) - Alternate; SANDAG Public Safety Committee – Alternate Chamber of Commerce – Government Affairs; MTS (Metropolitan Transit System Board) - Alternate; East County Economic Development Council; METRO Commission/ Wastewater JPA.

***8.1 COUNCIL ACTIVITIES REPORT/COMMENTS**

9.

COUNCILMEMBER BOB McCLELLAN

MTS (Metropolitan Transit System Board); Harry Griffen Park Joint Steering Committee; Heartland Communications JPA – Alternate.

***9.1 COUNCIL ACTIVITIES REPORT/COMMENTS**

10.

COUNCILMEMBER STAR BALES

East County Economic Development Council - Alternate; METRO Commission/ Wastewater JPA – Alternate; Indian Gaming Local Community Benefit Committee – Alternate.

***10.1 COUNCIL ACTIVITIES REPORT/COMMENTS**

11. JOINT COUNCILMEMBER REPORTS: None

12. GENERAL INFORMATION ITEMS FOR DISCUSSION

13. ORDINANCES: FIRST READING - None

14. ORDINANCES: SECOND READING AND ADOPTION - None

15. CLOSED SESSIONS: None

ADJOURNMENT: The Adjourned Regular Joint Meeting of the El Cajon City Council/El Cajon Housing Authority/Successor Agency to the El Cajon Redevelopment Agency held this 24th day of May 2016, is adjourned to Tuesday, June 14, 2016, at 3:00 p.m.

******* No Evening Meeting *******

GENERAL INFORMATION:

The following item(s) are informational and are not discussed unless the Council/Authority brings the items forward for discussion under Item No. 12 of the agenda.

***A. April 2016 Donations to the El Cajon Animal Shelter:**

Richard & Charlene Berry - \$100.00 (In memory of Matt O'Connor)



Upcoming Events in El Cajon City Council Meeting for May 24, 2016



May 25 - Cajon Classic Cruise Car Show: "Charger Steve's Starz Carz!" The 2016 Season of the Cajon Classic Cruise Car Shows is hosted by the Downtown Business Partners. This weekly event continues every Wednesday night through October 26, from 5:00 p.m. to 8:00 p.m. on East Main Street, between Magnolia Avenue and Claydelle Avenue. For more information, please call (619) 334-3000 or visit www.downtownelcajon.com.

May 26 - The El Cajon Farmers' Market continues every Thursday in Downtown El Cajon, from 3:00 p.m. to 6:00 p.m. at the Prescott Promenade, 201 East Main Street. Enjoy fresh fruit, vegetables, bread, vendors, music and more! Visit www.elcajonfarmersmarket.org for more information.

May 27 - "Dinner & a Concert" at the Prescott Promenade with the "The Mighty Untouchables" playing contemporary music! Enjoy great music and dancing on Friday nights from 6:00 p.m. to 8:00 p.m., May 6 through October 7. The Promenade is located at 201 E. Main Street in Downtown El Cajon. For a complete line-up of concerts, please visit www.downtownelcajon.com.

May 30 - City offices will be closed in observance of Memorial Day.

June 3 and 17 - Alternate Friday closures for El Cajon City offices. Go to www.cityofelcajon.us for a full calendar display of the hours for City offices during 2016.

June 11 - The Rotary Club of El Cajon Evening Gala, from 5:00 p.m. to 8:00 p.m. at the Water Conservation Garden on the campus of Cuyamaca College at 12122 Cuyamaca College Drive W, El Cajon, 92019. Enjoy music by East County Off-Broadway Live, delicious gourmet food, plus live and silent auctions. Tickets are \$100 each. For more information, please call (619) 445-2026 or (619) 992-1676, or visit www.elcajonrotary.org.

June 14 and 28 - El Cajon City Council Meetings are at 3:00 p.m. and 7:00 p.m., as needed. The meetings are held in the Council Chamber at 200 Civic Center Way. For more information, and to view the full agenda online, please visit www.cityofelcajon.us.

June 19 - Happy Father's Day!

June 23 - Ronald McDonald House Charities Annual Red Shoe Day from 6:30 a.m. to 9:30 a.m. Watch for volunteers standing on street corners throughout San Diego County, including El Cajon, holding a large red shoe and collecting donations for Ronald McDonald House. Proceeds go to help support the Ronald McDonald House Charities of San Diego. For more information, please go to www.redshoedaysd.com.

July 4 - Annual 4th of July Picnic & Fireworks at Kennedy Park. This fun annual event starts at 1:00 p.m. with food vendors, kid's activities, live music from 3:00 p.m. to 9:00 p.m., with fireworks at 9:00 p.m. Kennedy Park is located at 1675 E. Madison Avenue. Arrive early for parking to find the best spot for your picnic and to view the fireworks!

Recreation: The Summer Recreation Guide is now available online! See all the wonderful programs offered at www.elcajonrec.org. For more information, please call (619) 441-1516.

**JOINT MEETING OF THE
EL CAJON CITY COUNCIL/HOUSING
AUTHORITY/SUCCESSOR AGENCY
TO THE REDEVELOPMENT AGENCY**



MINUTES

**CITY OF EL CAJON
EL CAJON, CALIFORNIA**

May 10, 2016

A Regular Joint Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the Redevelopment Agency of the City of El Cajon, California held Tuesday, May 10, 2016, was called to order by Mayor/Chair Bill Wells at 3:00 p.m., in the Council Chambers, 200 Civic Center Way, El Cajon, California.

ROLL CALL

Council/Agencymembers present:	Kendrick and McClellan
Council/Agencymembers absent:	Bales
Mayor Pro Tem/Vice Chair present:	Ambrose
Mayor/Chair present:	Wells
Other Officers present:	Hawley, City Clerk/Secretary
	Foley, City Attorney/General Counsel
	Williford, City Manager/Executive Director
	Al-Ghafry, Assistant City Manager

PLEDGE OF ALLEGIANCE TO FLAG led by Mayor Wells and MOMENT OF SILENCE. (The Courts have concluded that sectarian prayer as part of City Council Meetings is not permitted under the Constitution).

POSTINGS: The City Clerk posted Orders of Adjournment of the April 26, 2016, meeting and the Agenda of the May 10, 2016, meeting in accordance with State Law and Council/Authority/Successor Agency to the Redevelopment Agency Policy.

PRESENTATIONS:

- **America on Main Street**
- **America on Main Street Poster Winners**
- **PROCLAMATION: St. Madeleine Sophie's Center – 50th Anniversary**
- **PROCLAMATION: Bike to Work Week, May 16-20, 2016**
- **PROCLAMATION: National Public Works Week, May 15-21, 2016**
- **PROCLAMATION: Building Safety Month, May 2016**

AGENDA CHANGES:

City Manager Williford made a request to pull Item 4.2 from the agenda, to be presented at a future meeting.

MOTION BY McCLELLAN, SECOND BY AMBROSE, to CONTINUE Item 4.2.

MOTION CARRIED BY UNANIMOUS VOTE OF THOSE PRESENT. (Bales – Absent)

CONSENT ITEMS: (1.1 – 1.8)

1.1 MINUTES OF CITY COUNCIL/REDEVELOPMENT AGENCY MEETINGS

Approve Minutes of the April 26, 2016 Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

1.2 WARRANTS

Approve payment of Warrants as submitted by the Finance Department.

1.3 APPROVAL OF READING BY TITLE AND WAIVER OF READING IN FULL OF ORDINANCES ON AGENDA

Approve the reading by title and waive the reading in full of all Ordinances on the Agenda.

CONSENT ITEMS: (Continued)

1.4 FY 2015 STATE HOMELAND SECURITY GRANT – URBAN AREA SECURITY INITIATIVE FUNDING (Report: Rick Sitta, Fire Chief)

- Authorizes the City Manager or designee to accept the FY 2015 State Homeland Security – Urban Area Security Initiative (UASI) Grant funds in the amount of \$13,576.00 and to execute any grant documents and agreements necessary for the receipt and use of these funds; and
- Appropriates the State Homeland Security – Urban Area Security Initiative (UASI) Grant funds in the amount of \$13,576.00.

1.5 2013 REGIONAL REALIGNMENT RESPONSE GROUP GRANT (R3G) – AMENDMENT #4 (Report: Jeff Davis, Chief of Police)

- Authorizes the City Manager or designee to accept the augmented R3G grant, in the total amount of \$93,865.00 and to execute any grant documents and agreements necessary for receipt and use of these funds; and
- Appropriates an additional \$13,000.00 for reimbursement of overtime and fringe benefits.

1.6 COMMUNITY EVENT – 2016 JULY 4TH PICNIC AT KENNEDY PARK (Report: Sara Ramirez, Director of Recreation)

- Approves the sale of merchandise by vendors at Kennedy Park associated with the annual July 4th picnic and fireworks display; and
- Authorizes the City Manager, or designee, to execute the necessary agreements and forms for the annual July 4th fireworks display at Granite Hills High School.

CONSENT ITEMS: (Continued)

PULLED FOR DISCUSSION BY A MEMBER OF THE PUBLIC:

- 1.7 AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT FOR THE RONALD REAGAN COMMUNITY CENTER – WALT CONWELL ARCHITECT, INC. (Report: Majed Al-Ghafry, Assistant City Manager)**

RECOMMENDATION: That the City Council authorizes the City Manager to execute an amendment to increase the contract amount of the existing Professional Services Agreement (PSA) between the City of El Cajon (City) and Walt Conwell Architect, Inc. (Architect).

DISCUSSION

Stephanie Harper stated that she would prefer to spend money on reopening the El Cajon Performing Arts Center instead of renovating the Ronald Reagan Community Center.

- 1.8 JANUARY – MARCH 2016 QUARTERLY TREASURER’S REPORT (Report: Clay Schoen, Director of Finance and Treasurer)**

Receives the Treasurer’s Report for the quarter ending March 31, 2016.

MOTION BY McCLELLAN, SECOND BY AMBROSE, to APPROVE Consent Items 1.1 to 1.8.

MOTION CARRIED BY UNANIMOUS VOTE OF THOSE PRESENT. (Bales – Absent)

PUBLIC COMMENT:

JD Loveland, representing the El Cajon Transitional Living Center, thanked the Council for their continued support and shared a prayer with the audience.

Richard Graydon spoke about some parts of the City littered by citizens. He recommends sending a letter to the citizens to make them responsible for cleaning the area in front of their properties.

2. WRITTEN COMMUNICATIONS: None

3. PUBLIC HEARINGS:

- 3.1 RESOLUTION: PUBLIC HEARING FOR THE ADOPTION OF THE PROPOSED 2016 FIVE (5) YEAR REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (RTIP)**
(Report: Dennis Davies, Deputy Director of Public Works)

RECOMMENDATION: That the City Council:

- Opens the Public Hearing and receives testimony;
- Closes the Public Hearing; and
- Adopts the next RESOLUTION for the adoption of the proposed 2016 Regional Transportation Improvement Program (RTIP).

DISCUSSION

Deputy Director of Public Works, Dennis Davies gave a summary of the Item.

Mayor Wells opened the public hearing.

No one came forward to speak.

MOTION BY WELLS, SECOND BY McCLELLAN, to CLOSE the Public Hearing.

MOTION CARRIED BY UNANIMOUS VOTE OF THOSE PRESENT. (Bales – Absent)

MOTION BY AMBROSE, SECOND BY McCLELLAN, to ADOPT RESOLUTION NO. 038-16, to adopt the proposed 2016 Regional Transportation Improvement Program (RTIP).

MOTION CARRIED BY UNANIMOUS VOTE OF THOSE PRESENT. (Bales – Absent)

PUBLIC HEARINGS: (Continued)

3.2 SUBSTANDARD CONDITIONS AT 771 EL CAJON BLVD. – VILLA SERENA MOTEL (Report: Dan Pavao, Building Official/Fire Marshal)

RECOMMENDATION: That the City Council:

- Opens the public hearing and receives testimony;
- Closes the public hearing;
- Directs staff to file a Release of Notice of Restriction on the property; and,
- Makes a determination on staff time, administrative costs, and civil penalties in this case.

Building Official, Dan Pavao gave a summary of the Item, and provided copies of invoices of improvements made to the property, as submitted by the owner.

Mayor Wells opened the public hearing.

No one came forward to speak.

MOTION BY WELLS, SECOND BY AMBROSE, to CLOSE the Public Hearing.

MOTION CARRIED BY UNANIMOUS VOTE OF THOSE PRESENT. (Bales – Absent)

City Attorney Foley clarified that by not adding the civil penalties to the tax roll, the City would not be able to collect the fees if property is sold before the one-year inspection is performed.

MOTION BY McCLELLAN, SECOND BY KENDRICK, to ASSESS staff time and administrative costs in the amount of \$1,600.53, and hold in abeyance civil penalties in the amount of \$2,800.00, for a one-year period to be released upon the successful completion of a follow up inspection. Civil penalties will not be added to the Tax Roll.

MOTION CARRIED BY UNANIMOUS VOTE OF THOSE PRESENT. (Bales – Absent)

City Attorney Foley requested that a Motion be made to remove the Notice of Restriction from the property, as all violations have been resolved.

MOTION BY McCLELLAN, SECOND BY KENDRICK, to REMOVE the Notice of Restriction filed against the property.

MOTION CARRIED BY UNANIMOUS VOTE OF THOSE PRESENT. (Bales – Absent)

4. ADMINISTRATIVE REPORTS:

**4.1 CITY COUNCIL MEETING SCHEDULE
(Report: Douglas Williford, City Manager)**

RECOMMENDATION: That the City Council considers canceling one mid-summer City Council meeting for summer recess. Staff is recommending Council discuss and consider cancellation of the August 23, 2016 meeting.

DISCUSSION

City Manager Williford gave a summary of the Item.

MOTION BY WELLS, SECOND BY McCLELLAN, to CANCEL the August 23, 2016 meeting.

MOTION CARRIED BY UNANIMOUS VOTE OF THOSE PRESENT. (Bales - Absent)

ITEM CONTINUED TO A FUTURE MEETING, UNDER AGENDA CHANGES:

4.2 PURCHASE OF BODY WORN CAMERAS AND ASSOCIATED EQUIPMENT/SERVICES (Report: Nahid Razi, Purchasing Agent)

RECOMMENDATION: That the City Council authorizes the Purchasing Agent to waive the bidding requirements in accordance with Municipal Code 3.20.010.C.5, and execute a purchase agreement with Taser International, for the purchase of eighty-eight (88) Axon® Body Worn Cameras and associated equipment/services, in the total amount of \$160,587.25.

**4.3 PROPOSED MEMORANDUM OF UNDERSTANDING BETWEEN SAN DIEGO METROPOLITAN TRANSIT SYSTEM (MTS) AND THE CITY OF EL CAJON
(Report: Anthony Shute, Deputy Director of Community Development)**

RECOMMENDATION: That the City Council authorizes the City Manager to execute the Memorandum of Understanding (MOU) with Metropolitan Transit System (MTS) with City contributions in an amount not to exceed \$50,000.00.

ADMINISTRATIVE REPORTS: (Item 4.3 – Continued)

DISCUSSION

City Manager Williford gave a summary of the Item.

Discussion ensued among **Council** and **Staff** concerning the following:

- Parking structure needed at Marshall Avenue;
- Expectation to have work to be completed within 24 months; and
- Improvements needed along Marshall Avenue.

No further comments were offered.

MOTION BY McCLELLAN, SECOND BY AMBROSE, to AUTHORIZE the City Manager to execute the Memorandum of Understanding (MOU) with Metropolitan Transit System (MTS) with City contributions in an amount not to exceed \$50,000.00.

MOTION CARRIED BY UNANIMOUS VOTE OF THOSE PRESENT. (Bales – Absent)

Mayor Wells thanked **City Manager Williford** for his hard work to make this project a reality.

5. COMMISSION REPORTS: None

6. ACTIVITIES REPORTS OF MAYOR WELLS/COMMENTS

SANDAG (San Diego Association of Governments); SANDAG Public Safety Committee – Chair; League of California Cities, San Diego Division; Heartland Fire Training JPA – Alternate; Indian Gaming Local Community Benefit Committee.

6.1 Council Activities Report/Comments

REPORT AS STATED.

6.2 LEGISLATIVE REPORT - No Report

6.3 PROPOSAL TO ADD HOUSING INSPECTOR

RECOMMENDATION: That the City Council direct the City Manager to include one full-time additional housing/building inspector position in the upcoming Fiscal Year 16-17 budget.

ACTIVITIES REPORTS OF MAYOR WELLS/COMMENTS: (Item 6.3 – Continued)

Councilmembers spoke in support of adding a housing inspector in the upcoming Fiscal year.

MOTION BY WELLS, SECOND BY McCLELLAN, to DIRECT the City Manager to include one full-time additional housing/building inspector position in the upcoming Fiscal Year 16-17 budget.

MOTION CARRIED BY UNANIMOUS VOTE OF THOSE PRESENT. (Bales – Absent)

ACTIVITIES REPORTS OF COUNCILMEMBERS

7.

COUNCILMEMBER GARY KENDRICK

Heartland Communications JPA; Heartland Fire Training JPA.

7.1 Council Activities Report/Comments

REPORT AS STATED.

8.

MAYOR PRO TEM TONY AMBROSE

SANDAG – Alternate; SANDAG Public Safety Committee – Alternate; Chamber of Commerce – Government Affairs; MTS (Metropolitan Transit System Board) – Alternate; East County Economic Development Council; METRO Commission/Wastewater JPA.

8.1 Council Activities Report/Comments

REPORT AS STATED.

ACTIVITIES REPORTS OF COUNCILMEMBERS (Continued)

9.

COUNCILMEMBER BOB McCLELLAN

MTS (Metropolitan Transit System Board); Harry Griffen Park Joint Steering Committee; Heartland Communications JPA – Alternate.

9.1 Council Activities Report/Comments

In addition to the submitted report, **Councilmember McClellan** stated he attended services for the late 'Stoney' Stone. He also mentioned a sign he saw on a store window in San Diego encouraging patrons not to give food or money to the local homeless population, and providing a telephone number to receive assistance through a pertinent organization. He asked Staff to do research to implement a similar sign for El Cajon businesses.

10.

COUNCILMEMBER STAR BALES

East County Economic Development Council – Alternate; METRO Commission/Wastewater JPA – Alternate; Indian Gaming Local Community Benefit Committee – Alternate.

10.1 Council Activities Report/Comments

NO REPORT.

11. JOINT COUNCILMEMBER REPORTS: None

12. GENERAL INFORMATION ITEMS FOR DISCUSSION: None

13. ORDINANCES: FIRST READING - None

14. ORDINANCES: SECOND READING AND ADOPTION: None

15. **CLOSED SESSION: None**

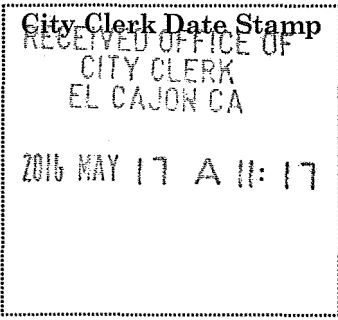
Adjournment: Mayor Wells adjourned the Regular Joint Meeting of the City Council/Housing Authority/Successor Agency to the Redevelopment Agency held this 10th day of May 2016, at 4:10 p.m. to Tuesday, May 24, 2016, at 3:00 p.m.

BELINDA A. HAWLEY, CMC
City Clerk/Secretary

DRAFT

**APPROVAL OF READING BY TITLE AND WAIVER OF READING
OF ORDINANCES ON THIS AGENDA**

The City Council waives the reading of the full text of every ordinance contained in this agenda and approves the reading of the ordinance title only.



City of El Cajon Agenda Report

MEETING: May 24, 2016

ITEM NO: 1.4



TO: Mayor Wells, Mayor Pro Tem Ambrose
Councilmembers Bales, Kendrick, McClellan

FROM: Nahid Razi, Purchasing Agent

SUBJECT: Award of Bid No. 031-16, As-Needed Fence/Guardrail Repair & Installation

RECOMMENDATION: That the City Council:

- 1) Finds the protest submitted by Quality Fence Company, Inc. (QFC) to be timely, but without merit;
- 2) Finds the first and third low bidders non-responsive for the reasons set forth in this agenda report; and
- 3) Adopts the next resolution in order awarding the bid to the lowest responsive, responsible bidder, Alcorn Fence Company dba Atlas Fence Company, in the estimated amount of \$51,539.00 for the first year, with the option to renew for four additional one-year periods.

BACKGROUND: On June 23, 2015, the City Council approved a project to provide as-needed fence and guardrail repair and installation. For evaluation purposes, the hourly rate for the foreman journey person laborer, journey person laborer, and operator were compared based on the estimated annual hours to be charged for each of the three labor classes. The bid also allowed for a 15% markup on materials and parts. The actual costs incurred by the City in the use of this contract will vary depending upon the amount of repairs and installations required.

Fifteen prospective bidders obtained bid packages and three responses were received and opened at 2:00 p.m., April 15, 2016.

Per the bid specifications, "...The Contractor shall maintain a local (San Diego County) office with a competent company representative who can be reached during normal working hours (8:00 a.m. to 5:00 p.m.)..." Purchasing afforded QFC an opportunity to confirm their San Diego County office location to which they did not respond. The day after the deadline passed, QFC contacted the Purchasing Division by phone and submitted a letter dated April 26, 2016, requesting another opportunity to submit proof of their San Diego County office location. However, providing QFC with any further time would provide an unfair advantage to QFC over the other bidders. After review of this item, City staff considers QFC's protest timely, but without merit and thereby non-responsive.

The bid specifications required all bidders to submit a bid security in the form of a cashier's check, certified check, or bidder's bond made payable to the City of El Cajon in an amount not less than 10% of the bid amount. Harris Steel Fence Company's total bid amount was \$191,750.00 and their bid bond was in the amount of \$15,000.00. City staff has deemed them non-responsive for failure to provide a bid bond equal to 10% of the bid.

Purchasing, in concurrence with the Assistant City Manager, recommends award of the bid to the lowest responsive, responsible bidder, Alcorn Fence Company dba Atlas Fence Company. The summary of bids is attached and complete proposals are on file in Purchasing.

FISCAL IMPACT: The initial fiscal impact of this purchase is \$51,539.00 and 5-year costs are estimated to be \$450,000.00. Sufficient funds are available in the following Public Works Activity Numbers: 152320 – Traffic Operations, 160000 – Parks, and 650720 – Wastewater Operations.

PREPARED BY:

REVIEWED BY:

APPROVED BY:



Nahid Razi
PURCHASING AGENT



Majed Al-Ghafry
ASSISTANT
CITY MANAGER



Douglas Williford
CITY MANAGER

BID SUMMARY – BID NO. 031-16

BIDDER

TOTAL BID AMOUNT

Quality Fence Company, Inc. (Paramount, CA)	Non-responsive
Alcorn Fence Company dba Atlas Fence Company (Chula Vista, CA)	\$51,539.00*
Harris Steel Fence Company (Los Angeles, CA)	Non-responsive
ENGINEER'S ESTIMATE	\$50,000.00

*** RECOMMEND AWARD**

RESOLUTION NO. -16

RESOLUTION AWARDING BID FOR
AS-NEEDED FENCE/GUARDRAIL REPAIR AND INSTALLATION
(Bid No. 031-16)

WHEREAS, on June 23, 2015, the City Council approved a budget for the As-Needed Fence/Guardrail Repair and Installation project, in the City of El Cajon (the "Project"); and

WHEREAS, fifteen (15) prospective bidders obtained bid packages, and three (3) responses to the Invitation to Bid for the Project were received and publicly opened at 2:00 p.m. on April 15, 2016; and

WHEREAS, the bid specifications required that the contractor for the desired work must maintain a local (San Diego County) office with a competent company representative who can be reached during normal working hours; and

WHEREAS, Purchasing allowed the apparent first low bidder, Quality Fence Company, Inc. ("QFC"), time to confirm that it maintains a San Diego County office location but did not receive a response by the deadline set by Purchasing; and

WHEREAS, allowing QFC anything more than a short period to provide proof of a local office would provide an unfair advantage to QFC over the other bidders, as it creates the possibility that QFC could avoid the costs of establishing a local office until after it is awarded a bid, while other bidders would already have invested in the establishment of a local office; and

WHEREAS, QFC has protested the determination of Purchasing that its bid is non-responsive for failure to have an established local office, and after reviewing this issue City staff deemed QFC's protest timely, but without merit and thereby maintains its finding that QFC's bid is non-responsive; and

WHEREAS, the bid specifications required all bidders to submit a bid security in the form of a cashier's check, certified check, or bidder's bond made payable to the City of El Cajon in an amount not less than 10% of the bid amount; and

WHEREAS, the apparent third low bidder, Harris Steel Fence Company, submitted a total bid amount of \$191,750.00 and a bid bond in the amount of \$15,000.00, and was thereby deemed non-responsive for failure to provide a bid bond equal to 10% of the bid; and

WHEREAS, Purchasing, in concurrence with the Assistant City Manager, recommends award of the bid to the lowest responsive, responsible bidder; and

WHEREAS, the City Council believes it to be in the best interests of the City to award the contract to the lowest responsive, responsible bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The City Council hereby finds the foregoing recitals to be true and correct, and are the findings of the City Council.

2. The City Council hereby further finds that the bids of Quality Fence Company, Inc. and Harris Steel Fence Company to be non-responsive, and shall not be considered in the award of the bid for the Project.

3. The City Council does hereby reject all other bids and proposals except that hereinbelow mentioned, and awards the bid for the As-Needed Fence/Guardrail Repair and Installation project to:

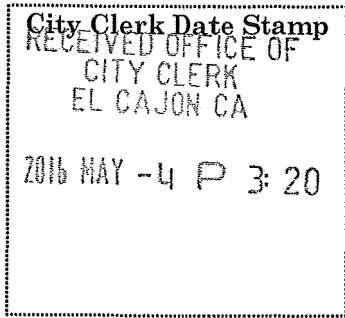
Alcorn Fence Company dba Atlas Fence Company

in the estimated amount of \$51,539.00 for the first year, with the option to renew for four (4) additional one-year periods).

4. The Mayor and City Clerk are authorized and directed to execute a contract for said project on behalf of the City of El Cajon.

05/24/16 (Item 1.4)

Bid 031-16 – As-Needed Fence-Guardrail (Alcorn dba Atlas) 051316



City of El Cajon Agenda Report

MEETING: May 24, 2016

ITEM NO: 1.5



TO: Mayor Wells, Mayor Pro Tem Ambrose
Councilmembers Bales, Kendrick, McClellan

FROM: Nahid Razi, Purchasing Agent

SUBJECT: Award of RFP No. 032-16, Collection Agency Services

RECOMMENDATION: That the City Council:

- 1) Finds CB Merchant Services non-responsive for the reason set forth in this agenda report; and
- 2) Adopts the next resolution authorizing the City Manager to enter into a two-year Agreement for Professional Services between the City of El Cajon and Financial Credit Network, Inc. for Collection Agency Services with three (3) one-year renewal options. The estimated first term cost is \$30,000.00.

BACKGROUND: The City currently contracts for collection services to collect on delinquent accounts such as business licenses, administrative citations, false alarms, and returned checks. The City solicited proposals for collection agency services by posting the Request for Proposal on the City's website. Three firms expressed interest and submitted proposals. A Selection Committee comprised of finance staff determined the most qualified firms based on evaluation criteria referenced in the solicitation.

The Selection Committee ranked the firms in the following order:

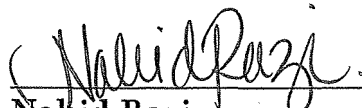
1. Financial Credit Network, Inc.
2. California Accounts Service
3. CB Merchant Services (non-responsive)

CB Merchant Services did not acknowledge Addendum No. 1 on paper or electronically. Addendum No. 1 included background information which could materially alter a proposal. Therefore, CB Merchant Services is deemed non-responsive to the specifications.

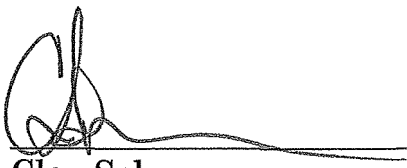
Purchasing, in concurrence with the Director of Finance, recommends award of the contract to Financial Credit Network, Inc.

FISCAL IMPACT: These services are on a contingency fee basis which is deducted from the proceeds received by the collection agency and charged to the applicable fund. The estimated 2-year fiscal impact is \$30,000.00 with an additional \$15,000.00 for each renewal period for a total estimated amount of \$75,000.00.

PREPARED BY:


Nahid Razi
PURCHASING AGENT

REVIEWED BY:


Clay Schoen
DIRECTOR OF FINANCE

APPROVED BY:


Douglas Williford
CITY MANAGER

RESOLUTION NO. -16

RESOLUTION AUTHORIZING THE CITY MANAGER
TO ENTER INTO AND EXECUTE A
PROFESSIONAL SERVICES AGREEMENT WITH
FINANCIAL CREDIT NETWORK, INC.,
FOR COLLECTION AGENCY SERVICES
(RFP 032-16)

WHEREAS, the City of El Cajon (the "City") currently contracts for collection services to collect on delinquent accounts such as business licenses, administrative citations, false alarms, and returned checks; and

WHEREAS, the City solicited proposals for collection agency services by posting a Request for Proposal on the City's website, and three (3) firms expressed interest and submitted proposals, which were ranked by a selection committee comprised of finance staff to determine the most qualified firms based on evaluation criteria referenced in the solicitation; and

WHEREAS, CB Merchant Services, the second-ranked firm, did not acknowledge Addendum No. 1, which included background information that could materially alter a proposal, either on paper or electronically, and was therefore deemed non-responsive to the specifications; and

WHEREAS, these services are on a contingency fee basis deducted from the proceeds received by the collection agency and charged to the applicable fund, and the estimated fiscal impact for two (2) years is \$30,000.00, with an additional \$15,000.00 for each renewal period, for a total estimated amount of \$75,000.00; and

WHEREAS, Purchasing, in concurrence with the Director of Finance, recommends that the City Council authorize the City Manager to execute a Professional Services Agreement with the first-ranked firm, Financial Credit Network, Inc., for collection agency services for a two (2) year term with three (3) one-year renewal options available; and

WHEREAS, the City Council believes it to be in the best interests of the City to engage Financial Credit Network, Inc., for collection agency services for a two (2) year term with three (3) one-year renewal options available.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The City Council hereby finds the foregoing recitals to be true and correct, and the findings of the City Council.

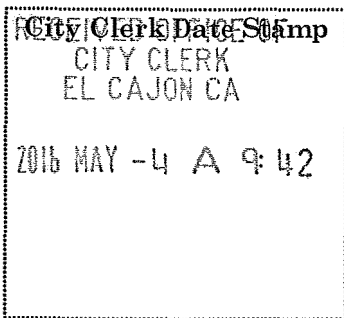
2. The City Council hereby further finds the proposal of CB Merchant Services to be non-responsive, and therefore, it shall not be considered in the award of RFP 032-16.

3. The City Council hereby rejects all other proposals except that herein mentioned, and hereby approves award of the proposal for collection agency services for a two (2) year term with three (3) one-year renewal options available to Financial Credit Network, Inc.

4. The City Council hereby authorizes the City Manager to execute a Professional Services Agreement on behalf of the City of El Cajon.

05/24/16 (Item 1.5)

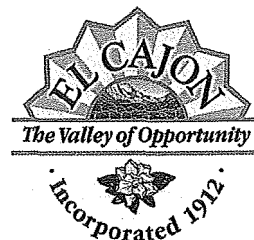
RFP 032-16 Financial Credit Network (collection agency svcs) award 042916



City of El Cajon Agenda Report

MEETING: May 24, 2016

ITEM NO: 1.6



TO: Mayor Wells, Mayor Pro Tem Ambrose
Councilmembers Bales, Kendrick, McClellan

FROM: Yazmin Arellano, Deputy Director of Public Works / City Engineer

SUBJECT: Request for Time Extension of Tentative Subdivision Map (TSM)
653, 619, 623 Lincoln Avenue, Engineering Job No. 3331

RECOMMENDATION: That the City Council grants a one-year time extension for TSM 653, and sets the new expiration date to be May 25, 2017, in accordance with Municipal Code Section 16.12.110.

BACKGROUND: Public Works staff received a letter (copy attached) on April 19, 2016, from the property owner, KMIC LLC, requesting a time extension for TSM 653. Resolution No. 056-10 conditionally approved TSM No. 653, with an expiration date of May 25, 2010, and was subsequently extended by the State Legislature until May 25, 2016. Section 16.12.110 of the Municipal Code allows for three (3) one-year extensions. This request is the first of three allowable map time extensions. The project site will be subdivided into sixteen (16) lots for the development of fifteen (15) detached single-family residences.


FISCAL IMPACT: None. All costs are paid by the subdivider.

PREPARED BY:

REVIEWED BY:

APPROVED BY:


Yazmin Arellano
CITY ENGINEER


Majed Al-Ghafry
ASSISTANT CITY
MANAGER


Douglas Williford
CITY MANAGER

Attachment:

- 1) Letter dated April 19, 2016

KMIC LLC

April 19, 2016

Mike Cardoza
Associate Engineer
City of El Cajon
200 Civic Center Way, 4th Floor
El Cajon, CA 92020

RE: TSM 653 Extension Request - 619 and 623 Lincoln Avenue Residential Development

Dear Mr. Cardoza,

KMIC LLC is writing to request a one (1) year extension to Tentative Subdivision Map 653. The Tentative Subdivision Map is set to expire on May 25, 2016. This project has experienced hardships and time delays during plan processing with Helix Water District. Helix Water District regulation changes have required significant site and stormwater design revisions. The grading plans & improvement plans for this project are approved with the City of El Cajon and Helix Water District. We are in the process of preparing bonds and awaiting the city attorney to process the subdivision agreement for Final Map approval. We appreciate your consideration on this matter.

Please let us know if you have any questions or comments.

Respectfully,



X
Juan Pinto
KMIC LLC
Manager

RESOLUTION NO. 56 -10

A RESOLUTION APPROVING TENTATIVE SUBDIVISION MAP NO. 653 FOR A SIXTEEN LOT DEVELOPMENT (15 SINGLE-FAMILY LOTS AND ONE COMMON INTEREST LOT) AT 619 AND 623 SOUTH LINCOLN AVENUE.

WHEREAS, the El Cajon City Council held a public hearing on May 25, 2010 to consider Tentative Subdivision Map (TSM) No. 653, for a sixteen lot (15 single-family lots and one common interest lot) development at 619 and 623 South Lincoln Avenue (APNS: 488-371-01 and 493-101-01); and

WHEREAS, the City Council held a public hearing at the same meeting on companion items Zone Reclassification No. 2302 and Planned Unit Development No. 339; and

WHEREAS, on April 26, 2010, the El Cajon Planning Commission adopted Resolution Nos. 10610, 10611 and 10612 recommending City Council approval of Zone Reclassification No. 2302, Planned Unit Development No. 339 and Tentative Subdivision Map No. 653, respectively, subject to conditions.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

A. The City Council finds that:

1. This proposed project is exempt from CEQA under the general rule that CEQA applies only to projects that have the potential for causing a significant effect on the environment [Guidelines Section 15061(b)(3)].
2. The proposed map is consistent with the proposed zoning designation, and General Plan zoning consistency chart. While the density is less than otherwise permitted in the Medium Density Residential land use designation applicable to this property, the property owner is requesting the lower density and there is no public purpose in rezoning the property to a more intensive zone.
3. The site is physically suitable for the type of development. The site is relatively flat and surrounded by other residentially zoned and developed property. Therefore, it is physically suitable for the proposed residential development.
4. The site is physically suitable for the proposed density of development. The site is relatively flat and the proposed residential density is consistent with the density of nearby single-family residential developments.

(Continued on Page 2)


5. The design of the subdivision and the proposed improvements will not cause substantial environmental damage or substantially and avoidably injure fish or wildlife or their habitat. The subject property is not environmentally sensitive and there are no fish or wildlife populations that would be harmed by the residential development of the subject property.
6. The design of the subdivision or type of improvements will not conflict with easements, acquired by the public at large for access through or use of, property within the proposed subdivision. The proposed tentative subdivision map will not conflict with any easements.
7. The design of the subdivision or type of improvements will not cause serious public health problems.
8. The design of the proposed subdivision provides for future passive heating and cooling opportunities.

B. The City Council hereby APPROVES Tentative Subdivision Map No. 653, subject to the following conditions.

1. All conditions listed in Planning Commission Resolution No. 10612 are conditions applicable to this tentative map approval, as if written herein.

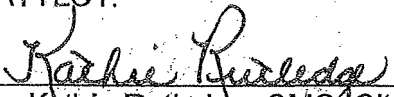
PASSED AND ADOPTED by the City Council of the City of El Cajon, California at an Adjourned Regular Joint City Council/Redevelopment Agency Meeting held this 25th day of May, 2010, by the following vote to wit:

AYES	:	Lewis, Hanson-Cox, Kendrick, McClellan, Wells
NOES	:	None
ABSENT	:	None
DISQUALIFY:	:	None

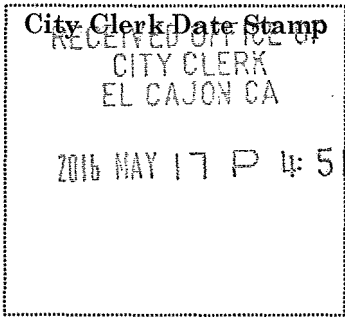


Mark Lewis, Mayor of the City of El Cajon

ATTEST:



Kathie Rutledge, CMC, City Clerk



City of El Cajon Agenda Report

MEETING: May 24, 2016

ITEM NO: 1.7



TO: Mayor Wells, Mayor Pro Tem Ambrose
Councilmembers Bales, Kendrick, McClellan

FROM: Sara Diaz, Information Technology Manager

SUBJECT: Purchase of Microsoft License and Software Assurance
Enterprise Agreement

RECOMMENDATION: That the City Council authorizes the City Manager or designee, in accordance with Municipal Code 3.20.010(C)(5), to execute a purchase agreement with SoftwareOne for a Microsoft License and Software Assurance Enterprise Agreement for a three-year term.

BACKGROUND: Microsoft software is used in every aspect of the City of El Cajon's computer environment, from server operating systems to end user software, such as the Microsoft Office Suite. Enterprise Agreements spread licensing costs over a three-year period and enable agencies to upgrade to the latest software, as needed. The City of El Cajon initially entered into a multi-year Enterprise Agreement (EA) in May 2010 and renewed the agreement in August 2013. This software purchase agreement will renew the existing EA, which expires on May 31, 2016.

In Fiscal Year 2016-17, the City of El Cajon plans to expand its use of Microsoft software by moving to the Exchange email system for all City employees, and a limited implementation of Office 365 cloud based software and storage. The City is also in the process of converting several servers from Novell on Linux to the Microsoft Windows operating system. The following table outlines the software changes from the previous agreement to the new proposal:

Microsoft Product Description	2013 – 2016 Agreement			2016 – 2019 Agreement		
	Police	City	Total	Police	City	Total
Office Pro	254	175	429	259	207	466
Office 365	0	0	0	15	15	30
Exchange Online	0	0	0	265	325	590
MS Project	0	2	2	0	2	2
SQL Server	8	4	12	14	7	21
System Center	27	0	27	27	0	27
Visio	1	1	2	2	2	4
Windows Server	18	5	23	16	7	23

The purchase agreement with Software One, formerly Compucom, for the renewal of Microsoft License and Software Assurance Enterprise Agreement for a three-year term is in accordance with the Microsoft Volume Licensing State and Local Enterprise Enrollment, under the Riverside County Enterprise Master Agreement No. 01E73134. Municipal Code 3.20.010(C)(3) authorizes the City to acquire supplies in cooperation with another governmental agency.

The Information Technologies Manager, in concurrence with the Assistant to the City Manager, recommends this purchase to be made from SoftwareOne, in accordance with the Riverside County Enterprise Master Agreement, as being in the best interest of the City.

FISCAL IMPACT: The Microsoft License and Software Assurance Enterprise Agreement is \$88,469.71 per year, which comes to \$265,409.13 over a three-year period. Sufficient funds are planned in the IT budgets (Activities #121000 and #130140) for Fiscal Year 2016-2017. This purchase agreement is contingent upon City Council's approval of the proposed Fiscal Year 2016-2017 budget. Future year's costs will be budgeted as appropriate.


PREPARED BY:


Sara Diaz
IT MANAGER

REVIEWED BY:


Brett Channing
ASSISTANT TO THE
CITY MANAGER

APPROVED BY:


Douglas Williford
CITY MANAGER

City Clerk Date Stamp

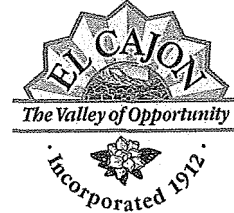
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City of El Cajon Agenda Report

MEETING: May 24, 2016

ITEM NO: 1.8



TO: Mayor Wells, Mayor Pro Tem Ambrose
Councilmembers McClellan, Bales, Kendrick

FROM: Yazmin Arellano, City Engineer

SUBJECT: Approval of Bid Specifications for Traffic Signal Maintenance, Emergency Repairs and Related Construction Services for the Cities of El Cajon, La Mesa, Lemon Grove and Santee, Bid number 002-17

RECOMMENDATION: That the City Council Adopts the next RESOLUTIONS in order, to approve Bid Specifications for Traffic Signal Maintenance, Emergency Repairs and Related Construction Services for the Cities of El Cajon, La Mesa, Lemon Grove and Santee, Bid number 002-17 and directs a Notice Inviting Sealed Bids to be opened on July 12, 2016.

BACKGROUND: The City of El Cajon is the lead agency for a multi-city contract that provides for Traffic Signal System Maintenance and Emergency Repair services for the cities of El Cajon, La Mesa, Lemon Grove, Poway and Santee. The 5 cities have been in a cooperative relationship over the past 25 years in order to receive competitive unit bid prices for this type of work. The City of El Cajon advertised this project for competitive bids on February 12, 2015, and received 4 bids on March 17, 2015, with the lowest bid received from Clark Telecom and Electric, Inc. (CTE). The executed contract term was for one (1) year with 4 consecutive 1-year renewal options. The existing contract is set to expire on June 30, 2016. The City of Poway has now withdrawn from the multi-city contract to pursue traffic signal maintenance services more specific to its needs and geographic area. The City of El Cajon, as the lead agency for this multi-city procurement of maintenance services, revised the contract bid specifications to exclude the City of Poway and update maintenance practice requirements, such as a minimum number of qualified technicians on staff and specific preventive maintenance at each traffic signal location. It is the intention of the agencies' staff to bid the project again to get better service in maintaining and troubleshooting traffic signal malfunctions while exploring cost saving opportunities.

After bid review and analysis, the other three cities will be responsible to enter into separate agreements with the approved traffic signal maintenance contractor.

CEQA: The traffic signal maintenance contract is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) according to Section 15301 (Class 1) (c) of the CEQA guidelines. Section 15301 provides an exemption for the maintenance of public facilities.

FISCAL IMPACT: The amount of funding allocated for this contract is approximately \$190,000 and is in the approved Public Works Traffic Engineering budget account number 152310-8576.

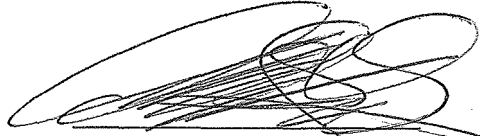
PREPARED BY:

REVIEWED BY:

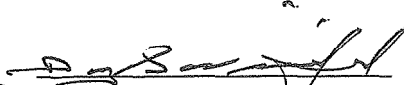
APPROVED BY:



Yazmin Arellano
CITY ENGINEER



Majed Al-Ghafry
ASSISTANT CITY
MANAGER



Douglas Williford
CITY MANAGER

RESOLUTION NO. -16

RESOLUTION APPROVING PLANS AND SPECIFICATIONS FOR
TRAFFIC SIGNAL MAINTENANCE, EMERGENCY REPAIRS,
AND RELATED CONSTRUCTION SERVICES FOR THE
CITIES OF EL CAJON, LA MESA, LEMON GROVE, AND SANTEE
(Bid No. 002-17)

WHEREAS, the City Engineer has submitted plans and specifications for the Traffic Signal Maintenance, Emergency Repairs, and Related Construction Services project for the work to be performed for the City of El Cajon in cooperation with work on behalf of the Cities of La Mesa, Lemon Grove and Santee; and

WHEREAS, it appears to be in the best interests of the City of El Cajon that the plans and specifications for said project should be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. That the plans and specifications submitted by the Deputy Director of Public Works/City Engineer for the Traffic Signal Maintenance, Emergency Repairs, and Related Construction Services project for the City of El Cajon in cooperation with work on behalf of the Cities of La Mesa, Lemon Grove and Santee are hereby approved and adopted as the official plans and specifications for said project.

2. Said plans and specifications are directed to be filed in the office of the Deputy Director of Public Works/City Engineer of the City of El Cajon.

05/24/15 (Item 1.8)

Bid 002-17 – Traffic Signal Maint, Emerg Repairs etc (w-LM-LG -Santee) apr 050416

RESOLUTION NO. -16

RESOLUTION ORDERING THE WORK AND DIRECTING
PUBLICATION OF NOTICE INVITING BIDS FOR
TRAFFIC SIGNAL MAINTENANCE, EMERGENCY REPAIRS,
AND RELATED CONSTRUCTION SERVICES FOR THE
CITIES OF EL CAJON, LA MESA, LEMON GROVE, AND SANTEE
(Bid No. 002-17)

WHEREAS, plans and specifications have been submitted for the Traffic Signal Maintenance, Emergency Repairs, and Related Construction Services project for work to be performed for the City of El Cajon in cooperation with work performed for the Cities of La Mesa, Lemon Grove and Santee; and

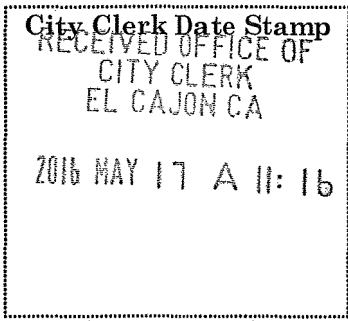
WHEREAS, it appears to be in the best interests of the City that said work should be performed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. That the City Council does hereby order that the Traffic Signal Maintenance, Emergency Repairs, and Related Construction Services project for the City of El Cajon in cooperation with the Cities of La Mesa, Lemon Grove and Santee shall be performed.
2. That June 16, 2016, at 2:00 P.M., in the office designated by the Purchasing Agent of the City of El Cajon, 200 Civic Center Way, El Cajon, California, is hereby fixed as the time and place for the opening of bids for said project.
3. The Purchasing Agent of the City of El Cajon is hereby directed to cause a Notice to Bidders to be published in the newspaper, in accordance with the provisions of law.

05/24/16 (Item 1.8)

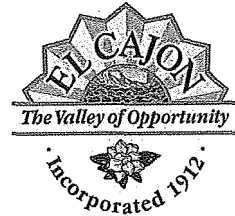
Bid 002-17 – Traffic Signal Maint, Emerg Repairs etc (w-LM-LG-Santee) ntc 050416



City of El Cajon Agenda Report

MEETING: May 24, 2016

ITEM NO: 1.9



TO: Mayor Wells, Mayor Pro Tem Ambrose
Councilmembers Bales, Kendrick, McClellan

FROM: Dennis Davies, Deputy Director of Public Works

SUBJECT: Acceptance of Johnson Avenue Sewer Relief Project Phase I,
WW3250-1, Bid Number 021-15

RECOMMENDATION: That the City Council accepts the Johnson Avenue Sewer Relief Project Phase I (JASRP-I), WW3250-1, Bid Number 021-15 and authorizes the City Clerk to record a Notice of Completion and release the bonds in accordance with the contract terms.

BACKGROUND: On November 18, 2014, the contract for JASRP-I was awarded by City Council Resolution No. 124-14 to SC Valley Engineering, Inc. The project included one mile of forty-two inch pipe and corrected a significant capacity deficiency identified in the 2008 Sewer Master plan.

This project was completed on March 31, 2016. Quantities and payments have been finalized and there are no pending claims.

FISCAL IMPACT: This project was funded by Wastewater funds, 650900-WW3250-1/9065. The Wastewater fund was reimbursed with loan proceeds from the State Water Board for a term of twenty-years at 1.9% that includes a 1.0 million dollar principal forgiveness grant from the EPA. The total construction expenditure on this project is \$6,236,628.80. Savings of approximately \$400,000 were realized from the original project's budget.

PREPARED BY:

REVIEWED BY:

APPROVED BY:

Dennis C. Davies
DEPUTY DIRECTOR
OF PUBLIC WORKS

Majed Al-Ghafry
ASSISTANT
CITY MANAGER

Douglas Williford
CITY MANAGER

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City of El Cajon Agenda Report

MEETING: 5/24/2016

ITEM NO: 1.10



TO: Mayor Wells, Mayor Pro Tem Ambrose,
Councilmembers Bales, Kendrick, McClellan

FROM: Jeff Davis, Chief of Police

SUBJECT: Procurement of Evidence Refrigerator

RECOMMENDATION: That the City Council approves the replacement of the Police Department's pass-through evidence refrigerator.

BACKGROUND: When the Police Department moved into the current facility in August 2011, they moved a specialized pass-through refrigerator used for officers to submit evidence and a property clerk to retrieve the evidence without breaking the chain of evidence. The refrigerator had uncommon dimensions, so a specialized compartment was built to contain the unit in a wall of lockers between the officer's evidence preparation room and the laboratory's property room. The refrigerator was not new at the time of the move, and in the past couple of years has required significant repairs totaling several thousand dollars. Because of the increasingly frequent malfunctions and significant cost of repairs, the Police Department submitted a request to replace the refrigerator in their FY2016-17 budget. Recently, the refrigerator malfunctioned again, and since the replacement was imminent, the Police Department requested permission to accelerate the replacement of the fridge.

FISCAL IMPACT: Due to the failure of the pass-through refrigerator and the cost of its immediate repair, the scheduled replacement of this equipment was accelerated in advance of approval at the direction of the City Manager. The cost for the refrigerator was \$9,548., and it was funded with C.O.P.S. grant funds, Activity 215000. There was no impact to the General Fund.

PREPARED BY:

Jeff Davis
CHIEF OF POLICE

APPROVED BY:

Douglas Williford
CITY MANAGER

City Clerk Date Stamp

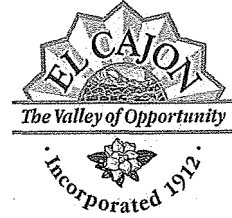
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2016 MAY 17 A 11:16

City of El Cajon Agenda Report

MEETING: May 24, 2016

ITEM NO: 1.11



TO: Mayor Wells, Mayor Pro Tem Ambrose
Councilmembers Bales, Kendrick, McClellan

FROM: Nahid Razi, Purchasing Agent

SUBJECT: Award of Bid No. 030-16, PCC Channel Repairs 2016

RECOMMENDATION: That the City Council adopts the next resolution in order awarding the bid to the lowest responsive, responsible bidder, New Century Construction, Inc., in the amount of \$224,890.00.

BACKGROUND: On February 23, 2016, the City Council approved a project to repair various locations throughout the City's concrete-lined channels. This project is part of a regular cyclical maintenance effort to provide needed repairs to seventy-six (76) locations within the City's four main channels. Forty-five prospective bidders obtained bid packages and four responses were received and opened at 2:00 p.m. on April 19, 2016.


Purchasing, in concurrence with the Assistant City Manager, recommends award of the bid to the lowest responsive, responsible bidder, New Century Construction, Inc., in the amount of \$224,890.00. The summary of bids is attached and complete proposals are on file in the Purchasing Division.

FISCAL IMPACT: Sufficient funds are available for this project in Public Works Activity Number 650900 – Wastewater Funds.

PREPARED BY:

REVIEWED BY:


APPROVED BY:



Nahid Razi
PURCHASING AGENT



Majed Al-Ghafry
ASSISTANT
CITY MANAGER



Douglas Williford
CITY MANAGER

BID SUMMARY - BID NO. 030-16

BIDDER

TOTAL BID AMOUNT

New Century Construction, Inc. (Lakeside, CA)	\$224,890.00*
Crest Equipment, Inc. (El Cajon, CA)	\$310,715.00
Abhe & Svoboda, Inc. (Alpine, CA)	\$420,233.00
Southwest General (Riverside, CA)	\$443,960.00

*** RECOMMEND AWARD**

ENGINEER'S ESTIMATE	\$225,000.00
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RESOLUTION NO. -16

RESOLUTION AWARDING BID FOR
PCC CHANNEL REPAIRS 2016
(Bid No. 030-16)

WHEREAS, on February 23, 2016, the City Council approved a budget for the PCC Channel Repairs 2016 project, in the City of El Cajon; and

WHEREAS, forty-five (45) prospective bidders obtained bid packages, and four (4) responses to the Invitation to Bid for PCC Channel Repairs 2016 were received and publicly opened at 2:00 p.m. on April 19, 2016; and

WHEREAS, all of the bids submitted met the necessary requirements; and

WHEREAS, Purchasing, in concurrence with the Assistant City Manager, recommends award of the bid to the lowest responsive, responsible bidder; and

WHEREAS, the City Council believes it to be in the best interests of the City to award the contract to the lowest responsive, responsible bidder.

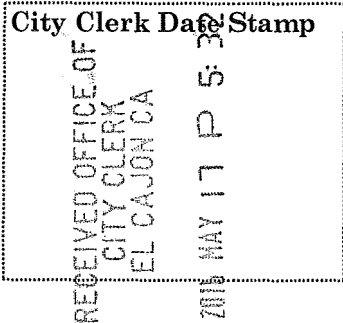
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The City Council does hereby reject all other bids and proposals except that herein mentioned, and awards the bid for the PCC Channel Repairs 2016 project to:

New Century Construction, Inc.

in the amount of \$224,890.00.

2. The Mayor and City Clerk are authorized and directed to execute a contract for said project on behalf of the City of El Cajon.



City of El Cajon Agenda Report

MEETING: May 24, 2016

ITEM NO: 3.1



TO: Mayor Wells, Mayor Pro Tem Ambrose
Councilmembers McClellan, Bales, Kendrick

FROM: Dennis Davies, Deputy Director of Public Works

SUBJECT: Public Hearing for Consideration of a Fee Adjustment for the
Transportation Uniform Mitigation Fee Program

RECOMMENDATION: That the City Council:


- Opens the Public Hearing and receive testimony;
- Closes the Public Hearing; and
- Adopts the next **RESOLUTION** in order, approving an adjustment to the Regional Transportation Congestion Improvement Program (RTCIP) Fee to the new amount of \$2,357 for each newly-constructed residential unit. The new fee amount will take effect on July 1, 2016.

BACKGROUND: In November 2004, San Diego County voters approved Proposition A (TransNet Ordinance) to extend the TransNet half-cent sales tax for transportation projects through 2048. Passage of Prop A resulted in the establishment of the RTCIP, which created a development impact fee for new residential units to pay for transportation improvements on the Regional Arterial System. Cities are required to comply with the ordinance in order to receive TransNet sales tax funding for local streets and roads. This fee is collected by the City at the time of building permit issuance. All funds collected can only be used for future projects on El Cajon's major streets that are part of the Regional Arterial System. The intent of the program is to provide a local funding source for improving major arterials that will help alleviate traffic congestion.

The San Diego Association of Governments (SANDAG) completed an RTCIP Nexus Study to satisfy the legal requirements governing development impact fees in California. The Nexus Study contains a minimum annual fee adjustment of 2%. On February 26, 2016, the SANDAG Board of Directors approved a 2% fee adjustment to the RTCIP fee. It is recommended the current fee of \$2,310 be adjusted by the minimum adjustment of 2% and be set at \$2,357 per dwelling unit in order to comply with the TransNet Ordinance.

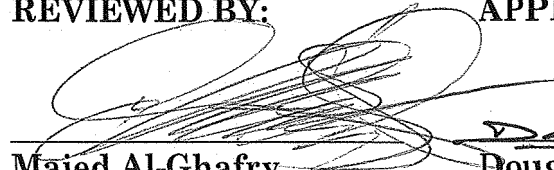
FISCAL IMPACT: This fee is required to comply with the RTCIP and will fund future transportation improvements on the Regional Arterial System. The Regional Arterial System in El Cajon consists of major streets including Fletcher Parkway, Second Street, Avocado Boulevard, Ballantyne Street and Washington Avenue.

PREPARED BY:



**Dennis C. Davies
DEPUTY DIRECTOR
OF PUBLIC WORKS**

REVIEWED BY:



**Majed Al-Ghafry
ASSISTANT
CITY MANAGER**

APPROVED BY:



**Douglas Williford
CITY MANAGER**

RESOLUTION APPROVING AN ADJUSTMENT TO THE
REGIONAL TRANSPORTATION CONGESTION IMPROVEMENT PROGRAM
(RTCIP) FEE FOR NEWLY-CONSTRUCTED RESIDENTIAL UNITS
ON THE SAN DIEGO REGIONAL TRANSPORTATION ARTERIAL SYSTEM

WHEREAS, the city is a member agency of the San Diego Association of Governments ("SANDAG"), a joint powers agency consisting of the city, the county of San Diego, and the seventeen other cities situated in San Diego County; and

WHEREAS, in November 2004, voters approved Proposition A (TransNet Ordinance) to extend the TransNet half-cent sales tax for transportation projects through 2048, and passage of Prop A resulted in the establishment of the Regional Transportation Congestion Improvement Program (the "RTCIP"), which created a development impact fee for new residential units, to pay for transportation improvements on the Regional Arterial System; and

WHEREAS, cities are required to comply with the ordinance in order to receive TransNet sales tax funding for local streets and roads, and this fee is collected by the City at the time of Building Permit issuance; and

WHEREAS, all funds collected can only be used for future projects on El Cajon's major streets that are part of the Regional Arterial System, and the intent of the program is to provide a local funding source for improving major arterials that will help alleviate traffic congestion; and

WHEREAS, SANDAG completed an RTCIP Nexus Study to satisfy the legal requirements governing development impact fees in California and the Nexus Study contains a minimum annual fee adjustment of 2%; on February 26, 2016, the SANDAG Board of Directors approved a 2% fee adjustment to the RTCIP fee; and

WHEREAS, it is recommended the current fee of \$2,310 be adjusted by the minimum adjustment of 2% and be set at \$2,357 per dwelling unit in order to comply with the TransNet Ordinance; and

WHEREAS, this fee is required to comply with the RTCIP and will fund future transportation improvements on the Regional Arterial System, which in El Cajon consists of major streets including Fletcher Parkway, Second Street, Avocado Boulevard, Ballantyne Street and Washington Avenue.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

Section 1. *Findings.* The City Council hereby refers to and incorporates herein by this reference those findings set forth in section 2 of the Ordinance (section 15.13.020 of the El Cajon Municipal Code) as if set forth in full herein.

Section 2. *Calculation of Fees.* The methodology set forth in Table 11 of the Nexus Study has been used to establish the schedule of fees set forth in this resolution.

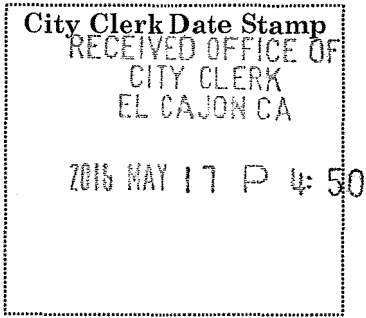
Section 3. *Schedule of Fees.* For the purpose of funding those certain improvements to the regional arterial system identified in the Nexus Study, and in accordance with the Ordinance, the following schedule of fees shall be applicable to each and every non-exempt and newly constructed residential unit in the City of El Cajon:

Regional Transportation Congestion Improvement Program fee = \$2,357

Section 4. *Effective Date.* This new fee amount of \$2,357 for each newly-constructed residential unit is approved and shall become effective on the July 1, 2016 (the "Effective Date").

05/24/16 (Item 3.1)

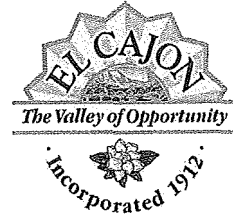
RTCIP Fee Adjustment eff 07-01-16 042616



City of El Cajon Agenda Report

MEETING: May 24, 2016

ITEM NO: 4.1



TO: Mayor Wells, Mayor Pro Tem Ambrose
Councilmembers Bales, Kendrick, McClellan

FROM: Sara Diaz, Information Technology Manager

SUBJECT: Professional Services Agreement for Video Streaming and Archiving System

RECOMMENDATION: That the City Council adopts the next resolution in order and authorizes the City Manager to enter into a Professional Services Agreement, including any necessary amendments, with Accela, Inc. for video streaming and archiving services.

BACKGROUND: On October 27, 2015, the City issued a Request for Proposals (RFP) for a Video Streaming and Archiving System. The objective was to obtain proposals for live streaming and archived video services of City Council meetings indexed to correspond with the related meeting agenda and supporting documentation. Two proposals were received and evaluated by the selection committee. The proposal by Accela, Inc. scored the highest based on the RFP's pre-determined evaluation criteria.

Accela's proposal included a Civic Streaming module to meet the mandatory components of the RFP. This module streams City Council meetings, supporting both live and archived video for various computer, tablet, and phone formats. Accela also proposed two optional modules: Agenda & Minutes and Digital Boardroom. The Agenda & Minutes module automates the workflow associated with preparing and approving both agendas and meeting minutes. The Digital Boardroom module provides digitalized actions to use within the City Council meetings, such as digital speaker requests, voting, and visualizing the agenda on video displays within the Council Chambers. The annual costs for the various modules are itemized below.

<u>Module</u>	<u>Required/Optional</u>	<u>Annual Cost</u>
Civic Streaming	Required	\$9,849.60
Agenda & Minutes	Optional	\$15,321.60
Digital Boardroom	Optional	\$9,849.60

Accela's proposed total cost for all modules is \$35,020.80 per year. At this time, City Staff recommends proceeding with only the "Civic Streaming" module, which is \$9,849.60 per year. Staff may request to add one or both of the optional modules in the future, however, if the features are needed.

The proposed agreement is for one year, with the option to renew for an additional year four times. If the agreement is renewed each year, the total cost of the five-year agreement would be \$49,248.00.


The Assistant to the City Manager, in concurrence with the Information Technologies Manager, recommends the adoption of the attached Resolution awarding the agreement to Accela Inc., based on the proposals received being in the best interest of the City, and authorizing the City Manager to execute the proposed Professional Services Agreement.

FISCAL IMPACT: The annual cost of the selected module is \$9,849.60 and the total cost of the agreement over five years would be \$49,248.00, should the agreement be renewed each year. Sufficient funds are available in the Fiscal Year 2015-2016 Information Technology Division (Activity #121000) budget for the first year and future year's costs will be budgeted in the Information Technology Division budget, as appropriate.


PREPARED BY:


Sara Diaz
IT MANAGER

REVIEWED BY:


Brett Channing
ASSISTANT TO THE
CITY MANAGER

APPROVED BY:


Douglas Williford
CITY MANAGER

RESOLUTION NO. -16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CAJON
APPROVING THE FORM AND AUTHORIZING THE EXECUTION OF
A PROFESSIONAL SERVICES AGREEMENT WITH
ACCELA, INC., FOR VIDEO STREAMING
AND ARCHIVING SYSTEM SERVICES
(RFP NO. 021-16)

WHEREAS, on October 27, 2015, the City issued a Request for Proposals for Video Streaming and Archiving System Services (the "RFP") to obtain proposals for live streaming and archived video services of City Council meetings indexed to correspond with the related meeting agenda and supporting documentation; and

WHEREAS, two (2) proposals were received and evaluated by the selection committee, and the proposal by Accela, Inc. ("Accela") scored the highest based on the pre-determined evaluation criteria in the RFP; and

WHEREAS, the Assistant to the City Manager, in concurrence with the Information Technologies Manager, recommends that the City Council award the RFP to Accela Inc., and authorize the City Manager to execute a Professional Services Agreement for video streaming and archiving system services utilizing Accela's "Civic Streaming" module for a one (1) year term with four (4) one-year renewal options available; and

WHEREAS, the City Council believes it to be in the best interests of the City to enter into an agreement with Accela, Inc., for video streaming and archiving system services for a one (1) year term with four (4) one-year renewal options available.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The City Council hereby finds the foregoing recitals to be true and correct, and the findings of the City Council.
2. The City Council hereby rejects all other bids and proposals except that herein mentioned, and awards the Request for Proposal for video streaming and archiving system services to:

Accela, Inc.

in an amount not to exceed 9,849.60 for the initial term and any renewal terms.

3. The City Council hereby approves the execution of the proposed Professional Services Agreement with Accela, Inc., substantially in the form as presented to the City Council in this meeting, with such changes as may be approved by the City Manager.

4. The City Manager and City Clerk are hereby authorized and directed to execute said Agreement on behalf of the City of El Cajon.

05/24/16 (Item 4.1)

RFP 021-16 Accela (video streaming & archiving system svcs) award 051216

**AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN
THE CITY OF EL CAJON AND
ACCELA, INC.
(RFP NO. 021-16)**

This Agreement for Professional Services ("AGREEMENT") is made and entered into this _____ day of _____, 2016, by and between the CITY OF EL CAJON, a California charter city and municipal corporation, ("CITY") and ACCELA, INC., a California corporation, ("CONSULTANT").

In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

Section 1. Term of Agreement.

Subject to the provisions of Section 19 "Termination of Agreement" of this AGREEMENT, the term of this AGREEMENT shall be for a period of one (1) year from the date of execution of this AGREEMENT, as first shown above. Such term may be extended for up to four (4) terms of one year each, upon written agreement of both parties to this AGREEMENT.

Section 2. Scope of Services.

CONSULTANT agrees to perform the services set forth in that certain proposal entitled "Request for Proposals for Video Streaming and Archiving System Services," dated _____, 2016 (the "Scope of Services"), attached hereto as Exhibit "A" and incorporated herein as if fully set forth; provided, however, that should any covenant, requirement, provision or condition of the Scope of Services be in conflict with any covenant, requirement, provision or condition of this AGREEMENT, the terms of this AGREEMENT shall prevail.

Section 3. Additional Services.

CONSULTANT shall not be compensated for any services rendered in connection with its performance of this AGREEMENT which are in addition to or outside of those set forth in this AGREEMENT or listed in the Scope of Services, unless such additional services are authorized in advance and in writing by the City Council or City Manager of CITY. CONSULTANT shall be compensated for any such additional services in the amounts and in the manner agreed to by the City Council or City Manager.

Section 4. Compensation and Method of Payment.

(a) Subject to any limitations set forth in this AGREEMENT, CITY agrees to pay, and CONSULTANT agrees to accept for said services during the term of this AGREEMENT, the total compensation (including reimbursement for actual expenses) in an amount not to exceed NINE THOUSAND EIGHT HUNDRED FORTY-NINE DOLLARS AND SIXTY CENTS (\$9,849.60), as set forth in that certain BAFO Pricing (the "Pricing Terms"), attached hereto as Exhibit "B" and incorporated herein as if fully set forth. Additional compensation in excess of the Pricing Terms must be approved in writing by the City Council or City Manager.

(b) Each month CONSULTANT shall furnish to CITY an **original** invoice for all services performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (by sub-category), travel, materials, equipment, supplies, subcontractor contracts and miscellaneous expenses. CITY shall independently review each invoice submitted by CONSULTANT to determine whether the services performed and expenses incurred are in compliance with the provisions of this AGREEMENT. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in subsection (c). In the event CITY disputes any charges or expenses, CITY shall return the original invoice to CONSULTANT for correction and resubmission.

(c) Except as to any charges for services performed or expenses incurred by CONSULTANT, which are disputed by CITY, CITY will use its best efforts to cause CONSULTANT to be paid within thirty (30) days of receipt of CONSULTANT's invoice.

(d) Payment to CONSULTANT for services performed pursuant to this AGREEMENT shall not be deemed to waive any defects in services performed by CONSULTANT.

Section 5. Inspection and Final Acceptance. *[Intentionally Omitted.]*

Section 6. Ownership of Documents. *[Intentionally Omitted.]*

Section 7. Consultant's Books and Records.

(a) CONSULTANT shall maintain any and all documents and records demonstrating or relating to CONSULTANT's performance of services pursuant to this AGREEMENT. CONSULTANT shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks or other documents or records evidencing or relating to services, expenditures and disbursements charged to CITY pursuant to this AGREEMENT. Any and all such documents or records shall be maintained in accordance with generally accepted accounting principles and shall be sufficiently complete and detailed so as to permit an accurate evaluation of the services provided by CONSULTANT pursuant to this AGREEMENT. Any and all such documents or records shall be maintained for three years from the date of execution of this AGREEMENT and to the extent required by laws relating to audits of public agencies and their expenditures.

(b) Any and all records or documents required to be maintained pursuant to this section shall be made available for inspection, audit and copying, at any time during regular business hours, upon five (5) days' written request by CITY or its designated representative. Copies of such documents or records shall be provided directly to CITY for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at CONSULTANT's address indicated for receipt of notices in this AGREEMENT.

(c) CONSULTANT shall retain all records or documents required to be maintained pursuant to this section for a period of three (3) years following the effective date of termination of this AGREEMENT.

Section 8. Status of Consultant.

(a) CONSULTANT is and shall at all times remain a wholly independent contractor and not an officer, employee or agent of CITY. CONSULTANT shall have no authority to bind CITY in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against CITY, whether by contract or otherwise, unless such authority is expressly conferred under this AGREEMENT or is otherwise expressly conferred in writing by CITY.

(b) The personnel performing the services under this AGREEMENT on behalf of CONSULTANT shall at all times be under CONSULTANT's exclusive direction and control. Neither CITY, nor any elected or appointed boards, officers, officials, employees or agents of CITY, shall have control over the conduct of CONSULTANT or any of CONSULTANT's officers, employees or agents, except as set forth in this AGREEMENT. CONSULTANT shall not at any time or in any manner represent that CONSULTANT or any of CONSULTANT's officers, employees or agents are in any manner officials, officers, employees or agents of CITY.

(c) Neither CONSULTANT, nor any of CONSULTANT's officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits, which may otherwise accrue, to CITY's employees. CONSULTANT expressly waives any claim CONSULTANT may have to any such rights, and shall indemnify and protect CITY from and against any claims to such rights made by CONSULTANT's officers, employees or agents.

(d) CONSULTANT hereby represents and warrants to CITY that none of its employees or contractors serving as CONSULTANT's representative under this Agreement shall be a "retired annuitant" under the any public retirement system in the State of California, such as the California Public Employees' Retirement System ("CalPers"), the County Employees Retirement Law of 1937 (the "1937 Act"), the California State Teachers' Retirement System ("CalSTRS"), or any other similar retirement system available to California public employees, intended to replace, in whole or in part, or work.

Section 9. Standard of Performance.

CONSULTANT represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the services required under this AGREEMENT in a thorough, competent and professional manner. CONSULTANT shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. In meeting its obligations under this AGREEMENT, CONSULTANT shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of CONSULTANT under this AGREEMENT.

Section 10. Compliance with Applicable Laws; Permits and Licenses.

CONSULTANT shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules in effect during the term of this AGREEMENT. CONSULTANT shall obtain any and all licenses, permits and authorizations necessary to perform the services set forth in this AGREEMENT. Neither CITY, nor any elected or appointed boards, officers, officials, employees or agents of CITY, shall be liable, at law or in equity, as a result of any failure of CONSULTANT to comply with this section.

Section 11. Nondiscrimination.

CONSULTANT shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, sexual orientation, age, physical handicap, medical condition or marital status in connection with or related to the performance of this AGREEMENT.

Section 12. Unauthorized Aliens.

[Intentionally omitted.]

Section 13. Conflicts of Interest.

(a) CONSULTANT covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of CITY or which would in any way hinder CONSULTANT's performance of services under this AGREEMENT. CONSULTANT further covenants that in the performance of this AGREEMENT, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the City Manager. CONSULTANT agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of CITY in the performance of this AGREEMENT.

(b) If applicable, CONSULTANT shall at all times comply with the terms of the Political Reform Act and CITY's Conflict of Interest Code (Chapter 2.75 of the El Cajon Municipal Code). Application of this subdivision (b) shall be determined by CITY and shall be set forth in Exhibit "C" (Conflict of Interest Determination). The level of disclosure categories shall be set by CITY and shall reasonably relate to the Scope of Services provided by CONSULTANT under this AGREEMENT.

(c) CITY understands and acknowledges that CONSULTANT is, as of the date of execution of this AGREEMENT, independently involved in the performance of non-related services for other governmental agencies and private parties. CONSULTANT is unaware of any stated position of CITY relative to such projects. Any future position of CITY on such projects shall not be considered a conflict of interest for purposes of this section.

Section 14. Confidential Information; Release of Information.

(a) The parties acknowledge and agree that in the course of the work being performed by CONSULTANT there is the possibility that confidential information may, by necessity, be disclosed by one party to the other. All information gained by either party from the party disclosing such confidential information ("Disclosing Party") in performance of this AGREEMENT shall be considered confidential, unless such information is in the public domain. The parties shall not release or disclose any such confidential information or instruments of service to persons or entities other than individuals who have a need-to-know-basis and who have a similar and restrictive executed AGREEMENT with either party already in place, without prior written authorization from the Disclosing Party, except as may be required by law.

(b) CONSULTANT, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the City Manager or unless requested by the City Attorney of CITY, voluntarily provide declarations, letters of support, testimony at depositions,

response to interrogatories or other information concerning the services performed under this AGREEMENT. Response to a subpoena or court order shall not be considered "voluntary" provided CONSULTANT gives CITY notice of such court order or subpoena.

(c) If CONSULTANT, or any officer, employee, agent or subcontractor of CONSULTANT, provides any information or instruments of service in violation of this AGREEMENT, then CITY shall have the right to reimbursement and indemnity from CONSULTANT for any damages, costs and fees, including attorneys' fees, caused by or incurred as a result of CONSULTANT's conduct.

(d) CONSULTANT shall promptly notify CITY should CONSULTANT, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this AGREEMENT and the work performed thereunder. CITY retains the right, but has no obligation, to represent CONSULTANT or be present at any deposition, hearing or similar proceeding. CONSULTANT agrees to cooperate fully with CITY and to provide CITY with the opportunity to review any response to discovery requests provided by CONSULTANT. However, this right to review any such response does not imply or mean the right by CITY to control, direct, or rewrite said response.

Section 15. Indemnification.

(a) CITY and its respective elected and appointed boards, officials, officers, agents, employees and volunteers (individually and collectively, "INDEMNITEES") shall have no liability to CONSULTANT **or any other person for**, and CONSULTANT shall indemnify, protect and hold harmless INDEMNITEES from and against, any and all liabilities, claims, actions, causes of action, proceedings, suits, damages, judgments, liens, levies, costs and expenses, including reasonable attorneys' fees and disbursements (collectively "CLAIMS"), which INDEMNITEES may suffer or incur or to which INDEMNITEES may become subject by reason of or arising out of any injury to or death of any person(s), damage to property, loss of use of property, economic loss or otherwise occurring as a result of CONSULTANT's negligent performance of any services under this AGREEMENT, or by the negligent or willful acts or omissions of CONSULTANT, its agents, officers, directors, subcontractors or employees, committed in performing any of the services under this AGREEMENT.

(b) The foregoing obligations of CONSULTANT shall not apply to the extent that the CLAIMS arise from the negligence or willful misconduct of the INDEMNITEES.

Section 16. Insurance.

(a) CONSULTANT agrees to obtain and maintain in full force and effect, during the term of this AGREEMENT, commercial general liability insurance of not less than \$2,000,000. Such insurance policy shall comply with El Cajon City Council Policy D-3, which is attached hereto as Exhibit "D" and made a part of this AGREEMENT. If there is any conflict between Exhibit "D" and this section 16, the terms of Exhibit "D" shall apply. All insurance policies shall be subject to approval by CITY as to form and content.

(b) CONSULTANT shall furnish properly executed endorsements and certificates of insurance to CITY prior to commencement of services under this AGREEMENT. Such endorsements and certificates shall:

1. Clearly evidence all coverages required above, including specific evidence of a separate endorsement naming CITY as an additional named insured;
2. Indicate whether coverage provided is on claims-made or occurrence basis; and
3. Provide that such insurance shall not be materially changed, terminated, or allowed to expire except on thirty (30) days prior written notice, via first class mail to CITY.
4. CONSULTANT agrees to provide CITY with copies of all required policies upon request.

(c) CONSULTANT shall also obtain and maintain professional liability insurance coverage in an amount not less than \$1,000,000.

(d) CONSULTANT shall maintain Workers' Compensation insurance with statutory limits, and employer's liability insurance with limits of not less than \$1,000,000 per accident.

Section 17. Assignment.

The expertise and experience of CONSULTANT are material considerations for this AGREEMENT. CITY has an interest in the qualifications of and capability of the persons and entities that will fulfill the duties and obligations imposed upon CONSULTANT under this AGREEMENT. In recognition of that interest, CONSULTANT shall not assign or transfer this AGREEMENT or any portion of this AGREEMENT or the performance of any of CONSULTANT's duties or obligations under this AGREEMENT without the prior written consent of the City Council. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this AGREEMENT entitling CITY to any and all remedies at law or in equity, including summary termination of this AGREEMENT. CITY acknowledges, however, that CONSULTANT, in the performance of its duties pursuant to this AGREEMENT, may utilize subcontractors. As long as no breach on the part of CONSULTANT then exists, CONSULTANT shall have the right, without the consent of CITY, but without releasing CONSULTANT from any of its obligations under this AGREEMENT, to assign its rights and obligations to a "related entity". For the purposes of this section, a "related entity" means any corporation or business entity of which fifty percent (50%) or more of the securities or other ownership interests representing the equity, the voting stock or general partnership interest are owned, controlled or held, directly or indirectly, by CONSULTANT. Any assignment of this AGREEMENT that fails to comply with this section shall be deemed a default on the part of CONSULTANT shall result in a breach of this AGREEMENT, allowing CITY the right to terminate this AGREEMENT for cause in the manner set forth in section 19(d).

Section 18. Continuity of Personnel. *[Intentionally omitted.]*

Section 19. Termination of Agreement.

(a) Either party may terminate this AGREEMENT, with or without cause, at any time by giving thirty (30) days written notice of termination to CONSULTANT. In the event such

notice is given, CONSULTANT shall cease immediately all work in progress.

(b) CITY may terminate this AGREEMENT at any time if funds are no longer appropriated for the work to be performed by CONSULTANT.

(c) CONSULTANT may terminate this AGREEMENT at any time upon thirty (30) days written notice of termination to CITY.

(d) If either CONSULTANT or CITY fails to perform any material obligation under this AGREEMENT, then, in addition to any other remedies, either CONSULTANT or CITY may terminate this AGREEMENT immediately upon written notice.

(e) Upon termination of this AGREEMENT by either CONSULTANT or CITY, all property belonging exclusively to CITY, which is in CONSULTANT's possession, shall be returned to CITY. CONSULTANT shall furnish to CITY a final invoice for services performed and expenses incurred by CONSULTANT, prepared as set forth in Section 4 of this AGREEMENT. This final invoice shall be reviewed and paid in the same manner as set forth in Section 4 of this AGREEMENT.

Section 20. Default.

In the event that CONSULTANT is in default under the terms of this AGREEMENT, CITY shall not have any obligation or duty to continue compensating CONSULTANT for any services performed after the date of default and may terminate this AGREEMENT immediately by written notice to CONSULTANT.

Section 21. Excusable Delays.

CONSULTANT shall not be liable for damages, including liquidated damages, if any, caused by delay in performance or failure to perform due to causes beyond the control of CONSULTANT. Such causes include, but are not limited to, acts of God, acts of the public enemy, acts of federal, state or local governments, acts of CITY, court orders, fires, floods, epidemics, strikes, embargoes, and unusually severe weather. The term and price of this AGREEMENT shall be equitably adjusted for any delays due to such causes.

Section 22. Cooperation by City.

All public information, data, reports, records, and maps as are existing and available to CITY as public records, and which are necessary for carrying out the services as outlined in the Scope of Services, shall be furnished to CONSULTANT in every reasonable way to facilitate, without undue delay, the services to be performed under this AGREEMENT.

Section 23. Notices.

All notices required or permitted to be given under this AGREEMENT shall be in writing and shall be personally delivered, or sent by telecopier or certified mail, postage prepaid and return receipt requested, addressed as follows:

To CITY: Brett Channing, Assistant to the City Manager
City of El Cajon
200 Civic Center Way
El Cajon, CA 92020

To CONSULTANT: Accela, Inc.
Attention: Colin M. Samuels
2633 Camino Ramon, Suite #500
San Ramon, CA 94583

Notice shall be deemed effective on the date personally delivered or transmitted by facsimile or, if mailed, five (5) days after deposit of the same in the custody of the United States Postal Service.

Section 24. Authority to Execute.

The person or persons executing this AGREEMENT on behalf of CONSULTANT represents and warrants that he/she/they has/have the authority to so execute this AGREEMENT and to bind CONSULTANT to the performance of its obligations hereunder.

Section 25. Binding Effect.

This AGREEMENT shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

Section 26. Modification of Agreement.

No amendment to or modification of this AGREEMENT shall be valid unless made in writing and approved by CONSULTANT and by the City Council or City Manager. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

Section 27. Waiver.

Waiver by any party to this AGREEMENT of any term, condition, or covenant of this AGREEMENT shall not constitute a waiver of any other term, condition, or covenant. Waiver by any party of any breach of the provisions of this AGREEMENT shall not constitute a waiver of any other provision, or a waiver of any subsequent breach or violation of any provision of this AGREEMENT. Acceptance by CITY of any work or services by CONSULTANT shall not constitute a waiver of any of the provisions of this AGREEMENT.

Section 28. Law to Govern; Venue.

This AGREEMENT shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of San Diego, East County Division. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Southern District of California, in San Diego. CONSULTANT hereby expressly waives any right to remove any action from San Diego County as is otherwise permitted by Code of Civil Procedure section 394.

Section 29. Dispute Resolution.

The parties hereby mutually agree that should any dispute arise out of or relate to this AGREEMENT, or its alleged breach thereof, said parties shall first attempt to settle such dispute or alleged breach by good faith negotiation. If, after good faith negotiation the parties are unable to resolve the dispute, the parties may, but are not obligated to submit the dispute to mediation under the Commercial Mediation Rules of the American Arbitration Association before resorting to arbitration, litigation, or other action.

Section 30. Attorneys' Fees, Costs and Expenses.

In the event litigation or other proceeding is required to enforce or interpret any provision of this AGREEMENT, the prevailing party in such litigation or other proceeding shall be entitled to an award of reasonable attorneys' fees, costs and expenses, in addition to any other relief to which it may be entitled.

Section 31. Entire Agreement.

This AGREEMENT, including the attached Exhibits "A," "B," "C" and "D," is the entire, complete, final, and exclusive expression of the parties with respect to the matters addressed therein and supersedes all other agreements or understandings, whether oral or written, or entered into between CONSULTANT and CITY prior to the execution of this AGREEMENT. No statements, representations or other agreements, whether oral or written, made by any party, which are not embodied herein shall be valid and binding. To the extent that the terms and conditions of this AGREEMENT conflict with, or are in any way inconsistent with, the terms and conditions of Exhibits "A," "B," "C" and "D," the terms and conditions of this AGREEMENT will prevail. No amendment to this AGREEMENT shall be valid and binding unless in writing duly executed by the parties or their authorized representatives.

Section 32. Severability.

If a term, condition or covenant of this AGREEMENT is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this AGREEMENT shall not be affected thereby and the AGREEMENT shall be read and construed without the invalid, void or unenforceable provision(s).

[Remainder of page intentionally left blank]

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed the day and year first above written.

**CITY OF EL CAJON,
a California charter city
and municipal corporation**

**ACCELA, INC.,
a California corporation**

By _____
Douglas Williford, City Manager

By _____
Name & Title

Date _____

Date _____

ATTEST:

By _____
Secretary

Belinda A. Hawley, CMC, City Clerk

APPROVED AS TO CONTENT:

Brett Channing, Assistant to the City Manager

APPROVED AS TO FORM:

Morgan L. Foley, City Attorney

Council Date: 05/24/16
Item #: 4.1

City Clerk Date Stamp

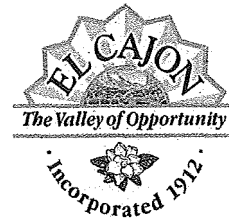
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2016 MAY 17 A 9:2

City of El Cajon Agenda Report

MEETING: 5/24/16

ITEM NO: 6.1



TO: Mayor Pro Tem Ambrose
Councilmembers Bales, Kendrick and McClellan

FROM: Mayor Wells

SUBJECT: Council Activities Report

RECOMMENDATION: That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

- May 12, 2016 - Meeting w/ Daryl Priest - DECBP
- May 13, 2016 - SANDAG Board of Directors Meeting
- May 13, 2016 - SANDAG Executive Committee Meeting
- May 14, 2016 - KNSD Interview for America on Main Street
- May 17, 2016 - KOGO/KSON Interviews for America on Main Street
- May 17, 2016 - Meeting w/ Dan Grant of Skyline Church
- May 17, 2016 - Meeting w/ Chris George & City Manager – Auto Dealers
- May 18, 2016 - Grossmont Health Care District Heroes
- May 19, 2016 - Channel 6 Interview for America on Main Street
- May 20, 2016 - SANDAG Public Safety Committee
- May 20, 2016 - El Cajon Police Department Annual Awards Banquet
- May 21, 2016 - America on Main Street
- May 24, 2016 - City Council Meeting

I will be happy to answer any questions you may have.

SUBMITTED BY,

Bill Wells
Mayor



LEGISLATIVE REPORT 2015-2016



6.2

BILL	NO.	SPONSOR	SUBJECT	COUNCIL DATE	POSITION	COMMITTEE	BILL STATUS / LAST ACTION DATE
AB	1554	Irwin	Powdered Alcohol (Amended: 4/14/16)	1/26/2016	Support	Assembly	5/5/2016-Referred to Com. on G.O.
AB	2121	Gonzalez	Alcoholic beverage control: Responsible Interventions for Beverage Servers Training Act of 2016. (Amended: 4/12/2016)	2/23/2016	Watch	Assembly	5/12/2016-Re-referred to Com. on APPR.
SB	819	Huff	Powdered Alcohol (Amended: 3/15/2016)	1/26/2016	Support	Senate	5/9/2016-Referred to Com. on G.O.
SB	1046	Hill	Driving under the influence: ignition interlock device. (Amended: 4/13/2016)	2/23/2016	Support	Senate	4/25/2016-April 25 hearing: Placed on APPR. suspense file.

The Legislative Report tracks bills for the 2015-2016 Session of the California Legislature that the El Cajon City Council/Housing Authority/Successor Agency to the Redevelopment Agency has voted to monitor/watch, support or oppose. Updated May 17, 2016 at 1:00 p.m. for the May 24, 2016 City Council Meeting.

City Clerk Date Stamp

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2016 MAY 17

City of El Cajon Agenda Report

MEETING: 5/24/16

ITEM NO: 7.1



TO: Mayor Wells, Mayor Pro Tem Ambrose
Councilmembers Bales and McClellan

FROM: Councilmember Kendrick

SUBJECT: Council Activities Report

RECOMMENDATION: That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

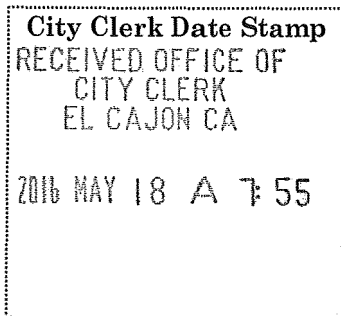
May 13, 2016 -	Meeting w/ City Manager
May 14, 2016 -	Opening Speech for El Cajon Relay for Life Cancer Walk
May 21, 2016 -	America on Main Street
May 24, 2016 -	City Council Meeting at 3:00 p.m.

I will be happy to answer any questions you may have.

SUBMITTED BY,

Gary Kendrick
Gary Kendrick
Councilmember





City of El Cajon Agenda Report

MEETING: 5/24/16

ITEM NO: 8.1



TO: Mayor Wells, Councilmembers Bales, Kendrick and McClellan

FROM: Mayor Pro Tem Ambrose

SUBJECT: Council Activities Report

RECOMMENDATION: That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

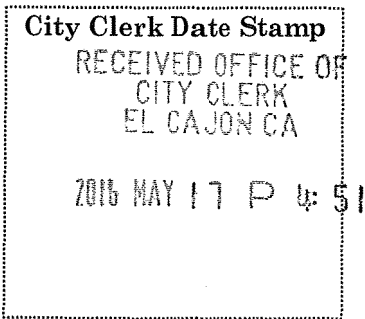
Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

- May 15, 2016 - Amgen California Tour through Downtown El Cajon
- May 16, 2016 - SD Leadership Community Forum at Cajon Valley District HQ
- May 18, 2016 - ECEDC Board Meeting
- May 19, 2016 - Meeting with City Manager
- May 21, 2016 - America on Main Street
- May 20, 2016 - El Cajon Police Department Annual Awards Banquet
- May 24, 2016 - City Council Meeting at 3:00 p.m.

I will be happy to answer any questions you may have.

SUBMITTED BY,

Tony Ambrose
 Tony Ambrose
 Mayor Pro Tem



City of El Cajon Agenda Report

MEETING: 5/24/16

ITEM NO: 9.1



TO: Mayor Wells, Mayor Pro Tem Ambrose,
Councilmembers Bales and Kendrick

FROM: Councilmember McClellan

SUBJECT: Council Activities Report

RECOMMENDATION: That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

- May 12, 2016 - MTS Board Meeting
- May 20, 2016 - El Cajon Police Department Annual Awards Banquet
- May 21, 2016 - America on Main Street
- May 24, 2016 - City Council Meeting at 3:00 p.m.

I will be happy to answer any questions you may have.

SUBMITTED BY,

Bob McClellan

**Bob McClellan
Councilmember**



City Clerk Date Stamp

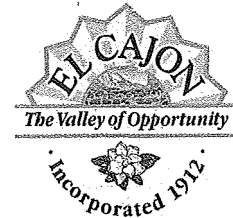
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City of El Cajon Agenda Report

MEETING: 5/24/16

ITEM NO: 10.1



TO: Mayor Wells, Mayor Pro Tem Ambrose
Councilmembers Kendrick and McClellan

FROM: Councilmember Bales

SUBJECT: Council Activities Report

RECOMMENDATION: That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

- April 26, 2016 - El Cajon Police Department Volunteer Appreciation Lunch
- April 27, 2016 - El Cajon Citizen's Police Academy
- May 20, 2016 - El Cajon Police Department Annual Awards Banquet
- May 21, 2016 - America on Main Street
- May 24, 2016 - City Council Meeting at 3:00 p.m.

I will be happy to answer any questions you may have.

SUBMITTED BY,

Star Bales
Councilmember

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2016 MAY 17 P 4:50



POLICE DEPARTMENT

MEMORANDUM

DATE: FRIDAY, MAY 6, 2016

TO: CHIEF JEFF DAVIS
POLICE ADMINISTRATION DIVISION *J Davis*

FROM: SUPPORT CAPTAIN FRANK LAHAYE
POLICE ADMINISTRATION DIVISION *Frank Lahaye*

SUBJECT: APRIL 2016 DONATIONS TO THE EL CAJON ANIMAL SHELTER

In accordance with City Council Policy B-2, I am writing to let you know that we have received the following donations from:

04/08/16 Richard & Charlene Berry

\$100.00 (In memory of Matt O'Connor)