



CITY COUNCIL
HOUSING AUTHORITY AND
SUCCESSOR AGENCY TO THE EL CAJON
REDEVELOPMENT AGENCY

Council Chamber
200 Civic Center Way
El Cajon, CA 92020

Agenda

JUNE 14, 2022, 3:00 p.m.

Bill Wells, Mayor
Michelle Metschel, Deputy Mayor
Steve Goble, Councilmember
Gary Kendrick, Councilmember
Phil Ortiz, Councilmember

Graham Mitchell, City Manager
Vince DiMaggio, Assistant City Manager
Morgan Foley, City Attorney
Angela Cortez, City Clerk

CALL TO ORDER: Mayor Bill Wells

ROLL CALL: City Clerk Angela Cortez

PLEDGE OF ALLEGIANCE TO FLAG BY GIRL SCOUT TROOP 5937, AND MOMENT OF SILENCE

POSTINGS: The City Clerk posted Orders of Adjournment of the May 24, 2022, Meeting and the Agenda of the June 14, 2022, Meeting in accordance to State Law and Council/Authority/Successor Agency to the Redevelopment Agency Policy.

PRESENTATIONS:

AGENDA CHANGES:

CONSENT ITEMS:

Consent Items are routine matters enacted by one motion according to the RECOMMENDATION listed below. With the concurrence of the City Council, a Council Member or person in attendance may request discussion of a *Consent Item* at this time.

1. Minutes of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Meeting

RECOMMENDATION:

That the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency approves Minutes of the May 24, 2022, Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

2. Warrants

RECOMMENDATION:

That the City Council approves payment of Warrants as submitted by the Finance Department.

3. Approval of Reading Ordinances by Title Only

RECOMMENDATION:

That the City Council approves the reading by title and waives the reading in full of all Ordinances on the Agenda.

4. 2021 Office of Emergency Services (CalOES) - Coverdell Forensic Science Improvement Grant Award

RECOMMENDATION:

That the City Council:

1. Authorizes the City Manager, or designee, to accept the 2021 Coverdell Forensic Science Improvement Grant in the amount of \$52,033 and execute any grant documents and agreements necessary for the receipt and use of these funds; and
2. Appropriates funding to purchase a Foster & Freeman Uniform Polarized Light Tunnel and CSU mounting plate for \$3,721, five (5) Microsoft Surface Pro 8 with Pen for \$12,594, the Mideo Casework Crime Scene and JusticeTrax integration software for \$33,460, and overtime funding of \$2,258 for three (3) Forensic Evidence Technicians.

5. Accepting the Fanita Drive Emergency Storm Damage Repair Project as complete.

RECOMMENDATION:

That the City Council adopts the next Resolution, in order, to accept the Fanita Drive Emergency Storm Drain Project as complete, directs the City Clerk to record a notice of completion, and approves the final project cost.

6. Rejection of RFP No. 013-22 – Command Vehicle

RECOMMENDATION:

That the City Council adopts the next resolution, in order, to reject the sole proposal.

7. January – March 2022 Quarterly Treasurer’s Report

RECOMMENDATION:

That the City Council receives the Treasurer’s Report for the quarter ending March 31, 2022.

8. General Municipal Election - November 8, 2022

RECOMMENDATION:

That the City Council adopts the next Resolutions, in order, in connection with the November 8, 2022, General Municipal Election:

1. Resolution calling and giving notice of the November 8, 2022, General Municipal Election for the election of Mayor, and one Member of the City Council of the City of El Cajon for District No. 1, for complete four-year terms to expire December 2026;
2. Resolution requesting the Board of Supervisors to consolidate the General Municipal Election with the Statewide General Election on November 8, 2022;
3. Resolution adopting regulations for candidates calling for prepayment for a 200-word Candidate’s Statement; and
4. Resolution adopting regulations to resolve a tie vote for the City Council Election by lot.

9. Award of Bid No. 017-22 – Pedestrian Safety Improvements

RECOMMENDATION:

That the City Council adopts the next Resolutions, in order, to:

1. Approve Plans and Specifications for the Pedestrian Safety Improvements Project, Bid No. 017-22;
2. Find the first low bidder, LB Civil Construction (LBCI), non-responsive for the reason set forth in the agenda report; and
3. Award the bid to the lowest responsive, responsible bidder, Baker Electric & Renewables, LLC., in the amount of \$209,576.

10. Water Safety Event Grant

RECOMMENDATION:

That the City Council accepts, appropriates, and expends grant funding for a water safety event.

11. Contract Amendment for Professional Building Support Services

RECOMMENDATION:

That the City Council adopts the next resolution, in order, to authorize an amendment to the existing Agreement for Professional Services with Esgil, LLC to extend for one year in the annual amount of \$300,000, with the option to renew for two additional one-year terms.

12. El Cajon Professional Firefighters' Association: Side Letter Limited to Clean-up

RECOMMENDATION:

That the City Council approves and authorizes the terms and conditions of the Limited Clean-up Side Letter Agreement between the City and the El Cajon Professional Firefighters' Association (ECPFF).

PUBLIC COMMENT:

At this time, any person may address a matter within the jurisdiction of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency that is not on the Agenda. Comments relating to items on today's docket are to be taken at the time the item is heard. State law prohibits discussion or action on items not on the Agenda; however, Council, Authority and Agency Members may briefly respond to statements or questions. An item may be placed on a future Agenda.

WRITTEN COMMUNICATIONS:

PUBLIC HEARINGS:

ADMINISTRATIVE REPORTS:

13. Fiscal Year 2022-23 Preliminary Annual Budget

RECOMMENDATION:

That the City Council, Housing Authority, and the City of El Cajon as Successor Agency to the former Redevelopment Agency receives information related to the proposed Fiscal Year 2022-23 Preliminary Annual Budget.

14. Compensation for Executive and Unrepresented Employees (A-29), City Manager, and City Attorney

RECOMMENDATION:

That the Mayor provides an oral report summarizing recommended changes in compensation for the City's "local agency executives" and, following the report, that the City Council:

1. Approves the changes to City Council Policy A-29 described below and reflected in the attachment; and
2. Adopts the next Resolutions, in order, to approve the amendments to the employment contracts with the city manager and city attorney, and authorizing the Mayor to execute the amendments, substantially in the forms as presented.

15. Options for Incentivizing Development of a Vacant Property at the Southwest Corner of Greenfield Drive and E. Main Street

RECOMMENDATION:

That the City Council considers options for incentivizing the development of a vacant property at the southwest corner of Greenfield Drive and E. Main Street and provides direction to staff.

COMMISSION REPORTS:

ACTIVITIES REPORTS/COMMENTS OF MAYOR WELLS

SANDAG (San Diego Association of Governments) Board of Directors; SANDAG – Audit Committee, San Diego Division; LAFCO.

16. Council Activity Report

ACTIVITIES REPORTS/COMMENTS OF COUNCILMEMBERS:

17. **COUNCILMEMBER STEVE GOBLE**

MTS (Metropolitan Transit System Board); East County Advanced Water Purification Joint Powers Authority Board; Chamber of Commerce – Government Affairs Committee; SANDAG – Board of Directors – Alternate; SANDAG Public Safety Committee – Alternate; METRO Commission/Wastewater JPA – Alternate.

18. **COUNCILMEMBER GARY KENDRICK**

METRO Commission/Wastewater JPA; Heartland Communications; Heartland Fire Training JPA.

19. **DEPUTY MAYOR MICHELLE METSCHEL**
Harry Griffen Park Joint Steering Committee; Heartland Communications – Alternate;
Heartland Fire Training JPA – Alternate.

20. **COUNCILMEMBER PHIL ORTIZ**
League of California Cities, San Diego Division; East County Economic Development
Council; MTS (Metropolitan Transit System Board) – Alternate; East County Advanced
Water Purification Joint Powers Authority Board – Alternate; Chamber of Commerce –
Government Affairs Committee – Alternate.

JOINT COUNCILMEMBER REPORTS:

GENERAL INFORMATION ITEMS FOR DISCUSSION:

ORDINANCES: FIRST READING

ORDINANCES: SECOND READING AND ADOPTION

CLOSED SESSIONS:

21. Closed Session - Conference with Legal Counsel - Existing Litigation - pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9: Aaron Morgan vs. City of El Cajon, et al.
San Diego Superior Court Case No. 37-2022-00012053-CU-PA-CTL

22. Closed Session - Conference with Legal Counsel - Anticipated Litigation - Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9 - Four (4) potential cases: The Law Offices of Allan S. Field, on behalf of Noah Karmichael Steinbach; and the Frantz Law Group, on behalf of Abigail Reyes, Gabriel Reyes, and the Estate of Jiovanni Roman, have submitted Claims for Damages alleging losses suffered following a vehicular collision at an intersection maintained by the City of El Cajon

ADJOURNMENT: The Regular Joint Meeting of the El Cajon City Council/ El Cajon Housing Authority/Successor Agency to the El Cajon Redevelopment Agency held this 14th day of June 2022, is adjourned to Tuesday, June 28, 2022, at 3:00 p.m.



City Council
Agenda Report

Agenda Item 1.

DATE: June 14, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Angela Cortez, City Clerk

SUBJECT: Minutes of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Meeting

RECOMMENDATION:

That the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency approves Minutes of the May 24, 2022, Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

Attachments

05-24-22DRAFT minutes - 3PM

JOINT MEETING OF THE EL CAJON CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY TO THE EL CAJON REDEVELOPMENT AGENCY



MINUTES

CITY OF EL CAJON EL CAJON, CALIFORNIA

May 24, 2022

An Adjourned Regular Joint Meeting of the El Cajon City Council/Housing Authority/ Successor Agency to the El Cajon Redevelopment Agency, held Tuesday, May 24, 2022, was called to order by Mayor/Chair Bill Wells at 3:51 p.m., in the Council Chambers, 200 Civic Center Way, El Cajon, California.

ROLL CALL

Council/Agencymembers present: Goble, Kendrick, and Ortiz
Council/Agencymembers absent: None
Deputy Mayor/Vice Chair present: Metschel
Mayor/Chair present: Wells
Other Officers present: Mitchell, City Manager/Executive Director
DiMaggio, Assistant City Manager
Foley, City Attorney/General Counsel
Cortez, City Clerk/Secretary

PLEDGE OF ALLEGIANCE TO FLAG led by Mayor Wells and MOMENT OF SILENCE to honor the victims of the Uvalde, Texas School Shooting. (The Courts have concluded that sectarian prayer, as part of City Council Meetings, is not permitted under the Constitution).

POSTINGS: The City Clerk posted Orders of Adjournment of the May 10, 2022, meeting and the Agenda of the May 24, 2022, meeting in accordance with State Law and El Cajon City/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Policy.

PRESENTATIONS:

- El Cajon Downtown Business Partners
- 2022 San Diego County Fair
- Homeless Services Video by CTE AME Pathways Students from El Cajon Valley High School
- Mindful Moments with Human Resources - The Importance of Mental Health

AGENDA CHANGES: None

CONSENT ITEMS: (1 – 5)

1. Minutes of El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Meetings

Approve Minutes of the May 10, 2022, Meeting of the El Cajon City Council/ Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

2. Warrants

Approve payment of Warrants as submitted by the Finance Department.

3. Approval of Reading Ordinances by Title Only

Approve the reading by title and waives the reading in full of all Ordinances on the Agenda.

4. Adoption of the Road Maintenance and Rehabilitation Account (RMRA) List of Proposed Projects for FY 2022-23

Adopt Resolution No. 042-22 to adopt the proposed List of Projects to be funded from the Road Maintenance and Rehabilitation Account (RMRA) Local Streets and Roads Funding Program for Fiscal Year 2022-23; and Direct City staff to submit to the California Transportation Commission (CTC) a list of proposed projects to receive RMRA funding for Fiscal Year 2022-23.

CONSENT ITEMS: (Continued)

PULLED FOR DISCUSSION:

- 5. Award of Bid No. 001-23 – Graffiti Abatement Services

RECOMMENDATION:

That the City Council adopts the next Resolution, in order, to award the bid to the sole responsive, responsible bidder, Urban Corps of San Diego County (UCSDC), in the amount of \$147,600 for the initial one-year term, with up to four additional one-year renewal options.

DISCUSSION

In answer to a question by Councilmember Goble, City Manager Mitchell clarified the amount for the award of the contract, and the subsequent renewal pricing.

Adopt Resolution No. 043-22 to award the bid to the sole responsive, responsible bidder, Urban Corps of San Diego County (UCSDC), in the amount of \$147,600 for the initial one-year term, with up to four additional one-year renewal options.

MOTION BY GOBLE, SECOND BY ORTIZ, to APPROVE Consent Items 1 to 5.

MOTION CARRIED BY UNANIMOUS VOTE.

PUBLIC COMMENT:

Patricia Wiley, representing El Cajon, County Community Library, invited the City Council to the Library's Annual Membership meeting.

Recess called at 3:50 p.m.
Meeting called back to order at 3:58 p.m.

Councilmember Kendrick left the Chamber at 3:58 p.m.

WRITTEN COMMUNICATIONS: None

PUBLIC HEARINGS: None

ADMINISTRATIVE REPORTS:

6. City Council Meeting Schedule

RECOMMENDATION:

That the City Council considers canceling its August 23, 2022 meeting.

DISCUSSION

City Manager Mitchell provided detailed information of the Item.

No public comment was received.

MOTION BY GOBLE, SECOND BY ORTIZ, to CANCEL the August 23, 2022 City Council meeting.

MOTION CARRIED BY UNANIMOUS VOTE.

7. East County Advanced Water Purification Program Informational Update

RECOMMENDATION:

That the City Council receives the East County Advanced Water Purification Program Update.

DISCUSSION

Director of Public Works, Yazmin Arellano, provided detailed information of the Item.

Councilmember Goble provided information on pending issues such as:

- The East Mission Gorge pump;
- Sludge & grime residuals; and
- Lower rates for customers.

No public comment was received.

No motion required as this was an informational Item only.

COMMISSION REPORTS: None

ACTIVITIES REPORTS/COMMENTS OF MAYOR WELLS:

SANDAG (San Diego Association of Governments) Board of Directors; SANDAG – Audit Committee; LAFCO.

8. Council Activities Report/Comments

Report as submitted.

ACTIVITIES REPORTS OF COUNCILMEMBERS:

9. COUNCILMEMBER STEVE GOBLE
MTS (Metropolitan Transit System Board); East County Advanced Water Purification Joint Powers Authority Board; Chamber of Commerce – Government Affairs Committee; SANDAG – Board of Directors – Alternate; SANDAG Public Safety Committee – Alternate; METRO Commission/Wastewater JPA – Alternate.

Council Activities Report/Comments.

In addition to the submitted report, Councilmember Goble provided an update on the Meridian Church Sleeping Cabins project.

10. COUNCILMEMBER GARY KENDRICK
METRO Commission/Wastewater JPA; Heartland Communications; Heartland Fire Training JPA.

Council Activities Report/Comments.

Report as submitted.

11. MAYOR PRO TEM MICHELLE METSCHEL
Harry Griffen Park Joint Steering Committee; Heartland Communications – Alternate; Heartland Fire Training JPA – Alternate.

Council Activities Report/Comments.

Report as submitted.

ACTIVITIES REPORTS OF COUNCILMEMBERS: (Councilmembers)

12. COUNCILMEMBER PHIL ORTIZ

League of California Cities, San Diego Division; East County Economic Development Council; MTS (Metropolitan Transit System Board) – Alternate; East County Advanced Water Purification Joint Powers Authority Board – Alternate; Chamber of Commerce – Government Affairs Committee – Alternate.

Council Activities Report/Comments.

Report as submitted.

JOINT COUNCILMEMBER REPORTS:

13. Senior Wastewater Billing Postponement Program

That the City Council directs staff to develop a Senior Wastewater Billing Postponement program for City Council consideration.

DISCUSSION

Councilmember Ortiz provided detailed information of the Item.

Conversation ensued amongst the City Council and staff regarding:

- Request to review programs offered by the State;
- Provide budget ideas for seniors; and
- Qualification requirements.

No public comment was received.

MOTION BY ORTIZ, SECOND BY METSCHEL, to DIRECT staff to develop a Senior Wastewater Billing Postponement program for City Council consideration.

MOTION CARRIED BY UNANIMOUS VOTE OF THOSE PRESENT (KENDRICK – Absent).

GENERAL INFORMATION ITEMS FOR DISCUSSION: None

ORDINANCES: FIRST READING: None

ORDINANCES: SECOND READING AND ADOPTION: None

CLOSED SESSIONS:

RECOMMENDATION: That the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency adjourns to Closed Session as follows:

- 14. Closed Session - Conference with Labor Negotiators pursuant to Government Code section 54957.6.

Agency Designated Representatives:

Vince DiMaggio, Assistant City Manager
Marisol Thorn, Director of Human Resources
Clay Schoen, Director of Finance

Unrepresented Employees:

Graham Mitchell, City Manager
Morgan L. Foley, City Attorney
Executive, Unrepresented and Confidential Employees

- 15. Closed Session - Conference with Legal Counsel - Existing Litigation - pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9:

Sean N. Vent vs. City of El Cajon, et al.
San Diego Superior Court Case No. 37-2019-00040676-CU-MC-CTL

City Attorney Foley stated a correction to Item 14 to include City Manager Mitchell in the Agency Designated Representatives.

MOTION BY WELLS, SECOND BY ORTIZ, to ADJOURN to Closed Session at 4:19 p.m.

MOTION CARRIED BY UNANIMOUS VOTE OF THOSE PRESENT (KENDRICK – Absent).

RECONVENED to Open Session at 4:36 p.m.

City Attorney Foley reported the following actions:

- Item 14: Direction given to negotiator on behalf of the City.
- Item 15: No reportable action taken.

Adjournment: Mayor Wells adjourned the Adjourned Regular Joint Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency held this 24th day of May, 2022, at 4:37 p.m., to Tuesday, June 14, 2022, at 3:00 p.m.

ANGELA L. CORTEZ, CMC
City Clerk/Secretary



City Council
Agenda Report

Agenda Item 4.

DATE: June 14, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Mike Moulton, Chief of Police
SUBJECT: 2021 Office of Emergency Services (CalOES) - Coverdell Forensic Science Improvement Grant Award

RECOMMENDATION:

That the City Council:

1. Authorizes the City Manager, or designee, to accept the 2021 Coverdell Forensic Science Improvement Grant in the amount of \$52,033 and execute any grant documents and agreements necessary for the receipt and use of these funds; and
2. Appropriates funding to purchase a Foster & Freeman Uniform Polarized Light Tunnel and CSU mounting plate for \$3,721, five (5) Microsoft Surface Pro 8 with Pen for \$12,594, the Mideo Casework Crime Scene and JusticeTrax integration software for \$33,460, and overtime funding of \$2,258 for three (3) Forensic Evidence Technicians.

BACKGROUND:

Each year, the California Office of Emergency Services awards Forensic Science Improvement Grants to local jurisdictions to improve the quality, timeliness, and credibility in the field of forensic science. The El Cajon Police Department Forensic Lab plans to utilize this grant funding to purchase the items detailed below.

The Foster & Freeman Uniform Polarized Light Tunnel and CSU mounting plate will enhance our latent print development throughput. This is an accessory for our DCS5 Fingerprint Imaging System. It provides latent print examiners with the ideal uniform illumination conditions for the photography of cylindrical items of evidence. These will yield more searchable prints on casings, bottles, and cans, which equals more suspects identified in unsolved cases.

The Mideo Caseworks Crime Scene software and the five (5) Microsoft Surface Pro 8s will allow for an organized collection of notes and photos for crime scene documentation. The software will allow for data collection in the field. It will then send this data to the Forensic Lab's LIMS system (JusticeTrax). This will allow the Forensic Lab to collect paperless data. The Surface Pros will allow for more efficient note collection as analysts will be able to type or write notes and diagrams and add photos in the field. This will allow for a quicker turnaround for crime scene cases.

The Forensic Lab will use the requested overtime reimbursement to utilize the Department's three (3) Forensic Evidence Technicians to reduce the backlog in cases and increase the turnaround time on latent print and crime scene processing.

FISCAL IMPACT:

The 2021 Coverdell Forensic Science Improvement Grant Award will provide \$52,033 in funding to the Police Special Revenue Fund (225900) and will not impact the General Fund. No matching funds are required for this grant. These funds will be used by the El Cajon Police Department Forensic Lab for the projects listed above or as modified in the grant workbook and approved by the granting agency.

Prepared By: Julie Wiley - Sr. Management Analyst

Reviewed By: Mike Moulton, Police Chief

Approved By: Graham Mitchell, City Manager



City Council
Agenda Report

Agenda Item 5.

DATE: June 14, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Michael James, Deputy Director of Public Works - Operations
SUBJECT: Accepting the Fanita Drive Emergency Storm Damage Repair Project as complete.

RECOMMENDATION:

That the City Council adopts the next Resolution, in order, to accept the Fanita Drive Emergency Storm Drain Project as complete, directs the City Clerk to record a notice of completion, and approves the final project cost.

BACKGROUND:

On May 10, 2022, the City Council terminated the emergency declaration for the Fanita Drive Emergency Storm Drain Project. Staff inspected all emergency repair work and deemed the work complete on May 3, 2022. Staff estimated that the project would not exceed \$60,000. SC Valley submitted two invoices, \$34,616.78 and \$16,832.07, totaling \$51,448.85. Staff recommends that the City Council accepts the Fanita Drive Emergency Storm Drain Project as complete, directs the Public Works Department to record a Notice of Completion, and approves the final project cost of \$51,448.85.

FISCAL IMPACT:

\$51,448.85 was budgeted from Activity 650720 (Wastewater Operations) by the City Council on April 12, 2022.

Prepared By: Monica Martinez, Sr. Management Analyst
Reviewed By: Yazmin Arellano, Director of Public Works
Approved By: Graham Mitchell, City Manager

Attachments

Resolution

RESOLUTION NO. __-22

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF EL CAJON PROCLAIMING THE
TERMINATION OF A LOCAL EMERGENCY

WHEREAS, on the morning of March 17, 2022, a sinkhole was discovered at Fanita Drive, north of Weld Boulevard (the "Property") near the city limits of the City of El Cajon (the "City"), due to water flowing through gaps in existing pipes and leading to soil erosion, which required immediate repairs to protect adjacent public improvements, maintain critical street thoroughfares, and preserve life and safety; and

WHEREAS, on March 30, 2022, the City Manager declared an emergency and authorized expenditures to make the needed repairs in order to take immediate measures to prevent further collapse to the remaining utilities, street, and sidewalk infrastructure, and the City Council proclaimed the local emergency by Resolution No. 025-22, adopted on April 12, 2022; and

WHEREAS, on April 26, 2022, City staff presented a report to the City Council that the repairs were approximately fifty percent (50%) complete and were anticipated to be fully completed within two (2) weeks, and City Council therefore determined that the local emergency was on-going; and

WHEREAS, on May 10, 2022, City Council adopted Resolution No. 036-22 to approve the completed repairs, including the replacement of approximately 40 feet of corrugated metal arch pipe (38" X 57"), installation of crushed rock in the pipe zone, proper backfill, Class 2 Base, and asphalt repair of the street; and

WHEREAS, the final amount expended for the emergency repairs is \$51,448.85, and Wastewater Operation funds are available to cover the final costs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The above recitals are true and correct, and are the findings of the City Council.
2. The City Council hereby directs the Public Works Director, or designee, to record a Notice of Completion of the emergency project within 15 days of the date of this Resolution.
3. The City Council hereby authorizes appropriation of funds in the sum of \$51,448.85 from Account No. 650720, Wastewater Operations, to cover the total cost of the emergency repairs.



City Council
Agenda Report

DATE: June 14, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Mara Romano, Purchasing Agent
SUBJECT: Rejection of RFP No. 013-22 – Command Vehicle

RECOMMENDATION:

That the City Council adopts the next resolution, in order, to reject the sole proposal.

BACKGROUND:

On July 13, 2021, City Council approved the acceptance of the FY2020 State Homeland Security Grant Urban Area Security Initiative Grant to fund a Mobile Command Vehicle for the Police Department.

On February 10, 2022, the City of El Cajon solicited a Request for Proposal for a command vehicle. Approximately 19 prospective bidders downloaded specifications for this custom-built equipment. However, only one response was received by the deadline of 5:00 p.m., March 14, 2022.

The sole proposal requires additional approval by the California Governor's Office of Emergency Services and combined with the lead time to build the vehicle, the grant delivery deadline is unachievable. In addition, the best and final offer by the sole bidder exceeded the grant budget for this equipment.

Given these circumstances, staff recommends rejection of RFP No. 013-22 – Command Vehicle, as in the best interest of the City.

FISCAL IMPACT:

None.

Prepared By: Mara Romano, Purchasing Agent

Reviewed By: Mike Moulton, Police Chief

Approved By: Graham Mitchell, City Manager

Attachments

Resolution

RESOLUTION NO. __-22

RESOLUTION REJECTING BID FOR
MOBILE COMMAND VEHICLE
(RFP No. 013-22)

WHEREAS, on July 13, 2021, City Council approved the acceptance of the FY2020 State Homeland Security Grant Urban Area Security Initiative Grant to fund a Mobile Command Vehicle for the Police Department (the "Vehicle"); and

WHEREAS, on February 10, 2022, the City of El Cajon ("the City") solicited a Request for Proposal ("RFP") for purchase of the Vehicle; and

WHEREAS, approximately 19 prospective bidders downloaded specifications for the custom-built equipment, and one (1) response was received by the deadline of 5:00 p.m., March 14, 2022; and

WHEREAS, the sole proposal requires additional approval by the California Governor's Office of Emergency Services, and combined with the lead time to build the vehicle, the grant delivery deadline is unachievable; and

WHEREAS, in addition, the best and final offer by the sole bidder exceeded the grant budget for this equipment; and

WHEREAS, City staff therefore recommends that rejection of the sole proposal received for RFP No. 013-22 would be in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The above recitals are true and correct, and are the findings of the City Council.
2. The City Council hereby finds it to be in the City's best interest to reject the sole proposal received for RFP No. 013-22, and rejects said bid.



City Council Agenda Report

Agenda Item 7.

DATE: June 14, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Clay Schoen, Director of Finance
SUBJECT: January – March 2022 Quarterly Treasurer’s Report

RECOMMENDATION:

That the City Council receives the Treasurer’s Report for the quarter ending March 31, 2022.

BACKGROUND:

Per the City’s investment policy, the latest quarterly Treasurer’s Report is presented for Council receipt and approval.

Investment Trends/Economy – The Federal Open Market Committee (FOMC) summarized the state of the economy with the following comments from their May 4, 2022 Monetary Policy press release.

“Although overall economic activity edged down in the first quarter, household spending and business fixed investment remained strong. Job gains have been robust in recent months, and the unemployment rate has declined substantially. Inflation remains elevated, reflecting supply and demand imbalances related to the pandemic, higher energy prices, and broader price pressures.

The invasion of Ukraine by Russia is causing tremendous human and economic hardship. The implications for the U.S. economy are highly uncertain. The invasion and related events are creating additional upward pressure on inflation and are likely to weigh on economic activity. In addition, COVID-related lockdowns in China are likely to exacerbate supply chain disruptions. The Committee is highly attentive to inflation risks.”

Recent releases from the Bureau of Economic Analysis reported a decrease at an annual rate of 1.5% in Gross Domestic Product in the first quarter of 2022. This follows strong growth (6.9% annual) in the fourth quarter 2021. Despite this fall, unemployment remains low with the national unemployment rate at 3.6% for April 2022, with California only slightly weaker at 4.6% for the same period.

The Department of Commerce reported an increase in New Residential Construction Starts of 14.6% since last year, but New Home Sales were 26.9% below last year’s estimate. The volatility of these measures is likely the effect of timing differences resulting from supply chain challenges, as well as the significant economic disruptions experienced in the past two years.

U.S. Treasuries – As of March 31, 2022, the yield was 2.34% for a 2-year Treasury and 2.46% for a 5-year Treasury. Compared to the prior year, the 2-year Treasuries increased 218 basis points and the 5-year Treasuries decreased 152 basis points.

U.S. Government Agencies – At quarter end, the yield was 2.39% for a 2-year and 2.54% for a 5-year Federal Agency investment, respectively. The City's investment portfolio, in large part, is comprised of U.S. Government Agency securities because they typically offer a slightly higher return than U.S. Treasuries.

Outlook & Strategy – The current strategy is to protect resources while maintaining flexibility in order to take advantage of higher investment returns should they materialize. As opportunities become available and the City's cash flow needs are met, investing funds in securities will continue with the City's investment advisors, Public Financial Management (PFM). The CAMP pool is currently rated AAA. No rating is provided for LAIF, but it is expected it would also achieve an AAA rating.

Report Presentation – This report is presented in the following sections:

Operating Cash – The Union Bank Master Account is the City's main checking account. The City also utilizes a merchant account with U.S. Bank for receiving credit card payments. Funds are automatically transferred daily from U.S. Bank to the City's main checking account at Union Bank.

Operating Investments – The City's operating investments are invested in CAMP portfolio investments (70.09%) earning 1.23%, and LAIF (29.88%) earning 0.29%. The remainder is in the CAMP investment pool (0.03%) earning 0.12%. The investment portfolio make-up of LAIF and CAMP is attached. In addition to maximizing yield, these investments provide for safety and liquidity in meeting the City's operational needs.

Successor Agency Investments – The Successor Agency no longer holds operating investments. The Bank of New York Mellon is the Trustee. The required bond accounts have a combined market value of \$2,551,226.

FISCAL IMPACT:

Interest earned for the first quarter of the year, on a cash basis, was \$227,608. Market value is slightly lower than the original investment cost.

Prepared By: Clay Schoen, Director of Finance

Reviewed By: N/A

Approved By: Graham Mitchell, City Manager

Attachments

March 31, 2022 Treasurer's Report



CITY OF EL CAJON TREASURER'S REPORT AS OF MARCH 31, 2022

Cash Basis

	Balance as of <u>March 31, 2022</u>	Quarter to Date		Fiscal Year to Date Interest Earnings	Market Value*
		Yield/Interest Rate	Interest Earnings		
<u>Operating Cash</u>					
UBOC Checking (Master)	\$ 5,302,624	0.25%	\$ 7,959	\$ 16,764	\$ 5,302,624
US Bank (Merchant Processing)	21,093	n/a	-	-	21,093
Worker's Compensation (Imprest Account)	125,000	n/a	-	-	125,000
POB Cost of Issuance Fund (US Bank)	6,682,404	n/a	-	-	6,682,404
PARS 115 TRUST (US Bank) ⁽¹⁾	1,936,051	n/a	(105,663)	(92,902)	1,936,051
Petty Cash	4,755	n/a	-	-	4,755
Total Operating Cash	\$ 14,071,927		\$ (97,704)	\$ (76,138)	\$ 14,071,927
<u>Operating Investments</u>					
LAIF ⁽²⁾ - City Pool	\$ 38,876,577	0.29%	\$ 23,717	\$ 83,882	\$ 38,439,353
CAMP ⁽³⁾ Cash Management	38,243	0.12%	278	335	38,243
CAMP Managed Portfolio	91,212,753	1.23%	301,284	988,717	88,660,878
Total Operating Investments	\$ 130,127,573		\$ 325,279	\$ 1,072,934	\$ 127,138,474
Total Operating Cash and Investments	\$ 144,199,500		\$ 227,575	\$ 996,796	\$ 141,210,401
<u>Successor Agency Investments</u>					
The Bank of New York Mellon Trust Co.:					
Bond Reserve Fund	1,306,040	0.01%	33	101	1,306,040
Bond Debt Service Fund	593,095	0.00%	-	1	593,095
Tax Allocation Refunding Bond Debt Service Fund	652,091	0.01%	-	3	652,091
Interest Ac Fund	-	0.00%	-	-	-
Total Successor Agency	\$ 2,551,226		\$ 33	\$ 105	\$ 2,551,226
Grand Total Cash and Investments	\$ 146,750,726		\$ 227,608	\$ 996,901	\$ 143,761,627

I certify that all investments under the management of the City are in compliance with the City's adopted investment policy, and I certify the City's investments plus projected revenues, are sufficiently liquid to meet the City's next six (6) months cash flow requirements per the adopted budget.

Clay Schoen, Director of Finance and Treasurer

April 30, 2022

Date

*Source: Bank and Trustee Statements

Note (1): The PARS 115 Trust is an IRS-approved Section 115 Pension Rate Stabilization Program that the City participates in. The assets are held by US Bank with management and support provided by the Public Agency Retirement Services (PARS). The amounts in this account are restricted for use for the City's Pension System obligations.

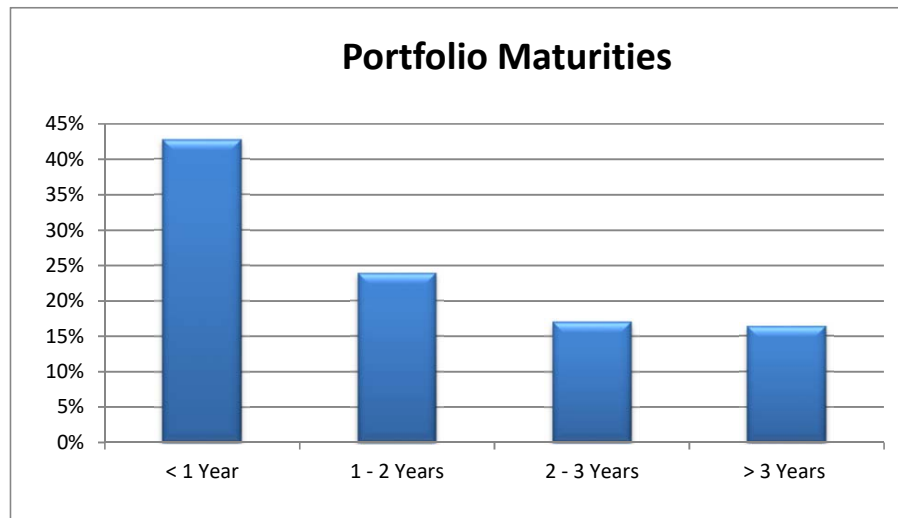
Note (2): The Local Agency Investment Fund (LAIF) is a voluntary investment alternative for California's local governments and special districts authorized by the California Government Code. LAIF is managed by the State Treasurer's Office with oversight by the Local Agency Investment Advisory Board. All securities in LAIF are purchased under the authority of Government Code Sections 16430 and 16480.8. LAIF is part of the State Treasurer's Pooled Money Investment Account (PMIA). The PMIA Investment Policy is guided by the goals of portfolio safety/diversification, liquidity, and yield.

Note (3): The California Asset Management Program (CAMP) is a California Joint Powers Authority established in 1989 to provide California public agencies with professional investment services. The CAMP Pool is a permitted investment for all local agencies under California Government Code Section 53601(p). CAMP is directed by a Board of Trustees, which is made up of experienced local government finance directors and treasurers.

CITY OF EL CAJON
OPERATING INVESTMENTS PORTFOLIO MATURITIES BY DATE AND TYPE (AT PAR)
AS OF MARCH 31, 2022

Type of Investment	< 1 Year	1 - 2 Years	2 - 3 Years	> 3 Years
LAIF - City Pool	38,876,577	-	-	-
CAMP Cash Management	38,243	-	-	-
CAMP Managed Portfolio:				
FHLMC Notes	-	-	-	-
FMCC Global Notes	-	4,595,000	-	2,670,000
FNMA Benchmark/Global Notes	3,450,000	5,945,000	8,085,000	5,225,000
FHLB Notes/Global Bonds	-	2,650,000	-	-
US Treasury Notes	12,010,000	13,268,000	12,055,000	10,810,000
Corporate Bonds/Notes/CD	1,730,000	5,325,000	2,625,000	3,165,000
Commercial Paper	1,000,000	-	-	-
Municipal Bonds/Notes	-	160,000	-	-
Totals	\$ 57,104,820	\$ 31,943,000	\$ 22,765,000	\$ 21,870,000

Portfolio Percentage **42.72%** **23.89%** **17.03%** **16.36%**



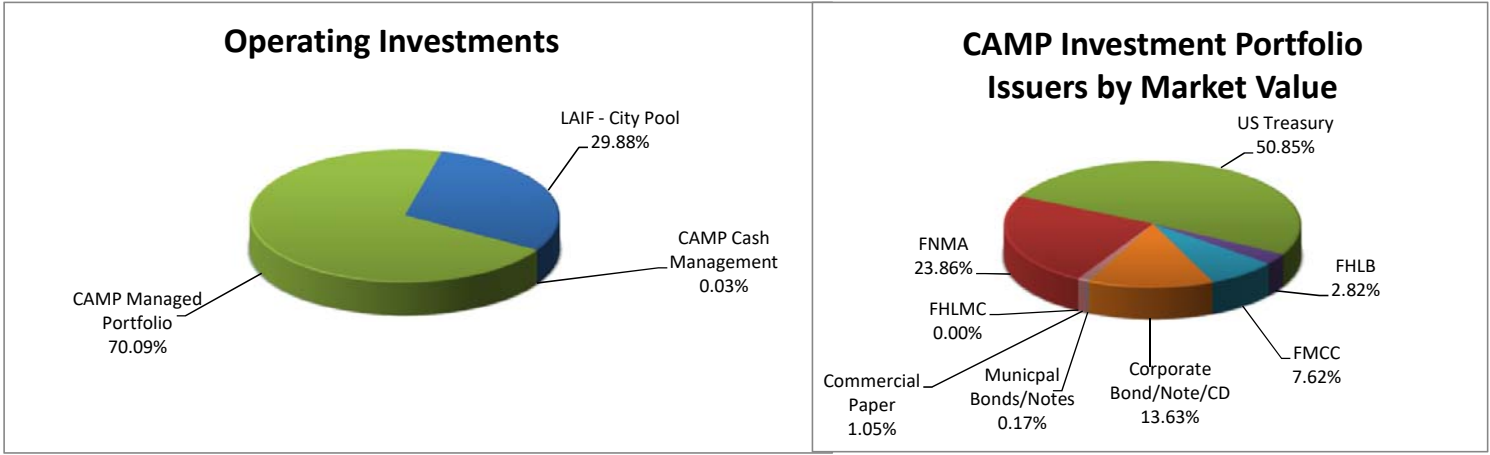
QUARTERLY YIELD COMPARISONS

Quarter Ending	LAIF (1)	Portfolio (2)	US Treasury (3)
Mar-19	2.39%	2.06%	2.26%
Jun-19	2.44%	2.12%	1.76%
Sep-19	2.34%	2.14%	1.62%
Dec-19	2.11%	2.12%	1.57%
Mar-20	1.89%	2.07%	0.25%
Jun-20	1.89%	2.07%	0.25%
Sep-20	0.80%	1.85%	0.13%
Dec-20	0.58%	1.79%	0.12%
Mar-21	0.41%	1.70%	0.16%
Jun-21	0.30%	1.61%	0.25%
Sep-21	0.22%	1.45%	0.28%
Dec-21	0.21%	1.33%	0.73%
Mar-22	0.29%	1.23%	2.34%

(1) per State Treasurer's Office, LAIF-PMIA Earnings Yield Rate (average quarterly return)
(2) per CAMP Portfolio report
(3) per U.S. Treasury 2-year daily yield curve rate

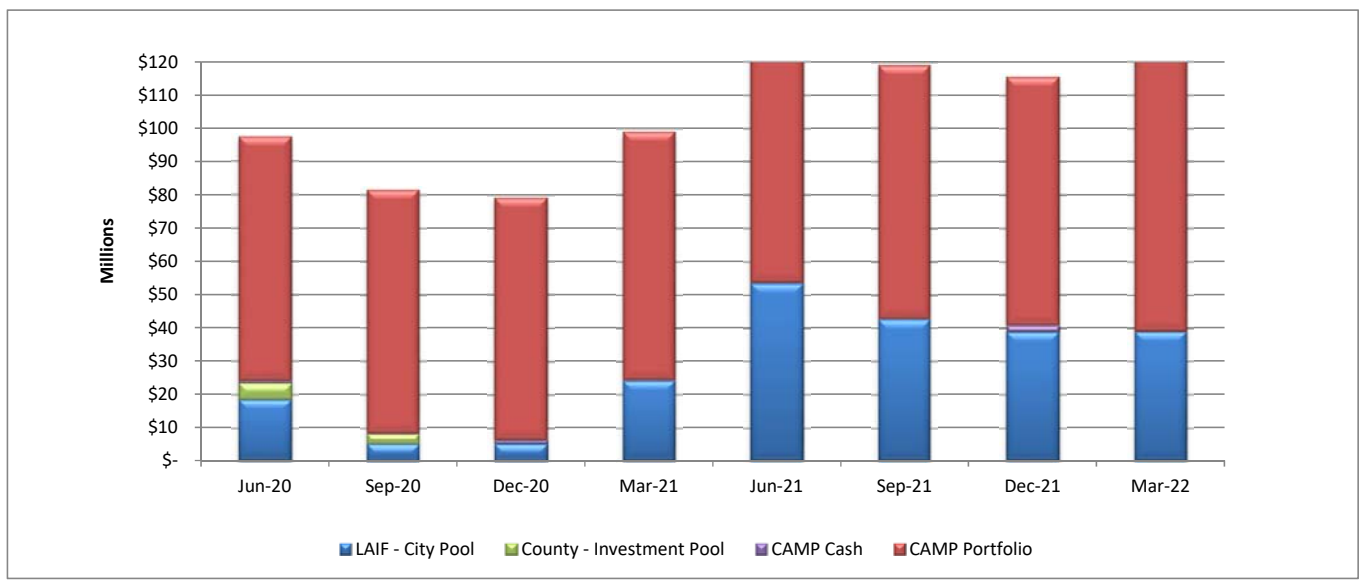
**CITY OF EL CAJON
OPERATING INVESTMENTS COMPOSITION (AT COST)
AS OF MARCH 31, 2022**

<u>Operating Investments</u>	<u>Type of Investment</u>	<u>Investment Amount</u>	<u>% of Total Investments</u>	<u>Prior Quarter Investment Amount</u>	<u>% Change From Prior Quarter</u>
LAIF - City Pool	(See attached graph)	\$ 38,876,577	29.88%	\$ 38,803,374	0.19%
CAMP Cash Management	Cash Reserve Portfolio	38,243	0.03%	1,952,943	-98.04%
CAMP Managed Portfolio	Federal Agency & Corporate Bonds/Notes	91,212,753	70.09%	74,649,820	22.19%
Total Operating Investments		\$ 130,127,573	100.00%	\$ 115,406,137	12.76%



HISTORICAL COMPOSITION

	<u>Quarter Ending</u>							
	<u>Jun-20</u>	<u>Sep-20</u>	<u>Dec-20</u>	<u>Mar-21</u>	<u>Jun-21</u>	<u>Sep-21</u>	<u>Dec-21</u>	<u>Mar-22</u>
LAIF - City Pool	\$ 18,534,148	\$ 5,195,793	\$ 5,232,722	\$ 24,189,968	\$ 53,382,700	\$ 42,622,580	\$ 38,803,374	\$ 38,876,577
County - Investment Pool	4,885,309	2,958,031	-	-	-	-	-	-
CAMP Cash	680,223	100,151	1,092,146	71,652	160,230	59,348	1,952,943	38,243
CAMP Portfolio	73,212,330	73,158,738	72,682,937	74,653,677	75,922,558	76,267,056	74,649,820	91,212,753
Total	\$ 97,312,010	\$ 81,412,713	\$ 79,007,805	\$ 98,915,297	\$ 129,465,488	\$ 118,948,984	\$ 115,406,137	\$ 130,127,573





PMIA/LAIF Performance Report as of 04/15/22



PMIA Average Monthly Effective Yields⁽¹⁾

Mar	0.365
Feb	0.278
Jan	0.234

Quarterly Performance Quarter Ended 03/31/22

LAIF Apportionment Rate ⁽²⁾ :	0.32
LAIF Earnings Ratio ⁽²⁾ :	0.00000875657176851
LAIF Fair Value Factor ⁽¹⁾ :	0.988753538
PMIA Daily ⁽¹⁾ :	0.42%
PMIA Quarter to Date ⁽¹⁾ :	0.29%
PMIA Average Life ⁽¹⁾ :	310

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 03/31/22 \$207.9 billion

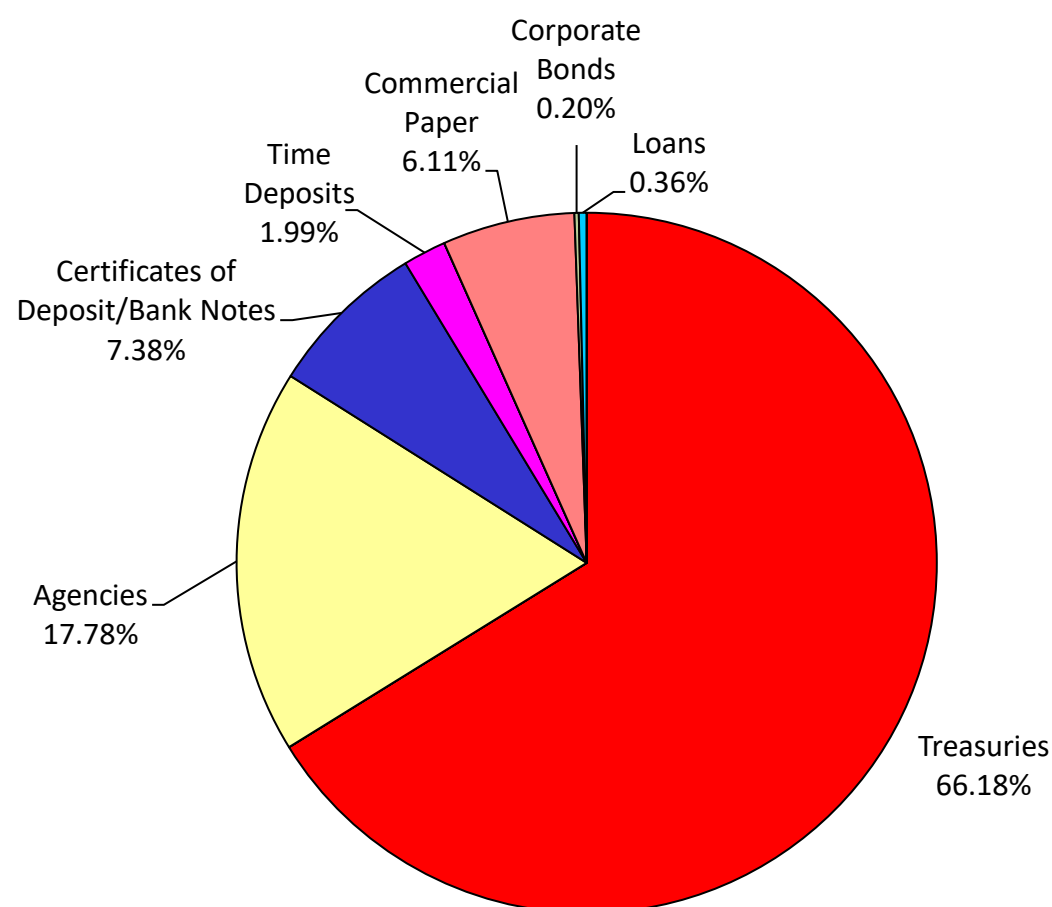


Chart does not include \$5,704,000.00 in mortgages, which equates to 0.003%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller



Customer Service
 PO Box 11813
 Harrisburg, PA 17108-1813

ACCOUNT STATEMENT

For the Month Ending
March 31, 2022

CITY OF EL CAJON

Client Management Team

Jeremy King

Key Account Manager
 213 Market Street
 Harrisburg, PA 17101-2141
 1-800-729-7665
 kingj@pfmam.com

Richard Babbe, CCM

Senior Managing Consultant
 633 W 5th St., 25th Floor
 Los Angeles, CA 90071
 949-230-6896
 babber@pfmam.com

Contents

- Cover/Disclosures
- Summary Statement
- Individual Accounts

Accounts included in Statement

505-00 OPERATING FUNDS

Important Messages

CAMP will be closed on 04/15/2022 for Good Friday.

CITY OF EL CAJON
 MR. LUCA GONZALES
 200 CIVIC CENTER WAY
 EL CAJON, CA 92020

Online Access www.camponline.com

Customer Service 1-800-729-7665



Important Disclosures

Important Disclosures

This statement is for general information purposes only and is not intended to provide specific advice or recommendations. PFM Asset Management LLC ("PFMAM") is an investment adviser registered with the U.S. Securities and Exchange Commission and a subsidiary of U.S. Bancorp Asset Management, Inc. ("USBAM"). USBAM is a subsidiary of U.S. Bank National Association ("U.S. Bank"). U.S. Bank is a separate entity and subsidiary of U.S. Bancorp. U.S. Bank is not responsible for and does not guarantee the products, services or performance of PFMAM. PFMAM maintains a written disclosure statement of our background and business experience. If you would like to receive a copy of our current disclosure statement, please contact Service Operations at the address below.

Proxy Voting PFMAM does not normally receive proxies to vote on behalf of its clients. However, it does on occasion receive consent requests. In the event a consent request is received the portfolio manager contacts the client and then proceeds according to their instructions. PFMAM's Proxy Voting Policy is available upon request by contacting Service Operations at the address below.

Questions About an Account PFMAM's monthly statement is intended to detail our investment advisory activity as well as the activity of any accounts held by clients in pools that are managed by PFMAM. The custodian bank maintains the control of assets and executes (i.e., settles) all investment transactions. The custodian statement is the official record of security and cash holdings and transactions. PFMAM recognizes that clients may use these reports to facilitate record keeping and that the custodian bank statement and the PFMAM statement should be reconciled and differences resolved. Many custodians use a settlement date basis which may result in the need to reconcile due to a timing difference.

Account Control PFMAM does not have the authority to withdraw funds from or deposit funds to the custodian outside the scope of services provided by PFMAM. Our clients retain responsibility for their internal accounting policies; implementing and enforcing internal controls and generating ledger entries or otherwise recording transactions.

Market Value Generally, PFMAM's market prices are derived from closing bid prices as of the last business day of the month as supplied by Refinitiv or Bloomberg. For certain short-term investments or where prices are not available from generally recognized sources the securities are priced using a yield-based matrix system to arrive at an estimated market value. Prices that fall between data points are interpolated. Non-negotiable FDIC-insured bank certificates of deposit are priced at par. Although PFMAM believes the prices to be reliable, the values of the securities may not represent the prices at which the securities could have been bought or sold. Explanation of the valuation methods for a registered investment company or local government investment program is contained in the appropriate fund offering documentation or information statement.

Amortized Cost The original cost of the principal of the security is adjusted for the amount of the periodic reduction of any discount or premium from the purchase date until the date of the report. Discount or premium with respect to short term securities (those with less than one year to maturity at time of issuance) is amortized on a straightline basis. Such discount or premium with respect to longer term securities is amortized using the constant yield basis.

Tax Reporting Cost data and realized gains / losses are provided for informational purposes only. Please review for accuracy and consult your tax advisor to determine the tax consequences of your security transactions. PFMAM does not report such information to the IRS or other taxing authorities and is not responsible for the accuracy of such information that may be required to be reported to federal, state or other taxing authorities.

Financial Situation In order to better serve you, PFMAM should be promptly notified of any material change in your investment objective or financial situation.

Callable Securities Securities subject to redemption prior to maturity may be redeemed in whole or in part before maturity, which could affect the yield represented.

Portfolio The securities in this portfolio, including shares of mutual funds, are not guaranteed or otherwise protected by PFMAM, the FDIC (except for certain non-negotiable certificates of deposit) or any government agency. Investment in securities involves risks, including the possible loss of the amount invested. Actual settlement values, accrued interest, and amortized cost amounts may vary for securities subject to an adjustable interest rate or subject to principal paydowns. Any changes to the values shown may be reflected within the next monthly statement's beginning values.

Rating Information provided for ratings is based upon a good faith inquiry of selected sources, but its accuracy and completeness cannot be guaranteed.

Shares of some local government investment programs and TERM funds are marketed through representatives of PFMAM's affiliate, PFM Fund Distributors, Inc. which is registered with the SEC as a broker/dealer and is a member of the Financial Industry Regulatory Authority ("FINRA") and the Municipal Securities Rulemaking Board ("MSRB"). You may reach the FINRA by calling the FINRA Hotline at 1-800-289-9999 or at the FINRA website address <https://www.finra.org/investors/investor-contacts>. A brochure describing the FINRA Regulation Public Disclosure Program is also available from FINRA upon request.

Key Terms and Definitions

Dividends on local government investment program funds consist of interest earned, plus any discount ratably amortized to the date of maturity, plus all realized gains and losses on the sale of securities prior to maturity, less ratably amortization of any premium and all accrued expenses to the fund. Dividends are accrued daily and may be paid either monthly or quarterly. The monthly earnings on this statement represent the estimated dividend accrued for the month for any program that distributes earnings on a quarterly basis. There is no guarantee that the estimated amount will be paid on the actual distribution date.

Current Yield is the net change, exclusive of capital changes and income other than investment income, in the value of a hypothetical fund account with a balance of one share over the seven-day base period including the statement date, expressed as a percentage of the value of one share (normally \$1.00 per share) at the beginning of the seven-day period. This resulting net change in account value is then annualized by multiplying it by

365 and dividing the result by 7. The yields quoted should not be considered a representation of the yield of the fund in the future, since the yield is not fixed. **Average maturity** represents the average maturity of all securities and investments of a portfolio, determined by multiplying the par or principal value of each security or investment by its maturity (days or years), summing the products, and dividing the sum by the total principal value of the portfolio. The stated maturity date of mortgage backed or callable securities are used in this statement. However the actual maturity of these securities could vary depending on the level or prepayments on the underlying mortgages or whether a callable security has or is still able to be called.

Monthly distribution yield represents the net change in the value of one share (normally \$1.00 per share) resulting from all dividends declared during the month by a fund expressed as a percentage of the value of one share at the beginning of the month. This resulting net change is then annualized by multiplying it by 365 and dividing it by the number of calendar days in the month.

YTM at Cost The yield to maturity at cost is the expected rate of return, based on the original cost, the annual interest receipts, maturity value and the time period from purchase date to maturity, stated as a percentage, on an annualized basis.

YTM at Market The yield to maturity at market is the rate of return, based on the current market value, the annual interest receipts, maturity value and the time period remaining until maturity, stated as a percentage, on an annualized basis.

Managed Account A portfolio of investments managed discretely by PFMAM according to the client's specific investment policy and requirements. The investments are directly owned by the client and held by the client's custodian.

Unsettled Trade A trade which has been executed however the final consummation of the security transaction and payment has not yet taken place.

Please review the detail pages of this statement carefully. If you think your statement is wrong, missing account information, or if you need more information about a transaction, please contact PFMAM within 60 days of receipt. If you have other concerns or questions regarding your account, or to request an updated copy of PFMAM's current disclosure statement, please contact a member of your client management team at PFMAM Service Operations at the address below.

PFM Asset Management LLC
Attn: Service Operations
213 Market Street
Harrisburg, PA 17101

NOT FDIC INSURED NO BANK GUARANTEE MAY LOSE VALUE



Account Statement - Transaction Summary

For the Month Ending **March 31, 2022**

CITY OF EL CAJON - OPERATING FUNDS - 505-00

CAMP Pool	
Opening Market Value	168,264.77
Purchases	1,829,134.75
Redemptions	(1,959,156.49)
Unsettled Trades	0.00
Change in Value	0.00

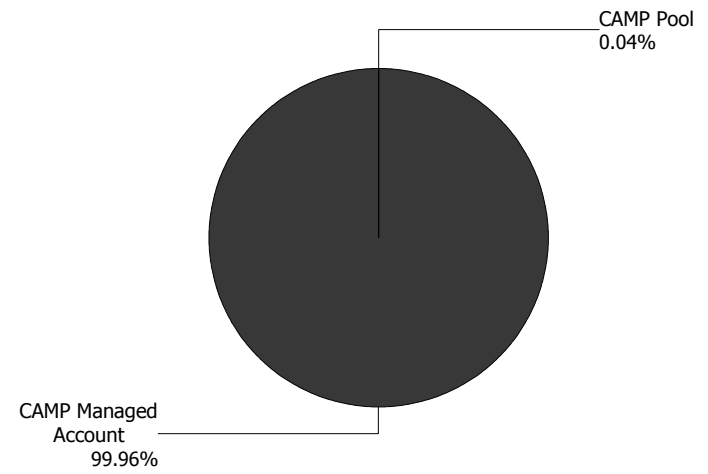
Closing Market Value	\$38,243.03
Cash Dividends and Income	44.69

CAMP Managed Account	
Opening Market Value	93,996,462.83
Purchases	1,942,558.59
Redemptions	(1,725,000.00)
Unsettled Trades	0.00
Change in Value	(1,444,401.29)

Closing Market Value	\$92,769,620.13
Cash Dividends and Income	82,344.71

Asset Summary		
	March 31, 2022	February 28, 2022
CAMP Pool	38,243.03	168,264.77
CAMP Managed Account	92,769,620.13	93,996,462.83
Total	\$92,807,863.16	\$94,164,727.60

Asset Allocation





Managed Account Summary Statement

For the Month Ending **March 31, 2022**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Transaction Summary - Money Market		Transaction Summary - Managed Account		Account Total	
Opening Market Value	\$168,264.77	Opening Market Value	\$93,996,462.83	Opening Market Value	\$94,164,727.60
Purchases	1,829,134.75	Maturities/Calls	(1,725,000.00)		
Redemptions	(1,959,156.49)	Principal Dispositions	0.00		
		Principal Acquisitions	1,942,558.59		
		Unsettled Trades	0.00		
		Change in Current Value	(1,444,401.29)		
Closing Market Value	\$38,243.03	Closing Market Value	\$92,769,620.13	Closing Market Value	\$92,807,863.16
Dividend	44.69				

Earnings Reconciliation (Cash Basis) - Managed Account	
Interest/Dividends/Coupons Received	104,090.06
Less Purchased Interest Related to Interest/Coupons	(10,222.89)
Plus Net Realized Gains/Losses	(11,522.46)
Total Cash Basis Earnings	\$82,344.71

Cash Balance	
Closing Cash Balance	\$0.00

Earnings Reconciliation (Accrual Basis)	Managed Account	Total
Ending Amortized Value of Securities	95,120,096.94	95,158,339.97
Ending Accrued Interest	316,735.33	316,735.33
Plus Proceeds from Sales	0.00	1,959,156.49
Plus Proceeds of Maturities/Calls/Principal Payments	1,741,171.88	1,741,171.88
Plus Coupons/Dividends Received	87,918.18	87,918.18
Less Cost of New Purchases	(1,952,781.48)	(3,781,916.23)
Less Beginning Amortized Value of Securities	(94,923,751.74)	(95,092,016.51)
Less Beginning Accrued Interest	(291,753.02)	(291,753.02)
Dividends	0.00	44.69
Total Accrual Basis Earnings	\$97,636.09	\$97,680.78

Cash Transactions Summary- Managed Account	
Maturities/Calls	1,741,171.88
Sale Proceeds	0.00
Coupon/Interest/Dividend Income	87,918.18
Principal Payments	0.00
Security Purchases	(1,952,781.48)
Net Cash Contribution	123,691.42
Reconciling Transactions	0.00



Portfolio Summary and Statistics

For the Month Ending **March 31, 2022**

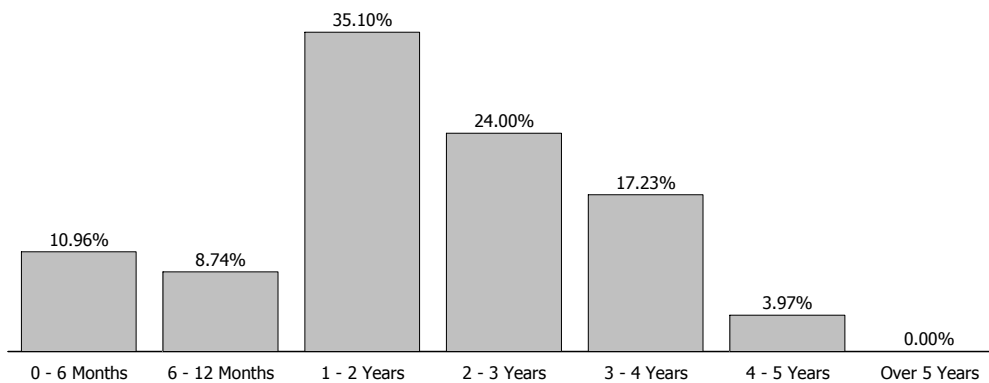
CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Account Summary

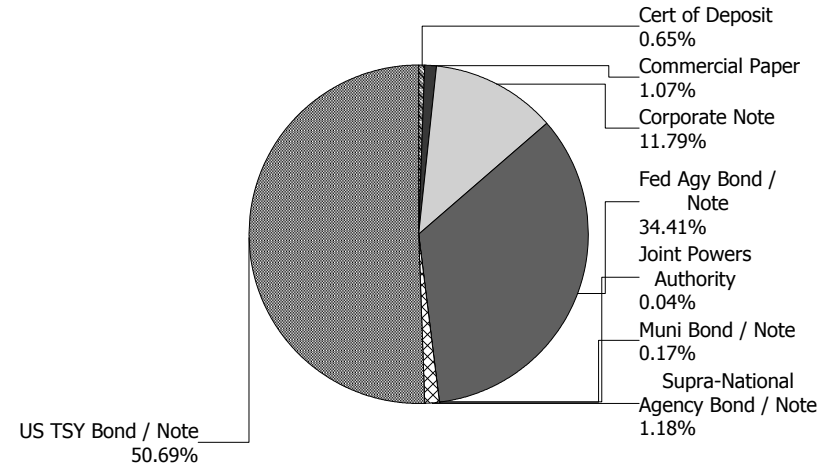
Description	Par Value	Market Value	Percent
U.S. Treasury Bond / Note	48,143,000.00	47,042,955.73	50.69
Supra-National Agency Bond / Note	1,150,000.00	1,094,967.90	1.18
Municipal Bond / Note	160,000.00	158,633.60	0.17
Federal Agency Bond / Note	32,620,000.00	31,930,959.21	34.41
Corporate Note	11,090,000.00	10,939,856.33	11.79
Commercial Paper	1,000,000.00	997,640.00	1.07
Certificate of Deposit	605,000.00	604,607.36	0.65
Managed Account Sub-Total	94,768,000.00	92,769,620.13	99.96%
Accrued Interest		316,735.33	
Total Portfolio	94,768,000.00	93,086,355.46	
CAMP Pool	38,243.03	38,243.03	0.04
Total Investments	94,806,243.03	93,124,598.49	100.00%

Unsettled Trades **0.00** **0.00**

Maturity Distribution



Sector Allocation



Characteristics

Yield to Maturity at Cost	1.22%
Yield to Maturity at Market	2.08%
Weighted Average Days to Maturity	739



Managed Account Issuer Summary

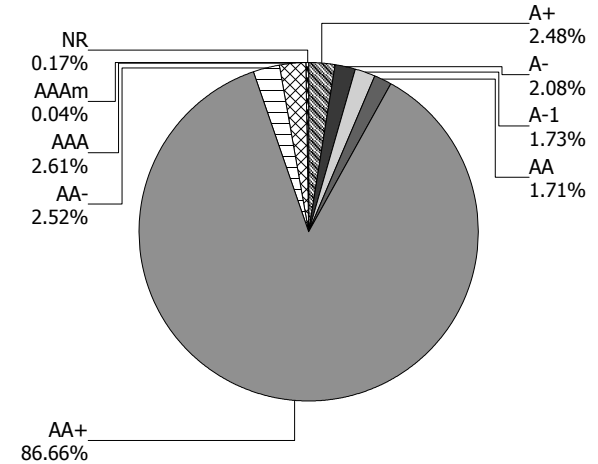
For the Month Ending **March 31, 2022**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Issuer Summary

Issuer	Market Value of Holdings	Percent
AMAZON.COM INC	441,756.40	0.48
APPLE INC	1,461,508.79	1.57
BANK OF AMERICA CO	1,022,583.00	1.10
BLACKROCK INC	1,130,053.50	1.22
BRISTOL-MYERS SQUIBB CO	465,104.00	0.50
CALIFORNIA EARTHQUAKE AUTHORITY	158,633.60	0.17
CAMP Pool	38,243.03	0.04
FANNIE MAE	18,568,284.23	20.01
FEDERAL HOME LOAN BANKS	2,674,047.45	2.88
FREDDIE MAC	10,688,627.53	11.52
INTER-AMERICAN DEVELOPMENT BANK	1,094,967.90	1.18
JOHNSON & JOHNSON	1,324,138.61	1.43
JP MORGAN CHASE & CO	907,741.31	0.98
MITSUBISHI UFJ FINANCIAL GROUP INC	997,640.00	1.07
PFIZER INC	1,008,548.00	1.09
PROCTER & GAMBLE CO	1,206,060.00	1.30
SUMITOMO MITSUI FINANCIAL GROUP INC	604,607.36	0.65
TOYOTA MOTOR CORP	334,648.97	0.36
UNITED STATES TREASURY	47,042,955.73	50.68
US BANCORP	496,610.50	0.54
WAL-MART STORES INC	1,141,103.25	1.23
Total	\$92,807,863.16	100.00%

Credit Quality (S&P Ratings)





Managed Account Detail of Securities Held

For the Month Ending **March 31, 2022**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Security Type/Description	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 06/17/2019 1.750% 06/15/2022	9128286Y1	1,000,000.00	AA+	Aaa	02/14/22	02/15/22	1,004,101.56	0.50	5,144.23	1,002,563.47	1,002,656.20
US TREASURY NOTES DTD 06/30/2017 1.750% 06/30/2022	912828XW5	955,000.00	AA+	Aaa	11/30/17	11/30/17	940,413.87	2.10	4,201.21	954,215.33	957,835.20
US TREASURY NOTES DTD 06/30/2020 0.125% 06/30/2022	912828ZX1	1,500,000.00	AA+	Aaa	01/26/22	01/27/22	1,498,769.53	0.32	471.34	1,499,280.89	1,498,359.30
US TREASURY NOTES DTD 06/30/2015 2.125% 06/30/2022	912828XG0	1,935,000.00	AA+	Aaa	03/30/22	03/31/22	1,942,558.59	0.57	10,336.48	1,942,475.53	1,942,558.50
US TREASURY NOTES DTD 09/30/2015 1.750% 09/30/2022	912828L57	960,000.00	AA+	Aaa	11/30/17	11/30/17	943,837.50	2.12	45.90	958,333.39	963,300.00
US TREASURY NOTES DTD 10/31/2017 2.000% 10/31/2022	9128283C2	1,475,000.00	AA+	Aaa	01/26/22	01/27/22	1,491,536.13	0.51	12,386.74	1,487,715.51	1,481,683.52
US TREASURY NOTES DTD 01/15/2020 1.500% 01/15/2023	912828Z29	1,070,000.00	AA+	Aaa	01/30/20	01/31/20	1,073,803.52	1.38	3,369.61	1,071,017.79	1,069,832.87
US TREASURY NOTES DTD 01/31/2018 2.375% 01/31/2023	9128283U2	1,475,000.00	AA+	Aaa	02/01/22	02/02/22	1,497,931.64	0.80	5,806.29	1,494,267.63	1,484,910.23
US TREASURY NOTES DTD 01/31/2018 2.375% 01/31/2023	9128283U2	1,640,000.00	AA+	Aaa	02/11/22	02/14/22	1,659,090.63	1.15	6,455.80	1,656,588.72	1,651,018.83
US TREASURY NOTES DTD 04/15/2020 0.250% 04/15/2023	912828ZH6	1,505,000.00	AA+	Aaa	01/26/22	01/27/22	1,496,651.95	0.71	1,736.54	1,497,857.99	1,481,484.38
US TREASURY NOTES DTD 10/01/2018 2.875% 09/30/2023	9128285D8	550,000.00	AA+	Aaa	09/27/21	09/28/21	578,273.44	0.30	43.20	571,127.83	556,015.63
US TREASURY N/B NOTES DTD 10/31/2021 0.375% 10/31/2023	91282CDD0	1,950,000.00	AA+	Aaa	01/03/22	01/04/22	1,936,898.44	0.75	3,070.44	1,938,612.48	1,895,765.63
US TREASURY N/B NOTES DTD 12/31/2021 0.750% 12/31/2023	91282CDR9	1,505,000.00	AA+	Aaa	01/26/22	01/27/22	1,498,298.05	0.98	2,837.47	1,498,908.18	1,465,964.06
US TREASURY N/B NOTES DTD 01/31/2022 0.875% 01/31/2024	91282CDV0	1,510,000.00	AA+	Aaa	02/01/22	02/02/22	1,501,447.27	1.16	2,189.92	1,502,128.67	1,471,542.11



Managed Account Detail of Securities Held

For the Month Ending **March 31, 2022**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY N/B NOTES DTD 01/31/2022 0.875% 01/31/2024	91282CDV0	1,680,000.00	AA+	Aaa	02/11/22	02/14/22	1,657,228.13	1.58	2,436.46	1,658,691.13	1,637,212.42
US TREASURY NOTES DTD 02/28/2019 2.375% 02/29/2024	9128286G0	4,568,000.00	AA+	Aaa	08/11/21	08/12/21	4,803,002.19	0.35	9,433.91	4,744,440.96	4,572,282.50
US TREASURY NOTES DTD 05/01/2017 2.000% 04/30/2024	912828X70	2,025,000.00	AA+	Aaa	06/20/19	06/24/19	2,048,888.67	1.75	17,005.52	2,035,245.70	2,009,179.69
US TREASURY NOTES DTD 07/31/2017 2.125% 07/31/2024	9128282N9	1,000,000.00	AA+	Aaa	08/01/19	08/02/19	1,020,390.63	1.70	3,522.10	1,009,519.35	992,812.50
US TREASURY NOTES DTD 08/15/2014 2.375% 08/15/2024	912828D56	1,210,000.00	AA+	Aaa	09/26/19	09/27/19	1,254,240.62	1.59	3,572.34	1,231,500.35	1,207,353.13
US TREASURY NOTES DTD 10/31/2019 1.500% 10/31/2024	912828YM6	2,840,000.00	AA+	Aaa	02/24/21	02/25/21	2,958,259.38	0.36	17,887.29	2,923,063.14	2,770,331.39
US TREASURY NOTES DTD 11/30/2017 2.125% 11/30/2024	9128283J7	1,735,000.00	AA+	Aaa	01/07/20	01/09/20	1,776,138.47	1.62	12,357.11	1,757,422.42	1,717,650.00
US TREASURY N/B NOTES DTD 02/15/2022 1.500% 02/15/2025	91282CDZ1	1,675,000.00	AA+	Aaa	02/11/22	02/15/22	1,660,082.03	1.81	3,123.27	1,660,694.54	1,628,414.06
US TREASURY NOTES DTD 02/29/2020 1.125% 02/28/2025	912828ZC7	1,570,000.00	AA+	Aaa	03/30/21	03/31/21	1,601,706.64	0.60	1,535.87	1,593,591.51	1,509,162.50
US TREASURY NOTES DTD 08/31/2020 0.250% 08/31/2025	91282CAJ0	1,200,000.00	AA+	Aaa	08/20/21	08/23/21	1,182,000.00	0.63	260.87	1,184,707.96	1,110,375.00
US TREASURY NOTES DTD 09/30/2020 0.250% 09/30/2025	91282CAM3	980,000.00	AA+	Aaa	10/08/21	10/12/21	957,567.19	0.84	6.69	960,214.54	905,121.92
US TREASURY NOTES DTD 11/30/2020 0.375% 11/30/2025	91282CAZ4	1,750,000.00	AA+	Aaa	02/11/22	02/14/22	1,651,220.70	1.93	2,199.52	1,654,501.46	1,617,656.25
US TREASURY NOTES DTD 12/31/2020 0.375% 12/31/2025	91282CBC4	1,575,000.00	AA+	Aaa	06/01/21	06/01/21	1,550,144.53	0.73	1,484.72	1,554,658.31	1,454,167.89
US TREASURY NOTES DTD 02/28/2019 2.500% 02/28/2026	9128286F2	1,000,000.00	AA+	Aaa	03/01/21	03/01/21	1,088,125.00	0.70	2,173.91	1,069,003.08	998,437.50



Managed Account Detail of Securities Held

For the Month Ending **March 31, 2022**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note												
US TREASURY NOTES DTD 02/28/2021 0.500% 02/28/2026		91282CBQ3	1,635,000.00	AA+	Aaa	03/30/21	03/31/21	1,605,429.49	0.88	710.87	1,611,458.91	1,511,608.51
US TREASURY N/B NOTES DTD 05/31/2021 0.750% 05/31/2026		91282CCF6	500,000.00	AA+	Aaa	06/23/21	06/25/21	497,148.44	0.87	1,256.87	497,591.77	465,000.00
US TREASURY N/B NOTES DTD 06/30/2021 0.875% 06/30/2026		91282CCJ8	970,000.00	AA+	Aaa	10/08/21	10/12/21	964,051.17	1.01	2,133.60	964,641.91	905,889.01
US TREASURY N/B NOTES DTD 07/31/2021 0.625% 07/31/2026		91282CCP4	1,200,000.00	AA+	Aaa	08/20/21	08/23/21	1,192,171.88	0.76	1,243.09	1,193,131.40	1,107,375.00
Security Type Sub-Total			48,143,000.00					48,531,407.28	0.98	140,439.18	48,379,171.85	47,042,955.73
Supra-National Agency Bond / Note												
INTER-AMERICAN DEVEL BK NOTES DTD 09/23/2021 0.500% 09/23/2024		4581X0DZ8	1,150,000.00	AAA	Aaa	09/15/21	09/23/21	1,149,149.00	0.52	127.78	1,149,296.53	1,094,967.90
Security Type Sub-Total			1,150,000.00					1,149,149.00	0.52	127.78	1,149,296.53	1,094,967.90
Municipal Bond / Note												
CA ST EARTHQUAKE AUTH TXBL REV BONDS DTD 11/24/2020 1.477% 07/01/2023		13017HAK2	160,000.00	NR	NR	11/13/20	11/24/20	160,000.00	1.48	590.80	160,000.00	158,633.60
Security Type Sub-Total			160,000.00					160,000.00	1.48	590.80	160,000.00	158,633.60
Federal Agency Bond / Note												
FANNIE MAE NOTES DTD 04/10/2017 1.875% 04/05/2022		3135G0T45	1,000,000.00	AA+	Aaa	05/30/17	05/31/17	1,000,380.00	1.87	9,166.67	1,000,000.86	1,000,169.00
FANNIE MAE NOTES DTD 04/10/2017 1.875% 04/05/2022		3135G0T45	1,000,000.00	AA+	Aaa	08/07/19	08/09/19	1,009,803.00	1.50	9,166.67	1,000,040.42	1,000,169.00
FANNIE MAE AGENCY NOTES DTD 10/06/2017 2.000% 10/05/2022		3135G0T78	1,450,000.00	AA+	Aaa	10/26/17	10/27/17	1,440,314.00	2.14	14,177.78	1,448,995.96	1,456,485.85



Managed Account Detail of Securities Held

For the Month Ending **March 31, 2022**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Security Type/Description	S&P	Moody's	Trade	Settle	Original	YTM	Accrued	Amortized	Market		
Dated Date/Coupon/Maturity	Par	Rating	Rating	Date	Date	Cost	at Cost	Cost	Value		
CUSIP											
Federal Agency Bond / Note											
FANNIE MAE NOTES DTD 05/22/2020 0.250% 05/22/2023	3135G04Q3	1,200,000.00	AA+	Aaa	05/20/20	05/22/20	1,196,388.00	0.35	1,075.00	1,198,627.77	1,178,254.80
FREDDIE MAC NOTES DTD 06/11/2018 2.750% 06/19/2023	3137EAEN5	2,610,000.00	AA+	Aaa	01/02/19	01/03/19	2,628,531.00	2.58	20,336.25	2,615,053.91	2,635,212.60
FREDDIE MAC NOTES DTD 06/26/2020 0.250% 06/26/2023	3137EAES4	1,090,000.00	AA+	Aaa	06/24/20	06/26/20	1,086,817.20	0.35	719.10	1,088,689.09	1,067,196.11
FANNIE MAE NOTES DTD 07/10/2020 0.250% 07/10/2023	3135G05G4	1,530,000.00	AA+	Aaa	07/08/20	07/10/20	1,526,710.50	0.32	860.63	1,528,603.09	1,495,656.09
FREDDIE MAC NOTES DTD 08/21/2020 0.250% 08/24/2023	3137EAEV7	895,000.00	AA+	Aaa	08/19/20	08/21/20	894,087.10	0.28	229.97	894,575.98	872,167.66
FANNIE MAE NOTES DTD 09/14/2018 2.875% 09/12/2023	3135G0U43	1,390,000.00	AA+	Aaa	11/29/18	11/30/18	1,384,606.80	2.96	2,109.13	1,388,366.91	1,404,424.03
FANNIE MAE NOTES DTD 09/14/2018 2.875% 09/12/2023	3135G0U43	1,825,000.00	AA+	Aaa	10/31/18	10/31/18	1,807,315.75	3.09	2,769.19	1,819,735.53	1,843,938.03
FREDDIE MAC NOTES DTD 12/04/2020 0.250% 12/04/2023	3137EAFA2	820,000.00	AA+	Aaa	12/02/20	12/04/20	819,188.20	0.28	666.25	819,546.28	793,155.66
FEDERAL HOME LOAN BANKS NOTES DTD 12/09/2013 3.375% 12/08/2023	3130A0F70	1,000,000.00	AA+	Aaa	01/28/19	01/29/19	1,027,730.00	2.76	10,593.75	1,009,628.91	1,018,449.00
FHLB BONDS DTD 02/15/2019 2.500% 02/13/2024	3130AFW94	1,650,000.00	AA+	Aaa	03/26/19	03/27/19	1,667,011.50	2.28	5,500.00	1,656,512.81	1,655,598.45
FANNIE MAE NOTES DTD 07/08/2019 1.750% 07/02/2024	3135G0V75	1,000,000.00	AA+	Aaa	08/05/19	08/06/19	1,006,430.00	1.61	4,326.39	1,002,953.06	985,585.00
FANNIE MAE NOTES DTD 07/08/2019 1.750% 07/02/2024	3135G0V75	1,635,000.00	AA+	Aaa	07/18/19	07/19/19	1,623,211.65	1.90	7,073.64	1,629,639.88	1,611,431.48
FANNIE MAE NOTES DTD 01/10/2020 1.625% 01/07/2025	3135G0X24	1,745,000.00	AA+	Aaa	01/16/20	01/21/20	1,740,131.45	1.68	6,616.46	1,742,282.42	1,704,378.15
FREDDIE MAC NOTES DTD 02/14/2020 1.500% 02/12/2025	3137EAEP0	950,000.00	AA+	Aaa	03/30/20	03/31/20	993,833.00	0.54	1,939.58	975,821.80	923,362.95



Managed Account Detail of Securities Held

For the Month Ending **March 31, 2022**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Security Type/Description	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Bond / Note											
FREDDIE MAC NOTES DTD 02/14/2020 1.500% 02/12/2025	3137EAEP0	1,120,000.00	AA+	Aaa	02/26/20	02/28/20	1,133,753.60	1.24	2,286.67	1,127,959.01	1,088,596.32
FREDDIE MAC NOTES DTD 02/14/2020 1.500% 02/12/2025	3137EAEP0	1,635,000.00	AA+	Aaa	03/03/20	03/05/20	1,680,845.40	0.92	3,338.13	1,661,618.27	1,589,156.24
FANNIE MAE NOTES DTD 04/24/2020 0.625% 04/22/2025	3135G03U5	1,300,000.00	AA+	Aaa	06/04/20	06/05/20	1,305,213.00	0.54	3,588.54	1,303,267.63	1,227,162.30
FANNIE MAE NOTES DTD 06/19/2020 0.500% 06/17/2025	3135G04Z3	1,200,000.00	AA+	Aaa	06/17/20	06/19/20	1,197,516.00	0.54	1,733.33	1,198,402.56	1,124,233.20
FREDDIE MAC NOTES DTD 07/23/2020 0.375% 07/21/2025	3137EAEU9	730,000.00	AA+	Aaa	07/21/20	07/23/20	726,364.60	0.48	532.29	727,594.34	680,119.83
FREDDIE MAC NOTES DTD 09/25/2020 0.375% 09/23/2025	3137EAEX3	1,120,000.00	AA+	Aaa	09/23/20	09/25/20	1,116,628.80	0.44	93.33	1,117,650.88	1,039,660.16
FANNIE MAE NOTES DTD 11/12/2020 0.500% 11/07/2025	3135G06G3	1,075,000.00	AA+	Aaa	01/04/21	01/05/21	1,079,719.25	0.41	2,150.00	1,078,514.73	1,000,597.10
FANNIE MAE NOTES DTD 11/12/2020 0.500% 11/07/2025	3135G06G3	1,650,000.00	AA+	Aaa	11/10/20	11/12/20	1,644,588.00	0.57	3,300.00	1,646,088.86	1,535,800.20
Security Type Sub-Total		32,620,000.00					32,737,117.80	1.43	114,348.75	32,680,170.96	31,930,959.21
Corporate Note											
BLACKROCK INC CORP NOTES DTD 05/25/2012 3.375% 06/01/2022	09247XAJ0	1,125,000.00	AA-	Aa3	04/15/19	04/17/19	1,148,861.25	2.66	12,656.25	1,126,275.67	1,130,053.50
APPLE INC GLOBAL NOTES DTD 05/03/2013 2.400% 05/03/2023	037833AK6	1,035,000.00	AA+	Aaa	05/05/21	05/07/21	1,078,024.95	0.30	10,212.00	1,058,527.42	1,042,292.61
APPLE INC CORPORATE NOTES DTD 05/11/2020 0.750% 05/11/2023	037833DV9	425,000.00	AA+	Aaa	05/04/20	05/11/20	423,844.00	0.84	1,239.58	424,572.44	419,216.18
JPMORGAN CHASE & CO (CALLABLE) CORP NOTE DTD 05/18/2016 2.700% 05/18/2023	46625HRL6	740,000.00	A-	A2	09/11/19	09/13/19	751,314.60	2.26	7,381.50	743,097.84	742,701.74



Managed Account Detail of Securities Held

For the Month Ending **March 31, 2022**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note												
WAL-MART STORES INC (CALLABLE) CORP NOTE DTD 06/27/2018 3.400% 06/26/2023		931142EK5	1,125,000.00	AA	Aa2	04/15/19	04/17/19	1,155,015.00	2.72	10,093.75	1,133,404.20	1,141,103.25
BANK OF AMERICA CORP NOTES DTD 07/23/2013 4.100% 07/24/2023		06053FAA7	1,000,000.00	A-	A2	03/15/19	03/19/19	1,041,710.00	3.07	7,630.56	1,012,581.29	1,022,583.00
PFIZER INC CORP NOTES DTD 03/11/2019 2.950% 03/15/2024		717081ES8	1,000,000.00	A+	A2	04/02/19	04/04/19	1,012,190.00	2.68	1,311.11	1,004,696.37	1,008,548.00
AMAZON.COM INC CORPORATE NOTES DTD 05/12/2021 0.450% 05/12/2024		023135BW5	460,000.00	AA	A1	05/10/21	05/12/21	459,328.40	0.50	799.25	459,526.94	441,756.40
US BANCORP NOTES (CALLABLE) DTD 07/29/2019 2.400% 07/30/2024		91159HHX1	500,000.00	A+	A2	08/01/19	08/05/19	503,300.00	2.26	2,033.33	501,510.73	496,610.50
JPMORGAN CHASE & CO CORPORATE NOTES (CAL) DTD 09/16/2020 0.653% 09/16/2024		46647PBS4	170,000.00	A-	A2	09/09/20	09/16/20	170,000.00	0.65	46.25	170,000.00	165,039.57
TOYOTA MOTOR CREDIT CORP CORP NOTES DTD 02/13/2020 1.800% 02/13/2025		89236TGT6	345,000.00	A+	A1	05/20/20	05/26/20	348,370.65	1.58	828.00	347,050.93	334,648.97
JOHNSON & JOHNSON CORPORATE NOTES DTD 08/25/2020 0.550% 09/01/2025		478160CN2	1,415,000.00	AAA	Aaa	09/11/20	09/15/20	1,419,570.45	0.48	648.54	1,418,125.66	1,324,138.61
BRISTOL-MYERS SQUIBB CO CORPORATE NOTES DTD 11/13/2020 0.750% 11/13/2025		110122DN5	500,000.00	A+	A2	06/23/21	06/25/21	495,715.00	0.95	1,437.50	496,463.94	465,104.00
PROCTER & GAMBLE CO/THE CORPORATE NOTES DTD 02/01/2022 1.900% 02/01/2027		742718FV6	1,250,000.00	AA-	Aa3	02/01/22	02/03/22	1,251,537.50	1.87	3,958.33	1,251,489.45	1,206,060.00
Security Type Sub-Total			11,090,000.00					11,258,781.80	1.79	60,275.95	11,147,322.88	10,939,856.33
Commercial Paper												
MUFG BANK LTD/NY COMM PAPER DTD 07/22/2021 0.000% 06/29/2022		62479MFV0	1,000,000.00	A-1	P-1	01/05/22	01/05/22	998,298.61	0.35	0.00	999,134.72	997,640.00



Managed Account Detail of Securities Held

For the Month Ending **March 31, 2022**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Commercial Paper												
Security Type Sub-Total			1,000,000.00					998,298.61	0.35	0.00	999,134.72	997,640.00
Certificate of Deposit												
SUMITOMO MITSUI BANK NY CERT DEPOS DTD 07/14/2020 0.700% 07/08/2022		86565CKU2	605,000.00	A-1	P-1	07/14/20	07/14/20	605,000.00	0.70	952.87	605,000.00	604,607.36
Security Type Sub-Total			605,000.00					605,000.00	0.70	952.87	605,000.00	604,607.36
Managed Account Sub-Total			94,768,000.00					95,439,754.49	1.22	316,735.33	95,120,096.94	92,769,620.13
Joint Powers Authority												
CAMP Pool			38,243.03	AAAm	NR			38,243.03		0.00	38,243.03	38,243.03
Liquid Sub-Total			38,243.03					38,243.03		0.00	38,243.03	38,243.03
Securities Sub-Total			\$94,806,243.03					\$95,477,997.52	1.22%	\$316,735.33	\$95,158,339.97	\$92,807,863.16
Accrued Interest												\$316,735.33
Total Investments												\$93,124,598.49



Managed Account Fair Market Value & Analytics

For the Month Ending **March 31, 2022**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	YTM at Mkt
U.S. Treasury Bond / Note											
US TREASURY NOTES	DTD 06/17/2019 1.750% 06/15/2022	9128286Y1	1,000,000.00	JPM_CHA		100.27	1,002,656.20	(1,445.36)	92.73	0.21	0.47
US TREASURY NOTES	DTD 06/30/2017 1.750% 06/30/2022	912828XW5	955,000.00	MERRILL		100.30	957,835.20	17,421.33	3,619.87	0.25	0.56
US TREASURY NOTES	DTD 06/30/2020 0.125% 06/30/2022	912828ZX1	1,500,000.00	JPM_CHA		99.89	1,498,359.30	(410.23)	(921.59)	0.25	0.56
US TREASURY NOTES	DTD 06/30/2015 2.125% 06/30/2022	912828XG0	1,935,000.00	JPM_CHA		100.39	1,942,558.50	(0.09)	82.97	0.25	0.57
US TREASURY NOTES	DTD 09/30/2015 1.750% 09/30/2022	912828L57	960,000.00	HSBC		100.34	963,300.00	19,462.50	4,966.61	0.50	1.06
US TREASURY NOTES	DTD 10/31/2017 2.000% 10/31/2022	9128283C2	1,475,000.00	JPM_CHA		100.45	1,481,683.52	(9,852.61)	(6,031.99)	0.58	1.22
US TREASURY NOTES	DTD 01/15/2020 1.500% 01/15/2023	912828Z29	1,070,000.00	RBC		99.98	1,069,832.87	(3,970.65)	(1,184.92)	0.79	1.52
US TREASURY NOTES	DTD 01/31/2018 2.375% 01/31/2023	9128283U2	1,475,000.00	GOLDMAN		100.67	1,484,910.23	(13,021.41)	(9,357.40)	0.83	1.56
US TREASURY NOTES	DTD 01/31/2018 2.375% 01/31/2023	9128283U2	1,640,000.00	JPM_CHA		100.67	1,651,018.83	(8,071.80)	(5,569.89)	0.83	1.56
US TREASURY NOTES	DTD 04/15/2020 0.250% 04/15/2023	912828ZH6	1,505,000.00	BNP_PAR		98.44	1,481,484.38	(15,167.57)	(16,373.61)	1.04	1.77
US TREASURY NOTES	DTD 10/01/2018 2.875% 09/30/2023	9128285D8	550,000.00	WELLS_F		101.09	556,015.63	(22,257.81)	(15,112.20)	1.48	2.13
US TREASURY N/B NOTES	DTD 10/31/2021 0.375% 10/31/2023	91282CDD0	1,950,000.00	RBC		97.22	1,895,765.63	(41,132.81)	(42,846.85)	1.58	2.17
US TREASURY N/B NOTES	DTD 12/31/2021 0.750% 12/31/2023	91282CDR9	1,505,000.00	BNP_PAR		97.41	1,465,964.06	(32,333.99)	(32,944.12)	1.74	2.27
US TREASURY N/B NOTES	DTD 01/31/2022 0.875% 01/31/2024	91282CDV0	1,510,000.00	BNP_PAR		97.45	1,471,542.11	(29,905.16)	(30,586.56)	1.82	2.30
US TREASURY N/B NOTES	DTD 01/31/2022 0.875% 01/31/2024	91282CDV0	1,680,000.00	NOMURA		97.45	1,637,212.42	(20,015.71)	(21,478.71)	1.82	2.30
US TREASURY NOTES	DTD 02/28/2019 2.375% 02/29/2024	9128286G0	4,568,000.00	WELLS_F		100.09	4,572,282.50	(230,719.69)	(172,158.46)	1.88	2.32
US TREASURY NOTES	DTD 05/01/2017 2.000% 04/30/2024	912828X70	2,025,000.00	MORGAN_S		99.22	2,009,179.69	(39,708.98)	(26,066.01)	2.03	2.39



Managed Account Fair Market Value & Analytics

For the Month Ending **March 31, 2022**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Security Type/Description				Next Call	Market	Market	Unreal G/L	Unreal G/L	Effective	YTM
Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Date	Price	Value	On Cost	Amort Cost	Duration	at Mkt
U.S. Treasury Bond / Note										
US TREASURY NOTES	9128282N9	1,000,000.00	RBC		99.28	992,812.50	(27,578.13)	(16,706.85)	2.28	2.44
DTD 07/31/2017 2.125% 07/31/2024										
US TREASURY NOTES	912828D56	1,210,000.00	MERRILL		99.78	1,207,353.13	(46,887.49)	(24,147.22)	2.32	2.47
DTD 08/15/2014 2.375% 08/15/2024										
US TREASURY NOTES	912828YM6	2,840,000.00	GOLDMAN		97.55	2,770,331.39	(187,927.99)	(152,731.75)	2.53	2.49
DTD 10/31/2019 1.500% 10/31/2024										
US TREASURY NOTES	9128283J7	1,735,000.00	MERRILL		99.00	1,717,650.00	(58,488.47)	(39,772.42)	2.59	2.51
DTD 11/30/2017 2.125% 11/30/2024										
US TREASURY N/B NOTES	91282CDZ1	1,675,000.00	TD		97.22	1,628,414.06	(31,667.97)	(32,280.48)	2.82	2.51
DTD 02/15/2022 1.500% 02/15/2025										
US TREASURY NOTES	912828ZC7	1,570,000.00	BNP_PAR		96.13	1,509,162.50	(92,544.14)	(84,429.01)	2.87	2.51
DTD 02/29/2020 1.125% 02/28/2025										
US TREASURY NOTES	91282CAJ0	1,200,000.00	NOMURA		92.53	1,110,375.00	(71,625.00)	(74,332.96)	3.40	2.55
DTD 08/31/2020 0.250% 08/31/2025										
US TREASURY NOTES	91282CAM3	980,000.00	NOMURA		92.36	905,121.92	(52,445.27)	(55,092.62)	3.49	2.55
DTD 09/30/2020 0.250% 09/30/2025										
US TREASURY NOTES	91282CAZ4	1,750,000.00	TD		92.44	1,617,656.25	(33,564.45)	(36,845.21)	3.64	2.55
DTD 11/30/2020 0.375% 11/30/2025										
US TREASURY NOTES	91282CBC4	1,575,000.00	JPM_CHA		92.33	1,454,167.89	(95,976.64)	(100,490.42)	3.72	2.53
DTD 12/31/2020 0.375% 12/31/2025										
US TREASURY NOTES	9128286F2	1,000,000.00	GOLDMAN		99.84	998,437.50	(89,687.50)	(70,565.58)	3.75	2.54
DTD 02/28/2019 2.500% 02/28/2026										
US TREASURY NOTES	91282CBQ3	1,635,000.00	RBS		92.45	1,511,608.51	(93,820.98)	(99,850.40)	3.88	2.54
DTD 02/28/2021 0.500% 02/28/2026										
US TREASURY N/B NOTES	91282CCF6	500,000.00	MERRILL		93.00	465,000.00	(32,148.44)	(32,591.77)	4.10	2.53
DTD 05/31/2021 0.750% 05/31/2026										
US TREASURY N/B NOTES	91282CCJ8	970,000.00	HSBC		93.39	905,889.01	(58,162.16)	(58,752.90)	4.17	2.52
DTD 06/30/2021 0.875% 06/30/2026										
US TREASURY N/B NOTES	91282CCP4	1,200,000.00	BARCLAY		92.28	1,107,375.00	(84,796.88)	(85,756.40)	4.28	2.51
DTD 07/31/2021 0.625% 07/31/2026										
Security Type Sub-Total		48,143,000.00				47,042,955.73	(1,488,451.55)	(1,336,216.12)	2.04	2.04

Supra-National Agency Bond / Note



Managed Account Fair Market Value & Analytics

For the Month Ending **March 31, 2022**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	YTM at Mkt
Supra-National Agency Bond / Note											
INTER-AMERICAN DEVEL BK NOTES DTD 09/23/2021 0.500% 09/23/2024		4581X0DZ8	1,150,000.00	JPM_CHA		95.21	1,094,967.90	(54,181.10)	(54,328.63)	2.47	2.50
Security Type Sub-Total			1,150,000.00				1,094,967.90	(54,181.10)	(54,328.63)	2.47	2.50
Municipal Bond / Note											
CA ST EARTHQUAKE AUTH TXBL REV BONDS DTD 11/24/2020 1.477% 07/01/2023		13017HAK2	160,000.00	CITIGRP		99.15	158,633.60	(1,366.40)	(1,366.40)	1.24	2.17
Security Type Sub-Total			160,000.00				158,633.60	(1,366.40)	(1,366.40)	1.24	2.17
Federal Agency Bond / Note											
FANNIE MAE NOTES DTD 04/10/2017 1.875% 04/05/2022		3135G0T45	1,000,000.00	GOLDMAN		100.02	1,000,169.00	(211.00)	168.14	0.01	0.65
FANNIE MAE NOTES DTD 04/10/2017 1.875% 04/05/2022		3135G0T45	1,000,000.00	TD		100.02	1,000,169.00	(9,634.00)	128.58	0.01	0.65
FANNIE MAE AGENCY NOTES DTD 10/06/2017 2.000% 10/05/2022		3135G0T78	1,450,000.00	NOMURA		100.45	1,456,485.85	16,171.85	7,489.89	0.51	1.12
FANNIE MAE NOTES DTD 05/22/2020 0.250% 05/22/2023		3135G04Q3	1,200,000.00	CITIGRP		98.19	1,178,254.80	(18,133.20)	(20,372.97)	1.14	1.86
FREDDIE MAC NOTES DTD 06/11/2018 2.750% 06/19/2023		3137EAEN5	2,610,000.00	BARCLAYS		100.97	2,635,212.60	6,681.60	20,158.69	1.20	1.94
FREDDIE MAC NOTES DTD 06/26/2020 0.250% 06/26/2023		3137EAES4	1,090,000.00	TD		97.91	1,067,196.11	(19,621.09)	(21,492.98)	1.24	1.97
FANNIE MAE NOTES DTD 07/10/2020 0.250% 07/10/2023		3135G05G4	1,530,000.00	CITIGRP		97.76	1,495,656.09	(31,054.41)	(32,947.00)	1.28	2.04
FREDDIE MAC NOTES DTD 08/21/2020 0.250% 08/24/2023		3137EAEV7	895,000.00	CITIGRP		97.45	872,167.66	(21,919.44)	(22,408.32)	1.40	2.11
FANNIE MAE NOTES DTD 09/14/2018 2.875% 09/12/2023		3135G0U43	1,390,000.00	MORGAN_S		101.04	1,404,424.03	19,817.23	16,057.12	1.43	2.14
FANNIE MAE NOTES DTD 09/14/2018 2.875% 09/12/2023		3135G0U43	1,825,000.00	TD		101.04	1,843,938.03	36,622.28	24,202.50	1.43	2.14



Managed Account Fair Market Value & Analytics

For the Month Ending **March 31, 2022**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	YTM at Mkt
Federal Agency Bond / Note											
FREDDIE MAC NOTES	DTD 12/04/2020 0.250% 12/04/2023	3137EAF2	820,000.00	CITIGRP		96.73	793,155.66	(26,032.54)	(26,390.62)	1.67	2.25
FEDERAL HOME LOAN BANKS NOTES	DTD 12/09/2013 3.375% 12/08/2023	3130A0F70	1,000,000.00	WELLS_FA		101.84	1,018,449.00	(9,281.00)	8,820.09	1.64	2.25
FHLB BONDS	DTD 02/15/2019 2.500% 02/13/2024	3130AFW94	1,650,000.00	MORGAN_S		100.34	1,655,598.45	(11,413.05)	(914.36)	1.83	2.31
FANNIE MAE NOTES	DTD 07/08/2019 1.750% 07/02/2024	3135G0V75	1,000,000.00	NOMURA		98.56	985,585.00	(20,845.00)	(17,368.06)	2.21	2.41
FANNIE MAE NOTES	DTD 07/08/2019 1.750% 07/02/2024	3135G0V75	1,635,000.00	JEFFERIE		98.56	1,611,431.48	(11,780.17)	(18,208.40)	2.21	2.41
FANNIE MAE NOTES	DTD 01/10/2020 1.625% 01/07/2025	3135G0X24	1,745,000.00	MIZUHO		97.67	1,704,378.15	(35,753.30)	(37,904.27)	2.71	2.50
FREDDIE MAC NOTES	DTD 02/14/2020 1.500% 02/12/2025	3137EAE0	950,000.00	TD		97.20	923,362.95	(70,470.05)	(52,458.85)	2.81	2.52
FREDDIE MAC NOTES	DTD 02/14/2020 1.500% 02/12/2025	3137EAE0	1,120,000.00	TD		97.20	1,088,596.32	(45,157.28)	(39,362.69)	2.81	2.52
FREDDIE MAC NOTES	DTD 02/14/2020 1.500% 02/12/2025	3137EAE0	1,635,000.00	WELLS_F		97.20	1,589,156.24	(91,689.16)	(72,462.03)	2.81	2.52
FANNIE MAE NOTES	DTD 04/24/2020 0.625% 04/22/2025	3135G03U5	1,300,000.00	KEYBANC		94.40	1,227,162.30	(78,050.70)	(76,105.33)	3.03	2.54
FANNIE MAE NOTES	DTD 06/19/2020 0.500% 06/17/2025	3135G04Z3	1,200,000.00	NOMURA		93.69	1,124,233.20	(73,282.80)	(74,169.36)	3.19	2.56
FREDDIE MAC NOTES	DTD 07/23/2020 0.375% 07/21/2025	3137EAEU9	730,000.00	WELLS_F		93.17	680,119.83	(46,244.77)	(47,474.51)	3.29	2.54
FREDDIE MAC NOTES	DTD 09/25/2020 0.375% 09/23/2025	3137EAEX3	1,120,000.00	CITIGRP		92.83	1,039,660.16	(76,968.64)	(77,990.72)	3.46	2.54
FANNIE MAE NOTES	DTD 11/12/2020 0.500% 11/07/2025	3135G06G3	1,075,000.00	WELLS_F		93.08	1,000,597.10	(79,122.15)	(77,917.63)	3.57	2.52
FANNIE MAE NOTES	DTD 11/12/2020 0.500% 11/07/2025	3135G06G3	1,650,000.00	JEFFERI		93.08	1,535,800.20	(108,787.80)	(110,288.66)	3.57	2.52
Security Type Sub-Total			32,620,000.00				31,930,959.21	(806,158.59)	(749,211.75)	1.97	2.14

Corporate Note



Managed Account Fair Market Value & Analytics

For the Month Ending **March 31, 2022**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Security Type/Description	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	YTM at Mkt
Corporate Note										
BLACKROCK INC CORP NOTES DTD 05/25/2012 3.375% 06/01/2022	09247XAJ0	1,125,000.00	WELLS_FA		100.45	1,130,053.50	(18,807.75)	3,777.83	0.17	0.71
APPLE INC GLOBAL NOTES DTD 05/03/2013 2.400% 05/03/2023	037833AK6	1,035,000.00	GOLDMAN		100.70	1,042,292.61	(35,732.34)	(16,234.81)	1.07	1.74
APPLE INC CORPORATE NOTES DTD 05/11/2020 0.750% 05/11/2023	037833DV9	425,000.00	JPM_CHA		98.64	419,216.18	(4,627.82)	(5,356.26)	1.11	1.99
JPMORGAN CHASE & CO (CALLABLE) CORP NOTE DTD 05/18/2016 2.700% 05/18/2023	46625HRL6	740,000.00	RBC	03/18/23	100.37	742,701.74	(8,612.86)	(396.10)	0.95	2.37
WAL-MART STORES INC (CALLABLE) CORP NOTE DTD 06/27/2018 3.400% 06/26/2023	931142EK5	1,125,000.00	DEUTSCHE	05/26/23	101.43	1,141,103.25	(13,911.75)	7,699.05	1.13	2.22
BANK OF AMERICA CORP NOTES DTD 07/23/2013 4.100% 07/24/2023	06053FAA7	1,000,000.00	MITSU		102.26	1,022,583.00	(19,127.00)	10,001.71	1.29	2.35
PFIZER INC CORP NOTES DTD 03/11/2019 2.950% 03/15/2024	717081ES8	1,000,000.00	TD	02/15/24	100.85	1,008,548.00	(3,642.00)	3,851.63	1.84	2.50
AMAZON.COM INC CORPORATE NOTES DTD 05/12/2021 0.450% 05/12/2024	023135BW5	460,000.00	JPM_CHA		96.03	441,756.40	(17,572.00)	(17,770.54)	2.10	2.38
US BANCORP NOTES (CALLABLE) DTD 07/29/2019 2.400% 07/30/2024	91159HHX1	500,000.00	MKTX	06/28/24	99.32	496,610.50	(6,689.50)	(4,900.23)	2.19	2.70
JPMORGAN CHASE & CO CORPORATE NOTES (CAL DTD 09/16/2020 0.653% 09/16/2024	46647PBS4	170,000.00	JPM_CHA	09/16/23	97.08	165,039.57	(4,960.43)	(4,960.43)	1.46	1.87
TOYOTA MOTOR CREDIT CORP CORP NOTES DTD 02/13/2020 1.800% 02/13/2025	89236TGT6	345,000.00	CITIGRP		97.00	334,648.97	(13,721.68)	(12,401.96)	2.80	2.90
JOHNSON & JOHNSON CORPORATE NOTES DTD 08/25/2020 0.550% 09/01/2025	478160CN2	1,415,000.00	GOLDMAN	08/01/25	93.58	1,324,138.61	(95,431.84)	(93,987.05)	3.31	2.52
BRISTOL-MYERS SQUIBB CO CORPORATE NOTES DTD 11/13/2020 0.750% 11/13/2025	110122DN5	500,000.00	MERRILL	10/13/25	93.02	465,104.00	(30,611.00)	(31,359.94)	3.48	2.79
PROCTER & GAMBLE CO/THE CORPORATE NOTES DTD 02/01/2022 1.900% 02/01/2027	742718FV6	1,250,000.00	MISL		96.48	1,206,060.00	(45,477.50)	(45,429.45)	4.62	2.68



Managed Account Fair Market Value & Analytics

For the Month Ending **March 31, 2022**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	YTM at Mkt
Security Type Sub-Total			11,090,000.00				10,939,856.33	(318,925.47)	(207,466.55)	1.98	2.21
Commercial Paper											
MUFG BANK LTD/NY COMM PAPER DTD 07/22/2021 0.000% 06/29/2022		62479MFV0	1,000,000.00	MITSU		99.76	997,640.00	(658.61)	(1,494.72)	0.25	0.95
Security Type Sub-Total			1,000,000.00				997,640.00	(658.61)	(1,494.72)	0.25	0.95
Certificate of Deposit											
SUMITOMO MITSUI BANK NY CERT DEPOS DTD 07/14/2020 0.700% 07/08/2022		86565CKU2	605,000.00	SMBC		99.94	604,607.36	(392.64)	(392.64)	0.27	0.70
Security Type Sub-Total			605,000.00				604,607.36	(392.64)	(392.64)	0.27	0.70
Managed Account Sub-Total			94,768,000.00				92,769,620.13	(2,670,134.36)	(2,350,476.81)	1.99	2.08
Joint Powers Authority											
CAMP Pool			38,243.03			1.00	38,243.03	0.00	0.00	0.00	
Liquid Sub-Total			38,243.03				38,243.03	0.00	0.00	0.00	
Securities Sub-Total			\$94,806,243.03				\$92,807,863.16	(\$2,670,134.36)	(\$2,350,476.81)	1.99	2.08%
Accrued Interest							\$316,735.33				
Total Investments							\$93,124,598.49				



Managed Account Security Transactions & Interest

For the Month Ending **March 31, 2022**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method	
Trade	Settle										
BUY											
03/30/22	03/31/22	US TREASURY NOTES DTD 06/30/2015 2.125% 06/30/2022	912828XG0	1,935,000.00	(1,942,558.59)	(10,222.89)	(1,952,781.48)				
Transaction Type Sub-Total				1,935,000.00	(1,942,558.59)	(10,222.89)	(1,952,781.48)				
INTEREST											
03/01/22	03/01/22	JOHNSON & JOHNSON CORPORATE NOTES DTD 08/25/2020 0.550% 09/01/2025	478160CN2	1,415,000.00	0.00	3,891.25	3,891.25				
03/12/22	03/12/22	FANNIE MAE NOTES DTD 09/14/2018 2.875% 09/12/2023	3135G0U43	3,215,000.00	0.00	46,215.63	46,215.63				
03/15/22	03/15/22	PFIZER INC CORP NOTES DTD 03/11/2019 2.950% 03/15/2024	717081ES8	1,000,000.00	0.00	14,750.00	14,750.00				
03/16/22	03/16/22	JPMORGAN CHASE & CO CORPORATE NOTES (CAL DTD 09/16/2020 0.653% 09/16/2024	46647PBS4	170,000.00	0.00	555.05	555.05				
03/23/22	03/23/22	FREDDIE MAC NOTES DTD 09/25/2020 0.375% 09/23/2025	3137EAEX3	1,120,000.00	0.00	2,100.00	2,100.00				
03/23/22	03/23/22	INTER-AMERICAN DEVEL BK NOTES DTD 09/23/2021 0.500% 09/23/2024	4581X0DZ8	1,150,000.00	0.00	2,875.00	2,875.00				
03/31/22	03/31/22	US TREASURY NOTES DTD 09/30/2020 0.250% 09/30/2025	91282CAM3	980,000.00	0.00	1,225.00	1,225.00				
03/31/22	03/31/22	US TREASURY NOTES DTD 09/30/2015 1.750% 09/30/2022	912828L57	960,000.00	0.00	8,400.00	8,400.00				
03/31/22	03/31/22	US TREASURY NOTES DTD 10/01/2018 2.875% 09/30/2023	9128285D8	550,000.00	0.00	7,906.25	7,906.25				
Transaction Type Sub-Total				10,560,000.00	0.00	87,918.18	87,918.18				
MATURITY											
03/31/22	03/31/22	US TREASURY NOTES DTD 03/31/2017 1.875% 03/31/2022	912828W89	1,725,000.00	1,725,000.00	16,171.88	1,741,171.88	(11,522.46)	0.00		
Transaction Type Sub-Total				1,725,000.00	1,725,000.00	16,171.88	1,741,171.88	(11,522.46)	0.00		



Managed Account Security Transactions & Interest

For the Month Ending **March 31, 2022**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
Managed Account Sub-Total					(217,558.59)	93,867.17	(123,691.42)	(11,522.46)	0.00	
Total Security Transactions					(\$217,558.59)	\$93,867.17	(\$123,691.42)	(\$11,522.46)	\$0.00	



Account Statement

For the Month Ending **March 31, 2022**

CITY OF EL CAJON - OPERATING FUNDS - 505-00

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
CAMP Pool					
Opening Balance					168,264.77
03/01/22	03/01/22	Purchase - Interest 478160CN2	1.00	3,891.25	172,156.02
03/14/22	03/14/22	Purchase - Interest 3135G0U43	1.00	46,215.63	218,371.65
03/15/22	03/15/22	Purchase - Interest 717081ES8	1.00	14,750.00	233,121.65
03/16/22	03/16/22	Purchase - Interest 46647PBS4	1.00	555.05	233,676.70
03/23/22	03/23/22	Purchase - Interest 3137EAEX3	1.00	2,100.00	235,776.70
03/23/22	03/23/22	Purchase - Interest 4581X0DZ8	1.00	2,875.00	238,651.70
03/23/22	03/23/22	IP Fees February 2022	1.00	(6,048.33)	232,603.37
03/23/22	03/23/22	U.S. Bank Fees January 2022	1.00	(326.68)	232,276.69
03/31/22	03/31/22	Purchase - Interest 9128285D8	1.00	7,906.25	240,182.94
03/31/22	03/31/22	Purchase - Interest 912828L57	1.00	8,400.00	248,582.94
03/31/22	03/31/22	Purchase - Interest 91282CAM3	1.00	1,225.00	249,807.94
03/31/22	03/31/22	Purchase - Principal 912828W89	1.00	1,741,171.88	1,990,979.82
03/31/22	03/31/22	Redemption - Interest 912828XG0	1.00	(10,222.89)	1,980,756.93
03/31/22	03/31/22	Redemption - Principal 912828XG0	1.00	(1,942,558.59)	38,198.34
03/31/22	04/01/22	Accrual Income Div Reinvestment - Distributions	1.00	44.69	38,243.03



Account Statement

For the Month Ending **March 31, 2022**

CITY OF EL CAJON - OPERATING FUNDS - 505-00

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
Closing Balance					38,243.03
		Month of March	Fiscal YTD January-March		
Opening Balance		168,264.77	1,952,942.78	Closing Balance	38,243.03
Purchases		1,829,134.75	20,877,207.51	Average Monthly Balance	200,700.48
Redemptions (Excl. Checks)		(1,959,156.49)	(22,791,907.26)	Monthly Distribution Yield	0.25%
Check Disbursements		0.00	0.00		
Closing Balance		38,243.03	38,243.03		
Cash Dividends and Income		44.69	278.39		



City Council
Agenda Report

Agenda Item 8.

DATE: June 14, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Angela Cortez, City Clerk
SUBJECT: General Municipal Election - November 8, 2022

RECOMMENDATION:

That the City Council adopts the next Resolutions, in order, in connection with the November 8, 2022, General Municipal Election:

1. Resolution calling and giving notice of the November 8, 2022, General Municipal Election for the election of Mayor, and one Member of the City Council of the City of El Cajon for District No. 1, for complete four-year terms to expire December 2026;
2. Resolution requesting the Board of Supervisors to consolidate the General Municipal Election with the Statewide General Election on November 8, 2022;
3. Resolution adopting regulations for candidates calling for prepayment for a 200-word Candidate's Statement; and
4. Resolution adopting regulations to resolve a tie vote for the City Council Election by lot.

BACKGROUND:

The Candidate Filing/Nomination Period for the General Municipal Election is:

Monday, July 18, 2022 - Friday, August 12, 2022, at 5:30 p.m.

If an incumbent does not file by the deadline, the filing period is extended to Wednesday, August 18, 2022, at 5:30 p.m., for candidates other than incumbents.

Candidate packets with official filing documents and election information will be available, by appointment only, at the City Clerk's Office, City Hall, 200 Civic Center Way, during the filing/nomination period, beginning on Monday, July 18, 2022, through Friday, August 12, 2022. Hours of operation for City Hall are: Monday through Thursday 7:30 a.m. to 5:30 p.m., and on alternate Fridays from 8:00 am. to 5:00 p.m. Potential candidates are required to schedule an appointment by calling the City Clerk's office at [\(619\) 441-1763](tel:6194411763) to receive the packet and election information.

NOTE: During the Candidate Filing/Nomination Period, City Hall will be closed on Friday, July 22, 2022 and August 5, 2022.

Prepaid Candidate's Statement:

Candidates may file a Candidate Statement for the Voters' Pamphlet. The City Council determines if the Statement is to be 200 or 400 words. Historically, the City Council has designated a 200-word statement, which equals one-half of a page, and is less cost to the candidate. A 400-word statement equals a full page.

The Federal Voting Rights Act requires that the San Diego County Area provides translated voters' pamphlets in Chinese, Spanish, Filipino and Vietnamese; therefore, translation is a requirement for all candidates' statements.

For previous elections, the City Council has required candidates to prepay the estimated costs of the Candidate Statement at the time Nominating Papers are submitted to the City Clerk. Staff recommends that candidates prepay a deposit if they choose to file a 200-word Candidate Statement for the 2022 election. Because the number of registered voters in each District is different, the recommended deposit will vary as follows: deposit for office of Mayor \$1,700; and District No. 1: \$1,400.

Tie Vote (Council Discretion):

The City Council may adopt a procedure to resolve a tie vote "by lot" or by conducting a special run-off election involving only those candidates receiving the highest, and equal, number of votes. A special run-off election may only be held if the City Council adopts that procedure prior to the election resulting in a tie vote. Staff estimates the cost of a run-off election to be significantly higher than the cost of a consolidated election. For the November 2022 consolidated election, staff estimates the cost to be approximately \$80,000.

Consolidated Election:

The cities, school districts, and special districts in San Diego County consolidate municipal elections with the County Registrar of Voters to print the sample ballot, set up precincts and vote centers, and count the votes. By consolidating, the costs are shared among the participating agencies and are less than a "stand-alone" election.

FISCAL IMPACT:

Election costs are projected to be \$80,000, and will be paid from City Clerk (107000) appropriations, as proposed in the FY 2022-23 Preliminary Annual Budget.

Prepared By: Angela Cortez, City Clerk

Reviewed By: N/A

Approved By: Graham Mitchell, City Manager

Attachments

Resolution - Calling & Giving Notice

Resolution - Conduct & Consolidate

Resolution - Adopting Regulations

Resolution - Resolve Tie Votes

RESOLUTION NO. ____-22

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF EL CAJON, CALIFORNIA,
CALLING AND GIVING NOTICE OF THE HOLDING OF
A GENERAL MUNICIPAL ELECTION TO BE HELD IN SAID CITY
ON TUESDAY, NOVEMBER 8, 2022, FOR THE ELECTION OF
THE OFFICE OF MAYOR AND ONE MEMBER OF
THE CITY COUNCIL OF SAID CITY AS REQUIRED BY THE
PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA
RELATING TO GENERAL LAW CITIES

WHEREAS, Section 201 of the El Cajon City Charter provides that the Mayor and Council Members shall be elected at general municipal elections held on the first Tuesday after the first Monday of November of every even-numbered year; and

WHEREAS, under the provisions of the laws relating to general law cities in the State of California, a general municipal election shall be held on November 8, 2022, for the election of a Mayor and one (1) Member of the El Cajon City Council to come from City Council District One, for full four (4) year terms to expire December 2026.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EL CAJON, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of Section 201 of the El Cajon City Charter and the laws of the State of California relating to general law cities within said State, there shall be, and there is hereby called and ordered held in the City of El Cajon, California, on Tuesday, November 8, 2022, a general municipal election of the qualified electors of said City for the purpose of electing a Mayor and one (1) Member of the El Cajon City Council to come from City Council District One, each of whom shall qualify for election in accordance with Chapter 1.18 of the El Cajon Municipal Code, and shall serve for a full four (4) year term, each to expire December 2026.

SECTION 2. That the manner of voting to be used at said election shall be, both as to form and matter contained therein, such as may be required by law to be used thereat.

SECTION 3. That the City Clerk of said City is hereby authorized, instructed and directed to lawfully conduct said election.

SECTION 4. That the vote centers for said election shall be open at seven o'clock a.m. of the day of said election, and shall remain open continuously from said time until eight o'clock p.m. of the same day, when said vote centers shall be closed, except as provided in section 14401 of the Elections Code of the State of California.

SECTION 5. That in all particulars not recited in this Resolution, said election shall be held and conducted as provided by law for holding special municipal elections in said City.

SECTION 6. That notice of the time and place of holding said election is hereby given, and the City Clerk is hereby authorized, instructed and directed to give such further or additional notice of said special election in the time, form and manner as required by law.

06/14/22 CC Agenda
Reso - Election - Calling and Giving Notice of Holding Election 060222

RESOLUTION NO. ___-22

A RESOLUTION REQUESTING THE BOARD OF SUPERVISORS TO
CONDUCT THE GENERAL MUNICIPAL ELECTION OF THE
CITY OF EL CAJON ON TUESDAY, NOVEMBER 8, 2022, AND
TO CONSOLIDATE THAT ELECTION WITH ANY
OTHER ELECTIONS TO BE HELD ON THE SAME DAY

WHEREAS, the City of El Cajon has called a general municipal election to be held in this city on Tuesday, November 8, 2022; and

WHEREAS, section 439.1 of the Administrative Code of the County of San Diego authorizes the Registrar of Voters of the County of San Diego to render specified services relating to the conduct of an election to any city or district which has by resolution requested the Board of Supervisors to permit the Registrar to render the services, subject to requirements set forth in that section; and

WHEREAS, pursuant to Part 3 (commencing with §10400), Division 14 of the Elections Code of the State of California (the "Elections Code"), the Board of Supervisors has authority to consolidate public district, city, county, or other political subdivision elections with each other and with any statewide election to be held on the same day.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON that pursuant to the above-cited provisions, the Board of Supervisors of the County of San Diego is hereby requested to permit the Registrar of Voters to perform and render all services and proceedings incidental to and connected with the conduct of the subject municipal election of the City of El Cajon, with the cooperation and assistance of the City Clerk of El Cajon, such services to include, but not be limited to the following activities as are appropriate to the subject election:

1. Furnish a tabulation of the number of registered voters in each precinct.
2. Establish voting precincts, secure locations for vote centers, secure the services of election officers for each precinct as required by law, and furnish a list of precincts, vote centers, and election officers for filing in the office of the City Clerk of El Cajon.
3. Prepare and furnish to the election officer's necessary election supplies for the conduct of the election.
4. Cause the requisite number of sample ballots, official ballots, vote center slips, rosters, tally sheets, and other necessary forms to be printed.
5. Furnish and address the envelopes necessary to mail sample ballots to the registered voters of the City of El Cajon.
6. Insert the sample ballots and other printed matter into envelopes for mailing, and cause the same to be mailed, as required by law.

7. Assemble the election materials and supplies and make necessary arrangements for their delivery to the various precincts.
8. Distribute absent voter ballots as required by law.
9. Receive the returns of the elections and supplies.
10. Sort and assemble the election materials and supplies in preparation for the canvassing of the returns of the election.
11. Canvas the returns of the election, including the absent voters' ballots.
12. Furnish a tabulation of the number of votes given in each precinct.
13. Make all arrangements and take the necessary steps to pay the members of the precinct boards, the vote center rentals, the persons returning the ballot materials, and to pay all other costs of the election incurred as the result of services performed for the City of El Cajon and pay for the election officials the amounts prescribed by the Board of Supervisors of the County of San Diego.

BE IT FURTHER RESOLVED that the exact forms of the offices to be voted upon to appear on the ballot and to be submitted to the voters is as follows:

**Mayor and One (1) Member of the City Council to come from
City Council District One
for terms to expire in December 2026**

BE IT FURTHER RESOLVED that the Board of Supervisors of the County of San Diego is hereby requested to consolidate this election with any other election to be held on the same day, in the same territory, or in territory that is in part the same.

BE IT FURTHER RESOLVED that if this consolidation is ordered, then pursuant to section 10411 of the Elections Code, (a) the election shall be held in all respects as if there were only one election; (b) only one form of ballot shall be used; and (c) the Registrar of Voters of the County of San Diego shall canvass the returns of the subject election as part of the canvass of the returns of the election or elections consolidated thereby.

BE IT FURTHER RESOLVED that if this consolidation is ordered, then pursuant to section 10418 of the Elections Code, recounts conducted, election contests presented, and all other proceedings incidental to, and connected with the election shall be regulated and done in accordance with the provisions of law regulating the statewide election.

BE IT FURTHER RESOLVED that if this consolidation is ordered, then pursuant to section 10410 of the Elections Code, within the territories affected by the order of consolidation, the election precincts, vote centers, voting booths and polling hours shall in every case be the same, and there shall be only one set of election officers in each of the precincts.

BE IT FURTHER RESOLVED that the County of San Diego shall be reimbursed in full for the services performed by the Registrar of Voters for the City of El Cajon upon presentation of a bill therefore, and that this City agrees to indemnify and save free and harmless the County, its officers, agents and employees from expense or liability, including reasonable attorneys' fees, as the result of an election contest arising after conduct of this special election, so long as the basis for any such claim arises from the conduct of the City or as a result of the reasonable reliance by County upon information provided by City.

BE IT FURTHER RESOLVED that if this consolidation is ordered, the City Council hereby agrees that by requesting the Board of Supervisors to permit the Registrar of Voters to perform the specified services mentioned above it shall be bound by Section 439.1 of the San Diego County Code of Administrative Ordinances.

BE IT FURTHER RESOLVED that County will hold the City, its officers, agents and employees free and harmless and will indemnify City, its officers, agents and employees from expense or liability, including reasonable attorneys' fees, as a result of County's negligence.

BE IT FURTHER RESOLVED AND ORDERED that the City Clerk of El Cajon is hereby directed to deliver forthwith certified copies of this Resolution to the Clerk of the Board of Supervisors of the County of San Diego, and to the Registrar of Voters of the County of San Diego.

RESOLUTION NO. ____-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CAJON,
CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR
ELECTIVE OFFICE PERTAINING TO MATERIALS SUBMITTED TO THE
ELECTORATE AND THE COSTS THEREOF FOR THE GENERAL MUNICIPAL
ELECTION TO BE HELD IN SAID CITY ON TUESDAY, NOVEMBER 8, 2022

WHEREAS, section 13307 of the Elections Code of the State of California (the "Elections Code") provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including the costs thereof.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EL CAJON,
CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS
FOLLOWS:

SECTION 1. GENERAL PROVISIONS: That pursuant to section 13307 of the Elections Code, each candidate for non-partisan elective office to be voted for at the General Municipal Election to be held in the City of El Cajon on November 8, 2022, may prepare a candidate's statement on an appropriate form provided by the City Clerk.

Each statement may include the name, age, and occupation of the candidate, and a brief description of not more than 200 words of the candidate's education and qualifications expressed by the candidate. Such statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations, and shall in all events comply with requirements of the Elections Code and the law. Such statement shall be filed in the Office of the City Clerk at the time the candidate's nomination papers are filed. Such statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 o'clock p.m. of the next working day after the close of the nomination period.

SECTION 2. PAYMENT: The City Clerk has estimated the total cost of printing, handling, mailing and translating the candidates' statements filed pursuant to the Elections Code into Spanish, Filipino, Vietnamese and Chinese, and requires each candidate filing a statement to pay in advance their pro rata share as a condition of having their statement included in the voter's pamphlet. These amounts, based on registered voters, are estimated to be: \$1,700.00 for each candidate for Mayor, and \$1,400.00 for each candidate for council member for District One; and are payable upon filing of nomination papers. The City Clerk shall bill each candidate for any cost in excess of the deposit, and shall refund any unused portion of any deposit.

SECTION 3. The City Clerk shall provide each candidate, or the candidate's representative, a copy of this Resolution at the time nominating petitions are issued.

SECTION 4. The City Clerk shall certify to the passage and adoption of this Resolution, shall enter the same in the book of original Resolutions of said City, and shall

make a minute of passage and adoption thereof in the records of the proceedings of the City Council of the City in the minutes of the meeting at which the same is passed and adopted.

06/14/22 CC Agenda

Reso - Election – Adopting Regulations for Candidates for Elective Office 060222

RESOLUTION NO. ____ -22

RESOLUTION ADOPTING PROCEDURE TO
RESOLVE TIE VOTES BY LOT

WHEREAS, pursuant to section 15651 of the Elections Code of the State of California (the "Elections Code"), the City Council may adopt a procedure to resolve a tie vote by lot or by conducting a special runoff election involving only those candidates who received an equal number of votes and the highest number of votes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. Pursuant to Elections Code section 15651, if at any election, two or more persons receive an equal and the highest number of votes for an office to be voted upon in the City of El Cajon, the tie shall be resolved by lot.

2. Upon a tie vote, the City Council shall forthwith summon the candidates who have received the tie votes, whether upon the canvass of the returns or upon a recount by a court, to appear before Council at such time and place as may be designated by Council. **The Council shall at that time and place determine the tie by lot.**



City Council Agenda Report

Agenda Item 9.

DATE: June 14, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Mara Romano, Purchasing Agent
SUBJECT: Award of Bid No. 017-22 – Pedestrian Safety Improvements

RECOMMENDATION:

That the City Council adopts the next Resolutions, in order, to:

1. Approve Plans and Specifications for the Pedestrian Safety Improvements Project, Bid No. 017-22;
2. Find the first low bidder, LB Civil Construction (LBCI), non-responsive for the reason set forth in the agenda report; and
3. Award the bid to the lowest responsive, responsible bidder, Baker Electric & Renewables, LLC., in the amount of \$209,576.

BACKGROUND:

The Pedestrian Safety Improvement project consists of furnishing and installing new roadway signage and rectangular rapid flashing beacons, constructing ADA pedestrian curb ramps, and striping at various locations in the City.

This service was advertised on March 10, 2022. The City received ten responses on April 12, 2022, and evaluated the three lowest submissions.

The specifications called out Carmanagh Technologies, Incorporated's Rectangular Rapid Flashing Beacon System (RRFB) or approved equal. The lowest bid provided by LBCI listed an alternate product for the RRFBs.

The specifications indicated that all information required to make an informed decision on an alternate item must be submitted as part of the bid. In addition, the submission of data substantiating a request for a substitution of an item of "equal or better in quality and utility" must be provided to the City, in writing, within five business days of the bid due date and time. LBCI provided the documentation upon the City's request for confirmation that they were providing an alternate product, but not accompanying their bid or within the specified timeframe. Therefore, LBCI is considered non-responsive for failure to provide alternate item documentation at the time of bid submittal and data substantiating the request within five business days of the bid due date and time.

Staff recommends that the City Council deems the bid of LBCI as non-responsive and awards the bid to the lowest responsive, responsible bidder, Baker Electric & Renewables, LLC., in the amount of \$209,576. The summary of bids is attached, and complete proposals are on file in the Purchasing Division.

FISCAL IMPACT:

The fiscal impact is \$209,576. Sufficient funds are available in Fiscal Year 2021-22 Annual Budget: Pedestrian Safety Improvements (PW3755).

Prepared By: Mara Romano, Purchasing Agent

Reviewed By: Yazmin Arellano, Director of Public Works

Approved By: Graham Mitchell, City Manager

Attachments

Resolution - Approve Plans & Specs

Resolution - Award of Bid

Bid Summary - 017-22

RESOLUTION NO. __-22

RESOLUTION APPROVING PLANS AND SPECIFICATIONS FOR
PEDESTRIAN SAFETY IMPROVEMENTS
(Bid No. 017-22)

WHEREAS, the Director of Public Works has submitted plans and specifications for the Pedestrian Safety Improvements project (the "Project"); and

WHEREAS, it appears to be in the best interests of the City of El Cajon that the plans and specifications for the Project should be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. That the plans and specifications for the Project submitted by the Director of Public Works are hereby approved and adopted as the official plans and specifications for said Project.

2. Said plans and specifications are directed to be filed in the office of the Director of Public Works of the City of El Cajon.

RESOLUTION NO. __-22

RESOLUTION AWARDING BID FOR
PEDESTRIAN SAFETY IMPROVEMENTS
(Bid No. 017-22)

WHEREAS, the Pedestrian Safety Improvement project (the "Project") consists of furnishing and installing new roadway signage and rectangular rapid flashing beacons, constructing ADA pedestrian curb ramps, and striping at various locations in the City of El Cajon (the "City"); and

WHEREAS, the City advertised the Project on March 10, 2022, and received ten (10) responses on April 12, 2022, of which the three lowest were evaluated by City staff; and

WHEREAS, the Project specifications required that the Carmanagh Technologies, Incorporated Rectangular Rapid Flashing Beacon System ("RRFB"), or an approved equal, be used for the Project; and

WHEREAS, the Project specifications required that if the proposal included an alternate to the RRFB, the bid must include the submission of data substantiating a request for a substitution of an item of "equal or better in quality and utility" must be provided to the City, in writing, within five (5) business days of the bid due date and time; and

WHEREAS, the lowest bid provided by L.B. Civil Construction, Incorporated ("LBCCI") listed an alternate product for the RRFB, but did not include the required data substantiating the request for substitution with their bid; and

WHEREAS, upon the City's request for confirmation, LBCCI supplied documentation that they were providing an alternate product, but the information was not received by the City within the specified timeframe, and therefore, the bid by LBCCI is considered non-responsive for failure to timely provide alternate item documentation at the time of bid submittal or within five (5) business days of the bid due date and time; and

WHEREAS, after evaluation, staff recommends that the City Council deems the bid of LBCCI to be non-responsive, and the bid be awarded to the lowest responsive, responsible bidder, Baker Electric & Renewables LLC, in the amount of \$209,576; and

WHEREAS, sufficient funds are available in the Fiscal Year 2021-22 Annual Budget: Pedestrian Safety Improvements (PW3755).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The above recitals are true and correct, and are the findings of the City Council.

2. The City Council hereby finds the bid of LBCCI to be non-responsive, and rejects said bid.

3. The City Council hereby awards the bid for the Project to the lowest responsive, responsible bidder:

Baker Electric & Renewables LLC

in an amount not to exceed \$209,576.

4. The City Manager and City Clerk are authorized and directed to execute a contract for the Project on behalf of the City of El Cajon, with such changes or amendments as maybe approved by the City Manager.

06/14/22 CC Agenda
Reso - Bid 017-22 – Pedestrian Safety Improvements – Awd (Baker Electric) 060222



City of El Cajon – Purchasing Division

BID EVALUATION

(To be included as an attachment to the agenda report.)

Bid No. 017-22	Bid Name: Pedestrian Safety Improvements
Solicitation Due Date/Time: April 12, 2022/ 2:00 p.m.	Initial Date of Advertisement: March 10, 2022
Number of Responses Received: 10	Bid Estimate: \$245,900.00

SUMMARY OF BIDS (INCLUDE ANY ADD. ALTS.):

Vendor	Vendor Type	Bid Amount	Format	Submit Date	Status
LB Civil Construction		\$199,400.00	Electronic	04/12/2022 11:22:26 AM	Submitted
Baker Electric Inc.	CADIR	\$209,576.00	Electronic	04/12/2022 1:59:40 PM	Submitted
T&M Electric Inc.	CADIR	\$222,305.00	Electronic	04/12/2022 1:01:43 PM	Submitted
Select Electric Inc.		\$225,100.00	Electronic	04/12/2022 1:38:19 PM	Submitted
A. B. Hashmi, Inc.	DBE	\$228,996.00	Electronic	04/12/2022 12:27:32 PM	Submitted
Alfaro Communications Construction, Inc.		\$247,777.00	Electronic	04/12/2022 1:55:28 PM	Submitted
Crosstown Electrical & Data, Inc.	CADIR	\$264,585.00	Electronic	04/12/2022 1:52:49 PM	Submitted
Tri-Group Construction & Development Inc	CADIR	\$267,000.00	Electronic	04/12/2022 1:36:42 PM	Submitted
Aster Construction Services		\$339,195.00	Electronic	04/12/2022 1:59:33 PM	Submitted
M. Brey Electric, Inc	CADIR	\$380,189.54	Electronic	04/12/2022 1:36:49 PM	Submitted

BID EVALUATION (TOP THREE LOWEST RESPONSES):

Bidder	Bid Responsiveness	Notes
LB Civil Construction Incorporated	No	Alternate product documentation not submitted within the specification deadline.
Baker Electric & Renewables, LLC	Yes	Did not provide proof of System for Award Management (SAM) registration/Acknowledgement of Sam/Certification of Non-Debarred Status. Verified through System for Award Management website that the entity has active registration. The City provided additional time to submit these forms and the vendor complied. Minor irregularity as this does not create an unfair advantage.
T&M Electric, Inc. dba Perry Electric	Yes	

LEGAL REVIEW REQUIRED: YES NO **IF YES, DATE LEGAL REVIEW COMPLETED:** May 17, 2022

RENEWAL OPTIONS: YES NO **IF YES, SPECIFY TERM W/RENEWAL OPTIONS:** _____

LOWEST, RESPONSIVE, RESPONSIBLE BIDDER NAME AND AMOUNT: BAKER ELECTRIC & RENEWABLES, LLC - \$209,576.00

PURCHASING DIVISION:

Review Completed By: Mara Romano

Date: May 17, 2022



City Council
Agenda Report

Agenda Item 10.

DATE: June 14, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Frank Carson, Director of Parks & Recreation
SUBJECT: Water Safety Event Grant

RECOMMENDATION:

That the City Council accepts, appropriates, and expends grant funding for a water safety event.

BACKGROUND:

The City of El Cajon was asked to apply for a water safety event grant from the Prevent Drowning Foundation of San Diego and funded through MIG, a parks and recreation consulting firm. Staff recently received notice that MIG will grant funds for up to \$5,153.70 to cover the expense of hosting a water safety event on June 23, 2022 from 12:30 to 4:30 p.m. The event is part of the International World's Largest Swim Lesson, and is part of a regional effort to highlight the importance of water safety. Admission will be free at the Fletcher Hills Pool, 2345 Center Place and will feature free swim lessons, water safety information, lunch, and a variety of activities.

FISCAL IMPACT:

Grant funds through MIG will fully reimburse the city costs from account 240000. Costs will be up to \$5,153.70.

Prepared By: Manuel Gonzalez, Parks and Recreation Manager

Reviewed By: Frank Carson, Director of Parks & Recreation

Approved By: Graham Mitchell, City Manager

Attachments

World's Largest Swim Lesson Flyer



Join us for the 13th annual

WORLD'S LARGEST SWIM LESSON

THURSDAY, JUNE 23

12:30 P.M. – 4:30 P.M.

**FLETCHER HILLS RECREATION CENTER & POOL
2345 CENTER PL, EL CAJON, CA 92020**

FEATURING:

- Game Truck
- Bounce House
- El Cajon Rec Squad
- Arts and Crafts
- Help Us Name Our New Water Safety Mascot
- Water Safety Information
- Phils BBQ Lunch*
- Kona Ice*
- Free Hats and Sunscreen from John Wayne Cancer Center*
- Free Gift Bags*

** while supplies last*

FREE SWIM LESSONS:

Be a part of the World's Largest Swim Lesson! Pre-register at www.elcajonrec.org, select Online Registration, and use the activity number to find your preferred class (space is limited; first come, first served).

12:15 P.M.	ages 6 to 16 years #37785
12:50 P.M.	ages 6 to 16 years #37782
1:25 P.M.	ages 3 to 5 years #37789; ages 6 to 16 years #37787
2:00 P.M.	ages 3 to 5 years #37790; ages 6 to 16 years #37788



This family-friendly event is FREE and open to the public. For more information please contact: 619-441-1672



PREVENT DROWNING
FOUNDATION of SAN DIEGO





City Council Agenda Report

Agenda Item 11.

DATE: June 14, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Mara Romano, Purchasing Agent
SUBJECT: Contract Amendment for Professional Building Support Services

RECOMMENDATION:

That the City Council adopts the next resolution, in order, to authorize an amendment to the existing Agreement for Professional Services with Esgil, LLC to extend for one year in the annual amount of \$300,000, with the option to renew for two additional one-year terms.

BACKGROUND:

On October 22, 2019, the City Council approved SOQ No. 004-20 – On-call Professional Services. The Statement of Qualifications (SOQ) resulted in a pre-qualified list of firms for on-call professional services covering multiple disciplines such as architectural, building/fire plan check, civil engineering, construction management, electrical/mechanical engineering, geotechnical, land surveying, and storm water management. Contracts greater than \$75,000 require City Council approval.

On June 11, 2020, the City entered into a contract to provide professional building support services with Esgil, LLC in the amount of \$75,000 for a term effective through September 10, 2020.

On September 8, 2020, the City Council approved an amendment to increase the contract by \$225,000 to provide additional building services for an additional nine months through June 30, 2021.

On April 27, 2021, the City Council approved a one-year extension through June 30, 2022 to provide additional building services and to support the Public Works Department's Wastewater Disposal East County Advanced Water Purification project in the amount of \$300,000.

Staff is requesting an extension of one-year, through June 30, 2023; with the option to renew for two additional one-year terms, each in an annual amount of \$300,000 for continued professional building support services.

FISCAL IMPACT:

The initial fiscal impact of this service is \$300,000. Sufficient funds are included in the proposed Fiscal Year 2022-23 budget, contingent upon City Council approval: Fire Prevention (142000), Building Safety (171000), and Public Works Wastewater Disposal (650710). Subsequent two-year costs are estimated to total \$600,000.

Prepared By: Mara Romano, Purchasing Agent

Reviewed By: Anthony Shute, Director of Community Development

Approved By: Graham Mitchell, City Manager

Attachments

Resolution

RESOLUTION NO. ____-22

A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF EL CAJON APPROVING
AMENDMENT OF AN AGREEMENT
FOR BUILDING SERVICES

WHEREAS, on October 22, 2019, the City Council approved SOQ No. 004-20 – On-call Professional Services (the "SOQ"), which adopted a pre-qualified list of firms for on-call professional services covering multiple disciplines such as architectural, building/fire plan check, civil engineering, construction management, electrical/mechanical engineering, geotechnical, land surveying, and storm water management, with the requirement that contracts greater than \$75,000.00 go before City Council for approval; and

WHEREAS, on June 11, 2020, the City entered into an agreement for building/fire plan check services with EsGil, LLC, in the not-to-exceed amount of \$75,000, for a three (3) month term effective through September 10, 2020 (the "Agreement"); and

WHEREAS, on September 8, 2020, the City Council approved an amendment to increase the contract by \$225,000 to provide additional building services for an additional nine months through June 30, 2021; and

WHEREAS, on April 27, 2021, the City Council approved an amendment to approve a one-year extension through June 30, 2022, in the not-to-exceed amount of \$300,000, to provide customary building support services and to support the Public Works Department's Wastewater Disposal East County Advanced Water Purification project; and

WHEREAS, staff has recommended extending the term of the Agreement for a one-year period through June 30, 2023, in the not-to-exceed amount of \$300,000, with the option to renew for two (2) additional one-year terms, each in an annual not-to-exceed amount of \$300,000, for continued professional building support services; and

WHEREAS, sufficient funds are included in the proposed Fiscal Year 2022-23, contingent upon City Council approval; and

WHEREAS, City Council finds that it is in the City's best interest to approve amendment of the Agreement to extend the term through June 30, 2023, with the option to renew for two (2) additional one-year terms, and to provide additional compensation in the not-to-exceed amount of \$300,000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The above recitals are true and correct, and are the findings of the City Council.

2. The City Council hereby approves amendment of the Agreement to extend the term through June 30, 2023, in the not-to-exceed amount of \$300,000, with the option to renew for two (2) additional one-year terms, each in an annual not-to-exceed amount of \$300,000, for continued professional building support services.

3. The City Council hereby authorizes the City Manager to execute an amendment to the Agreement, with such changes as may be approved by the City Manager.

06/14/22 CC Agenda
Reso – Approve 4th Amend Agmt w-EsGil (Bldg Services) 060222



City Council
Agenda Report

Agenda Item 12.

DATE: June 14, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Marisol Thorn, Director of Human Resources
SUBJECT: El Cajon Professional Firefighters' Association: Side Letter Limited to Clean-up

RECOMMENDATION:

That the City Council approves and authorizes the terms and conditions of the Limited Clean-up Side Letter Agreement between the City and the El Cajon Professional Firefighters' Association (ECPFF).

BACKGROUND:

The City recently conducted a review of the existing Memorandum of Understanding (MOU) for the ECPFF bargaining group. It was noted that there was an error in one of the pay rates assigned to the top step of Fire Engineer. The attached side letter acknowledges the error and corrects the rate to reflect the appropriate rate assigned to the pay range.

FISCAL IMPACT:

No fiscal impact.

Prepared By: Marisol Thorn, Director of Human Resources

Reviewed By:

Approved By: Graham Mitchell, City Manager

Attachments

ECPFF Side Letter
Corrected Appendix

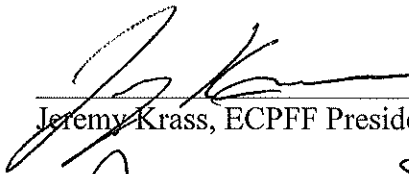
**Side Letter of Agreement between
the City of El Cajon and the El Cajon Professional Firefighters Local 4603
(ECPFF)**

The City of El Cajon (“City”) and the El Cajon Professional Firefighters Local 4603 (ECPFF) hereby agree to the following:


1. The parties acknowledge that the City incorrectly listed the hourly rate for Fire Engineer Range 108, Step E in Appendix A – Effective July 2022 salary table. The correct hourly rate for Fire Engineer Range 108, Step E is \$35.7571.

2. As of the date of this Side Letter Agreement, the parties hereby acknowledge and agree that the City will process pay increases based on the corrected Appendix A with the rate listed above.

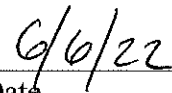
The parties hereby agree to the terms and conditions of this side letter agreement.




Jeremy Krass, ECPFF President



Marisol Thorn, Director of Human Resources



Date



Date

APPENDIX A: SALARY TABLE

Effective June 15, 2019

		A	A'	B	B'	C	C'	D	D'	E
Classification	Range	Hourly	Hourly	Hourly	Hourly	Hourly	Hourly	Hourly	Hourly	Hourly
Firefighter/Paramedic	101.8	\$25.1786	\$25.8071	\$26.4571	\$27.1143	\$27.7929	\$28.4929	\$29.2000	\$29.9286	\$30.6786
Fire Engineer	103.8	\$26.4571	\$27.1143	\$27.7929	\$28.4929	\$29.9000	\$29.9286	\$30.6786	\$31.4500	\$32.2357
Captain	110	\$30.8286	\$31.6000	\$32.3929	\$33.2000	\$34.0286	\$34.8786	\$35.7571	\$36.6500	\$37.5643
Battalion Chief (80 Hours)	120.6	\$56.08	\$57.48	\$58.92	\$60.39	\$61.90	\$63.45	\$65.04	\$66.66	\$68.33
Battalion Chief (112 Hours)	120.6	\$40.0571	\$41.0571	\$42.0857	\$43.1357	\$44.2143	\$45.3214	\$46.4571	\$47.6143	\$48.8071

Effective July 2020

		A	A'	B	B'	C	C'	D	D'	E
Classification	Range	Hourly	Hourly	Hourly	Hourly	Hourly	Hourly	Hourly	Hourly	Hourly
Firefighter/Paramedic	103.2	\$26.0643	\$26.7214	\$27.3857	\$28.0714	\$28.7714	\$29.4929	\$30.2286	\$30.9857	\$31.7571
Fire Engineer	105.2	\$27.3857	\$28.0714	\$28.7714	\$29.4929	\$30.2286	\$30.9857	\$31.7571	\$32.5500	\$33.3643
Captain	111	\$31.6000	\$32.3929	\$33.2000	\$34.0286	\$34.8786	\$35.7571	\$36.6500	\$37.5643	\$38.5000
Battalion Chief (80 Hours)	121.6	\$57.48	\$58.92	\$60.39	\$61.90	\$63.45	\$65.04	\$66.66	\$68.33	\$70.04
Battalion Chief (112 Hours)	121.6	\$41.0571	\$42.0857	\$43.1357	\$44.2143	\$45.3214	\$46.4571	\$47.6143	\$48.8071	\$50.0286

Effective July 2021

		A	A'	B	B'	C	C'	D	D'	E
Classification	Range	Hourly	Hourly	Hourly	Hourly	Hourly	Hourly	Hourly	Hourly	Hourly
Firefighter/Paramedic	104.6	\$26.9857	\$27.6571	\$28.3500	\$29.0571	\$29.7857	\$30.5286	\$31.2929	\$32.0786	\$32.8786
Fire Engineer	106.6	\$28.3500	\$29.0571	\$29.7857	\$30.5286	\$31.2929	\$32.0786	\$32.8786	\$33.7000	\$34.5429
Captain	112	\$32.3929	\$33.2000	\$34.0286	\$34.8786	\$35.7571	\$36.6500	\$37.5643	\$38.5000	\$39.4643
Battalion Chief (80 Hours)	122.6	\$58.92	\$60.39	\$61.90	\$63.45	\$65.04	\$66.66	\$68.33	\$70.04	\$71.79
Battalion Chief (112 Hours)	122.6	\$42.0857	\$43.1357	\$44.2143	\$45.3214	\$46.4571	\$47.6143	\$48.8071	\$50.0286	\$51.2786

Effective July 2022

		A	A'	B	B'	C	C'	D	D'	E
Classification	Range	Hourly	Hourly	Hourly	Hourly	Hourly	Hourly	Hourly	Hourly	Hourly
Firefighter/Paramedic	106	\$27.9286	\$28.6286	\$29.3429	\$30.0786	\$30.8286	\$31.6000	\$32.3929	\$33.2000	\$34.0286
Fire Engineer	108	\$29.3429	\$30.0786	\$30.8286	\$31.6000	\$32.3929	\$33.2000	\$34.0286	\$34.8786	\$35.7571
Captain	113	\$33.2000	\$34.0286	\$34.8786	\$35.7571	\$36.6500	\$37.5643	\$38.5000	\$39.4643	\$40.4500
Battalion Chief (80 Hours)	123.6	\$60.39	\$61.90	\$63.45	\$65.04	\$66.66	\$68.33	\$70.04	\$71.79	\$73.58
Battalion Chief (112 Hours)	123.6	\$43.1357	\$44.2143	\$45.3214	\$46.4571	\$47.6143	\$48.8071	\$50.0286	\$51.2786	\$52.5571

*2022 FE Step E corrected; reference side letter signed June 6, 2022



City Council
Agenda Report

DATE: June 14, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Clay Schoen, Director of Finance
SUBJECT: Fiscal Year 2022-23 Preliminary Annual Budget

RECOMMENDATION:

That the City Council, Housing Authority, and the City of El Cajon as Successor Agency to the former Redevelopment Agency receives information related to the proposed Fiscal Year 2022-23 Preliminary Annual Budget.

BACKGROUND:

Information related to City of El Cajon Fiscal Year 2022-23 Preliminary Annual Budget is presented for discussion at the June 14, 2022, regularly scheduled City Council meeting. This meeting is held in advance of the June 28, 2022, regularly scheduled City Council meeting, at which time the budget will be submitted for the City Council's final consideration. This forum introduces information regarding projected current year activity, status of the economy, Fiscal Year 2022-23 estimated revenues and departmental summaries, and estimated reserve balances. This information is offered in advance to allow time for discussion before the budget is presented for adoption.

Once the Fiscal Year 2022-23 Preliminary Budget Summary is available, it will be accessible electronically on the City's website at the following link:
www.elcajon.gov/your-government/departments/finance/budgets-financial-policies.

FISCAL IMPACT:

There is no direct financial impact resulting from the presentation of this information. The City of El Cajon Fiscal Year 2022-23 Preliminary Annual Budget will be presented for adoption at the June 28, 2022, regularly scheduled City Council meeting.

Prepared By: Clay Schoen, Director of Finance
Reviewed By: N/A
Approved By: Graham Mitchell, City Manager

Attachments

2023 City Manager Budget Message
2023 Budget at a Glance
2023 Prel Annual Budget- Cover w/Link



City Manager

June 14, 2022

Honorable Mayor, City Council, and El Cajon Residents:

I am pleased to present the City of El Cajon Fiscal Year 2022-2023 (FY 2022-23) Annual Budget. The annual budget establishes funding priorities for the community and supports the City Council's goals, policies, and objectives for the coming year. The budget document serves as the City's financial plan based on the Five-Year Business Plan and the Annual Comprehensive Financial Report. This year's budget focuses on priorities such as fiscal stability, public safety, public infrastructure, and community (such as recreation, beautification, and public events) as well as the five main priorities established through the City Council 2022-23 Priorities & Implementation Plan process. Those priority areas include:

- Revitalization of Downtown El Cajon,
- Economic Development,
- City Beautification,
- Homelessness,
- Public Safety, and
- Several Miscellaneous goals such as more public engagement, celebration of accomplishments, addressing regional issues that impact local businesses and neighborhoods, and developing a new City Veteran's Memorial.

Review of Fiscal Year 2021-22 Budget

The City came out of the global COVID-19 pandemic fiscally intact, in part, because of the measures implemented in anticipation of significant revenue shortfalls. In FY 2021-22, total projected General Fund revenues exceeded budgeted expectations by \$4.1 million. Also, due to the conservative approach taken, projected General Fund expenditures are about \$475,099 less than budgeted. This resulted in a budget surplus of approximately \$4.6 million.

Summary of Fiscal Year 2022-23 Budget

The FY 2022-23 budget assumes encouraging growth over the past year's revenue and is able to lift some of the cost-saving measures put into place last fiscal year, such as continuing to unfreeze vacated positions.

The following points highlight several elements of the FY 2022-23 budget:

- Estimated General Fund revenues total \$90.1 million, \$5.8 million more than last year's budgeted amount—a 6.9% increase.
- Projected General Fund expenditures total \$92.1 million, \$8.4 million above last year's budget.
- At the end of FY 2022-23, the budget anticipates a combined General Fund balance and reserve of \$56.0 million, which is approximately \$2.1 million less than the current fund balance. This is primarily due to the City's decision to over-hire ten police officers.
- An infusion of approximately \$30 million in American Rescue Plan funds will continue to aid the City in its efforts to meet community needs through the next few years.
- The City's 31 non-General Fund budgets, with combined expenditures of nearly \$140.7 million in FY 2022-23, support many of the City's objectives.

I am proud to say that the FY 2022-23 budget maintains service levels while meeting other priorities, such as supporting the City Council's 2022-23 Priorities and Implementation Plan. The following sections demonstrate how community priorities are accomplished through this budget.

Fiscal Stability

The FY 2022-23 budget maintains a strong General Fund reserve of approximately \$56.0 million — 60.8% of the General Fund's annual expenditure. This balance will protect the City in the event of an economic or natural disaster and will allow the City to maintain services. During the upcoming fiscal year, the City will continue to seek strategies to reduce costs while augmenting revenue through economic development initiatives.

Economic Development

The FY 2022-23 budget includes \$1.1 million for economic development activities from the General Fund. A significant amount of this allocation is for development agreements entered into over the past few years to facilitate vital development (Courtyard Marriott and new car dealerships—BMW, Honda, and Mercedes Benz). Other monies have been allocated for business development activities related to the City's Opportunity Zones, business attraction effort, redevelopment opportunities, and economic development assessment study. The budget also reflects over \$5.0 million in business assistance programs through the American Rescue Plan funds.

Public Safety

The FY 2022-23 budget reflects filling all vacant police positions as well as compensation increases in order to attract and retain professional and trained staff. This budget also reflects the Police Department's ongoing use of the Special Enforcement Unit to address quality of life issues including the impacts of homelessness on the community. Additional funding toward homeless programs and addressing homelessness continues to be a budget priority in FY 2022-23.

Public Infrastructure/ Enhanced Public Image

Throughout FY 2022-23, the City will continue to implement its aggressive street maintenance program by allocating various transportation funds toward street paving, sidewalk installation, and drainage systems improvements. In addition, over \$30 million in grant and non-General Fund monies will improve vehicle/pedestrian/bicycle safety and ADA improvements. Significant improvements are budgeted for projects on Jamacha Road, Madison Avenue, El Cajon Boulevard, Main Street, and Oakdale Avenue. Other projects funded in the FY 2022-23 budget include the Broadway Creek Restoration project, Wells Park improvements, Luke Lane

improvements, and a significant energy efficiency/solar project. These projects, along with efforts regarding homelessness, economic development, and code enforcement, strive to enhance the image of the community.

SANDAG Smart Growth Grant funding (\$5 million) and San Diego River Conservancy Prop 68 Grant funding (\$500,000) was obtained for improvements along El Cajon Boulevard and Main Street to revitalize the areas surrounding the El Cajon Transit District and the Main Street corridor between Marshall Avenue and El Cajon Boulevard.

Of the approximate \$72.0 million in appropriation for infrastructure improvements in FY 2022-23, about \$66.8 million is from non-General Fund sources.

Homelessness

Through various funding sources, the FY 2022-23 budget addresses many aspects of homelessness. The City will fund programs aimed to help individuals and households secure permanent housing and to mitigate negative impacts of homelessness in the community. The budget supports the following homelessness and homeless prevention programs in FY 2022-23:

- Homeless Outreach & Housing Assistance,
- A Way Back Home Reunification Program,
- Emergency Shelter,
- Emergency Rotational Shelter,
- Emergency Motel Bridge to Permanent Housing,
- East County Homeless Task Force,
- Neighborhood Quality of Life Team,
- City Homeless Outreach Program,
- Emergency Rental/Mortgage/Utility Assistance, and
- Support to various organizations providing homelessness and homelessness prevention services.

Community (Recreation, Culture, and Public Events)

The FY 2022-23 budget allocates resources to community events and recreation. The budget funds important community events such as the Fourth of July Celebration, HauntFest, Mother Goose Parade, return of America on Main Street/Foodie Fest, and movies in the park. The FY 2022-23 budget includes allocations of funds for ongoing improvements at Wells Park, Hillside Park Playground Shade Structures, Hillside Park Solar Lighting, Stoney's Neighborhood Park Playground Resurfacing, Renette Park Adult Fitness Area, and improvements to Kennedy Park.

The FY 2022-23 budget supports the City's six community centers, four with gymnasiums, and a public swimming pool. Core recreation classes, such as dance, tumbling, cheer, gymnastics, preschool, swim, youth sports and adult enrichment classes will expand to meet the diverse needs of the community. With the continuation of Dollar Days, funded through the American Rescue Plan, all swim lessons are \$5 to El Cajon residents. The Rec Squad will increase its programming to be at local schools immediately after school hours one day a week to increase positive critical hours of service to provide diversionary activities to area youth.

Communication/Civic Engagement

Through feedback tools, the City will continue to refine its communication with El Cajon residents and businesses, with an emphasis on engaging with its diverse community. The City freeway sign will assist in this effort along with improvements to its social media messaging. The budget also reflects the addition of a Marketing and Engagement Manager to assist the City in connecting with its citizens, promoting important activities in the City, and soliciting ways to better serve the community.

Conclusion

The FY 2022-23 budget represents a fiscally sound plan that effectively addresses the fiscal realities facing cities in California. It allocates scarce resources to meet community needs and priorities. Lastly, it establishes budgeting patterns that will ensure the City's fiscal health for years to come.

This budget document is the result of the dedicated effort of the entire City of El Cajon team, led by the Finance Department. The Finance Department, working with all City departments and the executive team, has prepared a budget that reflects the values and vision set forth by the City Council. The City Council's continued leadership, stability, and foresight continue to be the primary ingredients in El Cajon's success.

Finally, under the direction of the City Council, I am grateful for the opportunity to lead a team of dedicated municipal employees with a passion to serve the El Cajon community. Each year, I am overwhelmed by City staff's commitment to serving the community. I am excited for the upcoming year with a renewed focus on meeting community needs and fulfilling City Council priorities.

Respectfully submitted,



Graham Mitchell
City Manager

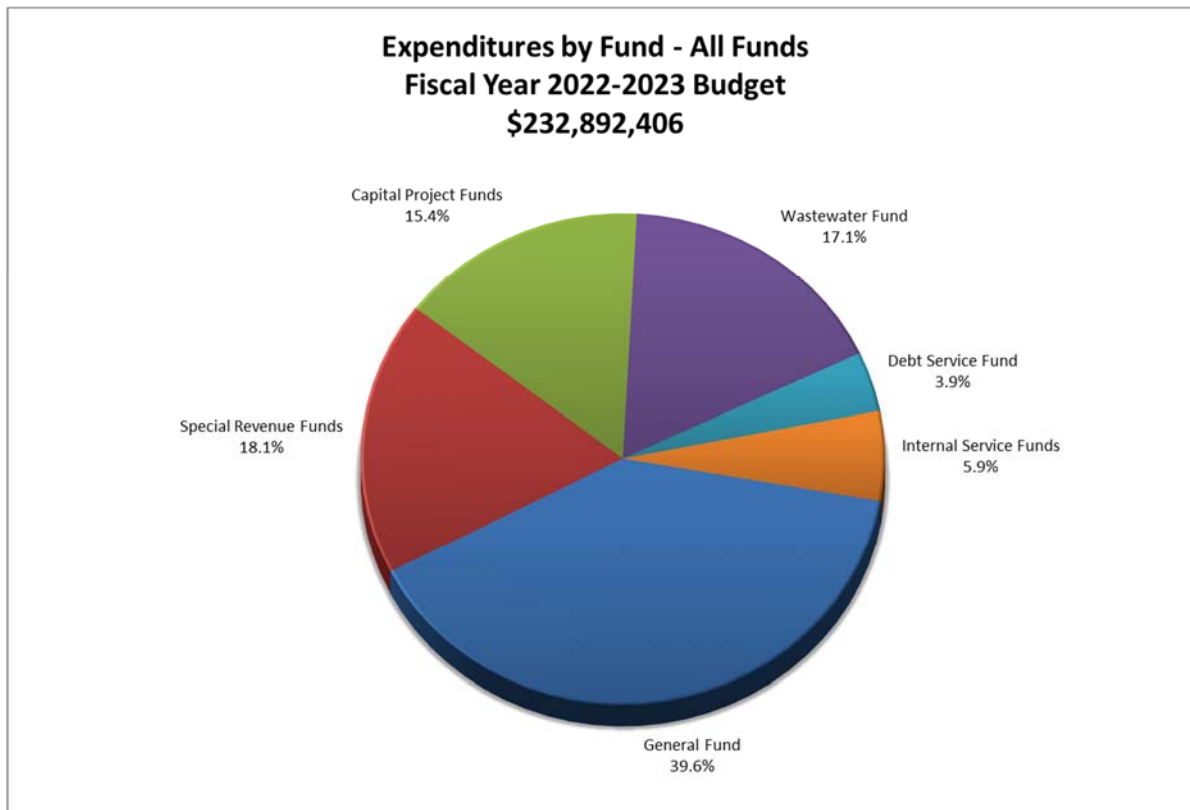


Budget at a Glance

Fiscal Year 2022-23

(Proposed)

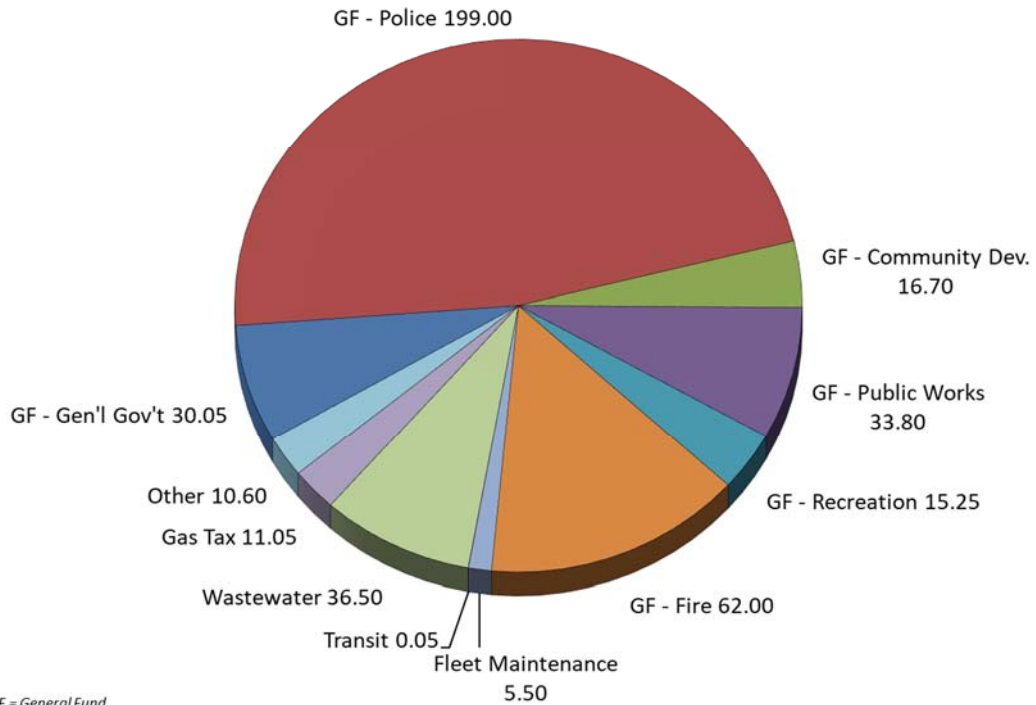
June 14, 2022



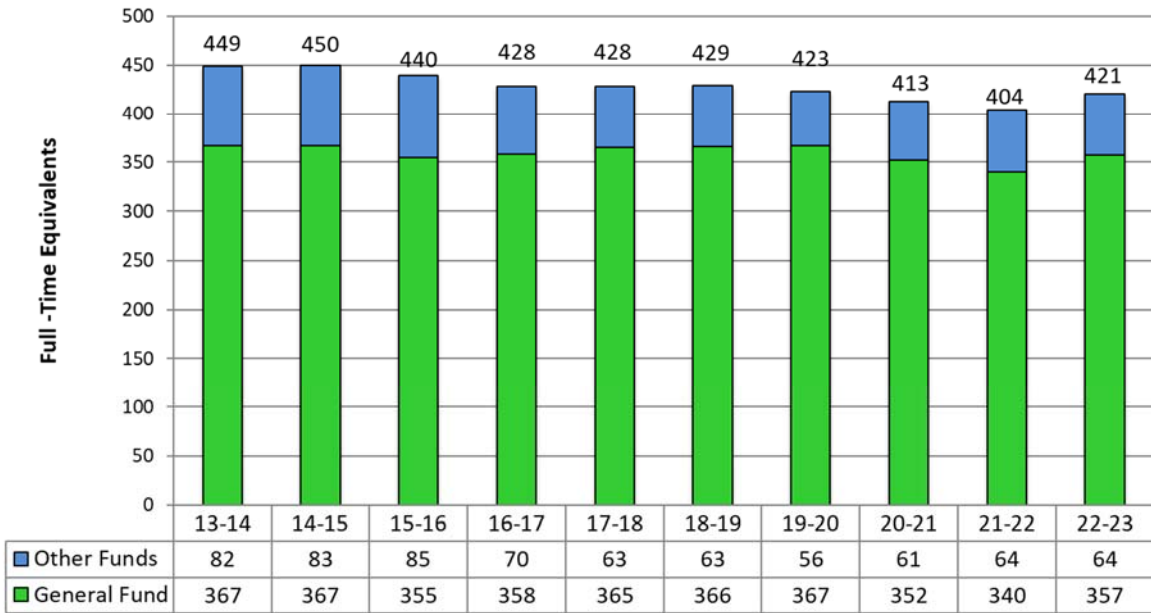
Total City Fiscal Year 2022-23
Proposed Expenditure Budget

General Fund	\$ 92,148,947
Special Revenue Funds	42,182,773
Capital Projects Funds	35,848,366
Wastewater Fund	39,907,108
Debt Service Fund	9,122,874
Internal Service Funds	13,682,338
	<u>\$ 232,892,406</u>

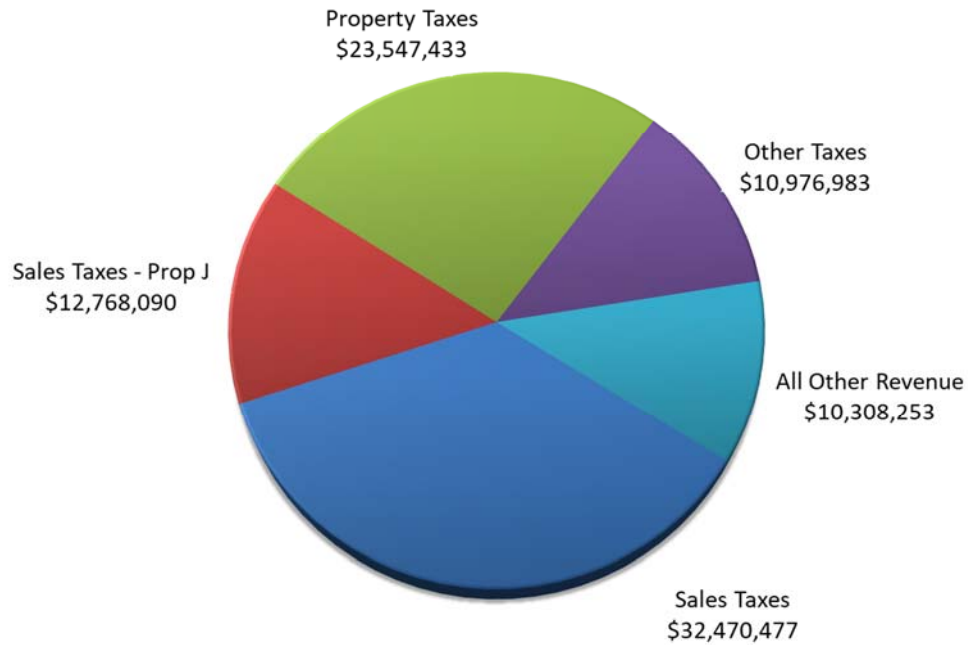
Full-Time Equivalents (FTE) All Funds - 420.5 FTE Positions Fiscal Year 2022-23 Proposed



Budgeted Full-Time Equivalents (FTEs) General Fund and All Other Funds Fiscal Years 2013-14 to 2022-23

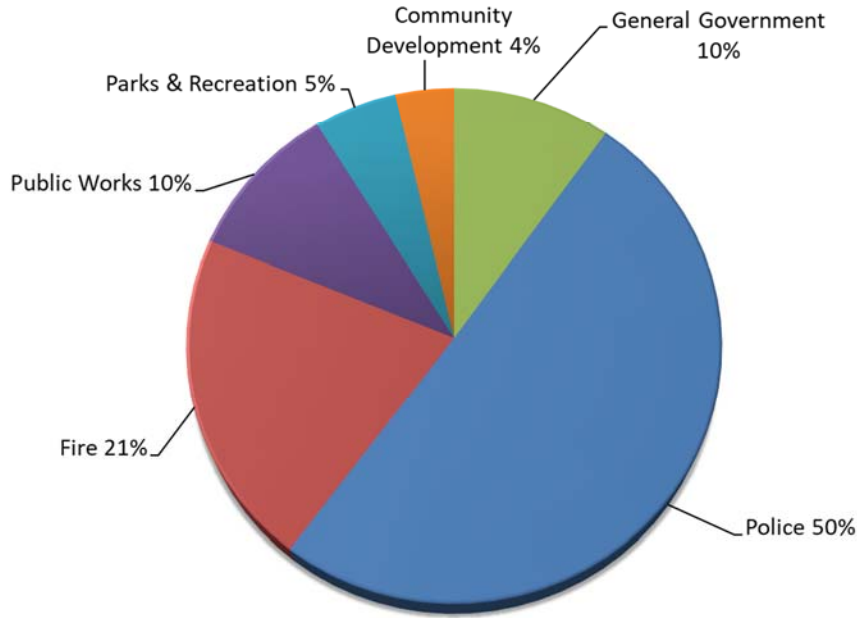


**General Fund Revenues and Other Sources
Fiscal Year 2022-23 Budget
\$90,071,236**



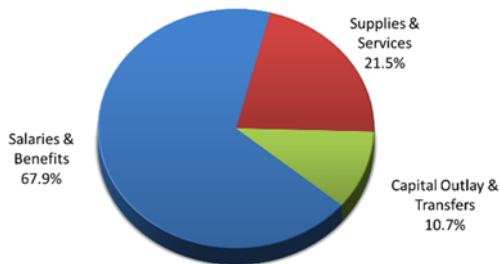
General Fund Revenue Category	FY 2021-22 Estimated Actual	FY 2022-23 Preliminary Budget	Increase / (Decrease)
Sales Tax	\$ 31,759,491	\$ 32,470,477	\$ 710,986
Sales Tax (Proposition J)	12,612,211	12,768,090	155,879
Property Taxes	10,140,865	10,882,162	741,297
Property Taxes In Lieu - MLVF	10,831,991	11,265,271	433,280
Property Taxes - RPTTF Distribution	1,370,000	1,400,000	30,000
Franchise Fees	6,454,885	6,583,983	129,098
All Other Taxes	4,379,834	4,393,000	13,166
Permits & Fees	1,668,700	1,599,000	(69,700)
Charges for Services	2,837,530	2,387,946	(449,584)
Investment Earnings	800,000	800,000	-
All Other Revenues	5,513,666	5,521,307	7,641
TOTALS	\$ 88,369,173	\$ 90,071,236	\$ 1,702,063

**General Fund Expenditures and Other Uses
By Department - Fiscal Year 2022-23 Budget
\$92,148,947**



General Fund Department Expenditures	FY 2021-22 Amended Budget	FY 2022-23 Preliminary Budget	Increase / (Decrease)	% Change
General Government	\$ 7,814,578	\$ 9,039,416	\$ 1,224,838	15.7%
Police	41,414,645	45,986,396	4,571,751	11.0%
Fire	17,894,511	19,177,573	1,283,062	7.2%
Public Works	8,921,338	9,107,289	185,951	2.1%
Parks & Recreation	3,636,513	4,739,227	1,102,714	30.3%
Community Development	3,107,476	3,349,046	241,570	7.8%
Other Financing Uses	1,000,000	750,000	(250,000)	(25.0)%
TOTALS	\$ 83,789,061	\$ 92,148,947	\$ 8,359,886	10.0%

**General Fund Expenditures By Type
Fiscal Year 2022-2023 Budget**



**General Fund Fiscal Year 2022-23
Proposed Expenditure Budget**

Supplies & Services	\$ 62,535,257
Supplies & Services	19,772,276
Capital Outlay & Transfers	<u>9,841,414</u>
	\$ 92,148,947

City of El Cajon

Fiscal Year
2022-2023



Preliminary Annual Budget Summary

<https://www.elcajon.gov/your-government/departments/finance/budgets-financial-policies>





City Council
Agenda Report

DATE: June 14, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Marisol Thorn, Director of Human Resources
SUBJECT: Compensation for Executive and Unrepresented Employees (A-29), City Manager, and City Attorney

RECOMMENDATION:

That the Mayor provides an oral report summarizing recommended changes in compensation for the City's "local agency executives" and, following the report, that the City Council:

1. Approves the changes to City Council Policy A-29 described below and reflected in the attachment; and
2. Adopts the next Resolutions, in order, to approve the amendments to the employment contracts with the city manager and city attorney, and authorizing the Mayor to execute the amendments, substantially in the forms as presented.

BACKGROUND:

City Council Policy A-29 details the compensation for all employees not represented by any of the City's recognized bargaining groups. These employees include all department directors, confidential and other unrepresented management employees, and part-time/seasonal/temporary (PST) employees. Although, the city manager and city attorney are not in the A-29 group, these contract employees typically receive the same cost of living increase as employees they supervise.

SB 1436, adopted in 2016, requires that the City Council provide an oral report with a summary of recommendations for a final action on the salaries or compensation of certain "local agency executives." This oral report must be given by the Mayor during the open meeting in which the final action on compensation, salaries, and benefits is to be taken.

A "local agency executive" is defined as those employees of a local agency not subject to the Meyers-Milias-Brown Act and who is either (1) the chief executive officer, deputy or assistant chief executive officer, (2) the head of a department of a local agency, or (3) is employed under a contract with the local agency. For the City, the "local agency executives" subject to SB 1436 include: City Manager, City Attorney, Assistant City Manager, City Clerk, Director of Community Development, Director of Finance/City Treasurer, Director of Human Resources, Director of Information Technologies, Director of Parks and Recreation, Director of Public Works, Fire Chief, and Police Chief.

As recommended, all the employees in this group will receive a general salary increase of 2.5% effective June 11, 2022, the same increase in pay received by their respective municipal employees. Additionally, the Fire safety employees and Police Chief will continue to receive a non-PERSable stipend of: \$6,000/Police Chief, \$6,000/Fire Chief, and \$4,200/Fire Division Chief.

Also, staff recommends that certain classifications receive market adjustments to remain competitive in the job market. As noted in the attached A-29 Policy, staff recommends market adjustments for City Clerk, Director of Finance/Treasurer, Director of Human Resources, Director of Information Technology, Director of Parks and Recreation, Police Chief, Analyst series, Assistant to the City Manager, Building Official, Deputy City Clerk, Network Administrator, Parks and Recreation Manager, and Senior Accounting Technician. In addition, classifications that are no longer utilized are being removed from the A-29 Policy document.

Lastly, all employees in this group will receive a \$50 per month increase to the cafeteria benefit allotment, effective January 1, 2023.

FISCAL IMPACT:

Compensation changes are within settlement authority provided by the City Council and included in the FY 2022-23 budget.

Prepared By: Marisol Thorn, Director of Human Resources

Reviewed By:

Approved By: Graham Mitchell, City Manager

Attachments

Resolution - CM

Resolution - CA

5th Amendment - CM

7th Amendment - CA

A-29 Track Changes Version

A-29 Accepted Changes Version

RESOLUTION NO. __-22

RESOLUTION APPROVING FIFTH AMENDMENT TO
CITY MANAGER EMPLOYMENT AGREEMENT

WHEREAS, on April 24, 2018, the City of El Cajon (the "City") and the City Manager entered into that certain "City Manager Employment Agreement Between the City of El Cajon and Graham Mitchell" (the "Agreement"), which established the terms and conditions for employment as the City Manager for the City, and provides, among other things, benefits and compensation payable to the City Manager; and

WHEREAS, on January 14, 2020, the City Council approved the First Amendment to City Manager Employment Agreement (the "First Amendment") to more accurately describe the City Manager's Base Salary as part of his Compensation and Required Employer Costs in paragraph (1)(a) of subsection (A) of Section 4 of the Agreement, effective January 1, 2020; and

WHEREAS, on June 23, 2020, the City Council approved the Second Amendment to City Manager Employment Agreement (the "Second Amendment") to increase benefits and compensation to the City Manager consistent with the Compensation Plan for Executive Employees effective the pay period of June 13, 2020 through June 26, 2020; and

WHEREAS, on June 22, 2021, the City Council approved the Third Amendment to City Manager Employment Agreement (the "Third Amendment") to increase benefits and compensation to the City Manager consistent with the Compensation Plan for Executive Employees effective the pay period of June 12, 2021 through June 25, 2021, and to extend the one-time benefit of moving expenses if the City Manager were to relocate his household within 15 miles of City Hall to April 24, 2026; and

WHEREAS, on May 10, 2022, the City Council approved the Fourth Amendment to City Manager Employment Agreement (the "Fourth Amendment") to more accurately describe the City Manager's Base Salary as part of his Compensation and Required Employer Costs in paragraph (1)(a) of subsection (A) of Section 4 of the Agreement, effective April 13, 2022; and

WHEREAS, the parties now desire to enter into a Fifth Amendment to City Manager Employment Agreement (the "Fifth Amendment") to increase benefits and compensation to the City Manager consistent with the Compensation Plan for Executive Employees that becomes effective the pay period of June 11, 2022 through June 24, 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The City Council hereby approves the execution of the Fifth Amendment substantially in the form as presented to the City Council in this meeting, with such changes as may be approved by the City Council.

2. The Mayor and City Clerk are authorized and directed to execute said Fifth Amendment on behalf of the City of El Cajon.

06/07/22 CC Agenda
Reso – Approve 5th Amendment to CM Employment Agmt 050322

RESOLUTION NO. __-22

RESOLUTION APPROVING SEVENTH AMENDMENT TO
CITY ATTORNEY EMPLOYMENT AGREEMENT

WHEREAS, on June 15, 2000, the City Council approved the Agreement Between the City of El Cajon and the El Cajon Redevelopment Agency and McDougal, Love, Eckis, Smith & Boehmer (the "Agreement") for retention of attorneys as the office of the city attorney (the "City Attorney") and general legal counsel; and

WHEREAS, on June 28, 2005, the City Council approved the First Amendment to City Attorney Employment Agreement (the "First Amendment") to memorialize prior increases in compensation and benefits received by the City Attorney, and the hourly rate charged for services set forth in the Agreement; and

WHEREAS, on July 23, 2013, the City Council approved the Second Amendment to City Attorney Employment Agreement (the "Second Amendment") to increase benefits and compensation to the City Attorney consistent with the Compensation Plan for Executive Employees that became effective on July 1, 2013; and

WHEREAS, on June 24, 2014, the City Council approved the Third Amendment to City Attorney Employment Agreement (the "Third Amendment") to increase benefits and compensation to the City Attorney consistent with the Compensation Plan for Executive Employees that became effective on July 1, 2014; and

WHEREAS, on January 14, 2020, the City Council approved the Fourth Amendment to City Attorney Employment Agreement (the "Fourth Amendment") by and between the City of El Cajon and Morgan L. Foley to more accurately describe the City Attorney's salary as part of his compensation, effective January 1, 2020; and

WHEREAS, on June 23, 2020, the City Council approved the Fifth Amendment to City Attorney Employment Agreement (the "Fifth Amendment") by and between the City of El Cajon and Morgan L. Foley to increase benefits and compensation to the City Attorney consistent with the Compensation Plan for Executive Employees that became effective the pay period of June 13, 2020 through June 26, 2020; and

WHEREAS, on June 22, 2021, the City Council approved the Sixth Amendment to City Attorney Employment Agreement (the "Sixth Amendment") by and between the City of El Cajon and Morgan L. Foley to increase benefits and compensation to the City Attorney consistent with the Compensation Plan for Executive Employees that became effective the pay period of June 12, 2021 through June 25, 2021; and

WHEREAS, the parties now desire to enter into a Seventh Amendment to City Attorney Employment Agreement (the "Seventh Amendment") to increase benefits and compensation to the City Attorney consistent with the Compensation Plan for Executive Employees that becomes effective the pay period of June 11, 2022 through June 24, 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The City Council hereby approves the execution of the Seventh Amendment substantially in the form as presented to the City Council in this meeting, with such changes as may be approved by the City Council.

2. The Mayor and City Clerk are authorized and directed to execute said Seventh Amendment on behalf of the City of El Cajon.

06/07/22 CC Agenda

Reso – Approve 7th Amendment to CA Employment Agmt 050322

**FIFTH AMENDMENT TO
CITY MANAGER EMPLOYMENT AGREEMENT**

This FIFTH AMENDMENT TO CITY MANAGER EMPLOYMENT AGREEMENT is made and entered into effective the _____ day of _____, 2022, by and between the City of El Cajon, California, a charter city and municipal corporation (the "City") and Graham Mitchell, an individual (the "City Manager").

RECITALS

1. City and City Manager entered into that certain "City Manager Employment Agreement Between the City of El Cajon, a charter city and municipal corporation and Graham Mitchell," dated April 24, 2018 (the "Agreement"), by which the City and the City Manager established the terms and conditions for the employment of the City Manager as the City Manager for the City.

2. The terms of the Agreement provide, among other things, benefits and compensation payable to the City Manager.

3. The Agreement provides that it may amended at any time by mutual agreement of the City and the City Manager, with any amendments to be in writing, and adopted by the City Council following negotiations between the parties.

4. On January 1, 2020, the City and the City Manager instituted that certain "First Amendment to City Manager Employment Agreement" (the "First Amendment") to more accurately describe the City Manager's Base Salary as part of his Compensation and Required Employer Costs in paragraph (1) of subsection (A) of Section 4 of the Agreement.

5. On July 1, 2020, the City and the City Manager instituted that certain "Second Amendment to City Manager Employment Agreement" (the "Second Amendment") to more accurately describe the City Manager's Base Salary as part of his Compensation and Required Employer Costs in paragraph (1)(a) of subsection (A) of Section 4 of the Agreement.

6. On July 1, 2021, the City and the City Manager instituted that certain "Third Amendment to City Manager Employment Agreement" (the "Third Amendment") to more accurately describe the City Manager's Base Salary as part of his Compensation and Required Employer Costs in paragraph (1)(a) of subsection (A) of Section 4 of the Agreement, and to extend the term for relocation compensation as listed in paragraph (6) of subsection (B) of Section 4.

7. On May 10, 2022, the City and the City Manager instituted that certain "Fourth Amendment to City Manager Employment Agreement" (the "Fourth Amendment") to more accurately describe the City Manager's Base Salary as part of his Compensation and Required Employer Costs in paragraph (1)(a) of subsection (A) of Section 4 of the Agreement, effective April 13, 2022.

8. This "Fifth Amendment to City Manager Employment Agreement" (the "Fifth Amendment") is necessary to increase benefits and compensation to the City Manager consistent

with the Compensation Plan for Executive Employees that becomes effective the pay period of June 11, 2022 through June 24, 2022.

NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

Section 1. Paragraph (1)(a) of subsection (A) of Section 4 of the Agreement is hereby amended to read as follows:

A. Compensation & Required Employer Costs

(1) Base Salary

- (a) The salary for the position of City Manager, effective the first pay period that compensates the City Manager by paycheck issued on or after July 1, 2022, shall be \$11,662.03 every two (2) weeks (i.e., bi-weekly).

Section 2. Except as otherwise amended by the First Amendment, the Second Amendment, the Third Amendment, the Fourth Amendment, and this Fifth Amendment, all remaining terms and conditions of the Agreement not in conflict herewith remain in full force and effect.

[Remainder of page intentionally left blank]

IN WITNESS WHEREOF, the parties hereto have executed this Fifth Amendment the day and year first above written.

City

City Manager

CITY OF EL CAJON, a charter city
and municipal corporation

By _____
Bill Wells, Mayor

By _____
Graham Mitchell

ATTEST:

By _____
Angela L. Cortez, CMC, City Clerk

APPROVED AS TO FORM:

By _____
Morgan L. Foley, City Attorney

**SEVENTH AMENDMENT TO
CITY ATTORNEY EMPLOYMENT AGREEMENT**

This SEVENTH AMENDMENT TO CITY ATTORNEY EMPLOYMENT AGREEMENT is made and entered into effective the _____ day of _____, 2022, by and between McDougal, Love, Boehmer, Foley, Lyon & Mitchell, a professional corporation, and the undersigned individual attorney, sometimes collectively referred to as "Attorneys," and the City of El Cajon, California, a charter city and municipal corporation of the State of California (the "City"); the City of El Cajon as Successor Agency to the El Cajon Redevelopment Agency (the "Successor Agency"); and the El Cajon Housing Authority (the "Authority") (the City, the Successor Agency and the Authority, hereinafter collectively referred to as the "Client").

RECITALS

1. Attorneys and the Client entered into that certain "Agreement Between the City of El Cajon and the El Cajon Redevelopment Agency and McDougal, Love, Eckis, Smith & Boehmer," dated June 15, 2000 (the "Agreement"), by which the Client and the Attorneys established the terms and conditions for the retention of Attorneys as the office of city attorney and general legal counsel for the Client.

2. The terms of the Agreement provide, among other things, benefits and compensation payable to the Attorneys, and the employment of one of the Attorneys, Morgan L. Foley, as the City Attorney and General Counsel for the Client (the "City Attorney").

3. City's City Council has previously approved changes to the compensation payable to the City Attorney under the Agreement, as well as benefits received by the City Attorney.

4. On June 28, 2005, the Client and the Attorneys instituted the "First Amendment to City Attorney Employment Agreement" (the "First Amendment") to approve prior increases in compensation and benefits, and the hourly rate charged by the Attorneys to the Client for those services set forth in Exhibit "A" of the Agreement.

5. On July 26, 2013, the Client and the Attorneys instituted the "Second Amendment to City Attorney Employment Agreement" (the "Second Amendment") to approve an increase in compensation and benefits, and the hourly rate charged by the Attorneys to the Client for those services set forth in Exhibit "C" of the Agreement.

6. On July 1, 2014, the Client and the Attorneys instituted the "Third Amendment to City Attorney Employment Agreement" (the "Third Amendment") to increase the compensation to the City Attorney.

7. On January 1, 2020, the Client and the Attorneys instituted the "Fourth Amendment to City Attorney Employment Agreement" (the "Fourth Amendment") to increase the compensation to the City Attorney.

8. On July 1, 2020, the Client and the Attorneys instituted the "Fifth Amendment to City Attorney Employment Agreement" (the "Fifth Amendment") to increase the compensation to the City Attorney.

9. On July 1, 2021, Client and the Attorneys instituted the "Sixth Amendment to City Attorney Employment Agreement" (the "Sixth Amendment") to increase the compensation to the City Attorney.

10. This "Seventh Amendment to City Attorney Employment Agreement" (the "Seventh Amendment") is necessary to more accurately describe the City Attorney's salary as part of his Compensation in Section V of the Agreement.

NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

Section 1. The first paragraph of Section V of the Agreement is hereby amended to read as follows:

V. Compensation. City shall pay to the City Attorney, as salary, effective the first pay period that compensates the City Attorney by paycheck issued on or after July 1, 2022, the sum of \$6,589.68 every two (2) weeks (i.e., bi-weekly). Said sum shall fully compensate for those duties set forth in Paragraphs A.1 through A.6 of Exhibit "A" ("Attorney Services"). Said sum may be increased by agreement of the City Attorney and the City Council, from time to time, which increases shall be contained in a resolution adopted by the City Council. Said increases may be part of increases granted to all other Department Directors for the City.

Section 2. Except as otherwise amended by the First Amendment, the Second Amendment, the Third Amendment, the Fourth Amendment, the Fifth Amendment, the Sixth Amendment, and this Seventh Amendment, all remaining terms and conditions of the Agreement not in conflict herewith remain in full force and effect.

[Signatures on Following Page]

IN WITNESS WHEREOF, the parties hereto have executed this Seventh Amendment the day and year first above written.

CITY OF EL CAJON, a charter city and municipal corporation

EL CAJON HOUSING AUTHORITY, a public body corporate and politic

By _____
Bill Wells, Mayor

By _____
Bill Wells, Chair

ATTEST:

ATTEST:

By _____
Angela L. Cortez, CMC, City Clerk

By _____
Angela L. Cortez, CMC, Secretary

CITY OF EL CAJON IN ITS CAPACITY AS SUCCESSOR AGENCY TO THE EL CAJON REDEVELOPMENT AGENCY, a public body corporate and politic

By _____
Bill Wells, Chair

ATTEST:

By _____
Angela L. Cortez, CMC, Secretary

McDOUGAL, LOVE, BOEHMER, FOLEY, LYON & MITCHELL, a professional corporation

By _____
Steven E. Boehmer, President

Concurrence:

By _____
Morgan L. Foley

Track Changes

CITY OF EL CAJON CITY COUNCIL POLICY

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE
~~April 26,~~
2022/11/2022

PAGE
Page 1 of 19

PURPOSE

To outline in one document the salary and benefits of employees who work in positions not represented by a recognized bargaining group.

A. SALARY – Effective pay period beginning on June 1~~2~~, 202~~2~~4

REQUIRED EDUCATION FOR BASE HOURLY RATE:

1. Required education for **Unrepresented Management** pay ranges
Level II must possess one of the following:
 - Master’s degree directly related to the position with the City, but not required by the classification specification applicable to position; or
 - Current California registration certificate as a Professional Civil or Traffic Engineer which is directly related to the position, but not required by the classification specification applicable to the position; or
 - Current California designation as a Certified Public Accountant which is directly related to the position, but not required by the classification specification applicable to the position.

2. Required education for **Fire Division Chief** pay ranges
Level II must possess the following:
 - Bachelor’s degree in any related field.

EXECUTIVE MANAGEMENT CLASSIFICATION PAY RANGES ARE AS FOLLOWS:

<u>CLASSIFICATION</u>	<u>RANGE</u>	<u>SALARIED POSITIONS TO BE PAID AT EQUIVALENT HOURLY RATE</u>
Assistant City Manager	14 4 <u>3</u> .5	\$98.72 - \$120.27 \$101.18 - \$123.28
City Clerk	121.2 <u>12</u> 3.0	\$56.91 - \$69.34 \$59.50 - \$72.49
Director of Community Development	133.5 <u>13</u> 4.5	\$77.12 - \$93.96 \$79.04 - \$96.31

**CITY OF EL CAJON
CITY COUNCIL POLICY**

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POLICY
A-29

REFERENCE:

EFFECTIVE
~~April 26,~~
2022/11/2022

PAGE
Page 2 of 19

<u>CLASSIFICATION</u>	<u>RANGE</u>	<u>SALARIED POSITIONS TO BE PAID AT EQUIVALENT HOURLY RATE</u>
Director of Finance/City Treasurer	132.3 <u>134.5</u>	\$74.86 - \$91.21 <u>\$79.04 - \$96.31</u>
Director of Human Resources	129.9 <u>133.3</u>	\$70.56 - \$85.98 <u>\$76.73 - \$93.49</u>
Director of Information Technology	131.6 <u>133.4</u>	\$73.58 - \$89.65 <u>\$76.92 - \$93.72</u>
Director of Parks and Recreation	129.8 <u>132.0</u>	\$70.39 - \$85.76 <u>\$74.30 - \$90.53</u>
Director of Public Works	132.8 <u>133.8</u>	\$75.80 - \$92.36 <u>\$77.70 - \$94.66</u>
Fire Chief	139.4 <u>140.4</u>	\$89.21 - \$108.69 <u>\$91.44 - \$111.41</u>
Police Chief	146.8 <u>148.6</u>	\$107.10 - \$130.50 <u>\$111.97 - \$136.42</u>

UNREPRESENTED MANAGEMENT CLASSIFICATION PAY RANGES ARE AS FOLLOWS:

<u>CLASSIFICATION</u>	<u>RANGE</u>	<u>SALARIED POSITIONS TO BE PAID AT EQUIVALENT HOURLY RATE</u>
Administrative Analyst I (City Manager and Human Resources)	89.4 <u>94.4</u>	\$25.96 - \$31.62 <u>\$29.37 - \$35.78</u>
Administrative Analyst II (City	91.4 <u>96.4</u>	\$27.27 - \$33.23 <u>\$30.85 - \$37.59</u>

**CITY OF EL CAJON
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POLICY
A-29

REFERENCE:

EFFECTIVE
~~April 26,~~
2022/11/2022

PAGE
Page 3 of 19

Manager and Human Resources)

Assistant to the City Manager I ~~113.0~~115.0 ~~\$46.48 - \$56.63~~ \$48.83 - \$59.50 ~~50.06~~ - 50.06
~~56.0~~ \$60.98

Assistant to the City Manager II ~~115.0~~117.0 ~~\$48.83 - \$59.50~~ \$51.31 - \$62.51 ~~52.59~~ - 52.59
~~87.0~~ \$64.07

Building Official I ~~119.5~~121.5 ~~\$54.58 - \$66.50~~ \$58.77 - \$71.61
~~2.5~~

Building Official II ~~121.5~~124.5 ~~\$57.34 - \$69.86~~ \$61.60 - \$75.05 ~~24~~
~~4.5~~

CLASSIFICATION RANGE SALARIED POSITIONS TO BE PAID AT EQUIVALENT HOURLY RATE

City Engineer/Deputy Director of Public Works I ~~124.5~~126.5 ~~\$61.75 - \$75.24~~ \$63.29 - \$77.12
~~5.5~~

City Engineer/Deputy Director of Public Works II ~~126.5~~128.5 ~~\$64.88 - \$79.04~~ \$66.50 - \$81.02
~~7.5~~

Deputy City Clerk I ~~95.5~~97.5 ~~\$30.18 - \$36.77~~ \$32.50 - \$39.59

Deputy City Clerk II ~~97.5~~100.5 ~~\$31.70 - \$38.63~~ \$34.14 - \$41.60
~~5~~

Deputy Director of Community Development I ~~119.7~~121.7 ~~\$54.85 - \$66.83~~ \$56.22 - \$68.50
~~0.7~~

Deputy Director of Community Development II ~~121.7~~123.7 ~~\$57.63 - \$70.21~~ \$59.07 - \$71.97
~~2.7~~

Deputy Director of Public Works I ~~120.6~~122.6 ~~\$56.08 - \$68.33~~ \$57.48 - \$70.04
~~1.6~~

Deputy Director of Public Works II ~~122.6~~124.6 ~~\$58.92 - \$71.79~~ \$60.39 - \$73.58

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE

~~April 26,~~
2022/6/11/2022

PAGE
Page 4 of 19

3.6

Deputy Director – Special Projects 124.6~~12~~ ~~\$61.90 – \$75.42~~ \$63.45 - \$77.31
(limited assignment; can only be used for up to six months)
5.6

Financial Operations Manager I 121.2~~12~~ ~~\$56.91 – \$69.34~~ \$58.33 - \$71.08~~56.92-~~
2.2 ~~\$69.34~~

Financial Operations Manager II 123.2~~12~~ ~~\$59.79 – \$72.85~~ \$61.29 - \$74.67
4.2

Fire Division Chief I 126.5~~12~~ ~~\$64.88 – \$79.04~~ \$66.50 - \$81.02
7.5

Fire Division Chief II 128.5~~12~~ ~~\$68.16 – \$83.05~~ \$69.86 - \$85.12
9.5

Human Resources Analyst I 101.0~~10~~ ~~\$34.56 – \$42.11~~ \$37.22 - \$45.35
4.0

Human Resources Analyst II 103.0~~10~~ ~~\$36.31 – \$44.24~~ \$38.15 – \$46.48 39.10 -
56.0 \$47.64

CLASSIFICATION

RANGE

SALARIED POSITIONS TO BE PAID AT
EQUIVALENT HOURLY RATE

Information Technology Analyst I ~~99.4~~102. ~~\$33.23 – \$40.48~~ \$35.78 - \$43.59
4

Information Technology Analyst II ~~101.4~~4 ~~\$34.91 – \$42.53~~ \$37.59 - \$45.80

Management Analyst I (City Manager and Human Resources) 99.5~~102.~~ ~~\$33.31 – \$40.58~~ \$35.87 - \$43.70
5

Management Analyst II (City Manager and Human Resources) 101.5~~10~~ ~~\$34.99 – \$42.64~~ \$37.68 - \$45.91
4.5

**CITY OF EL CAJON
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A-29

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EFFECTIVE

~~April 26,~~
2022/11/2022

PAGE
Page 5 of 19

<u>Marketing and Engagement Manager I</u>	<u>122.2</u>	<u>\$58.33 - \$71.08</u>
<u>Marketing and Engagement Manager II</u>	<u>124.2</u>	<u>\$61.29 - \$74.67</u>
Marketing and Engagement Manager I	106 <u>121.2</u>	\$39.69 - \$48.36 <u>\$41.70 - \$50.81</u> \$56.91 - <u>\$69.34 - \$72.74</u>
Marketing and Engagement Manager II	123.2	\$59.79 - \$72.85
Network Administrator I	106.6	\$39.69 - \$48.36
Network Administrator II	108 <u>110.6</u>	\$41.70 - \$50.81 <u>\$43.81 - \$53.38</u> \$43.81 - <u>\$53.38</u>
Parks and Recreation Manager I	112.9 <u>111.5.9</u>	\$49.93 - \$60.85 <u>\$46.37 - \$56.50</u>
Parks and Recreation Manager II	114.9 <u>111.7.9</u>	\$52.46 - \$63.93 <u>\$48.72 - \$59.36</u>
Planning Manager I	116.8	\$51.06 - \$62.21
Planning Manager II	118.8	\$53.64 - \$65.36
Senior Human Resources Analyst I	108.2 <u>111.1.2</u>	\$44.46 - \$54.17 <u>\$41.29 - \$50.31</u>
Senior Human Resources Analyst II	110.2 <u>111.3.2</u>	\$43.38 - \$52.85 <u>\$46.71 - \$56.91</u>
Senior Management Analyst I (City Manager and Finance)	108.2 <u>111.1.2</u>	\$44.46 - \$54.17 <u>\$41.29 - \$50.31</u>
Senior Management Analyst II (City Manager and Finance)	110.2 <u>111.3.2</u>	\$46.71 - \$56.91 <u>\$43.38 - \$52.85</u>
Senior Risk Management Analyst I	108.2	\$41.29 - \$50.31

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE
~~April 26,~~
2022/11/2022

PAGE
Page 6 of 19

~~Senior Risk Management Analyst II 110.2 \$43.38 - \$52.85~~

CONFIDENTIAL CLASSIFICATION PAY RANGES ARE AS FOLLOWS:

<u>CLASSIFICATION</u>	<u>RANGE</u>	<u>HOURLY RATE</u>
Confidential Secretary (CM, HR and Police Chief Administration)	87.0 <u>88.0</u>	\$24.46 - \$29.80 <u>\$25.07 - \$30.55</u>
Executive Assistant to the City Manager/City Attorney	97.1 <u>98.1</u>	\$31.39 - \$38.25 <u>\$32.17 - \$39.20</u>
Executive Assistant to the Police Chief	91.9 <u>92.9</u>	\$28.30 - \$34.48 <u>\$27.61 - \$33.64</u>
Information Technology Specialist	92.2 <u>93.2</u>	\$28.51 - \$34.73 <u>\$27.81 - \$33.89</u>
Senior Accounting Technician	87.3 <u>90.3</u>	\$26.54 - \$32.33 <u>\$24.64 - \$30.03</u>

UNREPRESENTED GENERAL CLASSIFICATION PAY RANGES ARE AS FOLLOWS:

<u>CLASSIFICATION</u>	<u>RANGE</u>	<u>HOURLY RATE</u>
Police Recruit	98.0 <u>99.0</u>	\$32.90 - \$40.08 <u>\$32.09 - \$39.10</u>

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE
~~April 26,~~
2022/11/2022

PAGE
Page 7 of 19

PART-TIME / SEASONAL/ TEMPORARY (PST) CLASSIFICATIONS ARE AS FOLLOWS:

PST classifications do not receive any benefits described in this policy with the exception of the City contribution to the appropriate retirement plan in lieu of CalPERS/Social Security and sick leave benefits required by Labor Code §233.

Retired Annuitants Only: *The salary for a Retired Annuitant must be an hourly pay rate that falls within the regular salary schedule for the position being filled. Per California Public Employee Retirement Law, a Retired Annuitant cannot receive any other compensation or benefits in addition to the hourly pay rate. Without exception, a maximum of 960 hours may be worked within a fiscal year (July 1 to June 30). Nonpaid or volunteer hours cannot be used in order to exceed 960 hours in a fiscal year. A Retired Annuitant cannot accrue service credit or any additional retirement rights or benefits.*

All PST step increases are 2.5% unless noted otherwise; step increases are not automatic and based on merit.

<u>CLASSIFICATION</u>	<u>RANGE</u>	<u>HOURLY RATE</u>
Administrative Intern	72.9 <u>73.9</u>	\$17.70 - \$21.57 <u>\$17.27 - \$21.04</u>
Public Safety Aide	67.0 <u>68.2</u>	\$15.00 - \$18.28 <u>\$15.38 - 18.74</u>

Retired Annuitant *Hourly pay rate that falls within the regular salary schedule for the position being filled*

<u>CLASSIFICATION</u>	<u>RANGE</u>	<u>HOURLY RATE</u>
Weed Abatement Inspector	90.3 <u>91.3</u>	\$26.54 - \$32.33 <u>\$27.20 - \$33.14</u>

Effective January 1, 2022 (Recreation PSTs Only)

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE
~~April 26,~~
2022/11/2022

PAGE
Page 8 of 19

Increases are not automatic and reviewed on an annual basis.

Job Class	Range @ 2.5%	Step A	Step A'	Step B	Step B'	Step C	
RS I	67.2	\$ 15.00	\$ 15.38	\$ 15.76	\$ 16.16	\$ 16.56	
RS II	72.2	\$ 16.97	\$ 17.40	\$ 17.83	\$ 18.28	\$ 18.74	
RS III	77.2	\$ 19.20	\$ 19.68	\$ 20.18	\$ 20.68	\$ 21.20	
RS IV	82.2	\$ 21.73	\$ 22.27	\$ 22.83	\$ 23.86	\$ 25.07	80
RS V	88.9	\$ 25.64	\$ 26.93	\$ 28.30	\$ 29.73	\$ 31.23	88.9
			Step B	Step C	Step D	Step E	Range

Job Class Recreation Specialist (RS)	Range @ 2.5%	Step A	Step A'	Step B	Step B'	Step C	
RS I	68.2	\$ 15.38	\$ 15.76	\$ 16.16	\$ 16.56	\$ 16.97	
RS II	73.2	\$ 17.40	\$ 17.83	\$ 18.28	\$ 18.74	\$ 19.20	
RS III	78.2	\$ 19.68	\$ 20.18	\$ 20.68	\$ 21.20	\$ 21.73	
RS IV	83.2	\$ 22.27	\$ 22.83	\$ 23.40	\$ 24.46	\$ 25.70	81.0
RS V	89.9	\$ 26.28	\$ 27.61	\$ 29.00	\$ 30.7447	\$ 32.02	89.9
			Step B	Step C	Step D	Step E	Range

B. HEALTH AND WELFARE BENEFITS

1. Cafeteria Plan

The City's cafeteria plan allotment is for enrollment in any of the City's CalPERS' health plans or other eligible benefit programs (e.g., dental, vision, etc.). The cost of the premium for the City's health plan will be deducted from the employee's cafeteria plan allotment. If there is a difference, the employee will be responsible for the remainder of the premium amount to be paid through payroll deductions. Unused cafeteria plan allotment will be paid out as "cash in lieu", up to a maximum of \$1,150 per month (excludes Police Recruit). For Police Recruit the maximum "cash in lieu" is \$287.50 per month. Cash in lieu payments are taxable income and not PERSable.

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE
~~April 26,~~
2022/11/2022

PAGE
Page 9 of 19

Any employee who is not enrolled in a City CalPERS health insurance plan, and does not provide proof of enrollment in another group health insurance plan (e.g., coverage under a spouse’s employer plan) within 30 days from the beginning of the new plan year will not be eligible to receive cash in lieu.

All benefitted employees must enroll in an available City health program unless they opt out. An employee may receive cash in lieu for opting out of the City’s health program if he/she:

(1) Provides proof that the employee and all individuals for whom the employee intends to claim a personal exemption deduction for the taxable year or years that begin or end in or with the City’s plan year to which the opt out applies (“tax family”), have or will have minimum essential coverage through another source (other than coverage in the individual market, whether or not obtained through Covered California) for the plan year to which the opt out arrangement applies (“opt out period”); and

(2) Signs an attestation that the employee and his/her tax family have or will have such minimal essential coverage for the opt out period. An employee must provide the attestation every plan year at open enrollment or within 30 days after the start of the plan year. The opt out payment cannot be made and the City will not in fact make payment if the employer knows or has reason to know that the employee or tax family member doesn’t have such alternative coverage, or if the conditions in this paragraph are not otherwise satisfied.

~~(2)~~

The City may modify health insurance benefits or cafeteria plan (including, as to both, but not limited to, plan benefits or structure, City or employee contributions and/or opt out amount or requirements) in order to avoid penalties or taxes under the ACA or other statutory scheme that may result from an interpretation of the ACA or other statutory scheme by the Internal Revenue Service or other federal agency (including, but not limited to, a revenue ruling, regulation or other guidance) or state agency, or a ruling by a court of competent jurisdiction.

From July 1, 2022~~4~~ through December 31, 2022~~4~~, the allotment for the cafeteria plan, excluding Police Recruit, shall be ~~\$1,250~~\$1,300 per month. Effective January 1, 2023~~2~~, the amount will increase to \$1,35~~00~~00 per month. For Police Recruit, the cafeteria plan allotment shall be \$1,35~~00~~00 per month from July 1, 2022~~4~~ through December 31, 2022~~4~~, then will increase to \$1,40~~350~~00 per month effective January 1, 2023~~2~~.

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE
~~April 26,~~
2022/11/2022

PAGE
Page 10 of 19

2. Medical Insurance

The City is continuing the CalPERS' Health Benefits program that was adopted on January 1, 1986. From the total cafeteria plan allotment, the City will pay to CalPERS the statutorily required minimum employer contribution per month toward the cost of any CalPERS' health plan that the employee chooses to enroll. The employee agrees to be liable for the difference between the total cost of the health plan chosen and the City's contribution if he/she elects to obtain coverage under the CalPERS' health program. This amount shall be included in the total amount of the City's contribution to the employee's Section 125 Cafeteria Plan.

Employees who elect not to be covered under the City's medical insurance plan must have on file with the City a signed waiver of medical benefits. Employees will be provided an opportunity to enroll in the City's medical insurance plan during the designated open enrollment period.

3. Retirement Benefits

All Executive, Unrepresented, and Confidential employees are members of the California Public Employees' Retirement System (CalPERS). Those employees who are "classic members" as defined under the Public Employees' Pension Reform Act of 2013 (PEPRA) pay the employee's share of the retirement cost (8% for Miscellaneous and 9% for Safety Employees), and receive the following contracted benefits:

Miscellaneous Employees <i>"Classic" Members</i>	Safety Employees <i>"Classic" Members Hired on or before March 10,</i>
A. 3% at 60 Benefit Formula (§21354.3)	A. 3% at 50 Benefit Formula (§21362.2)
B. Final Compensation: One Year (§20042)	B. Final Compensation: One Year (§20042)
C. Prior Service (§20055)	C. Prior Service (§20055)
D. [Reserved]	D. [Reserved]
E. Additional Service Credit 2 Years (§20903)	E. [Reserved]

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE

~~April 26,~~
2022/6/11/2022

PAGE
Page 11 of 19

Miscellaneous Employees <i>"Classic" Members</i>	Safety Employees <i>"Classic" Members Hired on or before March 10,</i>
F. Unused Sick Leave Credit (§20965)	F. Unused Sick Leave Credit (§20965)
G. Military Service Credit as Public Service (§21024)	G. Military Service Credit as Public Service (§21024)
H. 2% Annual Cost of Living Allowance Increase (§21329)	H. 2% Annual Cost of Living Allowance Increase (§21329)
I. Pre-Retirement Death Benefits to Continue After Remarriage of Survivor (§21551)	I. Pre-Retirement Death Benefits to Continue After Remarriage of Survivor (§21551)
J. 1959 Survivor Benefit Level Four (§21574)	J. 1959 Survivor Benefit Level Three (§21573)
K. \$5,000 Retired Death Benefit (§21623.5)	K. \$500 Retired Death Benefit (§21620)
L. [Reserved]	L. Post-Retirement Survivor Allowance (§21624/26/28)
M. [Reserved]	M. Post-Retirement Survivor Allowance to Continue After Remarriage (§21635)
	Local Safety Employees <i>Hired on or after March 11, 2011</i>
	A. 3% at 55 Benefit Formula (§21362.2)
	B. Final Compensation: Three Years – Career Average (§20042)

Those employees who are “new members” as defined under the Public Employees’ Pension Reform Act of 2013 (PEPRA) pay the employee contributions equal to 50% of normal cost (currently 6.25% for Miscellaneous and 12.25% for Safety Employees), and receive the above listed benefits with the exception of the following:

Miscellaneous Employees <i>"New" Members Hired on or after January 1, 2013</i>	Safety Employees <i>"New" Members Hired on or after January 1, 2013</i>
A. 2% at 62 Benefit Formula (§7522.20)	A. 2.7% at 57 Benefit Formula (§7522.25(d))
B. Final Compensation: Three Years – Career Average (§20037)	B. Final Compensation: Three Years – Career Average (§20037)

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE
~~April 26,~~
2022/11/2022

PAGE
Page 12 of 19

PST Employees: In lieu of enrollment in the CalPERS' retirement program, PST employees will be enrolled in an IRS §457 retirement plan. The City contributes 7.5% of the employee's salary to the IRS §457 plan in lieu of CalPERS and Social Security. PST employees who qualify for membership will be enrolled in the CalPERS retirement program and City contributions to the IRS §457 plan will terminate.

4. Deferred Compensation

All Executive, Unrepresented and Confidential employees are eligible to participate in any of the City's Internal Revenue Code Section 457 Deferred Compensation Plan(s). Participation is handled through payroll deductions.

The City shall contribute \$300 per month (\$3,600 per year) in deferred compensation on behalf of the Assistant City Manager to one of the City approved plans as selected by the Assistant City Manager. Amounts contributed by the City shall be to the benefit of the Assistant City Manager in accordance with the Deferred Compensation Plan participation agreement.

5. Disability Insurance

The City provides Executive Management employees and Unrepresented Management employees with fully paid short-term and long-term disability plans.

Exclusion: Confidential employees, PST employees, and Police Recruit(s) participate in the State Disability Insurance (SDI) Program at their expense.

6. Life and Accidental Death & Dismemberment (AD&D) Insurance [Applies to City Attorney]

The City provides fully paid life insurance and AD&D to Executive and Unrepresented Management employees in the amount of one and one half times the employee's annual salary plus \$25,000.

The City provides fully paid life insurance and AD&D to Confidential and benefitted employees in the amount of \$25,000.

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE
~~April 26,~~
2022/11/2022

PAGE
Page 13 of 19

C. LEAVES

1. Vacation Accrual

All Executive, Unrepresented and Confidential employees shall accrue vacation in accordance with the following schedule:

- a. 3.07 hours of vacation accrued and credited bi-weekly from the date of hire until completion of the 36th month;
- b. 4.60 hours of vacation accrued and credited bi-weekly following completion of the 36th month through the 108th month;
- c. 5.52 hours of vacation accrued and credited bi-weekly following completion of the 108th month through the 156th month;
- d. 6.14 hours of vacation accrued and credited bi-weekly following completion of the 156th month.

New hires in Executive and Unrepresented Management classifications may accrue vacation leave at a rate greater than the entry rate at the discretion of the City Manager. Vacation accrual shall be capped at 620 hours for all executive and unrepresented management employees, and 560 hours for all confidential employees. No employee shall accrue vacation beyond the established cap unless specifically authorized by the City Manager. Employees have the option of 100% cash reimbursement for unused paid vacation at any time provided that they have used at least 80 hours of vacation/administrative leave during the preceding year (26 pay periods).

2. Administrative Leave

Executive Management (excludes Police Chief, Fire Chief, and Fire Division Chief) employees receive eighty (80) hours administrative leave per year accrued as vacation leave. The Police Chief, Fire Chief and Fire Division receive one hundred forty (140) hours administrative leave per year accrued as vacation. Unrepresented Management employees receive sixty (60) hours administrative leave per year accrued as vacation leave.

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE
~~April 26,~~
2022/11/2022

PAGE
Page 14 of 19

3. Holidays

Executive and Unrepresented Management and Confidential employees (excluding the City Attorney) receive the following paid holidays:

New Years' Day	January 1
Martin Luther King's Birthday	Third Monday in January
President's Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	First Monday in September
Admissions Day*	September 9 (floating holiday)
Columbus Day*	Second Monday in October (floating holiday)
Veterans Day	November 11
Thanksgiving Day	Fourth Thursday in November
Day after Thanksgiving	Friday after Thanksgiving
Christmas Eve	December 24
Christmas Day	December 25
New Year's Eve	December 31

And every day proclaimed by the City Council as a public holiday.

*Two (2) floating holidays in lieu of celebrating Columbus Day and Admissions Day. City facilities shall remain open on both days.

Vacation shall accrue and be credited bi-weekly to compensate for the two floating holidays based on regularly scheduled work shift (permanent shift):

5-8 Schedules: 0.62 hours; **9/80 Schedules:** 0.69 hours; **4/10 Schedules:** 0.77 hours

City Hall will be closed between the observed Christmas Eve holiday in 2022~~4~~ and the observed New Years' Day holiday in 2023~~2~~. Employee who take this time off must use paid leave for December 27, 28, and 29, 2022-30.

An EMPLOYEE whose day off falls on an observed City holiday (e.g., Friday holiday) will accrue their regularly scheduled hours of vacation leave.

4. Sick Leave

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE
~~April 26,~~
2022/6/11/2022

PAGE
Page 15 of 19

Executive, Unrepresented and Confidential employees accrue sick leave at the rate of 3.68 hours per bi-weekly pay period. Accrual is unlimited. Part-Time/Seasonal/Temporary employees accrue and use sick leave upon commencement of employment at the rate prescribed by Labor Code § 246. PST employees are entitled to no other leave benefits under this policy.

Sick leave with pay shall be granted to all EMPLOYEES covered by this Policy in accordance with this section. Sick leave shall not be considered as a right which an EMPLOYEE may use at his/her discretion, but shall be allowed only in case of necessity and actual personal sickness or disability or (2) to attend to an illness or injury, including time for scheduled doctor or dentist appointment, of a person who is in the relationships to the employee as described in the California Labor Code §233, which currently includes:

Child	Parent	Spouse
Grand Child	Foster Child	Adopted Child
Step Child	Legal Ward	Child of Domestic Partner
Step Parent	Legal Guardian	Adoptive Parent
Foster Parent	Sibling	Parent-in-Law
Grand Parent	Registered Domestic Partner	Child of Person Standing in Loco Parentis

a. Sick Leave Conversion Privileges

Any EMPLOYEE who has taken 40 hours sick leave or less during the calendar year ending December 30 of each year shall be entitled to either convert up to 40 hours of unused sick leave to vacation or receive a cash payment for up to 24 hours, based upon the current compensation rate on an hour-for-hour basis.

In no event may an EMPLOYEE select a combination of two options or reduce the accumulated sick leave balance below 192 hours. No prorations shall be made for EMPLOYEES terminating on or before December 30 of the calendar year.

b. Unused Sick Leave at Retirement for Health Insurance

For employees hired before July 1, 2013, upon retirement from City employment within 120 days of separation, for service or disability, an employee may elect to use unused

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE
~~April 26,~~
2022/6/11/2022

PAGE
Page 16 of 19

sick leave at its dollar value at retirement (hourly base rate plus any regularly recurring bi-weekly premium pay, i.e., differential pay for Master's Degrees) to pay health insurance premiums in retirement according to the following schedule:

10 through 14 years of service: 25% of the sick leave balance at retirement;

15 through 19 years of service: 50% of the sick leave balance at retirement;

20 + years of service: 75% of the sick leave balance at retirement.

This benefit will be in addition to the monthly contribution the City makes, as determined by PERS, to the Public Employees' Retirement System for retiree health insurance benefits. The supplemental benefits described above shall be used to pay health insurance premiums for the retiree and dependents, if applicable. However, if the employee is deceased before the funds are exhausted, the supplemental benefits shall cease and the remaining funds shall be the City's property.

The City elects to self-administer this plan at this time. The City will pay the annualized dollar equivalent of the Kaiser two-party health insurance premium once per year in January of each year.

This benefit may be used in combination with service credit for unused sick leave as described in Section C – Health and Welfare Benefits – Retirement Benefits.

5. Bereavement Leave

Up to twenty-four hours special leave with pay may be granted to Executive and Unrepresented Management and Confidential employees in order to discharge the customary obligations arising from the death of a relative who is a member of employee's household or a parent, step-parent, grandparent, sibling or child of the employee or the employee's spouse/domestic partner (not required to be a member of the household). Sixteen (16) additional hours to be charged to sick leave may be approved at the discretion of the City Manager.

6. Military Leave

Any employee who is or becomes a member of the Armed Services, Militia or Organized Reserves of California or the United States shall be entitled to the leaves of absence and

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE
~~April 26,~~
2022/11/2022

PAGE
Page 17 of 19

employment rights and privileges provided by the Uniformed Services Employment and Reemployment Rights Act (USERRA) and the Military and Veterans Code of the State of California.

7. Jury and Witness Leave

All Executive, Unrepresented and Confidential employees are entitled to be absent from duty when called to serve as a trial juror or as a witness called by a subpoena before a court of law. Under such circumstances, the EMPLOYEE is paid the difference between full salary and any payment received by them, except travel pay, for such duty.

8. Stand-by Time

The Fire Chief and Fire Division Chief shall receive eight (8) hours of vacation leave for every week he/she is required to participate in the back-up duty chief rotation for Heartland Fire & Rescue. For each holiday occurring during the assigned week, (Saturdays and Sundays are not considered holidays), an additional four (4) hours of vacation will be credited.

D. UNIFORM AND EQUIPMENT ALLOWANCE

The Police Chief, Fire Chief and Fire Division Chief receive an annual uniform and equipment allowance of \$675. Yearly distribution will be issued the second paycheck in July.

Newly Hired Police Recruits: The annual uniform and equipment allowance for newly hired Police Recruits shall be \$775 per year. The uniform allowance shall be prorated over the twelve month period beginning from the actual hire date to the following July 1st. Yearly distribution will be issued the second paycheck in July.

E. TUITION AND BOOK REIMBURSEMENT

The City provides an allowance of \$750 per fiscal year for Executive, Unrepresented and Confidential employees to use to defray the cost of attendance at seminars, workshops, conferences and/or classes, which promote professional growth. Executive and Unrepresented Management employees may use this allowance for lodging, meals, and other travel expenses.

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE
~~April 26,~~
2022/11/2022

PAGE
Page 18 of 19

Executive and Unrepresented Management employees may also use the allowance to cover the costs of membership fees for job related professional associations.

F. OTHER CERTIFICATIONS AND SPECIAL COMPENSATION

1. Notary Public Pay

Positions designated by the department director shall receive Notary Public Pay in the amount of \$75/month if he/she is a Notary Public in the State of California. The City shall also pay the cost of bonding of this employee while he/she is serving as Notary Public for the benefit of the City. Employees in designated positions shall perform notary services only as directed by his/her supervisor.

2. Bilingual Pay

Positions designated by the department director shall receive Bilingual Pay in the amount of \$120/month if he/she is certified by a language professional, designated by the City, as having suitable skills to provide translation service.

3. Automobile Allowance

Executive Management employees shall be provided a monthly automobile allowance of \$300 in exchange for making a vehicle available for his/her own use and for City-related business and/or functions during, before and after normal work hours. The Assistant City Manager shall be provided an additional \$100, to total a monthly automobile allowance of \$400.

4. Cellular Telephone Allowance

The Assistant City Manager shall receive as compensation the sum of \$120 per month for use as an allowance for his/her cellular telephone service.

5. Technology Allowance

The Assistant City Manager shall be provided with an amount not to exceed \$2,500 every

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE
~~April 26,~~
20226/11/2022

PAGE
Page 19 of 19

two years, beginning with the year of his/her initial appointment, for use to purchase technology equipment such as a personal laptop computer, etc. The payment shall be made upon submission of receipts documenting the purchase(s). The equipment purchased shall become the property of the Assistant City Manager.

6. Non-PERSable Stipend

A non-PERSable stipend of \$6,000/Police Chief, \$6,000/Fire Chief, and \$4,200/Fire Division Chief. One-half of stipend payment to be issued on the second paycheck in July ~~2021~~2022 and one-half issued on the first paycheck in December ~~2021~~2022.

G. RELOCATION ALLOWANCE

The City Manager may authorize an allowance up to \$10,000 for relocation expenses to the San Diego area.

Approved by City Council ~~04/26~~6/14/22

SUBJECT: Compensation Plan for Executive and Unrepresented Employees		POLICY A-29
REFERENCE:	EFFECTIVE 6/11/2022	PAGE Page 1 of 17

PURPOSE

To outline in one document the salary and benefits of employees who work in positions not represented by a recognized bargaining group.

A. SALARY – Effective pay period beginning on June 11, 2022

REQUIRED EDUCATION FOR BASE HOURLY RATE:

1. Required education for **Unrepresented Management** pay ranges
Level II must possess one of the following:
 - Master’s degree directly related to the position with the City, but not required by the classification specification applicable to position; or
 - Current California registration certificate as a Professional Civil or Traffic Engineer which is directly related to the position, but not required by the classification specification applicable to the position; or
 - Current California designation as a Certified Public Accountant, which is directly related to the position, but not required by the classification specification applicable to the position.

2. Required education for **Fire Division Chief** pay ranges
Level II must possess the following:
 - Bachelor’s degree in any related field.

EXECUTIVE MANAGEMENT CLASSIFICATION PAY RANGES ARE AS FOLLOWS:

<u>CLASSIFICATION</u>	<u>RANGE</u>	<u>SALARIED POSITIONS TO BE PAID AT EQUIVALENT HOURLY RATE</u>
Assistant City Manager	144.5	\$101.18 - \$123.28
City Clerk	123.0	\$59.50 - \$72.49
Director of Community Development	134.5	\$79.04 - \$96.31

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE
6/11/2022

PAGE
Page 2 of 17

<u>CLASSIFICATION</u>	<u>RANGE</u>	<u>SALARIED POSITIONS TO BE PAID AT EQUIVALENT HOURLY RATE</u>
Director of Finance/City Treasurer	134.5	\$79.04 - \$96.31
Director of Human Resources	133.3	\$76.73 - \$93.49
Director of Information Technology	133.4	\$76.92 - \$93.72
Director of Parks and Recreation	132.0	\$74.30 - \$90.53
Director of Public Works	133.8	\$77.70 - \$94.66
Fire Chief	140.4	\$91.44 - \$111.41
Police Chief	148.6	\$111.97 - \$136.42

UNREPRESENTED MANAGEMENT CLASSIFICATION PAY RANGES ARE AS FOLLOWS:

<u>CLASSIFICATION</u>	<u>RANGE</u>	<u>SALARIED POSITIONS TO BE PAID AT EQUIVALENT HOURLY RATE</u>
Administrative Analyst I (City Manager and Human Resources)	94.4	\$29.37 - \$35.78
Administrative Analyst II (City Manager and Human Resources)	96.4	\$30.85 - \$37.59
Assistant to the City Manager I	116.0	\$50.06 - \$60.98
Assistant to the City Manager II	118.0	\$52.59 - \$64.07
Building Official I	122.5	\$58.77 - \$71.61
Building Official II	124.5	\$61.75 - \$75.24

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE
6/11/2022

PAGE
Page 3 of 17

<u>CLASSIFICATION</u>	<u>RANGE</u>	<u>SALARIED POSITIONS TO BE PAID AT EQUIVALENT HOURLY RATE</u>
City Engineer/Deputy Director of Public Works I	125.5	\$63.29 - \$77.12
City Engineer/Deputy Director of Public Works II	127.5	\$66.50 - \$81.02
Deputy City Clerk I	98.5	\$32.50 - \$39.59
Deputy City Clerk II	100.5	\$34.14 - \$41.60
Deputy Director of Community Development I	120.7	\$56.22 - \$68.50
Deputy Director of Community Development II	122.7	\$59.07 - \$71.97
Deputy Director of Public Works I	121.6	\$57.48 - \$70.04
Deputy Director of Public Works II	123.6	\$60.39 - \$73.58
Deputy Director – Special Projects <i>(limited assignment; can only be used for up to six months)</i>	125.6	\$63.45 - \$77.31
Financial Operations Manager I	122.2	\$58.33 - \$71.08
Financial Operations Manager II	124.2	\$61.29 - \$74.67
Fire Division Chief I	127.5	\$66.50 - \$81.02
Fire Division Chief II	129.5	\$69.86 - \$85.12
Human Resources Analyst I	104.0	\$37.22 - \$45.35
Human Resources Analyst II	106.0	\$39.10 - \$47.64

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE
6/11/2022

PAGE
Page 4 of 17

<u>CLASSIFICATION</u>	<u>RANGE</u>	<u>SALARIED POSITIONS TO BE PAID AT EQUIVALENT HOURLY RATE</u>
Information Technology Analyst I	102.4	\$35.78 - \$43.59
Information Technology Analyst II	104.4	\$37.59 - \$45.80
Management Analyst I (City Manager and Human Resources)	102.5	\$35.87 - \$43.70
Management Analyst II (City Manager and Human Resources)	104.5	\$37.68 - \$45.91
Marketing and Engagement Manager I	122.2	\$58.33 - \$71.08
Marketing and Engagement Manager II	124.2	\$61.29 - \$74.67
Network Administrator I	109.6	\$42.74 - \$52.08
Network Administrator II	111.6	\$43.81 - \$53.38
Parks and Recreation Manager I	115.9	\$49.93 - \$60.85
Parks and Recreation Manager II	117.9	\$52.46 - \$63.93
Senior Human Resources Analyst I	111.2	\$44.46 - \$54.17
Senior Human Resources Analyst II	113.2	\$46.71 - \$56.91
Senior Management Analyst I (City Manager and Finance)	111.2	\$44.46 - \$54.17
Senior Management Analyst II (City Manager and Finance)	113.2	\$46.71 - \$56.91

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE
6/11/2022

PAGE
Page 5 of 17

CONFIDENTIAL CLASSIFICATION PAY RANGES ARE AS FOLLOWS:

<u>CLASSIFICATION</u>	<u>RANGE</u>	<u>HOURLY RATE</u>
Confidential Secretary (CM, HR and Police Chief Administration)	88.0	\$25.07 - \$30.55
Executive Assistant to the City Manager/City Attorney	98.1	\$32.17 - \$39.20
Executive Assistant to the Police Chief	92.9	\$28.30 - \$34.48
Information Technology Specialist	93.2	\$28.51 - \$34.73
Senior Accounting Technician	90.3	\$26.54 - \$32.33

UNREPRESENTED GENERAL CLASSIFICATION PAY RANGES ARE AS FOLLOWS:

<u>CLASSIFICATION</u>	<u>RANGE</u>	<u>HOURLY RATE</u>
Police Recruit	99.0	\$32.90 - \$40.08

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE
6/11/2022

PAGE
Page 6 of 17

PART-TIME / SEASONAL/ TEMPORARY (PST) CLASSIFICATIONS ARE AS FOLLOWS:

PST classifications do not receive any benefits described in this policy with the exception of the City contribution to the appropriate retirement plan in lieu of CalPERS/Social Security and sick leave benefits required by Labor Code §233.

Retired Annuitants Only: *The salary for a Retired Annuitant must be an hourly pay rate that falls within the regular salary schedule for the position being filled. Per California Public Employee Retirement Law, a Retired Annuitant cannot receive any other compensation or benefits in addition to the hourly pay rate. Without exception, a maximum of 960 hours may be worked within a fiscal year (July 1 to June 30). Nonpaid or volunteer hours cannot be used in order to exceed 960 hours in a fiscal year. A Retired Annuitant cannot accrue service credit or any additional retirement rights or benefits.*

All PST step increases are 2.5% unless noted otherwise; step increases are not automatic and based on merit.

<u>CLASSIFICATION</u>	<u>RANGE</u>	<u>HOURLY RATE</u>
Administrative Intern	73.9	\$17.70 - \$21.57
Public Safety Aide	68.2	\$15.38 - \$18.74
Retired Annuitant	<i>Hourly pay rate that falls within the regular salary schedule for the position being filled</i>	

<u>CLASSIFICATION</u>	<u>RANGE</u>	<u>HOURLY RATE</u>
Weed Abatement Inspector	91.3	\$27.20 - \$33.14

Recreation Specialist (RS)	Range @ 2.5%	Step A	Step A'	Step B	Step B'	Step C	
RS I	68.2	\$ 15.38	\$ 15.76	\$ 16.16	\$ 16.56	\$ 16.97	
RS II	73.2	\$ 17.40	\$ 17.83	\$ 18.28	\$ 18.74	\$ 19.20	
RS III	78.2	\$ 19.68	\$ 20.18	\$ 20.68	\$ 21.20	\$ 21.73	
RS IV	83.2	\$ 22.27	\$ 22.83	\$ 23.40	\$ 24.46	\$ 25.70	81.0
RS V	89.9	\$ 26.28	\$ 27.61	\$ 29.00	\$ 30.47	\$ 32.02	89.9
			Step B	Step C	Step D	Step E	Range

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE
6/11/2022

PAGE
Page 7 of 17

B. HEALTH AND WELFARE BENEFITS

1. Cafeteria Plan

The City's cafeteria plan allotment is for enrollment in any of the City's CalPERS' health plans or other eligible benefit programs (e.g., dental, vision, etc.). The cost of the premium for the City's health plan will be deducted from the employee's cafeteria plan allotment. If there is a difference, the employee will be responsible for the remainder of the premium amount to be paid through payroll deductions. Unused cafeteria plan allotment will be paid out as "cash in lieu", up to a maximum of \$1,150 per month (excludes Police Recruit). For Police Recruit the maximum "cash in lieu" is \$287.50 per month. Cash in lieu payments are taxable income and not PERSable.

Any employee who is not enrolled in a City CalPERS health insurance plan, and does not provide proof of enrollment in another group health insurance plan (e.g., coverage under a spouse's employer plan) within 30 days from the beginning of the new plan year will not be eligible to receive cash in lieu.

All benefitted employees must enroll in an available City health program unless they opt out. An employee may receive cash in lieu for opting out of the City's health program if he/she:

- (1) Provides proof that the employee and all individuals for whom the employee intends to claim a personal exemption deduction for the taxable year or years that begin or end in or with the City's plan year to which the opt out applies ("tax family"), have or will have minimum essential coverage through another source (other than coverage in the individual market, whether or not obtained through Covered California) for the plan year to which the opt out arrangement applies ("opt out period"); and
- (2) Signs an attestation that the employee and his/her tax family have or will have such minimal essential coverage for the opt out period. An employee must provide the attestation every plan year at open enrollment or within 30 days after the start of the plan year. The opt out payment cannot be made and the City will not in fact make payment if the employer knows or has reason to know that the employee or tax family member doesn't have such alternative coverage, or if the conditions in this paragraph are not otherwise satisfied.

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE
6/11/2022

PAGE
Page 8 of 17

The City may modify health insurance benefits or cafeteria plan (including, as to both, but not limited to, plan benefits or structure, City or employee contributions and/or opt out amount or requirements) in order to avoid penalties or taxes under the ACA or other statutory scheme that may result from an interpretation of the ACA or other statutory scheme by the Internal Revenue Service or other federal agency (including, but not limited to, a revenue ruling, regulation or other guidance) or state agency, or a ruling by a court of competent jurisdiction.

From July 1, 2022 through December 31, 2022, the allotment for the cafeteria plan, excluding Police Recruit, shall be \$1,300 per month. Effective January 1, 2023, the amount will increase to \$1,350 per month. For Police Recruit, the cafeteria plan allotment shall be \$1,350 per month from July 1, 2022 through December 31, 2022, then will increase to \$1,400 per month effective January 1, 2023.

2. Medical Insurance

The City is continuing the CalPERS' Health Benefits program that was adopted on January 1, 1986. From the total cafeteria plan allotment, the City will pay to CalPERS the statutorily required minimum employer contribution per month toward the cost of any CalPERS' health plan that the employee chooses to enroll. The employee agrees to be liable for the difference between the total cost of the health plan chosen and the City's contribution if he/she elects to obtain coverage under the CalPERS' health program. This amount shall be included in the total amount of the City's contribution to the employee's Section 125 Cafeteria Plan.

Employees who elect not to be covered under the City's medical insurance plan must have on file with the City a signed waiver of medical benefits. Employees will be provided an opportunity to enroll in the City's medical insurance plan during the designated open enrollment period.

3. Retirement Benefits

All Executive, Unrepresented, and Confidential employees are members of the California Public Employees' Retirement System (CalPERS). Those employees who are "classic members" as defined under the Public Employees' Pension Reform Act of 2013 (PEPRA) pay the employee's share of the retirement cost (8% for Miscellaneous and 9% for Safety Employees), and receive the following contracted benefits:

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE
6/11/2022

PAGE
Page 9 of 17

Miscellaneous Employees <i>"Classic" Members</i>	Safety Employees <i>"Classic" Members Hired on or before March 10,</i>
A. 3% at 60 Benefit Formula (§21354.3)	A. 3% at 50 Benefit Formula (§21362.2)
B. Final Compensation: One Year (§20042)	B. Final Compensation: One Year (§20042)
C. Prior Service (§20055)	C. Prior Service (§20055)
D. [Reserved]	D. [Reserved]
E. Additional Service Credit 2 Years (§20903)	E. [Reserved]
Miscellaneous Employees <i>"Classic" Members</i>	Safety Employees <i>"Classic" Members Hired on or before March 10,</i>
F. Unused Sick Leave Credit (§20965)	F. Unused Sick Leave Credit (§20965)
G. Military Service Credit as Public Service (§21024)	G. Military Service Credit as Public Service (§21024)
H. 2% Annual Cost of Living Allowance Increase (§21329)	H. 2% Annual Cost of Living Allowance Increase (§21329)
I. Pre-Retirement Death Benefits to Continue After Remarriage of Survivor (§21551)	I. Pre-Retirement Death Benefits to Continue After Remarriage of Survivor (§21551)
J. 1959 Survivor Benefit Level Four (§21574)	J. 1959 Survivor Benefit Level Three (§21573)
K. \$5,000 Retired Death Benefit (§21623.5)	K. \$500 Retired Death Benefit (§21620)
L. [Reserved]	L. Post-Retirement Survivor Allowance (§21624/26/28)
M. [Reserved]	M. Post-Retirement Survivor Allowance to Continue After Remarriage (§21635)
	Local Safety Employees <i>Hired on or after March 11, 2011</i>
	A. 3% at 55 Benefit Formula (§21362.2)
	B. Final Compensation: Three Years – Career Average (§20042)

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE
6/11/2022

PAGE
Page 10 of 17

Those employees who are “new members” as defined under the Public Employees’ Pension Reform Act of 2013 (PEPRA) pay the employee contributions equal to 50% of normal cost (currently 6.25% for Miscellaneous and 12.25% for Safety Employees), and receive the above listed benefits with the exception of the following:

Miscellaneous Employees <i>“New” Members Hired on or after January 1, 2013</i>	Safety Employees <i>“New” Members Hired on or after January 1, 2013</i>
A. 2% at 62 Benefit Formula (\$7522.20)	A. 2.7% at 57 Benefit Formula (\$7522.25(d))
B. Final Compensation: Three Years – Career Average (\$20037)	B. Final Compensation: Three Years – Career Average (\$20037)

PST Employees: In lieu of enrollment in the CalPERS’ retirement program, PST employees will be enrolled in an IRS §457 retirement plan. The City contributes 7.5% of the employee’s salary to the IRS §457 plan in lieu of CalPERS and Social Security. PST employees who qualify for membership will be enrolled in the CalPERS retirement program and City contributions to the IRS §457 plan will terminate.

4. Deferred Compensation

All Executive, Unrepresented and Confidential employees are eligible to participate in any of the City’s Internal Revenue Code Section 457 Deferred Compensation Plan(s). Participation is handled through payroll deductions.

The City shall contribute \$300 per month (\$3,600 per year) in deferred compensation on behalf of the Assistant City Manager to one of the City approved plans as selected by the Assistant City Manager. Amounts contributed by the City shall be to the benefit of the Assistant City Manager in accordance with the Deferred Compensation Plan participation agreement.

5. Disability Insurance

The City provides Executive Management employees and Unrepresented Management employees with fully paid short-term and long-term disability plans.

Exclusion: Confidential employees, PST employees, and Police Recruit(s) participate in the State Disability Insurance (SDI) Program at their expense.

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE
6/11/2022

PAGE
Page 11 of 17

6. Life and Accidental Death & Dismemberment (AD&D) Insurance [Applies to City Attorney]

The City provides fully paid life insurance and AD&D to Executive and Unrepresented Management employees in the amount of one and one half times the employee's annual salary plus \$25,000.

The City provides fully paid life insurance and AD&D to Confidential and benefitted employees in the amount of \$25,000.

C. LEAVES

1. Vacation Accrual

All Executive, Unrepresented and Confidential employees shall accrue vacation in accordance with the following schedule:

- a. 3.07 hours of vacation accrued and credited bi-weekly from the date of hire until completion of the 36th month;
- b. 4.60 hours of vacation accrued and credited bi-weekly following completion of the 36th month through the 108th month;
- c. 5.52 hours of vacation accrued and credited bi-weekly following completion of the 108th month through the 156th month;
- d. 6.14 hours of vacation accrued and credited bi-weekly following completion of the 156th month.

New hires in Executive and Unrepresented Management classifications may accrue vacation leave at a rate greater than the entry rate at the discretion of the City Manager. Vacation accrual shall be capped at 620 hours for all executive and unrepresented management employees, and 560 hours for all confidential employees. No employee shall accrue vacation beyond the established cap unless specifically authorized by the City Manager. Employees have the option of 100% cash reimbursement for unused paid vacation at any time provided that they have used at least 80 hours of vacation/administrative leave during the preceding year (26 pay periods).

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE
6/11/2022

PAGE
Page 12 of 17

2. Administrative Leave

Executive Management (excludes Police Chief, Fire Chief, and Fire Division Chief) employees receive eighty (80) hours administrative leave per year accrued as vacation leave. The Police Chief, Fire Chief and Fire Division receive one hundred forty (140) hours administrative leave per year accrued as vacation. Unrepresented Management employees receive sixty (60) hours administrative leave per year accrued as vacation leave.

3. Holidays

Executive and Unrepresented Management and Confidential employees (excluding the City Attorney) receive the following paid holidays:

New Years' Day	January 1
Martin Luther King's Birthday	Third Monday in January
President's Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	First Monday in September
Admissions Day*	September 9 (floating holiday)
Columbus Day*	Second Monday in October (floating holiday)
Veterans Day	November 11
Thanksgiving Day	Fourth Thursday in November
Day after Thanksgiving	Friday after Thanksgiving
Christmas Eve	December 24
Christmas Day	December 25
New Year's Eve	December 31

And every day proclaimed by the City Council as a public holiday.

*Two (2) floating holidays in lieu of celebrating Columbus Day and Admissions Day. City facilities shall remain open on both days.

Vacation shall accrue and be credited bi-weekly to compensate for the two floating holidays based on regularly scheduled work shift (permanent shift):

5-8 Schedules: 0.62 hours; **9/80 Schedules:** 0.69 hours; **4/10 Schedules:** 0.77 hours

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE
6/11/2022

PAGE
Page 13 of 17

City Hall will be closed between the observed Christmas Eve holiday in 2022 and the observed New Years' Day holiday in 2023. Employee who take this time off must use paid leave for December 27, 28, and 29, 2022.

An EMPLOYEE whose day off falls on an observed City holiday (e.g., Friday holiday) will accrue their regularly scheduled hours of vacation leave.

4. Sick Leave

Executive, Unrepresented and Confidential employees accrue sick leave at the rate of 3.68 hours per bi-weekly pay period. Accrual is unlimited. Part-Time/Seasonal/Temporary employees accrue and use sick leave upon commencement of employment at the rate prescribed by Labor Code § 246. PST employees are entitled to no other leave benefits under this policy.

Sick leave with pay shall be granted to all EMPLOYEES covered by this Policy in accordance with this section. Sick leave shall not be considered as a right which an EMPLOYEE may use at his/her discretion, but shall be allowed only in case of necessity and actual personal sickness or disability or (2) to attend to an illness or injury, including time for scheduled doctor or dentist appointment, of a person who is in the relationships to the employee as described in the California Labor Code §233, which currently includes:

Child	Parent	Spouse
Grand Child	Foster Child	Adopted Child
Step Child	Legal Ward	Child of Domestic Partner
Step Parent	Legal Guardian	Adoptive Parent
Foster Parent	Sibling	Parent-in-Law
Grand Parent	Registered Domestic Partner	Child of Person Standing in Loco Parentis

a. Sick Leave Conversion Privileges

Any EMPLOYEE who has taken 40 hours sick leave or less during the calendar year ending December 30 of each year shall be entitled to either convert up to 40 hours of unused sick leave to vacation or receive a cash payment for up to 24 hours, based upon the current compensation rate on an hour-for-hour basis.

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE
6/11/2022

PAGE
Page 14 of 17

In no event may an EMPLOYEE select a combination of two options or reduce the accumulated sick leave balance below 192 hours. No prorations shall be made for EMPLOYEES terminating on or before December 30 of the calendar year.

b. Unused Sick Leave at Retirement for Health Insurance

For employees hired before July 1, 2013, upon retirement from City employment within 120 days of separation, for service or disability, an employee may elect to use unused sick leave at its dollar value at retirement (hourly base rate plus any regularly recurring bi-weekly premium pay, i.e., differential pay for Master's Degrees) to pay health insurance premiums in retirement according to the following schedule:

10 through 14 years of service: 25% of the sick leave balance at retirement;

15 through 19 years of service: 50% of the sick leave balance at retirement;

20 + years of service: 75% of the sick leave balance at retirement.

This benefit will be in addition to the monthly contribution the City makes, as determined by PERS, to the Public Employees' Retirement System for retiree health insurance benefits. The supplemental benefits described above shall be used to pay health insurance premiums for the retiree and dependents, if applicable. However, if the employee is deceased before the funds are exhausted, the supplemental benefits shall cease and the remaining funds shall be the City's property.

The City elects to self-administer this plan at this time. The City will pay the annualized dollar equivalent of the Kaiser two-party health insurance premium once per year in January of each year.

This benefit may be used in combination with service credit for unused sick leave as described in Section C – Health and Welfare Benefits – Retirement Benefits.

5. Bereavement Leave

Up to twenty-four hours special leave with pay may be granted to Executive and Unrepresented Management and Confidential employees in order to discharge the customary obligations arising from the death of a relative who is a member of employee's household or a parent, step-parent, grandparent, sibling or child of the employee or the

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE
6/11/2022

PAGE
Page 15 of 17

employee's spouse/domestic partner (not required to be a member of the household). Sixteen (16) additional hours to be charged to sick leave may be approved at the discretion of the City Manager.

6. Military Leave

Any employee who is or becomes a member of the Armed Services, Militia or Organized Reserves of California or the United States shall be entitled to the leaves of absence and employment rights and privileges provided by the Uniformed Services Employment and Reemployment Rights Act (USERRA) and the Military and Veterans Code of the State of California.

7. Jury and Witness Leave

All Executive, Unrepresented and Confidential employees are entitled to be absent from duty when called to serve as a trial juror or as a witness called by a subpoena before a court of law. Under such circumstances, the EMPLOYEE is paid the difference between full salary and any payment received by them, except travel pay, for such duty.

8. Stand-by Time

The Fire Chief and Fire Division Chief shall receive eight (8) hours of vacation leave for every week he/she is required to participate in the back-up duty chief rotation for Heartland Fire & Rescue. For each holiday occurring during the assigned week, (Saturdays and Sundays are not considered holidays), an additional four (4) hours of vacation will be credited.

D. UNIFORM AND EQUIPMENT ALLOWANCE

The Police Chief, Fire Chief and Fire Division Chief receive an annual uniform and equipment allowance of \$675. Yearly distribution will be issued the second paycheck in July.

Newly Hired Police Recruits: The annual uniform and equipment allowance for newly hired Police Recruits shall be \$775 per year. The uniform allowance shall be prorated over the twelve month period beginning from the actual hire date to the following July 1st. Yearly distribution will be issued the second paycheck in July.

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE
6/11/2022

PAGE
Page 16 of 17

E. TUITION AND BOOK REIMBURSEMENT

The City provides an allowance of \$750 per fiscal year for Executive, Unrepresented and Confidential employees to use to defray the cost of attendance at seminars, workshops, conferences and/or classes, which promote professional growth. Executive and Unrepresented Management employees may use this allowance for lodging, meals, and other travel expenses.

Executive and Unrepresented Management employees may also use the allowance to cover the costs of membership fees for job related professional associations.

F. OTHER CERTIFICATIONS AND SPECIAL COMPENSATION

1. Notary Public Pay

Positions designated by the department director shall receive Notary Public Pay in the amount of \$75/month if he/she is a Notary Public in the State of California. The City shall also pay the cost of bonding of this employee while he/she is serving as Notary Public for the benefit of the City. Employees in designated positions shall perform notary services only as directed by his/her supervisor.

2. Bilingual Pay

Positions designated by the department director shall receive Bilingual Pay in the amount of \$120/month if he/she is certified by a language professional, designated by the City, as having suitable skills to provide translation service.

3. Automobile Allowance

Executive Management employees shall be provided a monthly automobile allowance of \$300 in exchange for making a vehicle available for his/her own use and for City-related business and/or functions during, before and after normal work hours. The Assistant City Manager shall be provided an additional \$100, to total a monthly automobile allowance of \$400.

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees

POLICY
A-29

REFERENCE:

EFFECTIVE
6/11/2022

PAGE
Page 17 of 17

4. Cellular Telephone Allowance

The Assistant City Manager shall receive as compensation the sum of \$120 per month for use as an allowance for his/her cellular telephone service.

5. Technology Allowance

The Assistant City Manager shall be provided with an amount not to exceed \$2,500 every two years, beginning with the year of his/her initial appointment, for use to purchase technology equipment such as a personal laptop computer, etc. The payment shall be made upon submission of receipts documenting the purchase(s). The equipment purchased shall become the property of the Assistant City Manager.

6. Non-PERSable Stipend

A non-PERSable stipend of \$6,000/Police Chief, \$6,000/Fire Chief, and \$4,200/Fire Division Chief. One-half of stipend payment to be issued on the second paycheck in July 2022 and one-half issued on the first paycheck in December 2022.

G. RELOCATION ALLOWANCE

The City Manager may authorize an allowance up to \$10,000 for relocation expenses to the San Diego area.



City Council Agenda Report

Agenda Item 15.

DATE: June 14, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Noah Alvey, Deputy Director of Community Development
SUBJECT: Options for Incentivizing Development of a Vacant Property at the Southwest Corner of Greenfield Drive and E. Main Street

RECOMMENDATION:

That the City Council considers options for incentivizing the development of a vacant property at the southwest corner of Greenfield Drive and E. Main Street and provides direction to staff.

BACKGROUND:

The southwest corner of Greenfield Drive and E. Main Street (Site) is a vacant property comprised of two parcels totaling approximately 25 acres. The Site topography slopes west to east towards Main Street and along the southerly portion of the Site there is a granite rock hillside that separates the Site from the Kaiser Permanente Bostonia Medical Offices at the corner of Broadway and E. Main Street. West of the Site, there is a religious facility and single-family homes. Across Broadway to the north and across E. Main Street to the east are commercial developments.

The portion of the Site at the corner of the Greenfield Drive and E. Main Street has a General Plan designation of Public Institution and a zoning designation of Office-Professional. The remainder of the Site has General Plan designations of Low Density Residential and Open Space with Residential, Single-Family, 40,000 sq. ft. zoning. The Site is also located in Hillside and Mixed-Use Overlay zones. The Hillside Overlay zone is intended to minimize disturbance of natural hillsides. The Mixed-Use Overlay zone is intended to provide for the orderly transition of certain areas into walkable districts that accommodate a mixture of retail, office, and residential uses, while protecting existing uses.

The Site is the former location of the El Cajon Valley Hospital (Hospital). The Planning Commission approved the original development of the Hospital in September 1958. Since that time, multiple expansions of the Hospital were authorized through conditional use permit and specific plan amendments. In July 2002, the Hospital closed and the structures were subsequently demolished.

Property sales information indicate that the property was sold in 2002 and that Kaiser Permanente is the current property owner. Kaiser Permanente met with City staff in 2012 regarding redeveloping the site with a hospital, outpatient medical offices, and a parking structure, with a planned completion in 2025. However, the project did not move forward. Kaiser Permanente recently provided updates to the City regarding plans for developing the site and

confirmed that they intend to commence entitlement efforts in 2030 and complete construction of a new medical center in 2035-2036.

DISCUSSION

The 25-acre Site is one of just a few remaining large-scale sites in the City that are available for development. In accordance with the 2022 City Council Action Plan, this report provides options for incentivizing development of the Site through additional regulations and/or development incentives.

Planning Division staff periodically receive inquiries about the Site based on the size of the property as well as its proximity and ease of access to Interstate 8. If the Site were to be developed, a hospital or large-scale commercial development could create high-paying jobs, provide indirect economic benefits to surrounding businesses, and at least private commercial development could generate increased property tax and, potentially, sales tax revenues. Since the Site remains vacant, potential tax revenue remains unrealized.

The Site has not generated a significant number of recent code violations. The most frequent issues at the Site are the posting of unauthorized signs on the chain link fence that secures the property, periodic illegal dumping of waste, and maintenance of brush and weeds. Although these issues have not been significant, they do generate increased costs for the City through enforcement of City ordinances and property monitoring. Recently, the City has experienced increases in vandalism, graffiti, and trespassing at other vacant properties and unoccupied buildings in the area.

In order to address issues associated with code violations, as well as unrealized opportunities for development, the City Council may provide direction to staff to investigate options for further regulating vacant properties, preparing the site for future development through an expedited permit process, or by preparing a development agreement that may attract a high quality tenant.

Vacant Property Ordinance

A Vacant Property Ordinance (Ordinance) could be developed for the purpose of monitoring large vacant properties and addressing code violations on properties such as the Site. The purpose of the Ordinance would be to protect neighborhoods from nuisances associated with vacant properties and/or unoccupied buildings. Along with enhanced maintenance, upkeep standards, and proactive inspections, an Ordinance could also create incentives for residents and potential developers to activate such lots for community-serving uses.

Update the General Plan, Zoning, and Environmental Clearances

In order to develop the Site with a retail commercial development, General Plan and zoning amendments would be required. This may include a specific plan to program specific uses and prohibit others unless the plan is successfully amended. In conjunction with the amendments, an environmental document such as an Environmental Impact Report may be required, including a traffic analysis. The City could collaborate with the property owner to update the General Plan and zoning to accommodate future development, complete necessary environmental reviews, and identify an expedited permit process so that a future commercial development could be approved through an administrative process if identified project criteria were to be satisfied. If this option were to be selected, staff would need to coordinate with the property owner to potentially develop a specific plan, outline the costs for environmental review, and then return to the City Council with a request for funding. Of course, the City could take the initiative to take such action without the property owner.

Development Agreement

A Development Agreement between the City and the property owner could also be used to incentivize development of the Site through the reimbursement of future property or sales tax revenue to offset the costs of developing the site. The City and the property owner would need to agree to a portion of net property or sales taxes generated to be reimbursed in accordance with a schedule for a fixed amount or percentage as a fair exchange for the consideration to be furnished by the property owner during the operating period. In return, the property owner would guarantee operation of a use for a specified time period, thus providing a continuous flow of revenue to the City.

CONCLUSION

The City Council may direct staff to investigate one, two, or all of the options. Additionally, the City Council may have an alternative action, or direct staff to take no action and wait for the property owner to bring forward development applications.

Prepared By: Noah Alvey, Deputy Director of Community Development

Reviewed By: Anthony Shute, Director of Community Development

Approved By: Graham Mitchell, City Manager

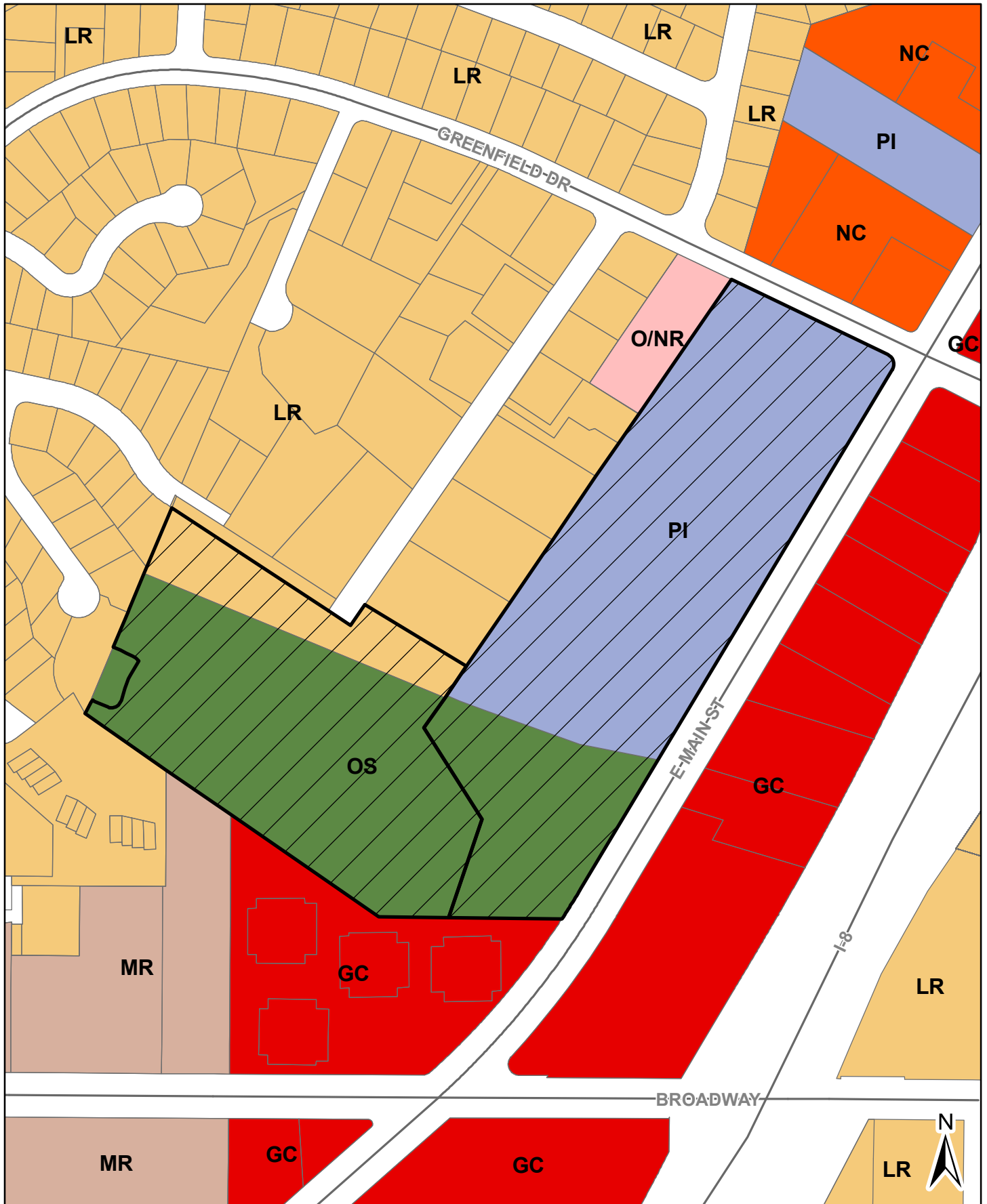
Attachments

Attachment 1 - General Plan Map

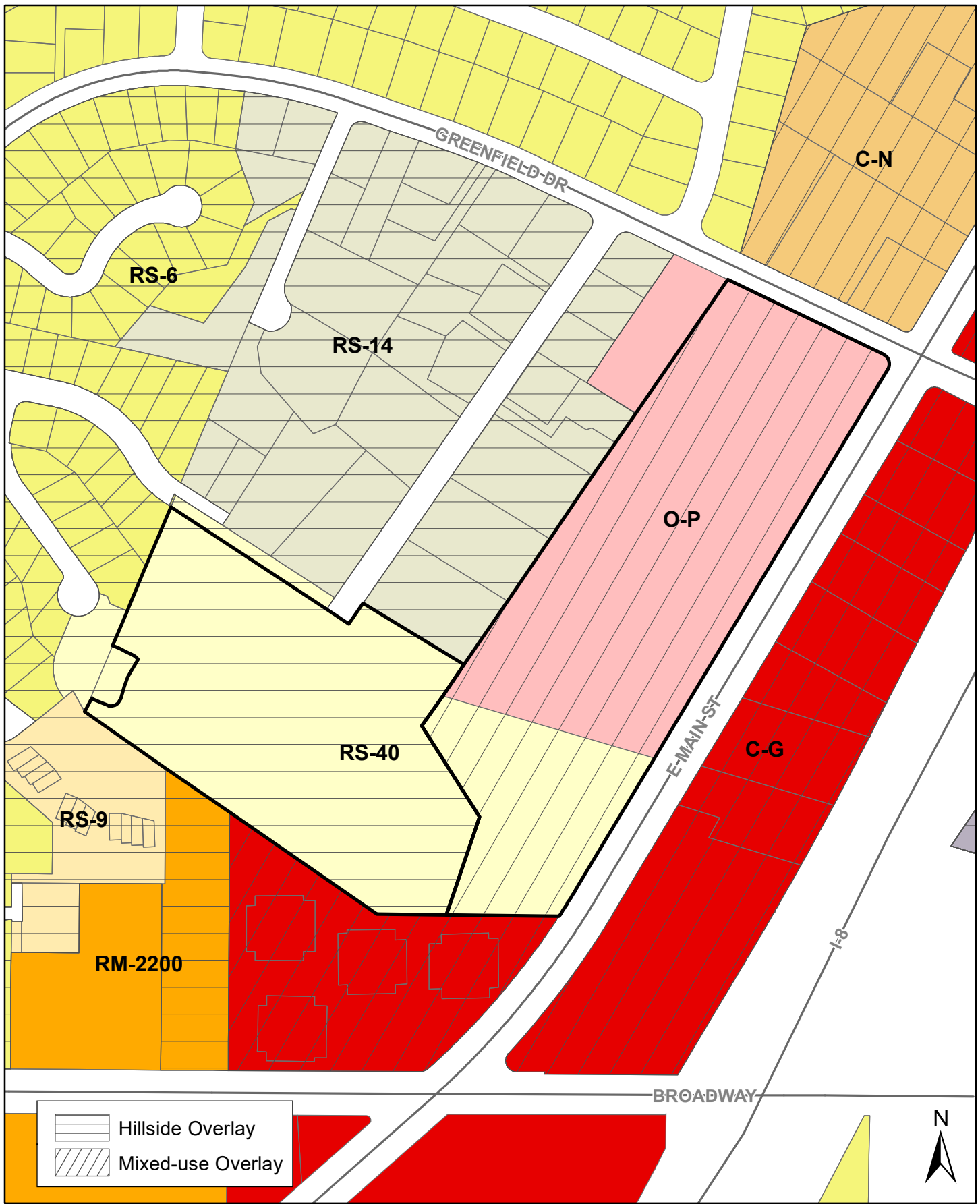
Attachment 2 - Zoning Map

Attachment 3 - Aerial Photograph

General Plan Map



Attachment 2:
Zoning Map



Attachment 3:
Aerial Photograph





City Council
Agenda Report

DATE: June 14, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Mayor Wells
SUBJECT: Council Activity Report

RECOMMENDATION:

That the City Council accepts and files the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

May 19, 2022 – Breakfast with Dianne Jacob
May 23, 2022 – Interview with KUSI
May 23, 2022 – Interview with Fox 5
May 26, 2022 – Interview with KUSI
May 26, 2022 – Interview with Fox 5
May 26, 2022 – Interview with Mark Larson
May 26, 2022 – SANDAG Board of Directors Workshop
May 31, 2022 – Meeting with E. Hershey, CEO/Home of Guiding Hands
June 2, 2022 – Meeting with Dianne Jacob
June 6, 2022 – Read to Kids at Flying Hills Elementary
June 14, 2022 - Attend City Council Meeting(s)

I am available to answer questions.

Submitted By: Bill Wells, Mayor



City Council
Agenda Report

DATE: June 14, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Councilmember Goble

SUBJECT: COUNCILMEMBER STEVE GOBLE

MTS (Metropolitan Transit System Board); East County Advanced Water Purification Joint Powers Authority Board; Chamber of Commerce – Government Affairs Committee; SANDAG – Board of Directors – Alternate; SANDAG Public Safety Committee – Alternate; METRO Commission/Wastewater JPA – Alternate.

RECOMMENDATION:

That the City Council accepts and files the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

- May 23, 2022 - Send letters to MTS re: support for grants
- May 23, 2022 - Emails with Councilmember Moreno's office re: Cabins
- May 25, 2022 - Meeting at AWP re: Groundbreaking event
- May 25, 2022 - Attend Granite Hills' Senior Awards Night
- May 26, 2022 - Emails with MTS CEO re: incident on trolley
- May 26, 2022 - Attend Retirement event for AWP Exec Director
- May 30, 2022 - Emails with Asst Director at US EPA re: AWP Groundbreaking
- May 31, 2022 - Emails with City Mgr re: accuracy of Point in Time count
- May 31, 2022 - Attend AWP Groundbreaking Prep meeting
- June 1, 2022 - Speak at AWP Groundbreaking Event
- June 2, 2022 - Attend Chamber Dine N Dialogue event with Sup. Fletcher
- June 2, 2022 - Emails with US Interior Bureau of Reclamation Regional Mgr re: AWP attendance
- June 3, 2022 - Emails with City Mgr re: Needle Exchange Program
- June 3, 2022 - Attend graduations for Granite Hills, Grossmont, and El Cajon Valley HS
- June 5, 2022 - Attend VFW Final Ride and Ken Brassell Recognition Event
- June 5, 2022 - Attend El Cajon Friends of Library Event

June 6, 2022 - Trash Pickup - Broadway and 4th
June 7, 2022 - Attend Chamber Gov't Affairs Committee meeting
June 7, 2022 - Lunch with Former City Mgr
June 9, 2022 - Attend St Paul's Summer Fan event
June 13, 2022 - Meeting with City Mgr
June 13, 2022 - Attend GUHSD Superintendent Retirement Event
June 13, 2022 – Superintendent Theresa Kemper’s Retirement Recognition
June 14, 2022 – City Council Meeting(s)

I am available to answer questions.

Submitted By: Steve Goble, Councilmember



City Council
Agenda Report

Agenda Item 18.

DATE: June 14, 2022
TO: Honorable Mayor and City Councilmembers
FROM: Councilmember Kendrick
SUBJECT: COUNCILMEMBER GARY KENDRICK
METRO Commission/Wastewater JPA; Heartland Communications;
Heartland Fire Training JPA.

RECOMMENDATION:

That the City Council accepts and files the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

May 25, 2022 – Metro Waste Water JPA
May 26, 2022 – Heartland Fire Communications Authority Meeting
June 14, 2022 – City Council Meeting(s)

I am available to answer questions.

Submitted By: Gary Kendrick, Mayor Pro Tem



City Council
Agenda Report

DATE: June 14, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Deputy Mayor Metschel

SUBJECT: DEPUTY MAYOR MICHELLE METSCHEL

Harry Griffen Park Joint Steering Committee; Heartland Communications – Alternate; Heartland Fire Training JPA – Alternate.

RECOMMENDATION:

That the City Council accepts and files the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

May 31, 2022 – Spoke with Downtown Business Partners regarding parking during Dinner and a Concert on 5/27

June 1, 2022 – AWP Groundbreaking

June 2, 2022 – Dine and Dialogue with Nathan Fletcher at East County Chamber

June 3, 2022 – El Cajon Valley High School Graduation

June 4, 2022 – Allstate – Elite Club Insurance Grand Opening

June 5, 2022 – Ken Brassell Recognition

June 9, 2022 – Ribbon Cutting for *Charlene Speaks*

June 13, 2022 – Theresa Kemper, GUHSD Superintendent, retirement recognition

June 14, 2021 – Attend City Council Meeting(s)

I am available to answer questions.

Submitted By: Michelle Metschel, Councilmember



City Council
Agenda Report

Agenda Item 20.

DATE: June 14, 2022

TO: Honorable Mayor and City Councilmembers

FROM: Councilmember Ortiz

SUBJECT: COUNCILMEMBER PHIL ORTIZ

League of California Cities, San Diego Division; East County Economic Development Council; MTS (Metropolitan Transit System Board) – Alternate; East County Advanced Water Purification Joint Powers Authority Board – Alternate; Chamber of Commerce – Government Affairs Committee – Alternate.

RECOMMENDATION:

That the City Council accepts and files the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

May 25, 2022 – Summer Stephan Event

May 26, 2022 – Interview on AM 760

May 26, 2022 – Interview on AM 600

June 1, 2022 – AWP Ground Breaking Ceremony

June 1, 2022 – Southwest Strategies Meeting, Re: Aldi Grocery

June 13, 2022 – League of CA Cities Meeting

June 13, 2022 – Superintendent Theresa Kemper's Retirement Recognition

I am available to answer questions.

Submitted By: Phil Ortiz, Councilmember



City Council
Agenda Report

DATE: June 14, 2022
TO: City Clerk
FROM: City Attorney/General Legal Counsel
SUBJECT: Closed Session - Conference with Legal Counsel - Existing Litigation - pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9: Aaron Morgan vs. City of El Cajon, et al.
San Diego Superior Court Case No. 37-2022-00012053-CU-PA-CTL

RECOMMENDATION:

That the following Closed Session be scheduled for the Joint City Council / Housing Authority / Successor Agency to the El Cajon Redevelopment Agency meeting on Tuesday, June 14, 2022, at 3:00 p.m.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9:

NAME OF CASE:

Aaron Morgan vs. City of El Cajon, et al.
San Diego Superior Court
Case No. 37-2022-00012053-CU-PA-CTL

Morgan L. Foley
City Attorney/General Legal Counsel

MLF:hms



City Council
Agenda Report

Agenda Item 22.

DATE: June 14, 2022

TO: City Clerk

FROM: City Attorney/General Legal Counsel

SUBJECT: Closed Session - Conference with Legal Counsel - Anticipated Litigation - Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9 - Four (4) potential cases: The Law Offices of Allan S. Field, on behalf of Noah Karmichael Steinbach; and the Frantz Law Group, on behalf of Abigail Reyes, Gabriel Reyes, and the Estate of Giovanni Roman, have submitted Claims for Damages alleging losses suffered following a vehicular collision at an intersection maintained by the City of El Cajon

RECOMMENDATION:

That the following Closed Session be scheduled for the Joint City Council / Housing Authority / Successor Agency to the El Cajon Redevelopment Agency meeting on Tuesday, June 14, 2022, at 3:00 p.m.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9

NAME OF CASE:

Four (4) potential cases: The Law Offices of Allan S. Field, on behalf of Noah Karmichael Steinbach; and the Frantz Law Group, on behalf of Abigail Reyes, Gabriel Reyes, and the Estate of Giovanni Roman, have submitted Claims for Damages alleging losses suffered following a vehicular collision at an intersection maintained by the City of El Cajon.

Morgan L. Foley
City Attorney/General Legal Counsel

MLF:hms
