



CITY COUNCIL
HOUSING AUTHORITY AND
SUCCESSOR AGENCY TO THE EL CAJON
REDEVELOPMENT AGENCY

Council Chamber
200 Civic Center Way
El Cajon, CA 92020

Agenda

SEPTEMBER 13, 2022, 3:00 p.m.

Bill Wells, Mayor

Michelle Metschel, Deputy Mayor

Steve Goble, Councilmember

Gary Kendrick, Councilmember

Phil Ortiz, Councilmember

Graham Mitchell, City Manager

Vince DiMaggio, Assistant City Manager

Morgan Foley, City Attorney

Angela Cortez, City Clerk

CALL TO ORDER: Mayor Bill Wells

ROLL CALL: City Clerk Angela Cortez

PLEDGE OF ALLEGIANCE TO FLAG AND MOMENT OF SILENCE

POSTINGS: The City Clerk posted Orders of Adjournment of the August 9, 2022, Meetings and the Agenda of the September 13, 2022, Meetings in accordance to State Law and Council/Authority/Successor Agency to the Redevelopment Agency Policy.

PRESENTATIONS:

- **Presentation: Retirement of Police K9 Jester**
- **Proclamation: National Preparedness Month - September 2022**

AGENDA CHANGES:

CONSENT ITEMS:

Consent Items are routine matters enacted by one motion according to the RECOMMENDATION listed below. With the concurrence of the City Council, a Council Member or person in attendance may request discussion of a *Consent Item* at this time.

1. Minutes of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Meeting

RECOMMENDATION:

That the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency approves Minutes of the August 9, 2022, Meetings of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

2. Warrants

RECOMMENDATION:

That the City Council approves payment of Warrants as submitted by the Finance Department.

3. Approval of Reading Ordinances by Title Only

RECOMMENDATION:

That the City Council approves the reading by title and waives the reading in full of all Ordinances on the Agenda.

4. FY 2022 U.S. Department of Justice Byrne Memorial Justice Assistance Grant (JAG) Application

RECOMMENDATION:

That the City Council receives the FY 2022 JAG application document as an informational item as required by the grant guidelines. If the Police Department is awarded FY 2022 JAG funding, a separate City Council action will be required to accept and appropriate the actual grant award.

5. Approval of the Adjustments to the American Rescue Plan Act Funds

RECOMMENDATION:

That the City Council adopts the next Resolution, in order, to approve the re-allocation of residual American Rescue Plan Act funding, discussed at the July 26, 2022 meeting.

6. San Ysidro Health Public Outreach Project

RECOMMENDATION:

That the City Council adopts the next Resolution, in order, authorizing the City Manager or designee to accept, appropriate, and expend funds in the amount of \$10,000, and to execute any documents and agreements necessary for the receipt and use of these funds.

7. 2021 State Homeland Security Grant Program Funding

RECOMMENDATION:

That the City Council adopts the next Resolution, in order, authorizing the City Manager or designee to accept and appropriate the FY 2021 State Homeland Security Grant funds in the amount of \$77,623, and to execute any grant documents and agreements necessary for the receipt and use of these funds.

8. Authorization to Accept, Appropriate, and Expend the Clean California Grant for the Oakdale Alameda Gateway Beautification Project

RECOMMENDATION:

That the City Council adopts the next Resolution, in order, to:

1. Accept, Appropriate, and Expend \$5.0 million on the Clean California Grant for the purpose of funding the Oakdale Alameda Gateway Beautification project; and
2. Increase Oakdale Alameda Gateway Beautification project by \$5.0 million.

9. Contract Amendment for Measure P Voter Informational Outreach Services

RECOMMENDATION:

That the City Council adopts the next Resolution, in order, to increase the Agreement for Professional Services with Probolsky Research, LLC (PRLLC), for Measure P voter informational outreach services in the not-to-exceed amount of \$55,000.

10. Award of Bid No. 003-23 – Wells Park Improvements - Basketball Courts

RECOMMENDATION:

That the City Council adopts the next Resolutions, in order, to:

1. Approve Plans and Specifications for Wells Park Improvements - Basketball Courts, Bid No. 003-23;
2. Find the first, and third through sixth apparent low bidders non-responsive for the reasons set forth in the agenda report; and
3. Award the bid to the lowest responsive, responsible bidder, R.L. Lee Construction, Inc., in the amount of \$242,771.

11. Police Canine Donation from the Animal Center for Education and Services (ACES) Foundation to the El Cajon Police Department via the El Cajon Canine Officers Association (ECCOA)

RECOMMENDATION:

That the City Council authorizes the City Manager or designee to accept the donation of a police canine and the associated POST certified training costs from the El Cajon Canine Officers Association (ECCOA). The funding was provided to the ECCOA from the ACES Foundation for the sole purpose of purchasing a new canine and the associated POST certified training.

12. Authorize the Purchase of Five Ford Police Interceptors

RECOMMENDATION:

That the City Council adopts the next Resolution, in order, to:

1. Authorize the purchase of five 2023 Ford Police Interceptors from Downtown Ford Sales, in Sacramento; and
2. Appropriate carryover funding of \$284,008.85 from previously approved Capital Outlay to be expended in Fiscal Year 2022-23.

PUBLIC COMMENT:

At this time, any person may address a matter within the jurisdiction of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency that is not on the Agenda. Comments relating to items on today's docket are to be taken at the time the item is heard. State law prohibits discussion or action on items not on the Agenda; however, Council, Authority and Agency Members may briefly respond to statements or questions. An item may be placed on a future Agenda.

WRITTEN COMMUNICATIONS:

PUBLIC HEARINGS:

13. Fifth Amendment to FY 2019-20 One-Year Action Plan to Approve and Re-Allocate CDBG Funds and Second Amendment to FY 2021-22 One-Year Action Plan to Approve and Re-Allocate CDBG Funds and Allocate HOME-ARP Funds

RECOMMENDATION:

Staff recommends that the City Council:

1. Opens the public hearing and accepts public testimony for the Fifth Amendment to FY 2019-20 One-Year Action Plan and Second Amendment to FY 2021-22 One-Year Action Plan;
2. Closes the public hearing; and
3. Adopts the next Resolution, in order, amending the FY 2019-20 and FY 2021-22 One-Year Action Plans to:
 - a. Approve and re-allocate \$430,000 in Community Development Block Grant (CDBG) funds from the Wells Park Comprehensive Improvements Project to a Stoney Park-Senior Fitness Equipment project, Housing Services and

- COVID-19-related public services or capital improvement projects;
- b. Approve and re-allocate \$525,000 in CDBG funds from the Broadway Creek Restoration Project to the Neighborhood Street Lights Improvements Project;
 - c. Approve, appropriate and adopt pre-award costs of \$109,463.60 associated with preparation of the spending plan using one-time funding from the HOME Investment Partnerships Act Program (HOME) from the American Rescue Plan (ARP); and
 - d. Make the necessary changes to the One-Year Action Plans, and submit all required documentation to the U.S. Department of Housing and Urban Development (HUD).

ADMINISTRATIVE REPORTS:

14. Modification to the City of El Cajon Employee Wellness Incentive Program

RECOMMENDATION:

That the City Council approves and authorizes staff to modify the existing Employee Wellness Incentive Program for all benefited City employees and to retroactively implement the Physical Assessment Test incentive to July 1, 2022.

15. Capital Projects Update

RECOMMENDATION:

That the City Council receives the semi-annual report on improvements made over the previous six months and a preview of upcoming projects.

16. Capital Outlay Authorization and City Council Policy B-1 Amendment

RECOMMENDATION:

That the City Council:

1. Authorizes the capital expenditure of \$8,500 as detailed in the report;
2. Waives the capital expenditure threshold of \$5,000 contained in City Council Policy B-1: Budget Adjustments and Capital Expenditures for expenditures previously approved for Fiscal Year 2022-23; and
3. Amends City Council Policy B-1: Budget Adjustments and Capital Expenditures to reflect a revised capital expenditure threshold of \$25,000, or as otherwise directed.

17. Commitment of Measure P Fund Allocation

RECOMMENDATION:

That the City Council consider a preliminary spending plan in the event Measure P is approved by El Cajon voters on November 8, 2022.

COMMISSION REPORTS:

ACTIVITIES REPORTS/COMMENTS OF MAYOR WELLS

SANDAG (San Diego Association of Governments) Board of Directors; SANDAG – Audit Committee, San Diego Division; LAFCO.

18. Council Activity Report

ACTIVITIES REPORTS/COMMENTS OF COUNCILMEMBERS:

19. **COUNCILMEMBER STEVE GOBLE**

MTS (Metropolitan Transit System Board); East County Advanced Water Purification Joint Powers Authority Board; Chamber of Commerce – Government Affairs Committee; SANDAG – Board of Directors – Alternate; SANDAG Public Safety Committee – Alternate.

20. **COUNCILMEMBER GARY KENDRICK**

METRO Commission/Wastewater JPA; Heartland Communications; Heartland Fire Training JPA.

21. **DEPUTY MAYOR MICHELLE METSCHEL**

Harry Griffen Park Joint Steering Committee; Heartland Communications – Alternate; Heartland Fire Training JPA – Alternate; METRO Commission/Wastewater JPA – Alternate.

22. **COUNCILMEMBER PHIL ORTIZ**

League of California Cities, San Diego Division; East County Economic Development Council; MTS (Metropolitan Transit System Board) – Alternate; East County Advanced Water Purification Joint Powers Authority Board – Alternate; Chamber of Commerce – Government Affairs Committee – Alternate.

JOINT COUNCILMEMBER REPORTS:

23. Residential Gardening Assistance Program

That the City Council directs staff to present a program for City Council consideration regarding a Residential Gardening Assistance Program.

24. Independent Third-Party Review of City of El Cajon Finances

That the City Council directs staff to procure the services for an independent third-party review of the City's finances.

GENERAL INFORMATION ITEMS FOR DISCUSSION:

ORDINANCES: FIRST READING

ORDINANCES: SECOND READING AND ADOPTION

CLOSED SESSIONS:

ADJOURNMENT: The Regular Joint Meeting of the El Cajon City Council/ El Cajon Housing Authority/Successor Agency to the El Cajon Redevelopment Agency held this 13th day of September 2022, is adjourned to Tuesday, September 13, 2022, at 7:00 p.m.



City Council
Agenda Report

Agenda Item 1.

DATE: September 13, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Angela Cortez, City Clerk
SUBJECT: Minutes of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Meeting

RECOMMENDATION:

That the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency approves Minutes of the August 9, 2022, Meetings of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

Attachments

08-09-22DRAFTminutes - 3PM
08-09-22DRAFTminutes - 7PM

JOINT MEETING OF THE EL CAJON CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY TO THE EL CAJON REDEVELOPMENT AGENCY



MINUTES

CITY OF EL CAJON EL CAJON, CALIFORNIA

August 9, 2022

A Regular Joint Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency, held Tuesday, August 9, 2022, was called to order by Mayor/Chair Bill Wells at 3:03 p.m., in the Council Chambers, 200 Civic Center Way, El Cajon, California.

ROLL CALL

Council/Agencymembers present: Goble, Kendrick, and Ortiz
Council/Agencymembers absent: None
Deputy Mayor/Vice Chair present: Metschel
Mayor/Chair present: Wells
Other Officers present: Mitchell, City Manager/Executive Director
DiMaggio, Assistant City Manager
Foley, City Attorney/General Counsel
Cortez, City Clerk/Secretary

PLEDGE OF ALLEGIANCE TO FLAG led by Mayor Wells and MOMENT OF SILENCE. (The Courts have concluded that sectarian prayer, as part of City Council Meetings, is not permitted under the Constitution).

POSTINGS: The City Clerk posted Orders of Adjournment of the July 26, 2022, meeting and the Agenda of the August 9, 2022, meetings in accordance with State Law and El Cajon City/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Policy.

PRESENTATIONS:

- We Are One Committee Project at the East County Transitional Living Center

AGENDA CHANGES: None

CONSENT ITEMS: (1 – 8)

MOTION BY WELLS, SECOND BY METSCHEL, to APPROVE Consent Items 1 to 8.

MOTION CARRIED BY UNANIMOUS VOTE.

1. Minutes of El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Meetings

Approve Minutes of the July 26, 2022, Meeting of the El Cajon City Council/ Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

2. Warrants

Approve payment of Warrants as submitted by the Finance Department.

3. Approval of Reading Ordinances by Title Only

Approve the reading by title and waives the reading in full of all Ordinances on the Agenda.

4. Reimbursement Agreement (Lease Rider) with Heartland Communications Facility Authority for Tenant Improvements at Station 6

Adopt Resolution No. 074-22 to:

1. Approve Rider No. 1 to the Amended and Restated Lease Agreement with Heartland Communications Facility Authority, establishing project management and reimbursement responsibilities for tenant improvements at Fire Station 6.
2. Appropriates \$2,000,000 of reimbursement revenue for the purpose of establishing Heartland Communications Facility Authority Tenant Improvement Project.

CONSENT ITEMS: (Continued)

5. Rejection of Bid No. 007-23 – Herbicide Application in the Public Rights-Of-Way and Storm Water Conveyances (Various Locations)

Adopt Resolution No. 075-22 to:

1. Reject the bid due to the absence of bid submissions; and
2. Direct the Purchasing Agent to proceed with an open market purchase.

6. Award of Bid No. 005-23 – Madison Avenue Safety Improvements

1. Adopt Resolution No. 076-22 to Approve Plans and Specifications for Madison Avenue Safety Improvements, Bid No. 005-23;
2. Adopt Resolution No. 077-22 to Award the bid to the lowest responsive, responsible bidder, DBX, Inc., in the base bid amount of \$4,164,664 contingent upon funding approval; and
3. Appropriate an additional \$500,000 of available TransNet Funds (EL03) to increase the budget for the Madison Avenue Safety Improvements Project (203689PWCP).

7. Time extension of Tentative Subdivision Map (TSM) 670; 2000 and 2075 East Madison Avenue; Engineering Job No. 3562.

Grant a one-year time extension for Tentative Subdivision Map 670 (2000 and 2075 East Madison Avenue) and sets the new expiration date to September 24, 2023, per Municipal Code Section 16.12.110.

8. Overlay 2022 Contract Change Order

Approve Contract Change Order No. 1 for the Overlay 2022 asphalt paving project, 200020PWCP, Bid No. 014-22, in the amount of \$639,548.02 to SRM Contracting & Paving for additional paving on Main Street.

PUBLIC COMMENT:

Wendy Provencher thanked the Police Department for their help in dealing with the drug dealing home in her neighborhood.

Kristen Miller read a letter regarding corruption in the Cajon Valley School District.

WRITTEN COMMUNICATIONS: None

PUBLIC HEARINGS: None

ADMINISTRATIVE REPORTS:

9. Speeding Education Campaign - City Council Action Plan 2022

RECOMMENDATION:

That the City Council receives the report and provides feedback to staff.

DISCUSSION

Police Chief Moulton provided detailed information of the Item.

No public comment was received.

Discussion ensued among Council and Staff concerning the following:

- Traffic issues around schools, including congestion and speeding;
- Positive feedback from students; and
- Citations are issued at the discretion of the Officers.

No Motion is required for the Item as it was an information report only.

COMMISSION REPORTS: None

ACTIVITIES REPORTS/COMMENTS OF MAYOR WELLS:

SANDAG (San Diego Association of Governments) Board of Directors; SANDAG – Audit Committee; LAFCO.

10. Council Activities Report/Comments

Report as submitted.

ACTIVITIES REPORTS OF COUNCILMEMBERS:

11. COUNCILMEMBER STEVE GOBLE
MTS (Metropolitan Transit System Board); East County Advanced Water Purification Joint Powers Authority Board; Chamber of Commerce – Government Affairs Committee; SANDAG – Board of Directors – Alternate; SANDAG Public Safety Committee – Alternate.

Council Activities Report/Comments.

Report as submitted.

12. COUNCILMEMBER GARY KENDRICK
METRO Commission/Wastewater JPA; Heartland Communications; Heartland Fire Training JPA.

Council Activities Report/Comments.

Report as submitted.

13. DEPUTY MAYOR MICHELLE METSCHEL
Harry Griffen Park Joint Steering Committee; Heartland Communications – Alternate; Heartland Fire Training JPA – Alternate; METRO Commission/Wastewater JPA – Alternate.

Council Activities Report/Comments.

Report as submitted.

14. COUNCILMEMBER PHIL ORTIZ
League of California Cities, San Diego Division; East County Economic Development Council; MTS (Metropolitan Transit System Board) – Alternate; East County Advanced Water Purification Joint Powers Authority Board – Alternate; Chamber of Commerce – Government Affairs Committee – Alternate.

Council Activities Report/Comments.

Report as submitted.

JOINT COUNCILMEMBER REPORTS: None

GENERAL INFORMATION ITEMS FOR DISCUSSION: None

ORDINANCES: FIRST READING - None

ORDINANCES: SECOND READING AND ADOPTION - None

CLOSED SESSIONS:

15. Closed Session - Conference with Legal Counsel - Anticipated Litigation - Significant Exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9: One (1) potential case
Robert W. Rose has submitted a Claim for Damages suffered following a sewer line backup on June 19, 2022. The claim alleges that the sewer line backup occurred in the City's sewer lines

16. Closed Session - Conference with Legal Counsel - Anticipated Litigation - Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9: One (1) potential case
Natalie Gileu has submitted a Claim for Damages for vehicular damages suffered on June 15, 2022 at Fletcher Parkway between Cuyamaca and N. Marshall

17. Closed Session - Conference with Real Property Negotiators - pursuant to Government Code section 54956.8:

Property: 31.7-acre vacant site at the northwest corner of Weld Boulevard and Cuyamaca Street

Negotiating Parties: Chesnut Properties, LLC; SGCLMC-Weld Investment Company, L.P.

City Negotiators: City Manager; Assistant City Manager; City Attorney

Under Negotiation: Price and terms for acquisition of leasehold interest, and for new lease-back to Negotiating Parties

CLOSED SESSIONS: (Continued)

MOTION BY WELLS, SECOND BY METSCHEL, to ADJOURN to Closed Session at 3:30 p.m.

MOTION CARRIED BY UNANIMOUS VOTE.

RECONVENED to Open Session at 3:51 p.m.

City Attorney Foley reported the following actions:

15. Direction given to City's Legal Counsel
16. Direction given to City's Legal Counsel
17. Direction given to the City's Negotiators

Adjournment: Mayor Wells adjourned the Regular Joint Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency held this 9th day of August, 2022, at 3:52 p.m., to Tuesday, August 9, 2022, at 7:00 p.m.

DRAFT

ANGELA L. CORTEZ, CMC
City Clerk/Secretary

JOINT MEETING OF THE EL CAJON CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY TO THE EL CAJON REDEVELOPMENT AGENCY



MINUTES

CITY OF EL CAJON EL CAJON, CALIFORNIA

August 9, 2022

An Adjourned Regular Joint Meeting of the El Cajon City Council/Housing Authority/ Successor Agency to the El Cajon Redevelopment Agency, held Tuesday, August 9, 2022, was called to order by Mayor/Chair Bill Wells at 7:00 p.m., in the Council Chambers, 200 Civic Center Way, El Cajon, California. This meeting was adjourned from the Adjourned Regular Joint Meeting held at 3:00 p.m., Tuesday, August 9, 2022, by order of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

ROLL CALL

Council/Agencymembers present:

Goble, Kendrick, and Ortiz

Council/Agencymembers absent:

None

Deputy Mayor/Vice Chair present:

Metschel

Mayor/Chair present:

Wells

Other Officers present:

Mitchell, City Manager/Executive Director

DiMaggio, Assistant City Manager

Foley, City Attorney/General Counsel

Cortez, City Clerk/Secretary

PLEDGE OF ALLEGIANCE TO FLAG led by Mayor Wells and MOMENT OF SILENCE. (The Courts have concluded that sectarian prayer, as part of City Council Meetings, is not permitted under the Constitution).

AGENDA CHANGES: None

PUBLIC COMMENTS: None

PUBLIC HEARINGS:

100. Planned Unit Development and Tentative Parcel Map for the Naranca 3-Unit Development

RECOMMENDATION:

That the City Council:

1. Opens the Public Hearing and receives testimony;
2. Closes the Public Hearing;
3. Moves to adopt the next Resolution, in order, approving the CEQA Exemption;
4. Moves to adopt the next Resolution, in order, approving Planned Unit Development No. 2020-0001, subject to conditions; and
5. Moves to adopt the next Resolution, in order, approving Tentative Parcel Map No. 2021-0002, subject to conditions.

DISCUSSION

Deputy Director of Community Development, Noah Alvey, provided a summary of the Item.

Mayor Wells opened the Public Hearing.

No public comment was received but the applicant's representative, Samer Mikha was available to answer questions from the Council.

MOTION BY WELLS, SECOND BY KENDRICK, to CLOSE the Public Hearing.

MOTION CARRIED BY UNANIMOUS VOTE.

Discussion ensued among Council and Staff concerning the following:

- Sound mitigation concerns; and
- Privacy concerns from the two-story units.

MOTION BY ORTIZ, SECOND BY KENDRICK, to ADOPT Resolution No. 078-22 approving the CEQA Exemption; ADOPT Resolution No. 079-22 approving Planned Unit Development No. 2020-0001, subject to conditions; and ADOPT Resolution No. 080-22 approving Tentative Parcel Map No. 2021-0002, subject to conditions.

MOTION CARRIED BY UNANIMOUS VOTE.

ADMINISTRATIVE REPORT:

101. El Cajon Public Safety and Essential Services Measure

RECOMMENDATION:

That the City Council:

1. Adopts the next Resolution, in order, authorizing the placement of a one-cent sales tax measure on the November 8, 2022 ballot.
2. Conducts first reading, by title only, of an Ordinance repealing Ordinance No. 4919 and imposing a transactions and use tax to be administered by the State Department of Tax and Fee Administration.
3. Adopts the next Resolution, in order, establishing the City Council's priorities for expending any new sales tax funds generated from the measure, if approved.
4. Allocates up to \$150,000 in General Reserves for information sharing efforts.

DISCUSSION

Assistant City Manager Vince DiMaggio, acknowledged Management Analyst, Ryan Villegas' efforts leading up to the presentation of the Item. Assistant City Manager DiMaggio and City Manager Mitchell provided detailed information of the Item.

City Attorney Foley stated that an updated copy of the proposed Ordinance was available for the City Council and the public. The changes include the wording 'People of the City of El Cajon do ordain' as they would vote on the matter and the second change is the effective date which would be 30 days after the adoption of the Ordinance.

Discussion ensued among Council and Staff concerning the following:

- Citizens' Oversight Committee;
- Term of proposed sales tax measure;
- Rate of proposed sales tax measure;
- Effective date for proposed sales tax measure to take effect;
- Concern of what the additional tax will do for local businesses;
- Funds to be utilized for additional police officers, a new fire engine and cleaning up of homeless encampments; and
- Ability of the City Council to suspend the proposed tax measure when additional funds are no longer needed.

Mayor Wells opened the Public Hearing.

Patrick Grillot shared ideas on the Citizens' Oversight Committee and benchmark indicators for the proposed Measure.

Discussion ensued among Council, Staff and Mr. Grillot regarding the number of committee members to be selected, if the proposed Measure is approved.

ADMINISTRATIVE REPORT: (Item 101 - Continued)

*Recess called at 8:19 p.m.
Meeting called back to order at 8:24 p.m.*

Discussion continued among Council and Staff concerning the following:

- Consideration to have seven (7) members in the oversight committee;
- Concern of being able to deliver the citizens' expectations;
- The direct need to deliver expectations justifies the sales tax measure;
- Citizens asking for more public safety services; and
- Discussion on who would sign the argument in favor of the measure.

MOTION BY GOBLE, SECOND BY KENDRICK, to ADOPT Resolution No. 081-22, authorizing the placement of a one-cent sales tax measure on the November 8, 2022 ballot, and remove section 16 of the draft Resolution.

MOTION CARRIED BY UNANIMOUS VOTE.

MOTION BY GOBLE, SECOND BY KENDRICK, to CONDUCT the first reading, by title only, of an Ordinance repealing Ordinance No. 4919 and imposing a transactions and use tax to be administered by the State Department of Tax and Fee Administration.

MOTION CARRIED BY UNANIMOUS VOTE.

MOTION BY WELLS, SECOND BY KENDRICK, to RECONSIDER the re-adoption of the Ordinance imposing a transactions and use tax to be administered by the State Department of Tax and Fee Administration with the changes previously discussed.

MOTION CARRIED BY UNANIMOUS VOTE.

MOTION BY GOBLE, SECOND BY KENDRICK, to CONDUCT the first reading, by title only, of an Ordinance repealing Ordinance No. 4919 and imposing a transactions and use tax to be administered by the State Department of Tax and Fee Administration with changes to section 16 to increase the number of committee members to seven (7), including five (5) members of the City of El Cajon and the effective date which would be 30 days after the adoption of the Ordinance.

MOTION CARRIED BY UNANIMOUS VOTE.

ADMINISTRATIVE REPORT: (Item 101 - Continued)

MOTION BY GOBLE, SECOND BY KENDRICK, to ADOPT Resolution No. 082-22 establishing the City Council's priorities for expending any new sales tax funds generated from the measure, if approved.

MOTION CARRIED BY UNANIMOUS VOTE.

MOTION BY GOBLE, SECOND BY KENDRICK, to ALLOCATE up to \$150,000 in General Reserves for information sharing efforts.

MOTION CARRIED BY UNANIMOUS VOTE.

Adjournment: Mayor Wells adjourned the Adjourned Regular Joint Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency held this 9th day of August, 2022, at 9 p.m., to Tuesday, September 13, 2022, at 3:00 p.m.

D R A F T

ANGELA L. CORTEZ, CMC
City Clerk/Secretary



City Council
Agenda Report

DATE: September 13, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Mike Moulton, Chief of Police
SUBJECT: FY 2022 U.S. Department of Justice Byrne Memorial Justice Assistance Grant (JAG) Application

RECOMMENDATION:

That the City Council receives the FY 2022 JAG application document as an informational item as required by the grant guidelines. If the Police Department is awarded FY 2022 JAG funding, a separate City Council action will be required to accept and appropriate the actual grant award.

BACKGROUND:

Since 1996, the City of El Cajon Police Department has annually applied for and received Local Law Enforcement Block Grant (LLEBG) funds from the U.S. Department of Justice. In 2005, the LLEBG was replaced with the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. Over the years, these grant funds have been used to fund specialized training and equipment for the police department. This grant does not require local match-funding or a formal public hearing. The Police Department's application for FY 2022 JAG funding includes a request for \$40,361 to purchase (50) Red Dot Sight Optics and accessory equipment. The Red Dot Sight (RDS) is an optic that is mounted on a handgun and displays a red dot sight to the operator of the weapon. This optic allows the operator to keep both eyes open when aiming the weapon towards the intended target, resulting in increased accuracy and target acquisition. The improved field of view and resulting accuracy will provide an increased level of safety for the public and our police officers.

FISCAL IMPACT:

This is an informational item only that provides details regarding the City of El Cajon Police Department's application for \$40,361 in FY 2022 Justice Assistance Grant funding.

Prepared By: Julie Wiley, Sr. Management Analyst

Reviewed By: Mike Moulton, Police Chief

Approved By: Graham Mitchell, City Manager

Attachments

Application Document

MM

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: Completed by Grants.gov upon submission.	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: 95600703	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: CA	
8. APPLICANT INFORMATION:		
*a. Legal Name: City of El Cajon Police Dept		
*b. Employer/Taxpayer Identification Number (EIN/TIN): 95600703	*c. UEI: GUANBKQWK6J3	
d. Address:		
* Street1: 200 Civic Center Way	Street2: <input type="text"/>	
* City: El Cajon	County/Parish: San Diego	
* State: CA: California	Province: <input type="text"/>	
* Country: USA: UNITED STATES	<input type="text"/>	
* Zip / Postal Code: 92020-3996	<input type="text"/>	
e. Organizational Unit:		
Department Name: Police Department	Division Name: <input type="text"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text"/>	* First Name: Julie	
Middle Name: <input type="text"/>	<input type="text"/>	
* Last Name: Wiley	<input type="text"/>	
Suffix: <input type="text"/>	<input type="text"/>	
Title: Sr. Management Analyst		
Organizational Affiliation: City of El Cajon Police Dept		
* Telephone Number: 6195793355	Fax Number: <input type="text"/>	
* Email: jwiley@elcajon.gov		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*** Other (specify):**

*** 10. Name of Federal Agency:**

Bureau of Justice Assistance

11. Catalog of Federal Domestic Assistance Number:

16.738

CFDA Title:

Edward Byrne Memorial Justice Assistance Grant Program

*** 12. Funding Opportunity Number:**

O-BJA-2022-171368

*** Title:**

BJA FY 22 Edward Byrne Memorial Justice Assistance Grant Program - Local Solicitation

13. Competition Identification Number:

C-BJA-2022-00155-PROD

Title:

Category 2 - Applicants with eligible allocation amounts of \$25,000 or more

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

To purchase 50 Red Dot Sight Optics, Suppressor Height Iron Sights and upgraded Holsters

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="40,361.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="40,361.00"/>

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

- Yes
- No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed:

Duty BJA JUSTICE ASSISTANCE GRANT (JAG) PROGRAM 2022

PROGRAM NARRATIVE

General description of the proposed program activities:

The City of El Cajon Police Department intends to allocate the 2022 Edward Byrne Memorial Justice Assistance Grant (JAG) funds to purchase the following police equipment: Pistol Red Dot Sight Optics, Suppressor Height Iron Sights and Duty Holsters.

Outline of the program funded by the JAG award:

The Red Dot Sight (RDS) is an optic that is mounted on a handgun and displays a red dot sight to the operator of the weapon. This optic allows the operator to keep both eyes open when aiming the weapon towards the intended target, resulting in increased accuracy and target acquisition. The improved field of view and resulting accuracy will increase the level of safety to the public and our police officers. Our agency does not currently provide this piece of equipment to our officers. However, we anticipate that with this grant funding we will be able to provide this essential piece of equipment to all of our patrol officers. We are also requesting funding for iron sights and new duty holsters, which are necessary to accommodate the addition of the Red Dot Sight Optic to the officer's department issued handgun.

PROPOSED PROJECT BUDGET DETAIL WORKSHEET

The El Cajon Police Department intends to allocate the JAG FY22 funds according to the budget plan below:

<u>DESCRIPTION</u>	<u>QTY</u>	<u>AMOUNT</u>
1. Red Dot Sight Optics	50	\$25,361.00
2. Suppressor Height Iron Sights	50	\$5,000.00
3. Duty Holsters	50	\$10,000.00
TOTAL GRANT FUNDS		\$40,361.00

PUBLIC REVIEW OF POTENTIAL GRANT

The City of El Cajon is applying for a **\$40,361** federal grant to fund purchase of (50) Red Dot Sight Optics and related equipment. This equipment will improve efficiency and accuracy in target acquisition and increase the safety of the public and our officers. Funding opportunities are made available to law enforcement agencies under the U.S. Department of Justice grant program known as the Edward Byrne Memorial Justice Assistance Grant (JAG) FY2022 Program. (The JAG Program replaced the Local Law Enforcement Block Grant (LLEBG) Program that provided local funding to the City of El Cajon since the mid-1990s.)

PUBLIC COMMENT

Provision for comments by citizens and neighborhood or community organizations is a requirement of this grant application. We would appreciate your comments. Comments should be sent by e-mail to jwiley@elcajon.gov, and your comments will be forwarded to the Administrative Captain.

Note: The City's application and expenditure plan will be presented at the regularly scheduled City Council meeting on September 13, 2022. Copies of the application and expenditure plan are available for review by interested parties at City Hall in the City Clerk's Office, 200 Civic Center Way, and at the El Cajon Public Library, 201 East Douglas Avenue.

PROJECT IDENTIFIERS

Equipment
Crime Prevention
Law Enforcement Professionalism

Purpose Area #4

E. Supplies						
Supply Items <i>Provide a list of the types of items to be purchased with grant funds.</i>		Computation <i>Describe the item and the compute the costs. Computation: The number of each item to be purchased X the cost per item.</i>				
		# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
Red Dot Sight Optics		50	\$507.22	\$25,361		\$25,361
Duty Hoslters		50	\$200.00	\$10,000		\$10,000
Suppressor Height Itron Sights		50	\$100.00	\$5,000		\$5,000
Total(s)				\$40,361	\$0	\$40,361

Narrative

The Red Dot Sight (RDS) is an optic that is mounted on a handgun and displays a red dot sight to the operator of the weapon. This optic allows the operator to keep both eyes open when aiming the weapon towards the intended target, resulting in increased accuracy and target acquisition. The improved field of view and resulting accuracy will increase the level of safety to the public and our police officers. Our agency does not currently provide this piece of equipment to our officers. However, we anticipate that with this grant funding we will be able to provide this essential piece of equipment to all of our patrol officers. We are also requesting funding for iron sights and new duty holsters, which are necessary to accommodate the addition of the Red Dot Sight Optic to the officer's department issued handgun. As the actual brand/manufacturer has not yet been dtermined for these items, a market average was used for each of the items listed. Given the dollar amount of this purchase we will need to go through the City's procurement process and we will need to secure at least 3 vendor quotes for these items.

Budget Summary

Budget Summary

Note: Any errors detected on this page should be fixed on the corresponding Budget Detail tab.

Budget Category	Year 1		Year 2 (if needed)		Year 3 (if needed)		Year 4 (if needed)		Year 5 (if needed)		Total(s)
	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	
A. Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B. Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C. Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
D. Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E. Supplies	\$40,361	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,361
F. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Subawards (Subgrants)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
H. Procurement Contracts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
I. Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Direct Costs	\$40,361	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,361
J. Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Costs	\$40,361	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,361
Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N										No	



Background

Recipients' financial management systems and internal controls must meet certain requirements, including those set out in the "Part 200 Uniform Requirements" (2.C.F.R. Part 2800).

Including at a minimum, the financial management system of each OJP award recipient must provide for the following:

- (1) Identification, in its accounts, of all Federal awards received and expended and the Federal programs under which they were received. Federal program and Federal award identification must include, as applicable, the CFDA title and number, Federal award identification number and year, and the name of the Federal agency.
- (2) Accurate, current, and complete disclosure of the financial results of each Federal award or program.
- (3) Records that identify adequately the source and application of funds for Federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income, and interest, and be supported by source documentation.
- (4) Effective control over, and accountability for, all funds, property, and other assets. The recipient must adequately safeguard all assets and assure that they are used solely for authorized purposes.
- (5) Comparison of expenditures with budget amounts for each Federal award.
- (6) Written procedures to document the receipt and disbursement of Federal funds including procedures to minimize the time elapsing between the transfer of funds from the United States Treasury and the disbursement by the OJP recipient.
- (7) Written procedures for determining the allowability of costs in accordance with both the terms and conditions of the Federal award and the cost principles to apply to the Federal award.
- (8) Other important requirements related to retention requirements for records, use of open and machine readable formats in records, and certain Federal rights of access to award-related records and recipient personnel.

1. Name of Organization and Address:

Organization Name: City of El Cajon
 Street1: 200 Civic Center Way
 Street2:
 City: El Cajon
 State: CA
 Zip Code: 92020

2. Authorized Representative's Name and Title:

Prefix: First Name: Julie Middle Name:
 Last Name: Wiley Suffix:
 Title: Sr. Management Analyst

3. Phone: 6195793355 4. Fax:

5. Email: jwiley@elcajon.gov

6. Year Established: <u>1912</u>	7. Employer Identification Number (EIN): <u>956000703</u>	8. Unique Entity Identifier (UEI) Number: <u>GUANBKQWK6J3</u>
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9. a) Is the applicant entity a nonprofit organization (including a nonprofit institution of higher education) as described in 26 U.S.C. 501(c)(3) and exempt from taxation under 26 U.S.C. 501(a)? Yes No

If "No" skip to Question 10.

If "Yes", complete Questions 9. b) and 9. c).



AUDIT INFORMATION

9. b) Does the applicant nonprofit organization maintain offshore accounts for the purpose of avoiding paying the tax described in 26 U.S.C. 511(a)?

Yes No

9. c) With respect to the most recent year in which the applicant nonprofit organization was required to file a tax return, does the applicant nonprofit organization believe (or assert) that it satisfies the requirements of 26 C.F.R. 53.4958-6 (which relate to the reasonableness of compensation of certain individuals)?

Yes No

If "Yes", refer to "Additional Attachments" under "What An Application Should Include" in the OJP solicitation (or application guidance) under which the applicant is submitting its application. If the solicitation/guidance describes the "Disclosure of Process related to Executive Compensation," the applicant nonprofit organization must provide -- as an attachment to its application -- a disclosure that satisfies the minimum requirements as described by OJP.

For purposes of this questionnaire, an "audit" is conducted by an independent, external auditor using generally accepted auditing standards (GAAS) or Generally Governmental Auditing Standards (GAGAS), and results in an audit report with an opinion.

10. Has the applicant entity undergone any of the following types of audit(s) (Please check all that apply):

"Single Audit" under OMB A-133 or Subpart F of 2 C.F.R. Part 200

Financial Statement Audit

Defense Contract Agency Audit (DCAA)

Other Audit & Agency (list type of audit):

None (if none, skip to question 13)

11. Most Recent Audit Report Issued: Within the last 12 months Within the last 2 years Over 2 years ago N/A

Name of Audit Agency/Firm: **Rogers, Malody & Scott**

AUDITOR'S OPINION

12. On the most recent audit, what was the auditor's opinion?

Unqualified Opinion Qualified Opinion Disclaimer, Going Concern or Adverse Opinions N/A: No audits as described above

Enter the number of findings (if none, enter "0"): **1**

Enter the dollar amount of questioned costs (if none, enter "\$0"): **\$0**

Were material weaknesses noted in the report or opinion? Yes No

13. Which of the following best describes the applicant entity's accounting system:

Manual Automated Combination of manual and automated

14. Does the applicant entity's accounting system have the capability to identify the receipt and expenditure of award funds separately for each Federal award?

Yes No Not Sure

15. Does the applicant entity's accounting system have the capability to record expenditures for each Federal award by the budget cost categories shown in the approved budget?

Yes No Not Sure

16. Does the applicant entity's accounting system have the capability to record cost sharing ("match") separately for each Federal award, and maintain documentation to support recorded match or cost share?

Yes No Not Sure



17. Does the applicant entity's accounting system have the capability to accurately track employees actual time spent performing work for each federal award, and to accurately allocate charges for employee salaries and wages for each federal award, and maintain records to support the actual time spent and specific allocation of charges associated with each applicant employee?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
18. Does the applicant entity's accounting system include budgetary controls to preclude the applicant entity from incurring obligations or costs that exceed the amount of funds available under a federal award (the total amount of the award, as well as the amount available in each budget cost category)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
19. Is applicant entity familiar with the "cost principles" that apply to recent and future federal awards, including the general and specific principles set out in 2 C.F.R Part 200?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure

PROPERTY STANDARDS AND PROCUREMENT STANDARDS

20. Does the applicant entity's property management system(s) maintain the following information on property purchased with federal award funds (1) a description of the property; (2) an identification number; (3) the source of funding for the property, including the award number; (4) who holds title; (5) acquisition date; (6) acquisition cost; (7) federal share of the acquisition cost; (8) location and condition of the property; (9) ultimate disposition information?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
21. Does the applicant entity maintain written policies and procedures for procurement transactions that -- (1) are designed to avoid unnecessary or duplicative purchases; (2) provide for analysis of lease versus purchase alternatives; (3) set out a process for soliciting goods and services, and (4) include standards of conduct that address conflicts of interest?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
22. a) Are the applicant entity's procurement policies and procedures designed to ensure that procurements are conducted in a manner that provides full and open competition to the extent practicable, and to avoid practices that restrict competition?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
22. b) Do the applicant entity's procurement policies and procedures require documentation of the history of a procurement, including the rationale for the method of procurement, selection of contract type, selection or rejection of contractors, and basis for the contract price?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
23. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from entering into a procurement contract under a federal award with any entity or individual that is suspended or debarred from such contracts, including provisions for checking the "Excluded Parties List" system (www.sam.gov) for suspended or debarred sub-grantees and contractors, prior to award?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure

TRAVEL POLICY

<p>24. Does the applicant entity:</p> <p>(a) maintain a standard travel policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>(b) adhere to the Federal Travel Regulation (FTR)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>

SUBRECIPIENT MANAGEMENT AND MONITORING

25. Does the applicant entity have written policies, procedures, and/or guidance designed to ensure that any subawards made by the applicant entity under a federal award -- (1) clearly document applicable federal requirements, (2) are appropriately monitored by the applicant, and (3) comply with the requirements in 2 CFR Part 200 (see 2 CFR 200.331)?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure <input checked="" type="checkbox"/> N/A - Applicant does not make subawards under any OJP awards
--	--



<p>26. Is the applicant entity aware of the differences between subawards under federal awards and procurement contracts under federal awards, including the different roles and responsibilities associated with each?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure <input type="checkbox"/> N/A - Applicant does not make subawards under any OJP awards</p>
<p>27. Does the applicant entity have written policies and procedures designed to prevent the applicant entity from making a subaward under a federal award to any entity or individual is suspended or debarred from such subawards?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure <input type="checkbox"/> N/A - Applicant does not make subawards under any OJP awards</p>

DESIGNATION AS 'HIGH-RISK' BY OTHER FEDERAL AGENCIES

<p>28. Is the applicant entity designated "high risk" by a federal grant-making agency outside of DOJ? (High risk includes any status under which a federal awarding agency provides additional oversight due to the applicant's past performance, or other programmatic or financial concerns with the applicant.)</p> <p>If "Yes", provide the following:</p> <p>(a) Name(s) of the federal awarding agency: [Redacted]</p> <p>(b) Date(s) the agency notified the applicant entity of the "high risk" designation: [Redacted]</p> <p>(c) Contact information for the "high risk" point of contact at the federal agency: Name: [Redacted] Phone: [Redacted] Email: [Redacted]</p> <p>(d) Reason for "high risk" status, as set out by the federal agency: [Redacted]</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Sure</p>
---	--

CERTIFICATION ON BEHALF OF THE APPLICANT ENTITY

(Must be made by the chief executive, executive director, chief financial officer, designated authorized representative ("AOR"), or other official with the requisite knowledge and authority)

On behalf of the applicant entity, I certify to the U.S. Department of Justice that the information provided above is complete and correct to the best of my knowledge. I have the requisite authority and information to make this certification on behalf of the applicant entity.

Name: Julie Wiley Date: 7/29/2022

Title: Executive Director Chief Financial Officer Chairman
 Other: Sr. Mgmt Analyst

Phone: 619 579-3355

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

OMB Number: 4040-0013
Expiration Date: 02/28/2025

1. * Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. * Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. * Report Type: <input checked="" type="checkbox"/> a. Initial filing <input type="checkbox"/> b. material change
4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> SubAwardee * Name: <input type="text" value="City of El Cajon Police Department"/> * Street 1: <input type="text" value="200 Civic Center Way"/> Street 2: <input type="text"/> * City: <input type="text" value="El Cajon"/> State: <input type="text" value="CA: California"/> Zip: <input type="text" value="92020-3996"/> Congressional District, if known: <input type="text" value="52"/>		
5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime: <div style="height: 100px;"></div>		
6. * Federal Department/Agency: <input type="text" value="DOJ"/>	7. * Federal Program Name/Description: <input type="text" value="Edward Byrne Memorial Justice Assistance Grant Program"/> CFDA Number, if applicable: <input type="text" value="16.738"/>	
8. Federal Action Number, if known: <input type="text"/>	9. Award Amount, if known: \$ <input type="text" value="40,361.00"/>	
10. a. Name and Address of Lobbying Registrant: Prefix <input type="text"/> * First Name <input type="text" value="N/A"/> Middle Name <input type="text"/> * Last Name <input type="text" value="N/A"/> Suffix <input type="text"/> * Street 1 <input type="text" value="N/A"/> Street 2 <input type="text"/> * City <input type="text" value="N/A"/> State <input type="text"/> Zip <input type="text"/>		
b. Individual Performing Services (including address if different from No. 10a) Prefix <input type="text"/> * First Name <input type="text" value="N/A"/> Middle Name <input type="text"/> * Last Name <input type="text" value="N/A"/> Suffix <input type="text"/> * Street 1 <input type="text" value="N/A"/> Street 2 <input type="text"/> * City <input type="text" value="N/A"/> State <input type="text"/> Zip <input type="text"/>		
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.		
* Signature: <input type="text" value="Completed on submission to Grants.gov"/> * Name: Prefix <input type="text"/> * First Name <input type="text" value="Michael"/> Middle Name <input type="text"/> * Last Name <input type="text" value="Moulton"/> Suffix <input type="text"/> Title: <input type="text" value="Police Chief"/> Telephone No.: <input type="text" value="6195793351"/> Date: <input type="text" value="Completed on submission to Grants.gov"/>		
Federal Use Only:		Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)

OMB APPROVAL NUMBER 1121-0140

EXPIRES 05/31/2019

U.S. DEPARTMENT OF JUSTICE

CERTIFIED STANDARD ASSURANCES

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

(1) I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.

(2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.

(3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--

- a. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
- b. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
- c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.

(4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and,

in addition--

- a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
- b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;
- c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
- d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

(5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

(6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).

(7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.

(8) If this application is for an award from the National Institute of Justice or the Bureau of Justice Statistics pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to an institution of higher education (as defined at 34 U.S.C. § 10251(a)(17)), I assure that, if any award funds actually are made available to such an institution, the Applicant will require that, throughout the period of performance--

- a. each such institution comply with any requirements that are imposed on it by

the First Amendment to the Constitution of the United States; and

- b. subject to par. a, each such institution comply with its own representations, if any, concerning academic freedom, freedom of inquiry and debate, research independence, and research integrity, at the institution, that are included in promotional materials, in official statements, in formal policies, in applications for grants (including this award application), for accreditation, or for licensing, or in submissions relating to such grants, accreditation, or licensing, or that otherwise are made or disseminated to students, to faculty, or to the general public.

(9) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application--

- a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
- b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

(10) If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law--including, but not limited to, the Indian Self- Determination and Education Assistance Act--seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).

(11) If the Applicant applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a)(3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Signed

SignerID

jwiley@elcajon.gov

Signing Date / Time

7/29/22 4:47 PM

U.S. DEPARTMENT OF JUSTICE**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; DRUG-FREE WORKPLACE REQUIREMENTS; LAW ENFORCEMENT AND COMMUNITY POLICING**

Applicants should refer to the regulations and other requirements cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations or other cited requirements before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with

this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and

(c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction," as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals--

(a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;

(c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or

(d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov), unless such disclosure has already been made.

3. FEDERAL TAXES

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an

agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by--

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will--

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office, 145 N Street, NE, Washington, DC, 20530;

For OJP and OVW award recipients - U.S. Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531.

Notice shall include the identification number(s) of each affected award;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including

- (1) Taking appropriate personnel action against such an Employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

5. LAW ENFORCEMENT AGENCY CERTIFICATION REQUIRED UNDER DEPARTMENT OF JUSTICE DISCRETIONARY GRANT PROGRAMS ("SAFE POLICING CERTIFICATION")

If this application is for a discretionary award pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to a State, local, college, or university law enforcement agency, the Applicant certifies that any such law enforcement agency to which funds will be made available has been certified by an approved independent credentialing body or has started the certification process. To become certified, a law enforcement agency must meet two mandatory conditions:

- (a) the agency's use of force policies adhere to all applicable federal, State, and local laws; and
- (b) the agency's use of force policies prohibit chokeholds except in situations where use of deadly force is allowed by law.

For detailed information on this certification requirement, see <https://cops.usdoj.gov/SafePolicingEO>.

The Applicant acknowledges that compliance with this safe policing certification requirement does not ensure compliance with federal, state, or local law, and that such certification shall not constitute a defense in any federal lawsuit. Nothing in the safe policing certification process or safe policing requirement is intended to be (or may be) used by third parties to create liability by or against the United States or any of its officials, officers, agents or employees under any federal law. Neither the safe policing certification process nor the safe policing certification requirement is intended to (or does) confer any right on any third-person or entity seeking relief against the United States or any officer or employee thereof. No person or entity is intended to be (or is) a third-party beneficiary of the safe policing certification process, or, with respect to the safe policing certification requirement, such a beneficiary for purposes of any civil, criminal, or administrative action.

6. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS

As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c)(5), if this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and

administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Certified

SignerID

jwiley@elcajon.gov

Signing Date / Time

7/29/22 4:46 PM

Other Disclosures and Assurances

No documents have been uploaded for Other Disclosures and Assurances

Declaration and Certification to the U.S. Department of Justice as to this Application Submission

By [taking this action], I --

1. Declare the following to the U.S. Department of Justice (DOJ), under penalty of perjury: (1) I have authority to make this declaration and certification on behalf of the applicant; (2) I have conducted or there was conducted (including by the applicant's legal counsel as appropriate, and made available to me) a diligent review of all requirements pertinent to and all matters encompassed by this declaration and certification.

2. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this application submission: (1) I have reviewed this application and all supporting materials submitted in connection therewith (including anything submitted in support of this application by any person on behalf of the applicant before or at the time of the application submission and any materials that accompany this declaration and certification); (2) The information in this application and in all supporting materials is accurate, true, and complete information as of the date of this request; and (3) I have the authority to submit this application on behalf of the applicant.

3. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Signed

SignerID

jwiley@elcajon.gov

Signing Date / Time

7/29/22 4:49 PM

Other

No documents have been uploaded for Other



City Council Agenda Report

Agenda Item 5.

DATE: September 13, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Ryan Villegas, Management Analyst
SUBJECT: Approval of the Adjustments to the American Rescue Plan Act Funds

RECOMMENDATION:

That the City Council adopts the next Resolution, in order, to approve the re-allocation of residual American Rescue Plan Act funding, discussed at the July 26, 2022 meeting.

BACKGROUND:

On May 11, 2021, the City Council adopted a resolution allocating the City's approximately \$30 million in American Rescue Plan Act (ARPA) funds. From the resolution's adoption, it was clear that some funds would become available for reallocation. In addition, during the City Council's priorities and goals workshop held earlier in 2022, the City Council established a goal to consider spending a portion of General Reserve funds on community priorities.

On July 26, 2022, the City Council received a proposed spending plan for the City's approximately \$3 million in residual ARPA funds. This report addresses the proposed reallocations presented at the July 26th meeting. Considerations for the urgent timeline required under the ARPA stipulate that all funds must be obligated by December 31, 2024, with projects completed no later than December 31, 2026. Following the July 26th meeting, the City Council supported appropriations in the following areas:

A/C Unit Replacements at Recreation Centers: Aging air conditioning units at City recreation facilities have become less effective and less efficient. While recreation centers are specifically designated to be "cool zones," A/C units are still required, especially on hot days where many members of the public seek refuge from the heat. New units will improve energy efficiency and ensure the safety of recreation staff, volunteers, and the public.

Economic Development - Development Agreements: Studies to enhance the City's overall economic development strategy continue to be developed. Funds dedicated to these efforts will position the City for a robust post-pandemic economy.

Digital Radar Signs: Procurement and installation of these signs will discourage street racing and speeding on major thoroughfares, alleviating a significant safety concern for residents. Similarly, street cameras will provide law enforcement with consistent feedback, highlighting areas where speeding is most common. This camera system will also provide the infrastructure for a future plate-reading program that can be used to solve high-profile crimes.

LED Mobile Screen/Wall: To assist in Citywide communication of events and programs, a large outdoor LED wall/screen would alleviate the need to rent a screen. In addition to long-term cost savings, the screen/wall's mobile capabilities open the door for various uses that will enable the City to provide greater access to events and programs for the most vulnerable populations.

Fire Ladder Truck: Heartland Fire & Rescue's ladder truck in El Cajon is nearing the end of its life cycle and will soon need a replacement. The recommended ARPA allocation will not cover the entire expense of the vehicle, but will be supplemented by General Fund reserves. Ensuring that El Cajon's firefighters' equipment remains in optimal working condition enables them to be fully responsive to the community to provide fire protection and other emergency services.

The apportionment of the reallocated \$3 million in ARPA funds is summarized in the following table:

Project	Appropriation
A/C Unit Replacement at Recreation Centers	\$67,000
Economic Development - Development Agreements	\$1,000,000
Digital Radar Signs	\$130,000
Street Camera System	\$320,000
LED Mobile Screen/Wall	\$250,000
Fire Ladder Truck	\$1,233,000
TOTAL	\$3,000,000

For reference, staff has included a summary table of the adjustments for existing ARPA projects.

FISCAL IMPACT:

The funds designated for ARPA are encompassed in the FY 22-23 budget.

Prepared By: Ryan Villegas, Management Analyst

Reviewed By: Vince DiMaggio, Assistant City Manager

Approved By: Graham Mitchell, City Manager

Attachments

Resolution

ARPA Appropriations & Adjustments

RESOLUTION NO. ____-22

A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF EL CAJON
APPROVING ADJUSTMENTS TO THE APPORTIONMENT
OF AMERICAN RESCUE PLAN ACT FUNDING
FOR DESIGNATED PROJECTS

WHEREAS, on March 11, 2021, President Biden signed the American Rescue Plan Act ("ARPA") which designed approximately \$1.9 trillion in funds for state and local governments; and

WHEREAS, on June 22, 2021, the City Council of the City of El Cajon (the "City") adopted Resolution No. 053-21 to allocate \$30.4 million in Federal American Rescue Plan Act funds that the City is anticipated to receive, for a variety of projects that meet U.S. Treasury Department (the "Treasury") guidelines; and

WHEREAS, following the approval of Resolution No. 053-21, the Treasury issued reporting requirements to track the City's expenditures, and on October 12, 2021, the City Council adopted Resolution No. 083-21 to repeal Resolution No. 053-21 and approve the ARPA projects identified by the City Council, with the revised appropriated amounts, and the expenditure category as defined by Treasury; and

WHEREAS, on July 26, 2022, the City Council of the City of El Cajon (the "City") received a proposed plan for the use of the City's approximately \$3 million in residual American Rescue Plan Act ("ARPA") funds that were previously designated but are no longer necessary for those specific projects and plans; and

WHEREAS, the proposed adjustments consider the urgent timeline required under ARPA, due to the stipulation that all funds must be obligated by December 31, 2024, with projects completed no later than December 31, 2026; and

WHEREAS, after consideration on July 26, 2022, the City Council approved appropriations in the following areas: 1) replacement of aging air conditioning units at City recreation facilities to improve energy efficiency and ensure the safety of recreation staff, volunteers, and the public; 2) studies of economic development and development agreements to enhance the City's overall economic development strategy to position the City for a robust post-pandemic economy; 3) procurement and installation of digital radar signs to discourage street racing and speeding on major thoroughfares, as well as street cameras to provide law enforcement with consistent feedback highlighting areas where speeding is most common, and providing the infrastructure for a future plate-reading program that can be used to solve high-profile crimes; 4) a large outdoor LED wall/screen to assist in Citywide communication of events and programs, allowing the City to provide greater access to events and programs for the most vulnerable populations; 5) a replacement fire ladder truck for the one currently in use by Heartland Fire & Rescue, to ensure that El Cajon's firefighters are able to be fully responsive in providing fire

protection and other emergency services to the community. The recommended ARPA allocation will not cover the entire expense of the vehicle, but will be supplemented by General Fund reserves; and

WHEREAS, the funds designated for ARPA are encompassed in the FY 22-23 budget; and

WHEREAS, the City Council believes it to be in the City's best interest to approve adjustments to the apportionment of the ARPA project funds identified by the City Council, with the revised appropriated amounts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The City Council hereby approves adjustments to the apportionment of the remaining \$3 million in ARPA funds for the following programs/projects in the revised appropriated amounts herein designated:

A/C Unit Replacement at Recreation Centers	\$67,000
Economic Development - Development Agreements	\$1,000,000
Digital Radar Signs	\$130,000
Street Camera System	\$320,000
LED Mobile Screen/Wall	\$250,000
Fire Ladder Truck	\$1,233,000
TOTAL	\$3,000,000

Except as otherwise provided in this section the current appropriations of ARPA funds, identified in City Council Resolution No. 083-21, as previously amended or replaced by resolution, shall remain in full force and effect.

2. The City Manager is hereby required to provide periodic reports to the City Council on the expenditures related to ARPA appropriations.

3. The City Council hereby authorizes the City Manager to reallocate ARPA funds between programs/projects as may be necessary and approved by the City Manager.

City of El Cajon
 American Rescue Plan Act Appropriations & Adjustments
 September 2022



PROJECTS	PREVIOUS APPROPRIATION	ADJUSTED
Assistance to Households & Businesses		
Street Beautification/Safety Projects	\$5,000,000	\$5,000,000
Small Business Grant Program	\$4,904,751	\$3,594,022
Cool Zones/Evacuation Site Upgrades at Recreation Centers	\$3,000,000	\$3,000,000
Public Improvements (Economic Development)	\$3,000,000	\$3,000,000
Park Amenities	\$2,925,000	\$2,925,000
"Dollar Days" Recreation Program	\$700,000	\$700,000
Social Worker Response Team Pilot Program	\$500,000	\$0
Business License Assistance Program	\$225,000	\$198,010
Economic Development Studies/Efforts	\$240,000	\$73,650
El Cajon Foodie Fest	\$150,000	\$247,981
COVID-19 Response & Mitigation		
Reimburse for Mitigation Efforts	\$1,000,000	\$0
Reduce Vaccine Barriers	\$100,000	\$6,088
Replace Revenue & Reinvest in City Infrastructure		
Solar/Battery Project	\$5,000,000	\$5,000,000
City Network/Cybersecurity/Video Equipment Upgrades	\$1,355,000	\$1,355,000
Infrastructure		
Expand Broadband/Fiber Network	\$2,300,000	\$2,300,000
TOTAL	\$30,399,751	\$27,399,751



City Council
Agenda Report

Agenda Item 6.

DATE: September 13, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Steve Swaney, Fire Chief
SUBJECT: San Ysidro Health Public Outreach Project

RECOMMENDATION:

That the City Council adopts the next Resolution, in order, authorizing the City Manager or designee to accept, appropriate, and expend funds in the amount of \$10,000, and to execute any documents and agreements necessary for the receipt and use of these funds.

BACKGROUND:

For several years now, Heartland Fire and Rescue and the El Cajon Fire Department have collaborated with the community partners in East County to enhance and improve the emergency response messaging for residents and businesses. This includes messages related to things such as: the definition of a medical emergency, when to call 911, the role of first responders, and when to use a local urgent care/clinic vs. emergency systems. In an effort to continue improving our collaborative efforts, we have been identified as a subrecipient partner with San Ysidro Health's grant award from the Office of Minority Health.

The Office of Minority Health (OMH) at the U.S. Department of Health and Human Services (HHS) was created in 1986 as one of the most significant outcomes of the landmark 1985 Secretary's Task Force Report on Black and Minority Health. The mission of the Office of Minority Health is to improve the health of racial and ethnic minority populations through the development of health policies and programs that will help eliminate health disparities.

San Ysidro Health was awarded Advancing Health Literacy Program funding for which they included the Fire department as a partner. \$10,000 of non-matching funds was allotted to Heartland Fire and Rescue - El Cajon Fire department to use toward the production of video and audio messaging. The Fire department will use the funding to create a public service announcement in both video and audio platforms. This will be translated into multiple languages as an outreach project to help educate the community on aspects and processes of the emergency response system.

FISCAL IMPACT:

Approval of this action will increase the Heartland Fire and Rescue Fiscal Year 2022-23 Annual Budget (101400) by \$10,000 for the purpose described in this report.

Prepared By: Barbara Watkins, Sr. Management Analyst

Reviewed By: Steve Swaney, Fire Chief
Approved By: Graham Mitchell, City Manager

Attachments

Resolution

RESOLUTION NO. ____-22

RESOLUTION OF THE CITY EL CAJON ACCEPTING AND
APPROPRIATING GRANT PROGRAM FUNDS,
AND AUTHORIZING THE CITY MANAGER TO EXECUTE SUCH
NECESSARY GRANT DOCUMENTS AND AGREEMENTS

WHEREAS, for several years the El Cajon Fire Department ("ECFD") has collaborated with community organizations in East County to enhance and improve the emergency response messaging for residents and businesses, with the goal to making the use of emergency response communications more efficient and effective; and

WHEREAS, to continue improving collaborative efforts of the City of El Cajon (the "City") with the public, the City has been identified as a subrecipient party with San Ysidro Health's ("SYH") grant award from the Office of Minority Health ("OMH") of the U.S. Department of Health & Human Services ("HHS") (the "Grant"); and

WHEREAS, HHS created the OMH in 1986 with the mission of improving the health of racial and ethnic minority populations through the development of health policies and programs that will help eliminate health disparities; and

WHEREAS, SYH was awarded the Grant under its Advancing Health Literacy Program and has included the City, acting through ECFD, as a party with \$10,000 of non-matching funds allotted to ECFD, to be shared among the agencies making up Heartland Fire and Rescue to use toward the production of video and audio messaging; and

WHEREAS, ECFD will use the funding to create a public service announcement in both video and audio platforms, which will be translated into multiple languages as an outreach project to help educate the communities served by Heartland Fire & Rescue on aspects and processes of the emergency response system; and

WHEREAS, this Grant will provide \$10,000 to the Special Revenue Fund and will not impact the General Fund, and will not require matching funds.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

The City Council hereby authorizes the City Manager, or designee, to accept and appropriate Grant funds in the amount of \$10,000, and to execute any and all necessary grant documents and agreements for the receipt and use of the funds.



City Council
Agenda Report

DATE: September 13, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Steve Swaney, Fire Chief
SUBJECT: 2021 State Homeland Security Grant Program Funding

RECOMMENDATION:

That the City Council adopts the next Resolution, in order, authorizing the City Manager or designee to accept and appropriate the FY 2021 State Homeland Security Grant funds in the amount of \$77,623, and to execute any grant documents and agreements necessary for the receipt and use of these funds.

BACKGROUND:

Since the terrorist attacks of September 11, 2001, there has been a heightened concern over the potential for an act of terrorism to occur again within the borders of the United States. The Federal Government, through the Department of Homeland Security, has provided communities throughout the country with hundreds of millions of dollars for the fight against terrorism.

The FY 2021 State Homeland Security grant funding will be utilized by both the Police and Fire Departments. The Police Department will receive \$17,984 in funding to purchase long-range hailing and warning devices. The Fire Department will receive \$59,639 to purchase portable radios. Actual items may change if modification is requested by the departments and approved by the granting agency.

FISCAL IMPACT:

This grant will provide \$77,623 to the Special Revenue Fund and will not impact the General Fund. No matching funds are required for this grant. These funds will be used by the Police and Fire Departments for the projects listed above or as modified in the grant workbook and approved by the granting agency.

Prepared By: Barbara Watkins, Sr. Management Analyst
Reviewed By: Steve Swaney, Fire Chief
Approved By: Graham Mitchell, City Manager

Attachments

Resolution
Award Letter

RESOLUTION NO. ____-22

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF EL CAJON AUTHORIZING THE ACCEPTANCE OF THE
FY21 STATE HOMELAND SECURITY GRANT PROGRAM (SHSGP) GRANT
OF \$77,623 FOR TERRORISM PREPAREDNESS

WHEREAS, since the terrorist attacks of September 11, 2001, there has been a heightened concern over the potential for an act of terrorism to occur again within the borders of the United States, and the federal government, through the Department of Homeland Security (the "Department"), has provided communities throughout the country with hundreds of millions of dollars for the fight against terrorism; and

WHEREAS, the Department's FY 2021 State Homeland Security Grant Program ("SHSGP") will provide a total of \$77,623 in funds, which will be utilized by both the Police and Fire Departments as follows: (1) the Police Department will receive \$17,984 in funding to purchase long-range hailing and warning devices; and (2) the Fire Department will receive \$59,639 to purchase portable radios.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

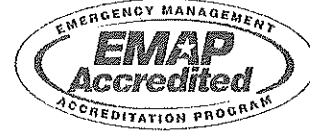
Section 1. The above recitals are true and correct, and are the findings of the City Council.

Section 2. The City Council hereby authorizes the acceptance and appropriation of the SHSGP funds from the Department in the amount of \$77,623, generally for the purposes set forth herein, provided, however, that the City Manager, or such person designated by the City Manager, is allowed to modify the specific use of SHSGP funds, with the approval of the Department.

Section 3. The City Council hereby further authorizes the City Manager, or such person designated by the City Manager, to execute any grant documents and agreements necessary for the receipt and use of these funds on behalf of the City of El Cajon, with such changes as may be approved by the City Manager, or such person designated by the City Manager, and to take all actions and to execute all documents necessary or appropriate to carry out the terms of the SHSGP grant.



County of San Diego Office of Emergency Services
5580 Overland Ave., Suite 100
San Diego, CA 92123 -1251
Phone: (858) 565-3490 Fax: (858) 565-3499
Email: oes@sdcounty.ca.gov



2/18/2022

City of El Cajon
8054 Allison Avenue
La Mesa, CA 91942

SUBJECT: NOTIFICATION OF FEDERAL FUNDING AWARD
FY 2021 Homeland Security Grant Program (HSGP)
Subaward #2021-0081, Cal OES ID #073-00000

The purpose of this letter is to notify you that the County of San Diego Office of Emergency Services has approved your **FY2021 SHSP** award in the amount of **\$77,623** as listed below:

Subrecipient Name:	City of El Cajon
Subrecipient DUNS:	078727393
Federal Award ID (FAIN)	EMW-2021-SS-00081
Federal Award Date:	09/01/19 to 08/31/24
Subaward Period of Performance:	09/01/21 to 05/31/23
Subrecipient Award Amount:	\$ 77,623
Federal Award Project Description:	Implementation of homeland security management grant to support state, local, tribal and territorial efforts to prevent terrorism and other catastrophic events
Federal Awarding Agency:	US Department of Homeland Security
CFDA Number:	97.067/Homeland Security Grant Program
Research & Development Award (Y/N):	No
Indirect Cost Rate:	N/A
Match Requirement:	N/A

This grant award is subject to all provisions of Uniform Guidance (2 CFR Part 200), which can be accessed at www.ecfr.gov. Non-federal entities that expend \$750,000 or more annually in Federal Awards must have a single audit performed each year. Please forward a copy of your most current single audit report to the contact below.

Subrecipients are to comply with all applicable federal, state, and local Environmental Planning and Historic Preservation (EHP) requirements. Additionally, Aviation/Watercraft requests, Establish/Enhance Emergency Operations Center projects, projects requiring EHP review, and noncompetitive procurement requests require additional approvals. Subrecipients must obtain written approval for these activities prior to incurring any costs, in order to be reimbursed for any related costs under this Grant Subaward. Subrecipients are also required to obtain a performance bond prior to the purchase of any equipment item over \$250,000, including any aviation or watercraft financed with homeland security dollars. Performance bonds must be submitted to the contract below no later than the time of reimbursement.

Please complete and return the attached OES Grant Management Assessment Questionnaire, 2021 Grant Assurances and Signature Authorization Form, current procurement policies and salvage guidelines. A hard copy of the Grant Assurances and Signature Authorization Forms must be mailed.

Unified San Diego County Emergency Services Organization

CARLSBAD • CHULA VISTA • CORONADO • COUNTY OF SAN DIEGO • DEL MAR • EL CAJON • ENCINITAS • ESCONDIDO • IMPERIAL BEACH • LA MESA
LEMON GROVE • NATIONAL CITY • OCEANSIDE • POWAY • SAN DIEGO • SAN MARCOS • SANTEE • SOLANA BEACH • VISTA

Your performance period ends May 31, 2023. Please submit your reimbursement requests in a timely manner, no later than June 30, 2023.

For further assistance, please contact Kriztina Tresch at (858) 715-2321 or Kriztina.Tresch@sdcounty.ca.gov.

Sincerely,

Martin Kurian

Digitally signed by Martin
Kurian
Date: 2022.07.26
08:46:29 -07'00'

Martin Kurian, Departmental Budget Manager
County of San Diego, Office of Emergency Services

cc:

Attachments: OES Grant Management Assessment Questionnaire
2021 Grant Assurances
SHSP 2021 Approved FMFW



City Council Agenda Report

Agenda Item 8.

DATE: September 13, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Yazmin Arellano, Director of Public of Works
SUBJECT: Authorization to Accept, Appropriate, and Expend the Clean California Grant for the Oakdale Alameda Gateway Beautification Project

RECOMMENDATION:

That the City Council adopts the next Resolution, in order, to:

1. Accept, Appropriate, and Expend \$5.0 million on the Clean California Grant for the purpose of funding the Oakdale Alameda Gateway Beautification project; and
2. Increase Oakdale Alameda Gateway Beautification project by \$5.0 million.

BACKGROUND:

In March 2022, the City was awarded \$5 million in Clean California Grant funds. The project will beautify the entrance of the Second Street-Interstate 8 interchange, including Oakdale Avenue, the alleyway between Oakdale Avenue and Madison Avenue, and Walter Way from Madison Avenue to East Main Street. On July 12, 2022, the City Council approved the execution of the grant agreement for the Oakdale Alameda Gateway Beautification project.

The project includes public art elements, including decorative paving coatings, traffic signal cabinet decoration, and interpretive signage to create a gateway entrance into the City. The project will have a positive impact through the reduction of impervious areas, the creation of native landscape and tree canopy, installation of efficient irrigation systems, a green alley conversion, installation of waste and recycling receptacles, installation of State-certified storm drain waste filters, construction of thematic sidewalks and crosswalks, and installation of decorative pedestrian scale street lighting. Together, these improvements will reduce carbon and greenhouse gases, reduce the urban heat island effect, improve the public space for accessibility, foster safe pedestrian connections to critical goods and services, reduce waste and debris, and improve stormwater quality.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:

This item is statutorily exempt from CEQA.

FISCAL IMPACT:

This action will appropriate \$5.0 million of Clean California Grant CLNCAL5211 funds and increase the Oakdale Alameda Gateway Beautification Project (233785PWCP) budget to \$6.8 million. The project is included in the Fiscal Year 2022-23 Capital Improvement Program, and is currently funded by \$1.8 million of ARPA funding.

Prepared By: Mario Sanchez, City Engineer

Reviewed By: Yazmin Arellano, Director of Public Works

Approved By: Graham Mitchell, City Manager

Attachments

Resolution

CIP Project Budget Sheet

RESOLUTION NO. __-22

RESOLUTION TO ACCEPT, APPROPRIATE, AND
EXPEND CLEAN CALIFORNIA GRANT FUNDS ON THE
OAKDALE ALAMEDA GATEWAY BEAUTIFICATION PROJECT

WHEREAS, the Oakdale Alameda Gateway Beautification Project (the "Project") will include public art elements, including decorative paving coatings; traffic signal cabinet decoration; and interpretive signage that will create a gateway entrance into the City; and

WHEREAS, the Project will have a positive impact through the reduction of impervious areas, the creation of native landscape and tree canopy, installation of efficient irrigation systems, a green alley conversion, installation of waste and recycling receptacles, installation of State-certified storm drain waste filters, construction of thematic sidewalks and crosswalks, and installation of decorative pedestrian scale street lighting; and

WHEREAS, together, these improvements will reduce carbon and greenhouse gases, reduce the urban heat island effect, improve the public space for accessibility, foster safe pedestrian connections to critical goods and services, reduce waste and debris, and improve storm water quality; and

WHEREAS, in March 2022, the City of El Cajon ("City"), was awarded \$5 million in Clean California Grant funds to partially fund the Project, and on July 12, 2022, the City Council approved the execution of the grant agreement for the Project; and

WHEREAS, the City Council believes it to be in the best interests of the City to appropriate \$5 million of Clean California grant funds and \$1.793 million of ARPA funds for a project total of \$6.793 million; and

WHEREAS, the Project is included in the Fiscal Year 2022-23 Capital Improvement Program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The above recitals are true and correct, and are the findings of the City Council.
2. The City Council hereby authorizes the City Manager and City Clerk to accept, appropriate and expend funding for the Oakdale Alameda Gateway Beautification Project from the Clean California grant funds and \$1.793 million of ARPA funds for a project total of \$6.793 million, and for the City Clerk to attest to the signature of the City Manager, where necessary.

CAPITAL IMPROVEMENT PROJECT

FISCAL YEAR 2022 - 2023

Revision 1

PROJECT NAME: OAKDALE ALAMEDA GATEWAY BEAUTIFICATION

ACTIVITY: 550590
PROJECT NO: 233785PWCP

Description:

The project limits are on Oakdale Avenue from approximately 665 feet west of Second Street to approximately 185 feet east of Second Street including the Oakdale Avenue/Second Street intersection. This is a primary entryway into the City due to its location immediately adjacent to the Second Street/Interstate 8 interchange. The project limits also include the conversion of an existing paved and unlit alleyway into a "green" alley that runs parallel to Second Street between Oakdale Avenue and Madison Avenue, and finally improvements along Walter Way which also runs parallel to Second Street between Madison Avenue and Main Street.

Justification:

The project will revitalize and beautify the existing City right-of-way by transforming them from inaccessible and deteriorating paved surfaces to vibrant, safe, and green spaces that foster accessible pedestrian connections – Alameda is where the community can enjoy culturally relevant art, shaded areas, and decorative safety and pedestrian scale lighting. The project is consistent with City Council Goals regarding beautification for entry ways to the City.

Scheduling:

Project will be completed by the summer of 2024.

Operating Budget Impact:

Funding is provided from a Clean California Grant and ARPA funds.

	Original Project Budget	Current Project Budget	Proposed Project Amendment	Proposed Project Budget
Architectural Services (8315)	-	-	-	-
Consulting Services (8325)	885,000	885,000	-	885,000
Engineering Services (8335)	-	-	-	-
Engineering Services-Internal (8336)	80,000	80,000	-	80,000
Inspection Services-Internal (8337)	125,522	125,522	-	125,522
Legal Services (8345)	-	-	-	-
Other Prof/Tech Services (8395)	-	-	-	-
Internal Prof/Tech Services (8396)	-	-	-	-
Advertising (8522)	250	250	-	250
Janitorial Services (8544)	-	-	-	-
Permits & Fees (8560)	50	50	-	50
Printing & Binding (8570)	-	-	-	-
Furniture, Machinery & Equipment (9035)	-	-	-	-
Land Acquisition (9050)	-	-	-	-
Construction-Buildings (9060)	-	-	-	-
Infrastructure (9065)	702,178	702,178	5,000,000	5,702,178
Contingency (9060)	-	-	-	-
PROJECT COST TOTAL:	1,793,000	1,793,000	5,000,000	6,793,000

Source(s) of Funds:				
American Rescue Plan Act (ARPA10)	1,793,000	1,793,000	-	1,793,000
Clean California Grant	-	-	5,000,000	5,000,000
FUNDING TOTAL:	1,793,000	1,793,000	5,000,000	6,793,000



City Council Agenda Report

Agenda Item 9.

DATE: September 13, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Mara Romano, Purchasing Agent
SUBJECT: Contract Amendment for Measure P Voter Informational Outreach Services

RECOMMENDATION:

That the City Council adopts the next Resolution, in order, to increase the Agreement for Professional Services with Probolsky Research, LLC (PRLLC), for Measure P voter informational outreach services in the not-to-exceed amount of \$55,000.

BACKGROUND:

On July 19, 2022, the City entered into a professional services contract for Measure P voter opinion polling research services in the amount of \$60,000 for a one-year term. The scope of services includes:

- Review and analysis of voter turnout modeling and research results;
- Survey design and methodology; and
- Data research reporting, to include GIS mapping.

On August 9, 2022, the City Council adopted a resolution authorizing the placement of a one-cent sales tax measure on the November 8, 2022, ballot. As a result, it was determined additional services would be required to relay the research findings to El Cajon residents, such as, public education and community outreach, to include:

- Production of four informational short videos: to include scripts, photography, motion graphics, translation and voiceover; and
- Mailings: design, photography, graphics, printing, lists, mailing services, translation and postage.

PRLLC's familiarity with the research findings and the timing of issuing the material is an important consideration as the City's goal is to provide information and not to influence voters. Therefore, due to time constraints, City staff has determined the informational material should be issued prior to 30 days of the election date (except direct mailers). This leaves approximately 30 days to produce the materials. Therefore, staff recommends moving forward with these services provided by PRLLC as being in the best interest of the City.

Staff is requesting to increase the contract to \$115,000 to provide for the above-mentioned additional services.

FISCAL IMPACT:

Approval of the \$55,000 increase will supplement the existing contract with Probolsky Research, LLC for a total contract amount of \$115,000. Sufficient funds are available in the Fiscal Year 2022-23 Economic Development Annual Budget (101112).

Prepared By: Mara Romano, Purchasing Agent

Reviewed By: Vince DiMaggio, Assistant City Manager

Approved By: Graham Mitchell, City Manager

Attachments

Resolution

RESOLUTION NO. ____-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF EL CAJON APPROVING A FIRST AMENDMENT TO AN
AGREEMENT WITH PROBOLSKY RESEARCH LLC TO INCLUDE
VOTER EDUCATION AND INFORMATION SERVICES

WHEREAS, on July 19, 2022, the City entered into a Professional Services Agreement with Probolsky Research LLC (“Probolsky”) for voter opinion polling research services prior to considering a proposal for placing a local sales tax measure on the ballot for the November 8, 2022, regular municipal election; and

WHEREAS, on August 9, 2022, the City Council approved placing a one-cent sales tax measure on the November 8, 2022, ballot, which has been designated Measure P by the County Registrar of Voters (“Measure P”); and

WHEREAS, it was determined that the voters in the City should be provided unbiased, informative, and non-advocacy information and education on Measure P, including impacts that such measure could have to City services if approved, or if not approved by the voters to include the production of four informational short videos: scripts for public officials in responding to inquiries, photography, motion graphics, translation and voice over; for informative and educational materials to be made available to the voters (collectively, the “Additional Services”); and

WHEREAS, staff is requesting the increase of compensation to Probolsky for the Additional Services in the not-to-exceed amount of \$55,000 for a total amount of \$115,000; and

WHEREAS, sufficient funds are available in the FY2020-21 Community Development Annual Budget: Building Safety (171000) and Public Works Wastewater Disposal (650710), contingent upon City Council approval; and

WHEREAS, City Council finds that it is in the City's best interest to provide the informational material be prepared by Probolsky and made available for 30 days prior to the election (except that in no event shall direct mailings of materials occur during the period 30 days prior to the election unless allowed by law), and to provide additional compensation to Probolsky in the not to exceed amount of \$55,000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The above recitals are true and correct and are the findings of the City Council.
2. The City Council hereby approves amendment of the Agreement for the

Additional Services with Probolsky Resarch LLC (the "Agreement"), and to provide additional compensation in the not to exceed amount of \$55,000.

3. The City Council hereby authorizes the City Manager to execute an amendment to the Agreement, with such changes as may be approved by the City Manager.

09/13/2022 CC Agenda
Reso - Amend Agmt w-Probolsky Research Services) 090722



City Council
Agenda Report

DATE: September 13, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Mara Romano, Purchasing Agent
SUBJECT: Award of Bid No. 003-23 – Wells Park Improvements - Basketball Courts

RECOMMENDATION:

That the City Council adopts the next Resolutions, in order, to:

1. Approve Plans and Specifications for Wells Park Improvements - Basketball Courts, Bid No. 003-23;
2. Find the first, and third through sixth apparent low bidders non-responsive for the reasons set forth in the agenda report; and
3. Award the bid to the lowest responsive, responsible bidder, R.L. Lee Construction, Inc., in the amount of \$242,771.

BACKGROUND:

The Wells Park Improvements - Basketball Courts' work includes furnishing and installing a reinforced Portland cement concrete (PCC) pad, fiber reinforced PCC sidewalk, underground conduit, pull boxes, double park light standards, panel circuit breaker, basketball hoops, surface finishing, fences, benches, and trash cans.

This bid was advertised on May 26, 2022. The City received eight bids on July 11, 2022, and evaluated the seven lowest submissions.

Bid bonds are required to have the principal's original signature as it binds the contractor to their bid and is in accordance with California Code of Regulations 11 CCR §50.10, as adopted by the State of California, Department of Insurance. The bid bond submitted by the first apparent low bidder, APR Construction Inc. dba All Phase Remodel, was not signed by the bidder, making its bid non-responsive.

This project is federally funded by the Community Development Block Grant (CDBG), and to receive CDBG funding, the Bidder's Outreach Plan/Good-Faith Effort must be submitted. Failure to complete this document as delineated in the bid specifications indicates a bidder's non-compliance with federal regulations, which may result in the City repaying any federal funds spent on this project. The third apparent low bidder, AB Hashmi, Inc., did not submit the documentation, making its bid non-responsive.

Per the "Standard Specifications for Public Works Construction" (Green Book), a bidder is considered non-responsive for failure to perform at least fifty percent (50%) of the contract work with their own forces. This ensures that the general contractor has a vested stake in the

project's outcome. The bid submitted by the fourth apparent low bidder, Vet Builders, Inc., listed subcontractors performing more than fifty percent (50%) of the work, making its bid non-responsive.

Furthermore, the fifth and sixth apparent low bidders (JMJ Construction and Aster Construction Services) did not have active registration status with the System for Award Management (SAM). Following Federal Acquisition Regulations Section 4.1102, offerors and quoters must be registered in SAM when an offer or quotation is submitted to comply with the annual representations and certification requirements. The fifth apparent low bidder was not registered at bid submittal, and the sixth apparent low bidder's registration expired, making both of these bids non-responsive.

Staff recommends the City Council deems the bids of the first and third through sixth apparent low bidders, as cited above, non-responsive and awards the bid to the lowest responsive, responsible bidder, R.L. Lee Construction, Inc., in the amount of \$242,771. The summary of bids is attached, and complete proposals are on file in the Purchasing Division.

FISCAL IMPACT:

The fiscal impact is \$242,771. Sufficient funds are available in Fiscal Year 2022-23 Annual Budget: Wells Park Improvements (183610PWCP).

Prepared By: Mara Romano, Purchasing Agent

Reviewed By:

Approved By: Graham Mitchell, City Manager

Attachments

Reso - Plans & Specs

Reso - Award

Bid Summary - 003-23

RESOLUTION NO. __-22

RESOLUTION APPROVING
PLANS AND SPECIFICATIONS FOR
WELLS PARK IMPROVEMENTS – BASKETBALL COURTS
(Bid No. 003-23)

WHEREAS, the Director of Public Works has submitted plans and specifications for the Wells Park Improvements – Basketball Courts project (the "Project"); and

WHEREAS, it appears to be in the best interests of the City of El Cajon that the plans and specifications for the Project should be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. That the plans and specifications for the Project submitted by the Director of Public Works are hereby approved and adopted as the official plans and specifications for said Project.

2. Said plans and specifications are directed to be filed in the office of the Director of Public Works of the City of El Cajon.

RESOLUTION NO. __-22

RESOLUTION AWARDING BID FOR
WELLS PARK IMPROVEMENTS – BASKETBALL COURTS
(Bid No. 003-23)

WHEREAS, the Wells Park Improvements – Basketball Courts project (the "Project") includes furnishing and installing a reinforced Portland cement concrete (PCC) pad, fiber reinforced PCC sidewalk, underground conduit, pull boxes, double park light standards, panel circuit breaker, basketball hoops, surface finishing, fences, benches, and trash cans in the City of El Cajon (the "City"); and

WHEREAS, the Project was advertised on May 26, 2022, with eight (8) responses received and evaluated on July 11, 2022; and

WHEREAS, after evaluation, City staff recommends that the City Council find the first, third, fourth, fifth, and sixth apparent low bidders non-responsive, for those reasons set forth in the agenda report on this matter presented at the City Council regular meeting of September 13, 2022, and award of the bid to the lowest responsive, responsible bidder, R.L. Lee Construction, Inc., in the amount of \$242,771; and

WHEREAS, the fiscal impact for the Project is \$242,771 and sufficient funds are available in Fiscal Year 2022-23 Annual Budget: Wells Park Improvements (183610PWCP); and

WHEREAS, the City Council believes it to be in the best interests of the City to find the bids of the first, third, fourth, fifth, and sixth apparent low bidders non-responsive and award the bid to the sole responsive, responsible bidder, in the amount of \$242,771.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The above recitals are true and correct, and are the findings of the City Council.
2. The City Council hereby rejects the bids of the first, third, fourth, fifth, and sixth apparent low bidders for being non-responsive, and awards the bid for the Project to the lowest responsive, responsible bidder:

R.L. Lee Construction, Inc.

in an amount not to exceed \$242,771.

3. The City Manager and City Clerk are authorized and directed to execute a contract for the Project on behalf of the City of El Cajon, with such changes or amendments as maybe approved by the City Manager.



City of El Cajon – Purchasing Division

BID EVALUATION

(To be included as an attachment to the agenda report.)

Bid No. 003-23	Bid Name: Wells Park Improvements – Basketball Courts
Solicitation Due Date/Time: July 11, 2022/ 2:00 p.m.	Initial Date of Advertisement: May 26, 2022
Number of Responses Received: 8	Bid Estimate: \$180,000

SUMMARY OF BIDS (INCLUDE ANY ADD. ALTS.):

Vendor	Vendor Type	Bid Amount	Format	Submit Date	Status
APR Construction, Inc.	DBE	\$179,283.51	Electronic	07/11/2022 1:08:26 PM	Submitted
R.L. LEE CONSTRUCTION, INC.	CADIR, Local	\$242,771.00	Electronic	07/11/2022 1:35:20 PM	Submitted
A. B. Hashmi, Inc.	DBE	\$279,358.00	Electronic	07/11/2022 1:59:13 PM	Submitted
Vet Builders Inc	DBE, CADIR	\$285,183.58	Electronic	07/11/2022 12:33:45 PM	Submitted
JMJ construction		\$326,405.00	Electronic	07/11/2022 1:05:52 PM	Submitted
Aster Construction Services		\$327,997.00	Electronic	07/11/2022 12:39:19 PM	Submitted
Fordyce Construction, Inc.		\$373,831.00	Electronic	07/11/2022 1:59:49 PM	Submitted
G.A. Abell, Inc. dba Precision Electric Company	CADIR	\$483,890.00	Electronic	07/11/2022 1:58:26 PM	Submitted

BID EVALUATION (TOP THREE LOWEST RESPONSES):

Bidder	Bid Responsiveness	Notes
APR Construction, Inc. dba All Phase Remodel	No	Bid bond not signed by the bidder.
R.L. Lee Construction, Inc.	Yes	Incomplete HUD List of Subcontractors form, however, included subcontractor information under the "Subcontractors" tab on PlanetBids, which satisfies PCC 4104 requirements. Did not include Subcontract Percentage of Total Contract Amount on Section 3 Implementation Plan: Bidder's Section 3 Business Concern Utilization Plan, however, the dollar amount and percentage are included under the "Subcontractors" tab on PlanetBids; therefore, this is a minor irregularity.
AB Hashmi, Inc.	No	Did not submit an Outreach Plan/Good Faith Effort.
Vet Builders, Inc.	No	Failure to perform 50% of work.
JMJ Construction	No	Not registered with System for Award Management at time of bid submittal.
Aster Construction Services	No	System for Award Management registration expired.
Fordyce Construction, Inc.	Yes	There are two spots to date on the Bidder's Bond; bidder only dated one spot; minor irregularity since it does not provide an unfair advantage. Did not include Subcontract Percentage of Total Contract Amount on Section 3 Implementation Plan: Bidder's Section 3 Business Concern Utilization Plan, however, the dollar amount and percentage are included under the

		<p>"Subcontractors" tab on PlanetBids; therefore, this is a minor irregularity.</p> <p>Incomplete Section 3 Implementation Plan form; however, this information may be provided to the project manager by the awarded bidder for subsequent reporting requirements and purposes; therefore, this is a minor irregularity.</p>
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LEGAL REVIEW REQUIRED: YES NO IF YES, DATE LEGAL REVIEW COMPLETED: August 5, 2022

RENEWAL OPTIONS: YES NO IF YES, SPECIFY TERM W/RENEWAL OPTIONS: _____

LOWEST, RESPONSIVE, RESPONSIBLE BIDDER NAME AND AMOUNT: R.L. LEE CONSTRUCTION, INC. \$242,771

PURCHASING DIVISION:
Review Completed By: Mara Romano Date: August 8, 2022



City Council
Agenda Report

DATE: September 13, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Mike Moulton, Chief of Police
SUBJECT: Police Canine Donation from the Animal Center for Education and Services (ACES) Foundation to the El Cajon Police Department via the El Cajon Canine Officers Association (ECCOA)

RECOMMENDATION:

That the City Council authorizes the City Manager or designee to accept the donation of a police canine and the associated POST certified training costs from the El Cajon Canine Officers Association (ECCOA). The funding was provided to the ECCOA from the ACES Foundation for the sole purpose of purchasing a new canine and the associated POST certified training.

BACKGROUND:

The El Cajon Canine Officers Association (ECCOA) was incorporated in 2015. The ECCOA is a nonprofit public benefit corporation. It was organized under the California Nonprofit Public Benefit Corporation Law for charitable purposes only. The specific goals of the Corporation are to assist, organize and contribute towards the care and well-being of retired police service dogs that have served in the City of El Cajon, to improve the law enforcement canine image in the City of El Cajon, to contribute towards equipment, seminars, competitions and other activities designated to further the goals and objectives of the canine unit and to establish, administer and accept voluntary contributions to accomplish the purposes of any approved program of the Corporation.

The Animal Center for Education and Services (ACES) Foundation provided financial assistance to the El Cajon Animal Shelter to pay for critical needs not funded through the City of El Cajon and unavailable to the Animal Shelter without direct community support. The El Cajon ACES Foundation receives no government funding and is supported solely by contributions, grants, bequests, and fundraisers. When the City of El Cajon contracted with the San Diego Humane Society to operate the shelter, ACES reached out to the police department to inquire if they could help the department's canine team, since it still fell within the mission statement of their foundation.

The City of El Cajon Canine Team was established in the 1950s. The canine team provides the El Cajon Police Department with a much-needed tool for assisting patrol and investigative officers by conducting high-risk stops, building searches, field

searches, and narcotics searches. After 6 years of service, Police Service Dog Jester will be retired and the new canine purchased with this donation will serve as Jester's replacement.

FISCAL IMPACT:

The total cost savings to the City of El Cajon from this donation is valued at \$19,000. The quoted cost for the purchase of a canine is approximately \$13,000 and the POST training and certification is \$6,000. The associated equipment and supply costs for this replacement canine are already included in the FY23 Adopted Budget and there will be no additional impact on the City's General Fund as a result of accepting this donation.

Prepared By: Julie Wiley, Sr. Management Analyst

Reviewed By: Mike Moulton, Police Chief

Approved By: Graham Mitchell, City Manager



City Council
Agenda Report

DATE: September 13, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Michael James, Deputy Director of Public Works - Operations
SUBJECT: Authorize the Purchase of Five Ford Police Interceptors

RECOMMENDATION:

That the City Council adopts the next Resolution, in order, to:

1. Authorize the purchase of five 2023 Ford Police Interceptors from Downtown Ford Sales, in Sacramento; and
2. Appropriate carryover funding of \$284,008.85 from previously approved Capital Outlay to be expended in Fiscal Year 2022-23.

BACKGROUND:

In August 2022, Downtown Ford Sales notified the City's Fleet Division that its inventory of 2023 Ford Police Interceptors (Police Interceptors) experienced a shortage due to unusually high demand. As a result of the inventory shortage and increasing demand, Downtown Ford Sales in Sacramento, California, plans to close the ordering process on September 16, 2022, which means if an order is not placed by that date, no new Police Interceptors may be purchased for the current fiscal year.

The purchase of the five 2023 Police Interceptors was included in the FY 2022-23 budget; however, the acquisition of the previously approved purchase of Police Interceptors from FY2021-22 was not completed until the current fiscal year, which utilized the current year's budget. Staff recommends appropriating \$284,008.85 carryover funding to amend the current fiscal year budget.

FISCAL IMPACT:

This action will carry over unused Fiscal Year 2021-22 appropriations and authorize additional Fiscal Year 2022-23 expenditures from the City's Vehicle Equipment Replacement Fund (605) in the amount of \$284,008.85.

Prepared By: Monica Martinez, Sr. Management Analyst
Reviewed By: Yazmin Arellano, Director of Public Works
Approved By: Graham Mitchell, City Manager

Resolution

RESOLUTION NO. ____-22

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF EL CAJON APPROVING AN APPROPRIATION
OF FUNDS AND THE PURCHASE OF FIVE FORD POLICE
INTERCEPTOR UTILITY VEHICLES FROM DOWNTOWN FORD SALES
OF SACRAMENTO UNDER A BID-SHARING ARRANGEMENT

WHEREAS, in August 2022, Downtown Ford Sales, of Sacramento, California (the “Dealer”), notified the City’s Fleet Division that its bid sharing agreement (“Sacramento Contract No. 2019-0507”), with the City of Sacramento, allows other public agencies to purchase Ford Police Interceptor Utility vehicles (“Vehicles”) from the Dealer under Sacramento Contract No. 2019-0507 under the same pricing and terms as approved in that contract; and

WHEREAS, Sacramento Contract No. 2019-0507 remains available to the City, but with a deadline of September 16, 2022, for public agencies to purchase 2023 Vehicles; and

WHEREAS, due to an inventory shortage and increase in demand, there is presently a shortage of available Vehicles; and

WHEREAS, El Cajon Municipal Code section 3.16.040 allows the City to purchase goods or services under the public agency bid-sharing process, commonly referred to as a “piggyback contract”, and all conditions necessary for acquiring the Vehicles from the Dealer have been met to the satisfaction of City’s Purchasing Agent; and

WHEREAS, the purchase of five Ford Police Interceptor Utility Vehicles is included in the FY 2022-23 budget; however, FY2021-22 was not completed until the current fiscal year, which utilized the current fiscal year’s budget; and

WHEREAS, City Council believes it to be in the City’s best interest to appropriate \$284,008.85 and authorize the expenditure from the City’s Vehicle Equipment Fund to purchase five (5) Vehicles from Downtown Ford Sales, in Sacramento, California by using the terms and conditions agreed to by the Dealer in Sacramento Contract No. 2019-0507.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The above recitals are true and correct, and are the findings of the City Council.
2. The City Council hereby appropriates \$284,008.85 and authorizes the purchase of five Ford Police Interceptors by purchase order or other contract utilizing the agency bid-sharing benefits set forth in Sacramento Contract No. 2019-0507.



City Council Agenda Report

Agenda Item 13.

DATE: September 13, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Jose Dorado, Housing Manager
SUBJECT: Fifth Amendment to FY 2019-20 One-Year Action Plan to Approve and Re-Allocate CDBG Funds and Second Amendment to FY 2021-22 One-Year Action Plan to Approve and Re-Allocate CDBG Funds and Allocate HOME-ARP Funds

RECOMMENDATION:

Staff recommends that the City Council:

1. Opens the public hearing and accepts public testimony for the Fifth Amendment to FY 2019-20 One-Year Action Plan and Second Amendment to FY 2021-22 One-Year Action Plan;
2. Closes the public hearing; and
3. Adopts the next Resolution, in order, amending the FY 2019-20 and FY 2021-22 One-Year Action Plans to:
 - a. Approve and re-allocate \$430,000 in Community Development Block Grant (CDBG) funds from the Wells Park Comprehensive Improvements Project to a Stoney Park-Senior Fitness Equipment project, Housing Services and COVID-19-related public services or capital improvement projects;
 - b. Approve and re-allocate \$525,000 in CDBG funds from the Broadway Creek Restoration Project to the Neighborhood Street Lights Improvements Project;
 - c. Approve, appropriate and adopt pre-award costs of \$109,463.60 associated with preparation of the spending plan using one-time funding from the HOME Investment Partnerships Act Program (HOME) from the American Rescue Plan (ARP); and
 - d. Make the necessary changes to the One-Year Action Plans, and submit all required documentation to the U.S. Department of Housing and Urban Development (HUD).

BACKGROUND:

In accordance with the City's Citizen Participation and HUD requirements, the City is conducting this Public Hearing to allow El Cajon citizens the opportunity to comment on the proposed amendments to the Action Plans. A Fifth Amendment to FY 2019-20 One-Year Action Plan and a Second Amendment to the 2021-22 One-Year Action Plan have been prepared as summarized below:

Fifth Amendment to FY 2019-20 One-Year Action Plan (CDBG funds)

Wells Park - To date, a total of \$803,412 in CDBG funds have been expended on the Wells Park Comprehensive Improvements project. Improvements include the removal and replacement of the existing sewer lateral, installation of decorative fencing, vehicle

and pedestrian gate installation, new parking lot lighting, a concrete soccer pad, court lighting, and fencing. A total of \$696,588 remains for a new basketball court (\$266,588) and storm water treatment and restoration (\$430,000). The basketball court project is scheduled for completion by March 2023, and the storm water project has an uncertain completion date. Therefore, because these funds can benefit the community now, staff recommends a total of \$430,000 be re-allocated to other shovel-ready projects. Public Works may submit a CDBG Application when it becomes available for fiscal year 2023-2024 for eligible capital improvement projects such as storm water treatment at Wells Park.

Requested Actions: Staff recommends that City Council approve the Fifth Amendment to FY 2019-20 One-Year Action Plan re-allocating CDBG funds from Wells Park Comprehensive Improvements totaling \$430,000 to a Stoney Park-Senior Fitness Equipment project, Housing Services and COVID-19-related Public Services or COVID-19-related Capital Improvement projects, as follows:

Fifth Amendment to the FY 2019-20 One-Year Action Plan			
City Project Number	Project/Program	Funds Available to Re-Allocate	Proposed Re-Allocation to New Projects
C0922	Wells Park Comprehensive Improvements - Phase III	\$<430,000>	-
XXXX	Stoney Park – Senior Fitness Equipment Project	-	\$220,000
XXXX	Housing Services	-	\$25,000
XXXX	COVID-19-related Public Services or COVID-19-related Capital Improvement Projects	-	\$185,000
Total CDBG Funds Re-Allocated:			\$430,000

Proposed New Projects/Programs

Stoney Park – Senior Fitness Equipment Project – the City’s Parks and Recreation Department proposes the purchase and installation of new outdoor fitness equipment at Stoney Neighborhood Park. This park is adjacent to the Lexington Senior Apartments and the Library. Studies show that regular physical activity contributes to both positive and preventative factors for maintaining health in older adults. This equipment will provide those psychological and social benefits by encouraging seniors to exercise outdoors in a social setting. Staff recommends funding this activity for \$220,000.

Housing Services – the City’s Community Development Department proposes using these funds for administrative costs and staff time for CDBG and HOME housing-related services. These services include administration of CDBG and HOME programs and projects, including the First Time Homebuyer Program and the Housing Rehabilitation Program, among others. Using these funds will assist in offsetting any excess costs that may need to be covered by the

General Fund. Staff recommends funding this activity with \$25,000.

COVID-19-related Public Services or Capital Improvement Projects– currently there are only two non-profit agencies providing homeless services to those directly affected by COVID-19 with the one-time CDBG CARES Act funds--these non-profit organizations include ECTLC and Home Start. These funds are soon to expire and will be fully expended. Providing additional funds will help support more people and families in need. Additionally, agencies also need assistance in funding to support their capital improvement projects to continue such services that prepare for, respond to and prevent COVID-19. Staff recommends setting aside \$185,000 to provide a non-profit to provide COVID-19 related services or a project, which will require a request for proposals prior to allocating the funds.

Second Amendment to FY 2021-22 One-Year Action Plan (CDBG funds)

Broadway Creek - On April 27, 2021, City Council authorized a FY 21-22 CDBG allocation of \$525,000 to the Broadway Creek Restoration project. However, this project is not ready to use these funds at this time. Future CDBG allocations can be used for the Broadway Creek project when the funds are needed. For now, the Public Works Department has identified the need for additional street light improvements and recommends re-allocating \$525,000 from the Broadway Creek Restoration project to the Neighborhood Street Lights project. These funds will be combined with previous project allocations and used to continue and to expand the number of street lights throughout the City.

Requested Actions: Staff recommends that \$525,000 in CDBG funds be re-allocated from the Broadway Creek Restoration project to the Neighborhood Street Lights Improvements project for continuation and expansion of street light improvements throughout the City, as follows:

Second Amendment to the FY 2021-22 One-Year Action Plan (CDBG)			
City Project Number	Project	Funds Available to Re-Allocate	Proposed Re-Allocation
C0930	Broadway Creek Restoration Project (WW3756)	<\$525,000>	-
C0928	Neighborhood Street Lights Improvement Project (PW3742)	-	\$525,000
Total CDBG Funds Re-Allocated:			\$525,000

Proposed Project

Neighborhood Street Lights -This project was allocated \$500,000 in FY 20-21 and \$288,519 in FY 21-22. Phase I of the project was completed as of June 30, 2022 and expended a total of \$410,896. The remainder amount of \$89,105 will be combined with the FY 21-22 allocation for a total of \$377,624 to continue Phase II of the project, along with the re-allocation amount of \$525,000, totaling \$902,624 for FY 21-22. The Public Works Department specifies that this project will be completed by March 2023, allowing the full expenditure of funds by the end of this fiscal year.

HOME-ARP

On April 8, 2021, as part of the FY 21-22 One-Year Action Plan, HUD announced that the City

of El Cajon would receive an allocation of \$2,189,272 in HOME-ARP funding. Five percent (5%) of the grant can be spent on developing a spending plan for HUD’s review and approval, which is needed before the City receives the grant. Staff recommends that the City Council accepts and appropriates the \$109,463 to use toward administration and planning of the HOME-ARP plan, as follows:

Second Amendment to the FY 2021-22 One-Year Action Plan (HOME-ARP)		
City Project Number	Program	Funds Available to Allocate
XXXX	Home Investment Partnerships Act (HOME) – American Rescue Plan (ARP) Pre-award Grant Number: M-21-MP060508	\$109,463
Total HOME-ARP Funds Allocated:		\$109,463

To summarize this report, staff recommends that the City Council:

1. Approves and re-allocates \$430,000 in CDBG funds to a Stoney Park - Senior Fitness Equipment project, Housing Services and COVID-19-related public services or capital improvement projects;
2. Approves and re-allocates \$525,000 in available CDBG funds to the Neighborhood Street Lights Improvement Project; and
3. Accepts, appropriates and adopts the HOME-ARP pre-award cost of \$109,463 to use for administrative costs for the preparation of the HOME-ARP plan.

A Notice of this Public Hearing and Minimum 30-Day Public Review and Comment Period was published in the Daily Gazette, and posted online and in multiple locations, on August 4, 2022, consistent with the City’s Adopted Citizen Participation Plan. As of the date of publication of this Agenda Report, no comments have been received. All comments received through September 13, 2022 will be considered.

FISCAL IMPACT:

CDBG and HOME-ARP grant allocations

CDBG - will be utilized to fund eligible projects and program costs pursuant to Federal law. All grant allocations are funded by the U.S. Department of Housing and Urban Development. There is no impact to the General Fund. This action decreases the total CDBG allocation for Wells Park Comprehensive Improvements by \$430,000 and re-allocates that amount to a Stoney Park - Senior Fitness Equipment project by \$220,000, Housing Services by \$25,000 and COVID-19-related public services or capital improvement projects by \$185,000. This action also decreases the total CDBG allocation for Broadway Creek Restoration Project by \$525,000 and re-allocates that amount to increase the existing Neighborhood Street Lights Improvement Project by \$525,000.

HOME-ARP – will be utilized toward administration and planning of the HOME-ARP plan and will increase HOME-ARP for a total of \$109,463. This action has no impact to the General Fund.

Prepared By: Jose Dorado, Housing Manager and Deyanira ("Yani") Pelayo-Brito, Housing Specialist

Reviewed By: Anthony Shute, Director of Community Development

Approved By: Graham Mitchell, City Manager

Attachments

Resolution

Draft Fifth Amendment to FY 2019-2020 One Year Action Plan

Draft Second Amendment to FY 2021-2022 One Year Action Plan

Copy of Signed HOME-ARP Agreement (Pre-Award Costs)

RESOLUTION NO. __-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CAJON ADOPTING A FIFTH AMENDMENT TO THE FY 2019-2020 ONE YEAR ACTION PLAN AND SECOND AMENDMENT TO THE FY 2021-2022 ONE YEAR ACTION PLAN

WHEREAS, the City of El Cajon (the "City") receives Community Development Block Grant ("CDBG") entitlement grant funds and HOME Investment Partnership Act ("HOME") from the U.S. Department of Housing and Urban Development ("HUD") annually; and

WHEREAS, the City of El Cajon (the "City") received a one-time HOME – American Rescue Plan ("ARP") grant numbered M-21-MP060508 from the U.S. Department of Housing and Urban Development ("HUD") to use for pre-award costs; and

WHEREAS, on September 13, 2022 the City Council approved the fifth amendment to FY 2019-2020 One Year Action Plan re-allocating \$430,000 from Wells Park Comprehensive Improvements project to a Stoney Park-Senior Fitness Equipment project, Housing Services and a COVID-19 related Public Services or Capital Improvement project; and

WHEREAS, on September 13, 2022 the City Council approved the second amendment to FY 2021-2022 One Year Action Plan re-allocating \$525,000 from the Broadway Creek Restoration project to the Neighborhood Street Lights Improvement project and to approve, appropriate and adopt the HOME-ARP pre-award costs of \$109,463; and

WHEREAS, the City duly advertised and held a public hearing on September 13, 2022, as required by HUD regulations, at which time the City considered public comments; and

WHEREAS, the City made the amendment to the FY 2019-2020 One Year Action Plan and the amendment to the FY 2021-2022 One Year Action Plan available for public review and comment period for a minimum thirty-day period between August 4, 2022 and September 13, 2022; and

WHEREAS, the City met the requirements of HUD set forth at 24 CFR 91, and found the CDBG allocations presented in the amendment to the FY 2019-2020 One Year Action Plan and the amendment to the FY 2021-2022 One Year Action Plan to be consistent with goals and objectives of the Five Year Consolidated Plan and that reasonable benefits will accrue to the residents of the City of El Cajon.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The City Council of the City of El Cajon does hereby re-allocate CDBG funds for FY 2019-2020 and FY 2021-2022 as follows:

Fifth Amendment to the FY 2019-20 One Year Action Plan			
City Project Number	Project	Funds Available to Re-Allocate	Proposed Re-Allocation to New Projects
C0922	Wells Park Comprehensive Improvements - Phase III	<\$430,000>	-
XXXX	Stoney Park - Senior Fitness Equipment Project	-	\$220,000
XXXX	Housing Services	-	\$25,000
XXXX	COVID-19 related Public Services or COVID-19 related Capital Improvement Project	-	\$185,000
Total CDBG Funds Re-Allocated:			\$430,000

Second Amendment to the FY 2021-22 One Year Action Plan (CDBG)			
City Project Number	Project	Funds Available to Re-Allocate	Proposed Re-Allocation
C0930	Broadway Creek Restoration Project	<\$525,000>	-
C0928	Neighborhood Street Lights Improvement Project	-	\$525,000
Total CDBG Funds Re-Allocated:			\$525,000

Second Amendment to the FY 2021-22 One Year Action Plan (HOME-ARP)			
City Project Number	Project	Funds Available to Allocate	
XXXX	HOME Investment Partnerships Act – American Rescue Plan (HOME-ARP) Grant Number: M-21-MP060508	\$109,463	
Total HOME-ARP Funds Allocated:			\$109,463

2. The City Manager or such person designated by the City Manager is hereby authorized to execute appropriate contracts and agreements for the use of the CDBG funds, consistent with City and federal policies and guidelines.

3. The City Council hereby adopts the amended FY 2019-2020 One Year Action Plan and FY 2021-2022 One Year Action Plan, with funding allocations as presented above, and authorizes the City Manager or designee to submit the FY 2019-2020 One Year Action Plan, as amended, and the FY 2021-2022 One Year Action Plan, as amended, to HUD, and to make any necessary or needed corrections or adjustments

to allocations as outlined above, or as required by HUD, and to execute all affiliated documents.

09/13/2022 CC Agenda

Reso – 2nd Amend FY 19-20 One Year Action Plan and 5th Amend to One Year Action Plan 091322



CITY OF EL CAJON

Fifth Amendment to FY 2019-2020 ONE YEAR ACTION PLAN

The City is proposing a Fifth Amendment to the FY 2019-2020 One Year Action Plan to re-allocate available CDBG funds totaling \$430,000. Of that amount, \$220,000 will be re-allocated to City of El Cajon – Park and Recreation Department to assist in the purchase and installation of new outdoor fitness equipment at Stoney Neighborhood Park for the elderly; a total of \$185,000 will be re-allocated to a COVID-19 eligible capital improvement or public service project and \$25,000 will be re-allocated to Housing Services for administration costs. The public review and comment period begins Thursday, August 4, 2022 for a minimum 30-day period. A public hearing will be held on **Tuesday, September 13, 2022 at 3:00 P.M. in the El Cajon Council Chambers at 200 Civic Center Way, El Cajon, CA 92020.**

The following activities are recommended by staff for funding:

Proposed CDBG Projects for FY 2019-2020:

Local Project No.	Agency Name Project Title Project Site Address (Brief description of project)	Type of project and project eligibility according to 24 CFR section as shown. Eligibility citations and type of allocation (loan/grant/CHDO set-aside funds).	Amount Recommended for Allocation
C0922	City of El Cajon Wells Park Comprehensive Improvements (2018 and 2019) 1153 E. Madison Ave, El Cajon (Comprehensive Improvements to Park)	03F – Parks, Recreation Facilities 570.201(c) – Capital Expenditure Grant L/M Area – 24 CFR 570.208(a)(1)	<\$430,000>
XXXX	City of El Cajon Stoney Park Improvements (2018 and 2019) 195 E Douglas Ave, El Cajon (Comprehensive Improvements to Park)	03F – Parks, Recreation Facilities 570.201(c) – Capital Expenditure Grant L/M Area – 24 CFR 570.208(a)(1)	\$220,000
XXXX	COVID-19 Related Project Capital Improvement or Public Services Project to prevent, prepare for and respond to COVID-19.	570.201(c) – Capital Expenditure Grant 570.201(e) – Public Services Grant L/M Area – 24 CFR 570.208(a)(1) L/M Clientele – 24 CFR 570.208(a)(2)	\$185,000
XXXX	City of El Cajon Housing Services Administration costs for the Housing Rehabilitation Loan Program and the First Time Homebuyer Program	14J – Housing Services 570.201(k) – Housing Services	\$25,000



CITY OF EL CAJON

Second Amendment to FY 2021-2022 ONE YEAR ACTION PLAN

The City is proposing a Second Amendment to the FY 2021-2022 One Year Action Plan to re-allocate available CDBG funds totaling \$525,000 to City of El Cajon – Public Works Department. These funds will be used to assist in the purchase and installation of additional new street lights for the Neighborhood Street Lights Improvement Project currently active. The Second Amendment will also include the acceptance of administrative and planning funds for a total of \$109,464 in HOME-ARP funding. The public review and comment period begins Thursday, August 4, 2022 for a minimum 30-day period. A public hearing will be held on **Tuesday, September 13, 2022 at 3:00 P.M. in the El Cajon Council Chambers at 200 Civic Center Way, El Cajon, CA 92020.**

The following activities are recommended by staff for funding:

Proposed CDBG Projects for FY 2021-2022:

Local Project No.	Agency Name Project Title Project Site Address (Brief description of project)	Type of project and project eligibility according to 24 CFR section as shown. Eligibility citations and type of allocation (loan/grant/CHDO set-aside funds).	Amount Recommended for Allocation
C0930	City of El Cajon Broadway Creek Restoration Project Citywide, El Cajon (Erosion control and flood conveyance Improvements to Broadway Creek)	03I – Public Facilities: Flood Drainage Imprvmnts 570.201(c) – Capital Expenditure Grant L/M Clientele – 24 CFR 570.208(a)(2)(ii)	<\$25,000>
C0928	City of El Cajon Neighborhood Street Light Improvement Program (Installation of street lights in CDBG eligible residential areas)	03K – Other Public Facilities/Improvements 570.201(c) – Capital Expenditure Grant L/M Area – 24 CFR 570.208(a)(1)	\$525,000

Proposed HOME Projects for FY 2021-2022:

Local Project No.	Agency Name Project Title Project Site Address (Brief description of project)	Type of project and project eligibility according to 24 CFR section as shown. Eligibility citations and type of allocation (loan/grant/CHDO set-aside funds).	Amount Recommended for Allocation
XXXX	City of El Cajon Home Investment Partnership Act (HOME)-American Rescue Plan Pre-Award Grant Number M-21-MP060508	Pre-award costs for the development of the HOME-American Rescue Plan	\$109,464

HOME ARP Grant Agreement

Title II of the Cranston-Gonzalez National Affordable Housing Act

Assistance Listings #14.239 – HOME Investment Partnerships Program

1. Grantee Name and Address El Cajon 200 East Main Street El Cajon, CA 92020	2. Grant Number (Federal Award Identification Number (FAIN)) M21-MP060508	
	3a. Tax Identification Number 956000703	3b. Unique Entity Identifier (formerly DUNS) 078727393
	4. Appropriation Number 861/50205	5. Budget Period Start and End Date FY 2021 – 09/30/2030

6. Previous Obligation (Enter "0" for initial FY allocation)	\$0
a. Formula Funds	\$

7. Current Transaction (+ or -)	\$2,189,272.00
a. Administrative and Planning Funds Available on Federal Award Date	\$109,463.60
b. Balance of Administrative and Planning Funds	\$218,927.20
c. Balance of Formula Funds	\$1,860,881.20

8. Revised Obligation	\$
a. Formula Funds	\$

9. Special Conditions (check applicable box) <input type="checkbox"/> Not applicable <input type="checkbox"/> Attached	10. Federal Award Date (HUD Official's Signature Date) 09/20/2021
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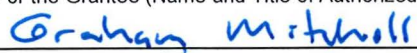

11. Indirect Cost Rate* <u>Administering Agency/Dept.</u> <u>Indirect Cost Rate</u> <u>Direct Cost Base</u> All Applicable City Depts 10 % (de minimus rate) MTDC	12. Period of Performance Date in Box #10 - 09/30/2030
— %	* If funding assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E-Cost Principles, provide the name of the department/agency, its indirect cost rate (including if the de minimus rate is charged per 2 § CFR 200.414), and the direct cost base to which the rate will be applied. Do not include cost rates for subrecipients.
— %	
— %	

The HOME-ARP Grant Agreement (the "Agreement") between the Department of Housing and Urban Development (HUD) and the Grantee is made pursuant to the authority of the HOME Investment Partnerships Act (42 U.S.C. 12701 et seq.) and Section 3205 of the American Rescue Plan (P.L. 117-2) (ARP). HUD regulations at 24 CFR part 92 (as may be amended from time to time), the CPD Notice entitled "Requirements for the Use of Funds in the HOME-American Rescue Plan Program" (HOME-ARP Implementation Notice), the Grantee's HOME-ARP allocation plan (as of the date of HUD's approval), and this HOME-ARP Grant Agreement, form HUD-40093a, including any special conditions (in accordance with 2 CFR 200.208), constitute part of this Agreement. HUD's payment of funds under this Agreement is subject to the Grantee's compliance with HUD's electronic funds transfer and information reporting procedures issued pursuant to 24 CFR 92.502 and the HOME-ARP Implementation Notice. To the extent authorized by HUD regulations at 24 CFR part 92, HUD may, by its execution of an amendment, deobligate funds previously awarded to the Grantee without the Grantee's execution of the amendment or other consent. The Grantee agrees that funds invested in HOME-ARP activities under the HOME-ARP Implementation Notice are repayable in accordance with the requirements of the HOME-ARP Implementation Notice. The Grantee agrees to assume all of the responsibility for environmental review, decision making, and actions, as specified and required in regulation at 24 CFR 92.352 and 24 CFR Part 58, as well as the HOME-ARP Implementation Notice.

The Grantee must comply with the applicable requirements at 2 CFR part 200, as amended, that are incorporated by the program regulations and the HOME-ARP Implementation Notice, as may be amended from time to time. Where any previous or future amendments to 2 CFR part 200 replace or renumber sections of part 200 that are cited specifically in the program regulations or HOME-ARP Implementation Notice, activities carried out under the grant after the effective date of the 2 CFR part 200 amendments will be governed by the 2 CFR part 200 requirements, as replaced or renumbered by the part 200 amendments.

The Grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Universal Numbering System and System for Award Management (SAM) requirements in Appendix I to 2 CFR part 200, and the Federal Funding Accountability and Transparency Act (FFATA) in Appendix A to 2 CFR part 170.

Funds remaining in the grantee's Treasury account after the end of the budget period will be cancelled and thereafter not available for obligation or expenditure for any purpose. Per 31 U.S.C. 1552, the Grantee shall not incur any obligations to be paid with such assistance after the end of the Budget Period.

13. For the U.S. Department of HUD (Name and Title of Authorized Official) Rufus Washington, CPD Director	14. Signature 	15. Date 09/20/2021
16. For the Grantee (Name and Title of Authorized Official)  City Manager	17. Signature 	18. Date 9/28/2021

19. Check one: Initial Agreement Amendment #

20. Funding Information:	HOME ARP		
<u>Source of Funds</u>	<u>Appropriation Code</u>	<u>PAS Code</u>	<u>Amount</u>
2021	861/50205	HMX	\$2,189,272.00

21. Additional Requirements: These additional requirements are attached and incorporated into this Agreement. The Grantee agrees to these additional requirements on the use of the funds in 7., as may be amended from time to time by the Secretary.

- a) As of the Federal Award Date, the Grantee may use up to the amount identified in 7.a. of this Agreement for eligible administrative and planning costs in accordance with the HOME-ARP Implementation Notice.
- b) Until the date of HUD's acceptance of the Grantee's HOME-ARP allocation plan, the Grantee agrees that it will not obligate or expend any funds for non-administrative and planning costs, in accordance with the HOME-ARP Implementation Notice.
- c) In accordance with the HOME-ARP Implementation Notice, as of the date of acceptance by HUD of the Grantee's HOME-ARP allocation plan, HUD shall make the amount identified in line 7. of this Agreement available to the Grantee.
- d) If the Grantee does not submit a HOME-ARP allocation plan or if the Grantee's HOME-ARP allocation plan is not accepted within a reasonable period of time, as determined by HUD, the Grantee agrees that all costs incurred and HOME-ARP funds expended by the Grantee will be ineligible costs and will be repaid with non-Federal funds.

22. Special Conditions



**City Council
Agenda Report**

DATE: September 13, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Marisol Thorn, Director of Human Resources
SUBJECT: Modification to the City of El Cajon Employee Wellness Incentive Program

RECOMMENDATION:

That the City Council approves and authorizes staff to modify the existing Employee Wellness Incentive Program for all benefited City employees and to retroactively implement the Physical Assessment Test incentive to July 1, 2022.

BACKGROUND:

In January 2021, City Council gave staff authority to develop and implement an Employee Wellness Incentive Program for all benefited City employees. The voluntary program provides incentives to employees for attending physical and mental health check-ups annually as part of an effort to maintain and support a healthy workforce. To encourage these physical and mental check-ups each year, under the existing program, the City provides benefited employees who participate up to four leave hours as an incentive for attending both check-ups. In January 2022, the City Council authorized staff to include annual dental visits as part of the incentive program, increasing the maximum annual incentive to up-to six leave hours.

As staff has indicated in the past, wellness needs to be a multi-faceted approach, and each individual has their own unique needs for wellness. As such, staff recommends modifying the program for police sworn personnel only, by allowing those employees to earn an additional two leave hours for completing an annual Physical Assessment Test. Additionally, staff requests the authority to have the flexibility, as needed, to modify the Wellness Incentive Program as deemed necessary at the staff level.

Prepared By: Marisol Thorn, Director of Human Resources

Reviewed By:

Approved By: Graham Mitchell, City Manager



City Council
Agenda Report

DATE: September 13, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Yazmin Arellano, Director of Public of Works
SUBJECT: Capital Projects Update

RECOMMENDATION:

That the City Council receives the semi-annual report on improvements made over the previous six months and a preview of upcoming projects.

BACKGROUND:

In January 2022, the City Council held a workshop to establish the City's priorities for the coming year. One of the six priorities established was City Beautification. This priority includes a milestone for staff to present semi-annual reports on improvements made over the previous six months and a preview of upcoming projects.

FISCAL IMPACT:

None.

Prepared By: Yazmin Arellano, Director of Public Works

Reviewed By: Vince DiMaggio, Assistant City Manager

Approved By: Graham Mitchell, City Manager



City Council
Agenda Report

DATE: September 13, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Clay Schoen, Director of Finance
SUBJECT: Capital Outlay Authorization and City Council Policy B-1 Amendment

RECOMMENDATION:

That the City Council:

1. Authorizes the capital expenditure of \$8,500 as detailed in the report;
2. Waives the capital expenditure threshold of \$5,000 contained in City Council Policy B-1: Budget Adjustments and Capital Expenditures for expenditures previously approved for Fiscal Year 2022-23; and
3. Amends City Council Policy B-1: Budget Adjustments and Capital Expenditures to reflect a revised capital expenditure threshold of \$25,000, or as otherwise directed.

BACKGROUND:

City Council Policy B-1 Budget Adjustments and Capital Expenditures (Policy) contains two components to guide the administration of the City's budget. The first establishes the levels of authority required to make certain adjustments to the budget during the fiscal year. The second area of focus establishes the process of approving capital expenditures. In this context, capital expenditures are those non-personnel items with individual unit costs exceeding \$5,000. This does not include Capital Improvement Projects, which has a separate approval process. In practice, this has not been interpreted as the repair or maintenance of an existing asset, but generally applies to the purchase of tools and equipment.

The relevant language in the Policy is a single sentence that reads: Capital expenditures over \$5,000 may only be made by authority of the City Council.

In 2018, the Policy was revised to increase the threshold from \$1,000 to \$5,000. The primary reason for this revision was to ease the administrative burden of items of an insignificant amount. Specifically, when a tool or piece of equipment is needed, related work stops until these items are authorized by the City Council and then procured, frequently resulting in a multi-week delay.

The most common application of this policy is during the annual budget process. As part of the preparation of their budget requests, departments also consider their department's capital needs. These requests, after being evaluated by the City Manager, are included in the proposed annual budget submitted to the City Council in June for the following fiscal year. The vast majority of these items quietly go through a process that is familiar to City staff, and rarely causes disruption to the ordinary flow of business.

However, from time to time, the Policy's capital restrictions cause significant disruption to the provision of City services. An example of how this policy can cause unintended interruptions is a request from the Public Works Wastewater Department included in the Fiscal Year 2022-23 Annual Budget. The specific item is a replacement generator for the Department's camera van. This van runs the video equipment used to assess the condition of the City's wastewater discharge system and is used to identify and diagnose system problems. The operation of this equipment is critical to sewer system maintenance, as well as avoiding failures, such as sewer pipe breaks and leaks. The replacement generator provides the power to operate the van's equipment, and was estimated in the spring of 2022 to cost \$6,500, and was approved as part of the budget at that amount.

After the start of the fiscal year, staff moved forward with the procurement of the generator. At that time, staff became aware that the cost of the generator increased to \$8,500 as a result of inflation. Since the expenditure was authorized at \$6,500, this required a return to the City Council for approval at the higher amount. Unfortunately, before a return to the City Council could be docketed, the generator in the camera van failed, taking this critical piece of equipment offline.

As a result of these circumstances, the City was in a position of either purchasing an inferior piece of equipment that was below the approved amount or seek City Council approval of the capital expenditure at the higher amount and having the equipment off-line for several weeks. Finding neither option acceptable, these facts were presented to the City Manager. The City Manager determined that it would be in the City's best interest to repair the existing equipment now and move forward with the purchase of the proper piece of equipment at the higher cost in order to minimize disruptions in the availability of this vital piece of equipment, and seek ratification of the expenditure afterward. This ratification is the first recommended action of this report.

The generator purchase is not the first planned capital expenditure impacted by inflation in this way. Fortunately, other instances are related to less critical procurements. Given the inflationary environment we are currently in, there is an elevated chance the City will encounter this problem throughout the year. Therefore, as an interim solution, staff recommends waiving the capital expenditure cost threshold of \$5,000 for previously approved items for the remainder of the fiscal year. This would allow capital expenditures to proceed as planned, even if prices have increased. Waiving this threshold would not appropriate additional funds, but would prevent a required reauthorization by the City Council for the higher amount. Departments will still operate within approved budgets.

As a longer-term solution, staff recommends the City Council consider revisions to the Policy. The portion of the Policy addressing Budget Adjustments is standard, and therefore staff does not recommend altering this language at this time. However, in regards to capital expenditures specifically, many agencies do not require discrete capital expenditure approval beyond the general inclusion as part of the annual budget. For those that have a separate capital expenditure approval process, threshold amounts vary widely. Staff feels that there is value in retaining the current Policy requirement of a specific approval of large capital items, and simply increasing the threshold. Therefore, staff's recommendation is to increase the threshold to \$25,000.

FISCAL IMPACT:

Adoption of this report's recommendations does not result in increased appropriations. Departments will continue to operate within their previously approved budget.

Prepared By: Clay Schoen, Director of Finance

Reviewed By:

Approved By: Graham Mitchell, City Manager

Attachments

City Council Policy B-1

Capital Outlay Request- Onan Generator

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT:		POLICY #
BUDGET ADJUSTMENTS AND CAPITAL EXPENDITURES		B-1
REFERENCE:	EFFECTIVE	PAGE
Revised 6-75; 6-18	6-18	1 of 1

PURPOSE:

To state City Council policy on budget adjustments and approval of capital expenditures.

POLICY:

Budget Adjustments

Any budget modification resulting in a fund appropriation increase requires City Council approval. The City Manager has the authority to transfer appropriations between departments within a fund. The City Manager has the authority to transfer appropriations between capital projects within a fund, with common funding sources. Department Directors, with the concurrence of the City Manager, are authorized to transfer budgeted appropriation amounts within their departments within a fund. Transfer of appropriations between funds may only be made by authority of the City Council.

Capital Improvements

Capital expenditures over \$5,000 may only be made by authority of the City Council.

PROPERTY (CAPITAL OUTLAY) REQUEST
Fiscal Year 2022-23

QTY	DESCRIPTION	UNIT COST	PURCHASE PRICE	PLUS: INSTALL	LESS: TRADE-IN	TOTAL NET COST
1	New generator for the CCTV Van	\$8,438.09	\$8,438.09	\$0.00	\$0.00	\$8,438.09

NEW OR REPLACEMENT? (If new, state usage. If replacement, state age of equipment to be replaced.)

Replacement. The current generator (2014 Onan) is approximately 8 years old.

ESTIMATED LIFE OF REQUESTED ITEM (Provide an estimated useful life of requested equipment and estimated replacement date.)

5-7 years.

JUSTIFICATION FOR REQUEST (Explain necessity for and benefits derived from this purchase. If the equipment is substantially different than the equipment it replaces, additional justification should be given.)

The CCTV Van uses a generator to power its electrical equipment necessary for inspections. The van performs sanitary sewer system inspections to assess the condition of the City's sewer main lines. The current generator has surpassed its useful life and is experiencing an increased number of breakdowns. Purchasing the new generator will eliminate the delays and allow inspections to continue uninterrupted.

ADDITIONAL EXPENSES (State the cost of additional items, ongoing maintenance costs or other expenses, if any, to place the equipment in full operation)

None.

Prepared by: Mike James

Department Head: Yazmin Arellano



City Council
Agenda Report

DATE: September 13, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Graham Mitchell, City Manager
SUBJECT: Commitment of Measure P Fund Allocation

RECOMMENDATION:

That the City Council consider a preliminary spending plan in the event Measure P is approved by El Cajon voters on November 8, 2022.

BACKGROUND:

On August 9, 2022, the City Council adopted a resolution authorizing the placement of a sales tax measure on the November 8, 2022 ballot. Now referred to as Measure P, if approved by the voters, it would rescind the current 1/2-cent sales tax measure (Proposition J) set to expire on January 1, 2029 and replace it with a one-cent sales tax. If passed, Measure P will generate an additional \$13 million for the City's General Fund. The current funding from Proposition J is a significant revenue source for the General Fund. The General Fund supports many important municipal services. For context, 71% of the General Fund supports the Police and Fire Departments.

Also, during the August 9th meeting, the City Council adopted Resolution No. 082-22, which prioritizes how the Measure P funds would be utilized. The priorities identified in the resolution include reducing crime with additional law enforcement staffing, abating homeless encampments, funding for homeless intervention efforts, expanding fire/EMS services, increasing funding for roads, and enhancing parks, as well as other municipal services. These priorities were determined by being responsive to feedback from residents, business owners, and residents recently polled.

Since its placement on the November 2022 ballot, the San Diego County Taxpayers Association (SDCTA) and the San Diego East County Chamber of Commerce have endorsed Measure P. In discussions with the SDCTA, staff determined that there is value in more precisely identifying how the additional General Fund revenue would be spent. The proposed spending plan, along with benchmark criteria, can be a tool used by the Measure P Independent Citizens' Advisory Board.

Staff recommends that the City Council consider the following spending plan and benchmarks:

Community Need	Allocation/ Purpose	Benchmarks
		Decrease response times on all calls

Reduce Crime	<u>\$4 million</u> 20+ officers	Increase patrol visibility in high crime areas Increase hours of "unencumbered time" Increase traffic enforcement Increase crime investigation closure rates Increase rate of stolen property recovery Participate in regional task forces Dedicate detective to cold homicide cases Increase nuisance parking enforcement Enhance response to quality of life issues Allocate funds to reserve space at county jail for misdemeanor crimes
Effective EMS/Fire Response	<u>\$4 million</u> company + squad OR 3 squads	Implement the nurse navigator program Reduce average call volume per company Proactive education at assisted living facilities Decrease/eliminate reliance on mutual aid in eastern zone Allow for surge capacity during extreme events Increase inspections of industrial properties
Neighborhood Improvements	<u>\$2 million</u>	Ten new street lights per year Increase paving program Sidewalk repair/new Traffic calming Park improvements
Economic Development/Redevelopment	<u>\$1.5 million</u>	Assist current businesses and attract new businesses Decrease number of substandard rental apartment units (revolving loan program) Establish a small business incubator program
City Cleanliness	<u>\$1.1 million</u> Contracted and in-house supervision to clean up	Increase capacity to clean up debris in right-of-way Reduce response times from 72 hours to 24 hours to addressing illegal homeless encampments Increase trash pick-up at parks Create an adopt-a-neighborhood program Enforce shopping cart violations Enforce pop-up businesses on sidewalks Assist Caltrans in "hot spot" areas Implement a program to reduce illegal dumping at apartment complexes Reduce the number of illegal homeless encampments by responding within 24 hours

Bolster Overall Responsiveness	<u>\$500,000</u>	Identify areas in which more services to residents or better service can be provided and fund those activities (technology, equipment, staffing, etc.)
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This draft spending plan addresses public safety concerns and homeless challenges, attempts to correct systemic challenges that the City faces through economic development and redevelopment, and invests heavily in neighborhood beautification and cleanup. Because of the time it will take to fully staff the positions proposed in this spending plan, staff recommends that the purchase of support equipment (police vehicles and fire equipment) be some of the first purchases.

Staff recommends that the City Council consider the draft spending plan, receive input from the community, and provide direction on a plan that can be included along with non-advocacy educational material regarding Measure P.

Prepared By: Graham Mitchell, City Manager
Reviewed By:
Approved By: N/A



City Council
Agenda Report

DATE: September 13, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Mayor Wells
SUBJECT: Council Activity Report

RECOMMENDATION:

That the City Council accepts and files the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

- August 8, 2022 – Interview with Fox 5 News
- August 11, 2022 – Meeting with D. Issa
- August 11, 2022 – Meeting with The Shield of David
- August 16, 2022 – Meeting with N. Barka
- August 17, 2022 – Meeting with San Diego Taxpayer Association
- August 18, 2022 – Meeting with A. Shah
- August 24, 2022 – Interview with KUSI
- August 24, 2022 – Mark Larson Show
- September 7-9, 2022 – League of California Cities Annual Conference
- September 13, 2022 – Meet with El Cajon Cub Scout Pack 395
- September 13, 2022 – City Council Meetings

I am available to answer questions.

Submitted By: Bill Wells, Mayor



City Council
Agenda Report

Agenda Item 19.

DATE: September 13, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Councilmember Goble

SUBJECT: COUNCILMEMBER STEVE GOBLE

MTS (Metropolitan Transit System Board); East County Advanced Water Purification Joint Powers Authority Board; Chamber of Commerce – Government Affairs Committee; SANDAG – Board of Directors – Alternate; SANDAG Public Safety Committee – Alternate.

RECOMMENDATION:

That the City Council accepts and files the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

- 8/10 Email to Sherry K re: Oktoberfest
- 8/10 Email to Rob @ Amikas re: work
- 8/11 Email to Kyle S @ AWP re: work flow with City of SD
- 8/11 Email with Sharon @ MTS re: affordable housing projects
- 8/11 Attend Grossmont Hospital Neurocenter Groundbreaking
- 8/12 Email with Lindsey at PD re: POA golf tournament
- 8/12 Email with Josh F re:UCSD campus in El Cajon
- 8/12 Email with Shanna W re: work at Amikas
- 8/12 Email with Peter S re: SANDAG records request
- 8/13 Work at Meridian/Amikas Project
- 8/15 Email with Kyle S re: 8/18 AWP JPA meeting
- 8/15 Email with City Mgr re: convo with Home Depot mgr
- 8/15 Email with Jamil W @ Chelsea Development re: MTS Transit Center
- 8/15 Email with Lori P re: Metro Wastewater
- 8/16 Email with Janene M re: homeless efforts in city
- 8/17 Email with Cheri S re: high number of 911 calls on Lily Ave
- 8/17 Attend Helix Water Board meeting to present certificate to Carlos Lugo

8/18 Email with City Attorney re: clarification of meeting procedures
8/18 Attend Latin American Peace Officers' Forum on Human Trafficking/Gangs
8/18 Chair the AWP JPA Board meeting
8/20 Work at Meridian/Amikas Project
8/21 Present certificate at Chamber's 110 Bday event
8/22 Email with City Mgr re: claim of negligence by city employee
8/23 Attend AWP JPA team meeting
8/27 Work at Meridian/Amikas Project
8/29 Work at Meridian/Amikas Project
8/31 Meeting with City Manager
8/31 Email with Barry J re: SD Taxpayers Association
8/31 Emails with Asst City Mgr re: Prop P presentation at Chamber meeting
8/31 Work at Meridian/Amikas Project
9/3 Work at Meridian/Amikas Project
9/5 Email with Cheri S re: follow up on info re: Lily Ave 911 calls
9/6 Attend Chamber Gov't Affairs Meeting
9/6 Attend AWP JPA team meeting
9/7 Work at Meridian/Amikas Project
9/8 Work at Meridian/Amikas Project
9/8 Meeting with Tom M of Professional Medical Supplies re: trolley problems
9/9 Attend Meridian/Amikas Ribbon Cutting
9/10 Work at Amikas Project
9/12 Meeting with City Manager
9/13 Attend Helix Water event for US EPA grant award for AWP project
9/13 Attend City Council meetings

I am available to answer questions.

Submitted By: Steve Goble, Councilmember



City Council
Agenda Report

Agenda Item 20.

DATE: September 13, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Councilmember Kendrick
SUBJECT: COUNCILMEMBER GARY KENDRICK
METRO Commission/Wastewater JPA; Heartland Communications;
Heartland Fire Training JPA.

RECOMMENDATION:

That the City Council accepts and files the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

September 13, 2022 – City Council Meetings

I am available to answer questions.

Submitted By: Gary Kendrick, Councilmember



City Council
Agenda Report

Agenda Item 21.

DATE: September 13, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Deputy Mayor Metschel

SUBJECT: DEPUTY MAYOR MICHELLE METSCHEL

Harry Griffen Park Joint Steering Committee; Heartland Communications – Alternate; Heartland Fire Training JPA – Alternate; METRO Commission/Wastewater JPA – Alternate.

RECOMMENDATION:

That the City Council accepts and files the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

- 08/10 - Veterans East County Alliance meeting
- 08/10 - Meeting with Graham Mitchell
- 08/12- East County Homeless Task Force meeting
- 08/13- Attended International Culture Celebration at LDS church
- 08/17- Attended HEAL graduation with San Diego Housing Federation
- 08/20- Attended Amikas Volunteer Celebration for the Tiny Home Village at Meridian Baptist Church
- 08/21- Attended East County Chamber 110 yr Anniversary
- 08/23- Took a tunnel tour of the tunnels underneath the City of El Cajon with ECPD
- 08/25- Meeting with Wakeland Housing and Development Program regarding possible housing project in El Cajon
- 08/25- spoke with Maricela L. with Jesus Cares regarding possible offers of ADUs and rooms for homeless seniors
- 08/30- Met with Andy M. regarding compliance issues
- 08/31- Attended Veterans East County Alliance 1 yr Celebration and Fundraiser
- 09/07 thru 09/09- Attended League of California Cities Conference
- 09/09- Attended Ribbon Cutting of Tiny Home Village at Meridian Baptist Church with Amikas
- 09/12- East County Homeless Task Force Coordinated Outreach meeting at Salvation Army

09/13- City Council meeting

I am available to answer questions.

Submitted By: Michelle Metschel, Deputy Mayor



City Council Agenda Report

Agenda Item 22.

DATE: September 13, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Councilmember Ortiz

SUBJECT: COUNCILMEMBER PHIL ORTIZ

League of California Cities, San Diego Division; East County Economic Development Council; MTS (Metropolitan Transit System Board) – Alternate; East County Advanced Water Purification Joint Powers Authority Board – Alternate; Chamber of Commerce – Government Affairs Committee – Alternate.

RECOMMENDATION:

That the City Council accepts and files the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

August 12, 2022 - Meeting with Stockdale Capital
August 16, 2022 - ECEDC Gillespie field Committee Meeting
August 17, 2022 – ECEDC Board Meeting
August 17, 2022 – SD Tax Payer Association Meeting
August 23, 2022 - ECPD Ride Along
September 6, 2022 - EC Chamber Govt Affairs Committee Meeting
September 9, 2022 - Tiny Village Grand Opening
September 13, 2022 - City Council Meetings

I am available to answer questions.

Submitted By: Phil Ortiz, Councilmember



**City Council
Agenda Report**

DATE: September 13, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Bill Wells, Mayor and Phil Ortiz, City Councilmember
SUBJECT: Residential Gardening Assistance Program

RECOMMENDATION:

That the City Council directs staff to present a program for City Council consideration regarding a Residential Gardening Assistance Program.

BACKGROUND:

Access to trusted, healthy, and reliable food is something that many take for granted. However, given market disruptions, supply chain challenges, and policies that impact global food production, the need for residential gardening has never been as important. Gardening increased dramatically during the COVID-19 pandemic. In fact, Google search trends regarding gardening peaked, county-by-county, as infections peaked. Also, a UC Davis study found that gardening, not only provided Californians with food during the pandemic, but it also boosted mental wellness.

Some cities have supported gardening by creating community gardens. However, the typical community garden model benefits very few residents because of the limited space available for these gardens. We recommend an alternative approach to community gardens. We suggest a program that would involve the City providing bags of soil, fruit trees, and seeds to interested households.

We ask the City Council to provide feedback about this idea and then direct staff to develop a program, along with alternatives, to bring back for City Council consideration.

Prepared By: Bill Wells, Mayor and Phil Ortiz, City Councilmember

Reviewed By:

Approved By: N/A



**City Council
Agenda Report**

DATE: September 13, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Bill Wells, Mayor and Phil Ortiz, City Councilmember
SUBJECT: Independent Third-Party Review of City of El Cajon Finances

RECOMMENDATION:

That the City Council directs staff to procure the services for an independent third-party review of the City's finances.

BACKGROUND:

The City of El Cajon's finances and budget reflect the values of the community and of the City Council. The City has balanced its budget, living within its means, for many years. The City has addressed its pension liability, sets aside reserve funds in the event of natural or economic disasters, recently received a AA bond rating, and has earned the Government Finance Officers Association's excellence awards for the past 24 years. Also, the City Council reviews the City's budget a minimum of four times per year, including budget public hearings, mid-year budget review, five-year financial outlook, and the annual financial audit prepared by an independent accounting firm.

Despite these accomplishments, safeguards, and practices, there are some that question the strength of the City's financial position, especially in light of the City Council's action to place Measure P--a replacement sales tax measure--on the November 2022 ballot. As such, we believe that having an independent, third-party review of the City's finances, along with a grade, will enhance the City's financial credibility.

We recommend that the City Council directs staff to procure the services of an independent third-party to review the City's finances and allocate up to \$20,000 for such services. We also recommend that the report from the third party be presented to the City Council no later than at its October 11, 2022 meeting.

Prepared By: Bill Wells, Mayor and Phil Ortiz, City Councilmember

Reviewed By:

Approved By: N/A
