

ONLINE AGENDA INFORMATION

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CITY OF EL CAJON

*City Council/Housing Authority/
Successor Agency to the Redevelopment Agency*

AGENDA



April 12, 2016

**Honoring
and celebrating
the people
who make
El Cajon**

***The Valley
of
Opportunity***

Bill Wells
Mayor

Tony Ambrose
Mayor Pro Tem

Star Bales
Councilmember

Gary Kendrick
Councilmember

Bob McClellan
Councilmember

Douglas Williford
City Manager

Morgan Foley
City Attorney

Majed Al-Ghafry
Assistant City Manager

Belinda Hawley
City Clerk



AGENDA



April 12, 2016
3:00 p.m.

The Agenda contains a brief general description of each item to be considered and most items have a *RECOMMENDATION* from Staff or a Commission, which Council will consider when making a final decision.

Copies of written documentation relating to each item of business on the Agenda are on file in the City Clerk's Office and in the Agenda Book next to the podium in the Council Chambers.

PLEASE COMPLETE A "REQUEST TO SPEAK" FORM FOR EACH ITEM PRIOR TO THE COMMENCEMENT OF THE MEETING AND SUBMIT IT TO THE CITY CLERK if you wish to speak about an item on the Agenda or under Public Comment.

- **CALL TO ORDER:** Mayor Bill Wells
- **ROLL CALL:** City Clerk Belinda Hawley



PLEDGE OF ALLEGIANCE TO FLAG AND MOMENT OF SILENCE

- **POSTINGS:** The City Clerk posted Orders of Adjournment of the March 22, 2016, Meeting and the Agenda of the April 12, 2016, Meeting in accordance to State Law and Council/Authority/Successor Agency to the Redevelopment Agency Policy.
- **PRESENTATIONS:**
 - KaBOOM! Neighborhood Playground Build
 - PROCLAMATION: Fair Housing Month
 - PRESENTATION: Bill Brockman - CPRS District 12 Full-Time Achievement Award
 - PRESENTATION: Dan Pavao – CALBO Building Official of the Year
 - PROCLAMATION: Mothers Against Drunk Driving – PowerTalk 21 Day
 - Cajon Valley Union School District Upcoming Event

*Backup Information Available – Housing Authority and Successor Agency Items are identified.

AGENDA CHANGES:

CONSENT ITEMS: (1.1 – 1.13)

Consent Items are routine matters enacted by one motion according to the RECOMMENDATION listed below. With the concurrence of the City Council, a Council Member or person in attendance may request discussion of a *Consent Item* at this time.

***1.1 MINUTES OF CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY TO THE EL CAJON REDEVELOPMENT AGENCY MEETINGS**

RECOMMENDATION: That the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency approve Minutes of the March 22, 2016 Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

1.2 WARRANTS

RECOMMENDATION: That the City Council approve payment of Warrants as submitted by the Finance Department.

1.3 APPROVAL OF READING BY TITLE AND WAIVER OF READING IN FULL OF ORDINANCES ON AGENDA

RECOMMENDATION: That the City Council approve the reading by title and waive the reading in full of all Ordinances on the Agenda.

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CONSENT ITEMS: (Continued)

- *1.4 AWARD PROFESSIONAL SERVICE AGREEMENTS FOR CONSULTANT SERVICES FOR THE EL CAJON TRANSIT-SUPPORTIVE LAND USE AND MOBILITY PLAN PROJECT**
(Report: Anthony Shute, Deputy Director of Community Development)

RECOMMENDATION: That the City Council:

- Authorizes the City Manager to enter into a Professional Services Agreement between the City of El Cajon and Latitude 33 Planning and Engineering for an amount not to exceed \$398,204.00 for a period of two years for consulting services for the El Cajon Transit-Supportive Land Use and Mobility Plan project;
- Authorizes the City Manager to enter into a Professional Services Agreement between the City of El Cajon and with CirculateSD for an amount not to exceed \$30,000.00 for a period of two years to provide public outreach services for the El Cajon Transit-Supportive Land Use and Mobility Plan; and
- Appropriates \$30,000.00 from the General Fund and allocates the funds to budget Account No. 265900-MG3545.

- *1.5 RESOLUTION: AWARD OF BID NO. 029-16, UPGRADE TRAFFIC SIGNALS – AVOCADO AVENUE/BALLANTYNE STREET**
(Report: Nahid Razi, Purchasing Agent)

RECOMMENDATION: That the City Council:

- Finds the protest submitted by DBX, Inc. to be timely, but without merit;
- Finds the fourth low bidder non-responsive for the reason set forth in this agenda report; and
- Adopts the next RESOLUTION in order awarding the bid to the lowest responsive, responsible bidder, SC Valley Engineering, Inc., in the amount of \$350,900.00.

- *1.6 RESOLUTION: AWARD OF BID NO. 026-16, FLETCHER PARKWAY SEWER** (Report: Nahid Razi, Purchasing Agent)

RECOMMENDATION: That the City Council:

- Finds the protest submitted by P.K. Mechanical Systems, Inc. (PKMS) to be timely, but without merit; and
- Adopts the next RESOLUTION in order awarding the bid to the lowest responsive, responsible bidder, GRFCO, Inc., in the amount of \$418,916.00 for the base bid and Additive Alternate: Double-Box Cleanout.

CONSENT ITEMS: (Continued)

- *1.7 TRAVEL EXPENSES FOR THE LEAGUE OF CALIFORNIA CITIES PLANNING COMMISSIONERS ACADEMY – CIRCO AND TURCHIN (Report: Anthony Shute, Deputy Director of Community Development)**

RECOMMENDATION: That the City Council reviews and approves the Claims for Advance/Reimbursement of Travel Expense form for Planning Commissioners Paul Circo and Jerry Turchin submitted in accordance with City Council Policy G-1.

- *1.8 RESOLUTION: TERMINATION OF A LOCAL EMERGENCY IN THE CITY OF EL CAJON (Report: Dennis Davies, Deputy Director of Public Works)**

RECOMMENDATION: That the City Council adopts the next RESOLUTION in order proclaiming the termination of a local emergency in the City of El Cajon.

- *1.9 FISCAL YEAR 2015-16 MID-YEAR REPORT and FIVE-YEAR BUSINESS PLAN UPDATE (Report: Clay Schoen, Finance Director)**

RECOMMENDATION: That the City Council receive and accept the Fiscal Year 2015-16 Mid-Year Report and Five Year Business Plan update.

- *1.10 2015 SAN DIEGO COUNTY STONEGARDEN COLLABORATIVE GRANT (Report: Jeff Davis, Chief of Police)**

RECOMMENDATION: That the City Council take the following actions:

- Authorize the City Manager or designee to accept the 2015 San Diego County Stonegarden Collaborative Grant in the amount of \$90,000.00, and to execute any grant documents and agreements necessary for the receipt and use of these funds; and
- Appropriate these funds in the amount of \$80,000.00 for overtime and fringe benefits, and \$10,000.00 to purchase night vision equipment, for a total of \$90,000.00.

CONSENT ITEMS: (Continued)

- *1.11 SET PUBLIC HEARING DATE FOR THE ADOPTION OF THE PROPOSED 2016 FIVE (5) YEAR REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (RTIP) (Report: Dennis Davies, Deputy Director of Public Works)**

RECOMMENDATION: That the City Council directs the City Clerk to set a public hearing on April 26, 2016, at 3:00 p.m. for the adoption of the proposed 2016 Five (5) Year Regional Transportation Improvement Program (RTIP).

- *1.12 ACCEPTANCE OF MEDIAN IMPROVEMENTS, PW 3484, BID NO. 024-15 (Report: Dennis Davies, Deputy Director of Public Works)**

RECOMMENDATION: That the City Council accepts the Median Improvements project and authorizes the City Clerk to record a Notice of Completion and release the bonds in accordance with the Contract terms.

- *1.13 ACCEPTANCE OF PAVEMENT OVERLAY THOROUGHFARES 2015, PW 3510, BID NO. 002-16 (Report: Dennis Davies, Deputy Director of Public Works)**

RECOMMENDATION: That the City Council accepts the Pavement Overlay Thoroughfares 2015 project and authorizes the City Clerk to record a Notice of Completion and release the bonds in accordance with the contract terms.

PUBLIC COMMENT:

At this time, any person may address a matter within the jurisdiction of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency that is not on the Agenda. Comments relating to items on today's agenda are to be taken at the time the item is heard. State law prohibits discussion or action on items not on the Agenda; however, Council, Authority and Agency Members may briefly respond to statements or questions. An item may be placed on a future Agenda.

2. WRITTEN COMMUNICATIONS: None

3. PUBLIC HEARINGS: None

4. ADMINISTRATIVE REPORTS: None

5. COMMISSION REPORTS: None

6. ACTIVITIES REPORTS OF MAYOR WELLS/COMMENTS

SANDAG (San Diego Association of Governments); SANDAG Public Safety Committee; League of California Cities, San Diego Division; Heartland; Fire Training JPA – Alternate; Indian Gaming Local Community Benefit Committee.

***6.1 COUNCIL ACTIVITIES REPORT/COMMENTS**

***6.2 LEGISLATIVE REPORT**

ACTIVITIES REPORTS OF COUNCILMEMBERS

7.

COUNCILMEMBER GARY KENDRICK

Heartland Communications JPA; Heartland Fire Training JPA;.

***7.1 COUNCIL ACTIVITIES REPORT/COMMENTS**

8.

MAYOR PRO TEM TONY AMBROSE

SANDAG (San Diego Association of Governments) - Alternate; SANDAG Public Safety Committee – Alternate Chamber of Commerce – Government Affairs; MTS (Metropolitan Transit System Board) - Alternate; East County Economic Development Council; METRO Commission/ Wastewater JPA.

***8.1 COUNCIL ACTIVITIES REPORT/COMMENTS**

ACTIVITIES REPORTS OF COUNCILMEMBERS: (Continued)

9.

COUNCILMEMBER BOB McCLELLAN

MTS (Metropolitan Transit System Board); Harry Griffen Park Joint Steering Committee; Heartland Communications JPA – Alternate.

***9.1 COUNCIL ACTIVITIES REPORT/COMMENTS**

10.

COUNCILMEMBER STAR BALES

East County Economic Development Council - Alternate; METRO Commission/Wastewater JPA – Alternate; Indian Gaming Local Community Benefit Committee – Alternate.

***10.1 COUNCIL ACTIVITIES REPORT/COMMENTS**

11. JOINT COUNCILMEMBER REPORTS - None

12. GENERAL INFORMATION ITEMS FOR DISCUSSION - None

13. ORDINANCES: FIRST READING - None

14. ORDINANCES: SECOND READING AND ADOPTION - None

15. CLOSED SESSIONS:

RECOMMENDATION: That the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency adjourns to Closed Sessions as follows:

15.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9:

Number of potential cases: 1

Facts and Circumstances Known to Potential Plaintiffs: On January 11, 2016, a claim was filed with the City of El Cajon on behalf of James Nielsen, alleging that the claimant's property was damaged in an undetermined amount as a result of a broken storm drain.

15.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9:

**Name of Case: City of El Centro; City of El Cajon, et al. v. David Lanier
San Diego Superior Court – Central
Case Number: 37-2014-00003824-CU-WM-CTL**

16. RECONVENE TO OPEN SESSION:

City Attorney or Representative reports on actions taken in Closed Sessions.

ADJOURNMENT: The Regular Joint Meeting of the El Cajon City Council/ El Cajon Housing Authority/Successor Agency to the El Cajon Redevelopment Agency held this 12th day of April 2016 is adjourned to Tuesday, April 26, 2016, at 3:00 p.m.



Upcoming Events in El Cajon City Council Meeting For April 12, 2016



"April Showers Bring May Flowers"

April 13 - Antique & Collectible Show at the Unity Church located at 311 Highland Avenue in El Cajon. Hours are 12:00 noon to 4:00 p.m. See a wonderful array of interesting antiques, from jewelry to collectibles. Free parking and admission. For more information, please call (619) 368-2055.

April 14 - The El Cajon Farmers' Market continues every Thursday in Downtown El Cajon, from 3:00 p.m. to 6:00 p.m. at the Prescott Promenade, 201 East Main Street. Enjoy fresh fruit, vegetables, bread, vendors, music and more! Please visit www.elcajonfarmersmarket.org for more information.

April 20 - Cajon Classic Cruise "Opening Night" with a full street closure of East Main Street, between Magnolia Avenue and Claydelle Avenue. The 2016 Season of the Cajon Classic Cruise Car Shows are hosted by the Downtown Business Partners. This weekly event continues every Wednesday night through October 26, from 5:00 to 8:00 p.m. For more information, please visit www.downtownelcajon.com or call (619) 334-3000.

April 22 and May 6 - Alternate Friday closures for El Cajon City offices. Please go to www.cityofelcajon.us for a full calendar display of the hours for City offices during 2016.

April 26 and May 10 - El Cajon City Council Meetings are at 3:00 p.m. and 7:00 p.m., as needed. The meetings are held in the Council Chamber at 200 Civic Center Way. For more information, and to view the full agenda online, please visit www.cityofelcajon.us.

April 30 - Arbor Day Celebration. Join the City of El Cajon, Saturday, April 30, 2016, as it celebrates the 18th year of receiving the Tree City USA award and the 26th Annual Arbor Day ceremony. Festivities will begin at 8:00 a.m. at Hillside Park, 840 Buena Terrace. Enjoy light refreshments and free tree seedlings from San Diego Gas and Electric. To volunteer, please call (619) 441-1658.

May 6 - "Dinner & a Concert" Opening Night at the Prescott Promenade with Clay Colton playing country rock! Enjoy all the great music and dancing on Friday nights from 6:00 to 8:00 p.m. from May 6 through October 7. Have dinner at one of the many fine restaurants in downtown El Cajon or bring a picnic. The Promenade is located at 201 E. Main Street in Downtown El Cajon. For a complete line-up of concerts, please visit www.downtownelcajon.com.

May 15 - 2016 AMGEN Tour of California Coming To El Cajon! The Tour, presented by AEG, will once again bring World Champions, Olympic Medalists, top Tour de France competitors, and other elite professional cyclists to the state for this 8-day, 800 plus mile race. The first leg of the race will be in San Diego on May 15. A portion of the race will have bicyclists coming down Main Street through the City of El Cajon between 2:00 p.m. and 3:00 p.m. For more details, please visit www.amgentourofcalifornia.com/letapecalifornia.

May 21 - America on Main Street in Downtown El Cajon, with the theme "The Beach Comes East!" Bring the family to this fun and free patriotic event, planned to coincide with the nationally recognized Armed Forces Day, and celebrate the American spirit. Enjoy three stages of live entertainment, food booths, a chili cook-off (police vs. fire), Ferris wheel, arts & crafts, petting zoo, and so much more! Hours will be from 12:00 p.m. to 8:00 p.m. on East Main Street, between Magnolia Avenue and Ballantyne Street. For volunteer and sponsorship information, please call (619) 441-1762 or visit www.americaonmainstreet.org.

**JOINT MEETING OF THE
EL CAJON CITY COUNCIL/HOUSING
AUTHORITY/SUCCESSOR AGENCY
TO THE REDEVELOPMENT AGENCY**



MINUTES

**CITY OF EL CAJON
EL CAJON, CALIFORNIA**

March 22, 2016

An Adjourned Regular Joint Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the Redevelopment Agency of the City of El Cajon, California held Tuesday, March 22, 2016, was called to order by Mayor/Chair Bill Wells at 3:02 p.m., in the Council Chambers, 200 Civic Center Way, El Cajon, California.

ROLL CALL

Council/Agencymembers present:
Council/Agencymembers absent:
Mayor Pro Tem/Vice Chair present:
Mayor/Chair present:
Other Officers present:

Bales, Kendrick and McClellan
None
Ambrose
Wells
Hawley, City Clerk/Secretary
Foley, City Attorney/General Counsel
Williford, City Manager/Executive Director
Al-Ghafry, Assistant City Manager

PLEDGE OF ALLEGIANCE TO FLAG led by Mayor Wells and MOMENT OF SILENCE. (The Courts have concluded that sectarian prayer as part of City Council Meetings is not permitted under the Constitution).

POSTINGS: The City Clerk posted Orders of Adjournment of the March 8, 2016, meetings and the Agenda of the March 22, 2016, meeting in accordance with State Law and Council/Authority/Successor Agency to the Redevelopment Agency Policy.

PRESENTATIONS:

- **KaBOOM! Playground Build – Neighborhood Park**

AGENDA CHANGES: None

CONSENT ITEMS: (1.1 – 1.10)

City Clerk Hawley advised that Item 1.1 had a revision to page 76, correcting the Motion taken.

MOTION BY McCLELLAN SECOND BY BALES, to APPROVE Consent Items 1.1 to 1.10, including the revision to Item 1.1.

MOTION CARRIED BY UNANIMOUS VOTE.

1.1 MINUTES OF CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY TO THE EL CAJON REDEVELOPMENT AGENCY

Approve Minutes of the March 8, 2016 Meetings of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

1.2 WARRANTS

Approve payment of Warrants as submitted by the Finance Department.

1.3 APPROVAL OF READING BY TITLE AND WAIVER OF READING IN FULL OF ORDINANCES ON AGENDA

Approve the reading by title and waive the reading in full of all Ordinances on the Agenda.

1.4 PROGRESS REPORT – DECLARATION OF EMERGENCY – STORM DAMAGE 2016 (Report: Majed Al-Ghafry, Assistant City Manager)

- Determines that there continues to be a state of emergency to facilitate repairs at various locations throughout the City; and
- Waives bid requirements for emergency repairs in accordance with El Cajon Municipal Code section 3.20.010 (C).

CONSENT ITEMS: (Continued)

1.5 AUTHORIZATION FOR INDEPENDENT FORENSIC SERVICES – SEXUAL ASSAULT EXAMINATIONS AGREEMENT (Report: Jeff Davis, Chief of Police)

Authorize the City Manager to negotiate a one-year agreement for sexual assault examinations by Independent Forensic Services, with the option to renew for four additional one-year periods. The cost for the first year is \$17,000.00.

1.6 SINGLE AUDIT REPORT ON FEDERAL AWARDS FOR THE FISCAL YEAR ENDED JUNE 30, 2015 (Report: Clay Schoen, Director of Finance)

Receive and accept the Single Audit Report on Federal Awards for the fiscal year ended June 30, 2015.

1.7 2015 GENERAL PLAN ANNUAL REPORT (Report: Anthony Shute, Deputy Director of Community Development)

- Accepts this annual progress report required by the State; and
- Directs staff to forward the report to the Governor's Office of Planning and Research (OPR), the State Department of Housing and Community Development (HCD) and the San Diego Association of Government (SANDAG).

1.8 RESOLUTIONS: APPROVAL OF SPECIFICATIONS FOR MISCELLANEOUS FENCE/GUARDRAIL REPAIR AND INSTALLATION, BID NO. 031-16 (Report: Majed Al-Ghafry, Assistant City Manager)

Adopt RESOLUTION NO. 027-16 to Approve Specifications for as-needed Miscellaneous Fence/Guardrail Repair and Installation, Bid No. 031-16; and RESOLUTION NO. 028-16 to Direct a Notice Inviting Sealed Bids to be opened on April 15, 2016.

CONSENT ITEMS: (Continued)

1.9 RESOLUTION: AWARD OF BID NO. 025-16, RENETTE PARK IMPROVEMENTS (Report: Nahid Razi, Purchasing Agent)

- Finds the protest submitted by Straight Line General Contractors, Inc. to be timely, but without merit;
- Finds the third, fourth, and fifth low bidders non-responsive, each for the reasons set forth in this agenda report;
- Adopt RESOLUTION NO. 029-16 to award the bid to the lowest responsive, responsible bidder, GEM Industrial Electric, Inc., in the amount of \$472,000.00 for the base bid and Additive Alternate: Shade Structures;
- Appropriates \$59,000.00 from the Parks Impact Fees fund (515000); and
- Authorizes a transfer of \$59,000.00 from the 515000 fund to the 505000 fund.

1.10 RESOLUTION: REJECTION OF BID NO. 028-16, RONALD REAGAN COMMUNITY CENTER RENOVATION PROJECT (Report: Nahid Razi, Purchasing Agent)

Adopt RESOLUTION NO. 030-16 to: Reject all bids; Authorize re-bidding the project with revised specifications; and Authorize the City Manager to approve the revised final plans and specifications prior to bidding.

PUBLIC COMMENT:

Sherry Casper spoke about the homeless problem in the City. She expressed her concern about the increased noise of motorcycles and speed problems on Magnolia Avenue and Chambers Street, and suggested a traffic and pedestrian survey on the area.

Kaci McCorkell, Miss El Cajon 2015 and **Natasha Beepath**, Miss Teen El Cajon submitted a letter to **Council** to thank them for their continued support and invited them to the Scholarship Pageant which will be held Saturday, April 9, 2016.

Sunshine Horton shared that she is an official member of the Elks and of the Kiwanis Club of El Cajon. She continues to do volunteer work in memory of her late daughter.

2. WRITTEN COMMUNICATIONS: None

3. PUBLIC HEARINGS: None

4. ADMINISTRATIVE REPORTS:

4.1 REQUEST LEGISLATION ON THE REQUIREMENT OF A CAR LOCKING SYSTEM FOR DUI OFFENDERS

(Report: Brett Channing, Assistant to the City Manager)

RECOMMENDATION: That the City Council request El Cajon's state representatives to introduce legislation that will require first-time Driving Under the Influence (DUI) offenders in the State of California to have a car locking system installed in their vehicles.

DISCUSSION

Assistant to the City Manager, Brett Channing gave a summary of the Item.

No one came forward to speak.

MOTION BY McCLELLAN, SECOND BY BALES, to DIRECT Staff to send a letter to the El Cajon's state representatives to request to introduce legislation that will require first-time Driving Under the Influence (DUI) offenders in the State of California to have a car locking system installed in their vehicles.

MOTION CARRIED BY UNANIMOUS VOTE.

5. COMMISSION REPORTS: None

6. ACTIVITIES REPORTS OF MAYOR WELLS/COMMENTS

SANDAG (San Diego Association of Governments); SANDAG Public Safety Committee – Chair; League of California Cities, San Diego Division; Heartland Fire Training JPA – Alternate; Indian Gaming Local Community Benefit Committee.

6.1 Council Activities Report/Comments

REPORT AS STATED.

6.2 LEGISLATIVE REPORT:

Mayor Wells stated that updated information will be given on upcoming meetings regarding the following bills: SB 819 and AB 1554, banning powdered alcohol; AB 2121, brought forth at a previous Council meeting by **Mayor Pro Tem Ambrose**, requiring intervention training for those who serve and sell alcohol; and SB 1046 requiring car locking systems for DUI offenders.

ACTIVITIES REPORTS OF COUNCILMEMBERS

7.

COUNCILMEMBER GARY KENDRICK

Heartland Communications JPA; Heartland Fire Training JPA.

7.1 Council Activities Report/Comments

REPORT AS STATED.

8.

MAYOR PRO TEM TONY AMBROSE

SANDAG – Alternate; SANDAG Public Safety Committee – Alternate; Chamber of Commerce – Government Affairs; MTS (Metropolitan Transit System Board) – Alternate; East County Economic Development Council; METRO Commission/Wastewater JPA.

8.1 Council Activities Report/Comments

In addition to the submitted report, **Mayor Pro Tem Ambrose**, stated he attended a luncheon at Qualcomm Telecommunications and toured the 'Thinkabit' Program Facilities.

9.

COUNCILMEMBER BOB McCLELLAN

MTS (Metropolitan Transit System Board); Harry Griffen Park Joint Steering Committee; Heartland Communications JPA – Alternate.

9.1 Council Activities Report/Comments

REPORT AS STATED.

ACTIVITIES REPORTS OF COUNCILMEMBERS (Continued)

10. COUNCILMEMBER STAR BALES

East County Economic Development Council – Alternate; METRO Commission/Wastewater JPA – Alternate; Indian Gaming Local Community Benefit Committee – Alternate.

10.1 Council Activities Report/Comments

In addition to the submitted report, **Councilmember Bales** stated she attended the 'Starbright' recital organized by the Recreation Department.

11. JOINT COUNCILMEMBER REPORTS: None

12. GENERAL INFORMATION ITEMS FOR DISCUSSION: None

13. ORDINANCES: FIRST READING - None

14. ORDINANCES: SECOND READING AND ADOPTION – None

15. CLOSED SESSIONS

RECOMMENDATION: That the City Council/Housing Authority/Successor Agency to the Redevelopment Agency adjourns to Closed Session as follows:

15.1 CONFERENCE WITH LEGAL COUNCIL – EXISTING LITIGATION – pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9:

Name of Case: People of the State of California and the City of El Cajon
v. Michaels, et al.
San Diego Superior Court
Case No. 37-2015-00019229-CU-MC-CTL

MOTION BY McCLELLAN, SECOND BY KENDRICK, to ADJOURN to Closed Session at 3:34 p.m.

MOTION CARRIED BY UNANIMOUS VOTE.

16. RECONVENE TO OPEN SESSION AT 3:51 P.M.

City Attorney Foley reported the following actions:

15.1 Council gave direction to its Legal Counsel.

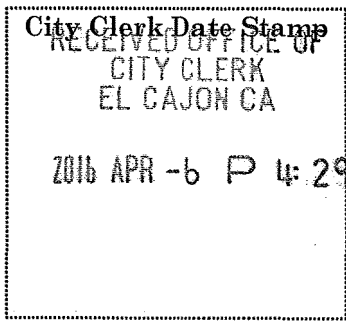
Adjournment: Mayor Wells adjourned the Adjourned Regular Joint Meeting of the City Council/Housing Authority/Successor Agency to the Redevelopment Agency held this 22nd day of March 2016, at 3:52 p.m. to Tuesday, April 12, 2016, at 3:00 p.m.

BELINDA A. HAWLEY, CMC
City Clerk/Secretary

DRAFT

**APPROVAL OF READING BY TITLE AND WAIVER OF READING
OF ORDINANCES ON THIS AGENDA**

The City Council waives the reading of the full text of every ordinance contained in this agenda and approves the reading of the ordinance title only.



City of El Cajon Agenda Report

MEETING: 4/12/16

ITEM NO: 1.4



TO: Mayor Wells, Mayor Pro Tem Ambrose
Councilmembers Bales, Kendrick, McClellan

FROM: Anthony Shute, Deputy Director of Community
Development

SUBJECT: Award Professional Services Agreements for Consultant Services
for the El Cajon Transit-Supportive Land Use and Mobility Plan
Project

RECOMMENDATION: That the City Council:

1. Authorizes the City Manager to enter into a Professional Services Agreement between the City of El Cajon and Latitude 33 Planning and Engineering for an amount not to exceed \$398,204 for a period of two years for consulting services for the El Cajon Transit-Supportive Land Use and Mobility Plan project;
2. Authorizes the City Manager to enter into a Professional Services Agreement between the City of El Cajon and CirculateSD for an amount not to exceed \$30,000 for a period of two years to provide public outreach services for the El Cajon Transit-Supportive Land Use and Mobility Plan; and
3. Appropriates \$30,000 from the General Fund and allocates the funds to budget Account No. 265900-MG3545.

BACKGROUND:

On March 10, 2015, the City Council authorized an application for a SANDAG Smart Growth Incentive Program grant to complete a land use and mobility planning project in the vicinity of the East County Transit Station. The El Cajon Transit-Supportive Land Use and Mobility Plan will provide an updated land use and mobility framework to improve the area and support the investment in transit infrastructure. The SANDAG Board of Directors approved the award of grant funding on July 24, 2015, and the City entered into a grant agreement with SANDAG on December 14, 2015.

A request for proposals (RFP) was issued on February 18, 2016, for consultant services for the project. Nine exceptional proposals were received in response to the RFP. A selection committee reviewed the proposals, conducted reference checks, and held interviews. The committee determined, based on a thorough review of qualifications and project approach, the proposal by Latitude 33 Planning and Engineering (Latitude 33) was the most responsive to the project requirements outlined in the RFP. The Latitude 33 team is composed of design professionals in planning, urban design,

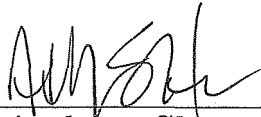
transportation, environmental analysis, and economics. This team will provide multi-disciplinary consultant services that will result in a specific plan for the area grounded in reality.

CirculateSD was identified as a project partner through the grant application. CirculateSD is a regional non-profit organization dedicated to advancing mobility through more walkable and bikeable neighborhoods, and land uses that promote sustainable growth. CirculateSD will undertake some of the innovative outreach components of the project, which will include targeted pop up outreach events.

FISCAL IMPACT:

The consultant agreements are funded by a SANDAG Smart Growth Incentive Program grant of \$400,000, a City grant match from the General Fund of \$30,000, and a staff time match equivalent to \$40,000. The cash match was previously identified as part of the City Council action to approve the application for the grant. However, the funds were not allocated to the account. This project is included in the Fiscal Year 2015-16 Budget Account No. 265900-MG3545, and will be carried over into the 2016-17 Budget.

PREPARED BY:



**Anthony Shute
DEPUTY
DIRECTOR OF
COMMUNITY
DEVELOPMENT**

REVIEWED BY:

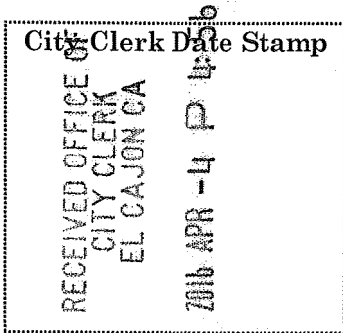


**Majed Al-Ghafry
ASSISTANT
CITY MANAGER**

APPROVED BY:



**Douglas Williford
CITY MANAGER**



City of El Cajon Agenda Report

MEETING: Apr. 12, 2016

ITEM NO: 1.5



TO: Mayor Wells, Mayor Pro Tem Ambrose
Councilmembers Bales, Kendrick, McClellan

FROM: Nahid Razi, Purchasing Agent

SUBJECT: Award of Bid No. 029-16, Upgrade Traffic Signals – Avocado
Avenue/Ballantyne Street

RECOMMENDATION: That the City Council:

- 1) Finds the protest submitted by DBX, Inc. to be timely, but without merit;
- 2) Finds the fourth low bidder non-responsive for the reason set forth in this agenda report;
and
- 3) Adopts the next resolution in order awarding the bid to the lowest responsive, responsible bidder, S.C. Valley Engineering, Inc., in the amount of \$350,900.00.

BACKGROUND: On February 9, 2016, the City Council approved a project to establish fiber-optic communications between seven existing traffic signals and the Traffic Management Center. The work includes furnishing and installing communication equipment, twelve video detection cameras, and ten new street lights. Forty-one prospective bidders obtained bid packages and five responses were received and opened at 2:00 p.m. on March 15, 2016.

Per the bid specifications Check List, and in order to receive Highway Safety Improvement Program grant funding, the *DBE Information – Good Faith Efforts* and *Local Agency Bidder DBE Commitment* forms must be completed. The fourth low bidder, Traffic Development Services, Inc. did not complete the forms and was thereby deemed non-responsive.

DBX, Inc. (DBX) submitted written protests dated March 18, 2016 and March 24, 2016. DBX's protests were received within the time frame provided and are deemed to be timely. DBX stated S.C. Valley Engineering, Inc. incorrectly listed two suppliers as subcontractors: one without a valid California Contractors State License and the other without a Department of Industrial Relations (DIR) number.

City staff met with the City Attorney and reviewed the protests submitted by DBX and the bid documents. Staff researched information regarding the claim that a subcontractor did not have a valid California Contractors State License; CT West (CTW) was the only subcontractor listed that


did not have a license. CTW is considered a material supplier as opposed to a subcontractor requiring a Contractors State License; therefore, listing CTW was unnecessary, making their listing a minor irregularity. This precedent was established when a previous bidder erroneously listed CTW as a subcontractor and the City Council accepted the contractor's bid.

In regards to the DIR portion of the protest, Senate Bill 854 (Stat. 2014, Chapter 28) brought about changes to how the DIR monitors compliance with prevailing wage requirements on public projects. All contractors and subcontractors that bid or work on a public works project must register annually with the DIR. An awarding body may not accept a bid or enter into a contract for public work with an unregistered contractor. During the evaluation period, City staff confirmed the DIR registration of all contractors and subcontractors. In relation to DBX's protest, T & D Services, Inc. does have a current DIR registration which is listed under their "doing business as" name: T & D Trenchless. After review of both items, City staff considers DBX's protest timely, but without merit.

Purchasing, in concurrence with the Assistant City Manager, recommends award of the bid to the lowest responsive, responsible bidder, S.C. Valley Engineering, Inc., in the amount of \$350,900.00. The lowest bid is 12% below the engineer's estimate of \$401,000.00. The summary of bids is attached and complete proposals are on file in Purchasing.

FISCAL IMPACT: Sufficient funds are available for this project in Activity/Account #550000 9065-PW3515 – Highway Safety Improvement Program (HSIP) grant fund and Transnet Project ID #EL06.

PREPARED BY:



Nahid Razi
PURCHASING AGENT

REVIEWED BY:



Majed Al-Ghafry
ASSISTANT
CITY MANAGER

APPROVED BY:



Douglas Williford
CITY MANAGER

BID SUMMARY – BID NO. 029-16

BIDDER

TOTAL BID AMOUNT

S.C. Valley Engineering, Inc. (El Cajon, CA)	\$350,900.00*
DBX, Inc. (Temecula, CA)	\$369,585.00
HMS Construction, Inc. (Vista, CA)	\$379,848.90
Traffic Development Services, Inc. (Moorpark, CA)	Non-responsive
Servitek Solutions, Inc. (City of Industry, CA)	\$495,024.50
ENGINEER'S ESTIMATE	\$401,000.00

*** RECOMMEND AWARD**

RESOLUTION NO. -16

RESOLUTION AWARDED BID FOR
UPGRADE TRAFFIC SIGNALS –
AVOCADO AVENUE/BALLANTYNE STREET
(Bid No. 029-16)

WHEREAS, on February 9, 2016, the City Council approved a budget to establish fiber-optic communications between seven (7) existing traffic signals and the Traffic Management Center, including furnishing and installing communication equipment, twelve (12) video detection cameras, and ten (10) new street lights (the "Project"); and

WHEREAS, forty-one (41) prospective bidders obtained bid packages, and five (5) responses to the Invitation to Bid for the Project were received and publicly opened at 2:00 p.m. on March 15, 2016; and

WHEREAS, S.C. Valley Engineering, Inc. is the apparent low bidder; and

WHEREAS, the apparent second low bidder, DBX, Inc. ("DBX") submitted timely written protests dated March 18, 2016 and March 24, 2016, stating that S.C. Valley Engineering, Inc. incorrectly listed two suppliers as subcontractors: one without a valid California Contractors State License and the other without a Department of Industrial Relations ("DIR") number; and

WHEREAS, after review of the protests submitted by DBX and the bid documents by City staff and the City Attorney, it was determined that CT West ("CTW") was the only subcontractor listed that did not have a license, and that CTW is considered a material supplier and not a subcontractor requiring a Contractors State License; therefore, listing CTW was unnecessary, making their listing a minor irregularity; and

WHEREAS, this determination is consistent with at least one prior determination of the City when a previous bidder erroneously listed CTW as a subcontractor and the City Council accepted the contractor's bid, finding the listing to be in error and a minor irregularity for the same reasons stated herein; and

WHEREAS, during the bid evaluation period, City staff confirmed the DIR registration of all contractors and subcontractors, including that for the dba of T & D Services, Inc., T & D Trenchless; and

WHEREAS, based on the foregoing evidence and determinations, City staff finds the protests submitted by DBX to be timely, but without merit; and

WHEREAS, the bid specifications provide that in order to receive Highway Safety Improvement Program grant funding, the *DBE Information – Good Faith Efforts* and *Local Agency Bidder DBE Commitment* forms were required; and

WHEREAS, the apparent fourth low bidder, Traffic Development Services, Inc. did not complete the forms and was thereby deemed non-responsive; and

WHEREAS, Purchasing, in concurrence with the Assistant City Manager, recommends award of the bid to the lowest responsive, responsible bidder; and

WHEREAS, the City Council believes it to be in the best interests of the City to award the contract to the lowest responsive, responsible bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The City Council hereby finds the foregoing recitals to be true and correct, and are the findings of the City Council.

2. The City Council hereby further finds the protests submitted by DBX, Inc. to be timely but without merit based on the evidence contained in the record of this proceeding, and for the reasons set forth in the recitals, above.

3. The City Council does hereby reject all other bids and proposals except that hereinbelow mentioned, and awards the bid for the Upgrade Traffic Signals – Avocado Avenue/Ballantyne Street project to:

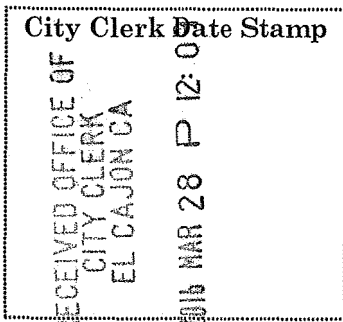
S.C. Valley Engineering, Inc.

in the amount of \$350,900.00.

4. The Mayor and City Clerk are authorized and directed to execute a contract for said project on behalf of the City of El Cajon.

04/12/16 (Item 1.5)

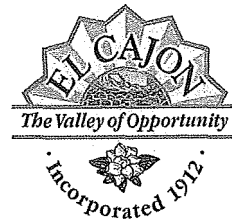
Bid 029-16 – Upgrade Traffic Signals Avocado & Ballantyne 040416



City of El Cajon Agenda Report

MEETING: Apr. 12, 2016

ITEM NO: 1.6



TO: Mayor Wells, Mayor Pro Tem Ambrose
Councilmembers Bales, Kendrick, McClellan

FROM: Nahid Razi, Purchasing Agent

SUBJECT: Award of Bid No. 026-16, Fletcher Parkway Sewer

RECOMMENDATION: That the City Council:

- 1) Finds the protest submitted by P.K. Mechanical Systems, Inc. (PKMS) to be timely, but without merit; and
- 2) Adopts the next resolution in order awarding the bid to the lowest responsive, responsible bidder, GRFCO, Inc., in the amount of \$418,916.00 for the base bid and Additive Alternate: Double-Box Cleanout.

BACKGROUND: On January 12, 2016, the City Council approved a project to construct and replace a portion of the sewer main, as well as, conduct pavement repairs and storm water management. Forty-three prospective bidders obtained bid packages and nine responses were received and opened at 2:00 p.m. on February 10, 2016.

PKMS submitted a written protest dated February 18, 2016. PKMS's protest was received within the time frame provided and is deemed to be timely. PKMS stated it did not believe GRFCO, Inc. could perform the scope of work based on their pricing and the absence of a paving subcontractor listed on their bid submittal. At City staff's request, GRFCO, Inc. confirmed its bid submission pricing. In addition, the specifications called for a Class A – General Engineering Contractor license, which enables the contractor to perform paving work. GRFCO, Inc. currently holds a Class A license per the California Contractors State License Board; therefore, City staff considers PKMS's protest timely but without merit.

The bid included one addendum. The seventh low bidder did not acknowledge the addendum on paper or electronically. City staff has reviewed the submission and considers this a minor irregularity since the addendum did not materially alter their bid or give them an unfair advantage.


Due to funding concerns, the project was designed to have a base bid with an additive alternate. California Public Contract Code Section 20103.8 allows the City to specify which award method will be utilized to determine the lowest bid. Bidders provided pricing for the additive alternate items as specified and the bid was awarded based on the base bid. After examining the bids, Additive

Alternate: Double-Box Cleanout shall be included in the award.

Purchasing, in concurrence with the Assistant City Manager, recommends award of the bid to the lowest responsive, responsible bidder, GRFCO, Inc., in the amount of \$418,916.00 (base bid of \$414,916.00 plus Additive Alternate: Double-Box Cleanout of \$4,000.00). The summary of bids is attached and complete proposals are on file in Purchasing. The lowest base bid is 22% below the engineer's estimate of \$535,000.00. The summary of bids is attached and complete proposals are on file in the Purchasing Division.

FISCAL IMPACT: Sufficient funds are available for this project in Activity/Account #650900 9065-WW3429 – Wastewater fund.


PREPARED BY:


Nahid Razi
PURCHASING AGENT

REVIEWED BY:


Majed Al-Ghafry
ASSISTANT
CITY MANAGER

APPROVED BY:


Douglas Williford
CITY MANAGER

BID SUMMARY – BID NO. 026-16

BIDDER

TOTAL BID AMOUNT

GRFCO, Inc. (Brea, CA)	\$414,916.00*
P.K. Mechanical Systems, Inc. (Wildomar, CA)	\$420,000.00
S.C. Valley Engineering, Inc. (El Cajon, CA)	\$450,940.00
PAL General Engineering, Inc. (San Diego, CA)	\$479,444.00
Wier Construction Corporation (Escondido, CA)	\$499,695.12
Piperin Corporation (Vista, CA)	\$511,620.00
Palm Engineering Construction Company, Inc. (San Diego)	\$564,916.00
Mode Engineering (Laguna Niguel)	\$691,240.00
Burtech Pipeline, Inc. (Encinitas)	\$719,700.00

ENGINEER'S ESTIMATE (BASE BID) \$535,000.00

*** RECOMMEND AWARD**

GRFCO, Inc. Additive Alternate

Double-Box Cleanout	\$4,000.00*
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RESOLUTION NO. -16

RESOLUTION AWARDING BID FOR
FLETCHER PARKWAY SEWER
(Bid No. 026-16)

WHEREAS, on January 12, 2016, the City Council approved a budget for the Fletcher Parkway Sewer project, in the City of El Cajon, to construct and replace a portion of the sewer main, as well as conduct pavement repairs and storm water management ("Project"); and

WHEREAS, forty-three (43) prospective bidders obtained bid packages, and nine (9) responses to the Invitation to Bid for the Project, which included one addendum, were received and publicly opened at 2:00 p.m. on February 10, 2016; and

WHEREAS, all of the of the bids submitted met the necessary requirements; and

WHEREAS, GRFCO, Inc. is the apparent low bidder; and

WHEREAS, the apparent second low bidder, P.K. Mechanical Systems, Inc. ("PKMS"), submitted a timely written protest dated February 18, 2016, alleging that the bid of the apparent low bidder, GRFCO, Inc., must be rejected based on their pricing and the absence of a paving subcontractor listed on their bid submittal; and

WHEREAS, at City staff's request, GRFCO, Inc. confirmed its bid submission pricing, and per the California Contractors State License Board it holds a current Class A – General Engineering Contractor license, which enables the contractor to perform paving work as set out in the specifications; and

WHEREAS, City staff therefore considers the protest of PKMS to be timely but without merit; and

WHEREAS, although the seventh low bidder did not acknowledge the addendum on paper or electronically, City staff has reviewed the submission and considers this a minor irregularity because the addendum did not materially alter their bid or give them an unfair advantage; and

WHEREAS, due to funding concerns, the project was designed to have a base bid with an additive alternate for a double-box cleanout; and

WHEREAS, in accordance with California Public Contract Code Section 20103.8 the City specified that in awarding the bid with an additive alternate the City will evaluate bids based on the base bid; and

WHEREAS, after examining the base price bids, and identifying the apparent low bidder, it would be appropriate to include the additive alternate for a double-box cleanout in the award; and

WHEREAS, Purchasing, in concurrence with the Assistant City Manager, recommends award of the bid to the lowest responsive, responsible bidder; and

WHEREAS, the City Council believes it to be in the best interests of the City to award the contract to the lowest responsive, responsible bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The City Council hereby finds the foregoing recitals to be true and correct, and are the findings of the City Council.

2. The City Council hereby further finds that the protest submitted by PKMS to be timely but without merit, based on the evidence contained in the record of this proceeding and for the reasons set forth in the recitals, above.

3. The City Council does hereby reject all other bids and proposals except that hereinbelow mentioned, and awards the bid for the Fletcher Hills Sewer project to:

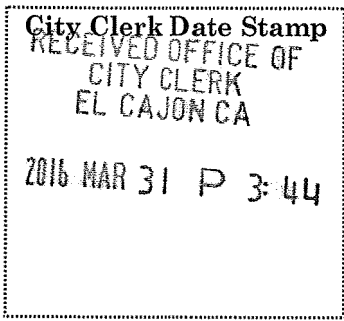
GRFCO, Inc.

in the amount of \$418,916.00 (consisting of its base bid of \$414,916.00 with an Additive Alternate bid of \$4,000.00).

4. The Mayor and City Clerk are authorized and directed to execute a contract for said project on behalf of the City of El Cajon.

04/12/16 (Item 1.6)

Bid 026-16 – Fletcher Hills Sewer 040416



City of El Cajon Agenda Report

MEETING: 04/12/16

ITEM NO: 1.7



TO: Mayor Wells, Mayor Pro Tem Ambrose
Councilmembers Bales, Kendrick, McClellan

FROM: Anthony Shute, Deputy Director of Community Development

SUBJECT: TRAVEL EXPENSES FOR THE LEAGUE OF CALIFORNIA CITIES
PLANNING COMMISSIONERS ACADEMY – CIRCO AND TURCHIN

RECOMMENDATION: That the City Council reviews and approves the attached Claims for Advance/Reimbursement of Travel Expense form for Planning Commissioners Paul Circo and Jerry Turchin submitted in accordance with City Council Policy G-1.

BACKGROUND

City Council Policy G-1 requires the City Council to review the attached travel expenses and approve requests for reimbursement. On March 2 through 4, 2016, Planning Commissioners Paul Circo and Jerry Turchin attended the League of California Cities Planning Commissioners Academy held this year in San Ramon, California. This conference offered planning commissioners the opportunity to learn about the major planning and land use issues facing cities. Furthermore, the academy provides a fundamentals/basic track for new commissioners, as well as topics for seasoned professionals.

FISCAL IMPACT

The total cost of \$2,808.30 is included in the Fiscal Year 2015-16 Budget under the Community Development Department Account No. 170510-8594. Conference registration and travel expenses were paid in advance by City Credit Card.

PREPARED BY:

Anthony Shute
DEPUTY DIRECTOR
OF COMMUNITY
DEVELOPMENT

REVIEWED BY:

Majed Al-Ghafry
ASSISTANT
CITY MANAGER

APPROVED BY:

Douglas Williford
CITY MANAGER

Attachments



**CITY OF EL CAJON, CALIFORNIA
CLAIM FOR REIMBURSEMENT OF TRAVEL EXPENSE**

Employee Name: Jerry Turchin, Vendor #20533	Position: Planning Commissioner	Department: Comm. Dev. / Planning	Date of Claim: 3/22/2016
Purpose of Trip: League of CA Cities - Planning Commissioners Academy March 2-4, 2016 - San Ramon, California		Authorized By - Date: Majed Al-Ghafry	

Method of Transportation	Depart From			Arrive At		
	Name of City	Date	Time	Name of City	Date	Time
Southwest Flight #2361	San Diego, CA	3/2/2016	7:50 a.m.	Oakland, CA	3/2/2016	9:20 a.m.
Southwest Flight #153	Oakland, CA	3/4/2016	2:50 p.m.	San Diego, CA	3/4/2016	4:10 p.m.

EXPENSE REPORT

Item	Day 1 (Wed)	Day 2 (Thu)	Day 3 (Fri)	Day 4	Day 5	Day 6	Day 7	Total	Prepaid / Reimb / Inv
Description	3/2/16	3/3/16	3/4/16	xx/xx/xx	xx/xx/xx	xx/xx/xx	xx/xx/xx	Expense	
1. Meals			\$17.50					\$17.50	Reim.
2. Lodging	\$205.20	\$205.20						\$410.40	TS-CC
3. Fare (Air, etc.)	\$218.96							\$218.96	RV-CC
4. Taxi, Limo, Bus								\$0.00	
5. Telephone								\$0.00	
6. Auto Expense	\$12.00	\$12.00						\$24.00	Reim.
7. Registration	\$575.00							\$575.00	RV-CC
8. Airport Parking			\$51.00					\$51.00	Reim.
9. Personal Mileage	\$22.79		\$22.79					\$45.58	Reim.
10.								\$0.00	
Totals	\$1,033.95	\$217.20	\$91.29	\$0.00	\$0.00	\$0.00	\$0.00	\$1,342.44	

Items 6 through 10 require an explanation below.

TOTAL ALLOWABLE EXPENSES ABOVE

Item # & Co.	Explanation / Description	Traveler's Reconciliation	
6C and 6D	Parking at San Ramon Marriott Hotel	Total Expenses	\$1,342.44
8E	Overnight parking at San Diego Airport	Paid by City Credit Cards	\$1,204.36
9C	El Cajon to SD Airport, (18.7) & Oakland Airport to Hotel (23.5)	Reimbursement to Jerry Turchin	\$138.08
9E	San Ramon Hotel to Oakland Airport, SD Airport to El Cajon		
	Voided Advance Check #631623, 2/24/2016, \$246.00		
THE UNDERSIGNED STATES, UNDER PENALTY OF PERJURY, THAT THE ABOVE CLAIM IS TRUE AND CORRECT:		Account Number	Amount
		170510-8594	\$1,342.44

APPROVAL OF DEPARTMENT HEAD:	APPROVAL OF DIRECTOR OF FINANCE:
	 Reviewed 3/23/16

Lunch -
Turchin -



2640 5th St., Suite 10
Alameda, CA 94501

Pager#
10

1501 Drawer1

Chk 196 10 Gst 0
 Mar04'16 12:22PM

Here		
1 Caesar Salad		3.99
ADD Albacore		3.95
1 Chicken Sandwich		5.99
French Roll		
Teri Sauce		
Modify		
ONLY Lettuce		
ONLY Tomato		
1 French Fries		2.05
Cash		20.00
Subtotal		15.98
Tax		1.52
Payment		17.50 -
Change Due		2.50

ALADDIN AIRPORT PARKING
2548 Kettner Blvd.
San Diego, 92101
Tax Code USO

POF1	03/04/16 17:20
Receipt	043005
Long-term parking tkt	
SP - No.	020050
03/02/16	10:41
03/04/16	17:20
Period	2d6h40'
(Tax)	\$51.00
Total	----- \$51.00
Payment Received	
Cash	\$51.00
Sub Total	\$51.00

All Amounts in USD.
Deliv. Date=Receipt Date

Turchin

0198129 - 1/1

GUEST FOLIO

San Ramon Marriott • 2600 Bishop Drive, San Ramon, CA 94583 • 925.867.9200 • Marriott.com/OAKSR



GUEST FOLIO

SAN RAMON MARRIOTT

264 ZZ/TURCHIN/JERRY/MR 189.00 03/04/16 11:00 6063 5721
 ROOM Name/AME RATE DEPART TimeTIME ACCT# GROUP
 GK CITY OF EL CAJON 03/02/16 16:01
 TYPE ArARRIVE TimeTIME
 241
 ROOM CLERK

PAYMENT
Payment

RWD# :

DATE	REFERENCE	CHANGES	CREDITS	BALANCE DUE
03/02	ROOM	264, 1	189.00	
03/02	ROOMTAX	264, 1	13.70	
03/02	TOURFEE	264, 1	.50	
03/02	BID FEE	264, 1	2.00	
03/03	ROOM	264, 1	189.00	
03/03	ROOMTAX	264, 1	13.70	
03/03	TOURFEE	264, 1	.50	
03/03	BID FEE	264, 1	2.00	
03/04	VS CARD		\$410.40	

TO BE SETTLED TO: VISA CURRENT BALANCE .00

THANK YOU FOR CHOOSING THE SAN RAMON MARRIOTT.
 IF THIS BILL IS ACCURATE, DIAL "0" TO CHECK-OUT.
 PLEASE KEEP YOUR ROOM KEY TO EXIT THE PARKING LOT.

AS REQUESTED, A FINAL COPY OF YOUR BILL WILL BE EMAILED TO:
 RVALLES@CITYOFELCAJON.US
 SEE "INTERNET PRIVACY STATEMENT" ON MARRIOTT.COM



SAN RAMON MARRIOTT
 2600 BISHOP DR
 SAN RAMON, CA 94583

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amount shown in the credits column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X _____

To secure your next stay, go to marriott.com

From: <mdunn@cacities.org>
To: <rvalles@cityofelcajon.us>
Date: 2/1/2016 12:56 PM
Subject: 2016 Planning Commissioners Academy Registration Confirmation

Thank you for registering for the 2016 Planning Commissioners Academy, March 2 - 4 at the San Ramon Marriott. Please keep this confirmation for your records. To make hotel reservations, please use the link below:

Marriott: <https://aws.passkey.com/event/13923565/owner/10259949/home>

City of El Cajon
Jerry Turchin
Planning Commissioner
rvalles@cityofelcajon.us

2016 Planning Commissioners Academy
Date: March 02, 2016 to March 04, 2016

Full Conference \$575.00

Sub Total: \$575.00
Amount Paid: \$575.00
Balance: \$0.00

If you require special accommodations related to facility access, transportation, communication and/or diet, please contact our Conference Registrar by Tuesday, February 2 at mdunn@cacities.org

Refunds of rate paid, minus \$75 processing charge, will be made for cancellations submitted in writing to mdunn@cacities.org and received by Tuesday, February 2, There are no refunds for cancellations after this date. Substitutions can be made onsite.



Thank you for your purchase!



San Diego, CA - SAN to Oakland, CA - OAK

Air
Confirmation #RV95W5
San Diego, CA - SAN to Oakland, CA - OAK Wednesday, March 2, 2016 - Friday, March 4, 2016
EarlyBird Check-In Automatic check in before our traditional 24-hr check in, only \$12.50 one-way Add it now
Air Total: \$218.96

Amount Paid
\$218.96

Trip Total
\$218.96

MAR 2

WED

03/02/16 - Oakland**AIR**San Diego, CA - SAN to Oakland, CA - OAK
03/02/2016 - 03/04/2016Confirmation #
RV95W5Adult Passenger(s)
JEROME TURCHINRapid Rewards #
Add Rapid Rewards Number

Subscribe to Flight Status Messaging

Travel Date	Flight Segments			Flight Summary
DEPART MAR 2 WED	07:50 AM	Depart San Diego, CA (SAN) on Southwest Airlines	Flight #2631 	Wednesday, March 2, 2016
	09:20 AM	Arrive in Oakland, CA (OAK)	 WiFi available	Travel Time 1 h 30 m (Nonstop) Wanna Get Away
RETURN MAR 4 FRI	02:50 PM	Depart Oakland, CA (OAK) on Southwest Airlines	Flight #153 	Friday, March 4, 2016
	04:10 PM	Arrive in San Diego, CA (SAN)	 WiFi available	Travel Time 1 h 20 m (Nonstop) Wanna Get Away

What you need to know to travel:

Check-in: Be sure to arrive at the departure gate with your boarding pass at least 10 minutes before your scheduled departure time. Otherwise, your reserved space may be cancelled and you won't be eligible for denied booking compensation.

No Show Policy: If you are not planning to travel on any portion of this itinerary, please cancel your reservation at least 10 minutes prior to scheduled departure of the flight. Customers who fail to cancel

reservations for a Wanna Get Away fare segment at least ten (10) minutes prior to travel and who do not board the flight will be considered a no show, and all remaining, unused funds on this reservation will be forfeited, including Business Select and Anytime funds.

PRICE: ADULT

Trip	Routing	Fare Type View Fare Rules	Fare Details	Quantity
Depart	SAN-OAK	Wanna Get Away Excellent Value	<ul style="list-style-type: none"> No Change Fees (applicable fare difference applies) Reusable Funds (nontransferable - no name changes allowed) Nonrefundable unless purchased with Points 	1
Return	OAK-SAN	Wanna Get Away Excellent Value	<ul style="list-style-type: none"> No Change Fees (applicable fare difference applies) Reusable Funds (nontransferable - no name changes allowed) Nonrefundable unless purchased with Points 	1

Enroll in Rapid Rewards and earn at least 1064 Points for this trip. Already a Member? Log in to ensure you are getting the points you deserve.

Subtotal \$218.96
Fare Breakdown

Carry-on Items: 1 bag + 1 small personal item are free, see full details.
Checked Items: First and second bags are free, size and weight limits apply.

Bag Charge \$0.00

**Air Total:
\$218.96**

Gov't taxes & fees now included

Purchaser Name Ron Valles

Billing Address 200 Civic Center Way
El Cajon, CA US 92020

Form of Payment

Amount Applied

Visa - XXXXXXXXXXXX-9191

\$218.96

**Amount Paid
\$218.96**

**Trip Total
\$218.96**

GUEST FOLIO

San Ramon Marriott • 2600 Bishop Drive, San Ramon, CA 94583 • 925.867.9200 • Marriott.com/OAKSR



GUEST FOLIO

SAN RAMON MARRIOTT

264 TURCHIN/JERRY/MR .00 03/04/16 11:00 6062 5721
 ROOM NAME RATE DEPART TIME ACCT# GROUP
 GK CITY OF EL CAJON 03/02/16 15:59
 TYPE ARRIVE TIME
 201 200 CIVIC CENTER WAY PASSPORT:
 ROOM EL CAJON CA AXXXXXXXXXXXX4004
 CLERK 92020 PAYMENT RWD#: XXXXX5113
 Room ADDRESS Payment

DATE	REFERENCE	CHARGES	CREDITS	BALANCE DUE
03/02	SELFDAIL # 606285	.00		
03/02	SELFPA SLFNT05	12.00		
03/03	SELFPA SLFNT05	12.00		
03/03	SELFDAIL #0606285	.00		
03/04	CASH CASH		24.00	
				.00

Hotel Parking

AS REQUESTED, A FINAL COPY OF YOUR BILL WILL BE EMAILED TO:
 RVALLES@CITYOFELCAJON.US
 SEE "INTERNET PRIVACY STATEMENT" ON MARRIOTT.COM



SAN RAMON MARRIOTT
 2600 BISHOP DR
 SAN RAMON, CA 94583

MARRIOTT
 This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amount shown in the credits column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. This statement is not a bill, and you must pay the bill within 25 days after check-out. You will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (18% APR) or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (18% APR) or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X _____ To secure your next stay, go to marriott.com



**CITY OF EL CAJON, CALIFORNIA
CLAIM FOR REIMBURSEMENT OF TRAVEL EXPENSE**

Employee Name: Paul Circo, Vendor #15551	Position: Planning Commissioner	Department: Comm. Dev. / Planning	Date of Claim: 3/22/2016
Purpose of Trip: League of CA Cities - Planning Commissioners Academy		Authorized By - Date: Majed Al-Ghafry	
March 2-4, 2016 - San Ramon, California			

Method of Transportation	Depart From			Arrive At		
	Name of City	Date	Time	Name of City	Date	Time
Southwest Flight #2361	San Diego, CA	3/2/2016	7:50 a.m.	Oakland, CA	3/2/2016	9:20 a.m.
Southwest Flight #153	Oakland, CA	3/4/2016	2:50 p.m.	San Diego, CA	3/4/2016	4:10 p.m.


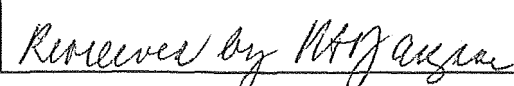
EXPENSE REPORT

Item	Day 1 (Wed)	Day 2 (Thu)	Day 3 (Fri)	Day 4	Day 5	Day 6	Day 7	Total	Prepaid / Reimb / Inv
Description	3/2/16	3/3/16	3/4/16	xx/xx/xx	xx/xx/xx	xx/xx/xx	xx/xx/xx	Expense	
1. Meals	\$6.51	\$9.08	\$10.79					\$26.38	Reim.
2. Lodging	\$205.20	\$205.20						\$410.40	TS-CC
3. Fare (Air, etc.)	\$218.96							\$218.96	RV-CC
4. Taxi, Limo, Bus								\$0.00	
5. Telephone								\$0.00	
6. Auto Expense			\$99.59					\$99.59	City-CC
7. Registration	\$575.00							\$575.00	RV-CC
8. Airport Parking	\$30.00	\$30.00	\$30.00					\$90.00	Reim.
9. Personal Mileage	\$10.63		\$10.90					\$21.53	Reim.
10. Hotel Parking	\$12.00	\$12.00						\$24.00	RV-CC
Totals	\$1,058.30	\$256.28	\$151.28	\$0.00	\$0.00	\$0.00	\$0.00	\$1,465.86	

Items 6 through 10 require an explanation below.

TOTAL ALLOWABLE EXPENSES ABOVE

Item # & Co.	Explanation / Description	Traveler's Reconciliation	
6E	Enterprise Car Rental	Total Expenses	\$1,465.86
8C-E	Parking at San Diego International Airport	Paid by City Credit Cards	\$1,327.95
9C & 9E	Mileage to and from El Cajon/San Diego Airport	Total Reimbursed Expenses	\$137.91
		Advanced Ck #631634 on 2/24/16	\$246.00
		Reimburse to City of El Cajon	\$108.09
THE UNDERSIGNED STATES, UNDER PENALTY OF PERJURY, THAT THE ABOVE CLAIM IS TRUE AND CORRECT:		Account Number	Amount
		170510-8594	\$1,465.86


APPROVAL OF DEPARTMENT HEAD: 	APPROVAL OF DIRECTOR OF FINANCE: 
---	--

Activity	Account	Purchase Order	Invoice Number	Amount	Description
170510	8504		172016-ADV2	246.00	ADVANCE-PC ACADEMY

15551 PAUL N CIRCO

DETACH AT PERFORATION BEFORE DEPOSITING CHECK

THIS CHECK IS VOID WITHOUT A BLUE & GREEN BORDER AND BACKGROUND PLUS A KNIGHT & FINGERPRINT WATERMARK ON THE BACK. HOLD AT ANGLE TO VIEW.

	CITY OF EL CAJON 200 CIVIC CENTER WAY EL CAJON, CALIFORNIA 92020 (619) 441-1667	Union Bank of California San Diego, CA 92101	CHECK DATE 02/24/16	CHECK NO 631634
			AMOUNT \$ *****246.00*	

VOID 6 MONTHS AFTER ISSUE DATE

PAY THE SUM OF TWO HUNDRED FORTY SIX DOLLARS & ZERO CENTS

TO THE ORDER OF PAUL N CIRCO
 1340 OAKDALE AVE
 EL CAJON CA 92021

[Signature]

⑈00631634⑈ ⑆121000497⑆ 0082227562⑈



SEE REVERSE SIDE FOR OPENING INSTRUCTIONS 631634 Row 174

CITY OF EL CAJON
200 CIVIC CENTER WAY
EL CAJON, CALIFORNIA 92020
(619) 441-1667

PAUL N CIRCO
1340 OAKDALE AVE
EL CAJON CA 92021

Civeo

IN-N-OUT BURGER SAN RAMON
2270 SAN RAMON VALLY
SAN RAMON, CA 94583
(800)786-1000
Store # 118
2016-03-02

CREDIT SALE

CHB	2.65
> Animal P	
FF	1.70
Med Coke	1.65
Counter-Eat In	6.00
TAX 8.50%	.51
Amount Due	\$6.51

CHARGE DETAIL

Card Type: MasterCard
Account: *****6142 S
Auth Code: 172680
Trans #: 2134

AUTH AMT: \$6.51

2016-03-02 LT T2 6:29 PM

CUSTOMER COPY

Civeo

STORE # 064
BAJA FRESH MEXICAN GRILL
132 SUNSET DR. # C
SAN RAMON, CA 94583
925-866-6667
GENERAL MGR: VALENTIN

121 Skylar M

Chk 593 16
Mar03'16 05:38PM

Dine In	
1 B&C Burrito	5.09
black beans	
1 Pronto Guac	0.99
1 Regular Drink	2.29
XXXXXXXXXXXX6142	
Mastercard	9.08
Menu Items	8.37
Tax	0.71
Total:	9.08

GET \$2 OFF

a purchase of \$8 or more
on your next visit
by taking our brief survey.
Call 800-705-5754 or
go to www.bajafreshsurvey.com
Complete the survey and write
down the redemption code _____
Offer expires 30 days from
receipt date.

THANK YOU!

Civeo



2640 5th St., Suite 10
Alameda, CA 94501

Pager#
33

1502 Drawer 2

Chk 197 33 Gst 0
Mar04'16 12:23PM

Here	
1 Char ChzBurger	3.95
American	
NO Pickle	
1 Onion Rings	2.45
1 Strawberry Malt	3.45
NO Whip	
XXXXXXXXXXXX6142	
MC	10.79
Subtotal	9.85
Tax	0.94
Payment	10.79

GUEST FOLIO

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GUEST FOLIO

SAN RAMON MARRIOTT

574 ZZ/CIRCO/PAUL/MR 189.00 03/04/16 11:00 6060 5721
 ROOM NAME RATE DEPART TIME ACCT# GROUP
 CD CITY OF EL CAJON 03/02/16 16:06
 TYPE ARRIVE TIME
 241
 ROOM CLERK

Room Clerk	ADDRESS	PAYMENT	RWD#:
D	TE	REFERENCE	BALANCE DUE
03/02	ROOM	574, 1 189.00	
03/02	ROOMTAX	574, 1 13.70	
03/02	TOURFEE	574, 1 .50	
03/02	BID FEE	574, 1 2.00	
03/03	ROOM	574, 1 189.00	
03/03	ROOMTAX	574, 1 13.70	
03/03	TOURFEE	574, 1 .50	
03/03	BID FEE	574, 1 2.00	
03/04	VS CARD		\$410.40
TO BE SETTLED TO: VISA			CURRENT BALANCE .00

THANK YOU FOR CHOOSING THE SAN RAMON MARRIOTT.
 IF THIS BILL IS ACCURATE, DIAL "0" TO CHECK-OUT.
 PLEASE KEEP YOUR ROOM KEY TO EXIT THE PARKING LOT.

WANT YOUR FINAL HOTEL BILL BY EMAIL? JUST ASK THE FRONT DESK!
 SEE "INTERNET PRIVACY STATEMENT" ON MARRIOTT.COM



MARRIOTT

SAN RAMON MARRIOTT
 2600 BISHOP DR
 SAN RAMON, CA 94583

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Signature X _____

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GUEST FOLIO

SAN RAMON MARRIOTT

574 CIRCO/PAUL/MR .00 03/04/16 11:00 6059 5721
 ROOM NAME RATE DEPART TIME ACCT# GROUP
 CD CITY OF EL CAJON 03/02/16 16:04
 TYPE ARRIVE TIME
 241
 ROOM
 CLERK
 Room
 Clerk ADDRESS PAYMENT RWD#:

DATE	REFERENCE		CHARGES	CREDITS	BALANCE DUE
03/02	SELFDAIL	# 605980	.00		
03/02	SELFPK	SLFNT05	12.00		
03/03	SELFPK	SLFNT05	12.00		
03/03	SELFDAIL	#0605980	.00		
03/04	VS CARD			\$24.00	

TO BE SETTLED TO: VISA CURRENT BALANCE .00

THANK YOU FOR CHOOSING THE SAN RAMON MARRIOTT.
 IF THIS BILL IS ACCURATE, DIAL "0" TO CHECK-OUT.
 PLEASE KEEP YOUR ROOM KEY TO EXIT THE PARKING LOT.

AS REQUESTED, A FINAL COPY OF YOUR BILL WILL BE EMAILED TO:
 RVALLES@CITYOFELCAJON.US
 SEE "INTERNET PRIVACY STATEMENT" ON MARRIOTT.COM



MARRIOTT

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 2600 BISHOP DR
 SAN RAMON, CA 94583

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Signature X _____

To secure your next stay, go to marriott.com



Thank you for your purchase!



San Diego, CA - SAN to Oakland, CA - OAK

New Purchases in Trip

Air	
Confirmation #RRC5WH	
San Diego, CA - SAN to Oakland, CA - OAK Wednesday, March 2, 2016 - Friday, March 4, 2016	
EarlyBird Check-In Automatic check in before our traditional 24-hr check in, only \$12.50 one-way Add it now	
Air Total: \$218.96	

Amount Paid
\$218.96

Trip Total
\$218.96

MAR 2
WED 03/02/16 - Oakland



New purchases added to your trip.

AIR
San Diego, CA - SAN to Oakland, CA - OAK
03/02/2016 - 03/04/2016
Confirmation #
RRC5WH

Adult Passenger(s)
PAUL CIRCO

Rapid Rewards #
Add Rapid Rewards Number

Subscribe to Flight Status Messaging

Travel Date	Flight Segments			Flight Summary
DEPART MAR 2 WED	07:50 AM	Depart San Diego, CA (SAN) on Southwest Airlines	Flight #2631 <small>Southwest</small>	Wednesday, March 2, 2016 Travel Time 1 h 30 m (Nonstop) Wanna Get Away
	09:20 AM	Arrive in Oakland, CA (OAK)	 WiFi available	
RETURN MAR 4 FRI	02:50 PM	Depart Oakland, CA (OAK) on Southwest Airlines	Flight #153 <small>Southwest</small>	Friday, March 4, 2016 Travel Time 1 h 20 m (Nonstop) Wanna Get Away
	04:10 PM	Arrive in San Diego, CA (SAN)	 WiFi available	

What you need to know to travel:

Check-in: Be sure to arrive at the departure gate with your boarding pass at least 10 minutes before your scheduled departure time. Otherwise, your reserved space may be cancelled and you won't be eligible for

denied booking compensation.

No Show Policy: If you are not planning to travel on any portion of this itinerary, please cancel your reservation at least 10 minutes prior to scheduled departure of the flight. Customers who fail to cancel reservations for a Wanna Get Away fare segment at least ten (10) minutes prior to travel and who do not board the flight will be considered a no show, and all remaining, unused funds on this reservation will be forfeited, including Business Select and Anytime funds.

PRICE: ADULT

Trip	Routing	Fare Type View Fare Rules	Fare Details	Quantity
Depart	SAN-OAK	Wanna Get Away Excellent Value	<ul style="list-style-type: none"> No Change Fees (applicable fare difference applies) Reusable Funds (nontransferable - no name changes allowed) Nonrefundable unless purchased with Points 	1
Return	OAK-SAN	Wanna Get Away Excellent Value	<ul style="list-style-type: none"> No Change Fees (applicable fare difference applies) Reusable Funds (nontransferable - no name changes allowed) Nonrefundable unless purchased with Points 	1

Enroll in Rapid Rewards and earn at least 1064 Points for this trip. Already a Member? Log in to ensure you are getting the points you deserve.

Subtotal **\$218.96**
Fare Breakdown

Carry-on Items: 1 bag + 1 small personal item are free, see full details.
Checked Items: First and second bags are free, size and weight limits apply.

Bag Charge \$0.00

Air Total:
\$218.96

Gov't taxes & fees now included

Purchaser Name Ron Valles Billing Address 1045 South Magnolia Avenue
El Cajon, CA US 92020

Form of Payment	Amount Applied
Visa - XXXXXXXXXXX-9191	\$218.96

Amount Paid
\$218.96

Trip Total
\$218.96

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Fed Tax Id : 430724835

Consolidated Inv. #
Rental Agreement #
Bill Ref #
Invoice Date

8757438
331676575
90076092197
07-Mar-2016

Bill To Information

CITY OF EL CAJON
200 CIVIC CENTER WAY
EL CAJON, CA - 92020

Rental Information

Reservation Number : 1008620289
Driver : CIRCO, PAUL
Pickup Date/Time : 03/02/2016 14:33
Return Date/Time : 03/04/2016 13:33
Miles/kms : 78
Car Class : SCAR Requested Class : SCAR

Vehicle Information

Yr/Make/Model Unit # License No Beg/End/Distance
2016/KIA/SOUL 7LG3W9 AWB9200 13515/13593/78
VIN KNDJP3A58G7237350

Rental Branch

OAKLAND INTL ARPT CRCF
7600 EARHART RD
OAKLAND, CA - 94621-4557

Return Branch

OAKLAND INTL ARPT CRCF
7600 EARHART RD
OAKLAND, CA-94621-4557

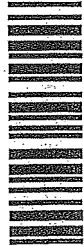
Charge Detail

Description	Qty	Period	Rate	Amount
TIME & DISTANCE	2	DAY	35.00	70.00
		Sub Total		70.00
CONCESSION RECOVERY FEE 11.10 PCT		PERCENT	11.10	7.77
FACILITY CHARGE 10.00 USD/RENT	1	RENTAL	10.00	10.00
TOURISM FEE 3.50 PCT		PERCENT	3.50	2.45
VEHICLE LICENSE RECOVERY FEE	2	DAY	0.99	1.98
SALES TAX		PERCENT	9.50	7.39

Total Charges (USD) 99.59

Additional Information

Ext Bill Ref # 1 City of El Cajon



Remit Payment in USD to	For Billing Inquiries	Payment Terms
EAN SERVICES, LLC PO BOX 402383 ATLANTA, GA 30384-2383	Tel#:(877) 530-6141 ARADMIN@EHI.COM	Payment Due Within 30 days of invoice date. Late payments are subject to finance charge.

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

From: <mdunn@cacities.org>
To: <rvalles@cityofelcajon.us>
Date: 2/1/2016 12:34 PM
Subject: 2016 Planning Commissioners Academy Registration Confirmation

Thank you for registering for the 2016 Planning Commissioners Academy, March 2 - 4 at the San Ramon Marriott. Please keep this confirmation for your records. To make hotel reservations, please use the link below:

Marriott: <https://aws.passkey.com/event/13923565/owner/10259949/home>

City of El Cajon
Paul Circo
Planning Commissioner
rvalles@cityofelcajon.us

2016 Planning Commissioners Academy
Date: March 02, 2016 to March 04, 2016

Full Conference \$575.00

Sub Total: \$575.00
Amount Paid: \$575.00
Balance: \$0.00

If you require special accommodations related to facility access, transportation, communication and/or diet, please contact our Conference Registrar by Tuesday, February 2 at mdunn@cacities.org

Refunds of rate paid, minus \$75 processing charge, will be made for cancellations submitted in writing to mdunn@cacities.org and received by Tuesday, February 2, There are no refunds for cancellations after this date. Substitutions can be made onsite.

SAN DIEGO AIRPORT
RECEIPT K49

ENTRY TIME:
03/02/16 10:58
EXIT TIME:
03/04/16 17:11
IN LOT: 2:06:13
AMOUNT: USD 90.00
MASTERCARD
XXXXXXXXXXXX6142
XXXXXX 101
AUTH. CODE 296476
THANK YOU FOR YOUR
VISIT

Circo

Circo

CITY OF EL CAJON

RECD BY: LINDA 02000115361
PAYOR: PAUL CIRCO TRAVEL
TODAY'S DATE: 03/29/16
REGISTER DATE: 03/29/16 TIME: 10:10

DESCRIPTION	AMOUNT
*****ENTER DESCRIPTION	\$108.09
CUST ID: 170510-8594	

TOTAL DUE: \$108.09

TENDERED:	\$108.09
CHANGE:	\$.00
CHECK	\$108.09
REF NUM: 1488	



1400 K Street, Suite 400
Sacramento, CA 95814

Join us for the 2016 Planning Commissioners Academy

For speaker information, go to www.cacities.org/plannersed



Planning

Commissioners Academy

Wednesday, March 2 – Friday, March 4

2016

SAN RAMON MARRIOTT

Registration and Housing Deadline:

Tuesday, February 2, 2016



www.cacities.org/events
www.facebook.com/leagueofcaliforniacities
Follow @CaCitiesLearn

Wednesday, March 2

► Registration Open

9:00 a.m. – 5:30 p.m.

PRE-CONFERENCE WORKSHOP

10:00 a.m. – Noon

AB 1234 Ethics Training

State law requires elected and appointed officials to receive training in specified ethics laws and principles every two years. Newly elected and appointed officials must receive this training within one year of becoming a public servant. This lively, example laden, two-hours will make this mandatory training more tolerable — if not outright enjoyable. Sign-in begins at 9:30 a.m. and you must be pre-registered online and present for the full two hours to receive the certification of attendance at noon.

OPENING GENERAL SESSION – KEYNOTE SPEAKER



1:00 – 2:30 p.m.

Corridors, Centers and Edges; California's New Growth Paradigm

The form of growth in California is changing. New demographics, environmental pressures and economic needs have added force to the transformation. This talk will look at

these forces and quantitatively assess the impacts of alternative forms of growth. Using software analysis tools developed to implement SB375 (California's land use regulation tied to climate change) a series of future scenarios for the state and local land use policies will be presented. Case studies of new development patterns will also be documented, and the political forces around the massive shift from low density sprawl to infill and mixed use building discussed.

SPEAKER: *Peter Calthorpe, Principal, Calthorpe Associates*

2:45 – 4:00 p.m. | **FUNDAMENTALS**

Planning Fun-da-mentals

This session will help demystify some of the planning field by explaining terms, process and meaning behind the actions of planning staff. We'll explain General Plans, ordinances, policies, staff reports, notices, and the nitty gritty of getting items before you to consider. We will have plenty of time for questions like "How do I apply a general plan goal to a specific project?" or "Why are findings so important?" We will also provide a small glimpse of the thought process of a planner before making a recommendation, and what the City Attorney hopes won't be said on the record during a public meeting.

For speaker information, go to www.cacities.org/plannersed

2:45 – 4:00 p.m. | **EMERGING ISSUES**

Streamline Your Development Review and Permitting Process

Are developers having trouble getting through your development review and approval process? Learn from one city that had the same struggle, and what they did to turn it around. Hear from perspectives ranging from how you manage culture change, technology and metrics to turn the problem around.

4:15 – 5:30 p.m. | **FUNDAMENTALS**

Iron Clad Findings and Effective Conditions of Approval

The approval of any project lies in the ability to make the required findings, and the imposition of conditions to mitigate the project's impacts. Learn ways to make your findings withstand a legal challenge, and ensure that your conditions of approval can be implemented.

4:15 – 5:30 p.m. | **EMERGING ISSUES**

The Future of Water

Last year, Gov. Jerry Brown ordered unprecedented water conservation in response to the drought. With the state's population set to top 44 million by 2030, and the uncertainty of climate change, communities must make the most of the water available to them. Doing so begins with smart planning. Hear experts discuss conservation tools available to cities and developers – including: stormwater capture and reuse, building design, storage, landscaping, greywater, and direct and indirect potable reuse – and what a water-wise city of the future may look like.

► Networking Reception

5:30 – 6:30 p.m.

Take this opportunity to network with your peers from throughout the state after a full afternoon of education sessions.

Thursday, March 3

► Registration Open

7:30 a.m. – Noon

► Networking Breakfast

7:30 a.m. – 8:30 a.m.

8:45 – 10:00 a.m. | **FUNDAMENTALS**

Social Media: A Survival Guide for Public Officials

Social media in the public workplace continues to raise questions more rapidly than courts can provide answers. Presented by a specialist in social media and the law, this cutting edge session will cover: social media and hiring practices; concerted activity, free speech, and employee discipline; use of social media in workplace investigations; use of social media as evidence in litigation; Public Records and Brown Act concerns; case studies; and social media policies and practices for public entities.

Thursday, March 3, Continued

8:45 – 10:00 a.m. | EMERGING ISSUES

When Public Engagement Efforts Derail the Public Process

Learn how the best of intentions can result in a public engagement process that is no longer representative of your community interests, preempts the normal planning process, or simply skews the results. Examples of Citizen Advisory Committee, Interactive Public Meetings and public hearings gone wrong will be provided. Learn how to avoid these outcomes through thoughtful planning, different meeting procedures, and a more adaptive and nimble process.

10:15 – 11:30 a.m. | FUNDAMENTALS

Civic Engagement – What's Worked?

Do you want younger generation involvement in your public process? Learn from experts that can talk about the tools and strategies to engage citizens using civic technologies.

10:15 – 11:30 a.m. | EMERGING ISSUES

Infill Projects: Ensuring Neighborhood Compatibility

Many cities have, or are, experiencing the transition from large developments to small infill projects. In many cases, new proposed infill projects can dramatically change the compatibility with, and character of, the neighborhood. Learn about some of the things planners are doing to ensure developers' rights to build, while protecting the community.

LUNCH SESSION – THURSDAY

11:45 a.m. – 1:00 p.m.

Data: Your Secret Weapon

In this short and fun talk, Dr. Jonathan Reichental will discuss ways you can use data, a resource you already have, to help with your agency objectives. He will describe how data is being used to build solutions, make decisions, and create more trust with stakeholders and the people we all serve.

1:15 – 2:30 p.m. | FUNDAMENTALS

Demystifying CEQA

CEQA, MMRP, Statement of Overriding Considerations, NEPA, LOS, vernal pools... terms that can make your head swim. Experts translate the California Environmental Quality Act into simple and easy to understand language, explain its purpose and provide handy tips on using CEQA to make projects better. A great session for new and seasoned commissioners alike!

1:15 – 2:30 p.m. | EMERGING ISSUES

Redefining Mobility: Connected/Autonomous Vehicles

With the incorporation of technology into nearly every aspect of our lives, the way we think about mobility has undergone a radical shift. This session will explore how connected and autonomous vehicles will transform the transportation landscape and the opportunities and challenges this new frontier in innovation presents.

Walking Tour | 2:00 – 4:30 p.m.

The tour by advance registration is \$25, limited to a maximum of 35 attendees, will be on a first-come, first-served basis. Once a tour is filled, it will be marked "Not Available." There will be no refunds.

PUBLIC/PRIVATE PARTNERSHIP THAT WORKS

The City of San Ramon and Sunset Development Company have a strong history of working collaboratively on projects that enhance the quality of life for our residents and businesses. The development of our new downtown City Center, City Hall, and rebranding the Bishop Ranch Business Park is the culmination of this long standing public/private partnership. The tour will begin at BR 2600, a 2 million square foot office building that has been renovated as a state of art workplace, and a presentation on Phase 1 of our new 300,000 square foot City Center, designed by International architectural firm Renzo Piano Building Workshop. The walking tour will take us to the City Center construction site, and end with a tour of the new City Hall.

2:45 – 4:00 p.m. | FUNDAMENTALS

Design Adds Value

This session will provide examples of good design, explain the link between good design and economic vitality, and provide a basis for discussion of design issues.

2:45 – 4:00 p.m. | EMERGING ISSUES

Complete Streets

Complete Streets are designed and operated to enable safe access for all users, including pedestrians, bicyclists, motorists and transit riders of all ages and abilities. Complete Streets make it easy to cross the street, walk to shops, and bicycle to work. Find out from industry experts how this can be a game changer, and learn how your community can benefit.

4:15 – 5:30 p.m. | JOINT SESSION

Burning Questions, No Judgment

Have a question that you are afraid to ask in a public meeting or feel that after a few years on the Commission you should already know the answer to? Join us in a "safe" environment to receive answers to your most burning questions, and hear questions from your colleagues.

For additional information & speakers,
go to www.cacities.org/plannersed

Sessions/Speakers are subject to change

Friday, March 4

► Networking Breakfast

7:00 a.m. – 8:00 a.m.

8:15 a.m. – 9:30 a.m.

City of Dysfunction Junction: How to Conduct an Effective and Respectful Planning Commission Meeting

Enjoy the ever-popular and hilarious mock planning meeting skit, where you will learn some do's and don'ts for when you are seated on the dais.

9:45 – 10:45 a.m.

What Planners Need to Know about Municipal Finance and Budgets

A good understanding of municipal finance is important for effective city planning. In this lively session learn: essential concepts and current issues concerning key city revenues and costs; the latest on California city financial health and municipal bankruptcy; important legislative and legal developments in finance; and the inextricable relationship between land use development and city finances.

CLOSING GENERAL SESSION – KEYNOTE SPEAKER



11:00 a.m. – 12:15 p.m.

Leading with Innovation – How to Future-Proof Yourself, Fearlessly Innovate and Succeed in the New Normal

Just as the world's most successful organizations must continually reinvent

their products and brands to remain market leaders in an age of growing change and disruption, so too must we continuously rethink, reimagine, and reinvent the value we provide to our citizens. In this eye-opening presentation, bestselling author and futurist Scott Steinberg reveals how to thrive in the new operating reality, unlock creativity, and successfully leverage new leadership strategies to adapt to changing times and audiences. From more powerful ways to unleash innovation to solutions for better capitalizing on emerging trends and cutting-edge advancements, discover how you and your colleagues can flourish in tomorrow's world – and effectively apply its most crucial success strategies and skills in context.

SPEAKER: Scott Steinberg, CEO, TechSavvy Global

PLEASE NOTE: The information you provide to the League when registering for a League conference or meeting may be shared with the conference or meeting hotel(s). The hotel(s) will also share with the League the information you provide to the hotel(s) when you make your hotel reservation for the conference or meeting. The information shared between the League and the hotel(s) will be limited to your first name, last name and dates/length of stay in the hotel.

GENERAL INFORMATION

All attendees must register for the conference prior to reserving a hotel room. Registration is not complete until full payment is received. The League is unable to accept purchase orders. Once registration is complete, you will be directed to the housing reservations page.

- For online registration, go to www.cacities.org/events and select "Planning Commissioners Academy". To request a mail-in registration form, contact mdunn@cacities.org.

Registration must be received by Tuesday, February 2.

After this date, please register onsite if available.

Costs/Fees

Full registration includes electronic access to all program materials, admission to all sessions, two breakfasts, one lunch, and a Wednesday evening reception.

Full Conference

City Planning Commissioners/City Planning Directors/Staff.....	\$575
All Others – company, consultant, League Partners	\$700
Non-Member City Planning Commissioners/Directors/Staff.....	\$1,575

One Day Registration

City Planning Commissioners/City Planning Directors/Staff.....	\$300
All Others – company, consultant, League Partners	\$475
Non-Member City Planning Commissioners/Directors/Staff.....	\$1,300
Spouse Reception Only Registration (Wednesday).....	\$40

The spouse fee is restricted to persons who are not city or public officials, are not related to any Partner or sponsor, and would have no professional reason to attend the conference. It includes admission to reception only. There is no refund for the cancellation of a spouse registration. It is not advisable to use city funds to register a spouse.

AB 1234 Ethics Training Workshop Registration

Workshop registration available only after conference registration is complete – No additional cost

Optional Tours

Pre-registration and payment for the tours is required (first-come, first-served – limited to a maximum of 35 participants. Guest/Spouses are not eligible due to limited space. Walking Tour of City Center & City Hall @ Bishop Ranch \$25

Cancellations

Refunds of rate paid, minus \$75 processing charge, will be made for cancellations submitted in writing to mdunn@cacities.org and received by **Tuesday, February 2**. There are no refunds for cancellations after this date. Substitutions can be made onsite.



If you require special accommodations related to facility access, transportation, communication and/or diet, please contact our Conference Registrar by Tuesday, February 2 at mdunn@cacities.org.

Hotel Information & Reservations

Hotel reservation changes, date modifications, early check-out, or cancellations made prior to **Tuesday, February 2** must be done through the online reservation link you received when registering for the conference. Use your confirmation/acknowledgement number to access your reservation to make changes. Once the February 2 deadline has passed, please contact the hotel directly with any changes or cancellations. Please note that hotel cancellations after the housing deadline has passed may incur a financial penalty or a minimum one-night room charge or attrition fees.

San Ramon Marriott | 2600 Bishop Drive, San Ramon CA 94583

Hotel Rate (per night): \$189 – Single/Double Occupancy (plus tax and fees)

Parking: \$18 overnight/\$18 per day (subject to change without notice)

**Please DO NOT book outside of the League hotel block. This will cause an increase in event costs, liabilities and higher registration rates.*

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT : Travel and Meetings – Councilmembers and Commissioners	POLICY G-1	
REFERENCE : Adopted 11/28/72, Revised 11/22/77, Revised 8/5/80, Revised 11/25/80, Revised 3/11/86, Revised 1/24/06	EFFECTIVE 1/24/06	PAGE 1 of 5

PURPOSE

To establish a policy to be followed by Councilmembers and Commissioners when traveling on official City Business.

BACKGROUND

Occasionally, it is necessary for Councilmembers and/or Commissioners to attend meetings away from the City or to travel outside the City to conduct City business. The following types of activities generally qualify as approved governmental activities where expenses incurred in the performance of such activities are reimbursable:

- ◇ Communicating with representatives of regional, state and national government on City-adopted policy positions
- ◇ Attending educational seminars designed to improve Councilmembers' skills and information levels, or as required by law
- ◇ Participating in regional, state and national organizations whose activities affect the City's interests
- ◇ Recognizing service to the City (e.g., attending retirement functions for longtime City employees)
- ◇ Attending City events
- ◇ Implementing a City-approved strategy for attracting or retaining businesses to the City, which will typically involve at least one staff member.

In the performance of such governmental activities various modes of transportation are available and the costs involved vary considerably. In an effort to control costs and to compensate individuals for their reasonable expenses, the City Council has adopted the following policy on travel and meetings.

This policy shall not apply to routine expenses, such as mileage, parking fees or meals, incurred while attending meetings within the County of San Diego in association with membership on Boards or Committees appointed by the City Council. Except as provided for Councilmembers, as described herein, all such routine expenses will be reimbursed through the administrative process and will not require City Council approval.

For Councilmember routine expenses within San Diego County the City Council has determined that the frequent use of adequate and reliable vehicles owned or rented by the

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BACKGROUND (continued)

official are "actual and necessary" to the conduct of City business, and that it is appropriate for Councilmembers to own or rent their own, private automobile, in the performance of such duties. The City Council, therefore, has determined that, in lieu of City-owned vehicles purchased for the use of the officials, and pursuant to Government Code section 1223, a monthly vehicle allowance should be paid to each Member of the City Council in the amounts established by this policy.

POLICY

It is the intent of the City to reimburse individual Councilmembers and Commissioners for reasonable expenses incurred when traveling on City business, including conferences and meetings from which the City will derive benefit.

Reservations for travel shall be made through the City, as far in advanced as possible, in order to take full advantage of any travel discounts and/or early registration rates. Travel arrangements should be made through the Purchasing Division via the City Manager's office. For convenience and centralization, applicable travel forms and all travel information may be obtained by Councilmembers and Commissioners through the City Manager's office.

Individuals applying for reimbursement of transportation, lodging, meals and incidental expenses shall use the following guidelines:

- I. Transportation
 - A. The maximum to be paid for travel to areas outside the County of San Diego shall not exceed an amount equal to "coach fare" airline transportation.
 - B. Carrier services, including taxicabs and vehicle rental – Actual cost.
 - C. Private Car (when appropriate) in the amount established by the Internal Revenue Service as the optional standard mileage rates used to calculate deductible costs for operation of an automobile for business, as amended from time to time. Effective January 1, 2006, that rate is \$.445 cents per mile.

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POLICY (continued)

II. Lodging

Convention or housing bureau reservations are permissible; however, if convention and housing bureaus are not used, and if more than one place of lodging is available, the prevailing rate for the area for single occupancy lodging shall be the allowed reimbursable amount.

III. Meals

The same "prevailing" rule as it applies to lodging shall apply to the actual cost of meals. Exceptions shall be made for situations where it is necessary, for the business purpose of the trip, to eat at specific places or to attend business luncheons or banquets where rates are above the local average. A statement of justification should be attached for situations in which said prevailing meal rate is exceeded.

IV. Councilmember Vehicle Allowances

Councilmembers are expected to conduct City business within San Diego County through the attendance of meetings of Boards and Commissions, as appointed by the City Council, as well as meetings with City staff, constituents, attendance at events, etc., within San Diego County, during various hours of the day or night, and it is determined by the City Council that their effectiveness, in representing the City, is dependent on the frequent availability of adequate and reliable vehicles. Therefore the City Council has determined that in lieu of vehicles purchased and maintained by the City, and supplied to the Councilmembers, private vehicles owned or rented by the Councilmembers, which are maintained, repaired, fueled, lubricated, and insured by the Councilmembers, are "actual and necessary" to the conduct of the City's business, and that a monthly vehicle allowance should be paid to each of the Councilmembers in the amounts established by resolution of the City Council. As of January 24, 2006, those amounts are as follows:

For the Mayor:	\$550.00
For Councilmembers:	\$450.00

**CITY OF EL CAJON
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		G-1
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	1/24/06	4 of 5

POLICY (continued)

The plan for reimbursement for actual and necessary use of private vehicles of the Councilmembers is deemed a "nonaccountable plan" under IRS Regulations and will be reported as taxable income to the Internal Revenue Service.

Claim for Expenses

Before any travel expenses are paid, individuals requesting reimbursement shall complete and sign a Claim for Reimbursement of Travel Expense form (SF11-78). All applicable receipts *must* be attached to this form and submitted to the City Manager's office. The City Manager will then place the documentation on the City Council agenda, as a consent item. The City Council will review each request and will either approve and direct payment, or disapprove and return to the claimant for correction or revision and resubmittal.

Limitations

All requests for reimbursement of transportation, lodging, meals and incidental expenses shall be at the single rate. Airport parking must utilize long-term lots for travel in excess of 24-hours. Expenses incurred by a spouse or other person accompanying the traveler are not reimbursable. In addition, the following expenditures are not reimbursable: (1) International travel, (2) the personal portion of any trip, including personal valet and laundry services, (3) late check-out fees or non-canceled reservations, in-room pay-per-view movie rentals, personal phone calls, while lodging (provided, however, that internet service not to exceed \$15.00 per day is reimbursable if used for email for City business), (4) political contributions or events, (5) family expenses, including the expenses of a spouse or partner when accompanying the Councilmember or Commissioner on City-related business, as well as child or pet care related expenses, (6) entertainment or exercise expenses, including theater, movies (whether in-room or at a theater), sporting events (including gym, massage and/or golf related expenses), alcoholic beverages or personal bar expenses, (7) non-mileage or vehicle allowance personal automobile expenses, including repairs, traffic or parking citations, insurance or registration, (8) personal losses incurred while on City business, (9) unreasonable gratuities (where "reasonable" gratuities take into account acceptable community standards and the prevailing restaurant costs of the area), and (10) expenses for which Councilmembers or Commissioners receive reimbursement from another agency.

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POLICY (continued)

Cash Advances

Any cash advances shall be submitted to the Finance Department via the City Manager's office, on a Request for Direct Payment form (SF27-78). Cash advances shall normally be used for travel expenses such as meals and fuel for private automobiles (if applicable). In most circumstances, cash advances should not be drawn earlier than three (3) business days prior to the date of departure.

Report on Attendance of Meetings

After attending a meeting or conference, for which the Councilmember or Commissioner will receive reimbursement, the official shall provide a brief report at the next Council meeting (for Councilmembers) or committee meeting (for Commissioners) on the substance of the meeting or conference. Such report may be made jointly, if more than one official attended, and may be either oral or in writing.

City Clerk Date Stamp
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EL CAJON CA
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City of El Cajon Agenda Report

MEETING: April 12, 2016

ITEM NO: 1.8



TO: Mayor Wells, Mayor Pro Tem Ambrose
Councilmembers Bales, Kendrick, McClellan

FROM: Dennis Davies, Deputy Director of Public Works

SUBJECT: Termination of a Local Emergency in the City of El Cajon.

RECOMMENDATION: That the City Council adopts the next resolution in order proclaiming the termination of a local emergency in the City of El Cajon.

BACKGROUND: This report is to inform the City Council on the status of emergency repairs needed to mitigate storm damage during the week of January 4, 2016. The City Council approved Resolution No. 04-16 on January 12, 2016, declaring a State of Emergency and appropriated funding to make needed repairs.

Interim repairs were made in the vicinity of 1167 Tangerine Street to stabilize two-hundred and seventy feet (270') of a thirty inch (30") metal pipe. Permanent repairs will be recommended during the upcoming Fiscal Year 2016-2017 CIP budget process.

Interim repairs were completed on Avocado Avenue to stabilize seven-hundred and seventy-five feet (775') of a forty-eight inch (48") metal pipe. A capital improvement project will be recommended to the City Council during Fiscal Year 2016-2017 which will make permanent repairs on Avocado Avenue.


Interim repairs in the Broadway Channel were completed by City crews and tree removal performed by the City's tree maintenance contractor. A capital improvement project has been recommended for the upcoming Fiscal Year 2016-2017 budget to retain a consultant to design permanent repairs and obtain the environmental clearances and resource agency permits needed to accomplish the work.

FISCAL IMPACT: The cost of repairs at both Tangerine and Avocado were \$88,263.40, and \$4,633.28 was expended for the Broadway Channel, for a total of \$92,896.68. The City Council authorized an emergency appropriation of \$150,000 of Wastewater Funds for this work.

PREPARED BY:

REVIEWED BY:

APPROVED BY:


Dennis C. Davies
DEPUTY DIRECTOR
OF PUBLIC WORKS


Majed Al-Ghafry
ASSISTANT CITY
MANAGER


Douglas Williford
CITY MANAGER

RESOLUTION NO. -16

A RESOLUTION OF THE
CITY COUNCIL OF THE CITY OF EL CAJON
PROCLAIMING THE TERMINATION
OF A LOCAL EMERGENCY

WHEREAS, a local emergency presently exists in the City of El Cajon in accordance with the proclamation thereof by the City Council, at the request of the City Manager/Director of Emergency Services, on the 12th day of January 2016, as a result of conditions of extreme peril to the safety of persons and property within the City of El Cajon, caused by sudden and prolonged storms from El Niño conditions, resulting in a substantial increase in storm waters flowing through the City's storm sewer systems commencing in and around San Diego County on or about the 4th day of January, 2016; and

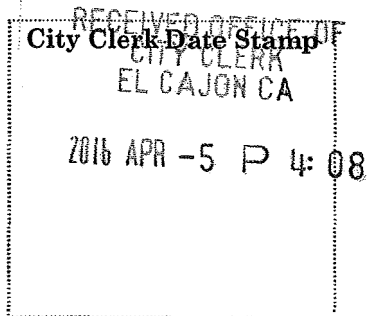
WHEREAS, the sudden inundation of moisture to the ground, hillsides, creeks, channels, and ditches resulted in at least three incidents: (1) a collapsed storm drain pipe near 1167 Tangerine Street, (2) a collapsed forty-two inch (42") metal pipe resulting in a sink-hole in a City right-of-way, adjacent to 425 Avocado Avenue, threatening the integrity of City facilities, including roads and storm sewer facilities, and further threatening to cause subsidence that could impact adjacent private properties, and (3) channel erosion in the Broadway Channel at Hunter's Run; and

WHEREAS, the situation resulting from said conditions of extreme peril is now deemed to be within the control of the normal protective services, personnel, equipment, and facilities of, and within and outside of, the City of El Cajon.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of El Cajon hereby proclaims the termination of the local emergency.

04/12/16 (Item No. 1.8)

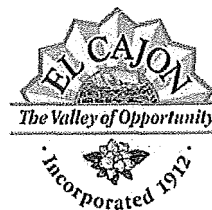
Proclaiming Termination of Emergency Declaration for Storm Damage 033016



City of El Cajon Agenda Report

MEETING: April 12, 2016

ITEM NO: 1.9



TO: Mayor Wells, Mayor Pro Tem Ambrose
Councilmembers Bales, Kendrick, McClellan

FROM: Clay Schoen, Finance Director

SUBJECT: Fiscal Year 2015-16 Mid-Year Report and Five-Year Business Plan Update

RECOMMENDATION: That the City Council receive and accept the Fiscal Year 2015-16 Mid-Year Report and Five Year Business Plan update.

BACKGROUND: The City of El Cajon prepares the Mid-Year Report and Five-Year Business Plan Update as part of an overall financial planning and monitoring program. Other major components of the program include the Annual Budget and the Comprehensive Annual Financial Report. When viewed as a cycle, they represent long-term planning, the implementation of that plan, and the measurement and execution of that plan.

Mid-Year Report - This document is an opportunity to measure financial performance at the midpoint of the fiscal year. Mid-year results are compared to both budgeted amounts and previous year's results. This is also the basis for projecting year-end results, as well as longer-term projections.

Five-Year Business Plan - This document is a long range plan intended to clarify City goals and objectives. By forecasting five years, City decision makers can easily see the long term impacts of their decisions, as well as provide time to prepare for future challenges.

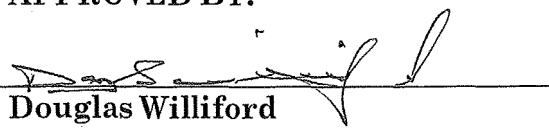
These documents, normally presented in late February, were prepared later this fiscal year in order to accurately capture the detailed financial impacts of recently concluded labor negotiations. This data is critically important for the preparation of accurate financial projections, which is the basis for financial planning. This information will be included with the proposed Fiscal Year 2016-17 Annual Budget when it is presented to the City Council in June.

FISCAL IMPACT: These reports, while critical for informed financial decision making, are prepared for informational purposes only.

PREPARED BY:


Clay Schoen
FINANCE DIRECTOR

APPROVED BY:


Douglas Williford
CITY MANAGER

CITY OF EL CAJON MID-YEAR REPORT FISCAL YEAR 2015-16

This report is intended to evaluate the status of revenues and expenditures at the halfway point of the fiscal year, as well as communicate anticipated year-end results. In evaluating mid-year performance, current year activity is compared to that of previous years and comparisons to budgeted expectations. This analysis has been conducted for the City of El Cajon's major funds: the General Fund, Wastewater enterprise fund, the Emergency Medical Services special revenue fund, the Low-Moderate Income Housing Asset Fund special revenue fund, and the Public Safety Facilities Projects capital improvement fund. This report is useful for both managing operations for the remainder of this fiscal year, as well as contributing information necessary for the Five-Year Business Plan and developing the Fiscal Year 2016-17 Annual Budget.

Note: The following analysis was prepared solely for the purpose of determining how revenues and expenditures are performing as related to the budget. Consequently, the information contained herein may not be presented in accordance with generally accepted accounting principles.

GENERAL FUND

Overview

As of December 31, 2015, General Fund Revenues and Sources of Funds totaled \$25.8 million, an increase of 2.0% (\$516,575) from the same point last year. Expenditures and Uses of Funds totaled \$32.1 million, which is up approximately 5.7% (\$1.7 million) from last year's midway point.

For the period July through December, 2015, Expenditures and Uses of Funds exceeded Revenues and Sources of Funds by approximately \$6.3 million. Several of the General Fund's larger revenue streams are received in the latter half of the fiscal year. During the first six months of the fiscal year, the General Fund cash flow needs are reliant upon the City's 20% Operating Reserve which prevents the City from having to borrow funds (i.e. issue tax and revenue anticipation notes), thereby avoiding additional interest and issuance expenses.

The table below summarizes this activity for the current year, as well as the two previous years.

	FY15-16 Budget	FY15-16 Mid-Year	% of Budget	FY14-15 Mid-Year	FY13-14 Mid-Year
Revenues and Sources of Funds	\$65,309,641	\$25,797,535	39.5	\$25,280,960	\$21,785,013
Expenditures and Uses of Funds	66,900,694	32,089,295	48.0	30,356,642	29,838,137

By fiscal year end, Revenues and Sources of Funds are projected to be \$68.2 million, which exceeds budget by \$2.9 million and represents a 3.5% increase from last year. Expenditures and Uses of Funds are estimated to be \$65.2 million. This is 2.4% higher than last year, but is \$1.7 million under budget. Together, this activity is expected to increase fund balance by an estimated \$2.9 million. Further analysis of selected revenues and expenditures follows.

Revenue and Sources of Funds

While the General Fund has many sources of revenue, three major categories account for 82.2% of total budgeted revenue. These categories are: Sales Taxes, Property Taxes, and Franchise Fees. Each of these will be discussed separate of all remaining sources.

Sales Taxes- Sales taxes are comprised of two components: the City's share of the State sales tax rate and a voter approved 0.5% general sales tax (Proposition J). A controversial State driven revenue swap arrangement, known as the Triple Flip, comes to an end during this fiscal year. This arrangement withheld one quarter of the City's Sales Tax proceeds, and replaced it with a similar amount of Property Tax. For the sake of comparison, property taxes received in lieu of sales tax have been added to this category rather than with Property Taxes.

During the implementation of the Triple Flip, a timing difference between these two components resulted in a one-time revenue shortfall in that year. It is currently anticipated that this timing difference will resolve in Fiscal Year 2015-16, and is expected to result in higher, one-time Property Tax- In Lieu Sales Tax receipts near fiscal year end.

At the mid-year point of the fiscal year, sales tax receipts are up \$691,706 from the same point last year. A large portion of this increase is due to a reporting irregularity by one of the City's primary sales tax generators that underreported last fiscal year. Proposition J sales tax is up \$157,785. The table below summarizes these balances, as well as those of the two previous years.

	FY15-16 <u>Budget</u>	FY15-16 <u>Mid-Year</u>	% of <u>Budget</u>	FY14-15 <u>Mid-Year</u>	FY13-14 <u>Mid-Year</u>
Sales Taxes	\$19,778,557	\$9,178,966	46.4	\$8,487,260	\$9,026,975
Sales Taxes (Proposition J)	9,092,874	4,615,339	50.8	4,457,554	4,188,066
PT – In Lieu Sales Tax	4,693,920	0	0.0	0	0

Sales Taxes are expected to exceed budget by year-end, being driven by continued growth in the economy.

Property Taxes- Property taxes are comprised of three major components: regular property taxes, property tax received in lieu of Vehicle License Fees, and the residual distribution from the Redevelopment Property Tax Trust Fund. Property taxes are up approximately 3.0% (\$88,769) from this point last year.

	FY15-16 <u>Budget</u>	FY15-16 <u>Mid-Year</u>	% of <u>Budget</u>	FY14-15 <u>Mid-Year</u>	FY13-14 <u>Mid-Year</u>
Property Taxes (PT)	\$7,104,120	\$3,078,434	43.3	\$2,989,665	\$2,749,921
PT – In Lieu VLF	7,659,482	0	0.0	0	0
PT – RPTTF Residual Distribution	400,000	0	0.0	0	0

The majority of this revenue is received in the second half of the fiscal year, and projections indicate that year-end results will exceed budgets for this category.

Franchise Fees- Franchise fees are collected from San Diego Gas & Electric, Waste Management, Cox Communications, and Pacific Bell. At the midpoint of the fiscal year, current year Franchise Fees are only slightly higher (1.9%) than previous year's results, growing by \$37,851. Projections suggest that receipts will exceed budget at year-end, as well as improve on last year's performance. The table below illustrates Franchise Fees for the current year, as well as the two previous years.

	FY15-16 <u>Budget</u>	FY15-16 <u>Mid-Year</u>	% of <u>Budget</u>	FY14-15 <u>Mid-Year</u>	FY13-14 <u>Mid-Year</u>
Franchise Fees	\$4,950,000	\$2,019,370	40.8	\$1,981,519	\$988,045

Other Revenue Categories- The remaining revenue categories represent 17.8% of total General Fund Revenues and Sources of Funds. The following table details the mid-year performance of each category for the current year, as well as the two most recent years.

	FY15-16 <u>Budget</u>	FY15-16 <u>Mid-Year</u>	% of <u>Budget</u>	FY14-15 <u>Mid-Year</u>	FY13-14 <u>Mid-Year</u>
Transient Occupancy Tax	\$1,150,000	\$437,621	38.1	\$418,451	\$356,928
Business Licenses	775,200	493,917	63.7	471,931	432,323
Real Property Transfer Tax	200,000	152,582	76.3	135,806	122,245
Licenses and Permits	1,077,800	854,987	79.3	616,201	508,704
Intergovernmental Revenues	438,750	76,970	17.5	479,216	177,621
Charges for Services	2,781,843	1,448,323	52.1	1,419,096	1,364,246
Investment Earnings	200,000	249,901	125.0	56,712	97,592
Fines and Forfeitures	613,000	293,991	48.0	306,909	326,924
Other Revenue & Reimbursement	2,467,891	1,301,760	52.8	1,179,553	1,430,428
Other Financing Sources	1,926,204	1,595,372	82.8	1,965,857	14,996

By year end, these categories are projected to exceed budget, as well as surpass previous year's results.

Expenditures and Uses of Funds

Expenditures and Uses of Funds are \$32.1 million or 48.0% of budget at mid-year. This represents a 5.7% increase from the same point last year. A primary cause of this increase is the budgeted transfer to the IT Replacement Fund which had not happened at this point last year. The table below shows mid-year expenditures by category for the current year, as well as the two preceding years.

	FY15-16 <u>Budget</u>	FY15-16 <u>Mid-Year</u>	% of <u>Budget</u>	FY14-15 <u>Mid-Year</u>	FY13-14 <u>Mid-Year</u>
Salaries & Benefits	\$47,982,625	\$22,277,416	46.4	\$21,728,135	\$20,623,284
Materials, Supplies & Services	14,600,628	6,987,989	47.9	5,644,949	6,033,624
Capital Outlay	107,240	38,127	35.6	6,704	13,946
Uses of Funds	<u>4,210,201</u>	<u>2,785,763</u>	66.2	<u>2,976,573</u>	<u>3,167,283</u>
Total Expenditures	<u>\$66,900,694</u>	<u>\$32,089,295</u>	48.0	<u>\$30,356,361</u>	<u>\$29,838,137</u>

The table below illustrates the same expenditure information, but organized by function.

	FY15-16 <u>Budget</u>	FY15-16 <u>Mid-Year</u>	% of <u>Budget</u>	FY14-15 <u>Mid-Year</u>	FY13-14 <u>Mid-Year</u>
General Government	\$7,003,091	\$3,050,488	43.6	\$2,700,163	\$2,852,322
Public Safety- Police	29,728,010	14,037,865	47.2	13,866,173	12,500,622
Public Safety- Fire	11,475,201	5,708,693	49.7	5,192,717	4,485,664
Public Works	8,640,042	3,619,337	41.9	3,522,503	3,486,889
Recreation	2,552,283	1,156,210	45.3	1,119,857	1,000,413
Community Development	2,739,866	1,134,073	41.4	978,375	1,094,944
Other Financing Uses	<u>4,762,201</u>	<u>3,382,629</u>	71.0	<u>2,976,573</u>	<u>4,417,283</u>
Total Expenditures	<u>\$66,900,694</u>	<u>\$32,089,295</u>	48.0	<u>\$30,356,361</u>	<u>\$29,838,137</u>

General Fund expenditures are higher than last year, with the largest impacts due to negotiated salary and benefit increases, as well as CalPERS contribution rate increases. Projected year-end results anticipate the General Fund closing the year under budget.

Fund Balance

Fund balance is comprised of reserves and designations for specific operating needs or purposes. The 20% Operating Reserve is used to provide sufficient cash flow during the first half of the fiscal year, primarily resulting from the timing differences between expenditures and revenues. The Economic Uncertainty Reserve is established for the purpose of stabilizing delivery of City services during periods of budget deficits and to mitigate the effects of major economic uncertainties resulting from unforeseen changes in revenues and/or expenditures. The Reserve for Unfunded Retirement Obligation was established in Fiscal Year 2010-11 in order to address increasing unfunded liabilities and higher employer contribution rates. Any remaining fund balance creates a Carryover Reserve.

The fund balance at the start of the fiscal year was \$29.6 million. Taking into consideration the projected revenues and expenditures at fiscal year-end, the fund balance is expected to be approximately \$32,675,347.

	07/01/15 <u>Fund Balance</u>	06/30/2016 Estimated <u>Fund Balance</u>
20% Operating Reserve	\$12,101,021	\$13,048,482
Economic Uncertainty Reserve	2,000,000	2,000,000
Reserve for Unfunded Retirement Obligation	4,020,000	4,020,000
Carryover Reserve **	<u>11,483,612</u>	<u>13,796,583</u>
Total Fund Balance	<u>\$29,604,633</u>	<u>\$32,865,065</u>

** Carryover Reserve is available to bridge any imbalance of expenditures exceeding revenues.

WASTEWATER ENTERPRISE FUND

Revenues at the midpoint of the fiscal year total \$9.7 million, which is consistent with results from the same point last year. After a difficult transition to the new billing service provider in October 2012 which impacted previous year's results, revenue receipts have normalized this fiscal year. The chart below illustrates mid-year performance for the current year, as well as the two preceding years.

<u>Wastewater Revenues</u>	FY15-16 <u>Budget</u>	FY15-16 <u>Mid-Year</u>	% of <u>Budget</u>	FY14-15 <u>Mid-Year</u>	FY13-14 <u>Mid-Year</u>
Sewer Service Fee	\$16,500,000	\$8,806,560	53.4	\$9,305,797	\$5,852,475
Septic Tank Disposal Fee	750,000	500,280	66.7	348,177	268,906
State Revolving Loan Proceeds	1,000,000	0	0.0	0	0
All Other Revenue	<u>272,500</u>	<u>426,329</u>	156.5	<u>123,663</u>	<u>150,875</u>
Total Revenue	<u>\$18,522,500</u>	<u>\$9,733,169</u>	52.6	<u>\$9,777,637</u>	<u>\$6,272,256</u>

Expenditures of \$8.7 million are higher by 26.6% (\$1.8 million) than this period in the prior fiscal year primarily due to increased capital activity. It is anticipated that the Wastewater Fund expenditures will be below budget at year end, primarily due to the timing of large capital expenditures.

<u>Wastewater Expenditures</u>	FY15-16 <u>Budget</u>	FY15-16 <u>Mid-Year</u>	% of <u>Budget</u>	FY14-15 <u>Mid-Year</u>	FY13-14 <u>Mid-Year</u>
Salaries & Benefits	\$3,552,950	\$1,415,974	42.3	\$1,416,008	\$1,394,772
Disposal - Metropolitan Sewer	14,322,132	6,120,254	40.7	5,451,857	5,663,871
Capital Outlay and Projects	8,738,300	1,210,452	0.3	43,883	58,161
Uses of Funds	<u>932,423</u>	<u>2,840</u>	0.0	<u>0</u>	<u>28,448</u>
Total Expenditures	<u>\$27,545,805</u>	<u>\$8,749,520</u>	31.8	<u>\$6,911,748</u>	<u>\$7,145,252</u>

EMERGENCY MEDICAL SERVICES FUND

Revenues collected for ambulance transportation services are 15.6% (\$222,488) below those collected at the same point last year. This decrease is due to the use of a non-City service provider which independently collects fees and incurs expenditures. Mid-year expenditures total \$2.4 million, and are at 44.9% of budget. It is anticipated that both revenues and expenditures will end the fiscal year below budget.

<u>EMS Revenues</u>	FY15-16 <u>Budget</u>	FY15-16 <u>Mid-Year</u>	% of <u>Budget</u>	FY14-15 <u>Mid-Year</u>	FY13-14 <u>Mid-Year</u>
Ambulance Fees	\$2,790,000	1,200,526	43.0	\$1,423,014	\$1,569,022
Other Revenues	459,000	77,386	16.9	68,111	74,912
Subsidy from General Fund	<u>2,012,201</u>	<u>587,763</u>	29.2	<u>976,573</u>	<u>667,283</u>
Total Revenue	<u>\$5,261,201</u>	<u>\$1,865,675</u>	35.5	<u>\$2,467,698</u>	<u>\$2,311,217</u>

<u>EMS Expenditures</u>	FY15-16 <u>Budget</u>	FY15-16 <u>Mid-Year</u>	% of <u>Budget</u>	FY14-15 <u>Mid-Year</u>	FY13-14 <u>Mid-Year</u>
Salaries & Benefits	\$4,102,816	1,867,143	45.5	1,914,373	1,658,944
Materials, Supplies & Services	<u>1,321,917</u>	<u>570,997</u>	43.2	<u>539,501</u>	<u>576,360</u>
Total Expenditures	<u>\$5,424,733</u>	<u>\$2,438,140</u>	44.9	<u>\$2,453,874</u>	<u>\$2,235,304</u>

LOW-MODERATE INCOME HOUSING ASSET FUND

The Low-Moderate Income Housing Asset Fund (LMIHAF) is a special revenue fund used to manage the housing programs and projects to increase affordable housing opportunities for the City’s lower income households. The fund is administered by the City’s Community Development Department, and is funded primarily by revenues generated from the housing assets transferred by the former redevelopment agency.

	FY15-16 Budget	FY15-16 Mid-Year	% of Budget	FY14-15 Mid-Year	FY13-14 Mid-Year
Expenditures	\$5,675,624	\$59,349	1.1	\$109,098	\$124,396
Revenues	2,814,011	28,100	1.0	745,614	204,823

The activity in this fund is largely project based, and therefore highly impacted by timing differences. However, it is anticipated that year-end results will be within budget.

PUBLIC SAFETY FACILITIES PROJECTS FUND

The voters approved Proposition O in 2004, a one-half cent sales tax which is dedicated to the construction and/or improvement of public safety facilities. The Public Safety Facilities Citizen’s Oversight Committee receives periodic updates on the collection and use of Proposition O sales taxes and submits an annual report to the City Council. Proposition O expired on March 31, 2015. The table on the following page shows the actual revenues and expenditures through December 31, 2015

SUMMARY OF REVENUES

<u>Account Name/Description</u>	<u>Inception to June 30, 2015</u>	<u>July 1, 2015 to December 31, 2015</u>	<u>Received To Date</u>
Sales Tax Revenue	\$80,937,473.79	\$101,666.22	\$81,039,140.01
Investment Earnings	2,721,042.27	13,957.15	2,734,999.42
Investment Earnings - Fiscal Agent	123,027.10	0.00	123,027.10
Sale of Property to Redevelopment Agency	2,955,856.89	0.00	2,955,856.89
Rental Income	77,905.37	0.00	77,905.37
Miscellaneous Reimbursement	594,379.34	0.00	594,379.34
Bond Proceeds	25,195,000.00	0.00	25,195,000.00
Premium on Bond Issuance	769,982.80	0.00	769,982.80
Total Revenues	\$113,374,667.56	\$115,623.37	\$113,490,290.93

SUMMARY OF EXPENDITURES BY ACTIVITY/PROJECT

<u>Activity/Project Name</u>	<u>Activity/ Project #</u>	<u>Inception to June 30, 2015</u>	<u>July 1, 2015 to December 31, 2015</u>	<u>Total to Date</u>
Program Support	502000	\$1,322,537.16	\$8,493.88	\$1,331,031.04
Debt Service	502000	24,820,392.04	5,204,853.37	30,025,245.41
<u>Projects:</u>				
Public Safety Center	PS0010	62,625,814.29	0.00	62,625,814.29
Animal Shelter	PS0020	422,208.52	25,385.31	447,593.83
Fire Station 8	PS0030	1,659,969.25	0.00	1,659,969.25
Fire Station 6 - Roof & HVAC	PS0040	1,071,387.03	0.00	1,071,387.03
Fire Station 6 - Kitchen Remodel	PS0041	95,440.47	0.00	95,440.47
Fire Station 6 - Add'l Improv	PS0042	156,219.99	0.00	156,219.99
Fire Station 7	PS0050	71,583.68	0.00	71,583.68
Fire Station 9	PS0060	1,581,118.66	0.00	1,581,118.66
Projects Subtotal		67,683,741.89	25,385.31	67,709,127.20
Total Expenditures		\$93,826,671.09	\$5,238,732.56	\$99,065,403.65

**CITY OF EL CAJON
MID-YEAR REVENUE AND SOURCES OF FUNDS COMPARISON REPORT**

FUND	CURRENT YEAR / FY2015-16				PRIOR YEAR / FY2014-15			
	BUDGET	REVENUE	BALANCE	%	BUDGET	REVENUE	BALANCE	%
101 GENERAL FUND								
103000 COMMUNITY SVCS & E	68,700.00	962.00	67,738.00	1.40	77,500.00	6,024.00	71,476.00	7.77
104000 CONTINGENCY	-	-	-	-	-	8,702.19	(8,702.19)	-
106000 CITY ATTORNEY	-	13,086.80	(13,086.80)	-	-	25.00	(25.00)	-
107000 CITY CLERK AND ELE	340.00	35.00	305.00	10.29	5,800.00	3,320.00	2,480.00	57.24
110000 CITY MANAGER	62,000.00	27,909.39	34,090.61	45.02	80,000.00	26,922.38	53,077.62	33.65
114000 FINANCE	60,701,974.00	23,228,334.80	37,473,639.20	38.27	56,669,223.00	23,110,631.19	33,558,591.81	40.78
121000 INFORMATION TECHNO	-	-	-	-	-	2.99	(2.99)	-
123000 FACILITIES MAINTEN	47,376.00	15,908.89	31,469.11	33.58	38,376.00	25,329.39	13,046.61	66.00
124000 ECPAC - ADMIN SERV	120,000.00	-	120,000.00	-	-	-	-	-
130110 POLICE ADMINISTRAT	1,412,876.00	666,679.26	746,196.74	47.19	1,427,507.00	552,725.03	874,781.97	38.72
130230 AUXILIARY	1,450.00	448.18	1,001.82	30.91	650.00	937.50	(287.50)	144.23
135000 ANIMAL CONTROL	188,000.00	90,804.52	97,195.48	48.30	178,000.00	101,867.00	76,133.00	57.23
140000 FIRE ADMINISTRATIO	10,300.00	18,358.95	(8,058.95)	178.24	10,300.00	12,557.32	(2,257.32)	121.92
145000 HEARTLAND FIRE & R	-	1,413.47	(1,413.47)	-	-	-	-	-
151330 ENG - PRIVATE DEVE	250,000.00	151,509.45	98,490.55	60.60	200,000.00	149,699.24	50,300.76	74.85
151900 ENG - CIP PROJECTS	800,000.00	416,263.66	383,736.34	52.03	925,000.00	318,037.21	606,962.79	34.38
152310 TRAFFIC ENGINEERIN	18,500.00	20,138.79	(1,638.79)	108.86	22,000.00	9,991.00	12,009.00	45.41
160000 PARKS	13,000.00	16,054.73	(3,054.73)	123.50	56,500.00	14,890.60	41,609.40	26.36
165000 RECREATION	104,725.00	78,177.13	26,547.87	74.65	148,525.00	78,776.82	69,748.18	53.04
170110 HOUSING & SA ADMIN	305,400.00	106,468.40	198,931.60	34.86	348,925.00	146,969.78	201,955.22	42.12
170510 PLANNING DIVISION	295,000.00	225,201.07	69,798.93	76.34	199,500.00	182,116.78	17,383.22	91.29
171000 BUILDING AND FIRE	910,000.00	719,782.24	190,217.76	79.10	672,000.00	531,434.16	140,565.84	79.08
TOTAL GENERAL FUND	65,309,641.00	25,797,534.73	39,512,106.27	39.50	61,059,806.00	25,280,959.58	35,778,846.42	41.40
209 CA BEVERAGE GRANT	26,058.00	26,987.74	(929.74)	103.57	26,113.00	26,685.77	(572.77)	102.19
211 GAS TAX	2,141,112.00	1,154,307.70	986,804.30	53.91	2,930,000.00	1,248,701.61	1,681,298.39	42.62
213 TRANSIT	315,883.00	178,104.76	137,778.24	56.38	198,000.00	(90,883.00)	288,883.00	(45.90)
215 STATE COPS GRANT-B	100,000.00	68,077.33	31,922.67	68.08	100,000.00	74,708.03	25,291.97	74.71
221 ST HOMELAND SEC GR	61,765.00	-	61,765.00	-	68,630.00	-	68,630.00	-
222 ASSET FORFEITURE	50,000.00	46,895.24	3,104.76	93.79	21,200.00	46,630.80	(25,430.80)	219.96
223 STATE ASSET FORFEI	7,500.00	14.82	7,485.18	0.20	-	4.50	(4.50)	-
224 LOCAL PUB SAFETY P	375,000.00	201,661.70	173,338.30	53.78	365,000.00	201,355.89	163,644.11	55.17
225 POLICE MISC GRANTS	371,911.75	89,962.40	281,949.35	24.19	224,966.00	215,863.54	9,102.46	95.95
240 RECREATION PROGRAM	567,826.00	304,958.29	262,867.71	53.71	552,277.00	314,691.10	237,585.90	56.98
250 EMERGENCY MEDICAL	5,261,201.00	1,865,675.37	3,395,525.63	35.46	4,822,000.00	2,467,698.14	2,354,301.86	51.18
253 UASI GRANTS	-	-	-	-	-	1,627.19	(1,627.19)	-
254 INDIAN GAMING GRAN	118,900.00	81.11	118,818.89	0.07	224,121.00	460.13	223,660.87	0.21
270 CDBG	1,159,843.00	514,582.21	645,260.79	44.37	2,167,885.00	188,661.73	1,979,223.27	8.70
275 HOME	404,864.00	53,711.50	351,152.50	13.27	1,805,546.00	839,023.54	966,522.46	46.47
280 CAL HOME GRANT	634,000.00	-	634,000.00	-	-	-	-	-
298 LOW/MOD HOUSING AS	2,814,011.00	28,099.98	2,785,911.02	1.00	4,254,181.00	745,614.17	3,508,566.83	17.53
299 HOUSING IN LIEU FE	1,000.00	278.75	721.25	27.88	-	327.12	(327.12)	-
311 ANIMAL SHELTER DON	-	1,910.44	(1,910.44)	-	-	260.00	(260.00)	-
322 ANMAL SHLTR BLDG D	-	3,633.47	(3,633.47)	-	-	2,012.67	(2,012.67)	-
402 PSF TAX REVENUE BO	5,195,227.00	5,205,024.50	(9,797.50)	100.19	7,904,700.00	7,735,848.76	168,851.24	97.86
501 CITY CAPITAL IMPRO	6,225,750.00	3,786,030.02	2,439,719.98	60.81	5,980,000.00	2,062,142.30	3,917,857.70	34.48
502 PUBLIC SFTY FACILI	25,000.00	115,623.37	(90,623.37)	462.49	8,725,000.00	4,438,365.83	4,286,634.17	50.87
503 TRANSNET	4,147,458.00	1,075,200.30	3,072,257.70	25.92	4,153,402.00	49.08	4,153,352.92	0.00
504 SPECIFIC ST OBLIGA	-	(140,300.00)	140,300.00	-	-	-	-	-
505 PARKS & REC IMPROV	1,844,828.00	141,779.11	1,703,048.89	7.69	3,991,000.00	9,549.10	3,981,450.90	0.24
508 PARKS & REC GRANTS	404,450.00	-	404,450.00	-	-	-	-	-
515 PARKS IMPACT FEES	1,500.00	10,863.29	(9,363.29)	724.22	15,000.00	955.51	14,044.49	6.37
550 PW TRANSPORTATION	10,544,137.00	3,007,074.11	7,537,062.89	28.52	9,929,773.00	873,004.03	9,056,768.97	8.79
552 TRANSPORTATION GRA	4,379,422.00	84,417.98	4,295,004.02	1.93	2,789,416.00	87,943.31	2,701,472.69	3.15
553 REG TRANS CONGSTIO	40,000.00	67,902.10	(27,902.10)	169.76	153,272.00	11,480.72	141,791.28	7.49
601 VEHICLE/EQUIP MAIN	2,682,000.00	1,343,640.62	1,338,359.38	50.10	2,500,000.00	1,249,980.00	1,250,020.00	50.00
605 VEHICLE/EQUIP REPL	1,148,110.00	574,054.00	574,056.00	50.00	1,110,207.00	548,184.00	562,023.00	49.38
610 SELF-INSURANCE	916,000.00	440,371.62	475,628.38	48.08	817,000.00	435,281.93	381,718.07	53.28
615 IT REPLACEMENT FUN	750,000.00	750,000.00	-	100.00	1,031,000.00	216,000.00	815,000.00	20.95
620 OTHER POST-EMP BEN	1,100,000.00	549,986.00	550,014.00	50.00	1,100,000.00	549,989.80	550,010.20	50.00
650 WASTEWATER	18,522,500.00	9,733,169.14	8,789,330.86	52.55	28,312,500.00	9,777,636.76	18,534,863.24	34.53
700 DEPOSIT TRUST FUND	-	2,000.00	(2,000.00)	-	-	9,998.56	(9,998.56)	-

CITY OF EL CAJON FIVE-YEAR BUSINESS PLAN FISCAL YEAR 2016-17 UPDATE

The Five-Year Business Plan is used to evaluate and update revenue and expenditure assumptions for the General Fund and other funds based on current economic conditions. Long-range forecasting can reveal imbalances not apparent today, providing time to take corrective action in a proactive way. Accordingly, financial planning is central to how the City is governed and managed. This long-range financial forecast is not intended as a budget, but as a decision-making tool.

The purpose of the plan is to assist City staff in making better business decisions by assessing mid-term and long-term financial implications of current economic conditions and proposed obligations, policies, programs, and assumptions. As such, the Five-Year Business Plan is an important tool in preparation of the upcoming budget. The plan represents the opportunity to take a broad view of the City's operating finances before considering the details of the Annual Budget.

Economic Outlook

The economic outlook for the county, state, and nation are taken into consideration when updating the Five-Year Business Plan. The economy continued to improve during 2015, and growth is expected to continue at a steady pace.

University of San Diego Professor Alan Gin publishes a highly respected monthly index that measures and reflects on the direction of the San Diego economy. The most recent report was issued on February 29, 2016. In this report, he anticipates:

Positive growth in the local economy for 2016, although somewhat slower than in 2015. Boosting the economy will be low gas prices and relatively low interest rates. Also, the strong job growth in 2015 will provide some momentum, as more employment means more income, which leads to more spending, which in turn leads to even more employment. On the downside is turmoil and weakness in the global economy.

The UCLA Anderson Forecast, in a December 2, 2015 press release, made the following comments regarding California's economy.

The current forecast is for continued steady gains in employment through 2017. The increase in U.S. growth rates will continue to fuel the local economy, leading to a steady decrease in the unemployment rate in California over the next two years. Anderson economists expect California's unemployment rate to be insignificantly different from the U.S. rate at 4.9% by the end of the forecast period. The forecast calls for a 2015 total employment growth of 2.6% and for 2016 and 2017 the forecast is for 2.1% and 1.4%. Payrolls will grow... at about the same rate. Real personal income growth is estimated to be 4.3% in 2015 and forecast to be 3.4% and 3.2% in 2016 and 2017, respectively.

In that same press release cited above, the UCLA Anderson Forecast addressed the national economy with the following comments.

Ongoing job growth and expected wage increases will drive consumption in 2016 leading to the first year of greater than 3.0% growth in real GDP since 2005. The higher wages, along with a modest rebound in oil prices and higher housing costs, will push the inflation rate above 2.0%, leading the Fed to begin a gradual tightening cycle beginning this month. Economic strength will be found in housing and commercial construction along with a booming automobile market. The collapse in oil related capital spending will come to an end next year and defense spending will be increasing after five years of decline.

The Federal Open Market Committee made the following comments March 16, 2016.

Information received since the Federal Open Market Committee met in January suggests that economic activity has been expanding at a moderate pace despite the global economic and financial developments of recent months. Household spending has been increasing at a moderate rate, and the housing sector has improved further; however, business fixed investment and net exports have been soft. A range of recent indicators, including strong job gains, points to additional strengthening of the labor market. Inflation picked up in recent months; however, it continued to run below the Committee's 2 percent longer-run objective, partly reflecting declines in energy prices and in prices of non-energy imports.

Other Sources of economic information, such as the Bureau of Labor Statistics and the Bureau of Economic Analysis, support the anticipation that the economy should continue to grow at a modest pace.

Legislative Outlook

The current legislative environment is relatively quiet in regards to actions with significant financial impact. However, like many municipalities in the State of California, the City of El Cajon is engaged on the subject of moving to district elections. This issue has a direct impact on election costs, as well as costs to the districting process itself, but the largest potential costs are legal challenges which are currently unknown.

Other Considerations

CalPERS employer contribution rates, and the City's unfunded pension liability, still represent one of the biggest challenges for many years to come. As of the most recent actuarial assumption, projected employer contribution rates are expected to increase as illustrated in the table below.

Plan	New Rate	Projected Future Employer Contribution Rates				
	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Safety	49.811%	53.4%	57.0%	60.6%	61.6%	62.6%
Miscellaneous	37.760%	40.5%	43.2%	46.0%	46.9%	47.7%

Assumptions Utilized in the Five-Year Business Plan

The Five-Year Business Plan is based on a number of assumptions regarding the future. These assumptions are detailed below.

General Fund Revenue Assumptions

1. Revenue projections are based on the anticipated Fiscal Year 2015-16 revenues as determined in the mid-year analysis, as well as the most recent data available.
2. Sales tax revenue projections are based on estimates provided by the City's sales tax consultant/analyst. These estimates were updated based on information from the 3rd quarter sales tax information.
3. Property tax revenues are projected to grow by 2.0% annually.
4. Franchise fees from SDG&E, Waste Management, Cox Communication, and AT&T are projected to increase 2.0% annually.
5. Ongoing residual revenue distribution resulting from the dissolution of the redevelopment agency, net of expenses, is conservatively projected based on experience.
6. Assumes most other revenues to grow 2.0% annually.
7. Anticipates no revenue reductions to aid in balancing the State's budget.

General Fund Expenditure Assumptions

1. Salary and wages are projected using negotiated rates where available, and assumes 2.0% growth where applicable.
2. Overtime expenditures are projected without increase.
3. Pension related costs are projected based on rates provided by CalPERS as part of the actuarial valuations.
3. Assumes Workers Compensation Insurance rates increase slightly higher than the inflation assumptions.
4. Anticipates a final General Fund subsidy for the EMS operational costs in Fiscal Year 2017 as the City transitions to an external service provider.
5. Contributions to the Vehicle/Equipment Replacement Fund, IT Replacement Fund, and Capital Improvement Project Fund projected at recommended annual contribution levels.
6. Maintains the Council contingency at \$100,000 per year.
8. Materials and Supplies expenditure growth is projected at 2.75% annually.

Projection Limitations

Projections are designed to anticipate future performance based on past results, but unforeseen events can dramatically impact anticipated results. Projections should therefore be used as a planning tool and to identify structural flaws. The mitigation of these unforeseen events takes place during the annual budget process and the daily operation of the organization.

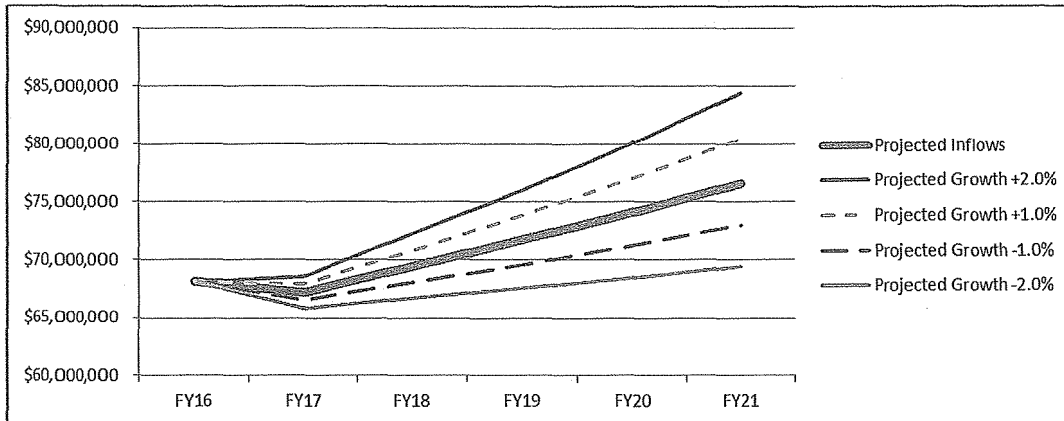
General Fund Projection Results

Once these assumptions are taken in account, and weighed alongside objective information, a picture of anticipated results emerges. The overall conclusion is that revenue growth is likely to be slow and steady over the next five years, and offset by expenditure growth. The impact of unforeseen events may have much bigger impacts that what is anticipated here. The information presented below indicates the starting point from which adjustments can be made during the annual budget process to ensure balanced budgets going forward.

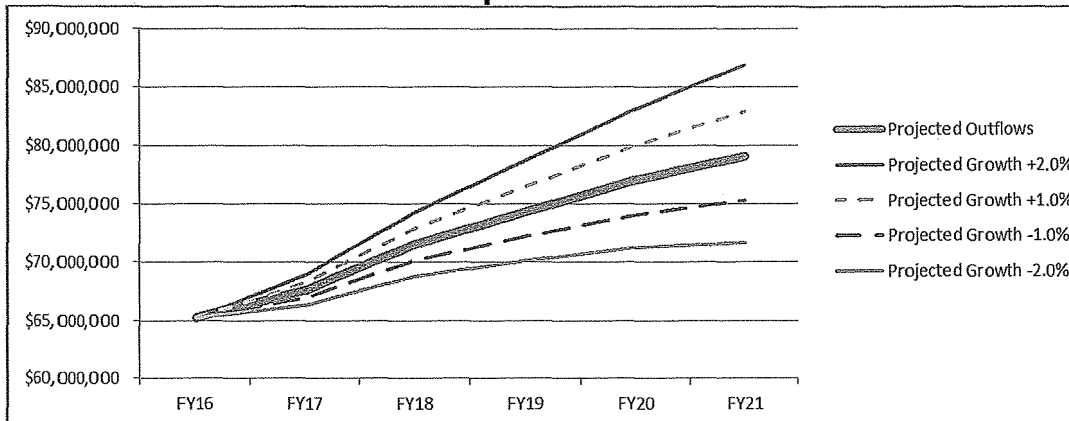
Summary of Projected General Fund Activity

Fiscal Year	Projected Inflows	Projected Outflows	Change in Fund Balance
FY16	\$68,179,690	\$65,242,411	\$ 2,937,279
FY17	67,223,304	67,591,482	(368,178)
FY18	69,430,481	71,499,714	(2,069,233)
FY19	71,718,173	74,345,655	(2,627,482)
FY20	74,109,343	77,014,732	(2,905,388)
FY21	76,592,065	79,007,395	(2,415,330)

General Fund Total Revenues and Sources of Funds



General Fund Total Expenditures and Uses of Funds



Fund Balance

City Council Policy B-12, Fund Balance, establishes a policy that will ensure the City maintains adequate fund balance and reserves to provide sufficient cash flow for daily needs, secure and maintain investment grade bond ratings, offset significant economic downturns and revenue shortfalls, and provide funds for unforeseen expenditures related to emergencies.

In accordance with the Policy, the General Fund, Fund Balance is currently segregated into an operating reserve, an economic uncertainty reserve, an unfunded pension obligation reserve, and a carryover reserve. The purpose for each of these reserves is discussed more fully below.

Operating Reserve – The Operating Reserve is recomputed annually at 20% of expenditures and is maintained each year. The Operating Reserve serves the following essential purposes:

1. Provides cash flow to avoid borrowing (tax and revenue anticipation notes) during low cash periods (typically the first six-months of the fiscal year).
2. Provides interest-earning revenues to benefit the General Fund.
3. Serves as the single most important practice evaluated by credit rating agencies when rating a municipality.
4. Protects the City from unforeseeable circumstances such as:
 - Unexpected costs resulting from a national or local disaster.
 - A sudden worsening in the economy, such as the recent prolonged recession and existing effects.
 - Unanticipated external factors, such as litigation or negative actions of other governments.

Economic Uncertainty Reserve – This reserve is established for the purpose of stabilizing delivery of City services during periods of structural budget deficits and to mitigate the effects of major economic uncertainties resulting from unforeseen changes in revenues and/or expenditures.

Unfunded Retirement Obligation Reserve - This reserve was established in Fiscal Year 2010-11 in order to address the increasing unfunded liability and higher employer contribution rates. CalPERS conducts periodic evaluations of the actuarial assumptions and, after due consideration by its Board, modifies the assumptions based on actual experience.

Carryover Reserve – The Carryover Reserve is available for the following purposes, and, without mitigation, is expected to be significantly reduced over the course of the Five-Year Business Plan:

1. Allocating additional contributions to vehicle/equipment replacement, information technology replacement, and capital improvement projects for long-term fiscal sustainability.
2. Stabilizing delivery of City services during periods of operational budget deficits.
3. Mitigating the effects of major economic uncertainties resulting from unforeseen changes in revenues and/or expenditures.

Based on projections, the table below summarizes the impact on fund balance of anticipated activity over the next five years.

GENERAL FUND	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21
Projected Ending Fund Balance	\$32,496,887	\$30,427,654	\$27,800,172	\$24,894,783	\$22,479,454

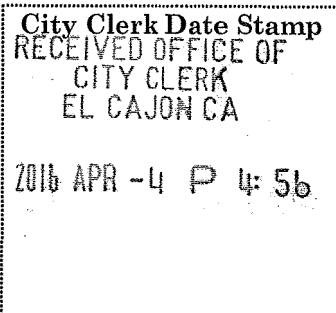
Guidelines for Fiscal Year 2016-17 Budget Development

Personnel changes (additions and/or reclassifications), if needed, must be offset by cost reductions or revenue enhancements.

Overtime must be limited to only covering vacancies and other staffing shortfalls.

Contain material, supplies, and services growth allowing for only inflation/cost increases where applicable.

Non-General Fund resources should be utilized as a first priority for capital needs.



City of El Cajon Agenda Report

MEETING: 4/12/2016

ITEM NO: 1.10



TO: Mayor Wells, Mayor Pro Tem Ambrose
Councilmembers Bales, Kendrick, McClellan

FROM: Chief of Police Jeff Davis

SUBJECT: 2015 San Diego County Stonegarden Collaborative Grant

RECOMMENDATION: That the City Council take the following actions:

1. Authorize the City Manager or designee to accept the 2015 San Diego County Stonegarden Collaborative Grant in the amount of \$90,000, and to execute any grant documents and agreements necessary for the receipt and use of these funds.
2. Appropriate these funds in the amount of \$80,000 for overtime and fringe benefits, and \$10,000 to purchase night vision equipment, for a total of \$90,000.

BACKGROUND:

The Stonegarden Grant is funded by the U.S. Department of Homeland Security and is administered by the San Diego County Sheriff's Department. The El Cajon Police Department plans to use the overtime and equipment to enhance law enforcement preparedness and operational readiness along the Interstate 8 corridor and surrounding areas. The focus of this grant is to reduce drug, weapon, and human trafficking activities along the I-8 corridor, which is an egress route for border-related crimes. Because ECPD routinely participates in regional Stonegarden operations, this night vision equipment would be available regionally.

FISCAL IMPACT:

The City of El Cajon is eligible to receive \$90,000 as part of the allocation for the 2015 San Diego County Stonegarden Collaborative Grant funds. Upon approval, these funds will be budgeted in 225900, Miscellaneous Grants. There will be no impact to the General Fund.

PREPARED BY:

Jeff Arvan for Jeff Davis
CHIEF OF POLICE

APPROVED BY:

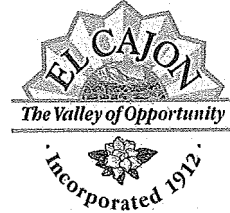
Douglas Williford
CITY MANAGER

City Clerk Date Stamp
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CITY CLERK
EL CAJON CA
2016 APR -5 P 4:09

City of El Cajon Agenda Report

MEETING: April 12, 2016

ITEM NO: 1.11



TO: Mayor Wells, Mayor Pro Tem Ambrose
Councilmembers McClellan, Bales, Kendrick

FROM: Dennis Davies, Deputy Director of Public Works

SUBJECT: Set Public Hearing Date for the Adoption of the Proposed 2016 Five (5) Year Regional Transportation Improvement Program (RTIP)

RECOMMENDATION: That the City Council directs the City Clerk to set a public hearing on April 26, 2016, at 3:00 p.m. for adoption of the proposed 2016 Five (5) Year Regional Transportation Improvement Program (RTIP).

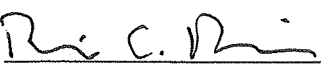
BACKGROUND: Federal and TransNet (Proposition A) regulations require that a five (5) year list of proposed projects for TransNet funding be approved by the City Council and submitted to the San Diego Association of Governments (SANDAG). The proposed 2016 RTIP includes the attached list of proposed projects which corresponds to the City's Five (5) Year Capital Improvement Program (Fiscal Year 2017 through 2021). The RTIP is updated biannually and requires a public hearing to be held prior to approval from SANDAG.

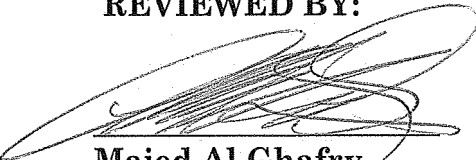
FISCAL IMPACT: The City of El Cajon will receive TransNet Funds estimated at \$13,068,000 over the next five (5) years for capital projects on major and local streets from the RTIP.

PREPARED BY:

REVIEWED BY:

APPROVED BY:


Dennis C. Davies
DEPUTY DIRECTOR
OF PUBLIC WORKS


Majed Al-Ghafry
ASSISTANT CITY
MANAGER



Douglas Williford
CITY MANAGER

Table 1
2016 Regional Transportation Improvement Program
San Diego Region (in \$000s)

El Cajon, City of

COMPLETED

MPO ID: CAL 259		ADOPTION: 16-00									
Project Title:		El Cajon - Johnson Ave (part of Lump Sum CAL104)									
Project Description:		Johnson Ave. between Grant Ave. and Renette Ave.; Grant Ave. between Johnson Ave. and Emerald Ave.; Renette Ave. between Johnson Ave. and Emerald Ave.; Emerald Ave. between Grant Ave. and Renette Ave. - In El Cajon on Johnson Ave. between Grant Ave. and Renette Ave.; Grant Ave. between Johnson Ave. and Emerald Ave.; Renette Ave. between Johnson Ave. and Emerald Ave.; Emerald Ave. between Grant Ave. and Renette Ave.; construct sidewalk, curb and gutter, and curb ramps; install speed feedback signs; upgrade pedestrian countdown heads, upgrade crosswalks, signs.									
Capacity Status:		NCI Exempt Category: Air Quality - Bicycle and pedestrian facilities									
Est Total Cost:											
		TOTAL	PRIOR	16/17	17/18	18/19	19/20	20/21	PE	RW	CON
SRTS											
Local Funds											
TOTAL											

COMPLETED

MPO ID: CAL 262		ADOPTION: 16-00									
Project Title:		El Cajon - Greenfield Dr. (part of Lump Sum CAL104)									
Project Description:		Greenfield Dr. between Gorsline Dr. and Haden Ln. - In El Cajon on Greenfield Dr. between Gorsline Dr. and Haden Ln., construct sidewalk, curb and gutter, and curb ramps; install speed feedback signs, pedestrian countdown heads, and signs.									
Capacity Status:		NCI Exempt Category: Air Quality - Bicycle and pedestrian facilities									
Est Total Cost:											
		TOTAL	PRIOR	16/17	17/18	18/19	19/20	20/21	PE	RW	CON
SRTS											
TOTAL											

* Pending final SANDAG approval

Table 1
2016 Regional Transportation Improvement Program
San Diego Region (in \$000s)

El Cajon, City of

MPO ID: EL03	ADOPTION: 16-00									
<p>Project Title: Overlay/Reconstruction Projects</p> <p>Project Description: FY 16-17 Streets, Airport Dr. from Magnolia Ave. to Wing Ave. Arlington Pl. from Greenfield Dr. to Cul-de-sac. Chambers Ave. from W. Main St to W. Madison Ave. Dawnridge Ave. from West City Limit to N. Second St. El Rey Ave. from El Rey Ct. to Cul-de-sac. El Rey Ave. from N. Second St. to west side of El Rey Ct. El Rey Ct. from El Rey Ave. to Cul-de-sac. Flamingo Ave. from West City Limit to N. Second St. Flamingo Pl. from Arlington Pl. to Cul-de-sac. Johnson Ave. from Vernon Wy. to Bradley Ave. Lindell Ave. from Prescott Ave. to Avocado Ave. Magnolia Ave. from Airport Dr. to City Limit. Minnesota Ave. from Magnolia Ave. to Avocado Blvd. Navajo Rd. from West City Limit to Fletcher Pkwy. Orange Ave. from Renette Ave. to Washington Ave. Oro St. from Flamingo Ave. to El Rey Ave. Persimmon St. from West City Limit to N. Second St. Renette Ave. from Wilson Ave. to Emerald Ave. Renette Ave. from Magnolia Ave. to Avocado Ave. Saxon Pl. from El Rey Ave. to Cul-de-sac. Sumner Ave. from West City limit to N. Second St. Valley Lake Dr. from Fanita Dr. to Cul-de-sac. , FY 17-18 Streets, Helix View Dr. from end to Pine Dr. Midway Dr. from Pine Dr. to Helix View Dr. Pine Dr. from Footepath Way to Chase Ave. Grossmont Ave. from Chase Ave. to Grossmont Ave. Wilson Ave. from El Cajon Blvd. to Grossmont Ave. Johnson Ave. from Chase Ave. to Washington Ave. Wilson Ave. from Grossmont Ave. to Chase Ave. Franklin Ave. from El Cajon Blvd. to Johnson Ave. Ellen Ln. from South End to Granite Hills Dr. Alveda Ave. from Vallea St. to Granite Hills Dr. , Cosmo Ave. from South City limit to Raynell Wy. Raynell Wy. from Cosmo St. to City Limit. Bartram from Cosmo St. to East City limit. Pebble Place from Pebble Ct. to Granite Hills Dr. Pebble Ct. from Pebble Pl. to end of street. Sandos St. From Cosmo St. to end of street. Goldstone St. from Cosmo St. to end of street. Cloverleaf Dr. from Vista Del Valle to end of street. Shadow Vista Wy. from Jamacha Rd. to end of street. Alladin Ln. from Jamacha Rd. to Brighthaven Dr./Dumar St. Brighthaven Dr. from Alladin Ln. to Sunnyland Ave. Sunnyland Ave. from Jamacha Rd. to end of street. Woodhill Dr. from Brighthaven Dr. to end of street. Vallea St. from Alveda Dr. to Cosmo St. - street reconstruction and overlays greater than 1" thick, including collectors, thoroughfares & residential streets</p> <p style="text-align: center;">Capacity Status: NCI Exempt Category: Safety - Pavement resurfacing and/or rehabilitation</p>	<p>RAS (M-39)</p> <p>TransNet - LSI: CR</p>									
Est Total Cost: \$26,572										
	TOTAL	PRIOR	16/17	17/18	18/19	19/20	20/21	PE	RW	CON
TransNet - L	\$6,747	\$6,747								\$6,747
TransNet - L (Cash)	\$2,541	\$2,541								\$2,541
TransNet - LSI	\$10,980	\$4,280	\$1,340	\$1,380	\$1,380	\$1,300	\$1,300			\$10,980
TransNet - LSI (Cash)	\$397	\$397								\$397
TransNet - LSI Carry Over	\$5,627	\$5,560	\$67							\$5,627
Local RTCIP	\$280		\$280							\$280
TOTAL	\$26,572	\$19,525	\$1,687	\$1,380	\$1,380	\$1,300	\$1,300			\$26,572

* Pending final SANDAG approval

Table 1
2016 Regional Transportation Improvement Program
San Diego Region (in \$000s)

El Cajon, City of

MPO ID: EL06			ADOPTION: 16-00							
Project Title:	Traffic Signals Projects							RAS (Appendix M - 39)		
Project Description:	Replacement of interconnect cable on Avocado Ave, Ballantyne St, Magnolia Ave, Madison Ave, Johnson Ave, Fletcher Pkwy, and Broadway; modification of existing traffic signals and various location to improve traffic flow and safety, replacement of battery back-up system batteries at various locations; ongoing system maintenance for the RAMS traffic signal management system - new, upgrade or modification of traffic signals and Traffic Management Center, including rewire, modifications, replacement of signal interconnect cable, wireless video monitoring cameras and other necessary equipment; funds for ongoing RAMS maintenance support costs. <i>TransNet</i> - LSI RAMS of \$10 is programmed in FY 2017, <i>TransNet</i> - LSI RAMS of \$10 is programmed in FY 2018							<i>TransNet</i> - LSI: CR		
Capacity Status: NCI			Exempt Category: Other - Traffic signal synchronization projects							
Est Total Cost: \$2,619										
	TOTAL	PRIOR	16/17	17/18	18/19	19/20	20/21	PE	RW	CON
<i>TransNet</i> - L	\$580	\$580								\$580
<i>TransNet</i> - L (Cash)	\$380	\$380								\$380
<i>TransNet</i> - LSI	\$1,326	\$777	\$110	\$110	\$110	\$110	\$110	\$39		\$1,287
<i>TransNet</i> - LSI (Cash)	\$8	\$8								\$8
<i>TransNet</i> - LSI Carry Over	\$325	\$57	\$268							\$325
TOTAL	\$2,619	\$1,802	\$378	\$110	\$110	\$110	\$110	\$39		\$2,580

MPO ID: EL11			ADOPTION: 16-00							
Project Title:	Sidewalk and other Repairs							<i>TransNet</i> - LSI: Maint		
Project Description:	Various locations; Please see uploaded project list - repair broken sidewalk, driveway, ramps, etc.									
Capacity Status: NCI			Exempt Category: Air Quality - Bicycle and pedestrian facilities							
Est Total Cost: \$2,106										
	TOTAL	PRIOR	16/17	17/18	18/19	19/20	20/21	PE	RW	CON
<i>TransNet</i> - L	\$450	\$450						\$150		\$300
<i>TransNet</i> - L (Cash)	\$250	\$250								\$250
<i>TransNet</i> - LSI	\$1,230	\$430	\$160	\$160	\$160	\$160	\$160			\$1,230
<i>TransNet</i> - LSI (Cash)	\$1	\$1								\$1
<i>TransNet</i> - LSI Carry Over	\$175	\$125	\$50							\$175
TOTAL	\$2,106	\$1,256	\$210	\$160	\$160	\$160	\$160	\$150		\$1,956

* Pending final SANDAG approval

Table 1
2016 Regional Transportation Improvement Program
San Diego Region (in \$000s)

El Cajon, City of

MPO ID: EL18		ADOPTION: 16-00								
Project Title:	Street Light Installation Projects								TransNet - LSI: CR	
Project Description:	Various locations City wide - provide for new street lights which include removing wooden pole mounted lights for underground utility district projects and the retro-fit of existing high pressure sodium street lights with energy efficient LED street lights									
Capacity Status:	NCI		Exempt Category: Safety - Lighting improvements							
Est Total Cost: \$587										
	TOTAL	PRIOR	16/17	17/18	18/19	19/20	20/21	PE	RW	CON
TransNet - L (Cash)	\$37	\$37								\$37
TransNet - LSI	\$450	\$175	\$25	\$25	\$75	\$75	\$75			\$450
TransNet - LSI Carry Over	\$100		\$50	\$50						\$100
TOTAL	\$587	\$212	\$75	\$75	\$75	\$75	\$75			\$587

MPO ID: EL21		ADOPTION: 16-00								
Project Title:	Street Resurfacing with slurry seals and ARAM products								TransNet - LSI: Maint	
Project Description:	Various locations throughout the City of El Cajon - street resurfacing with slurry seals and asphalt rubber aggregate membrane (ARAM) - less than 1" thick									
Capacity Status:	NCI		Exempt Category: Safety - Pavement resurfacing and/or rehabilitation							
Est Total Cost: \$4,700										
	TOTAL	PRIOR	16/17	17/18	18/19	19/20	20/21	PE	RW	CON
TransNet - LSI	\$3,181	\$1,381	\$375	\$375	\$350	\$350	\$350			\$3,181
TransNet - LSI (Cash)	\$5	\$5								\$5
TransNet - LSI Carry Over	\$1,514	\$1,514								\$1,514
TOTAL	\$4,700	\$2,900	\$375	\$375	\$350	\$350	\$350			\$4,700

COMPLETED

MPO ID: EL25		ADOPTION: 16-00								
Project Title:	Slope Repair-Fletcher Parkway and Murray Drive								TransNet - LSI: Maint	
Project Description:	Fletcher Parkway from Hacienda Drive to Loma Portal. - perform Geotechnical investigations, project design and permanent repairs to slope failures adjacent to the roadway; significant damage occurred during December 2010 heavy rains and anticipation for rains in 2015/2016.									
Capacity Status:	NCI		Exempt Category: Other - Damage repair caused by unusual disasters							
Est Total Cost: \$360										
	TOTAL	PRIOR	16/17	17/18	18/19	19/20	20/21	PE	RW	CON
TransNet - LSI Carry Over	\$360	\$360						\$90		\$270
TOTAL	\$360	\$360						\$90		\$270

* Pending final SANDAG approval

Table 1
2016 Regional Transportation Improvement Program
San Diego Region (in \$000s)

El Cajon, City of

DELETED

MPO ID: EL26		ADOPTION: 16-00								
Project Title: Marshall Avenue Widening		RAS (TA 4-67)								
Project Description: Marshall Avenue from Vernon Way to Bradley Avenue - in El Cajon, on Marshall Avenue between Vernon Way and Bradley Avenue; widen street to accommodate bike lanes and sidewalks										
Capacity Status: NCI		Exempt Category: Air Quality - Bicycle and pedestrian facilities								
Est Total Cost: \$0										
	TOTAL	PRIOR	16/17	17/18	18/19	19/20	20/21	PE	RW	CON
TOTAL										

MPO ID: EL27		ADOPTION: 16-00								
Project Title: Greenfield Drive Widening		RAS (M - 39)								
Project Description: Greenfield Drive from Gorsline Drive to Haden Lane - in El Cajon, on Greenfield Drive between Gorsline Drive and Haden Lane; widen roadway to accomodate a bike route and new sidewalks		TransNet - LSI: CR								
Capacity Status: NCI		Exempt Category: Air Quality - Bicycle and pedestrian facilities								
Est Total Cost: \$3,281										
	TOTAL	PRIOR	16/17	17/18	18/19	19/20	20/21	PE	RW	CON
TransNet - LSI	\$740	\$740								\$740
TransNet - LSI Carry Over	\$2,541	\$541	\$1,800	\$200				\$40		\$2,501
TOTAL	\$3,281	\$1,281	\$1,800	\$200				\$40		\$3,241

MPO ID: EL29		ADOPTION: 16-00								
Project Title: Traffic Safety/Calming		TransNet - LSI: CR								
Project Description: Madison Avenue, Taft Avenue, and other locations in the City - in El Cajon at various locations; install traffic safety and calming improvements such as street striping, stop signs, speed cushions, and radar speed feedback signs										
Capacity Status: NCI		Exempt Category: Safety - Safer non-Federal-aid system roads								
Est Total Cost: \$416										
	TOTAL	PRIOR	16/17	17/18	18/19	19/20	20/21	PE	RW	CON
TransNet - LSI	\$295	\$45	\$50	\$50	\$50	\$50	\$50			\$295
TransNet - LSI (Cash)	\$11	\$11								\$11
TransNet - LSI Carry Over	\$110		\$110							\$110
TOTAL	\$416	\$56	\$160	\$50	\$50	\$50	\$50			\$416

* Pending final SANDAG approval

Table 1
2016 Regional Transportation Improvement Program
San Diego Region (in \$000s)

El Cajon, City of

COMPLETED

MPO ID: EL30		ADOPTION: 16-00								
Project Title:	Intersection Improvements at North Second St./Madison Ave.						RAS (TA 4-67)			
Project Description:	North Second Street from Madison Ave to Shady Ln - in El Cajon, at the signalized intersection of North Second St./Madison Ave.; traffic signal modification to remove east-west split-phase operation; minor street improvements						TransNet - LSI: CR			
Capacity Status: NCI		Exempt Category: Other - Intersection signalization projects								
Est Total Cost: \$592										
	TOTAL	PRIOR	16/17	17/18	18/19	19/20	20/21	PE	RW	CON
TransNet - LSI	\$382	\$382								\$382
TransNet - LSI (Cash)	\$15	\$15								\$15
TransNet - LSI Carry Over	\$195	\$195								\$195
TOTAL	\$592	\$592								\$592

MPO ID: EL32		ADOPTION: 16-00								
Project Title:	City of El Cajon Pavement Management System						TransNet - LSI: Maint			
Project Description:	Various streets in the City - engineering Study-preparation of an updated Pavement Management System study to determine the condition of City streets and help prioritize street overlay projects.									
Capacity Status: NCI		Exempt Category: Other - Engineering studies								
Est Total Cost: \$290										
	TOTAL	PRIOR	16/17	17/18	18/19	19/20	20/21	PE	RW	CON
TransNet - LSI	\$145	\$145						\$145		
TransNet - LSI Carry Over	\$145		\$70	\$75				\$145		
TOTAL	\$290	\$145	\$70	\$75				\$290		

MPO ID: EL33		ADOPTION: 16-00								
Project Title:	El Cajon Transit Center Transit-Supportive Land Use and Mobility Plan (part of Lump Sum V10)						SANDAG ID: 1224039			
Project Description:	From to - The project would comprehensively analyze the study area surrounding the El Cajon Transit Center to plan a new vision for the area to include transit-supportive land use, improved mobility options, and an enhanced public realm which will result in a general plan amendment, rezone, and specific plan to facilitate smart growth development, mobility improvements, and public facilities									
Capacity Status: NCI		Exempt Category: Other - Transportation enhancement activities								
Est Total Cost: \$470										
	TOTAL	PRIOR	16/17	17/18	18/19	19/20	20/21	PE	RW	CON
TransNet - SGIP	\$400	\$46	\$320	\$34				\$400		
Local Funds	\$70	\$8	\$56	\$6				\$70		
TOTAL	\$470	\$54	\$376	\$40				\$470		

* Pending final SANDAG approval

Table 1
2016 Regional Transportation Improvement Program
San Diego Region (in \$000s)

El Cajon, City of

MPO ID: EL34							ADOPTION: 16-00			
Project Title: Be Safe (part of Lump Sum V17)										
Project Description: From to - Circulate San Diego and the City of El Cajon will initiate a multi-media, multi-lingual, multi-modal, and multi-faceted education, encouragement and awareness campaign to encourage active transportation and pedestrian safety for residents.										
Capacity Status: NCI Exempt Category: Air Quality - Bicycle and pedestrian facilities										
Est Total Cost: \$55										
	TOTAL	PRIOR	16/17	17/18	18/19	19/20	20/21	PE	RW	CON
Local Funds	\$5		\$3	\$2				\$5		
TDA - Bicycles	\$50		\$26	\$24				\$50		
TOTAL	\$55		\$29	\$26				\$55		

* Pending final SANDAG approval

Table 1
2016 Regional Transportation Improvement Program
San Diego Region (in \$000s)

RTIP Fund Types

Federal Funding	
IM	Interstate Maintenance Discretionary
SRTS	Safe Routes to School (administered by Caltrans)
Local Funding	
Local Funds AC	Local Funds - Advanced Construction; mechanism to advance local funds to be reimbursed at a later fiscal year with federal/state funds
RTCIP	Regional Transportation Congestion Improvement Program
TDA	Transportation Development Act
TDA-B	Transportation Development Act-Bicycle & Pedestrian Facilities
TransNet-L	Prop. A Local Transportation Sales Tax - Local Streets & Roads
TransNet-L (Cash)	TransNet - L funds which agencies have received payment, but have not spent
TransNet-LSG	Prop. A Extension Local Transportation Sales Tax - Local Smart Growth
TransNet-LSI	Prop. A Extension Local Transportation Sales Tax - Local System Improvements
TransNet-LSI Carry Over	TransNet - LSI funds previously programmed but not requested/paid in year of allocation
TransNet-LSI (Cash)	TransNet - LSI funds which agencies have received payment, but have not spent
TransNet-SGIP	Prop. A Extension Local Transportation Sales Tax - Regional Smart Growth Incentive Program

* Pending final SANDAG approval

PROJECTTRAK



SAN DIEGO ASSOCIATION OF GOVERNMENTS

TRANSNET REVENUE VS PROGRAMMED BY AGENCY (\$000)

[HIDE BALANCE](#)

[EXPORT TO EXCEL](#)

	PROG LSI		REVENUE	PROG BAL		REVENUE		PROG BAL		REVENUE		PROG BAL		REVENUE		PROG BAL		REVENUE		PROG TOTAL	BAL TOTAL
	CARRYOVER (5 YR)	CARRYOVER BAL		2017	2017	2017	2018	2018	2018	2019	2019	2019	2020	2020	2020	2021	2021	2021	2021		
TransNet - Local Streets Improvements																					
EI																					
Cajon	\$2,786	\$2,740	\$46	\$2,407	\$2,060	\$347	\$2,506	\$2,100	\$406	\$2,608	\$2,125	\$483	\$2,717	\$2,045	\$672	\$2,830	\$2,045	\$785	\$13,068	\$10,375	\$2,693
City of																					
TOTAL	\$2,786	\$2,740	\$46	\$2,407	\$2,060	\$347	\$2,506	\$2,100	\$406	\$2,608	\$2,125	\$483	\$2,717	\$2,045	\$672	\$2,830	\$2,045	\$785	\$13,068	\$10,375	\$2,693

** INCLUDE SANDAG IN PROGRESS AND PENDING PROJECTS - THESE PROJECTS ARE SUBJECT TO CHANGE WHEN ACCEPTED BY SANDAG

0.43s

EMAIL PROJECTTRAKHELP@ECOINTERACTIVE.COM

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2016 APR -5 P 4:09

City of El Cajon Agenda Report

MEETING: Apr. 12, 2016

ITEM NO: 1.12



TO: Mayor Wells, Mayor Pro Tem Ambrose
Councilmembers Bales, Kendrick, McClellan

FROM: Dennis Davies, Deputy Director of Public Works

SUBJECT: Acceptance of Median Improvements, PW 3484, Bid Number 024-15

RECOMMENDATION: That the City Council accepts the Median Improvements project and authorizes the City Clerk to record a Notice of Completion and release the bonds in accordance with the contract terms.

BACKGROUND: On January 13, 2015, the contract for Median Improvements was awarded by City Council Resolution No. 001-15 to Tri-Group Construction and Development, Inc. The project included removal of existing landscaping, irrigation and hardscape, re-grading the medians, installation of new irrigation systems and controllers, cobble swales, boulders, and drought tolerant landscaping. The project also included extending the left turn pocket from east bound El Cajon Boulevard to Marshall Avenue.

This project was completed on February 14, 2016. Quantities and payments have been finalized, and there are no pending claims.

FISCAL IMPACT: This project was funded by 2007 Redevelopment Agency Bond funds (0597900-RDR0705S/-9060). There is no fiscal impact as a result of this action. The total construction expenditure on this project is \$1,140,235.68.

PREPARED BY:

REVIEWED BY:

APPROVED BY:



Dennis C. Davies
DEPUTY DIRECTOR
OF PUBLIC WORKS



Majed Al-Ghafry
ASSISTANT
CITY MANAGER



Douglas Williford
CITY MANAGER

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2016 APR -5 P 4: 08

City of El Cajon Agenda Report

MEETING: Apr. 12, 2016

ITEM NO: 1.13



TO: Mayor Wells, Mayor Pro Tem Ambrose
Councilmembers Bales, Kendrick, McClellan

FROM: Dennis Davies, Deputy Director of Public Works

SUBJECT: Acceptance of Pavement Overlay Thoroughfares 2015, PW 3510, Bid
Number 002-16

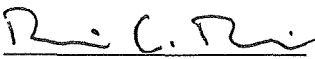
RECOMMENDATION: That the City Council accepts the Pavement Overlay Thoroughfares 2015 project and authorizes the City Clerk to record a Notice of Completion and release the bonds in accordance with the contract terms.

BACKGROUND: On July 14, 2015, the contract for Pavement Overlay Thoroughfares 2015 was awarded by City Council Resolution No. 062-15 to Miller Paving Corporation. The project included the overlay of approximately five (5) miles of City streets with Tire Rubber Modified Asphalt Concrete, repair of two east-bound lanes in Fletcher Parkway near Cuyamaca Street, paving the parking lot at Fletcher Hills Center and overlay of the Hillside Park upper parking lot access road.

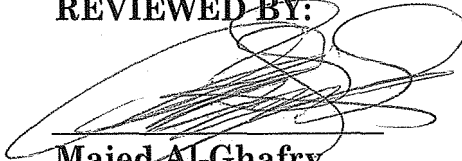
This project completed on February 16, 2016. Quantities and payments have been finalized and there are no pending claims.

FISCAL IMPACT: This project was funded by Transnet, Gas Tax and Maintenance funds, (550000-PW3510/9060) budgeted for parking lot maintenance. There is no fiscal impact as a result of this action. The total construction expenditure on this project is \$1,433,475.38.

PREPARED BY:


Dennis C. Davies
DEPUTY DIRECTOR
OF PUBLIC WORKS

REVIEWED BY:


Majed Al-Ghafry
ASSISTANT
CITY MANAGER

APPROVED BY:


Douglas Williford
CITY MANAGER

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2016 APR -4 P 4: 56

City of El Cajon Agenda Report

MEETING: 4/12/16

ITEM NO: 6.1



TO: Mayor Pro Tem Ambrose
Councilmembers Bales, Kendrick and McClellan

FROM: Mayor Wells

SUBJECT: Council Activities Report

RECOMMENDATION: That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

- | | |
|------------------|--|
| March 25, 2016 - | SANDAG Board of Directors Meeting |
| March 30, 2016 - | Meeting w/ City Manager |
| April 1, 2016 - | SANDAG Board of Directors Meeting |
| April 5, 2016 - | Marriott Groundbreaking Ceremony |
| April 7, 2016 - | KaBOOM Playground Build |
| April 8, 2016 - | SANDAG Board of Directors Meeting |
| April 12, 2016 - | District Attorney's Citizens of Courage Luncheon |

I will be happy to answer any questions you may have.

SUBMITTED BY,

Bill Wells
Mayor



LEGISLATIVE REPORT 2015-2016



6.2

BILL	NO.	SPONSOR	SUBJECT	COUNCIL DATE	POSITION	COMMITTEE	BILL STATUS / LAST ACTION DATE
AB	1554	Irwin	Powdered Alcohol	1/26/2016	Support	Assembly	2/1/2016-Referred to Com. on G.O.
AB	2121	Gonzalez	Alcoholic beverage control: Responsible Interventions for Beverage Servers Training Act of 2016.	2/23/2016	Watch	Assembly	2/29/2016-Referred to Com. on G.O.
SB	819	Huff	Powdered Alcohol	1/26/2016	Support	Senate	4/1/2016-Set for hearing April 11.
SB	1046	Hill	Driving under the influence: ignition interlock device.	2/23/2016	Support	Senate	3/29/2016-From committee: Do pass and re-refer to Com. on APPR. Re-referred to Com. on APPR.

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2016 APR -5 P 5:05

City of El Cajon Agenda Report

MEETING: 4/12/16

ITEM NO: 7.1



TO: Mayor Wells, Mayor Pro Tem Ambrose
Councilmembers Bales and McClellan

FROM: Councilmember Kendrick

SUBJECT: Council Activities Report

RECOMMENDATION: That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

April 1, 2016 - Meeting w/ City Manager
April 12, 2016 - City Council Meeting at 3:00 p.m.

I will be happy to answer any questions you may have.

SUBMITTED BY,

Gary Kendrick

Gary Kendrick
Councilmember

A handwritten signature in black ink, appearing to be "GK" or a similar set of initials, is written to the right of the printed name "Gary Kendrick".

City Clerk Date Stamp
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2016 APR -5 A. 11: 04

City of El Cajon Agenda Report

MEETING: 4/12/16

ITEM NO: 8.1



TO: Mayor Wells, Councilmembers Bales,
Kendrick and McClellan

FROM: Mayor Pro Tem Ambrose

SUBJECT: Council Activities Report

RECOMMENDATION: That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

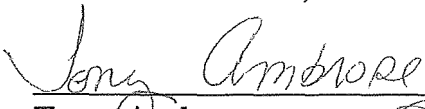

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

- April 5, 2016 - Marriott Hotel Ground Breaking
- April 5, 2016 - America on Main Street Meeting w/ City Staff
- April 5, 2016 - America on Main Street Community Meeting
- April 6, 2016 - Meeting with City Manager
- April 7, 2016 - KaBOOM Playground Build Downtown
- April 7, 2016 - JPA Metro Commission Meeting
- April 9, 2016 - Multi-Cultural Fair at the Library
- April 12, 2016 - City Council Meeting at 3:00 p.m.

I will be happy to answer any questions you may have.

SUBMITTED BY,


Tony Ambrose
Mayor Pro Tem 

City Clerk Date Stamp

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2016 APR -5 A 11:04

City of El Cajon Agenda Report

MEETING: 4/12/16

ITEM NO: 9.1



TO: Mayor Wells, Mayor Pro Tem Ambrose,
Councilmembers Bales and Kendrick

FROM: Councilmember McClellan

SUBJECT: Council Activities Report

RECOMMENDATION: That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

- April 5, 2016 - Marriott Groundbreaking Ceremony
- April 7, 2016 - MTS Executive Meeting
- April 12, 2016 - City Council Meeting at 3:00 p.m.

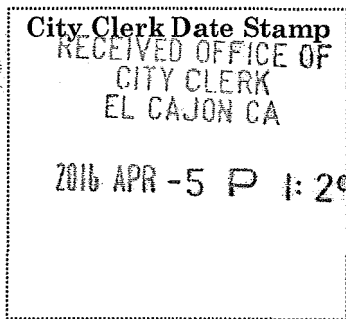
I will be happy to answer any questions you may have.

SUBMITTED BY,

Bob McClellan

Bob McClellan
Councilmember

A small, handwritten signature of Bob McClellan, consisting of a stylized 'B' and 'M'.



City of El Cajon Agenda Report

MEETING: 4/12/16

ITEM NO: 10.1



TO: Mayor Wells, Mayor Pro Tem Ambrose
Councilmembers Kendrick and McClellan

FROM: Councilmember Bales

SUBJECT: Council Activities Report

RECOMMENDATION: That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

- March 25, 2016 - March for Meals on Wheels – Senior Meal Delivery
- April 1, 2016 - Chamber First Friday Breakfast
- April 1, 2016 - New Americans Museum – Children’s Citizenship Ceremony
- April 5, 2016 - Marriott Groundbreaking Ceremony
- April 6, 2016 - El Cajon Police Academy
- April 7, 2016 - KaBOOM Kick Off Event
- April 7, 2016 - Meeting w/ Supv. Jacob – Women’s Refugee Committee
- April 9, 2016 - El Cajon Library Multi-cultural Fiesta
- April 12, 2016 - Meeting w/ City Manager
- April 12, 2016 - District Attorney’s Citizens of Courage Luncheon
- April 12, 2016 - City Council Meeting at 3:00 p.m.

I will be happy to answer any questions you may have.

SUBMITTED BY,

Star Bales

Star Bales
Councilmember

