



CITY COUNCIL
HOUSING AUTHORITY AND
SUCCESSOR AGENCY TO THE EL CAJON
REDEVELOPMENT AGENCY

Council Chamber
200 Civic Center Way
El Cajon, CA 92020

Agenda

JULY 26, 2022, 3:00 p.m.

Bill Wells, Mayor

Michelle Metschel, Deputy Mayor

Steve Goble, Councilmember

Gary Kendrick, Councilmember

Phil Ortiz, Councilmember

Graham Mitchell, City Manager

Vince DiMaggio, Assistant City Manager

Morgan Foley, City Attorney

Angela Cortez, City Clerk

CALL TO ORDER: Mayor Bill Wells

ROLL CALL: City Clerk Angela Cortez

PLEDGE OF ALLEGIANCE TO FLAG AND MOMENT OF SILENCE

POSTINGS: The City Clerk posted Orders of Adjournment of the July 12, 2022, Meeting and the Agenda of the July 26, 2022, Meeting in accordance to State Law and Council/Authority/Successor Agency to the Redevelopment Agency Policy.

PRESENTATIONS:

AGENDA CHANGES:

CONSENT ITEMS:

Consent Items are routine matters enacted by one motion according to the RECOMMENDATION listed below. With the concurrence of the City Council, a Council Member or person in attendance may request discussion of a *Consent Item* at this time.

1. Minutes of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Meeting

RECOMMENDATION:

That the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency approves Minutes of the July 12, 2022, Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

2. Warrants

RECOMMENDATION:

That the City Council approves payment of Warrants as submitted by the Finance Department.

3. Approval of Reading Ordinances by Title Only

RECOMMENDATION:

That the City Council approves the reading by title and waives the reading in full of all Ordinances on the Agenda.

4. Contract Amendment for El Cajon Transit Center Community Improvements Civil Engineering Services

RECOMMENDATION:

That the City Council adopts the next Resolution, in order, to increase the Agreement for Professional Services with Chen Ryan Associates, Inc., for El Cajon Transit Center Community Improvements Civil Engineering services in the not-to-exceed amount of \$56,685 through June 30, 2023.

5. Agreements for El Cajon Transit Center Community Improvements and Main Street - Green Street Gateway Improvements Construction Management Services

RECOMMENDATION:

That the City Council adopts the next Resolutions, in order, to:

1. Enter into an Agreement for Construction Management Services with Project Professionals Corporation (PPC) for the El Cajon Transit Center Community Improvements Project in the not-to-exceed amount of \$319,204 for a one-year term; and
2. Enter into an Agreement for Construction Management Services with PPC for the Main Street - Green Street Gateway Improvements Project in the not-to-exceed amount of \$164,332 for a one-year term.

PUBLIC COMMENT:

At this time, any person may address a matter within the jurisdiction of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency that is not on the Agenda. Comments relating to items on today’s docket are to be taken at the time the item is heard. State law prohibits discussion or action on items not on the Agenda; however, Council, Authority and Agency Members may briefly respond to statements or questions. An item may be placed on a future Agenda.

WRITTEN COMMUNICATIONS:

PUBLIC HEARINGS:

ADMINISTRATIVE REPORTS:

- 6. Award of Bid No. 004-23 – El Cajon Boulevard Streetscape

RECOMMENDATION:

That the City Council adopts the next Resolutions, in order, to:

- 1. Approve Plans and Specifications for El Cajon Boulevard Streetscape, Bid No. 004-23; and
- 2. Award the bid to the lowest responsive, responsible bidder, Tri-Group Construction & Development, Inc., in the amount of \$6,239,880.

- 7. Mid-Year Update on Homeless Programs

RECOMMENDATION:

That the City Council receives the mid-year report and provides feedback, recommendations, and direction on homeless-related programming and funding.

- 8. American Rescue Plan Act and General Reserve Expenditure Plan

RECOMMENDATION:

That the City Council provides direction to staff on possible expenditures of American Rescue Plan Act and General Reserve funds.

COMMISSION REPORTS:

ACTIVITIES REPORTS/COMMENTS OF MAYOR WELLS

SANDAG (San Diego Association of Governments) Board of Directors; SANDAG – Audit Committee, San Diego Division; LAFCO.

- 9. Council Activity Report

10. City Council Assignments

RECOMMENDATION:

That the City Council approves City Council assignments (as identified in the report) to various boards and commissions representing El Cajon.

ACTIVITIES REPORTS/COMMENTS OF COUNCILMEMBERS:

11. **COUNCILMEMBER STEVE GOBLE**

MTS (Metropolitan Transit System Board); East County Advanced Water Purification Joint Powers Authority Board; Chamber of Commerce – Government Affairs Committee; SANDAG – Board of Directors – Alternate; SANDAG Public Safety Committee – Alternate; METRO Commission/Wastewater JPA – Alternate.

12. **COUNCILMEMBER GARY KENDRICK**

METRO Commission/Wastewater JPA; Heartland Communications; Heartland Fire Training JPA.

13. **DEPUTY MAYOR MICHELLE METSCHEL**

Harry Griffen Park Joint Steering Committee; Heartland Communications – Alternate; Heartland Fire Training JPA – Alternate.

14. **COUNCILMEMBER PHIL ORTIZ**

League of California Cities, San Diego Division; East County Economic Development Council; MTS (Metropolitan Transit System Board) – Alternate; East County Advanced Water Purification Joint Powers Authority Board – Alternate; Chamber of Commerce – Government Affairs Committee – Alternate.

JOINT COUNCILMEMBER REPORTS:

GENERAL INFORMATION ITEMS FOR DISCUSSION:

ORDINANCES: FIRST READING

ORDINANCES: SECOND READING AND ADOPTION

15. An Ordinance Amending Chapter 2.16.020 Regarding Salaries of Councilmembers and Mayor

RECOMMENDATION:

That Mayor Wells requests the City Clerk to recite the title.

An Ordinance Repealing Section 2.16.020 of Chapter 2.16 and Adding a New Section 2.16.020 of Chapter 2.16 of the El Cajon Municipal Code Adjusting Salaries of Councilmembers and Mayor Effective January 1, 2023.

CLOSED SESSIONS:

ADJOURNMENT: The Adjourned Regular Joint Meeting of the El Cajon City Council/ El Cajon Housing Authority/Successor Agency to the El Cajon Redevelopment Agency held this 26th day of July 2022, is adjourned to Tuesday, August 9, 2022, at 3:00 p.m.



City Council
Agenda Report

Agenda Item 1.

DATE: July 26, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Angela Cortez, City Clerk

SUBJECT: Minutes of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Meeting

RECOMMENDATION:

That the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency approves Minutes of the July 12, 2022, Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

Attachments

07-12-22DRAFTminutes - 3PM

JOINT MEETING OF THE EL CAJON CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY TO THE EL CAJON REDEVELOPMENT AGENCY



MINUTES

CITY OF EL CAJON EL CAJON, CALIFORNIA

July 12, 2022

A Regular Joint Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency, held Tuesday, July 12, 2022, was called to order by Deputy Mayor Michelle Metschel at 3:00 p.m., in the Council Chambers, 200 Civic Center Way, El Cajon, California.

ROLL CALL

Council/Agencymembers present:	Goble and Ortiz
Council/Agencymembers absent:	Kendrick
Deputy Mayor/Vice Chair present:	Metschel
Mayor/Chair absent:	Wells
Other Officers present:	Mitchell, City Manager/Executive Director DiMaggio, Assistant City Manager Cortez, City Clerk/Secretary
Other Officers absent:	Foley, City Attorney/General Counsel

PLEDGE OF ALLEGIANCE TO FLAG led by Deputy Mayor Metschel and MOMENT OF SILENCE. (The Courts have concluded that sectarian prayer, as part of City Council Meetings, is not permitted under the Constitution).

POSTINGS: The City Clerk posted Orders of Adjournment of the June 28, 2022, meeting and the Agenda of the July 12, 2022, meeting in accordance with State Law and El Cajon City/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Policy.

PRESENTATIONS:

- Parks & Recreation Month

AGENDA CHANGES:

At the request of City Manager Mitchell and due to the absence of Mayor Wells and Councilmember Kendrick, Item 19, An Ordinance Amending Chapter 2.16.020 Regarding Salaries of Councilmembers and Mayor was continued to a future meeting.

MOTION BY ORTIZ, SECOND BY GOBLE, to CONTINUE Item 19 to a future meeting.

MOTION CARRIED BY UNANIMOUS VOTE OF THOSE PRESENT (WELLS, KENDRICK – Absent).

Staff Attorney, Barbara Luck mentioned that a Resolution approving Plans and Specifications for Item 7, Award of Bid No. 002-23 – ADA Concrete Improvements 2022, was inadvertently not included in the posted agenda. Copies of said Resolution were provided for the Council and the public.

CONSENT ITEMS: (1 – 10)

MOTION BY ORTIZ, SECOND BY GOBLE, to APPROVE Consent Items 1 to 10.

MOTION CARRIED BY UNANIMOUS VOTE OF THOSE PRESENT (WELLS, KENDRICK – Absent).

1. Minutes of El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Meetings

Approve Minutes of the June 28, 2022, Meeting of the El Cajon City Council/ Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

2. Warrants

Approve payment of Warrants as submitted by the Finance Department.

CONSENT ITEMS: (Continued)

3. Approval of Reading Ordinances by Title Only

Approve the reading by title and waives the reading in full of all Ordinances on the Agenda.

4. Designation of Voting Delegate and Alternate to League of California Cities Annual Conference (September 7-9, 2022)

Designate Mayor Bill Wells as the Voting Delegate for the City of El Cajon and Deputy Mayor Michelle Metschel as the Alternate, for the League of California Cities Annual Conference.

5. Acceptance of Public Improvements for Tentative Subdivision Map (TSM) 645; 1075 East Washington Avenue, Engineering Job No. 3190.

Accept the public improvements and authorizes the City Clerk to release the security guaranteeing the public improvements in accordance with the subdivision agreement and requires the developer to maintain insurance in force until the release of all bonds for the project.

6. FY23 California Highway Patrol - Cannabis Tax Fund Grant Program (CTFGP) Award

Adopt Resolution No. 061-22 to:

1. Authorize the City Manager, or designee, to accept the FY23 California Highway Patrol - Cannabis Tax Fund Grant Program (CTFGP) Award in the amount of \$104,923.76 and to execute any grant documents and agreements necessary for the receipt and use of these funds.
2. Appropriate \$104,923.76 of the FY23 California Highway Patrol - Cannabis Tax Fund Grant Program (CTFGP) Award to purchase one fully equipped marked black and white police SUV for \$75,000 to be used for traffic enforcement details including DUI/DL Checkpoints and DUI Saturation patrols and to fund \$29,923.76 in overtime costs associated with operating four DUI saturation patrol enforcement details and two DUI/DL checkpoints.

CONSENT ITEMS: (Continued)

7. Award of Bid No. 002-23 – ADA Concrete Improvements 2022
 1. Adopt Resolution No. 062-22 to Approve Plans and Specifications for ADA Concrete Improvements 2022, Bid No. 002-23;
 2. Find the second and third low bidders non-responsive for the reasons set forth in the agenda report; and
 3. Adopt Resolution No. 063-22 to Award the bid to the lowest responsive, responsible bidder, Portillo Concrete, Inc., in the amount of \$878,600.

8. Agreement for Fire Station 7 Architectural and Construction Administration Services

Adopt Resolution No. 064-22 to enter into an Agreement for Professional Services with Tucker Sadler Architects, Inc. (TSAI), to perform architectural and construction administration services for the Fire Station No. 7 Renovation Project in the not-to-exceed amount of \$420,760.06 for a two-year term.

9. Amplifying Urban Forests Grant

Approve to accept, appropriate, and expend \$1,625, per the terms of the agreement with the California Urban Forests Council.

10. FY2021 Urban Area Security Initiative (UASI) Grant

Adopt Resolution No. 065-22 authorizing the City Manager or designee to accept, appropriate, and expend the FY2021 Urban Area Security Initiative (UASI) Grant funding in the amount of \$14,491, and execute any grant documents and agreements necessary for the receipt and use of these funds.

PUBLIC COMMENT: None

WRITTEN COMMUNICATIONS: None

PUBLIC HEARINGS:

11. City of El Cajon Sewer Tax Roll Fees Report for Fiscal Year 2022-2023

RECOMMENDATION:

That the City Council:

1. Opens the Public Hearing and receives testimony;
2. Closes the Public Hearing;
3. Determines if a majority protest has been received; and (if not)
4. Adopts the next Resolution, in order, to:
 - Determine the lack of majority protest;
 - Overrule objections to the report;
 - Accept the City of El Cajon Sewer Tax Roll Fiscal Year 2022-2023 Report;
 - Accept either Appendix A, which identifies by parcel number, each parcel of real property receiving sewer services, and the amount of sewer charges for each parcel for Fiscal Year 2022-2023 at the currently adopted rates, -OR- Appendix B, which identifies by parcel number, each parcel of real property receiving sewer services, and the amount of sewer charges for each parcel for Fiscal Year 2022-2023 at the currently adopted rates with a 1% suspension of the rate increase, as required by the California Health and Safety Code section 5473, et seq., pertaining to collection of one or the other amount of sewer charges on the tax roll;
 - Direct the City Clerk to file the reports with the San Diego County Auditor; and
 - Direct the City Finance Department to file a certification of the sewer service charges with the San Diego County Auditor.

DISCUSSION

Associate Engineer, Blake Behringer provided detailed information of the Item.

Discussion ensued among Council and Staff concerning the following:

- Clarification for the public on how fees are calculated; and
- Availability from staff to review accounts on a one by one basis upon request.

Deputy Mayor Metschel opened the Public Hearing.

Roy Feathers spoke about volunteering at the San Diego County Fair.

Linda Baker, representing the Christ Church of El Cajon, spoke in support of approving Appendix B, which provides a 1% suspension of the rate increase.

Rebeca Marlay suggested a closed caption option for deaf citizens to participate in Council meetings and inquired about the method to calculate sewer fees.

PUBLIC HEARINGS: (Continued)

In answer to a question by Frank Sherr, Councilmembers and staff spoke about the process of selecting an option for sewer billing in 2018. After several public hearings, the option to place sewer billing on the tax roll was adopted by the City Council. This option was the least expensive and the only option to not pass billing fees to the constituents.

Timothy Swing spoke in disapproval of the work by the Public Works Department.

Councilmember Goble respectfully disagreed with Mr. Swing and spoke of the high quality work of the Public Works Department, and how they keep the city in great working order.

MOTION BY GOBLE, SECOND BY ORTIZ, to CLOSE the Public Hearing.

**MOTION CARRIED BY UNANIMOUS VOTE
OF THOSE PRESENT
(WELLS, KENDRICK – Absent).**

MOTION BY GOBLE, SECOND BY ORTIZ, to ADOPT Resolution No. 066-22 to determine the lack of majority protest; Overrule objections to the report; Accept the City of El Cajon Sewer Tax Roll Fiscal Year 2022-2023 Report and Accept Appendix B identifying by parcel number, each parcel of real property receiving sewer services, and the amount of sewer charges for each parcel for Fiscal Year 2022-2023 at the currently adopted rates with a 1% suspension of the rate increase, as required by the California Health and Safety Code section 5473, et seq., pertaining to collection of one or the other amount of sewer charges on the tax roll. Direct the City Clerk to file the reports with the San Diego County Auditor; and Direct the City Finance Department to file a certification of the sewer service charges with the San Diego County Auditor.

**MOTION CARRIED BY UNANIMOUS VOTE
OF THOSE PRESENT
(WELLS, KENDRICK – Absent).**

ADMINISTRATIVE REPORTS:

12. Approval and Authorization of the Execution of a Caltrans Restricted Grant Agreement for the Oakdale Alameda Gateway Beautification Project (Clean California Grant)

RECOMMENDATION:

That the City Council adopts the next Resolution, in order, approving and authorizing the execution of a Caltrans Clean California Grant Agreement Number CCL-5211-044 for the Oakdale Alameda Gateway Beautification project.

DISCUSSION

Deputy Director of Public Works, Mario Sanchez, provided detailed information of the Item.

Discussion ensued among Council and Staff concerning the following:

- Area of city selected for the grant is an excellent choice, and
- Use of American Rescue Plan Act funds to match the grant funding.

No public comment was received.

MOTION BY GOBLE, SECOND BY ORTIZ, to ADOPT Resolution No. 067-22 approving and authorizing the execution of a Caltrans Clean California Grant Agreement Number CCL-5211-044 for the Oakdale Alameda Gateway Beautification project.

MOTION CARRIED BY UNANIMOUS VOTE OF THOSE PRESENT (WELLS, KENDRICK – Absent).

13. One-Year Nurse Navigator Pilot Program

RECOMMENDATION:

That the City Council adopts the next Resolution, in order, authorizing the City Manager or designee to appropriate the previously allocated \$300,000 of General Fund Carryover Reserves and to execute any necessary agreements for the Nurse Navigator Pilot Program.

DISCUSSION

Fire Chief, Steve Swaney, provided detailed information of the Item.

ADMINISTRATIVE REPORTS: (Item 13 – Continued)

Discussion ensued among Council and Staff concerning the following:

- Subscribing to the nurse triage program;
- Callers can choose not to participate in the program;
- Call center is used by multiple agencies; and
- City of El Cajon is the first city in California to enroll in the program.

No public comment was received.

MOTION BY GOBLE, SECOND BY ORTIZ, to ADOPT Resolution No. 068-22 authorizing the City Manager or designee to appropriate the previously allocated \$300,000 of General Fund Carryover Reserves and to execute any necessary agreements for the Nurse Navigator Pilot Program.

MOTION CARRIED BY UNANIMOUS VOTE OF THOSE PRESENT (WELLS, KENDRICK – Absent).

COMMISSION REPORTS: None

ACTIVITIES REPORTS/COMMENTS OF MAYOR WELLS:

SANDAG (San Diego Association of Governments) Board of Directors; SANDAG – Audit Committee; LAFCO.

14. Council Activities Report/Comments

Report as submitted.

ACTIVITIES REPORTS OF COUNCILMEMBERS:

15. COUNCILMEMBER STEVE GOBLE
MTS (Metropolitan Transit System Board); East County Advanced Water Purification Joint Powers Authority Board; Chamber of Commerce – Government Affairs Committee; SANDAG – Board of Directors – Alternate; SANDAG Public Safety Committee – Alternate; METRO Commission/Wastewater JPA – Alternate.

Council Activities Report/Comments.

Report as submitted.

ACTIVITIES REPORTS OF COUNCILMEMBERS: (Continued)

16. COUNCILMEMBER GARY KENDRICK
METRO Commission/Wastewater JPA; Heartland Communications; Heartland Fire Training JPA.

Council Activities Report/Comments.

Report as submitted.

17. DEPUTY MAYOR MICHELLE METSCHEL
Harry Griffen Park Joint Steering Committee; Heartland Communications – Alternate; Heartland Fire Training JPA – Alternate.

Council Activities Report/Comments.

In addition to the submitted report, Deputy Mayor Metschel stated she visited the Meridian Church sleeping cabins project site. She acknowledged the efforts of Councilmember Goble, and the multiple hours he spends doing physical work in the community.

18. COUNCILMEMBER PHIL ORTIZ
League of California Cities, San Diego Division; East County Economic Development Council; MTS (Metropolitan Transit System Board) – Alternate; East County Advanced Water Purification Joint Powers Authority Board – Alternate; Chamber of Commerce – Government Affairs Committee – Alternate.

Council Activities Report/Comments.

In addition to the submitted report, Councilmember Ortiz stated he was not able to attend the Shadow Mountain event on July 3, 2022.

JOINT COUNCILMEMBER REPORTS: None

GENERAL INFORMATION ITEMS FOR DISCUSSION: None

ORDINANCES: FIRST READING - None

ORDINANCES: SECOND READING AND ADOPTION

ITEM 19 MOVED TO A FUTURE AGENDA PER ACTION TAKEN IN AGENDA CHANGES:

19. An Ordinance Amending Chapter 2.16.020 Regarding Salaries of Councilmembers and Mayor

RECOMMENDATION:

That Mayor Wells requests the City Clerk to recite the title.

An Ordinance Repealing Section 2.16.020 of Chapter 2.16 and Adding a New Section 2.16.020 of Chapter 2.16 of the El Cajon Municipal Code Adjusting Salaries of Councilmembers and Mayor Effective January 1, 2023.

CLOSED SESSIONS: None

Adjournment: Deputy Mayor Metschel adjourned the Regular Joint Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency held this 12th day of July, 2022, at 4:06 p.m., to Tuesday, July 26, 2022, at 3:00 p.m.

DRAFT

ANGELA L. CORTEZ, CMC
City Clerk/Secretary



City Council
Agenda Report

DATE: July 26, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Mara Romano, Purchasing Agent
SUBJECT: Contract Amendment for El Cajon Transit Center Community Improvements Civil Engineering Services

RECOMMENDATION:

That the City Council adopts the next Resolution, in order, to increase the Agreement for Professional Services with Chen Ryan Associates, Inc., for El Cajon Transit Center Community Improvements Civil Engineering services in the not-to-exceed amount of \$56,685 through June 30, 2023.

BACKGROUND:

On October 22, 2019, the City Council approved SOQ No. 004-20 – On-call Professional Services. The Statement of Qualifications (SOQ) resulted in a pre-qualified list of firms for on-call professional services covering multiple disciplines such as architectural, building/fire plan check, civil engineering, construction management, electrical/mechanical engineering, geotechnical, land surveying, and storm water management. Contracts greater than \$75,000 require City Council approval.

On December 10, 2019, the City Council approved entering into a contract to provide civil engineering services with Chen Ryan Associates, Inc. in the amount of \$328,807 for a two-year term.

Staff is requesting an extension through June 30, 2023 in an amount of \$56,685 for continued El Cajon Transit Center Community Improvements Civil Engineering services.

FISCAL IMPACT:

Approval of the \$56,685 increase will supplement the existing contract with Chen Ryan Associates, Inc. for a total contract amount of \$385,492. Sufficient funds are available in the Fiscal Year 2022-23 budget, El Cajon Transit Center Community Improvements (203690PWCP).

Prepared By: Mara Romano, Purchasing Agent
Reviewed By: Yazmin Arellano, Director of Public Works
Approved By: Graham Mitchell, City Manager

Attachments

Resolution - Approve Amendment

RESOLUTION NO. ____-22

A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF EL CAJON APPROVING
AMENDMENT OF AN AGREEMENT
FOR CIVIL ENGINEERING SERVICES FOR
EL CAJON TRANSIT CENTER COMMUNITY IMPROVEMENTS

WHEREAS, on October 22, 2019, the City Council approved SOQ No. 004-20 – On-call Professional Services (the "SOQ"), which adopted a pre-qualified list of firms for on-call professional services covering multiple disciplines such as architectural, building/fire plan check, civil engineering, construction management, electrical/mechanical engineering, geotechnical, land surveying, and storm water management, with the requirement that contracts greater than \$75,000.00 go before City Council for approval; and

WHEREAS, on December 10, 2019, the City Council approved entering into an agreement with Chen Ryan Associates, Inc. for civil engineering services in the amount of \$328,807 for a two-year term (the "Agreement"); and

WHEREAS, City of El Cajon (the "City") staff now recommends that the Agreement be extended through June 30, 2023 for continued El Cajon Transit Center Community Improvements civil engineering services, for an additional not-to-exceed amount of \$56,685; and

WHEREAS, the proposed increase of \$56,685.00 would result in a total not-to-exceed amount of \$385,492.00, and sufficient funds are available in the Fiscal Year 2022-23 budget, for El Cajon Transit Center Community Improvements; and

WHEREAS, City Council finds that it is in the City's best interest to extend the term of the Agreement through June 30, 2023, and approve additional compensation in the not-to-exceed amount of \$56,685.00, for a total not-to-exceed amount of \$385,492.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The above recitals are true and correct, and are the findings of the City Council.
2. The City Council hereby approves amendment of the Agreement to extend the term through June 30, 2023.
3. The City Council hereby further approves additional compensation in the not-to-exceed amount of \$56,685.00, for a total not-to-exceed compensation amount of \$385,492.00.
4. The City Council hereby authorizes the City Manager to execute an amendment to the Agreement, with such changes as may be approved by the City Manager.



City Council Agenda Report

Agenda Item 5.

DATE: July 26, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Mara Romano, Purchasing Agent
SUBJECT: Agreements for El Cajon Transit Center Community Improvements and Main Street - Green Street Gateway Improvements Construction Management Services

RECOMMENDATION:

That the City Council adopts the next Resolutions, in order, to:

1. Enter into an Agreement for Construction Management Services with Project Professionals Corporation (PPC) for the El Cajon Transit Center Community Improvements Project in the not-to-exceed amount of \$319,204 for a one-year term; and
2. Enter into an Agreement for Construction Management Services with PPC for the Main Street - Green Street Gateway Improvements Project in the not-to-exceed amount of \$164,332 for a one-year term.

BACKGROUND:

The El Cajon Transit Center Community Improvements Project and the Main Street - Green Street Gateway Improvements Project projects aim to create visually unified street spaces and a welcoming image, making it easier to travel by foot, bicycle, and public transportation in the El Cajon Transit Specific Plan area. This project is funded with SANDAG Smart Growth Incentive Program funds obtained in July 2018. The proposed consultant will provide plans and specifications review, construction management, and inspection services for these projects.

On October 22, 2019, the City Council approved SOQ No. 004-20 – On-call Professional Services. The Statement of Qualifications (SOQ) resulted in a prequalified list of firms for on-call professional services covering multiple disciplines, such as architectural, building/fire plan check, civil engineering, construction management, electrical/mechanical engineering, geotechnical, land surveying, and stormwater management. The list included approximately three consultants for each discipline to provide services on an "as-needed" basis when projects or services cannot be completed by City staff. Contracts greater than \$75,000 require City Council approval.

Due to the close proximity of the projects and overlapping construction phases, staff determined the same consultant must perform the construction management work for both projects, which includes inspection services. Prequalified firms are selected on a rotating basis for individual tasks within each discipline. However, at this dollar amount, staff considered it in the City's best interest to permit all prequalified construction management firms to submit proposals. Staff interviewed the two consultants that provided proposals and determined that PPC was the most

qualified firm to deliver construction management services for these projects due to their extensive experience with streetscape projects and large-scale improvements.

FISCAL IMPACT:

The fiscal impact of this service for the El Cajon Transit Center Community Improvements Project in the not-to-exceed amount of \$319,204 and the Main Street - Green Street Gateway Improvements Project in the not-to-exceed amount of \$164,332 totals \$483,536. Sufficient funds are available in the Fiscal Year 2022-23 Annual Budget: El Cajon Transit Center Community Improvements (203690PWCP) and Main Street – Green Street Gateway Improvements (203691PWCP).

Prepared By: Mara Romano, Purchasing Agent

Reviewed By: Yazmin Arellano, Director of Public Works

Approved By: Graham Mitchell, City Manager

Attachments

Resolution - El Cajon Transit Center

Resolution - Main Street Green Street Gateway

RESOLUTION NO. ____-22

A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF EL CAJON APPROVING AN
AGREEMENT FOR CONSTRUCTION MANAGEMENT SERVICES
WITH PROJECT PROFESSIONALS CORPORATION FOR THE
EL CAJON TRANSIT CENTER COMMUNITY IMPROVEMENTS PROJECT

WHEREAS, on October 22, 2019, the City Council approved Statement of Qualifications No. 004-20 – On-call Professional Services (the “SOQ”), which resulted in a pre-qualified list of firms for on-call professional services covering multiple disciplines including architectural services; and

WHEREAS, the list included approximately three consultants for each discipline to provide services on an “as-needed” basis when projects or services cannot be completed by City of El Cajon (the "City") staff, with contracts greater than \$75,000.00 requiring City Council approval; and

WHEREAS, pre-qualified firms are selected on a rotating basis for individual tasks within each discipline; however, at this dollar amount, staff considered it in the best interest of the City to permit all prequalified construction management firms the opportunity to submit proposals for the El Cajon Transit Center Community Improvements project (the "Project"); and

WHEREAS, staff interviewed the two (2) consultants that provided proposals, and determined that Project Professional Corporation ("PPC") was the most qualified firm to deliver construction management services for the Project due to extensive experience with streetscape projects and large-scale improvements; and

WHEREAS, staff recommends award of an agreement to PCC in the not-to-exceed amount of \$319,204.00, for a one-year term (the "Agreement"); and

WHEREAS, sufficient funds are available in the Fiscal Year 2022-23 Annual Budget: El Cajon Transit Center Community Improvements account; and

WHEREAS, the City Council believes it to be in the City's best interest to enter into an Agreement with PPC for a one-year term, in a not-to-exceed amount of \$319,204.00, for construction management services for the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The above recitals are true and correct, and are the findings of the City Council.
2. The City Council hereby approves the execution of the Agreement with PPC, with such changes as may be approved by the City Manager, for construction

management services for the Project, in the not-to-exceed amount of \$319,204.00, for a one-year term.

3. The City Manager and City Clerk are hereby authorized and directed to execute the Agreement on behalf of the City of El Cajon.

4. The City Manager is hereby further authorized to execute, and the City Clerk is hereby authorized to attest the City Manager's signature, such amendments to the Agreement as may be necessary to approve any renewal terms of the Agreement as contemplated therein, and to make such other changes as may be necessary, in the determination of the City Manager, to implement the Agreement in the best interests of the City.

07/26/22 CC Agenda

Reso – Approve Agreement w-PCC for Const Mgmt Svcs (EC Transit Ctr Comm Imprvmts) 071922

RESOLUTION NO. ____-22

A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF EL CAJON APPROVING AN
AGREEMENT FOR CONSTRUCTION MANAGEMENT SERVICES
WITH PROJECT PROFESSIONALS CORPORATION FOR THE
MAIN STREET – GREEN STREET GATEWAY IMPROVEMENTS PROJECT

WHEREAS, on October 22, 2019, the City Council approved Statement of Qualifications No. 004-20 – On-call Professional Services (the “SOQ”), which resulted in a pre-qualified list of firms for on-call professional services covering multiple disciplines including architectural services; and

WHEREAS, the list included approximately three consultants for each discipline to provide services on an “as-needed” basis when projects or services cannot be completed by City of El Cajon (the "City") staff, with contracts greater than \$75,000.00 requiring City Council approval; and

WHEREAS, pre-qualified firms are selected on a rotating basis for individual tasks within each discipline; however, at this dollar amount, staff considered it in the best interest of the City to permit all prequalified construction management firms the opportunity to submit proposals for the Main Street – Green Street Gateway Improvements project (the "Project"); and

WHEREAS, staff interviewed the two (2) consultants that provided proposals, and determined that Project Professionals Corporation ("PPC") was the most qualified firm to deliver construction management services for the Project due to extensive experience with streetscape projects and large-scale improvements; and

WHEREAS, staff recommends award of an agreement to PCC in the not-to-exceed amount of \$164,332.00, for a one-year term (the "Agreement"); and

WHEREAS, sufficient funds are available in the Fiscal Year 2022-23 Annual Budget: Main Street – Green Street Gateway Improvements account; and

WHEREAS, the City Council believes it to be in the City's best interest to enter into an Agreement with PPC for a one-year term, in a not-to-exceed amount of \$164,332.00, for construction management services for the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The above recitals are true and correct, and are the findings of the City Council.
2. The City Council hereby approves the execution of the Agreement with PPC, with such changes as may be approved by the City Manager, for construction

management services for the Project, in the not-to-exceed amount of \$164,332.00, for a one-year term.

3. The City Manager and City Clerk are hereby authorized and directed to execute the Agreement on behalf of the City of El Cajon.

4. The City Manager is hereby further authorized to execute, and the City Clerk is hereby authorized to attest the City Manager's signature, such amendments to the Agreement as may be necessary to approve any renewal terms of the Agreement as contemplated therein, and to make such other changes as may be necessary, in the determination of the City Manager, to implement the Agreement in the best interests of the City.

07/26/22 CC Agenda
Reso – Approve Agmt w-PCC for Const Mgmt Svcs (Main St – Green St Gateway Imprv) 071922



City Council
Agenda Report

Agenda Item 6.

DATE: July 26, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Mara Romano, Purchasing Agent
SUBJECT: Award of Bid No. 004-23 – El Cajon Boulevard Streetscape

RECOMMENDATION:

That the City Council adopts the next Resolutions, in order, to:

1. Approve Plans and Specifications for El Cajon Boulevard Streetscape, Bid No. 004-23; and
2. Award the bid to the lowest responsive, responsible bidder, Tri-Group Construction & Development, Inc., in the amount of \$6,239,880.

BACKGROUND:

The El Cajon Boulevard Streetscape project will revitalize the Transit District by creating a sense of place and providing a direct link to transit by installing elements that will encourage smart growth such as wide sidewalks, enhanced crosswalks, thematic lighting, stormwater planter basins, street trees, site furniture, a roundabout, intersection bulb-outs, signage, and Class I bikeway path along Johnson Avenue. Improvements are focused along El Cajon Boulevard from Lemon Avenue to W. Main Street.

This bid was advertised on May 19, 2022. The City received four bids on June 28, 2022, and evaluated the three lowest submissions.

Staff recommends awarding the bid to the lowest responsive, responsible bidder, Tri-Group Construction & Development, Inc., in the amount of \$6,239,880. The summary of bids is attached, and complete proposals are on file in the Purchasing Division.

FISCAL IMPACT:

The fiscal impact is \$6,239,880. This project is funded with a SANDAG Smart Growth Grant and local TransNet funding. Sufficient funds are available in Fiscal Year 2022-23 Annual Budget: El Cajon Transit Center Community Improvements (203690PWCP).

Prepared By: Mara Romano, Purchasing Agent
Reviewed By: Yazmin Arellano, Director of Public Works
Approved By: Graham Mitchell, City Manager

Attachments

Resolution - Approve Plans & Specs

Resolution - Award of Bid

Bid Summary - 004-23

RESOLUTION NO. __-22

RESOLUTION APPROVING
PLANS AND SPECIFICATIONS FOR
EL CAJON BOULEVARD STREETScape
(Bid No. 004-23)

WHEREAS, the Director of Public Works has submitted plans and specifications for the El Cajon Boulevard Streetscape project (the "Project"); and

WHEREAS, it appears to be in the best interests of the City of El Cajon that the plans and specifications for the Project should be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. That the plans and specifications for the Project submitted by the Director of Public Works are hereby approved and adopted as the official plans and specifications for said Project.

2. Said plans and specifications are directed to be filed in the office of the Director of Public Works of the City of El Cajon.

RESOLUTION NO. __-22

RESOLUTION AWARDING BID FOR
EL CAJON BOULEVARD STREETScape
(Bid No. 004-23)

WHEREAS, the El Cajon Boulevard Streetscape project (the "Project"), which will focus improvements along El Cajon Boulevard from Lemon Avenue to West Main Street, will revitalize the Transit District by creating a sense of place and providing a direct link to transit by installing elements that will encourage smart growth such as wide sidewalks, enhanced crosswalks, thematic lighting, storm water planter basins, street trees, site furniture, a roundabout, intersection bulb-outs, signage, and Class I bikeway path along Johnson Avenue; and

WHEREAS, the Project was advertised on May 19, 2022, and four (4) responses were received by the City of El Cajon (the "City") on June 28, 2022; and

WHEREAS, the three (3) lowest submissions were evaluated by City staff; and

WHEREAS, after evaluation, City staff recommends awarding the bid to the lowest responsive, responsible bidder, Tri-Group Construction and Development, Inc., in the amount of \$6,239,880.00; and

WHEREAS, sufficient funds are available in Fiscal Year 2022-23 Annual Budget: El Cajon Transit Center Community Improvements; and

WHEREAS, the City Council believes it to be in the best interests of the City to award the bid to the lowest responsive, responsible bidder in the amount of \$6,239,880.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The above recitals are true and correct, and are the findings of the City Council.
2. The City Council hereby awards the bid for the Project to the lowest responsive, responsible bidder:

Tri-Group Construction and Development, Inc.

in an amount not to exceed \$6,239,880.00.

3. The City Manager and City Clerk are authorized and directed to execute a contract for the Project on behalf of the City of El Cajon, with such changes or amendments as maybe approved by the City Manager.



City of El Cajon – Purchasing Division

BID EVALUATION

(To be included as an attachment to the agenda report.)

Bid No. 004-23	Bid Name: El Cajon Boulevard Streetscape
Solicitation Due Date/Time: June 28, 2022/ 2:00 p.m.	Initial Date of Advertisement: May 19, 2022
Number of Responses Received: 4	Bid Estimate: \$6,500,000.00

SUMMARY OF BIDS (INCLUDE ANY ADD. ALTS.):

Vendor	Vendor Type	Bid Amount	Format	Submit Date	Status
Tri-Group Construction & Development Inc	CADIR	\$6,239,880.00	Electronic	06/28/2022 1:00:55 PM	Submitted
Blue Pacific Engineering		\$7,236,298.81	Electronic	06/28/2022 1:47:39 PM	Submitted
WCGG/HMS, A Joint Venture	CADIR	\$7,796,673.00	Electronic	06/28/2022 1:54:38 PM	Submitted
Granite Construction Co.		\$8,124,817.00	Electronic	06/28/2022 1:50:20 PM	Submitted

BID EVALUATION (TOP TWO LOWEST RESPONSES):

Bidder	Bid Responsiveness	Notes
Tri-Group Construction & Development, Inc.	Yes	
Blue Pacific Engineering Construction, Inc.	Yes	
WCGG/HMS, A Joint Venture	Yes	

LEGAL REVIEW REQUIRED: YES NO **IF YES, DATE LEGAL REVIEW COMPLETED:** July 7, 2022

RENEWAL OPTIONS: YES NO **IF YES, SPECIFY TERM W/RENEWAL OPTIONS:** _____

LOWEST, RESPONSIVE, RESPONSIBLE BIDDER NAME AND AMOUNT: TRI-GROUP CONSTRUCTION & DEVELOPMENT, INC. - \$6,239,880.00

PURCHASING DIVISION:

Review Completed By: Mara Romano

Date: July 5, 2022



City Council
Agenda Report

DATE: July 26, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Jose Dorado, Housing Manager
SUBJECT: Mid-Year Update on Homeless Programs

RECOMMENDATION:

That the City Council receives the mid-year report and provides feedback, recommendations, and direction on homeless-related programming and funding.

BACKGROUND:

The purpose of this agenda item is to provide a mid-year report on the homeless programs managed by the City. This report provides a summary of programs, a program assessment, and recommendations.

Summary of Programs

Since 2020, the City has funded or operated 12 different homeless-related programs or projects, and allocated nearly \$2.9 million in general and other housing and community development funds to support those programs. The programs operated by the City have one of three aims:

1. housing homeless individuals (both temporary and permanent housing),
2. preventing homelessness, or
3. addressing community impacts as a result of homelessness.

The following sections of this report provide updates on these programs, most of which are ongoing. This includes re-allocated funds that were approved by City Council on April 26, 2022 in the amount of \$230,691 using Community Development Block Grant Coronavirus Relief Act funding (CDBG-CV). Table I below also provides additional information on expenditures and program outcomes.

El Cajon Homeless Outreach & Flexible Housing Assistance Program

In September 2020, the City contracted with Home Start, Inc. to provide a dedicated Homeless Outreach Specialist along with flexible housing assistance funds to help homeless individuals and families in El Cajon. The Outreach Specialist (or Navigator) connects homeless households with services and works to secure permanent housing. The program is funded with Low and Moderate Income Housing Asset Funds (LMIHAF) totaling \$200,000 annually. The contract is set to renew in September 2022.

A Way Back Home Program

In October 2020, the City contracted with The Salvation Army (TSA) to make the “A Way Back Home” program available once again. This program reunites homeless individuals in El Cajon with their families by providing assistance with transportation, food and sometimes an overnight stay while en route. In the last six months, program participation has increased by assisting twelve (12) individuals. This is an increase of about 33%, showing a positive adjustment with changes made to their internal procedures to increase program performance. The program is also funded with LMIHAF funds of \$10,000 annually. This contract is set to renew in October 2022.

Emergency Shelter Program

The City contracts annually with the East County Transitional Living Center (ECTLC) to fund the Emergency Shelter Program using Community Development Block Grant (CDBG) funds, currently totaling \$100,000. This non-faith-based program typically operates primarily in the winter months, providing emergency shelter, case management, meals and other services for families and individuals experiencing homelessness. CDBG funds were awarded to this program as part of the annual allocation process for the current FY 22-23.

Moreover, in 2020, the City Council awarded \$185,294 in CDBG-CV funding for the continuation of these essential services beyond the winter months to assist individuals and families experiencing homelessness to reduce their risk of exposure to, and to prevent the spread of, COVID-19. In May 2021, the City Council awarded another \$100,000 in CDBG-CV funding for FY 21-22 and on April 26, 2022, City Council awarded an additional \$75,691 in CDBG-CV funding for FY 22-23.

Rotational Shelter Program

The City also contracts annually with the Interfaith Shelter Network (ISN) to fund the Rotational Shelter Program using CDBG funds totaling \$10,000. This program typically provides seasonal, nighttime shelter for homeless individuals and families at East County area places of worship that volunteer to provide shelter, meals and support.

With COVID-19, the rotational shelter program was required to modify its operations in 2020 to accommodate shelter guests at area motels instead of on religious properties, in order to ensure the safety of the volunteers and congregants. ISN continues to work with the congregations, and plans to return to the typical rotational shelter model, however operations continue at area motels. ISN was awarded \$10,893 as part of the FY 22-23 CDBG allocation.

Rental Housing/Utility Assistance (COVID-19)

In May 2020, the City Council awarded CDBG-CV funding for a new rental housing and utility assistance program to assist individuals and families impacted by COVID-19, to keep them from losing their homes and falling into homelessness. A total of \$572,362 was awarded to three agencies (CSA San Diego County, Interfaith Shelter Network, and Home Start, Inc.) to provide the services. The three agencies operated the program continuously from May 2020 to February 2021, expending a total of \$433,320.

In March 2021, the County of San Diego opened its emergency rental/utility assistance program (“ERAP”). The ERAP funds were able to pay for much deeper assistance (covering up to 18 months of rent and utilities) and El Cajon residents were eligible to apply. The City’s housing and utility assistance program was permanently suspended as of August 2021, and all residents were referred to the ERAP program. The ERAP stopped accepting new applications at the end of March 2022. Through the ERAP program, 4,770 households were awarded over \$40 million in County assistance. No new ERAP program has been identified at this time. However, the County is working on implementing a "shallow" rent subsidy program for seniors that is scheduled to be launched in the Fall/Winter of 2022.

Emergency Motel Stays Program

In 2020 and 2021, the City Council awarded a total of \$145,000 in CDBG-CV funding to Home Start, Inc. for the provision of an emergency motel voucher program to assist homeless families and individuals with immediate shelter to reduce their risk of exposure and to prevent the spread of COVID-19. Between June 2020 and May 2021, the program assisted 243 homeless individuals, with an average stay of approximately 7 nights and an average cost of \$587 per person. The program also served as a gateway to permanent housing for 47 individuals. The program concluded in 2021, and a new, refined Emergency (Scatter-Site) Motel program was implemented, with a new allocation of CDBG-CV funding, as described below.

East County Homeless Task Force

Since 2019, the City has annually contributed \$5,000 from the General Fund to assist in sustaining the East County Homeless Task Force (Task Force). The Task Force, with new direction, plays a role in coordinating efforts in the East County region as well as helping to understand homeless service needs. In addition to financial support, the city manager participates on the organization's steering committee. However, more recently, the ECHTF has taken on more of an advocating role. Staff seeks City Council direction to continue to support this effort.

Neighborhood Quality of Life Team

Between January 2020 and June 2022, the Neighborhood Quality of Life Team (a multi-departmental team) provided 324 clean-up events throughout the City. The team is supported by a contract for cleaning services with Urban Corps. The Quality of Life Team ensures that the City's parks, right-of-ways, and drainage channels are clear of debris and trash. In the past six months, the City has removed 69.25 tons of debris from parks, streets and drainage channels. To date, the City's contractor has removed at least 236.25 tons of debris. Clean-up costs are funded solely by the General Fund.

Homeless Outreach Events

Police Department staff previously accompanied homeless service providers twice per month in an effort to make contact and offer assistance to the City's homeless community. In March of 2021, the number of outreach events was increased, and the outreach events are now occurring every Friday. The City's contribution to this program continues to be two police officers for three hours per event. A typical outreach event results in 6 to 15 homeless individuals being contacted. These costs have been funded by the General Fund.

Emergency Scatter-Site Motel Program

In May 2021, the City Council awarded \$400,000 in CDBG-CV funding to Home Start, Inc. for the provision of a refined emergency motel program to assist homeless families and individuals with immediate shelter, to reduce their risk of exposure and to prevent the spread of COVID-19. This program provides emergency motel room vouchers, housing placement and emergency housing assistance for homeless families and individuals impacted by COVID-19 that are housing-focused and housing-ready, with the goal of attaining permanent housing.

Acquisition and/or Rehabilitation of Facility Serving the Homeless

In May 2021, the City Council allocated the balance of the CDBG-CV funds (\$299,307) for assisting in the acquisition and/or rehabilitation of a facility for use as a shelter or navigation center. The funds are likely to be leveraged with other available funding (potentially with other jurisdictions as explained below). The funds will be set aside until an appropriate facility, operator, and funding source are identified, and must be expended within a three-year timeframe. Until a project is identified, the funds will remain on reserve for this purpose.

Outreach Support Services Program

On April 26, 2022, the City Council awarded \$155,000 in available CDBG-CV funds to Home Start, Inc. to launch the Outreach Support Services Program. This new program was created to bolster existing outreach efforts during the coronavirus pandemic. This program provides street-based outreach and hosts weekly outreach events for individuals and families experiencing homelessness. These outreach events provide connections to vital resources such as housing, food and employment for homeless families and individuals affected by COVID-19. Accomplishments for this program will be included in the next report.

East San Diego County Homeless Memorandum of Understanding (MOU)

On April 26, 2022, City Council adopted a resolution approving an MOU between cities in east San Diego County and the County of San Diego as part of their City Council Action Plan. This MOU serves as a way to effectively address a multi-jurisdictional approach to homeless-related issues. East San Diego County cities include El Cajon, La Mesa, Lemon Grove and Santee, who all have executed the MOU. This MOU can facilitate the collaboration between jurisdictions in order to leverage funding for the acquisition and/or rehabilitation of a facility for use as a shelter or navigation center.

Program Outcomes

Over the last 24 months, the City has allocated nearly \$2.6 million to direct homeless assistance/housing programs, over \$300,000 on neighborhood clean-up efforts, and \$15,000 to the Task Force, for a total of nearly \$2.9 million. Between January 2020 and June 2022, staff estimates that more than 3,230 individuals have received shelter and services, 2,414 of those were assisted with some form of housing or shelter, and 816 individuals were assisted into permanent housing.

The table below identifies the total expenditures between January 2020 and June 2022 (a total of 30 months) for each program discussed above, and the results of those expenditures.

Program	Expenditures January 2020 - June 2022*	Outcomes January 2020 - June 2022
El Cajon Homeless Outreach and Flexible Housing Assistance Program (Home Start, Inc.)	\$237,881	<ul style="list-style-type: none"> ● 800 households (1,105 persons) enrolled in the program ● 96 households permanently housed (180 persons) <ul style="list-style-type: none"> ● Average of \$2,478 per household housed ● 39 households (60 persons) housed in bridge housing
A Way Back Home Program (The Salvation Army)	\$5,899	<ul style="list-style-type: none"> ● 20 households permanently housed (21 persons) ● Average of \$295 per household housed
Emergency Shelter Program (ECTLC)	\$536,329	<ul style="list-style-type: none"> ● 306 individuals sheltered (annual FY 19-20 CDBG funding) ● 385 individuals sheltered (annual FY 20-21 CDBG funding) ● 286 individuals sheltered to date (annual FY 21-22 CDBG funding) ● 740 individuals sheltered (CDBG-CV funding) ● Total of 1,717 individuals sheltered over the past 30 months <ul style="list-style-type: none"> ● Of this total, 5 households and 420 individuals (286 adults and 134 children) have moved into permanent housing with assistance from ECTLC

<p>Rotational Shelter Program (Interfaith Shelter Network)</p>	<p>\$20,000</p>	<ul style="list-style-type: none"> ● 38 individuals sheltered (annual FY 20-21 CDBG funding) ● 69 individuals sheltered to date (annual FY 21-22 CDBG funding) ● 53 individuals moved into permanent housing with assistance from ISN ● During the last 6 months, 100% of individuals (total of 21 persons) moved either into permanent housing or bridge housing.
<p>Housing/Utility Assistance Program (CSA San Diego County, Interfaith Shelter Network, Home Start, Inc.)</p>	<p>\$434,104</p>	<ul style="list-style-type: none"> ● 103 households assisted to remain in their homes <ul style="list-style-type: none"> ● Average of \$4,206 per household ● This program ran continuously from May 2020 to February 2021. It is no longer available.
<p>Emergency Motel Stays Program (Home Start, Inc.)</p>	<p>\$142,568</p>	<ul style="list-style-type: none"> ● 243 individuals sheltered ● 1,646 night stays (average stay per person is 7 nights) ● 47 individuals moved into permanent housing (19%) <ul style="list-style-type: none"> ● Average cost of \$587 per person ● This program ran continuously from June 2020 to May 2021. It is no longer available.
<p>Emergency (Scatter-Site) Motel Program (Home Start, Inc.)</p>	<p>\$361,171</p>	<ul style="list-style-type: none"> ● 151 households (240 persons) to date have enrolled in program ● 14 households (19 persons) permanently housed ● 8 households (15 persons) housed in bridge housing
<p>East County Homeless Task Force</p>	<p>\$5,000 per year</p>	<p>Assists in regional coordination</p>

Neighborhood Quality of Life Team	>\$300,000	<ul style="list-style-type: none"> ● 324 clean-ups conducted ● 494.25 tons of debris removed by City team ● 236.25 tons of debris removed by City contractor
Homeless Outreach Events	\$55,232	<ul style="list-style-type: none"> ● 78 outreach events conducted ● 6 to 15 homeless individuals contacted per event

*Expenditures based on paid invoices through June 30, 2022.

Program Assessment

The staff believe that the majority of the City's programs are functioning well to help achieve the goal of securing permanent housing for those experiencing homelessness and to address community impacts as a result of homelessness. In the last 2.5 years, over 816 persons have been assisted with finding permanent housing.

The El Cajon Outreach & Flexible Housing Assistance Program has become an essential component of the City's ability to respond to homelessness. Home Start, Inc. has proven to be a valuable partner and player in the region, with knowledgeable staff and responsive services to meet the needs. Home Start, Inc. appears to be effective at finding resources, establishing and maintaining relationships, utilizing the resources prudently and only as needed, and meeting the compliance and program requirements of all of its funding partners.

The A Way Back Home Program has seen an increase in the number of homeless individuals served, compared to the last report. It continues to fill a gap in services for those homeless individuals who have family members that are willing to receive and support them. Without this program, homeless individuals who want to "go home" would be without resources to connect with those family members who are willing to receive them, particularly due to the high cost of transportation. Staff recommends continuing to provide this cost-effective program through TSA for an additional year in order to keep this resource available for those who need it.

The Emergency Shelter (through ECTLC) and the Rotational Shelter (through Interfaith Shelter Network) programs continue to address the need for basic overnight shelter and services for those experiencing homelessness in the City. Each fulfills a different need in the community and staff consider the programs cost-effective and essential.

The Emergency (Scatter-Site) Motel program has been underway for about eight months now with an allocation of CDBG-CV funding, as described above. Home Start, Inc. has almost fully expended its funds on this program, although it does continue to utilize other available funds for this service. This extends the benefits of the services as far as possible in the community. The program assists individuals and families on a path to securing permanent housing.

The new Outreach Support Service program is now active with an allocation of CDBG-CV funding, as described above. Home Start, Inc. is currently working to enroll individuals under this program to ensure they are connected with vital resources in their community that will assist them in securing permanent or bridge housing. This program provides a pop-up event each week and serves to connect homeless individuals to other programs available through Home Start, Inc and throughout San Diego County.

The City's Neighborhood Quality of Life Team and the Homeless Outreach Events continue to perform vital services and address community impacts as a result of homelessness within the City, and will be continued throughout 2022.

Finally, staff is also continuing to work with neighboring jurisdictions (including the County) through the MOU process on a regional approach to jointly address homelessness in East County. Staff will return to City Council once a project or facility serving the homeless is identified. The MOU, as described above, is awaiting San Diego County staff approval and signature.

Recommendations

Staff makes the following recommendations based on the approved FY 22-23 budget:

1. Continue the El Cajon Homeless Outreach & Flexible Housing Assistance and the A Way Back Home programs;
2. Continue the Emergency Shelter, Rotational Shelter, Emergency (Scatter-Site) Motel program and the Outreach Support Services program;
3. Continue to work with neighboring jurisdictions, including the County, on a regional approach to jointly addressing homelessness in East County;
4. Continue the Homeless Outreach Events and the enhanced Neighborhood Quality of Life Team efforts; and
5. Consider whether to continue support for the East County Homeless Task Force.

Staff will continue to monitor program performance and determine if additional funding is available at the close of the 2021-2022 fiscal year to potentially increase funding for successful programs that address the current needs of the community.

At this time, staff asks the City Council to accept the report and provide any feedback, recommendations, and direction on homeless programming and funding.

Prepared By: Jose Dorado, Housing Manager and Deyanira Pelayo-Brito, Housing Specialist

Reviewed By: Anthony Shute, Director of Community Development

Approved By: Graham Mitchell, City Manager



City Council
Agenda Report

DATE: July 26, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Graham Mitchell, City Manager
SUBJECT: American Rescue Plan Act and General Reserve Expenditure Plan

RECOMMENDATION:

That the City Council provides direction to staff on possible expenditures of American Rescue Plan Act and General Reserve funds.

BACKGROUND:

On May 11, 2021, the City Council adopted a resolution allocating the City's approximately \$30 million in American Rescue Plan Act (ARPA) funds. Since the resolution's adoption, it is clear that some funds will be available for re-allocation. In addition, during the City Council's priorities and goals workshop held earlier in 2022, the City Council established a goal to consider spending a portion of General Reserve funds on community priorities.

Staff believes that there is value in addressing ARPA residual funds and possible uses of General Reserve funds during the same agenda item. This report addresses each funding source and possible expenditure options. For the list of possible projects, staff provides information on whether it is recommending that ARPA or General Reserve monies are used. As a reminder, not all of the projects suggested for consideration can rely on ARPA funds. It would also be appropriate for members of the City Council to suggest additional projects to fund.

Staff has included two documents for reference. First, staff has included a summary table of the current ARPA allocations. Second, staff has included a summary of how other jurisdictions in San Diego County have allocated their respective ARPA funding.

ARPA Funds

This section identifies some of the parameters and challenges of using ARPA funds, identifies the amount of ARPA funds available, and provides a recommended framework for considering how to reallocate the funds.

Parameters

Staff has found that expending ARPA funds includes many federal strings and additional procurement regulations. First, the federal legislation that created the funding has distinct categories the funding must meet. Second, additional procurement steps must be taken as the City purchases equipment or pays for services. Third, there is a deadline to spend the funds, which must be obligated by December 31, 2024 and expended no later than December 2026.

Availability

Based on funds left over from completed projects, staff estimates that approximately \$3 million remains available in ARPA funding.

Expenditure Framework

Staff recommends that the following considerations be made when determining how to utilize the remaining ARPA funding:

1. Larger/fewer purchases – given the procurement challenges with federal funds, it would be far better to fund one to three larger projects rather than ten smaller projects.
2. Must meet the federal guidelines.
3. Supports current City Council priorities.
4. One-time expense with the potential of significant community impact.

General Reserve Funds

Unlike ARPA funds, using General Reserves has less restrictions and can be used to purchase materials or services.

Availability

During the City Council priority and goal-setting session, the City Council agreed to explore the possible expenditure of \$10 million of General Reserve funds. However, during the budget presentation to the City Council on June 28, 2022, staff suggested that after setting aside funds for its operational reserves, economic downturn reserves, and pension reserves, staff estimates \$6.13 million available for possible use.

Expenditure Framework

Although the use of General Reserve funds is less restrictive, staff recommends several of the same expenditure priorities be considered:

1. Supports current City Council priorities.
2. One-time expense with the potential of significant community impact.
3. Generates ongoing revenue or savings for the General Fund.

Expenditure Considerations

In the matrix below, staff recommends several projects for City Council consideration, totaling up to \$14 million in possible projects. The City Council may wish to add additional projects to consider during the agenda item discussion. Combining \$3 million in residual ARPA funds with \$6 million in General Reserve funds, staff believes that the City Council could consider several projects.

PROJECT	DESCRIPTION	ESTIMATED COST	SOURCE
Replace Older Air Conditioning Units at Recreation Centers	Two recreation centers (\$43,000 and \$25,000) have failing air conditioning systems (Renette and Fletcher), each over 20 years old.	\$67,000	ARPA
Economic Development Activities	With the El Cajon Economic Development Strategic Plan adopted, there are several proposed implementation measures that could be funded. These include: 1) Land acquisition;	No cost estimates on purchase of property or development agreements. However, allocating \$1.5 to \$3	ARPA

	2) Infrastructure improvements to assist development; and 3) Development agreements to support targeted business attraction.	million would allow staff to explore one or more of these options.	
Park Land Acquisition	There is a lack of park land in the north central area of the City. ARPA funds could be used to acquire land with the intent of securing grants or other funds to assist in developing the park in the future.	No cost estimates until possible properties are identified for purchase. However, staff allocating \$2.8 million would likely be sufficient.	ARPA or General Reserve
Digital Radar Speed Signs	As part of its goal to reduce speeding on major thoroughfares, the City could install 2 digital radar trailers and 8 pole mounted signs in key corridors.	\$130,000	ARPA or General Reserve
Street Camera System	Similar to the digital radar speed signs, a comprehensive street camera system could be used to provide constant feedback on areas where speeding occurs and could also serve as the infrastructure for a future license plate reader program to be used for solving high profile crimes.	\$320,000 (this includes the equipment and consulting services to implement). This would require ongoing cellular costs.	ARPA or General Reserve
Sidewalk Slicing	The City is currently inventorying sidewalks that could be repaired through slicing or grinding. This project could be funded over a five-year period and will potentially result in savings.	\$600,000 annually for five years (\$3 million)	General Reserve
Sidewalk Replacement	The City is currently inventorying sidewalk sections that require replacement. This project will potentially result in savings.	This scalable project could cost as much as \$9 million. Staff recommends considering up to \$3 million for an initial phase of the project	General Reserve
LED Video Outdoor Wall / Screen	The City hosts several outdoor events to benefit the residents and visitors of El Cajon. A large LED Outdoor Wall, that is also mobile, would enhance these events, defray the cost of renting a screen, and could be used to promote information to residents, enhancing communication with the community.	\$250,000	ARPA or General Reserve

Replace the Fire Department Ladder Truck	The ladder truck is nearing its end of life and using ARPA or General Reserve funds could help soften the General Fund's impact on funding its replacement.	\$1.7 million	ARPA or General Reserve
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The challenge with any possible expenditure for land acquisition with ARPA funds is the looming deadline. If the City Council wishes to allocate ARPA funds toward the purchase of property, it would be prudent to have a backup expenditure plan in the event that a desired property did not come onto the market by the deadline.

Also, the City Council may wish to reserve a portion of General Reserve funds for three primary reasons. First, the City needs to prioritize ARPA spending which has proven to be time-consuming. Second, there are several projects on the horizon without identified sources of funding such as replacing the Veterans Memorial and potential downtown development projects. Third, the City has not significantly replenished its Capital Improvement Fund for several years (the City Council may wish to transfer funds from the General Reserve to the Capital Improvement Fund for future capital projects).

Prepared By: Graham Mitchell, City Manager
Reviewed By:
Approved By: Graham Mitchell, City Manager

Attachments

- ARPA Allocation Update
- ARPA Spending by City

**City of El Cajon
American Rescue Plan Act Appropriations**



PROJECTS	INITIAL APPROPRIATION	ADJUSTED
Assistance to Households & Businesses		
Street Beautification/Safety Projects	\$5,000,000	\$5,000,000
Small Business Grant Program	\$4,904,751	\$3,386,469
Cool Zones/Evacuation Site Upgrades at Recreation Centers	\$3,000,000	\$3,000,000
Public Improvements (Economic Development)	\$3,000,000	\$3,000,000
Park Amenities	\$2,925,000	\$2,925,000
"Dollar Days" Recreation Program	\$700,000	\$458,050
Social Worker Response Team Pilot Program	\$500,000	\$0
Business License Assistance Program	\$225,000	\$194,936
Economic Development Studies/Efforts	\$240,000	\$73,650
El Cajon Foodie Fest	\$150,000	\$264,141
COVID-19 Response & Mitigation		
Reimbursement for Mitigation Efforts	\$1,000,000	
Reduce Vaccine Barriers	\$100,000	\$6,088
Replace Revenue & Reinvest in City Infrastructure		
Solar/Battery Project	\$5,000,000	\$5,000,000
City Network/Cybersecurity/Video Equipment Upgrades	\$1,300,000	\$1,355,000
Infrastructure		
Expand Broadband/Fiber Network	\$2,300,000	\$2,300,000
TOTAL	\$30,344,751	\$26,963,334

Summary of American Rescue Program Act Expenditures by Cities in San Diego County

Carlsbad

- Revenue Replacement
- Business/Household Grants

Chula Vista

- Essential Worker Premium recognizes essential workers during the pandemic
- A number of new staff positions in Information Technology and Finance added to support operations and delivery of projects
- Otay Recreation Center, Public Works Facilities and parks will receive funding
- Special events (i.e. annual Starlight Parade)

Coronado

- Revenue loss provisions highest priority

Del Mar

- Has not allocated ARPA Funds

Encinitas

- All funds allocated to its SD County Sheriff agreement to free up General Fund

Escondido

- Improvements to infrastructure (streets, trees)
- Revitalization of parks/trails
- Funding a new aquatics center
- Online/communication technology updates
- Offset special event costs
- Revitalization of public event space
- Business grants
- Revenue Replacement

Imperial Beach

- Street/sidewalk repairs
- Recovering “essential personnel staffing cost offsets”
- Revitalization of parks/park amenities
- Business grants/loans
- Revenue Replacement
- Household Assistance
- Funding towards City-owned Adult Education Facility

La Mesa

- Bonus checks for vaccination status
- Homeless services (motel vouchers, flex funds, rental applications, utility deposits)
- Local business grants

Lemon Grove

- Has not allocated ARPA Funds (seeking federal government guidance)

National City

- Community Development improvements (supporting Master Plan developments)

Oceanside

- COVID-19 NGO Grant program
- Revenue Replacement
- Park Renovations
- Pool infrastructure
- Street repairs
- Filling vacant positions

Poway

- Capital projects
- Filling positions
- General COVID-19 mitigation
- Revenue Replacement

Santee

- Infrastructure projects

San Diego

- Rental Assistance
- General COVID-19 mitigation
- Revenue Replacement
- Small Business Grant
- Premium Pay

San Marcos

- Tenant improvements at Boys & Girls Club of San Marcos
- COVID Nonprofit Community Grant Program
- Electric Vehicle Charger Grant Program
- Fiscal Year 2021-22 operational budget deficit

Solana Beach

- General COVID-19 mitigation
- Revenue Replacement

Vista

- Small business grant program, based on selection criteria and demonstrated financial loss



City Council
Agenda Report

DATE: July 26, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Mayor Wells
SUBJECT: Council Activity Report

RECOMMENDATION:

That the City Council accepts and files the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

July 15, 2022 – SANDAG Regional Planning Meeting
July 18, 2022 – Interview with CBS
July 20, 2022 – Speak at Future Conference in Washington, DC
July 21, 2022 – Meeting with Congressman Issa
July 26, 2022 – City Council Meeting(s)

I am available to answer questions.

Submitted By: Bill Wells, Mayor



City Council
Agenda Report

DATE: July 26, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Bill Wells, Mayor
SUBJECT: City Council Assignments

RECOMMENDATION:

That the City Council approves City Council assignments (as identified in the report) to various boards and commissions representing El Cajon.

BACKGROUND:

The City Council represents the community and region on various boards and commissions. Typically, assignments are made during either the December or January meeting of each year. However, with the selection of Councilmember Goble as the Chair of the East County Advanced Water Purification Joint Powers Authority, it is necessary for him to be replaced as the alternate on the METRO Commission. It is recommended that Councilmember Metschel serve as the alternate on the METRO Commission--all other assignments are recommended to stay the same, as follows:

Board/Commission	Primary	Alternate
SANDAG Board of Directors	Bill Wells	Steve Goble
SANDAG Public Safety Committee	N/A	Steve Goble
SANDAG Audit Committee	Bill Wells	N/A
MTS	Steve Goble	Phil Ortiz
METRO Commission/Wastewater JPA	Gary Kendrick	Michelle Metschel
East County Advanced Water Purification JPA	Steve Goble	Phil Ortiz
League of California Cities, San Diego Division	Phil Ortiz	Graham Mitchell
Heartland Communications	Gary Kendrick	Michelle Metschel
Heartland Fire Training JPA	Gary Kendrick	Michelle Metschel
Chamber of Commerce - Gov't Affairs Committee	Steve Goble	Phil Ortiz
East County Economic Development Council	Phil Ortiz	N/A
Harry Griffen Park Joint Steering Committee	Michelle Metschel	N/A

Prepared By: Graham Mitchell, City Manager
 Reviewed By: N/A

Approved By: N/A



City Council
Agenda Report

Agenda Item 11.

DATE: July 26, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Councilmember Goble

SUBJECT: COUNCILMEMBER STEVE GOBLE

MTS (Metropolitan Transit System Board); East County Advanced Water Purification Joint Powers Authority Board; Chamber of Commerce – Government Affairs Committee; SANDAG – Board of Directors – Alternate; SANDAG Public Safety Committee – Alternate; METRO Commission/Wastewater JPA – Alternate.

RECOMMENDATION:

That the City Council accepts and files the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

- July 5, 2022 - East County Advanced Water Purification ("AWP") JPA mgmt meeting
- July 5, 2022 - Lunch with former Supv/Mayor Dick Brown
- July 6, 2022 - Interview with KUSI re: AWP
- July 6, 2022 - Emails with Brian G re: new gate on neighbor's property
- July 11, 2022 - Meeting with Jerry Jones, Metro Wastewater JPA Chair
- July 11, 2022 - Meeting with City Manager
- July 12, 2022 - Emails with Darin B re: Kaiser Property & Home Start info
- July 12, 2022 - Meeting with staff member for SD Councilmember Montgomery-Steppe re: AWP
- July 12, 2022 - Meeting with Lani L & Kyle S re: AWP meetings with SD Councilmembers
- July 12, 2022 - Emails with Mike Allen East County Magazine re: AWP eminent domain action
- July 13, 2022 - Meeting with SD Councilmember Campbell
- July 13, 2022 - Post on Next Door list of current city development projects/answer questions
- July 14, 2022 - Meeting with SD Councilmember von Wilpert
- July 15, 2022 - Meeting with staff member of SD Councilmember Whitburn
- July 18, 2022 - Accept grant from Assm Weber for AWP at press conference
- July 18, 2022 - Community trash pickup - Greenfield & I-8

July 19, 2022 - AWP Status Meeting
July 19, 2022 - Community trash pickup - E Main/3rd St, and S Pierce St
July 19, 2022 - Meeting with former Supervisor Greg Cox
July 20, 2022 - Meeting with AWP Administrator Kyle S.
July 21, 2022 - MTS Board Meeting
July 21, 2022 - AWP JPA Board Meeting
July 22, 2022 - SANDAG Board Meeting
July 22, 2022 - Meeting with SD Councilmember Campillo
July 22, 2022 - Meeting with SD Councilmember Moreno
July 22, 2022 - Meeting with SD Councilmember LaCava
July 23, 2022 - Amikas Cabin Build
July 25, 2022 - Meeting with City Manager
July 26, 2022 - City Council Meeting(s)

I am available to answer questions.

Submitted By: Steve Goble, Councilmember



City Council
Agenda Report

Agenda Item 12.

DATE: July 26, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Councilmember Kendrick
SUBJECT: COUNCILMEMBER GARY KENDRICK
METRO Commission/Wastewater JPA; Heartland Communications;
Heartland Fire Training JPA.

RECOMMENDATION:

That the City Council accepts and files the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

July 24, 2022 – Heartland Fire Training Facility Authority Meeting
July 26, 2022 – City Council Meeting(s)

I am available to answer questions.

Submitted By: Gary Kendrick, Councilmember



City Council
Agenda Report

Agenda Item 13.

DATE: July 26, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Deputy Mayor Metschel

SUBJECT: DEPUTY MAYOR MICHELLE METSCHEL

Harry Griffen Park Joint Steering Committee; Heartland Communications – Alternate; Heartland Fire Training JPA – Alternate.

RECOMMENDATION:

That the City Council accepts and files the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

July 26, 2022 – City Council Meeting(s)

I am available to answer questions.

Submitted By: Michelle Metschel, Deputy Mayor



City Council
Agenda Report

Agenda Item 14.

DATE: July 26, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Councilmember Ortiz

SUBJECT: COUNCILMEMBER PHIL ORTIZ

League of California Cities, San Diego Division; East County Economic Development Council; MTS (Metropolitan Transit System Board) – Alternate; East County Advanced Water Purification Joint Powers Authority Board – Alternate; Chamber of Commerce – Government Affairs Committee – Alternate.

RECOMMENDATION:

That the City Council accepts and files the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

July 20, 2022 – East County Economic Development Council Meeting

July 26, 2022 – City Council Meeting(s)

I am available to answer questions.

Submitted By: Phil Ortiz, Councilmember



City Council
Agenda Report

Agenda Item 15.

DATE: July 26, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Angela Cortez, City Clerk
SUBJECT: An Ordinance Amending Chapter 2.16.020 Regarding Salaries of Councilmembers and Mayor

RECOMMENDATION:

That Mayor Wells requests the City Clerk to recite the title.

An Ordinance Repealing Section 2.16.020 of Chapter 2.16 and Adding a New Section 2.16.020 of Chapter 2.16 of the El Cajon Municipal Code Adjusting Salaries of Councilmembers and Mayor Effective January 1, 2023.

Attachments

Ord 5120

ORDINANCE NO. 5120

AN ORDINANCE REPEALING SECTION 2.16.020 OF
CHAPTER 2.16 AND ADDING A NEW SECTION 2.16.020
OF CHAPTER 2.16 OF THE EL CAJON MUNICIPAL CODE
ADJUSTING SALARIES OF COUNCILMEMBERS
AND MAYOR EFFECTIVE JANUARY 1, 2023

The CITY COUNCIL OF THE CITY OF EL CAJON DOES ORDAIN AS FOLLOWS:

SECTION 1: Section 2.16.020 of Chapter 2.16 of the El Cajon Municipal Code is hereby repealed.

SECTION 2: A new section 2.16.020 of Chapter 2.16 of the El Cajon Municipal Code is hereby added to read as follows:

2.16.020. Salaries of councilmembers and mayor.

With the exception of the mayor, each member of the council of the city shall receive, as salary, the sum of two thousand one hundred ninety-four dollars per month, as prescribed in Title 4 Division 3 of the Government Code of the state of California for cities over seventy-five thousand up to and including one hundred fifty thousand in population, which shall be effective January 1, 2023, in the same manner as the salaries are paid to other officers and employees of the city.

The mayor of the city shall receive, as salary, the sum of three thousand one hundred sixty-seven dollars per month, which shall be effective January 1, 2023, in accordance with the provisions applicable to members of the city council as hereinabove set forth.

SECTION 3: This ordinance shall become effective thirty days following its passage and adoption.