



CITY COUNCIL  
HOUSING AUTHORITY AND  
SUCCESSOR AGENCY TO THE EL CAJON  
REDEVELOPMENT AGENCY

Council Chamber  
200 Civic Center Way  
El Cajon, CA 92020

## Agenda

MARCH 23, 2021, 3:00 p.m.

**Please note that, pursuant to the State of California Governor's Executive Order N-29-20, and in the interest of the public health and safety, members of the City Council and Staff may attend the meeting telephonically.**

**Further, Orders from the San Diego County Health Officer prevent persons other than City officials and essential employees to be physically present.**

**In accordance with the Executive Order, and in compliance with the County Health Officer's Orders, the public may view the meeting on the City's website. Please visit <https://www.cityofelcajon.us/videostreaming> for more details.**

**To submit comments on an item on this agenda, or a Public Comment, please visit the City's website at <https://www.cityofelcajon.us/videostreaming>. Comments will be accepted up to the conclusion or the vote of each item. Comments will be limited to 300 words and will be entered into the official Council Meeting Record. The City Council will endeavor to include all comments prior to taking action.**

**If you find that you are unable to submit a comment through the website, please contact the City Clerk's Office at (619) 441-1763, not later than 2:30 p.m. prior to the start of the City Council Meeting.**

**Should technical difficulties arise, they will be resolved as soon as possible.**

Bill Wells, Mayor  
Gary Kendrick, Mayor Pro Tem  
Michelle Metschel, Councilmember  
Steve Goble, Councilmember  
Phil Ortiz, Councilmember

Graham Mitchell, City Manager  
Vince DiMaggio, Assistant City Manager  
Morgan Foley, City Attorney  
Angela Cortez, City Clerk

**CALL TO ORDER: Mayor Bill Wells**

**ROLL CALL: City Clerk Angela Cortez**

**PLEDGE OF ALLEGIANCE TO FLAG AND MOMENT OF SILENCE**

**POSTINGS:** The City Clerk posted Orders of Adjournment of the March 9, 2021, Meetings and the Agenda of the March 23, 2021, Meeting in accordance to State Law and Council/Authority/Successor Agency to the Redevelopment Agency Policy.

**PRESENTATIONS:**

**AGENDA CHANGES:**

**CONSENT ITEMS:**

Consent Items are routine matters enacted by one motion according to the RECOMMENDATION listed below. With the concurrence of the City Council, a Council Member or person in attendance may request discussion of a *Consent Item* at this time.

1. Minutes of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Meeting

**RECOMMENDATION:**

That the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency approves Minutes of the March 9, 2021, Meetings of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

2. Warrants

RECOMMENDATION:

That the City Council approves payment of Warrants as submitted by the Finance Department.

3. Approval of Reading Ordinances by Title Only

RECOMMENDATION:

That the City Council approves the reading by title and waives the reading in full of all Ordinances on the Agenda.

4. Disposal of Retired Property

RECOMMENDATION:

That the City Council declares the listed property retired and authorizes disposal in accordance with policy.

5. Tree Maintenance Services Agreement

RECOMMENDATION:

That the City Council adopts the next Resolution, in order, to authorize the City Manager, in accordance with Municipal Code 3.20.010 (C) (6), to execute an agreement with West Coast Arborists, Inc., in the amount of \$335,000 for the initial one-year term, with up to three additional one-year renewal options.

6. Assignment of Agreement for Professional Services for As-Needed Pre-Employment Background Investigation Services

RECOMMENDATION:

That the City Council adopts the next Resolution, in order, to approve consent to the Assignment of Pre-Employment Background Investigation Services from Professional Standards Consulting, LLC (Assignor) to PSC Investigations, LLC (Assignee).

**PUBLIC COMMENT:**

At this time, any person may address a matter within the jurisdiction of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency that is not on the Agenda. Comments relating to items on today's docket are to be taken at the time the item is heard. State law prohibits discussion or action on items not on the Agenda; however, Council, Authority and Agency Members may briefly respond to statements or questions. An item may be placed on a future Agenda.

**WRITTEN COMMUNICATIONS:**

**PUBLIC HEARINGS:**

**ADMINISTRATIVE REPORTS:**

7. El Cajon City Council 2021-22 Priorities Implementation Plan

**RECOMMENDATION:**

That the City Council provides feedback on and approves the El Cajon City Council 2021-22 Priorities Implementation Plan.

**COMMISSION REPORTS:**

**ACTIVITIES REPORTS/COMMENTS OF MAYOR WELLS**

SANDAG (San Diego Association of Governments) Board of Directors; SANDAG – Audit Committee, San Diego Division; LAFCO.

8. Council Activity Report

**ACTIVITIES REPORTS/COMMENTS OF COUNCILMEMBERS:**

9. **MAYOR PRO TEM GARY KENDRICK**  
METRO Commission/Wastewater JPA; Heartland Communications; Heartland Fire Training JPA.
10. **COUNCILMEMBER MICHELLE METSCHEL**  
Harry Griffen Park Joint Steering Committee; Heartland Communications – Alternate; Heartland Fire Training JPA – Alternate.
11. **COUNCILMEMBER STEVE GOBLE**  
MTS (Metropolitan Transit System Board); East County Advanced Water Purification Joint Powers Authority Board; Chamber of Commerce – Government Affairs Committee; SANDAG – Board of Directors – Alternate; SANDAG Public Safety Committee – Alternate; METRO Commission/Wastewater JPA – Alternate.
12. **COUNCILMEMBER PHIL ORTIZ**  
League of California Cities, San Diego Division; East County Economic Development Council; MTS (Metropolitan Transit System Board) – Alternate; East County Advanced Water Purification Joint Powers Authority Board – Alternate; Chamber of Commerce – Government Affairs Committee – Alternate.

## **JOINT COUNCILMEMBER REPORTS:**

13. Recreation Department "Dollar Days"

**RECOMMENDATION:**

That the City Council directs staff to provide a report on an idea we are calling Recreation Department "Dollar Days."

## **GENERAL INFORMATION ITEMS FOR DISCUSSION:**

### **ORDINANCES: FIRST READING**

### **ORDINANCES: SECOND READING AND ADOPTION**

14. Add Chapter 2.18 to Title 2 to the El Cajon Municipal Code to Establish Local Campaign Limits

**RECOMMENDATION:**

That Mayor Wells requests the City Clerk to recite the title.

An Ordinance Adding Chapter 2.18 to Title 2 of the El Cajon Municipal Code to Establish Local Campaign Limits for the City of El Cajon.

15. Amendment to ECMC Chapter 6.16

**RECOMMENDATION:**

That Mayor Wells requests the City Clerk to recite the title.

An Ordinance to Amend Chapter 6.16.060 and 6.16.090, and to Repeal Sections 6.16.080 and 6.16.120, of Chapter 6.16 of Title 6 of the El Cajon Municipal Code to Conform to the San Diego Humane Society's Dog Licensing Procedures.

16. Speed Limit Zone - Hacienda Drive

**RECOMMENDATION:**

That Mayor Wells requests the City Clerk to recite the title.

An Ordinance Amending Section 10.20.130 of Chapter 10.20 of the El Cajon Municipal Code to Conform to include updating the existing speed limit for Hacienda Drive from Swallow Drive to Windmill View Road.

**CLOSED SESSIONS:**

**ADJOURNMENT:** The Adjourned Regular Joint Meeting of the El Cajon City Council/ El Cajon Housing Authority/Successor Agency to the El Cajon Redevelopment Agency held this 23rd day of March 2021, is adjourned to Tuesday, April 13, 2021, at 3:00 p.m.



City Council  
Agenda Report

Agenda Item 1.

**DATE:** March 23, 2021

**TO:** Honorable Mayor and City Councilmembers

**FROM:** Angela Cortez, City Clerk

**SUBJECT:** Minutes of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Meeting

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**RECOMMENDATION:**

That the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency approves Minutes of the March 9, 2021, Meetings of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

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Attachments

03-09-21 DRAFT minutes - 3PM

03-09-21 DRAFT minutes - 7PM

# JOINT MEETING OF THE EL CAJON CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY TO THE EL CAJON REDEVELOPMENT AGENCY



## MINUTES

### CITY OF EL CAJON EL CAJON, CALIFORNIA

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**March 9, 2021**

A Regular Joint Meeting of the El Cajon City Council/Housing Authority/ Successor Agency to the El Cajon Redevelopment Agency, held Tuesday, March 9, 2021, was called to order by Mayor/Chair Bill Wells at 3:00 p.m., in the Council Chambers, 200 Civic Center Way, El Cajon, California.

#### **ROLL CALL**

Council/Agencymembers via virtual platform: Goble, Metschel and Ortiz

Council/Agencymembers absent: None

Deputy Mayor/Vice Chair via virtual platform: Kendrick

Mayor/Chair present via virtual platform: Wells

Other Officers present via virtual platform: Mitchell, City Manager/Executive Director  
DiMaggio, Assistant City Manager  
Foley, City Attorney/General Counsel  
Cortez, City Clerk/Secretary

**PLEDGE OF ALLEGIANCE TO FLAG led by Mayor Wells and MOMENT OF SILENCE.** (The Courts have concluded that sectarian prayer, as part of City Council Meetings, is not permitted under the Constitution).

**POSTINGS:** The City Clerk posted Orders of Adjournment of the February 23, 2021, and March 1, 2021 meetings and the Agenda of the March 9, 2021, meetings in accordance with State Law and El Cajon City/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Policy.



**PRESENTATIONS:**

Teen Coalition Mid-Year Report

**AGENDA CHANGES:** None

**CONSENT ITEMS: (1 – 6)**

**MOTION BY WELLS, SECOND BY KENDRICK, to APPROVE Consent Items 1 to 6.**

**MOTION CARRIED BY UNANIMOUS VOTE.**

1. Minutes of El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Meetings

Approves Minutes of the February 23, 2021, Meetings and March 1, 2021 Joint Special Meeting of the El Cajon City Council/ Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

2. Warrants

Approves payment of Warrants as submitted by the Finance Department.

3. Approval of Reading Ordinances by Title only

Approves the reading by title and waives the reading in full of all Ordinances on the Agenda.

4. Sales Tax Records Access Authorization

Adopts Resolution No. 018-21 to authorize the examination of sales, use, and transactions tax records on file with the California Department of Tax and Fee Administration (CDTFA) by designated City officials and Hinderliter, de Llamas & Associates (HdL).

**CONSENT ITEMS: (Continued)**

5. Agreement Amendment for Annual Sewer Billing Services

Adopts Resolution No. 019-21 to amend the existing professional services agreement with NV5, Inc., (the "Agreement") for continuing support with sewer billing services, in an additional amount not-to-exceed \$140,000.

6. Application for the Green Schoolyards Technical Assistance Program

Adopts Resolution No. 020-21 to approve the El Cajon Parks & Recreation Department submitting an application for the Green Schoolyards Technical Assistance Program which includes the Green Schoolyards Pledge to be signed by the Mayor and Cajon Valley Union District School Superintendent.

**PUBLIC COMMENT:**

Sally Smythe submitted an online comment to ask the City Council to not allow the Oktoberfest event, as it may be too soon to resume gatherings in the City.

Due to a technical difficulty, a comment submitted by Elaine Briggs was read after Administrative Reports.

**WRITTEN COMMUNICATIONS:** None

**PUBLIC HEARINGS:** None

**ADMINISTRATIVE REPORTS:**

7. Fiscal Year 2020-21 Mid-Year Report and Five-Year Business Plan Update

**RECOMMENDATION:**

That the City Council:

1. Receives and accepts the Fiscal Year 2020-21 Mid-Year Report and Five-Year Business Plan update;
2. Authorizes the proposed personnel changes detailed in the report;
3. Increases or modifies Fiscal Year 2020-21 appropriations in the net amount of \$40,000 for additional needs as detailed in the report; and
4. Authorizes the proposed capital expenditures detailed in the report.

**ADMINISTRATIVE REPORTS: (Item 7 – Continued)**

**DISCUSSION**

Director of Finance, Clay Schoen, provided detailed information of the Item.

No one comments were submitted for the Item.

Discussion ensued among Council and Staff concerning the following:

- Sales tax revenues;
- CARES Act Funding;
- Reimbursable Federal Funding; and
- Consideration to extend Prop J.

**MOTION BY ORTIZ, SECOND BY METSCHEL, to RECEIVE and accept the Fiscal Year 2020-21 Mid-Year Report and Five-Year Business Plan update; Authorize the proposed personnel changes detailed in the report; Increase or modify Fiscal Year 2020-21 appropriations in the net amount of \$40,000 for additional needs as detailed in the report; and Authorize the proposed capital expenditures detailed in the report.**

**MOTION CARRIED BY UNANIMOUS VOTE.**

8. Prop 68 Grant Parks & Recreation Applications

**RECOMMENDATION:**

That the City Council adopts the next Resolution(s), in order, to approve the El Cajon Parks & Recreation Department to submit one or all four Prop 68 Grant Application(s) for Parks and Recreation Facilities.

**DISCUSSION**

Director of Recreation Services, Frank Carson, provided detailed information of the Item.

No comments were submitted for the Item.

Discussion ensued among Council and Staff regarding the grant application process.

**MOTION BY GOBLE, SECOND BY KENDRICK, to ADOPT Resolution No. 021-21 to apply for Prop 68 Grant Sites at the Bostonia Community Center.**

**MOTION CARRIED BY UNANIMOUS VOTE.**

**ADMINISTRATIVE REPORTS: (Item 8 – Continued)**

**MOTION BY GOBLE, SECOND BY KENDRICK, to ADOPT Resolution No. 022-21 to apply for Prop 68 Grant Sites at the Kennedy Community Center.**

**MOTION CARRIED BY UNANIMOUS VOTE.**

**MOTION BY GOBLE, SECOND BY METSCHEL, to ADOPT Resolution No. 023-21 to apply for Prop 68 Grant Sites at the Heartland Pickleball, Fitness Area and Playground.**

**MOTION CARRIED BY UNANIMOUS VOTE.**

**MOTION BY GOBLE, SECOND BY KENDRICK, to ADOPT Resolution No. 024-21 to apply for Prop 68 Grant Sites at the Wells Park Pickleball, Complex & Arena Soccer Complex.**

**MOTION CARRIED BY UNANIMOUS VOTE.**

**PUBLIC COMMENT: (Continued)**

Elaine Briggs submitted an online comment to ask the City Council to not approve an Amazon distribution center in the Fletcher Hills area.

**COMMISSION REPORTS:** None

**ACTIVITIES REPORTS/COMMENTS OF MAYOR WELLS:**

SANDAG (San Diego Association of Governments) Board of Directors; SANDAG – Audit Committee; LAFCO.

10. Council Activities Report/Comments

Report as stated.

**ACTIVITIES REPORTS OF COUNCILMEMBERS:**

11. MAYOR PRO TEM GARY KENDRICK  
METRO Commission/Wastewater JPA; Heartland Communications; Heartland Fire Training JPA.

Council Activities Report/Comments.

Report as stated.

12. COUNCILMEMBER MICHELLE METSCHEL  
Harry Griffen Park Joint Steering Committee; Heartland Communications – Alternate; Heartland Fire Training JPA – Alternate.

Council Activities Report/Comments.

Report as stated.

13. COUNCILMEMBER STEVE GOBLE  
MTS (Metropolitan Transit System Board); East County Advanced Water Purification Joint Powers Authority Board; Chamber of Commerce – Government Affairs Committee; SANDAG – Board of Directors – Alternate; SANDAG Public Safety Committee – Alternate; METRO Commission/Wastewater JPA – Alternate.

Council Activities Report/Comments.

Report as stated.

14. COUNCILMEMBER PHIL ORTIZ  
League of California Cities, San Diego Division; East County Economic Development Council; MTS (Metropolitan Transit System Board) – Alternate; East County Advanced Water Purification Joint Powers Authority Board – Alternate; Chamber of Commerce – Government Affairs Committee – Alternate.

Council Activities Report/Comments.

In addition to the submitted report, Councilmember Ortiz stated he was not able to attend the ECTLC Teen Center Reveal.

**JOINT COUNCILMEMBER REPORTS:** None

**GENERAL INFORMATION ITEMS FOR DISCUSSION:** None

**ORDINANCES: FIRST READING**

15. Ordinance to Add Chapter 2.18 to Establish Local Campaign Limits

**RECOMMENDATION:**

That the City Council:

- Makes a MOTION, and second to introduce the Ordinance
- Discussion
- Vote
- If approved, the Mayor requests the City Clerk to recite the title

**DISCUSSION**

City Attorney Foley provided a summary of the Item, and clarified that the contribution limits do not apply to contributions made by corporations, only by individuals. He added that the limits are by election cycle.

**MOTION BY ORTIZ, SECOND BY KENDRICK, to INTRODUCE the Ordinance.**

**MOTION CARRIED BY UNANIMOUS VOTE.**

The City Clerk recited the title of the ordinance for a first reading.

*AN ORDINANCE ADDING CHAPTER 2.18 TO TITLE 2 OF THE EL CAJON MUNICIPAL CODE TO ESTABLISH LOCAL CAMPAIGN LIMITS FOR THE CITY OF EL CAJON*

16. Ordinance to Amend ECMC Chapter 6.16

**RECOMMENDATION:**

That the City Council:

- Makes a MOTION, and second to introduce the Ordinance
- Discussion
- Vote
- If approved, the Mayor requests the City Clerk to recite the title

**ORDINANCES: FIRST READING (Item 16 – Continued)**

**DISCUSSION**

City Attorney Foley provided a summary of the Item.

**MOTION BY ORTIZ, SECOND BY KENDRICK, to INTRODUCE the Ordinance.**

**MOTION CARRIED BY UNANIMOUS VOTE.**

The City Clerk recited the title of the ordinance for a first reading.

*AN ORDINANCE TO AMEND SECTIONS 6.16.060 AND 6.16.090, AND TO REPEAL SECTIONS 6.16.080 AND 6.16.120, OF CHAPTER 6.16 OF TITLE 6 OF THE EL CAJON MUNICIPAL CODE TO CONFORM TO THE SAN DIEGO HUMANE SOCIETY'S DOG LICENSING PROCEDURES*

17. Speed Limit Zone-Hacienda Drive

**RECOMMENDATION:**

That the City Council:

- Makes a MOTION, and second to introduce the Ordinance
- Discussion
- Vote
- If approved, the Mayor requests the City Clerk to recite the title

**DISCUSSION**

City Traffic Engineer, Mario Sanchez provided a summary of the Item.

**MOTION BY ORTIZ, SECOND BY GOBLE, to INTRODUCE the Ordinance.**

**MOTION CARRIED BY UNANIMOUS VOTE.**

The City Clerk recited the title of the ordinance for a first reading.

*AN ORDINANCE AMENDING SECTION 10.20.130 OF CHAPTER 10.20 OF THE MUNICIPAL CODE TO INCLUDE UPDATING THE EXISTING SPEED LIMIT FOR HACIENDA DRIVE FROM SWALLOW DRIVE TO WINDMILL VIEW ROAD*

**ORDINANCES: SECOND READING AND ADOPTION - None**

**CLOSED SESSIONS:**

RECOMMENDATION: That the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency adjourned Closed Session as follows:

18. Closed Session - Conference with Legal Counsel - Anticipated Litigation – Initiation of litigation pursuant to paragraph 4 of subdivision (d) of Government Code section 54956.9: One (1) potential case

**MOTION BY WELLS, SECOND BY KENDRICK, to ADJOURN to Closed Session at 4:32 p.m.**

**MOTION CARRIED BY UNANIMOUS VOTE.**

RECONVENE TO OPEN SESSION AT 4:48 p.m.

City Attorney Foley reported the following actions:

- Direction was given to the City Legal Counsel.

**Adjournment: Mayor Wells adjourned the Regular Joint Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency held this 9<sup>th</sup> day of March, 2021, at 4:49 p.m., to Tuesday, March 9, 2021, at 7:00 p.m.**

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ANGELA L. CORTEZ, CMC  
City Clerk/Secretary



# JOINT MEETING OF THE EL CAJON CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY TO THE EL CAJON REDEVELOPMENT AGENCY



## MINUTES

### CITY OF EL CAJON EL CAJON, CALIFORNIA

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#### March 9, 2021

An Adjourned Regular Joint Meeting of the El Cajon City Council/Housing Authority/ Successor Agency to the El Cajon Redevelopment Agency, held Tuesday, March 9, 2021, was called to order by Mayor/Chair Bill Wells at 7:00 p.m., in the Council Chambers, 200 Civic Center Way, El Cajon, California. This meeting was adjourned from the Regular Joint Meeting held at 3:00 p.m., Tuesday, March 9, 2021, by order of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

#### ROLL CALL

Council/Agencymembers present:

Goble, Metschel, and Ortiz

Council/Agencymembers absent:

None

Deputy Mayor/Vice Chair present:

Kendrick

Mayor/Chair present:

Wells

Other Officers present:

Mitchell, City Manager/Executive Director

DiMaggio, Assistant City Manager

Foley, City Attorney/General Counsel

Cortez, City Clerk/Secretary

**PLEDGE OF ALLEGIANCE TO FLAG led by Mayor Wells and MOMENT OF SILENCE.** (The Courts have concluded that sectarian prayer, as part of City Council Meetings, is not permitted under the Constitution).

**AGENDA CHANGES:** None

**PUBLIC COMMENT:** None

**COMMISSION INTERVIEWS:**

100. Interviews for City Commissions

**RECOMMENDATION:**

That the City Council conducts interviews for one (1) seat on the Personnel Commission and one (1) seat on the Planning Commission.

**DISCUSSION**

Mayor Wells gave direction on how the interviews will be conducted.

The order of the names were drawn in advance, at random, by the City Clerk.

Applicants for the Personnel Commission were interviewed in the following order either in person or via Zoom.

1. Robert Yslas, Jr.
2. Jason Martinez
3. Megan Howell
4. Stephanie Harper
5. Kurt Brauer
6. Cynthia Elkins

Ms. Tabitha Remund-Burke was not able to attend the interview session.

Discussion ensued amongst Council regarding the qualifications of each applicant.

**MOTION BY KENDRICK, SECOND BY ORTIZ, to APPOINT Kurt Brauer to the Personnel Commission, with a term to expire on January 31, 2025.**

**MOTION CARRIED BY UNANIMOUS VOTE.**

**COMMISSION INTERVIEWS: (Continued)**

Applicants for the Planning Commission were interviewed in the following order either in person or via Zoom.

1. Vincent Ortiz
2. Henry L. Russell
3. Elizabeth A. Valles
4. Sheila J. Snyder
5. Patrick Grillot
6. Cynthia Elkins
7. Derrek Cardinale
8. (Paula) Kay LeMenager
9. Michael Fellows

Discussion ensued amongst Council regarding the qualifications of each applicant.

**MOTION BY KENDRICK, SECOND BY ORTIZ, to APPOINT Elizabeth A. Valles to the Planning Commission, with a term to expire on January 31, 2023.**

**MOTION CARRIED BY A 4 - 1 VOTE  
(METSCHER – NO).**

**ADJOURNMENT: Mayor Wells adjourned the Adjourned Regular Joint Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency, held this 9<sup>th</sup> day of March, 2021, at 8:37 p.m., to Tuesday, March 23, 2021, at 3:00 p.m.**

DRAFT

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ANGELA L. CORTEZ, CMC  
City Clerk/Secretary



City Council  
Agenda Report

**DATE:** March 23, 2021  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Mara Romano, Senior Buyer  
**SUBJECT:** Disposal of Retired Property

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**RECOMMENDATION:**

That the City Council declares the listed property retired and authorizes disposal in accordance with policy.

**BACKGROUND:**

In accordance with Municipal Code 3.16.090, departments shall submit to the purchasing agent reports showing supplies and equipment that are no longer used or have become obsolete or worn out.

The attached listed items are recommended for disposal as City retired equipment as they have become unsuitable for City use. Auctionable items will be offered by Fischer Auction Company at their regularly scheduled online auction (<http://www.facauctions.com>).

The City of El Cajon's IT Department shall erase all sensitive data from computer hard drives prior to disposal.

**FISCAL IMPACT:**

There is a one-time revenue resulting from the sale of auctioned items. Funds will be deposited back to the original funding source used to purchase the equipment.

Prepared By: Mara Romano, Senior Buyer  
Reviewed By: N/A  
Approved By: Graham Mitchell, City Manager

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Attachments

Retired Property List

**Retired Property List**  
**City Council Meeting: March 23, 2021**

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**Equipment for Auction**

<b>Quantity</b>	<b>Description</b>
25	Desktop
2	Laptop
2	Interactive Voice Response
2	Printer
2	Hematology/Chemistry Analyzer
1	Universal Power Supply



City Council  
Agenda Report

**DATE:** March 23, 2021  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Nahid Razi, Purchasing Agent  
**SUBJECT:** Tree Maintenance Services Agreement

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**RECOMMENDATION:**

That the City Council adopts the next Resolution, in order, to authorize the City Manager, in accordance with Municipal Code 3.20.010 (C) (6), to execute an agreement with West Coast Arborists, Inc., in the amount of \$335,000 for the initial one-year term, with up to three additional one-year renewal options.

**BACKGROUND:**

The City has relied on tree maintenance contractors to maintain the City's urban forest for at least the last ten years. The City's current agreement with West Coast Arborists expires on June 30, 2021. To continue a tree maintenance cycle that is appropriate for the size and type of urban forest that exists in the City of El Cajon, staff is proposing to enter into a new contract for tree maintenance services with West Coast Arborists, Inc. ("WCA"). WCA is the City's current vendor for tree maintenance services, and the current agreement is effective through June 30, 2021.

On July 7, 2020, the City of West Covina awarded RFP No. 61-007 – Tree Trimming and Tree Maintenance Services to WCA. Upon review of the City of West Covina's bid for tree maintenance, it was determined it would be in the City's best interest to piggyback on the award. Piggybacking is a type of intergovernmental cooperative purchase in which an agency is extended the same pricing and terms of a competitively-bid contract entered into by another agency.

WCA has offered the City of El Cajon the same terms as the City of West Covina, which includes a full range of tree maintenance services at competitive costs. Additionally, WCA is one of California's largest tree care companies and specializes in municipal tree maintenance services.

This procurement is recommended as an exception to the City's competitive bidding requirement, pursuant to Municipal Code 3.20.010 (C) (6).

**FISCAL IMPACT:**

The initial fiscal impact is \$335,000. Sufficient funds are included in the proposed Fiscal Year 2021-22 budget, contingent upon City Council approval: Public Works Parks Operations (160000), Street Medians and Parkway Trees (161000), and Wastewater Operations (650720). Subsequent 3-year costs are estimated to total \$1,109,000.

Prepared By: Nahid Razi, Purchasing Agent

Reviewed By: Yazmin Arellano, Director of Public Works

Approved By: Graham Mitchell, City Manager

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**Attachments**

Resolution

RESOLUTION NO. \_\_-21

RESOLUTION APPROVING TREE MAINTENANCE SERVICES  
AGREEMENT WITH WEST COAST ARBORISTS, INC.

WHEREAS, in order to continue a tree maintenance cycle that is appropriate for the size and type of urban forest that exists in the City of El Cajon, (the "City") staff recommends the City enter into a new contract for tree maintenance services with West Coast Arborists, Inc. ("WCA"); and

WHEREAS, WCA is the City's current vendor for tree maintenance services and the current agreement is effective through June 30, 2021; and

WHEREAS, on July 7, 2020, the City of West Covina awarded RFP No. 61-007 – Tree Trimming and Tree Maintenance Services to WCA; and

WHEREAS, upon review of the City of West Covina's bid for tree maintenance, it was determined it would be in the best interest of the City to piggyback, a type of intergovernmental cooperative purchase in which an agency is extended the same pricing and terms of a competitively-bid contract entered into by another agency, on the award; and

WHEREAS, WCA, which is one of the largest tree care companies in California and specializes in municipal tree maintenance services, has offered the City the same terms provided to the City of West Covina, which includes a full range of tree maintenance services at competitive costs; and

WHEREAS, this procurement is recommended as an exception to the City's competitive bidding requirement, pursuant to Municipal Code 3.20.010; and

WHEREAS, sufficient funds for the initial term, in the amount of \$335,000, is included in the proposed Fiscal Year 2021-22 budget, contingent upon City Council approval; and

WHEREAS, subsequent 3-year costs are estimated to total \$1,109,000; and

WHEREAS, the City Council believes it to be in the City's best interest to execute an agreement with West Coast Arborists, Inc. in the amount of \$335,000 for the initial one-year term, with up to three additional one-year renewal options.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The above recitals are true and correct, and are the findings of the City Council.
2. The City Council hereby approves entering into an agreement with West Coast Arborists, Inc. in the amount of \$335,000 for the initial one-year term, with up to three additional one-year renewal options.



3. The City Council hereby authorizes the City Manager, or such person as is designated by the City Manager, to execute an agreement with West Coast Arborists, Inc. on behalf of the City of El Cajon, with such changes as may be approved by the City Manager.

03/23/21 CC Agenda  
Reso – Approve Agt. Tree Maint. Svcs. – West Coast Arborists, Inc. 031121



City Council  
Agenda Report

**DATE:** March 23, 2021  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Nahid Razi, Purchasing Agent  
**SUBJECT:** Assignment of Agreement for Professional Services for As-Needed Pre-Employment Background Investigation Services

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**RECOMMENDATION:**

That the City Council adopts the next Resolution, in order, to approve consent to the Assignment of Pre-Employment Background Investigation Services from Professional Standards Consulting, LLC (Assignor) to PSC Investigations, LLC (Assignee).

**BACKGROUND:**

Professional Standards Consulting, LLC is the City's current consultant for as-needed background investigation services for the Police and Fire Departments. The current agreement is effective through July 31, 2021 with one (1) optional renewal period remaining.

On March 2, 2021, City staff was notified that Professional Standards Consulting, LLC transferred ownership of the company and entered into an *Assignment of Contract* with PSC Investigations, LLC, pursuant to the *Asset Purchase Agreement* dated March 1, 2021. In accordance with *Agreement for Professional Services* between the City of El Cajon and Professional Standards Consulting, LLC, *Section 17. Assignment*, a transfer of the contract, requires the prior written consent of the City Council.

The expertise and experience of this service are material considerations for this agreement; therefore, in accordance with the terms of the agreement, City Council approval to consent is requested for the transfer of assignment.

**FISCAL IMPACT:**

None.

Prepared By: Mara Romano, Senior Buyer  
Reviewed By: Mike Moulton, Police Chief  
Approved By: Graham Mitchell, City Manager

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## Attachments

Resolution

RESOLUTION NO. \_\_-21

RESOLUTION APPROVING ASSIGNMENT OF  
AGREEMENT FOR PROFESSIONAL SERVICES FOR  
AS-NEEDED PRE-EMPLOYMENT BACKGROUND  
INVESTIGATION SERVICES

WHEREAS, Professional Standards Consulting, LLC is the City's current consultant for as-needed background investigation services for the Police and Fire Departments; and

WHEREAS, the current Agreement for Professional Services between the City of El Cajon and Professional Standards Consulting (the "Agreement") is effective through July 31, 2021 with one (1) optional renewal period remaining; and

WHEREAS, on March 2, 2021, City staff was notified that Professional Standards Consulting, LLC transferred ownership of the company and entered into an Assignment of Contract with PSC Investigations, LLC, pursuant to the Asset Purchase Agreement dated March 1, 2021; and

WHEREAS, In accordance with Section 17 of the Agreement respecting Assignment, a transfer of the Agreement requires the prior written consent of the City Council; and

WHEREAS, the expertise and experience of this service are material considerations for this Agreement; therefore, in accordance with the terms of the Agreement, City Council approval is requested for the transfer of assignment; and

WHEREAS, the City Council believes it to be in the City's best interest to approve the assignment of the Agreement from Professional Standards Consulting, LLC (Assignor) to PSC Investigations, LLC (Assignee).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The above recitals are true and correct, and are the findings of the City Council.
2. The City Council hereby approves the assignment of the Agreement from Professional Standards Consulting, LLC (Assignor) to PSC Investigations, LLC (Assignee).
3. The City Council hereby authorizes the City Manager, or such person as is designated by the City Manager, to execute a consent to the assignment of the Agreement from Professional Standards Consulting, LLC (Assignor) to PSC Investigations, LLC (Assignee) on behalf of the City of El Cajon, with such changes as may be approved by the City Manager.



City Council  
Agenda Report

**DATE:** March 23, 2021  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Graham Mitchell, City Manager  
**SUBJECT:** El Cajon City Council 2021-22 Priorities Implementation Plan

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**RECOMMENDATION:**

That the City Council provides feedback on and approves the El Cajon City Council 2021-22 Priorities Implementation Plan.

**BACKGROUND:**

This agenda item's purpose is to present a draft Implementation Plan for further City Council discussion, feedback, and approval.

On March 1, 2021, the City Council conducted a Priority/Goal-Setting Workshop. During that workshop, the City Council agreed on six main focus priorities in 2021-22 and narrowed down 42 possible actions/goals to seventeen. The identified priorities include (in alphabetical order): Communication/Civic Engagement, Economic Development, Enhance Image of City by Focusing on City's Entry Locations, Homelessness, and Public Safety—Miscellaneous was also included to capture several other goals.

From the City Council workshop discussion, staff prepared a draft Implementation Plan (attached). For each priority area, the document identifies the goal/outcome, the lead City department(s), significant milestones, and a target date for each milestone. The last page of the Implementation Plan includes short-hand notes on the other possible goals which were identified but not advanced during the workshop.

As a reminder, the purpose of having the identified priorities and goals through the Implementation Plan is to:

- Provide a clear message from the City Council to the community and staff of what the City Council aims to accomplish;
- Foster consensus on policies and projects within the City Council;
- Assist staff in allocating staff time and other resources;
- Support the City Council's proactive stance on accomplishing goals rather than reacting to issues; and
- Create a more transparent and accountable government.

Prepared By: Graham Mitchell, City Manager

Reviewed By: N/A

Approved By: N/A

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#### Attachments

2021-22 Priorities Implementation Plan (draft)

## El Cajon City Council 2021/2022 Priorities Implementation Plan

### Priority: Communication/Civic Engagement

Goal/Outcome	Lead Department(s)	Milestones/Tasks	Target Dates
Refine City's communication/outreach/engagement plan, addressing what stakeholders want to receive and how to best communicate that information as well as strategies to increase civic engagement will all in the community	CM, P&R, PW	Host several community focus groups aimed at receiving feedback from a wide-range of community members about communication and civic engagement	4/1/2021 – 6/3/2021
		City Council to receive a report on current communication efforts and feedback received from focus groups	8/10/2021
		Based on feedback from 8-10-2021 meeting, City Council to receive a report on proposed implementation plan	10/12/2021
		Begin implementation of plan	11/1/2021
Leverage technology and social media to promote the City, its events, and the community by relying on experiential marketing	P&R, PD	City Council to receive an update on use of social media as part of the 8/10/2021 report (see above)	8/10/2021
		Implement feedback from City Council	8/11/2021

**Priority: Economic Development**

Goal/Outcome	Lead Department(s)	Milestones/Tasks	Target Dates
Comprehensive Economic Development Strategic Plan to address opportunities, marketing, incentives, and priorities	CM, CD, PW, Fin	Present a “small business” economic development strategy to the City Council for consideration. Elements of this will include financial assistance for start-up businesses, exploration of additional business districts, and business incentives	5/30/2021
		Present a Request for Qualifications to the City Council for a consultant to study market conditions and identify target businesses for the City to attract	9/14/2021
		Consider land purchases and/or partnership with large undeveloped and developed sites for development or redevelopment	Ongoing
Analyze zoning policies that inhibit development with a focus on possible boundary changes of the Downtown Specific Plan	CD	City Council to receive a report with an analysis and possible resolution of intent to initiate amendment of Specific Plan No. 182	4/27/2021
		Based on resolution of intent, present draft SP No. 182 amendments to the Planning Commission	6/1/2021
		City Council to consider Planning Commission recommendations regarding any proposed amendments to SP No. 182	6/22/2021



**Priority: Enhance Image of City by Focusing on City’s Entry Locations**

Goal/Outcome	Lead Department(s)	Milestones/Tasks	Target Dates
Develop and implement a landscape/beautification plan around the City’s main entry locations	PW	City Council to receive presentation for feedback regarding “big ideas” to consider implementing and methodology of selecting entryways	4/27/2021
		With feedback provided at 4/27/2021 meeting, City Council to receive an implementation plan in the form of entryway capital improvement program	5/30/2021
		Implement program	6/1/2021 – 5/30/2022
Attract businesses near entry locations	CM	Identify properties near City entry locations that are suitable for development or redevelopment opportunities and create a property profile for each, along with zoning information and possible commercial uses	5/3/2021
		Make contact with property owners of target properties to understand needs and long-term intentions to identify viable opportunities	7/2/2021
		Begin working with commercial real estate brokers and development community to promote viable sites for development	8/2/2021
		Keep the City Council updated through regular memos	ongoing

**Priority: Homelessness**

Goal/Outcome	Lead Department(s)	Milestones/Tasks	Target Dates
Increase enforcement on drug dealers supplying vulnerable homeless population	PD	City Council to receive presentation identifying current problem, enforcement efforts, and limitations (legal, State policy, and budgetary) along with options to consider	6/29/2021
		Implement program determined by the City Council	7/1/2021
		City Council to receive a report on outcomes of the program	5/17/2022
Coordinate homeless services and housing with cities in the East County region so that all jurisdictions in the region share the responsibility of providing housing and services to individuals experiencing homelessness	CM, CD	Develop a Memorandum of Understanding (MOU) with East County jurisdictions that addresses shared emergency shelter, permanent supportive housing, and coordination of services	5/31/2021
		City Council to consider MOU for approval	6/30/2021
Continue to address and clean up homeless encampments and debris	P&R, PW, PD	Begin power washing frequent encampment areas with vacation noticing. City Council to receive proposed changes to the City's Municipal Code providing staff with additional enforcement powers and the City Council will be presented with a contract for power washing	7/13/2021
		Expand contracted services to assist City with cleanup efforts	8/31/2021
		Increase communication to the community, City Council, and homeless community regarding efforts to assist in providing housing options and cleanup efforts; create a ride-along program for the public	ongoing
		Develop and present possible policies to the City Council regarding vacant lot maintenance, including proactive code enforcement on vacant sites with encampments	ongoing

**Priority: Public Safety**

Goal/Outcome	Lead Department(s)	Milestones/Tasks	Target Dates
Implement technologies that could assist in the response and services provided by the City's Fire and Police Departments	IT, PD, FD	City Council to approve El Cajon 2.0 Smart City Plan (which establishes a framework by which to consider technology initiatives)	5/25/2021
		Convene existing Police Department Tech & Innovations Group to consider business needs and technology through the lens of the El Cajon 2.0 Smart City Plan	6/30/2021
		Establish a Heartland Fire Research & Development committee to identify needs and possible pilot programs	6/30/2021
		City Council to receive a report on possible pilot programs for funding in the FY 2022/23 budget	5/30/2022
Evaluate public safety staffing and equipment needs for the City as it grows	HR, PD, FD	Develop an analytics formula to forecast staffing and equipment demands from new residential and commercial properties and develop funding strategies to meet future demands	12/15/2021
		Engage SDSU Masters in Public Administration students as part of a capstone project to compare El Cajon staffing with other communities in San Diego County, factoring in crime data, mental health issues, socio-economic characteristics, etc.	9/1/2021 – 3/30/2022
		City Council to receive a comprehensive report on analytics formulas and SDSU capstone project results	4/26/2022
Launch a human trafficking/safety education campaign	PD	City Council to receive a presentation on human trafficking (regional trends, efforts made to combat, etc.)	10/12/2021
		Using social media, share District Attorney resources about human trafficking	Ongoing
		Ensure that all City staff receive training on how to recognized human trafficking	12/31/2021

**Priority: Miscellaneous**

<b>Goal/Outcome</b>	<b>Lead Department(s)</b>	<b>Milestones/Tasks</b>	<b>Target Dates</b>
Consider an Election Integrity Ordinance	Clerk	Present optional components of an election integrity ordinance for City Council feedback	6/8/2021
		Relying on City Council feedback, draft and present ordinance for adoption	9/14/2021
Explore a process in which businesses can operate under modified zoning rules and explore policy opportunities to permanently relax regulations post-COVID-19	CD	With input already provided by the Planning Commission, review the zoning code for changes in concert with the State-mandated housing regulation changes and present recommendations for City Council approval	9/28/2021
Explore modified sign regulations regarding flashing and/or lighted signs and window treatments	CD	City Council to receive a report reviewing the City's current sign/design standards, along with options, in order to receive City Council feedback	4/27/2021
		Based on feedback from City Council, present proposed changes to the Planning Commission	6/21/2021
		Present recommendation from Planning Commission to the City Council	7/27/2021
Promote mental wellbeing of City Staff	HR	City Council to receive a presentation on 1) mental health in the workplace, 2) programs launched by the City, and 3) other ideas for the future	11/9/2021
		Continue to implement programs	Ongoing

## Other Possible Goals Discussed

### Homelessness

More mental health resources to homeless

Watching County pilot programs

Sensitive to staff morale

Transitional storage

Public restrooms

Education

Outreach efforts

Use of public spaces

“Wells Park” strategies to other areas/parks in City

### Economic Development

Mixed-use development

Implement specific plans

Offer developer incentives

Smart growth projects

Wi-Fi access

Focus on senior housing

Planning – time is money (cut down or ease regulations/speed)

Attractions – what and where

### Communication/Civic Engagement

City newsletter emailed to households & kids in school district

Social media

Post cards to households

Evaluation of audience

### Enhance Image of City by Focusing on City’s Entry Locations

Augment code enforcement – proactive vs. reactive

Shuttle around El Cajon

Proactive code around entry points

Prevent use of storm drains for shelter



**City Council  
Agenda Report**

**DATE:** March 23, 2021  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Mayor Wells  
**SUBJECT:** Council Activity Report

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**RECOMMENDATION:**

That the City Council accepts and files the following report of Council/Mayor activities attended during the current agenda period.

**BACKGROUND:**

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

**REPORT:**

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

March 10, 2021 – SANDAG Regional Plan Briefing  
March 12, 2021 – SANDAG Board of Directors Meeting  
March 23, 2021 – City Council Meeting(s)

I am available to answer questions.

Submitted By: Bill Wells, Mayor

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City Council  
Agenda Report

**DATE:** March 23, 2021  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Mayor Pro Tem Kendrick  
**SUBJECT: MAYOR PRO TEM GARY KENDRICK**  
METRO Commission/Wastewater JPA; Heartland Communications;  
Heartland Fire Training JPA.

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**RECOMMENDATION:**

That the City Council accepts and files the following report of Council/Mayor activities attended during the current agenda period.

**BACKGROUND:**

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

**REPORT:**

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

March 23, 2021 – City Council Meeting(s)

I am available to answer questions.

Submitted By: Gary Kendrick, Mayor Pro Tem

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City Council  
Agenda Report

**DATE:** March 23, 2021

**TO:** Honorable Mayor and City Councilmembers

**FROM:** Councilmember Metschel

**SUBJECT: COUNCILMEMBER MICHELLE METSCHEL**

Harry Griffen Park Joint Steering Committee; Heartland Communications – Alternate; Heartland Fire Training JPA – Alternate.

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**RECOMMENDATION:**

That the City Council accepts and files the following report of Council/Mayor activities attended during the current agenda period.

**BACKGROUND:**

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

**REPORT:**

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

March 13, 2021 – Presented recognition certificates from State, County, and City to Volunteer Kelli Stevers from East County Pregnancy Care Clinic

March 15, 2021 – Spoke with Ken Craft, CEO of Hope of the Valley Rescue Mission and their Tiny Home project to get ideas for a similar program in El Cajon

March 23, 2021 – City Council Meeting(s)

I am available to answer questions.

Submitted By: Michelle Metschel, Councilmember

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## City Council Agenda Report

**Agenda Item 11.**

**DATE:** March 23, 2021

**TO:** Honorable Mayor and City Councilmembers

**FROM:** Councilmember Goble

**SUBJECT: COUNCILMEMBER STEVE GOBLE**

MTS (Metropolitan Transit System Board); East County Advanced Water Purification Joint Powers Authority Board; Chamber of Commerce – Government Affairs Committee; SANDAG – Board of Directors – Alternate; SANDAG Public Safety Committee – Alternate; METRO Commission/Wastewater JPA – Alternate.

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**RECOMMENDATION:**

That the City Council accepts and files the following report of Council/Mayor activities attended during the current agenda period.

**BACKGROUND:**

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

**REPORT:**

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

- March 8, 2021 - Email to Dick B. re: Hacienda Speed Limit Change
- March 8, 2021 - Email to Carla Leal @ Cox re: new program
- March 8, 2021 - Email to Caroline S @ County re: COVID data
- March 10, 2021 - Email to MTS re: letter of support for electric bus grant app
- March 10, 2021 - Email to Julia T @ MTS re: results of Lyft test in 2019
- March 11, 2021 - Email to City Manager re: outbreak data in El Cajon
- March 11, 2021 - Attend MTS Board Meeting
- March 12, 2021 - Executive East County AWP agreement
- March 12, 2021 - Attend meeting (Zoom) of East County Justice Coalition
- March 12, 2021 - Email to Caroline S @ County re: info request from EC Justice Coalition
- March 15, 2021 - Email to Estela De Los Rios re: requested information on COVID
- March 15, 2021 - Meeting with City Manager
- March 18, 2021 - Meeting with Former Supervisor Dianne Jacob
- March 19, 2021 - Attend SANDAG Public Safety Committee Meeting
- March 22, 2021 - Attend Sharp Grossmont Hospital "State of the Hospital" Address
- March 22, 2021 - Meeting with City Manager

March 23, 2021 - City Council Meeting(s)

I am available to answer questions.

Submitted By: Steve Goble, Councilmember

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City Council  
Agenda Report

Agenda Item 12.

**DATE:** March 23, 2021

**TO:** Honorable Mayor and City Councilmembers

**FROM:** Councilmember Ortiz

**SUBJECT: COUNCILMEMBER PHIL ORTIZ**

League of California Cities, San Diego Division; East County Economic Development Council; MTS (Metropolitan Transit System Board) – Alternate; East County Advanced Water Purification Joint Powers Authority Board – Alternate; Chamber of Commerce – Government Affairs Committee – Alternate.

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**RECOMMENDATION:**

That the City Council accepts and files the following report of Council/Mayor activities attended during the current agenda period.

**BACKGROUND:**

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

**REPORT:**

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

March 17, 2021 – Lincoln Club Event

March 19, 2021 – Retirement presentation for Barry Jantz at Grossmont HealthCare District Meeting

March 22, 2021 – Sharp Grossmont State of the Hospital

March 23, 2021 – City Council Meeting(s)

I am available to answer questions.

Submitted By: Phil Ortiz, Councilmember

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## City Council Agenda Report

DATE: March 23, 2021  
TO: Honorable Mayor and City Councilmembers  
FROM: Steve Goble, City Councilmember & Gary Kendrick, Deputy Mayor  
SUBJECT: Recreation Department "Dollar Days"

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### RECOMMENDATION:

That the City Council directs staff to provide a report on an idea we are calling Recreation Department "Dollar Days."

### BACKGROUND:

For the past year, due to State and County imposed health orders, many members of our community have not been able to take advantage of the City's recreation programs. Further, many of our residents have lived in isolation, having a negative impact on their physical and mental health.

Given the current infection and vaccination trends, we believe that within a few months, the City will be able to offer its full array of Recreation Department courses. We propose a program that would allow any resident to register for a recreation class for \$1.00. We believe that this would result in an outpouring of participation in recreation programs with two objectives in mind: 1) help end cycles of isolation that many are experiencing, and 2) provide a wide exposure to the City's recreation programs.

We propose that staff return with a report that addresses the following:

1. If such a program existed, for how long should it last?
2. What is the cost of operating the program?
3. How could the program be funded?
4. What are the pros and cons of the program?
5. Are there additional classes that the City could offer under this type of program?
6. Other considerations?

We recommend that the City Council directs staff to provide a report on the "Dollar Days" proposal no later than the second meeting of April 2021.

Prepared By: Steve Goble, City Councilmember & Gary Kendrick, Deputy Mayor

Reviewed By: N/A

Approved By: N/A

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City Council  
Agenda Report

Agenda Item 14.

**DATE:** March 23, 2021  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Angela Cortez, City Clerk  
**SUBJECT:** Add Chapter 2.18 to Title 2 to the El Cajon Municipal Code to Establish Local Campaign Limits

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RECOMMENDATION:

That Mayor Wells requests the City Clerk to recite the title.

An Ordinance Adding Chapter 2.18 to Title 2 of the El Cajon Municipal Code to Establish Local Campaign Limits for the City of El Cajon.

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Attachments

Ord 5108

ORDINANCE NO. 5108

AN ORDINANCE ADDING CHAPTER 2.18 TO  
TITLE 2 OF THE EL CAJON MUNICIPAL CODE  
TO ESTABLISH LOCAL CAMPAIGN LIMITS  
FOR THE CITY OF EL CAJON

WHEREAS, on January 1, 2021, new California state law took effect, arising from passage of AB 571 in 2019, amending Government Code section 85301 and adding Government Code section 85702.5 pertaining to campaign contribution limits for local candidates for office (the "Law"); and

WHEREAS, the Law allows cities to enact their own campaign contribution limits for local elections by ordinance or resolution, or, absent such an enactment, sets \$4,900 as the default campaign contribution limit (the "Default Limit"); and

WHEREAS, the City of El Cajon (the "City") has never adopted local campaign contribution limits for elections involving the offices of Mayor and Councilmembers, nor has the City ever adopted local campaign contribution limits for other local election matters, including recall, referendum, or initiative; and

WHEREAS, the City Council finds that setting campaign contribution limits should be a matter of local control, and left to the desire of local public officials rather than to be subject to the Default Limit established by the Law; and

WHEREAS, after due consideration, the City Council believes that it would be in the best interest of the City to establish local campaign contribution limits for all City elections in the initial amount of \$10,000, which amount would be adjusted annually each January 1, equal to the most recently reported Consumer Price Index for the San Diego region (CPI-U), from the U.S. Bureau of Labor Statistics.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF EL CAJON DOES ORDAIN AS FOLLOWS:

Section 1. A new Chapter 2.18 is hereby added to Title 2 of the El Cajon Municipal Code to read as follows:

**Chapter 2.18 LOCAL CAMPAIGN CONTRIBUTION LIMITS**

**2.18.010 Intent and purpose.**

It is the intent of the city council in enacting the ordinance codified in this chapter to place realistic and enforceable limits on the amount individuals may contribute to political campaigns in municipal elections, as well as to supplement the requirements of state law with regard to the making and reporting of campaign contributions and expenditures, for the purpose of preventing the exercise by campaign contributors of potential undue or improper influence over elected officials and to inform the public

of the sources and objects of campaign contributions and expenditures. The city council finds that municipal elections are municipal affairs; that the regulation of campaign expenditures and contributions in municipal elections is not preempted by general State law; and that a limitation on campaign contributions by individuals is the proper subject of municipal regulation under authority granted to cities by Article XI, section 7 of the California Constitution and Government Code section 81013. The contribution limitations of this chapter shall not only apply to all elections for the offices of mayor and councilmembers, but shall also apply to recall elections in which the electorate determines whether to recall an officeholder, and to ballot measure elections. This chapter shall not apply to contributions or other amounts given to a committee that is organized (a) for the purpose of supporting candidates for city offices, or (b) for the purpose of supporting or opposing ballot measures. It is the intent of the city council that this chapter is to be interpreted in a manner consistent with Constitutional requirements. Should any provision of this chapter be determined to be invalid for any reason, the remainder shall be severed therefrom and shall remain in full force and effect.

#### **2.18.020 Definitions.**

For the purposes of this chapter, the words and phrases used herein shall have the meanings respectively ascribed to them by the Political Reform Act of 1974, as amended, commencing with Government Code section 81000 or in the regulations adopted by the Fair Political Practices Commission, as amended, commencing with 2 California Code of Regulations section 18202.

#### **2.18.030 Limitations.**

##### **A. Contributions Generally.**

1. Except as expressly provided in this section, no individual shall make, nor shall any person solicit or accept, any contribution in aid of or in opposition to the nomination or election of a candidate, which will cause the total amount contributed to the candidate by such person to exceed \$10,000 in a single election.
2. The prohibition of subsection (A)(1) of this section shall not apply to any committee or political party or its committee that receives contributions to be expended in elections.
3. The \$10,000 limitation of subsection (A)(1) of this section is not a limitation upon expenditures and shall not limit the expenditures by any candidate or any committee.



4. Spouses are two separate individuals for purposes of the contribution limitation of subsection (A)(1) of this section.
5. The \$10,000 limitation of subsection (A)(1) of this section shall not apply to a candidate in aid of himself or herself, or to any committee which makes expenditures solely for the purpose of advocating the adoption or defeat of a ballot measure or to any committee advocating or opposing the recall of an officeholder.
6. No person shall make a contribution anonymously or under an assumed name. No person shall make a contribution on behalf of another person, whether as agent, intermediary, or otherwise.
7. Contributions are not permitted to be retained by a candidate or any committee when received from anonymous sources or from persons who do not consent to having their name made known. Any such contributions shall be refunded to the donor (if known) or (if unknown) shall be turned over to the city clerk and deposited to the city's treasury, in any event within 72 hours of receipt.
8. The \$10,000 contribution limitation of subsection (A)(1) of this section shall be adjusted in January of every year to reflect any increase or decrease in the Consumer Price Index. Those adjustments shall be rounded to the nearest one hundred dollars (\$100) for the San Diego region (CPI-U), from the U.S. Bureau of Labor Statistics.

B. Prohibited Activities.

1. No officer, employee, agent or attorney or other representative of a person covered by this subsection shall aid, abet, advise, or participate in a violation of this section.
2. No person shall knowingly accept a payment or contribution made in a violation of this section.
3. If a candidate's campaign treasurer is offered a contribution that would be in excess of the limitation the treasurer must refuse the contribution. If, however, a contribution is deposited into the campaign trust account, which is in violation of this section, the treasurer shall report in writing within five days of learning of the illegal nature of the contribution to the city clerk the facts surrounding such contribution. Any such contribution so deposited shall be paid promptly, from available campaign

funds, if any, to the city, and shall be deposited in the general fund of the city.

**2.18.040 Statements generally.**

Subject to Government Code section 81009.5, each candidate and each committee, including all independent committees, shall file as a public record with the city clerk campaign statements showing the amounts of contributions received and expenditures made with respect to such election at the time required by the Political Reform Act of 1974, as amended.

**2.18.050 Media exemptions.**

The provisions of this chapter shall not apply to any publication or broadcast or to any news story, commentary or editorial distributed through the facilities of a broadcasting station or bona fide newspaper, magazine or other periodical publication. A news story, commentary or editorial is not considered to be distributed through a bona fide newspaper, magazine, or other periodical publication if:

- A. Such publication is primarily for distribution to individuals affiliated by membership or stock ownership with the person (other than an individual) distributing it or causing it to be distributed; or
- B. Such publication is not primarily for purchase by the public at newsstands or paid by subscription; or
- C. The news story, commentary or editorial is distributed by a person (other than an individual) who devotes a substantial part of his activities to attempting to influence the outcome of city elections, or to influence public opinion with respect to matters of city policy or concern.

**2.18.060 Suppliers of goods and services – Disclosure of records required.**

No person who supplies goods or services, or both goods and services, to a candidate or committee for use in connection with the campaign of the candidate or for or against a measure shall refuse to divulge or disclose to the enforcement authority the record of any expenditures made by the candidate or committee in payment for such goods or services, or both.

**2.18.070 Late filing of campaign statement.**

- A. If any person files a campaign statement after any deadline imposed by this chapter, he or she shall, in addition to any other penalties or remedies established in this chapter, be liable to the city clerk in the amount of \$10.00 per day after the deadline until the statement is

filed, as set forth in California Government Code section 91013, as may be amended from time to time.

- B. The city clerk shall deposit any funds received under this section into the general fund of the city to defray the cost of municipal elections.

**2.18.080 Violation – Penalty.**

- A. Any knowing or willful violation of any provision of this chapter may be prosecuted, either as an infraction or as a misdemeanor, at the discretion of the prosecutor. The maximum fine which may be imposed for each misdemeanor conviction shall be \$1,000. The chairperson and treasurer of any committee shall be both criminally and civilly responsible for any violation of this chapter by the committee. In addition, the candidate shall be both criminally and civilly responsible for any violation of this chapter by the committee, if a controlled committee.
- B. If a candidate is convicted of a willful violation of section 2.18.030 of this code, the election to office of such candidate shall be void and such office shall immediately become vacant. In such event the vacancy shall be filled in accordance with the procedures as set forth in the Government Code.

**2.18.090 Civil liability and penalties.**

- A. Any person who violates any provision of this chapter shall be liable in a civil action brought by the city for an amount up to \$1,000. In addition thereto, such person shall be liable for the reasonable attorney's fees and costs incurred by the city in any civil proceeding filed to enforce the provisions hereof.
- B. Enforcement of this chapter through civil action may be filed as an alternative to criminal enforcement pursuant to section 2.18.080 of this code. Civil enforcement shall not require that the violation be knowing or willful. All discovery provisions of state law shall be available to the city in the civil enforcement of this chapter. The city shall have the power to subpoena documents and other materials as may be necessary to conduct the investigation. No civil action alleging a violation of this chapter shall be filed against a person pursuant to this section if the city is maintaining a criminal action against that person pursuant to section 2.18.080 of this code.
- C. Each violation of this chapter shall be a separate offense subject to the civil penalty provided in subsection A of this section.
- D. The city's legal counsel is authorized to settle any civil enforcement hereof prior or subsequent to the filing of a civil action by the

imposition of a civil penalty in an amount which does not exceed the potential civil liability, including attorney's fees, set forth in subsection A of this section. Upon payment in full of such civil penalty, the city shall agree to forbear from filing civil or criminal action or, if action has already been filed, shall agree to dismiss such action. The imposition of all civil penalties shall be made a matter of public record.

E. All civil fines shall be deposited into the general fund.

#### **2.18.100 Application of Government Code section 83116.5.**

To the greatest extent permitted by law, Government Code section 83116.5 shall not be applied to any person who is an employee or under contract to the city and is giving advice interpreting the campaign, disclosure, or conflict of interest provisions of the Political Reform Act of 1974 or of this chapter as part of that person's government employment or contract.

Section 2. If any portion of this ordinance, or its application to any person or circumstance, is for any reason held to be invalid, unenforceable or unconstitutional, by a court of competent jurisdiction, that portion shall be deemed severable, and such invalidity, unenforceability or unconstitutionality shall not affect the validity or enforceability of the remaining portions of the ordinance, or its application to any other person or circumstance. The City Council hereby declares that it would have adopted each section, sentence, clause or phrase of this ordinance, irrespective of the fact that any one or more other sections, sentences, clauses or phrases of the ordinance be declared invalid, unenforceable or unconstitutional.

Section 3. The City Council of the City of El Cajon intends this ordinance to supplement, not to duplicate or contradict, applicable state and federal law and this ordinance shall be construed in light of that intent.

Section 4. This ordinance shall go into effect thirty (30) days following its passage and adoption.

Section 5. The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published or posted according to law.

03/09/21 CC Agenda – 1<sup>st</sup> Reading  
03/23/21 CC Agenda – 2<sup>nd</sup> Reading

Ord – Add ECMC 2.18 to Establish Campaign Contribution Limits 022521



City Council  
Agenda Report

**Agenda Item 15.**

**DATE:** March 23, 2021  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Angela Cortez, City Clerk  
**SUBJECT:** Amendment to ECMC Chapter 6.16

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**RECOMMENDATION:**

That Mayor Wells requests the City Clerk to recite the title.

An Ordinance to Amend Chapter 6.16.060 and 6.16.090, and to Repeal Sections 6.16.080 and 6.16.120, of Chapter 6.16 of Title 6 of the El Cajon Municipal Code to Conform to the San Diego Humane Society's Dog Licensing Procedures.

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Attachments

Ord 5109

ORDINANCE NO. 5109

AN ORDINANCE TO AMEND SECTIONS 6.16.060 AND 6.16.090, AND TO REPEAL SECTIONS 6.16.080 AND 6.16.120, OF CHAPTER 6.16 OF TITLE 6 OF THE EL CAJON MUNICIPAL CODE TO CONFORM TO THE SAN DIEGO HUMANE SOCIETY'S DOG LICENSING PROCEDURES

WHEREAS, at its September 8, 2020 meeting, the City Council approved a lease and an Animal Services Agreement by and between the City of El Cajon and the San Diego Humane Society and S.P.C.A. ("SDHS"); and

WHEREAS, included in the services provided by SDHS are animal field services such as dog licensing; and

WHEREAS, SDHS has recommended a procedure for dog licenses, which is consistent with other local agencies utilizing their services; and

WHEREAS, implementation of the SDHS licensing procedure requires repealing or amending portions of the El Cajon Municipal Code ("ECMC") relating to dog licensing; and

WHEREAS, in conformity with custom and use relating to personal identification tags on dog collars in addition to the official tag, it is necessary to repeal section 6.16.120 of the ECMC.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF EL CAJON DOES ORDAIN AS FOLLOWS:

SECTION 1. Sections 6.16.060, 6.16.080, 6.16.090, and 6.16.120 of Chapter 6.16 of Title 6 of the El Cajon Municipal Code are hereby repealed.

SECTION 2. A new section 6.16.060 is hereby added to Chapter 6.16 of Title 6 of the El Cajon Municipal Code to read as follows:

**6.16.060 Tags furnished by collector - Contents.**

The license collector or other proper official shall deliver to the applicant for a dog license, as required under this chapter, a tag bearing the number of the license stamped or engraved thereon.

SECTION 3. A new section 6.16.090 is hereby added to Chapter 6.16 of Title 6 of the El Cajon Municipal Code to read as follows:

**6.16.090 Dogs over four months – License and tag requirements.**

Every person who owns, keeps or maintains a dog over the age of four months shall obtain a license tag for said dog. The tag shall be securely attached to the collar of the dog and worn at all times.

SECTION 4. This ordinance shall go into effect thirty (30) days following its passage and adoption.

03/09/21 CC Agenda – 1<sup>st</sup> Reading  
03/23/21 CC Agenda – 2<sup>nd</sup> Reading

Ord - Amend ECMC 6.16 – Dog Licenses 022221



City Council  
Agenda Report

**Agenda Item 16.**

**DATE:** March 23, 2021  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Angela Cortez, City Clerk  
**SUBJECT:** Speed Limit Zone - Hacienda Drive

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**RECOMMENDATION:**

That Mayor Wells requests the City Clerk to recite the title.

An Ordinance Amending Section 10.20.130 of Chapter 10.20 of the El Cajon Municipal Code to Conform to include updating the existing speed limit for Hacienda Drive from Swallow Drive to Windmill View Road.

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Attachments

Ord 5110



ORDINANCE NO. 5110

AN ORDINANCE AMENDING SECTION 10.20.130 OF  
CHAPTER 10.20 OF THE EL CAJON MUNICIPAL CODE  
DELETING THE 35 MILES PER HOUR SPEED LIMIT  
AND ESTABLISHING A NEW 30 MILES PER HOUR  
SPEED LIMIT ON HACIENDA DRIVE FROM  
SWALLOW DRIVE TO WINDMILL VIEW ROAD  
IN THE CITY OF EL CAJON

THE CITY COUNCIL OF THE CITY OF EL CAJON DOES ORDAIN AS FOLLOWS:

SECTION 1: That the designation of "Hacienda Drive from Swallow Drive to Windmill View Road," listed in those sections of roads under the heading, "Thirty-five Miles Per Hour," in section 10.20.130 of Chapter 10.20 of the El Cajon Municipal Code, is hereby deleted.

SECTION 2: That the designation of "Hacienda Drive from Swallow Drive to Windmill View Road" is hereby added to end of the list of those sections of roads under the heading, "Thirty Miles Per Hour," in section 10.20.130 of Chapter 10.20 of the El Cajon Municipal Code.

SECTION 3: This ordinance shall be effective thirty days following its passage and adoption.

Ord - Speed Limit Zone – Hacienda Dr from Swallow to Windmill View 021721

03/09/21 CC Agenda – 1<sup>st</sup> Reading

03/23/21 CC Agenda – 2<sup>nd</sup> Reading