



CITY COUNCIL  
HOUSING AUTHORITY AND  
SUCCESSOR AGENCY TO THE EL CAJON  
REDEVELOPMENT AGENCY

Council Chamber  
200 Civic Center Way  
El Cajon, CA 92020

## Agenda

FEBRUARY 9, 2021, 3:00 p.m.

**Please note that, pursuant to the State of California Governor's Executive Order N-29-20, and in the interest of the public health and safety, members of the City Council and Staff may attend the meeting telephonically.**

**Further, Orders from the San Diego County Health Officer prevent persons other than City officials and essential employees to be physically present.**

**In accordance with the Executive Order, and in compliance with the County Health Officer's Orders, the public may view the meeting on the City's website. Please visit <https://www.cityofelcajon.us/videstreaming> for more details.**

**To submit comments on an item on this agenda, or a Public Comment, please visit the City's website at <https://www.cityofelcajon.us/videstreaming>. Comments will be accepted up to the conclusion or the vote of each item. Comments will be limited to 300 words and will be entered into the official Council Meeting Record. The City Council will endeavor to include all comments prior to taking action.**

**If you find that you are unable to submit a comment through the website, please contact the City Clerk's Office at (619) 441-1763, not later than 2:30 p.m. prior to the start of the City Council Meeting.**

**Should technical difficulties arise, they will be resolved as soon as possible.**

Bill Wells, Mayor  
Gary Kendrick, Mayor Pro Tem  
Michelle Metschel, Councilmember  
Steve Goble, Councilmember  
Phil Ortiz, Councilmember

Graham Mitchell, City Manager  
Vince DiMaggio, Assistant City Manager  
Morgan Foley, City Attorney  
Angela Cortez, City Clerk

**CALL TO ORDER: Mayor Bill Wells**

**ROLL CALL: City Clerk Angela Cortez**

**PLEDGE OF ALLEGIANCE TO FLAG AND MOMENT OF SILENCE**

**POSTINGS:** The City Clerk posted Orders of Adjournment of the January 26, 2021, Meeting and the Agenda of the February 9, 2021, Meeting in accordance to State Law and Council/Authority/Successor Agency to the Redevelopment Agency Policy.

**PRESENTATIONS:**

**Presentation: Pension Obligation Bonds Recap**

**Presentation: Love Your Neighbor Week**

**AGENDA CHANGES:**

**CONSENT ITEMS:**

Consent Items are routine matters enacted by one motion according to the RECOMMENDATION listed below. With the concurrence of the City Council, a Council Member or person in attendance may request discussion of a *Consent Item* at this time.

1. Minutes of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Meeting

**RECOMMENDATION:**

That the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency approves Minutes of the January 26, 2021, Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

2. Warrants

RECOMMENDATION:

That the City Council approves payment of Warrants as submitted by the Finance Department.

3. Approval of Reading Ordinances by Title Only

RECOMMENDATION:

That the City Council approves the reading by title and waives the reading in full of all Ordinances on the Agenda.

4. Acceptance of the Pipeline Replacement 2019 Project

RECOMMENDATION:

That the City Council:

1. Accepts the Pipeline Replacement 2019 Project (WW61019), Bid No. 020-20; and
2. Authorizes the City Clerk to record a Notice of Completion, and release bonds in accordance with the contract terms.

5. September – December 2020 Quarterly Treasurer’s Report

RECOMMENDATION:

That the City Council receives the Treasurer’s Report for the quarter ending December 31, 2020.

6. Rejection of Bid No. 013-21 – Landscape and Facility Maintenance Re-Bid

RECOMMENDATION:

That the City Council adopts the next Resolution, in order, to reject all bids.

**PUBLIC COMMENT:**

At this time, any person may address a matter within the jurisdiction of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency that is not on the Agenda. Comments relating to items on today’s docket are to be taken at the time the item is heard. State law prohibits discussion or action on items not on the Agenda; however, Council, Authority and Agency Members may briefly respond to statements or questions. An item may be placed on a future Agenda.

**WRITTEN COMMUNICATIONS:**

## **PUBLIC HEARINGS:**

## **ADMINISTRATIVE REPORTS:**

7. Connecting Communities to Outdoor Play NRPA Grant

### **RECOMMENDATION:**

That the City Council adopts the next Resolution, in order, to:

1. Accept the grant, appropriate and expend funding in the amount of \$26,000 from the National Recreation & Park Association (NRPA) designed to support community play; and
2. Authorize the City Manager to execute a Memorandum of Understanding with NRPA.

8. COVID-19 Status Report

### **RECOMMENDATION:**

No action required.

## **COMMISSION REPORTS:**

### **ACTIVITIES REPORTS/COMMENTS OF MAYOR WELLS**

SANDAG (San Diego Association of Governments) Board of Directors; SANDAG – Audit Committee, San Diego Division; LAFCO.

9. Council Activity Report

## **ACTIVITIES REPORTS/COMMENTS OF COUNCILMEMBERS:**

10. **MAYOR PRO TEM GARY KENDRICK**  
METRO Commission/Wastewater JPA; Heartland Communications; Heartland Fire Training JPA.
11. **COUNCILMEMBER MICHELLE METSCHEL**  
Harry Griffen Park Joint Steering Committee; Heartland Communications – Alternate; Heartland Fire Training JPA – Alternate.
12. **COUNCILMEMBER STEVE GOBLE**  
MTS (Metropolitan Transit System Board); East County Advanced Water Purification Joint Powers Authority Board; Chamber of Commerce – Government Affairs Committee; SANDAG – Board of Directors – Alternate; SANDAG Public Safety Committee – Alternate; METRO Commission/Wastewater JPA – Alternate.

13. **COUNCILMEMBER PHIL ORTIZ**

League of California Cities, San Diego Division; East County Economic Development Council; MTS (Metropolitan Transit System Board) – Alternate; East County Advanced Water Purification Joint Powers Authority Board – Alternate; Chamber of Commerce – Government Affairs Committee – Alternate.

**JOINT COUNCILMEMBER REPORTS:**

14. Request for Analysis of a Water Feature at Wells Park

RECOMMENDATION:

That the City Council directs staff to prepare an analysis of a water feature for Wells Park for further City Council discussion.

**GENERAL INFORMATION ITEMS FOR DISCUSSION:**

**ORDINANCES: FIRST READING**

15. Ordinance to Add El Cajon Municipal Code Chapter 9.41 Prohibiting Demonstrations That Target Residences

RECOMMENDATION:

That the City Council approves the introduction of *An Ordinance Adding Chapter 9.41 to Title 9 of the El Cajon Municipal Code to Prohibit Demonstrations That Target Residences*, and, if approved, requests the City Clerk to read the ordinance by title.

**ORDINANCES: SECOND READING AND ADOPTION**

16. Amendment to Allow Signs on City-Owned Property Under Certain Criteria

RECOMMENDATION:

That Mayor Wells requests the City Clerk to recite the title.

An Ordinance to Amend Section 17-190.040 of, and to Add Section 17.190.265 to, Chapter 17.190 of Title 17 of the El Cajon Municipal Code to Allow Signs on City-Owned Property Under Certain Criteria.

17. Amendment of Chapter 2.75 of Title 2 of the El Cajon Municipal Code Relating to Electronic and Paperless Filing of Fair Political Practices Commission Campaign Disclosure Statements

**RECOMMENDATION:**

That Mayor Wells requests the City Clerk to recite the title.

An Ordinance Amending Chapter 2.75 of Title 2 of the El Cajon Municipal Code Relating to Electronic and Paperless Filing of Fair Political Practices Commission Campaign Disclosure Statements.

**CLOSED SESSIONS:**

**ADJOURNMENT: The Regular Joint Meeting of the El Cajon City Council/ El Cajon Housing Authority/Successor Agency to the El Cajon Redevelopment Agency held this 9th day of February 2021, is adjourned to Tuesday, February 23, 2021, at 3:00 p.m.**



City Council  
Agenda Report

**Agenda Item 1.**

**DATE:** February 9, 2021

**TO:** Honorable Mayor and City Councilmembers

**FROM:** Angela Cortez, City Clerk

**SUBJECT:** Minutes of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Meeting

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**RECOMMENDATION:**

That the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency approves Minutes of the January 26, 2021, Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

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Attachments

01-26-21 DRAFT minutes - 3PM

# JOINT MEETING OF THE EL CAJON CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY TO THE EL CAJON REDEVELOPMENT AGENCY



## MINUTES

### CITY OF EL CAJON EL CAJON, CALIFORNIA

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#### January 26, 2021

An Adjourned Regular Joint Meeting of the El Cajon City Council/Housing Authority/ Successor Agency to the El Cajon Redevelopment Agency, held Tuesday, January 26, 2021, was called to order by Mayor/Chair Bill Wells at 3:00 p.m., in the Council Chambers, 200 Civic Center Way, El Cajon, California.

#### ROLL CALL

Council/Agencymembers via virtual platform: Goble, Metschel and Ortiz  
Council/Agencymembers absent: None  
Deputy Mayor/Vice Chair via virtual platform: Kendrick  
Mayor/Chair present via virtual platform: Wells  
Other Officers present via virtual platform: Mitchell, City Manager/Executive Director  
DiMaggio, Assistant City Manager  
Foley, City Attorney/General Counsel  
Cortez, City Clerk/Secretary

**PLEDGE OF ALLEGIANCE TO FLAG led by Mayor Wells and MOMENT OF SILENCE.** (The Courts have concluded that sectarian prayer, as part of City Council Meetings, is not permitted under the Constitution).

**POSTINGS:** The City Clerk posted Orders of Adjournment of the January 12, 2021, Meeting and the Agenda of the January 26, 2021, Meeting in accordance with State Law and El Cajon City/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Policy.



**PRESENTATIONS:** None

**AGENDA CHANGES:** None

**CONSENT ITEMS: (1 – 12)**

**MOTION BY WELLS, SECOND BY KENDRICK, to APPROVE Consent Items 1 to 12.**

**MOTION CARRIED BY UNANIMOUS VOTE.**

1. Minutes of El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Meetings

Approves Minutes of the January 12, 2021, Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

2. Warrants

Approves payment of Warrants as submitted by the Finance Department.

3. Approval of Reading Ordinances by Title only

Approves the reading by title and waives the reading in full of all Ordinances on the Agenda.

4. Award of RFP No. 016-21 – Sales and Use Tax Services, Transactions and Use Tax Audit and Management Services

Adopts Resolution No. 005-21 to enter into an agreement with Hinderlitter, de Llamas & Associates ("HdL") in an amount not to exceed \$350,000 for a five-year term with the option to renew for one additional five-year term.

5. San Diego Gas and Electric's (SDG&E) Power Your Drive Electric Vehicle Charging Program

Adopts Resolution No. 006-21 to:

1. Approve the project;
2. Authorize the City Manager to execute all documents on behalf of the City of El Cajon substantially in the form as presented to the City Council, with such changes approved by the City Manager; and
3. Authorize the recording of the easement.

**CONSENT ITEMS: (Continued)**

6. Time Extension of Tentative Subdivision Map (TSM) 662; Magnolia Heights at South Magnolia Avenue; Engineering Job No. 3568

Grants a one-year time extension for Tentative Subdivision Map (TSM) 662, Magnolia Heights at South Magnolia Avenue, and sets the new expiration date to be February 14, 2022, in accordance with Municipal Code Section 16.12.110.

7. City Attorney Staff Members

Adopts Resolution No. 007-21 appointing the professional staff of the City Attorney's Department effective January 26, 2021.

8. Amendment to Award of Bid No. 014-21 – Armored Rescue Vehicle

Adopts Resolution No. 008-21 to increase the contract award amount of Bid No. 014-21 by \$27,109.34.

9. U. S. Soccer Foundation & Target Corporation Park Enhancement Donation

Accepts, appropriates, and expends a donation in the amount of \$7,000 from Target Corporation for Wells Park to support enhancements of the area surrounding the mini-pitch space.

10. Acquisition, Removal, Relocation, and Installation of Grant-funded Playground

Adopts Resolution No. 009-21 to approve appropriation of funds from the Park Impact Fees Account to dismantle and remove the grant-funded playground at the 1034 N. Magnolia location and reinstall it at Hillside Park.

11. Extension to Agreement – Debris Collection Services

Adopts Resolution No. 010-21 to extend the current agreement with East County Transitional Living Center (ECTLC) for three months in the amount of \$19,500.

12. Extension to On-Site Fleet Parts Program

Adopts Resolution No. 011-21 to extend the existing contract for on-site fleet parts program with County Motor Parts Co., Inc. for a five-month term in the amount of \$167,000.

**PUBLIC COMMENT:** None

**WRITTEN COMMUNICATIONS:** None

**PUBLIC HEARINGS:**

13. Proposed Sign Ordinance Amendment to Allow Signs on City-Owned Property Under Certain Criteria.

**RECOMMENDATION:**

That the City Council:

1. Opens the Public Hearing and receives testimony;
2. Closes the Public Hearing; and
3. Moves to introduce the next Ordinance in order, and holds the first reading, amending Title 17 to allow signs on City-owned property.

**DISCUSSION**

Director of Community Development, Anthony Shute, stated that Councilmembers had received a revised copy of the proposed ordinance and he provided a summary of the Item.

Mayor Wells opened the Public Hearing.

Dava Belasco submitted an online comment to oppose electronic billboards in the City.

**MOTION BY WELLS, SECOND BY ORTIZ, to CLOSE the Public Hearing.**

**MOTION CARRIED BY UNANIMOUS VOTE.**

Discussion ensued among Council and Staff concerning the cost of the electronic signs, and what other cities are doing about electronic billboards.

**MOTION BY WELLS, SECOND BY ORTIZ, to RE-OPEN the Public Hearing to allow additional comments from the public.**

**MOTION CARRIED BY UNANIMOUS VOTE.**

**PUBLIC HEARINGS: (Item 13 – Continued)**

An anonymous online comment was submitted to suggest illuminated signs be turned off at 9:00 p.m. or 10:00 p.m.

**MOTION BY WELLS, SECOND BY ORTIZ, to CLOSE the Public Hearing.**

**MOTION CARRIED BY UNANIMOUS VOTE.**

**MOTION BY GOBLE, SECOND BY ORTIZ, to INTRODUCE the next Ordinance in order, amending Title 17 to allow signs on City-owned property.**

**MOTION CARRIED BY UNANIMOUS VOTE.**

The City Clerk recited the title of the ordinance for a first reading.

AN ORDINANCE TO AMEND SECTION 17.190.040 OF, AND TO ADD SECTION 17.190.265 TO, CHAPTER 17.190 OF TITLE 17 OF THE EL CAJON MUNICIPAL CODE TO ALLOW SIGNS ON CITY-OWNED PROPERTY UNDER CERTAIN CRITERIA

**ADMINISTRATIVE REPORTS:**

14. Update on El Cajon 2.0 Committee Regarding Smart City Initiatives

**RECOMMENDATION:**

That the City Council provides direction to staff regarding City priorities to include in the El Cajon 2.0 Strategic Plan.

**DISCUSSION**

Director of Information Technology, Sara Diaz, provided detailed information of the Item.

No comments were submitted for the Item.

Discussion ensued among Council and Staff concerning the following:

- Increasing efficiency in service calls in the field;
- Ranked order of priorities for staff to follow;
- Merging improving public safety and solutions to homeless problems; and
- Improving/adding communication channels with the public.

**ADMINISTRATIVE REPORTS: (Continued)**

15. Local Campaign Contribution Limits

**RECOMMENDATION:**

Staff takes no position on this item. This report forwards the three alternatives previously discussed for final consideration by the City Council to appropriate direction to staff and presents a resolution for City Council consideration.

**DISCUSSION**

Assistant City Manager DiMaggio provided detailed information of the Item.

No comments were submitted for the Item.

Discussion ensued among Council and Staff concerning the limit amount to set local campaign contribution limits. A limit of 10,000 a year, plus an annual consumer price index increase, was agreed on by the City Council.

**MOTION BY KENDRICK, SECOND BY GOBLE, to ADOPT Resolution No. 012-21 setting Local Campaign Contribution Limits for the City of El Cajon.**

**MOTION CARRIED BY UNANIMOUS VOTE.**

16. Investment Policy Update

**RECOMMENDATION:**

That the City Council and Housing Authority, respectively, adopts the next Resolutions, in order, adopting the updated City of El Cajon Investment Policy.

**DISCUSSION**

Finance Director, Clay Schoen, provided detailed information of the Item.

No comments were submitted for the Item.

**MOTION BY GOBLE, SECOND BY ORTIZ, to ADOPT Resolution No. 013-21, and ADOPT Resolution ECHA-33 adopting the updated City of El Cajon Investment Policy.**

**MOTION CARRIED BY UNANIMOUS VOTE.**

**ADMINISTRATIVE REPORTS: (Continued)**

17. Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2020, and Other Written Communication from the City's Independent Auditor

**RECOMMENDATION:**

That the City Council receives and accepts the Comprehensive Annual Financial Report and other written communication from the independent accounting firm of Rogers, Anderson, Malody & Scott, LLP, for the fiscal year ended June 30, 2020.

**DISCUSSION**

Senior Accountant, Luca Gonzales, provided detailed information of the Item.

No comments were submitted for the Item.

**MOTION BY GOBLE, SECOND BY METSCHEL, to RECEIVE and Accept the Comprehensive Annual Financial Report and other written communication from the independent accounting firm of Rogers, Anderson, Malody & Scott, LLP, for the fiscal year ended June 30, 2020.**

**MOTION CARRIED BY UNANIMOUS VOTE.**

18. Electronic Filing of FPPC Statement of Economic Interest, Form 700; and Introduction of Ordinance Amending Chapter 2.75 of Title 2 of El Cajon Municipal Code Relating to Electronic and Paperless Filing of FPPC Campaign Disclosure Statements

**RECOMMENDATION:**

That the City Council adopts the next Resolution, in order, requiring Electronic Filing of Fair Political Practices Commission Statement of Economic Interest, Form 700; and approves the introduction of an Ordinance Amending Chapter 2.75 of Title 2 of the El Cajon Municipal Code Relating to Electronic and Paperless Filing of Fair Political Practices Commission Campaign Disclosure Statements.

**DISCUSSION**

City Clerk Cortez provided detailed information of the Item.

No comments were submitted for the Item.

**ADMINISTRATIVE REPORTS: (Item 18 - Continued)**

**MOTION BY KENDRICK, SECOND BY GOBLE, to ADOPT Resolution No. 014-21 requiring Electronic Filing of Fair Political Practices Commission Statement of Economic Interest, Form 700; and approve the introduction of an Ordinance Amending Chapter 2.75 of Title 2 of the El Cajon Municipal Code Relating to Electronic and Paperless Filing of Fair Political Practices Commission Campaign Disclosure Statements.**

**MOTION CARRIED BY UNANIMOUS VOTE.**

The City Clerk recited the title of the ordinance for a first reading.

AN ORDINANCE AMENDING CHAPTER 2.75 OF TITLE 2 OF THE EL CAJON MUNICIPAL CODE RELATING TO ELECTRONIC AND PAPERLESS FILING OF FAIR POLITICAL PRACTICES COMMISSION CAMPAIGN DISCLOSURE STATEMENTS

19. COVID-19 Status Report

RECOMMENDATION: No action required.

City Manager Mitchell provided detailed information of the Item.

No comments were submitted for the Item.

**COMMISSION REPORTS:** None

**ACTIVITIES REPORTS/COMMENTS OF MAYOR WELLS:**

SANDAG (San Diego Association of Governments) Board of Directors; SANDAG – Audit Committee; LAFCO.

20. Council Activities Report/Comments

Report as stated.

21. Prohibiting Demonstrations that Target a Residence

RECOMMENDATION:

That the City Council directs staff to prepare an ordinance that would prohibit picketing or demonstrations to take place in front of a particular residence.

**ACTIVITIES REPORTS/COMMENTS OF MAYOR WELLS: (Continued)**

Councilmembers agreed on the importance of protecting the privacy of households from demonstrations taking place at a residence.

No comments were submitted for the Item.

**MOTION BY WELLS, SECOND BY KENDRICK, to DIRECT staff to prepare an ordinance that would prohibit picketing or demonstrations to take place in front of a particular residence.**

**MOTION CARRIED BY UNANIMOUS VOTE.**

**ACTIVITIES REPORTS OF COUNCILMEMBERS:**

22. MAYOR PRO TEM GARY KENDRICK  
METRO Commission/Wastewater JPA; Heartland Communications; Heartland Fire Training JPA.

Council Activities Report/Comments.

Report as stated.

23. COUNCILMEMBER MICHELLE METSCHEL  
Harry Griffen Park Joint Steering Committee; Heartland Communications – Alternate; Heartland Fire Training JPA – Alternate.

Council Activities Report/Comments.

Report as stated.

24. COUNCILMEMBER STEVE GOBLE  
MTS (Metropolitan Transit System Board); East County Advanced Water Purification Joint Powers Authority Board; Chamber of Commerce – Government Affairs Committee; SANDAG – Board of Directors – Alternate; SANDAG Public Safety Committee – Alternate; METRO Commission/Wastewater JPA – Alternate.

Council Activities Report/Comments.

Report as stated.



## ACTIVITIES REPORTS OF COUNCILMEMBERS: (Continued)

### 25. COUNCILMEMBER PHIL ORTIZ

League of California Cities, San Diego Division; East County Economic Development Council; MTS (Metropolitan Transit System Board) – Alternate; East County Advanced Water Purification Joint Powers Authority Board – Alternate; Chamber of Commerce – Government Affairs Committee – Alternate.

Council Activities Report/Comments.

Report as stated.

## JOINT COUNCILMEMBER REPORTS:

### 26. Removal of Mr. Humbert Cabrera from the El Cajon Planning Commission

#### RECOMMENDATION:

That the City Council considers modifying the Planning Commission term of Mr. Humbert Cabrera from January 31, 2023 to January 26, 2021 and directs staff to solicit applications to fill the Planning Commission vacancy.

#### DISCUSSION

Mayor Wells introduced the Item, and asked City Manager Mitchell if Mr. Cabrera accepted to be part of the Zoom meeting to discuss the recommendation. City Manager Mitchell stated he reached out to Mr. Cabrera via email and placed two calls to his office but was not able to reach him. He added that a text was also sent, and that Mr. Cabrera replied, stating he could not be present and he would accept the decision made by the City Council.

At the request of Mayor Wells, City Attorney Foley clarified that a Planning Commissioner, who is appointed by the City Council, serves at the will of the City Council and may be removed from the appointment with or without a reason.

To answer a question by Mayor Wells, City Manager Mitchell stated that should Mr. Cabrera be removed from his appointment, staff recommends accepting applications and interviews be scheduled for the March 9, 2021, meeting.

The following names submitted comments to request Mr. Cabrera not be removed from the Planning Commission:

1. John David
2. Usama Gezrawi
3. Joe Sigurdson
4. Mike Aqrawi

**JOINT COUNCILMEMBER REPORTS: (Continued)**

5. Delores Chavez
6. The Latino American Political Association
7. Michael J. Cariola
8. Tim McDougal
9. Duane Barto
10. Jill Barto
11. Robert Kevane
12. Melissa Green

The following names submitted comments to in support of removing Mr. Cabrera from the Planning Commission:

1. Robert Garmo
2. Nathan Cornett
3. Darrin Mroz
4. Stephanie Harper

Mayor Wells stated his concern with a perceived conflict of interest by Mr. Cabrera continuing to represent clients with in City business.

Discussion ensued amongst Councilmembers in regards to:

- Mr. Cabrera not following the conflict of interest rules;
- Concerns of how Mr. Cabrera conducted himself during the 2020 Election period; and
- Concerns of the lack of disclosure by Mr. Cabrera on the Fair Political Practices Commission (FPPC) Form 700.

**MOTION BY GOBLE, to CENSURE Mr. Cabrera regarding incorrect reporting on Form 700, and request to re-file with proper information.**

**MOTION FAILED BY LACK OF A SECOND.**

**MOTION BY WELLS, SECOND BY KENDRICK, to REMOVE Humbert Cabrera from the Planning Commission, effective immediately.**

**MOTION CARRIED BY A 4 TO 1 VOTE (GOBLE – NO).**

**GENERAL INFORMATION ITEMS FOR DISCUSSION:** None

**ORDINANCES: FIRST READING -** None

**ORDINANCES: SECOND READING AND ADOPTION**

27. Amendment to Sections 12.09.030 and 12.09.060 of the El Cajon Municipal Code - Temporarily Eliminate the need for a Conditional Use Permit for Sidewalk Dining

**RECOMMENDATION:**

That Mayor Wells requests the City Clerk to recite the title.

An Ordinance to Amend Sections 12.09.030 and 12.09.060 of the El Cajon Municipal Code to Temporarily Eliminate the need for a Conditional Use Permit for Sidewalk Dining in the City through June 30, 2021.

**DISCUSSION**

No comments were submitted for the Item.

The City Clerk recited the title of the ordinance for a second reading.

AN ORDINANCE TO AMEND SECTIONS 12.09.030 AND 12.09.060 OF THE EL CAJON MUNICIPAL CODE TO TEMPORARILY ELIMINATE THE NEED FOR A CONDITIONAL USE PERMIT FOR SIDEWALK DINING IN THE CITY THROUGH JUNE 30, 2021.

**MOTION BY WELLS, SECOND BY GOBLE, to Adopt Ordinance No. 5104, APPROVING an Ordinance to Amend Sections 12.09.030 and 12.09.060 of the El Cajon Municipal Code to Temporarily Eliminate the need for a Conditional Use Permit for Sidewalk Dining in the City through June 30, 2021.**

**MOTION CARRIED BY UNANIMOUS VOTE.**

**CLOSED SESSIONS:** None

**Adjournment: Mayor Wells adjourned the Adjourned Regular Joint Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency held this 26th day of January, 2021, at 5:07 p.m., to Tuesday, February 9, 2021, at 3:00 p.m.**

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ANGELA L. CORTEZ, CMC  
City Clerk/Secretary

D R A F T



## City Council Agenda Report

**Agenda Item 4.**

**DATE:** February 9, 2021  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Yazmin Arellano, Director of Public of Works  
**SUBJECT:** Acceptance of the Pipeline Replacement 2019 Project

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### RECOMMENDATION:

That the City Council:

1. Accepts the Pipeline Replacement 2019 Project (WW61019), Bid No. 020-20; and
2. Authorizes the City Clerk to record a Notice of Completion, and release bonds in accordance with the contract terms.

### BACKGROUND:

On February 25, 2020, the City Council awarded the Pipeline Replacement 2019 Project to Tri-Group Construction and Development, Inc., in the amount of \$859,765. The project scope included the replacement of sewer and storm drain pipelines, inlets, and clean-outs at various locations throughout the City. City staff evaluated field conditions during construction and identified opportunities for cost savings resulting in a total construction cost of \$755,897.26. Construction was completed on October 30, 2020, and acceptance of the project is recommended.

### FISCAL IMPACT:

The fiscal impact of the construction project was \$755,897.26. Sufficient funds were available for the project in the City's Wastewater Program Fund (650900-WW61019). The project was completed below the FY2020-21 budgeted amount for construction, which was \$859,765.

Prepared By: Yazmin Arellano, Director of Public Works

Reviewed By: Vince DiMaggio, Assistant City Manager

Approved By: Graham Mitchell, City Manager

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## City Council Agenda Report

**Agenda Item 5.**

**DATE:** February 9, 2021  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Clay Schoen, Director of Finance  
**SUBJECT:** September – December 2020 Quarterly Treasurer’s Report

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### RECOMMENDATION:

That the City Council receives the Treasurer’s Report for the quarter ending December 31, 2020.

### BACKGROUND:

Per the City’s investment policy, the latest quarterly Treasurer’s Report is presented for Council receipt and approval.

Investment Trends/Economy – The Federal Open Market Committee (FOMC) summarized its position on the economy with the following comments from their January 27, 2021, Monetary Policy release.

“The COVID-19 pandemic is causing tremendous human and economic hardship across the United States and around the world. The pace of the recovery in economic activity and employment has moderated in recent months, with weakness concentrated in the sectors most adversely affected by the pandemic. Weaker demand and earlier declines in oil prices have been holding down consumer price inflation. Overall financial conditions remain accommodative, in part reflecting policy measures to support the economy and the flow of credit to U.S. households and businesses.

The path of the economy will depend significantly on the course of the virus, including progress on vaccinations. The ongoing public health crisis continues to weigh on economic activity, employment, and inflation, and poses considerable risks to the economic outlook.”

A January 28, 2021 Wall Street Journal article, U.S. Economy Shrank in 2020 Despite Fourth-Quarter Growth by Harriet Torry, summarized the events of the last year:

“The U.S. economy shrank in 2020 for the first time since the financial crisis, but grew rapidly in the fourth quarter and is forecast to continue recovering following its worst year since the 1940s.

A strong rebound in the second half of 2020 wasn't enough to overcome the economic shock created by the pandemic earlier in the year. Measured year-over-year, the economy contracted 3.5% last year, the largest decline since just after World War II and the first since 2009 in the wake of the financial crisis. Measured from the fourth quarter to the same quarter a year earlier the economy shrank 2.5%.

Fourth-quarter U.S. gross domestic product—the value of all goods and services produced across the economy, adjusted for seasonality and inflation—grew at a 4% annual rate, the Commerce Department said on Thursday. That joined a record 33.4% annual rate of growth in the third quarter to further reduce losses from earlier in the pandemic.”

Citing the January 26, 2021 release from the Bureau of Labor Statistics, the national unemployment in December was 6.7%, up from 3.6% in December 2019. This is down from April's high of 14.7% however. For comparison, unemployment rates prior to the start of the current public health crisis were 3.5% in February and 4.4% in March.

U.S. Treasuries – As of December 31, 2021 the yield was 0.12% for a 2-year Treasury and 0.36% for a 5-year Treasury. Compared to the prior year, the 2-year Treasuries decreased 145 basis points and the 5-year Treasuries decreased 133 basis points.

U.S. Government Agencies – At quarter end, the yield was 0.13% for a 2-year and 0.42% for a 5-year Federal Agency investment. The City's investment portfolio, in large part, is comprised of U.S. Government Agency securities because they typically offer a slightly higher return than U.S. Treasuries.

LAIF, County, and CAMP Pools –The quarter to date yield for the second quarter of fiscal year 2021 was 0.58% and 1.02% for LAIF and County Pools, respectively. The CAMP cash pool yielded 0.15% during the same period.

Outlook & Strategy –The current economic environment presents challenges to investing public funds. The current strategy is to focus on the preservation of capital and to maintain flexibility in order to maximize investment opportunities when they materialize. As they become available, and the City's cash flow needs are met, investing funds in securities will continue with the City's investment advisors, Public Financial Management (PFM). The CAMP pool is currently rated AAA. No rating is provided for LAIF, but it is expected it would also achieve an AAA rating.

Report Presentation – This report is presented in the following sections:

Operating Cash – The Union Bank Master Account is the City's main checking account. The City also utilizes a merchant account with U.S. Bank for receiving credit card payments. Funds are automatically transferred daily from U.S. Bank to the City's main checking account at Union Bank.

Operating Investments – The City's operating investments are invested in CAMP portfolio investments (91.99%) earning 1.79%, LAIF (6.62%) earning 0.58%, and the County pool (0.00%) earning 1.02%. The remainder in the CAMP investment pool (1.38%) earning 0.15%. The investment portfolio make-up of LAIF and CAMP are attached. In addition to maximizing yield, these investments provide for safety and liquidity in meeting the City's operational needs.

Successor Agency Investments – The Successor Agency no longer holds operating investments. The Bank of New York Mellon is the Trustee, the required bond accounts have a combined market value of \$1,305,883.

**FISCAL IMPACT:**

Interest earned for the first quarter of the fiscal year, on a cash basis, was \$334,475.

Prepared By: Clay Schoen, Director of Finance

Reviewed By: N/A

Approved By: Graham Mitchell, City Manager

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**Attachments**

FY2021 Q2 Treasurer's Report





**CITY OF EL CAJON TREASURER'S REPORT  
AS OF DECEMBER 31, 2020**

Cash Basis

	Balance as of <u>December 31, 2020</u>	Quarter to Date		Fiscal Year to Date Interest Earnings	Market Value*
		Yield/Interest Rate	Interest Earnings		
<b><u>Operating Cash</u></b>					
UBOC Checking (Master)	\$ 14,268,449	0.25%	\$ 3,380	\$ 10,095	\$ 14,268,449
US Bank (Merchant Processing)	39,461	n/a	-	-	39,461
Worker's Compensation (Imprest Account)	125,000	n/a	-	-	125,000
Petty Cash	4,755	n/a	-	-	4,755
<b>Total Operating Cash</b>	<b>\$ 14,437,665</b>		<b>\$ 3,380</b>	<b>\$ 10,095</b>	<b>\$ 14,437,665</b>
<b><u>Operating Investments</u></b>					
LAIF <sup>(1)</sup> - City Pool	\$ 5,232,722	0.58%	\$ 24,836	\$ 95,870	\$ 5,244,607
County <sup>(2)</sup> - Investment Pool	-	1.02%	16,268	37,726	-
CAMP <sup>(3)</sup> Cash Management	1,092,146	0.15%	63	312	1,092,146
CAMP Managed Portfolio	72,682,937	1.79%	289,917	734,219	75,007,399
<b>Total Operating Investments</b>	<b>\$ 79,007,805</b>		<b>\$ 331,084</b>	<b>\$ 868,127</b>	<b>\$ 81,344,152</b>
<b>Total Operating Cash and Investments</b>	<b>\$ 93,445,470</b>		<b>\$ 334,464</b>	<b>\$ 878,222</b>	<b>\$ 95,781,817</b>
<b><u>Successor Agency Investments</u></b>					
The Bank of New York Mellon Trust Co.:					
Bond Reserve Fund	1,305,873	0.01%	11	44	1,305,873
Bond Debt Service Fund	3	0.00%	-	-	3
Tax Allocation Refunding Bond Debt Service Fund	7	0.00%	-	-	7
Interest Ac Fund	-	0.00%	-	-	-
<b>Total Successor Agency</b>	<b>\$ 1,305,883</b>		<b>\$ 11</b>	<b>\$ 44</b>	<b>\$ 1,305,883</b>
<b>Grand Total Cash and Investments</b>	<b>\$ 94,751,353</b>		<b>\$ 334,475</b>	<b>\$ 878,266</b>	<b>\$ 97,087,700</b>

I certify that all investments under the management of the City are in compliance with the City's adopted investment policy, and I certify the City's investments plus projected revenues, are sufficiently liquid to meet the City's next six (6) months cash flow requirements per the adopted budget.

Clay Schoen, Director of Finance and Treasurer

January 31, 2021

Date

\*Source: Bank and Trustee Statements

Note (1): The Local Agency Investment Fund (LAIF) is a voluntary investment alternative for California's local governments and special districts authorized by the California Government Code. LAIF is managed by the State Treasurer's Office with oversight by the Local Agency Investment Advisory Board. All securities in LAIF are purchased under the authority of Government Code Sections 16430 and 16480.8. LAIF is part of the State Treasurer's Pooled Money Investment Account (PMIA). The PMIA Investment Policy is guided by the goals of portfolio safety/diversification, liquidity, and yield.

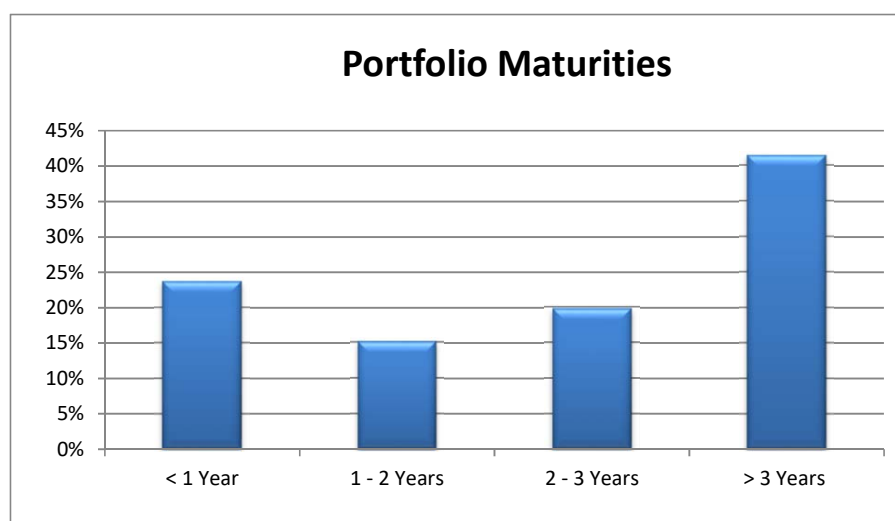
Note (2): The San Diego County Investment Pool (Pool) is a local government money fund originally created in 1853 by the County Board of Supervisors to invest the assets of the County, 42 K-12 school districts, 5 community colleges, and over 160 other public agencies located within the County. The Pool is managed by the County's Treasurer's Office in accordance with State law and is reviewed by a ten-member Oversight Committee. The Pool limits investments to fixed-income securities and maintains liquidity needs through maturity requirements.

Note (3): The California Asset Management Program (CAMP) is a California Joint Powers Authority established in 1989 to provide California public agencies with professional investment services. The CAMP Pool is a permitted investment for all local agencies under California Government Code Section 53601(p). CAMP is directed by a Board of Trustees, which is made up of experienced local government finance directors and treasurers.

**CITY OF EL CAJON**  
**OPERATING INVESTMENTS PORTFOLIO MATURITIES BY DATE AND TYPE (AT PAR)**  
**AS OF DECEMBER 31, 2020**

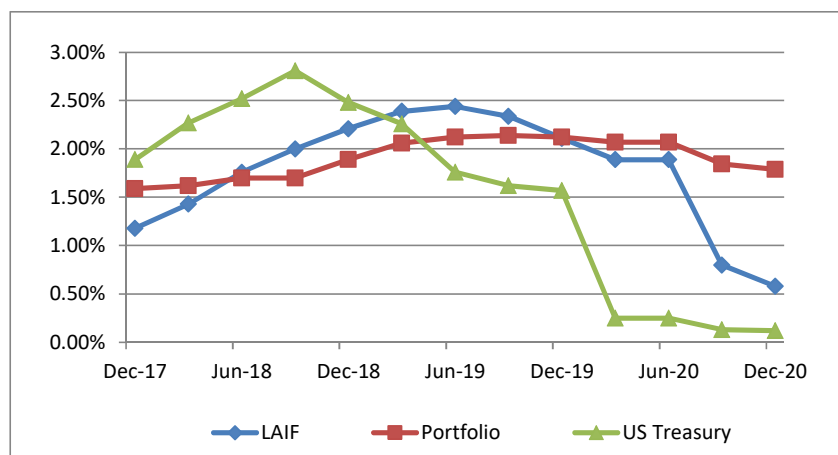
Type of Investment	< 1 Year	1 - 2 Years	2 - 3 Years	> 3 Years
LAIF - City Pool	5,232,722	-	-	-
County - Investment Pool	-	-	-	-
CAMP Cash Management	1,092,146	-	-	-
CAMP Managed Portfolio:				
FHLMC Notes	1,000,000	-	-	-
FMCC Global Notes	-	-	4,995,000	2,670,000
FNMA Benchmark/Global Notes	-	4,450,000	5,945,000	19,660,000
FHLB Notes/Global Bonds	1,815,000	-	1,000,000	1,650,000
US Treasury Notes	7,680,000	3,640,000	1,070,000	7,060,000
Corporate Bonds/Notes/CD	2,875,000	4,495,000	3,290,000	3,430,000
Municipal Bonds/Notes	-	-	160,000	-
<b>Totals</b>	<b>\$ 19,694,868</b>	<b>\$ 12,585,000</b>	<b>\$ 16,460,000</b>	<b>\$ 34,470,000</b>

**Portfolio Percentage** **23.67%** **15.12%** **19.78%** **41.43%**



**QUARTERLY YIELD COMPARISONS**

Quarter Ending	LAIF (1)	Portfolio (2)	US Treasury (3)
Dec-17	1.18%	1.59%	1.89%
Mar-18	1.43%	1.62%	2.27%
Jun-18	1.76%	1.70%	2.52%
Sep-18	2.00%	1.70%	2.81%
Dec-18	2.21%	1.89%	2.48%
Mar-19	2.39%	2.06%	2.26%
Jun-19	2.44%	2.12%	1.76%
Sep-19	2.34%	2.14%	1.62%
Dec-19	2.11%	2.12%	1.57%
Mar-20	1.89%	2.07%	0.25%
Jun-20	1.89%	2.07%	0.25%
Sep-20	0.80%	1.85%	0.13%
Dec-20	0.58%	1.79%	0.12%



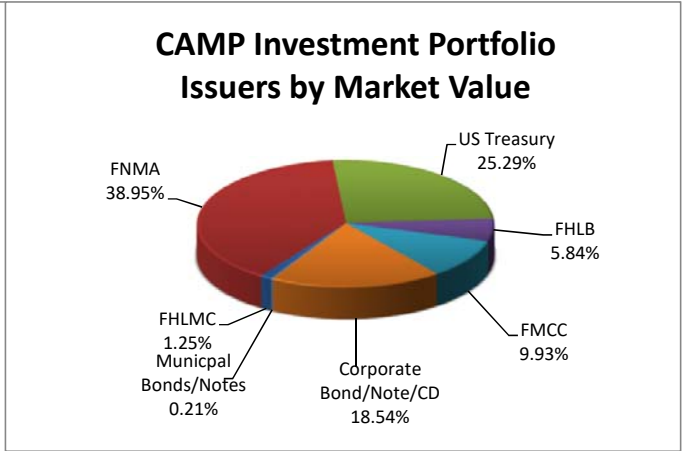
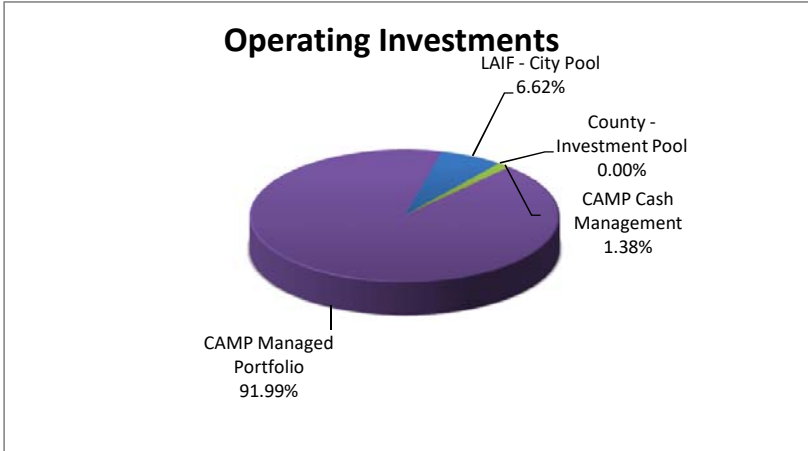
(1) per State Treasurer's Office, LAIF-PMIA Earnings Yield Rate (average quarterly return)

(2) per CAMP Portfolio report

(3) per U.S. Treasury 2-year daily yield curve rate

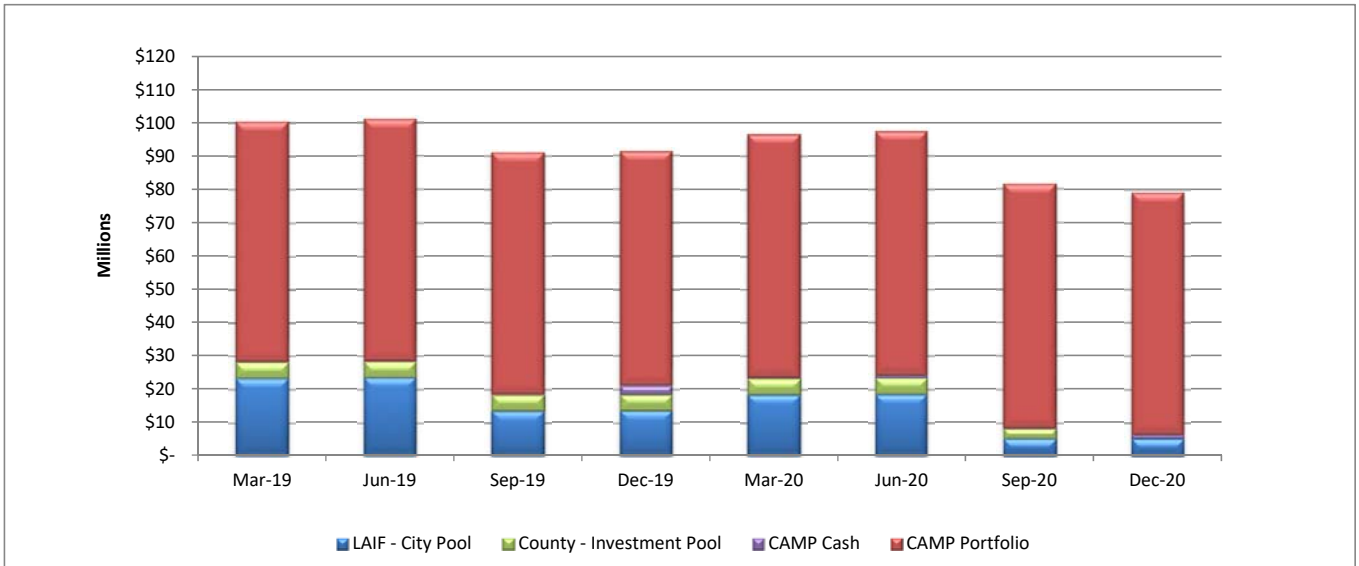
**CITY OF EL CAJON  
OPERATING INVESTMENTS COMPOSITION (AT COST)  
AS OF DECEMBER 31, 2020**

<u>Operating Investments</u>	<u>Type of Investment</u>	<u>Investment Amount</u>	<u>% of Total Investments</u>	<u>Prior Quarter Investment Amount</u>	<u>% Change From Prior Quarter</u>
LAIF - City Pool	(See attached graph)	\$ 5,232,722	6.62%	\$ 5,195,793	0.71%
County - Investment Pool	(See attached graph)	-	0.00%	2,958,031	-100.00%
CAMP Cash Management	Cash Reserve Portfolio	1,092,146	1.38%	100,151	990.50%
CAMP Managed Portfolio	Federal Agency & Corporate Bonds/Notes	72,682,937	91.99%	73,158,738	-0.65%
<b>Total Operating Investments</b>		<b>\$ 79,007,805</b>	<b>100.00%</b>	<b>\$ 81,412,713</b>	<b>-2.95%</b>



**HISTORICAL COMPOSITION**

	<u>Quarter Ending</u>							
	<u>Mar-19</u>	<u>Jun-19</u>	<u>Sep-19</u>	<u>Dec-19</u>	<u>Mar-20</u>	<u>Jun-20</u>	<u>Sep-20</u>	<u>Dec-20</u>
LAIF - City Pool	\$ 23,317,884	\$ 23,518,248	\$ 13,485,039	\$ 13,547,960	\$ 18,407,896	\$ 18,534,148	\$ 5,195,793	\$ 5,232,722
County - Investment Pool	4,783,147	4,799,339	4,804,299	4,812,828	4,849,748	4,885,309	2,958,031	-
CAMP Cash	81,645	55,168	116,029	2,704,739	183,431	680,223	100,151	1,092,146
CAMP Portfolio	72,175,228	72,678,724	72,499,490	70,149,451	73,135,748	73,212,330	73,158,738	72,682,937
<b>Total</b>	<b>\$ 100,357,904</b>	<b>\$ 101,051,479</b>	<b>\$ 90,904,857</b>	<b>\$ 91,214,978</b>	<b>\$ 96,576,823</b>	<b>\$ 97,312,010</b>	<b>\$ 81,412,713</b>	<b>\$ 79,007,805</b>





# PMIA/LAIF Performance Report as of 01/15/21



## PMIA Average Monthly Effective Yields<sup>(1)</sup>

Dec	0.540
Nov	0.576
Oct	0.620

## Quarterly Performance Quarter Ended 12/31/20

LAIF Apportionment Rate <sup>(2)</sup> :	0.63
LAIF Earnings Ratio <sup>(2)</sup> :	0.00001719170547343
LAIF Fair Value Factor <sup>(1)</sup> :	1.002271318
PMIA Daily <sup>(1)</sup> :	0.49%
PMIA Quarter to Date <sup>(1)</sup> :	0.58%
PMIA Average Life <sup>(1)</sup> :	165

## Pooled Money Investment Account Monthly Portfolio Composition <sup>(1)</sup> 12/31/20 \$107.4 billion

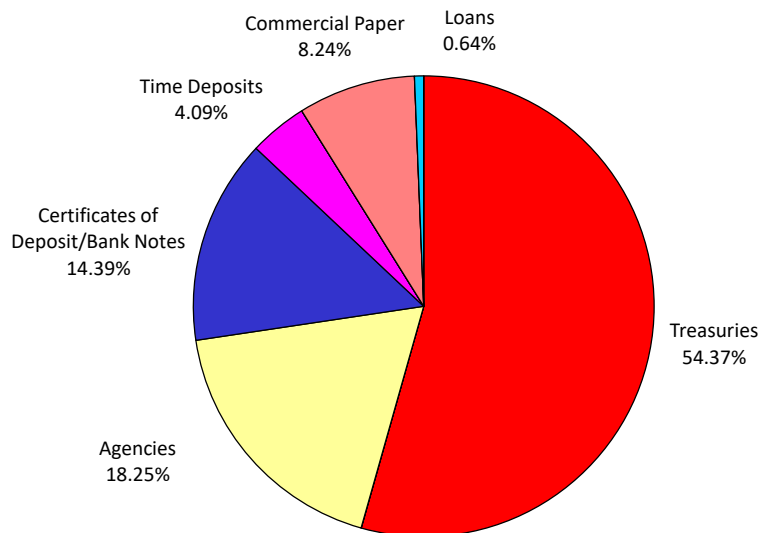


Chart does not include 0.01% of mortgages. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

Source:

<sup>(1)</sup> State of California, Office of the Treasurer

<sup>(2)</sup> State of California, Office of the Controller

# PARTICIPANT CASH BALANCES

## County of San Diego Pooled Money Fund

As of December 31, 2020

(\$000)

PARTICIPANT	FMV 10/31/20	FMV 11/30/20	FMV 12/31/20	% of Total	PARTICIPANT	FMV 10/31/20	FMV 11/30/20	FMV 12/31/20	% of Total
<b>COUNTY</b>	\$ 1,492,794	\$ 1,908,131	\$ 2,462,228	<b>19.91%</b>	Leucadia Wastewater District	6,005	6,005	7,010	
<b>COUNTY - SPECIAL TRUST FUNDS</b>	1,977,245	1,960,232	2,444,035	<b>19.76%</b>	Lower Sweetwater FPD	685	428	547	
<b>NON-COUNTY INVESTMENT FUNDS</b>	116,851	131,030	138,556	<b>1.12%</b>	Metropolitan Transit System	56,063	68,845	62,659	
<b>SCHOOLS - (K THRU 12)</b>	4,925,549	4,755,622	5,443,073	<b>44.01%</b>	Mission Resource Conservation District	102	104	115	
					North County Transit District	20,179	28,226	28,226	
<b>COMMUNITY COLLEGES</b>					North County Cemetery District	6,808	6,787	7,196	
San Diego	98,368	95,816	141,875	1.16%	North County Dispatch	4,819	5,375	4,981	
Grossmont-Cuyamaca	122,171	121,075	131,331	1.06%	North County FPD	2,991	2,790	2,799	
MiraCosta	346,403	333,640	359,696	2.91%	Otay Water District	36,448	41,454	41,455	
Palomar	203,641	202,814	230,071	1.86%	Palomar Health Care District*	0	0	0	
Southwestern	155,843	152,868	157,984	1.28%	Pomerado Cemetery District	1,887	1,870	2,045	
<b>Total Community Colleges</b>	<b>926,425</b>	<b>906,212</b>	<b>1,020,957</b>	<b>8.26%</b>	Public Agencies Self-Insurance System	3,534	3,535	3,507	
<b>FIRST 5 COMMISSION</b>	39,608	40,929	41,919		Ramona Cemetery District	1,002	978	1,029	
<b>SANCAL</b>	3,925	26	26		Rancho Santa Fe FPD	6,462	6,145	8,317	
<b>SDCERA</b>	7,874	7,760	2,166		Resource Conservation District of Greater SD*	0	0	0	
<b>CITIES</b>					Rincon del Diablo Municipal Water District	6,845	6,846	6,847	
Chula Vista	40,258	40,255	40,256		SANDAG	147,396	148,098	143,339	
Coronado	29,210	26,204	26,205		SD County Regional Airport Authority	269,412	271,219	271,227	
Del Mar	2,777	2,778	2,778		San Diego Housing Commission	22,195	22,198	22,199	
El Cajon	11	16	0		San Diego Geographic Information Source	831	937	1,066	
Encinitas	4,211	4,212	4,212		San Diego Law Library	4,723	4,738	4,734	
National City	36,435	36,440	36,441		San Diego Local Agency Formation Comm	2,574	2,431	2,318	
Oceanside*	0	0	0		San Diego Regional Training Center	576	348	297	
Solana Beach*	0	0	0		San Dieguito River Park	1,280	1,205	1,093	
<b>INDEPENDENT AGENCIES</b>					San Marcos FPD	1	1	1	
Alpine FPD	681	685	1,610		San Miguel Consolidated FPD	14,651	14,838	13,394	
Bonita-Sunnyside FPD	4,940	5,141	5,832		Santa Fe Irrigation District	4,519	4,519	4,519	
Borrego Springs FPD	1,072	1,109	1,486		Serra Cooperative Library System	0	0	0	
Canebrake County Water District	55	55	55		Upper San Luis Rey Resource Conserv Dist	71	72	74	
Deer Springs FPD	12,419	12,772	13,568		Vallecitos Water District	5,550	5,551	5,551	
Fallbrook Public Utility District	0	0	0		Valley Center FPD	949	968	1,218	
Grossmont Healthcare District	2	2	2		Valley Center Cemetery District	393	395	407	
Julian-Cuyamaca FPD	517	517	517		Valley Center Water District	19,142	18,395	18,757	
Lake Cuyamaca Rec & Park District	177	156	108		Vista FPD	3,594	3,594	4,721	
Lakeside FPD	5,741	5,230	8,754		Whispering Palms Community Services Distr	0	0	0	
					<b>Total Voluntary Participants</b>	<b>841,599</b>	<b>863,183</b>	<b>857,586</b>	<b>6.93%</b>
					<b>Pooled Money Fund Total</b>	<b>\$ 10,280,462</b>	<b>\$ 10,524,411</b>	<b>\$ 12,366,435</b>	<b>100.00%</b>

\* Footnote: The Oracle ending balances for these pool participants are under \$500. Due to rounding, the FMV will show as zero even though there is an Oracle balance.



## Account Statement - Transaction Summary

For the Month Ending **December 31, 2020**

### CITY OF EL CAJON - OPERATING FUNDS - 505-00

CAMP Pool	
Opening Market Value	41,009.67
Purchases	1,876,123.58
Redemptions	(824,987.03)
Unsettled Trades	0.00
Change in Value	0.00

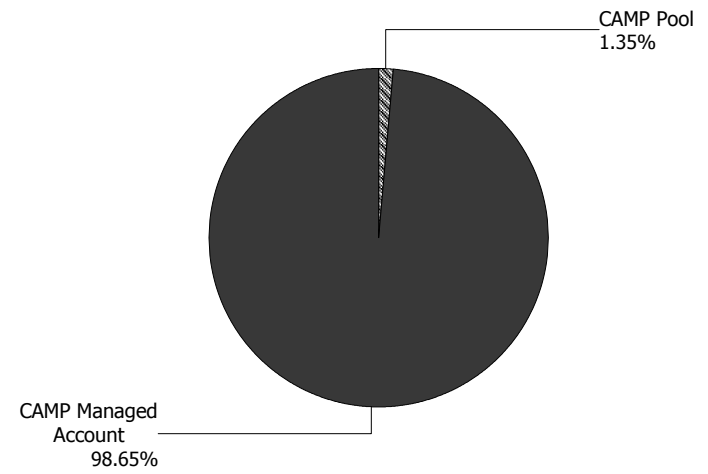
<b>Closing Market Value</b>	<b>\$1,092,146.22</b>
Cash Dividends and Income	7.50

CAMP Managed Account	
Opening Market Value	80,675,771.29
Purchases	819,188.20
Redemptions	(1,741,016.02)
Unsettled Trades	0.00
Change in Value	(24,530.01)

<b>Closing Market Value</b>	<b>\$79,729,413.46</b>
Cash Dividends and Income	132,581.71

Asset Summary		
	December 31, 2020	November 30, 2020
<b>CAMP Pool</b>	1,092,146.22	41,009.67
<b>CAMP Managed Account</b>	79,729,413.46	80,675,771.29
<b>Total</b>	<b>\$80,821,559.68</b>	<b>\$80,716,780.96</b>

### Asset Allocation





## Managed Account Summary Statement

For the Month Ending **December 31, 2020**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

Transaction Summary - Money Market		Transaction Summary - Managed Account		Account Total	
<b>Opening Market Value</b>	<b>\$41,009.67</b>	<b>Opening Market Value</b>	<b>\$80,675,771.29</b>	<b>Opening Market Value</b>	<b>\$80,716,780.96</b>
Purchases	1,876,123.58	Maturities/Calls	(975,000.00)		
Redemptions	(824,987.03)	Principal Dispositions	(766,016.02)		
		Principal Acquisitions	819,188.20		
		Unsettled Trades	0.00		
		Change in Current Value	(24,530.01)		
<b>Closing Market Value</b>	<b>\$1,092,146.22</b>	<b>Closing Market Value</b>	<b>\$79,729,413.46</b>	<b>Closing Market Value</b>	<b>\$80,821,559.68</b>
Dividend	7.50				

Earnings Reconciliation (Cash Basis) - Managed Account	
Interest/Dividends/Coupons Received	135,100.06
Less Purchased Interest Related to Interest/Coupons	0.00
Plus Net Realized Gains/Losses	(2,518.35)
<b>Total Cash Basis Earnings</b>	<b>\$132,581.71</b>

Cash Balance	
<b>Closing Cash Balance</b>	<b>\$0.00</b>

Earnings Reconciliation (Accrual Basis)	Managed Account	Total
Ending Amortized Value of Securities	77,170,708.60	78,262,854.82
Ending Accrued Interest	387,492.43	387,492.43
Plus Proceeds from Sales	771,727.53	1,596,714.56
Plus Proceeds of Maturities/Calls/Principal Payments	983,531.25	983,531.25
Plus Coupons/Dividends Received	120,857.30	120,857.30
Less Cost of New Purchases	(819,188.20)	(2,695,311.78)
Less Beginning Amortized Value of Securities	(78,099,188.52)	(78,140,198.19)
Less Beginning Accrued Interest	(400,100.20)	(400,100.20)
Dividends	0.00	7.50
<b>Total Accrual Basis Earnings</b>	<b>\$115,840.19</b>	<b>\$115,847.69</b>

Cash Transactions Summary- Managed Account	
Maturities/Calls	983,531.25
Sale Proceeds	771,727.53
Coupon/Interest/Dividend Income	120,857.30
Principal Payments	0.00
Security Purchases	(819,188.20)
Net Cash Contribution	(1,056,927.88)
Reconciling Transactions	0.00



## Portfolio Summary and Statistics

For the Month Ending **December 31, 2020**

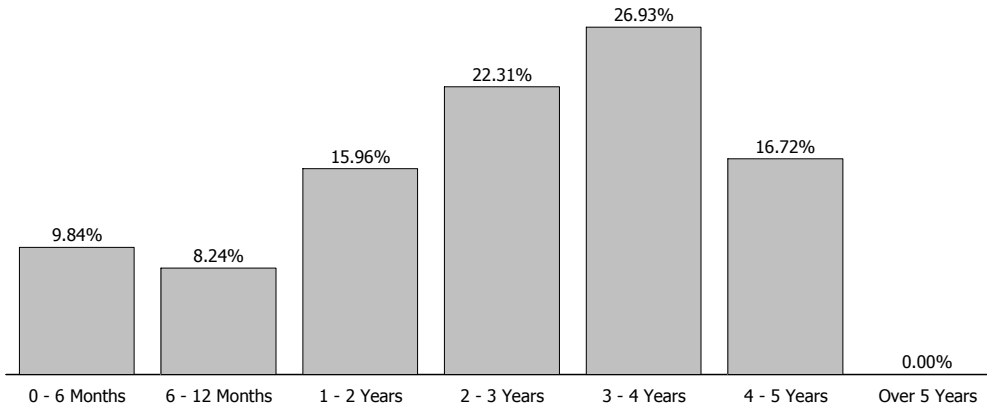
CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

### Account Summary

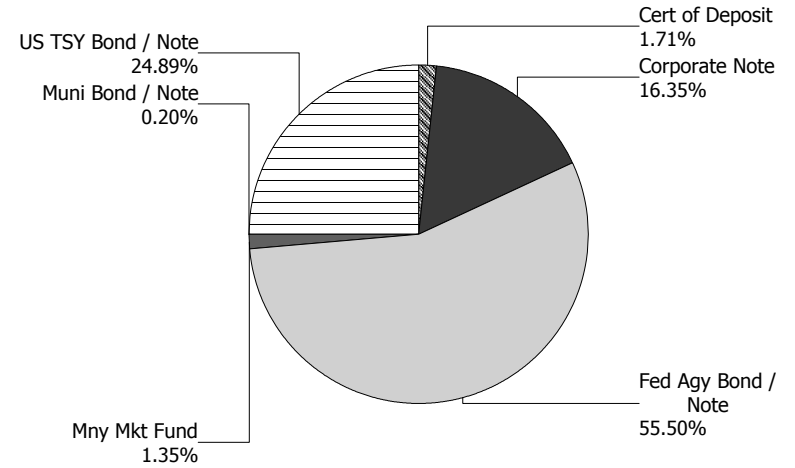
Description	Par Value	Market Value	Percent
U.S. Treasury Bond / Note	19,450,000.00	20,118,119.61	24.89
Municipal Bond / Note	160,000.00	161,328.00	0.20
Federal Agency Bond / Note	43,185,000.00	44,848,269.12	55.50
Corporate Note	12,720,000.00	13,217,554.35	16.35
Certificate of Deposit	1,370,000.00	1,384,142.38	1.71
<b>Managed Account Sub-Total</b>	<b>76,885,000.00</b>	<b>79,729,413.46</b>	<b>98.65%</b>
Accrued Interest		387,492.43	
<b>Total Portfolio</b>	<b>76,885,000.00</b>	<b>80,116,905.89</b>	
CAMP Pool	1,092,146.22	1,092,146.22	1.35
<b>Total Investments</b>	<b>77,977,146.22</b>	<b>81,209,052.11</b>	<b>100.00%</b>

**Unsettled Trades**    **0.00**    **0.00**

### Maturity Distribution



### Sector Allocation



### Characteristics

Yield to Maturity at Cost	1.77%
Yield to Maturity at Market	0.26%
Weighted Average Days to Maturity	937





## Managed Account Issuer Summary

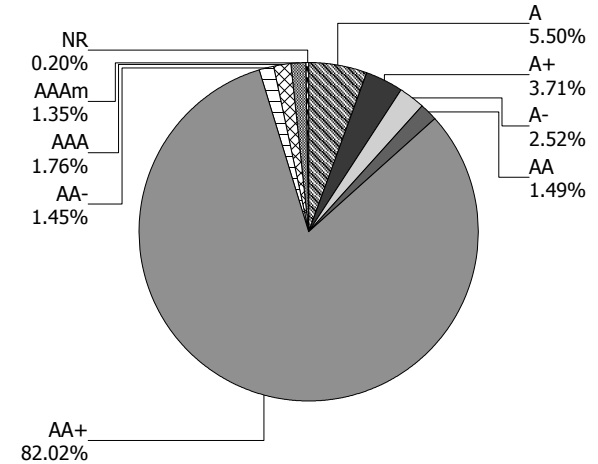
For the Month Ending **December 31, 2020**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

### Issuer Summary

Issuer	Market Value of Holdings	Percent
APPLE INC	1,313,099.85	1.62
BANK OF AMERICA CO	1,092,539.00	1.35
BLACKROCK INC	1,173,560.63	1.45
CALIFORNIA EARTHQUAKE AUTHORITY	161,328.00	0.20
CAMP Pool	1,092,146.22	1.35
FANNIE MAE	27,417,946.35	33.93
FEDERAL HOME LOAN BANKS	4,714,596.21	5.84
FREDDIE MAC	12,715,726.56	15.74
IBM CORP	1,024,447.00	1.27
JOHNSON & JOHNSON	1,422,108.96	1.76
JP MORGAN CHASE & CO	947,408.54	1.17
ORACLE CORP	1,013,182.00	1.25
PFIZER INC	1,077,498.00	1.33
SOCIETE GENERALE	777,553.65	0.96
SUMITOMO MITSUI FINANCIAL GROUP INC	606,588.73	0.75
THE BANK OF NEW YORK MELLON CORPORATION	1,021,418.00	1.26
TOYOTA MOTOR CORP	361,230.87	0.45
UNITED STATES TREASURY	20,118,119.61	24.90
US BANCORP	1,562,865.50	1.93
WAL-MART STORES INC	1,208,196.00	1.49
<b>Total</b>	<b>\$80,821,559.68</b>	<b>100.00%</b>

### Credit Quality (S&P Ratings)





**Managed Account Detail of Securities Held**

For the Month Ending **December 31, 2020**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Security Type/Description</b>	<b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>S&amp;P Rating</b>	<b>Moody's Rating</b>	<b>Trade Date</b>	<b>Settle Date</b>	<b>Original Cost</b>	<b>YTM at Cost</b>	<b>Accrued Interest</b>	<b>Amortized Cost</b>	<b>Market Value</b>
<b>U.S. Treasury Bond / Note</b>												
US TREASURY NOTES DTD 02/29/2016 1.125% 02/28/2021		912828P87	1,000,000.00	AA+	Aaa	03/07/17	03/08/17	970,078.13	1.91	3,822.51	998,805.60	1,001,562.50
US TREASURY NOTES DTD 03/31/2016 1.250% 03/31/2021		912828Q37	1,050,000.00	AA+	Aaa	11/29/16	11/30/16	1,028,466.80	1.74	3,353.37	1,048,788.59	1,052,789.01
US TREASURY NOTES DTD 03/31/2016 1.250% 03/31/2021		912828Q37	1,900,000.00	AA+	Aaa	05/10/17	05/12/17	1,862,074.22	1.78	6,067.99	1,897,621.29	1,905,046.78
US TREASURY NOTES DTD 05/31/2014 2.000% 05/31/2021		912828WN6	2,000,000.00	AA+	Aaa	01/04/17	01/05/17	2,011,796.88	1.86	3,516.48	2,001,101.14	2,015,312.40
US TREASURY NOTES DTD 01/03/2017 2.000% 12/31/2021		912828U81	1,730,000.00	AA+	Aaa	01/16/20	01/21/20	1,743,988.67	1.58	95.58	1,737,171.66	1,762,167.27
US TREASURY NOTES DTD 03/31/2017 1.875% 03/31/2022		912828W89	1,725,000.00	AA+	Aaa	01/16/20	01/21/20	1,736,522.46	1.56	8,263.65	1,731,539.00	1,762,464.93
US TREASURY NOTES DTD 06/30/2017 1.750% 06/30/2022		912828XW5	955,000.00	AA+	Aaa	11/30/17	11/30/17	940,413.87	2.10	46.17	950,248.39	978,128.95
US TREASURY NOTES DTD 09/30/2015 1.750% 09/30/2022		912828L57	960,000.00	AA+	Aaa	11/30/17	11/30/17	943,837.50	2.12	4,292.31	954,166.85	987,000.00
UNITED STATES TREASURY NOTES DTD 01/15/2020 1.500% 01/15/2023		912828Z29	1,070,000.00	AA+	Aaa	01/30/20	01/31/20	1,073,803.52	1.38	7,414.40	1,072,620.20	1,099,759.38
US TREASURY N/B NOTES DTD 05/01/2017 2.000% 04/30/2024		912828X70	2,025,000.00	AA+	Aaa	06/20/19	06/24/19	2,048,888.67	1.75	6,936.46	2,041,379.65	2,146,183.70
US TREASURY N/B DTD 07/31/2017 2.125% 07/31/2024		912828N9	1,000,000.00	AA+	Aaa	08/01/19	08/02/19	1,020,390.63	1.70	8,892.66	1,014,603.04	1,068,125.00
US TREASURY NOTES DTD 08/15/2014 2.375% 08/15/2024		912828D56	600,000.00	AA+	Aaa	09/11/19	09/12/19	621,585.94	1.61	5,382.47	615,862.49	646,500.00
US TREASURY NOTES DTD 08/15/2014 2.375% 08/15/2024		912828D56	1,700,000.00	AA+	Aaa	09/26/19	09/27/19	1,762,156.25	1.59	15,250.34	1,746,059.73	1,831,750.00
US TREASURY N/B DTD 11/30/2017 2.125% 11/30/2024		9128283J7	1,735,000.00	AA+	Aaa	01/07/20	01/09/20	1,776,138.47	1.62	3,241.21	1,767,896.96	1,861,329.69



**Managed Account Detail of Securities Held**

For the Month Ending **December 31, 2020**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Security Type/Description</b>	<b>S&amp;P</b>	<b>Moody's</b>	<b>Trade</b>	<b>Settle</b>	<b>Original</b>	<b>YTM</b>	<b>Accrued</b>	<b>Amortized</b>	<b>Market</b>		
<b>Dated Date/Coupon/Maturity</b>	<b>Par</b>	<b>Rating</b>	<b>Date</b>	<b>Date</b>	<b>Cost</b>	<b>at Cost</b>	<b>Interest</b>	<b>Cost</b>	<b>Value</b>		
<b>CUSIP</b>											
<b>Security Type Sub-Total</b>	<b>19,450,000.00</b>				<b>19,540,142.01</b>	<b>1.72</b>	<b>76,575.60</b>	<b>19,577,864.59</b>	<b>20,118,119.61</b>		
<b>Municipal Bond / Note</b>											
CA ST EARTHQUAKE AUTH TXBL REV BONDS DTD 11/24/2020 1.477% 07/01/2023	13017HAK2	160,000.00	NR	NR	11/13/20	11/24/20	160,000.00	1.48	242.88	160,000.00	161,328.00
<b>Security Type Sub-Total</b>	<b>160,000.00</b>				<b>160,000.00</b>	<b>1.48</b>	<b>242.88</b>	<b>160,000.00</b>	<b>161,328.00</b>		
<b>Federal Agency Bond / Note</b>											
FHLMC REFERENCE NOTE DTD 08/12/2016 1.125% 08/12/2021	3137EAEC9	1,000,000.00	AA+	Aaa	01/24/17	01/25/17	964,710.00	1.94	4,343.75	995,259.23	1,006,192.00
FEDERAL HOME LOAN BANKS NOTES DTD 10/12/2018 3.000% 10/12/2021	3130AF5B9	1,815,000.00	AA+	Aaa	10/31/18	10/31/18	1,814,419.20	3.01	11,948.75	1,814,846.85	1,855,590.66
FANNIE MAE NOTES DTD 01/09/2017 2.000% 01/05/2022	3135G0S38	1,000,000.00	AA+	Aaa	01/24/17	01/25/17	998,910.00	2.02	9,777.78	999,777.29	1,018,918.00
FANNIE MAE NOTES DTD 04/10/2017 1.875% 04/05/2022	3135G0T45	1,000,000.00	AA+	Aaa	05/30/17	05/31/17	1,000,380.00	1.87	4,479.17	1,000,098.54	1,021,899.00
FANNIE MAE NOTES DTD 04/10/2017 1.875% 04/05/2022	3135G0T45	1,000,000.00	AA+	Aaa	08/07/19	08/09/19	1,009,803.00	1.50	4,479.17	1,004,638.74	1,021,899.00
FANNIE MAE AGENCY NOTES DTD 10/06/2017 2.000% 10/05/2022	3135G0T78	1,450,000.00	AA+	Aaa	10/26/17	10/27/17	1,440,314.00	2.14	6,927.78	1,446,552.99	1,497,259.85
FANNIE MAE NOTES DTD 05/22/2020 0.250% 05/22/2023	3135G04O3	1,200,000.00	AA+	Aaa	05/20/20	05/22/20	1,196,388.00	0.35	325.00	1,197,126.89	1,202,637.60
FREDDIE MAC NOTES DTD 06/11/2018 2.750% 06/19/2023	3137EAEN5	2,610,000.00	AA+	Aaa	01/02/19	01/03/19	2,628,531.00	2.58	2,392.50	2,620,233.03	2,775,283.47
FREDDIE MAC NOTES DTD 06/26/2020 0.250% 06/26/2023	3137EAES4	1,090,000.00	AA+	Aaa	06/24/20	06/26/20	1,086,817.20	0.35	37.85	1,087,366.56	1,092,220.33
FANNIE MAE NOTES DTD 07/10/2020 0.250% 07/10/2023	3135G05G4	1,530,000.00	AA+	Aaa	07/08/20	07/10/20	1,526,710.50	0.32	1,816.88	1,527,236.22	1,532,781.54
FREDDIE MAC NOTES DTD 08/21/2020 0.250% 08/24/2023	3137EAEV7	895,000.00	AA+	Aaa	08/19/20	08/21/20	894,087.10	0.28	807.99	894,197.68	896,470.49



**Managed Account Detail of Securities Held**

For the Month Ending **December 31, 2020**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Security Type/Description</b>	<b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>S&amp;P Rating</b>	<b>Moody's Rating</b>	<b>Trade Date</b>	<b>Settle Date</b>	<b>Original Cost</b>	<b>YTM at Cost</b>	<b>Accrued Interest</b>	<b>Amortized Cost</b>	<b>Market Value</b>
<b>Federal Agency Bond / Note</b>												
FANNIE MAE NOTES DTD 09/14/2018 2.875% 09/12/2023		3135G0U43	1,390,000.00	AA+	Aaa	11/29/18	11/30/18	1,384,606.80	2.96	12,099.76	1,386,962.27	1,489,753.35
FANNIE MAE NOTES DTD 09/14/2018 2.875% 09/12/2023		3135G0U43	1,825,000.00	AA+	Aaa	10/31/18	10/31/18	1,807,315.75	3.09	15,886.37	1,815,207.48	1,955,971.13
FREDDIE MAC NOTES (CALLABLE) DTD 09/28/2020 0.300% 09/28/2023		3134GWTL0	400,000.00	AA+	Aaa	09/30/20	09/30/20	400,000.00	0.30	310.00	400,000.00	400,289.20
FREDDIE MAC NOTES DTD 12/04/2020 0.250% 12/04/2023		3137EAFA2	820,000.00	AA+	Aaa	12/02/20	12/04/20	819,188.20	0.28	153.75	819,208.96	821,011.06
FEDERAL HOME LOAN BANKS NOTES DTD 12/09/2013 3.375% 12/08/2023		3130A0F70	1,000,000.00	AA+	Aaa	01/28/19	01/29/19	1,027,730.00	2.76	2,156.25	1,016,741.17	1,092,405.00
FANNIE MAE NOTES DTD 02/08/2019 2.500% 02/05/2024		3135G0V34	1,600,000.00	AA+	Aaa	02/19/19	02/20/19	1,594,656.00	2.57	16,222.22	1,596,665.53	1,712,262.40
FANNIE MAE NOTES DTD 02/08/2019 2.500% 02/05/2024		3135G0V34	3,000,000.00	AA+	Aaa	02/26/19	02/27/19	2,991,300.00	2.56	30,416.67	2,994,550.44	3,210,492.00
FHLB BONDS DTD 02/15/2019 2.500% 02/13/2024		3130AFW94	1,650,000.00	AA+	Aaa	03/26/19	03/27/19	1,667,011.50	2.28	15,812.50	1,660,851.51	1,766,600.55
FANNIE MAE NOTES DTD 07/08/2019 1.750% 07/02/2024		3135G0V75	1,000,000.00	AA+	Aaa	08/05/19	08/06/19	1,006,430.00	1.61	8,701.39	1,004,585.68	1,052,788.00
FANNIE MAE NOTES DTD 07/08/2019 1.750% 07/02/2024		3135G0V75	1,635,000.00	AA+	Aaa	07/18/19	07/19/19	1,623,211.65	1.90	14,226.77	1,626,676.51	1,721,308.38
FANNIE MAE NOTES DTD 10/18/2019 1.625% 10/15/2024		3135G0W66	2,825,000.00	AA+	Aaa	10/22/19	10/24/19	2,815,705.75	1.69	9,691.32	2,817,929.62	2,970,806.73
FANNIE MAE NOTES DTD 01/10/2020 1.625% 01/07/2025		3135G0X24	1,745,000.00	AA+	Aaa	01/16/20	01/21/20	1,740,131.45	1.68	13,705.52	1,741,060.58	1,835,455.57
FREDDIE MAC NOTES DTD 02/14/2020 1.500% 02/12/2025		3137EAEP0	950,000.00	AA+	Aaa	03/30/20	03/31/20	993,833.00	0.54	5,502.08	987,032.60	994,399.20
FREDDIE MAC NOTES DTD 02/14/2020 1.500% 02/12/2025		3137EAEP0	1,120,000.00	AA+	Aaa	02/26/20	02/28/20	1,133,753.60	1.24	6,486.67	1,131,414.50	1,172,344.32



**Managed Account Detail of Securities Held**

For the Month Ending **December 31, 2020**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Security Type/Description</b>	<b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>S&amp;P Rating</b>	<b>Moody's Rating</b>	<b>Trade Date</b>	<b>Settle Date</b>	<b>Original Cost</b>	<b>YTM at Cost</b>	<b>Accrued Interest</b>	<b>Amortized Cost</b>	<b>Market Value</b>
<b>Federal Agency Bond / Note</b>												
FREDDIE MAC NOTES	DTD 02/14/2020 1.500% 02/12/2025	3137EAEP0	1,635,000.00	AA+	Aaa	03/03/20	03/05/20	1,680,845.40	0.92	9,469.38	1,673,174.87	1,711,413.36
FANNIE MAE NOTES	DTD 04/24/2020 0.625% 04/22/2025	3135G03U5	1,300,000.00	AA+	Aaa	06/04/20	06/05/20	1,305,213.00	0.54	1,557.29	1,304,598.67	1,313,997.10
FANNIE MAE NOTES	DTD 06/19/2020 0.500% 06/17/2025	3135G04Z3	1,200,000.00	AA+	Aaa	06/17/20	06/19/20	1,197,516.00	0.54	233.33	1,197,782.92	1,205,166.00
FREDDIE MAC NOTES	DTD 07/23/2020 0.375% 07/21/2025	3137EAEU9	730,000.00	AA+	Aaa	07/21/20	07/23/20	726,364.60	0.48	1,201.46	726,687.48	729,101.37
FREDDIE MAC NOTES	DTD 09/25/2020 0.375% 09/23/2025	3137EAEX3	1,120,000.00	AA+	Aaa	09/23/20	09/25/20	1,116,628.80	0.44	1,120.00	1,116,809.93	1,117,001.76
FANNIE MAE NOTES	DTD 11/12/2020 0.500% 11/07/2025	3135G06G3	1,650,000.00	AA+	Aaa	11/10/20	11/12/20	1,644,588.00	0.57	1,122.92	1,644,736.60	1,654,550.70
<b>Security Type Sub-Total</b>			<b>43,185,000.00</b>					<b>43,237,099.50</b>	<b>1.68</b>	<b>213,412.27</b>	<b>43,250,011.34</b>	<b>44,848,269.12</b>
<b>Corporate Note</b>												
APPLE INC CORP NOTES	DTD 05/06/2014 2.850% 05/06/2021	037833AR1	875,000.00	AA+	Aa1	02/13/17	02/16/17	895,160.00	2.27	3,809.90	876,636.36	882,841.75
ORACLE CORP BONDS	DTD 07/08/2014 2.800% 07/08/2021	68389XBA2	1,000,000.00	A	A3	02/13/17	02/16/17	1,020,940.00	2.30	13,455.56	1,002,455.85	1,013,182.00
BONY MELLON GLOBAL NOTES (CALLABLE)	DTD 09/23/2011 3.550% 09/23/2021	06406HBY4	1,000,000.00	A	A1	02/13/17	02/16/17	1,044,650.00	2.52	9,663.89	1,006,336.02	1,021,418.00
IBM CORP BONDS	DTD 01/27/2017 2.500% 01/27/2022	459200JO5	1,000,000.00	A	A2	02/13/17	02/16/17	1,005,280.00	2.39	10,694.44	1,001,143.12	1,024,447.00
US BANCORP (CALLABLE) NOTE	DTD 03/02/2012 3.000% 03/15/2022	91159HHC7	1,000,000.00	A+	A1	05/28/19	05/30/19	1,011,170.00	2.58	8,833.33	1,004,616.63	1,030,894.00
BLACKROCK INC CORP NOTES	DTD 05/25/2012 3.375% 06/01/2022	09247XAJ0	1,125,000.00	AA-	Aa3	04/15/19	04/17/19	1,148,861.25	2.66	3,164.06	1,135,790.89	1,173,560.63
APPLE INC CORPORATE NOTES	DTD 05/11/2020 0.750% 05/11/2023	037833DV9	425,000.00	AA+	Aa1	05/04/20	05/11/20	423,844.00	0.84	442.71	424,092.09	430,258.10



**Managed Account Detail of Securities Held**

For the Month Ending **December 31, 2020**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Security Type/Description</b> <b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>S&amp;P Rating</b>	<b>Moody's Rating</b>	<b>Trade Date</b>	<b>Settle Date</b>	<b>Original Cost</b>	<b>YTM at Cost</b>	<b>Accrued Interest</b>	<b>Amortized Cost</b>	<b>Market Value</b>
<b>Corporate Note</b>											
JPMORGAN CHASE & CO (CALLABLE) CORP NOTE DTD 05/18/2016 2.700% 05/18/2023	46625HRL6	740,000.00	A-	A2	09/11/19	09/13/19	751,314.60	2.26	2,386.50	747,304.36	777,082.14
WAL-MART STORES INC CORP NOTES DTD 06/27/2018 3.400% 06/26/2023	931142EK5	1,125,000.00	AA	Aa2	04/15/19	04/17/19	1,155,015.00	2.72	531.25	1,142,508.75	1,208,196.00
BANK OF AMERICA CORP NOTES DTD 07/23/2013 4.100% 07/24/2023	06053FAA7	1,000,000.00	A-	A2	03/15/19	03/19/19	1,041,710.00	3.07	17,880.56	1,024,532.20	1,092,539.00
PFIZER INC CORP NOTES DTD 03/11/2019 2.950% 03/15/2024	717081ES8	1,000,000.00	A+	A2	04/02/19	04/04/19	1,012,190.00	2.68	8,686.11	1,007,815.86	1,077,498.00
US BANCORP DTD 07/29/2019 2.400% 07/30/2024	91159HHX1	500,000.00	A+	A1	08/01/19	08/05/19	503,300.00	2.26	5,033.33	502,366.72	531,971.50
JPMORGAN CHASE & CO CORPORATE NOTES DTD 09/16/2020 0.653% 09/16/2024	46647PBS4	170,000.00	A-	A2	09/09/20	09/16/20	170,000.00	0.65	323.78	170,000.00	170,326.40
TOYOTA MOTOR CREDIT CORP CORP NOTES DTD 02/13/2020 1.800% 02/13/2025	89236TGT6	345,000.00	A+	A1	05/20/20	05/26/20	348,370.65	1.58	2,380.50	347,940.52	361,230.87
JOHNSON & JOHNSON CORPORATE NOTES DTD 08/25/2020 0.550% 09/01/2025	478160CN2	1,415,000.00	AAA	Aaa	09/11/20	09/15/20	1,419,570.45	0.48	2,723.88	1,419,293.30	1,422,108.96
<b>Security Type Sub-Total</b>		<b>12,720,000.00</b>					<b>12,951,375.95</b>	<b>2.22</b>	<b>90,009.80</b>	<b>12,812,832.67</b>	<b>13,217,554.35</b>
<b>Certificate of Deposit</b>											
SOCIETE GENERALE NY CERT DEPOS DTD 02/19/2020 1.800% 02/14/2022	83369XDL9	765,000.00	A	A1	02/14/20	02/19/20	765,000.00	1.80	5,240.25	765,000.00	777,553.65
SUMITOMO MITSUI BANK NY CERT DEPOS DTD 07/14/2020 0.700% 07/08/2022	86565CKU2	605,000.00	A	A1	07/14/20	07/14/20	605,000.00	0.70	2,011.63	605,000.00	606,588.73
<b>Security Type Sub-Total</b>		<b>1,370,000.00</b>					<b>1,370,000.00</b>	<b>1.32</b>	<b>7,251.88</b>	<b>1,370,000.00</b>	<b>1,384,142.38</b>



**Managed Account Detail of Securities Held**

For the Month Ending **December 31, 2020**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Security Type/Description</b> <b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>S&amp;P Rating</b>	<b>Moody's Rating</b>	<b>Trade Date</b>	<b>Settle Date</b>	<b>Original Cost</b>	<b>YTM at Cost</b>	<b>Accrued Interest</b>	<b>Amortized Cost</b>	<b>Market Value</b>
<b>Managed Account Sub-Total</b>		<b>76,885,000.00</b>					<b>77,258,617.46</b>	<b>1.77</b>	<b>387,492.43</b>	<b>77,170,708.60</b>	<b>79,729,413.46</b>
<b>Money Market Mutual Fund</b>											
CAMP Pool		1,092,146.22	AAAm	NR			1,092,146.22		0.00	1,092,146.22	1,092,146.22
<b>Money Market Sub-Total</b>		<b>1,092,146.22</b>					<b>1,092,146.22</b>		<b>0.00</b>	<b>1,092,146.22</b>	<b>1,092,146.22</b>
<b>Securities Sub-Total</b>		<b>\$77,977,146.22</b>					<b>\$78,350,763.68</b>	<b>1.77%</b>	<b>\$387,492.43</b>	<b>\$78,262,854.82</b>	<b>\$80,821,559.68</b>
<b>Accrued Interest</b>											<b>\$387,492.43</b>
<b>Total Investments</b>											<b>\$81,209,052.11</b>



**Managed Account Fair Market Value & Analytics**

For the Month Ending **December 31, 2020**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Security Type/Description</b>	<b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>Broker</b>	<b>Next Call Date</b>	<b>Market Price</b>	<b>Market Value</b>	<b>Unreal G/L On Cost</b>	<b>Unreal G/L Amort Cost</b>	<b>Effective Duration</b>	<b>YTM at Mkt</b>
<b>U.S. Treasury Bond / Note</b>											
US TREASURY NOTES	DTD 02/29/2016 1.125% 02/28/2021	912828P87	1,000,000.00	BARCLAYS		100.16	1,001,562.50	31,484.37	2,756.90	0.16	0.17
US TREASURY NOTES	DTD 03/31/2016 1.250% 03/31/2021	912828Q37	1,050,000.00	MORGANST		100.27	1,052,789.01	24,322.21	4,000.42	0.25	0.17
US TREASURY NOTES	DTD 03/31/2016 1.250% 03/31/2021	912828O37	1,900,000.00	MORGAN_S		100.27	1,905,046.78	42,972.56	7,425.49	0.25	0.17
US TREASURY NOTES	DTD 05/31/2014 2.000% 05/31/2021	912828WN6	2,000,000.00	HSBC		100.77	2,015,312.40	3,515.52	14,211.26	0.42	0.15
US TREASURY NOTES	DTD 01/03/2017 2.000% 12/31/2021	912828U81	1,730,000.00	JPM_CHAS		101.86	1,762,167.27	18,178.60	24,995.61	0.99	0.14
US TREASURY NOTES	DTD 03/31/2017 1.875% 03/31/2022	912828W89	1,725,000.00	RBC		102.17	1,762,464.93	25,942.47	30,925.93	1.23	0.13
US TREASURY NOTES	DTD 06/30/2017 1.750% 06/30/2022	912828XW5	955,000.00	MERRILL		102.42	978,128.95	37,715.08	27,880.56	1.49	0.13
US TREASURY NOTES	DTD 09/30/2015 1.750% 09/30/2022	912828L57	960,000.00	HSBC		102.81	987,000.00	43,162.50	32,833.15	1.72	0.14
UNITED STATES TREASURY NOTES	DTD 01/15/2020 1.500% 01/15/2023	912828Z29	1,070,000.00	RBC		102.78	1,099,759.38	25,955.86	27,139.18	2.00	0.13
US TREASURY N/B NOTES	DTD 05/01/2017 2.000% 04/30/2024	912828X70	2,025,000.00	MORGAN_S		105.98	2,146,183.70	97,295.03	104,804.05	3.23	0.20
US TREASURY N/B	DTD 07/31/2017 2.125% 07/31/2024	9128282N9	1,000,000.00	RBC		106.81	1,068,125.00	47,734.37	53,521.96	3.45	0.22
US TREASURY NOTES	DTD 08/15/2014 2.375% 08/15/2024	912828D56	600,000.00	BNP_PARI		107.75	646,500.00	24,914.06	30,637.51	3.47	0.23
US TREASURY NOTES	DTD 08/15/2014 2.375% 08/15/2024	912828D56	1,700,000.00	MERRILL		107.75	1,831,750.00	69,593.75	85,690.27	3.47	0.23
US TREASURY N/B	DTD 11/30/2017 2.125% 11/30/2024	9128283J7	1,735,000.00	MERRILL		107.28	1,861,329.69	85,191.22	93,432.73	3.78	0.25
<b>Security Type Sub-Total</b>			<b>19,450,000.00</b>				<b>20,118,119.61</b>	<b>577,977.60</b>	<b>540,255.02</b>	<b>1.85</b>	<b>0.18</b>

**Municipal Bond / Note**





**Managed Account Fair Market Value & Analytics**

For the Month Ending **December 31, 2020**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Security Type/Description</b>	<b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>Broker</b>	<b>Next Call Date</b>	<b>Market Price</b>	<b>Market Value</b>	<b>Unreal G/L On Cost</b>	<b>Unreal G/L Amort Cost</b>	<b>Effective Duration</b>	<b>YTM at Mkt</b>
<b>Municipal Bond / Note</b>											
CA ST EARTHQUAKE AUTH TXBL REV BONDS		13017HAK2	160,000.00	CITIGRP		100.83	161,328.00	1,328.00	1,328.00	2.46	1.14
DTD 11/24/2020 1.477% 07/01/2023											
<b>Security Type Sub-Total</b>			<b>160,000.00</b>				<b>161,328.00</b>	<b>1,328.00</b>	<b>1,328.00</b>	<b>2.46</b>	<b>1.14</b>
<b>Federal Agency Bond / Note</b>											
FHLMC REFERENCE NOTE		3137EAEC9	1,000,000.00	GOLDMAN		100.62	1,006,192.00	41,482.00	10,932.77	0.61	0.12
DTD 08/12/2016 1.125% 08/12/2021											
FEDERAL HOME LOAN BANKS NOTES		3130AF5B9	1,815,000.00	MKTX		102.24	1,855,590.66	41,171.46	40,743.81	0.78	0.14
DTD 10/12/2018 3.000% 10/12/2021											
FANNIE MAE NOTES		3135G0S38	1,000,000.00	TD		101.89	1,018,918.00	20,008.00	19,140.71	1.00	0.13
DTD 01/09/2017 2.000% 01/05/2022											
FANNIE MAE NOTES		3135G0T45	1,000,000.00	GOLDMAN		102.19	1,021,899.00	21,519.00	21,800.46	1.25	0.14
DTD 04/10/2017 1.875% 04/05/2022											
FANNIE MAE NOTES		3135G0T45	1,000,000.00	TD		102.19	1,021,899.00	12,096.00	17,260.26	1.25	0.14
DTD 04/10/2017 1.875% 04/05/2022											
FANNIE MAE AGENCY NOTES		3135G0T78	1,450,000.00	NOMURA		103.26	1,497,259.85	56,945.85	50,706.86	1.74	0.15
DTD 10/06/2017 2.000% 10/05/2022											
FANNIE MAE NOTES		3135G04O3	1,200,000.00	CITIGRP		100.22	1,202,637.60	6,249.60	5,510.71	2.39	0.16
DTD 05/22/2020 0.250% 05/22/2023											
FREDDIE MAC NOTES		3137EAEN5	2,610,000.00	BARCLAYS		106.33	2,775,283.47	146,752.47	155,050.44	2.41	0.18
DTD 06/11/2018 2.750% 06/19/2023											
FREDDIE MAC NOTES		3137EAES4	1,090,000.00	TD		100.20	1,092,220.33	5,403.13	4,853.77	2.48	0.17
DTD 06/26/2020 0.250% 06/26/2023											
FANNIE MAE NOTES		3135G05G4	1,530,000.00	CITIGRP		100.18	1,532,781.54	6,071.04	5,545.32	2.52	0.18
DTD 07/10/2020 0.250% 07/10/2023											
FREDDIE MAC NOTES		3137EAEV7	895,000.00	CITIGRP		100.16	896,470.49	2,383.39	2,272.81	2.64	0.19
DTD 08/21/2020 0.250% 08/24/2023											
FANNIE MAE NOTES		3135G0U43	1,390,000.00	MORGAN_S		107.18	1,489,753.35	105,146.55	102,791.08	2.60	0.21
DTD 09/14/2018 2.875% 09/12/2023											
FANNIE MAE NOTES		3135G0U43	1,825,000.00	TD		107.18	1,955,971.13	148,655.38	140,763.65	2.60	0.21
DTD 09/14/2018 2.875% 09/12/2023											



**Managed Account Fair Market Value & Analytics**

For the Month Ending **December 31, 2020**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Security Type/Description</b>	<b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>Broker</b>	<b>Next Call Date</b>	<b>Market Price</b>	<b>Market Value</b>	<b>Unreal G/L On Cost</b>	<b>Unreal G/L Amort Cost</b>	<b>Effective Duration</b>	<b>YTM at Mkt</b>
<b>Federal Agency Bond / Note</b>											
FREDDIE MAC NOTES (CALLABLE) DTD 09/28/2020 0.300% 09/28/2023		3134GWTLO	400,000.00	KEYBANC	09/28/21	100.07	400,289.20	289.20	289.20	0.74	0.27
FREDDIE MAC NOTES DTD 12/04/2020 0.250% 12/04/2023		3137EAFA2	820,000.00	CITIGRP		100.12	821,011.06	1,822.86	1,802.10	2.92	0.21
FEDERAL HOME LOAN BANKS NOTES DTD 12/09/2013 3.375% 12/08/2023		3130A0F70	1,000,000.00	WELLS_FA		109.24	1,092,405.00	64,675.00	75,663.83	2.82	0.22
FANNIE MAE NOTES DTD 02/08/2019 2.500% 02/05/2024		3135G0V34	1,600,000.00	WELLS_FA		107.02	1,712,262.40	117,606.40	115,596.87	2.98	0.23
FANNIE MAE NOTES DTD 02/08/2019 2.500% 02/05/2024		3135G0V34	3,000,000.00	AMHERST		107.02	3,210,492.00	219,192.00	215,941.56	2.98	0.23
FHLB BONDS DTD 02/15/2019 2.500% 02/13/2024		3130AFW94	1,650,000.00	MORGAN_S		107.07	1,766,600.55	99,589.05	105,749.04	3.00	0.23
FANNIE MAE NOTES DTD 07/08/2019 1.750% 07/02/2024		3135G0V75	1,000,000.00	NOMURA		105.28	1,052,788.00	46,358.00	48,202.32	3.39	0.24
FANNIE MAE NOTES DTD 07/08/2019 1.750% 07/02/2024		3135G0V75	1,635,000.00	JEFFERIE		105.28	1,721,308.38	98,096.73	94,631.87	3.39	0.24
FANNIE MAE NOTES DTD 10/18/2019 1.625% 10/15/2024		3135G0W66	2,825,000.00	TD		105.16	2,970,806.73	155,100.98	152,877.11	3.68	0.26
FANNIE MAE NOTES DTD 01/10/2020 1.625% 01/07/2025		3135G0X24	1,745,000.00	MIZUHO		105.18	1,835,455.57	95,324.12	94,394.99	3.88	0.33
FREDDIE MAC NOTES DTD 02/14/2020 1.500% 02/12/2025		3137EAEP0	950,000.00	TD		104.67	994,399.20	566.20	7,366.60	3.99	0.36
FREDDIE MAC NOTES DTD 02/14/2020 1.500% 02/12/2025		3137EAEP0	1,120,000.00	TD		104.67	1,172,344.32	38,590.72	40,929.82	3.99	0.36
FREDDIE MAC NOTES DTD 02/14/2020 1.500% 02/12/2025		3137EAEP0	1,635,000.00	WELLS_F		104.67	1,711,413.36	30,567.96	38,238.49	3.99	0.36
FANNIE MAE NOTES DTD 04/24/2020 0.625% 04/22/2025		3135G03U5	1,300,000.00	KEYBANC		101.08	1,313,997.10	8,784.10	9,398.43	4.26	0.37
FANNIE MAE NOTES DTD 06/19/2020 0.500% 06/17/2025		3135G04Z3	1,200,000.00	NOMURA		100.43	1,205,166.00	7,650.00	7,383.08	4.42	0.40
FREDDIE MAC NOTES DTD 07/23/2020 0.375% 07/21/2025		3137EAEU9	730,000.00	WELLS_F		99.88	729,101.37	2,736.77	2,413.89	4.52	0.40
FREDDIE MAC NOTES DTD 09/25/2020 0.375% 09/23/2025		3137EAEX3	1,120,000.00	CITIGRP		99.73	1,117,001.76	372.96	191.83	4.69	0.43



**Managed Account Fair Market Value & Analytics**

For the Month Ending **December 31, 2020**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Security Type/Description</b>	<b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>Broker</b>	<b>Next Call Date</b>	<b>Market Price</b>	<b>Market Value</b>	<b>Unreal G/L On Cost</b>	<b>Unreal G/L Amort Cost</b>	<b>Effective Duration</b>	<b>YTM at Mkt</b>
<b>Federal Agency Bond / Note</b>											
FANNIE MAE NOTES		3135G06G3	1,650,000.00	JEFFERI		100.28	1,654,550.70	9,962.70	9,814.10	4.80	0.44
DTD 11/12/2020 0.500% 11/07/2025											
<b>Security Type Sub-Total</b>			<b>43,185,000.00</b>				<b>44,848,269.12</b>	<b>1,611,169.62</b>	<b>1,598,257.78</b>	<b>2.94</b>	<b>0.25</b>
<b>Corporate Note</b>											
APPLE INC CORP NOTES		037833AR1	875,000.00	US_BANCO		100.90	882,841.75	(12,318.25)	6,205.39	0.35	0.29
DTD 05/06/2014 2.850% 05/06/2021											
ORACLE CORP BONDS		68389XBA2	1,000,000.00	CITIGRP		101.32	1,013,182.00	(7,758.00)	10,726.15	0.52	0.27
DTD 07/08/2014 2.800% 07/08/2021											
BONY MELLON GLOBAL NOTES (CALLABLE)		06406HBY4	1,000,000.00	RBC	08/23/21	102.14	1,021,418.00	(23,232.00)	15,081.98	0.64	0.61
DTD 09/23/2011 3.550% 09/23/2021											
IBM CORP BONDS		459200JO5	1,000,000.00	RBC		102.44	1,024,447.00	19,167.00	23,303.88	1.06	0.22
DTD 01/27/2017 2.500% 01/27/2022											
US BANCORP (CALLABLE) NOTE		91159HHC7	1,000,000.00	CSFB	02/15/22	103.09	1,030,894.00	19,724.00	26,277.37	1.11	0.43
DTD 03/02/2012 3.000% 03/15/2022											
BLACKROCK INC CORP NOTES		09247XAJ0	1,125,000.00	WELLS_FA		104.32	1,173,560.63	24,699.38	37,769.74	1.40	0.32
DTD 05/25/2012 3.375% 06/01/2022											
APPLE INC CORPORATE NOTES		037833DV9	425,000.00	JPM_CHA		101.24	430,258.10	6,414.10	6,166.01	2.35	0.22
DTD 05/11/2020 0.750% 05/11/2023											
JPMORGAN CHASE & CO (CALLABLE) CORP NOTE		46625HRL6	740,000.00	RBC		105.01	777,082.14	25,767.54	29,777.78	2.32	0.58
DTD 05/18/2016 2.700% 05/18/2023											
WAL-MART STORES INC CORP NOTES		931142EK5	1,125,000.00	DEUTSCHE	05/26/23	107.40	1,208,196.00	53,181.00	65,687.25	2.33	0.41
DTD 06/27/2018 3.400% 06/26/2023											
BANK OF AMERICA CORP NOTES		06053FAA7	1,000,000.00	MITSU		109.25	1,092,539.00	50,829.00	68,006.80	2.43	0.47
DTD 07/23/2013 4.100% 07/24/2023											
PFIZER INC CORP NOTES		717081ES8	1,000,000.00	TD	02/15/24	107.75	1,077,498.00	65,308.00	69,682.14	2.99	0.51
DTD 03/11/2019 2.950% 03/15/2024											
US BANCORP		91159HHX1	500,000.00	MKTX		106.39	531,971.50	28,671.50	29,604.78	3.43	0.59
DTD 07/29/2019 2.400% 07/30/2024											
JPMORGAN CHASE & CO CORPORATE NOTES		46647PBS4	170,000.00	JPM_CHA		100.19	170,326.40	326.40	326.40	3.67	0.60
DTD 09/16/2020 0.653% 09/16/2024											



**Managed Account Fair Market Value & Analytics**

For the Month Ending **December 31, 2020**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Security Type/Description</b> <b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>Broker</b>	<b>Next Call Date</b>	<b>Market Price</b>	<b>Market Value</b>	<b>Unreal G/L On Cost</b>	<b>Unreal G/L Amort Cost</b>	<b>Effective Duration</b>	<b>YTM at Mkt</b>
<b>Corporate Note</b>										
TOYOTA MOTOR CREDIT CORP CORP NOTES DTD 02/13/2020 1.800% 02/13/2025	89236TGT6	345,000.00	CITIGRP		104.70	361,230.87	12,860.22	13,290.35	3.97	0.64
JOHNSON & JOHNSON CORPORATE NOTES DTD 08/25/2020 0.550% 09/01/2025	478160CN2	1,415,000.00	GOLDMAN	08/01/25	100.50	1,422,108.96	2,538.51	2,815.66	4.61	0.44
<b>Security Type Sub-Total</b>		<b>12,720,000.00</b>				<b>13,217,554.35</b>	<b>266,178.40</b>	<b>404,721.68</b>	<b>2.06</b>	<b>0.42</b>
<b>Certificate of Deposit</b>										
SOCIETE GENERALE NY CERT DEPOS DTD 02/19/2020 1.800% 02/14/2022	83369XDL9	765,000.00	MERRILL		101.64	777,553.65	12,553.65	12,553.65	1.11	0.33
SUMITOMO MITSUI BANK NY CERT DEPOS DTD 07/14/2020 0.700% 07/08/2022	86565CKU2	605,000.00	SMBC		100.26	606,588.73	1,588.73	1,588.73	1.51	0.52
<b>Security Type Sub-Total</b>		<b>1,370,000.00</b>				<b>1,384,142.38</b>	<b>14,142.38</b>	<b>14,142.38</b>	<b>1.29</b>	<b>0.41</b>
<b>Managed Account Sub-Total</b>		<b>76,885,000.00</b>				<b>79,729,413.46</b>	<b>2,470,796.00</b>	<b>2,558,704.86</b>	<b>2.49</b>	<b>0.26</b>
<b>Money Market Mutual Fund</b>										
CAMP Pool		1,092,146.22			1.00	1,092,146.22	0.00	0.00	0.00	
<b>Money Market Sub-Total</b>		<b>1,092,146.22</b>				<b>1,092,146.22</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Securities Sub-Total</b>		<b>\$77,977,146.22</b>				<b>\$80,821,559.68</b>	<b>\$2,470,796.00</b>	<b>\$2,558,704.86</b>	<b>2.49</b>	<b>0.26%</b>
<b>Accrued Interest</b>						<b>\$387,492.43</b>				
<b>Total Investments</b>						<b>\$81,209,052.11</b>				



**Managed Account Security Transactions & Interest**

For the Month Ending **December 31, 2020**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
<b>BUY</b>										
12/02/20	12/04/20	FREDDIE MAC NOTES DTD 12/04/2020 0.250% 12/04/2023	3137EAF A2	820,000.00	(819,188.20)	0.00	(819,188.20)			
<b>Transaction Type Sub-Total</b>				<b>820,000.00</b>	<b>(819,188.20)</b>	<b>0.00</b>	<b>(819,188.20)</b>			
<b>INTEREST</b>										
12/01/20	12/01/20	BLACKROCK INC CORP NOTES DTD 05/25/2012 3.375% 06/01/2022	09247XAJ0	1,125,000.00	0.00	18,984.38	18,984.38			
12/08/20	12/08/20	FEDERAL HOME LOAN BANKS NOTES DTD 12/09/2013 3.375% 12/08/2023	3130A0F70	1,000,000.00	0.00	16,875.00	16,875.00			
12/17/20	12/17/20	FANNIE MAE NOTES DTD 06/19/2020 0.500% 06/17/2025	3135G04Z3	1,200,000.00	0.00	2,966.67	2,966.67			
12/19/20	12/19/20	FREDDIE MAC NOTES DTD 06/11/2018 2.750% 06/19/2023	3137EAEN5	2,610,000.00	0.00	35,887.50	35,887.50			
12/26/20	12/26/20	WAL-MART STORES INC CORP NOTES DTD 06/27/2018 3.400% 06/26/2023	931142EK5	1,125,000.00	0.00	19,125.00	19,125.00			
12/26/20	12/26/20	FREDDIE MAC NOTES DTD 06/26/2020 0.250% 06/26/2023	3137EAES4	1,090,000.00	0.00	1,362.50	1,362.50			
12/31/20	12/31/20	US TREASURY NOTES DTD 06/30/2017 1.750% 06/30/2022	912828XW5	955,000.00	0.00	8,356.25	8,356.25			
12/31/20	12/31/20	US TREASURY NOTES DTD 01/03/2017 2.000% 12/31/2021	912828U81	1,730,000.00	0.00	17,300.00	17,300.00			
<b>Transaction Type Sub-Total</b>				<b>10,835,000.00</b>	<b>0.00</b>	<b>120,857.30</b>	<b>120,857.30</b>			
<b>MATURITY</b>										
12/31/20	12/31/20	US TREASURY NOTES DTD 12/31/2015 1.750% 12/31/2020	912828N48	975,000.00	975,000.00	8,531.25	983,531.25	(1,028.32)	0.00	
<b>Transaction Type Sub-Total</b>				<b>975,000.00</b>	<b>975,000.00</b>	<b>8,531.25</b>	<b>983,531.25</b>	<b>(1,028.32)</b>	<b>0.00</b>	
<b>SELL</b>										
12/02/20	12/04/20	US TREASURY NOTES DTD 12/31/2015 1.750% 12/31/2020	912828N48	15,000.00	15,019.92	111.99	15,131.91	4.10	19.63	FIFO



**Managed Account Security Transactions & Interest**

For the Month Ending **December 31, 2020**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
<b>SELL</b>										
12/02/20	12/04/20	US TREASURY NOTES DTD 12/31/2015 1.750% 12/31/2020	912828N48	750,000.00	750,996.10	5,599.52	756,595.62	(1,494.13)	951.25	FIFO
<b>Transaction Type Sub-Total</b>				<b>765,000.00</b>	<b>766,016.02</b>	<b>5,711.51</b>	<b>771,727.53</b>	<b>(1,490.03)</b>	<b>970.88</b>	
<b>Managed Account Sub-Total</b>					<b>921,827.82</b>	<b>135,100.06</b>	<b>1,056,927.88</b>	<b>(2,518.35)</b>	<b>970.88</b>	
<b>Total Security Transactions</b>					<b>\$921,827.82</b>	<b>\$135,100.06</b>	<b>\$1,056,927.88</b>	<b>(\$2,518.35)</b>	<b>\$970.88</b>	



## Account Statement

For the Month Ending **December 31, 2020**

CITY OF EL CAJON - OPERATING FUNDS - 505-00

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
<b>CAMP Pool</b>					
<b>Opening Balance</b>					<b>41,009.67</b>
12/01/20	12/01/20	Purchase - Interest 09247XAJ0	1.00	18,984.38	59,994.05
12/04/20	12/04/20	Purchase - Interest 912828N48	1.00	5,711.51	65,705.56
12/04/20	12/04/20	Purchase - Principal 912828N48	1.00	766,016.02	831,721.58
12/04/20	12/04/20	Redemption - Principal 3137EAFA2	1.00	(819,188.20)	12,533.38
12/08/20	12/08/20	Purchase - Interest 3130A0F70	1.00	16,875.00	29,408.38
12/17/20	12/17/20	Purchase - Interest 3135G04Z3	1.00	2,966.67	32,375.05
12/21/20	12/21/20	Purchase - Interest 3137EAEN5	1.00	35,887.50	68,262.55
12/23/20	12/23/20	IP Fees November 2020	1.00	(5,538.73)	62,723.82
12/23/20	12/23/20	U.S. Bank Fees October 2020	1.00	(260.10)	62,463.72
12/28/20	12/28/20	Purchase - Interest 3137EAES4	1.00	1,362.50	63,826.22
12/28/20	12/28/20	Purchase - Interest 931142EK5	1.00	19,125.00	82,951.22
12/31/20	12/31/20	Purchase - Interest 912828U81	1.00	17,300.00	100,251.22
12/31/20	12/31/20	Purchase - Interest 912828XW5	1.00	8,356.25	108,607.47
12/31/20	12/31/20	Purchase - Principal 912828N48	1.00	983,531.25	1,092,138.72
12/31/20	01/04/21	Accrual Income Div Reinvestment - Distributions	1.00	7.50	1,092,146.22



**Account Statement**

For the Month Ending **December 31, 2020**

CITY OF EL CAJON - OPERATING FUNDS - 505-00

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
<b>Closing Balance</b>					<b>1,092,146.22</b>
		<b>Month of December</b>	<b>Fiscal YTD January-December</b>		
<b>Opening Balance</b>		41,009.67	2,704,738.67	<b>Closing Balance</b>	1,092,146.22
<b>Purchases</b>		1,876,123.58	27,105,499.51	<b>Average Monthly Balance</b>	77,875.32
<b>Redemptions (Excl. Checks)</b>		(824,987.03)	(28,718,091.96)	<b>Monthly Distribution Yield</b>	0.12%
<b>Check Disbursements</b>		0.00	0.00		
<b>Closing Balance</b>		<b>1,092,146.22</b>	<b>1,092,146.22</b>		
<b>Cash Dividends and Income</b>		7.50	3,620.85		





City Council  
Agenda Report

Agenda Item 6.

**DATE:** February 9, 2021  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Nahid Razi, Purchasing Agent  
**SUBJECT:** Rejection of Bid No. 013-21 – Landscape and Facility Maintenance Re-Bid

---

**RECOMMENDATION:**

That the City Council adopts the next Resolution, in order, to reject all bids.

**BACKGROUND:**

The Landscape and Facility Maintenance contract provides for the maintenance of landscaped areas and specific open spaces in the City. The bid was originally advertised on May 14, 2020. Two responses were received and opened on June 9, 2020. However, due to the configuration of the specifications and budgetary limitations, the City Council authorized the rejection and re-bid on July 14, 2020.

Upon re-bidding for the services, two responses were received and opened at 2:00 p.m. on December 3, 2020. The apparent low bidder provided a bid bond that was not properly executed, which shall deem the bid non-responsive. The second low bidder listed a subcontractor with an expired contractor's license. Furthermore, both responses exceeded the City's budget for this scope of work.

As such, it would be in the City's best interest to reject all bids. Rather than issue a re-bid of the specifications, City staff is exploring alternative procurement options such as piggybacking on another local agency's contract. Piggybacking is a type of intergovernmental cooperative purchase in which an agency is extended the same pricing and terms of a competitively-bid contract entered into by another agency.

City staff will return to City Council for approval at a future date. The summary of bids is attached and complete proposals are on file in the Purchasing Division.

**FISCAL IMPACT:**

None.

Prepared By: Nahid Razi, Purchasing Agent

Reviewed By: Yazmin Arellano, Director of Public Works

Approved By: Graham Mitchell, City Manager

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## Attachments

Resolution

Bid Summary - 013-21

RESOLUTION NO. \_\_-21

RESOLUTION REJECTING BID NO. 013-21  
FOR LANDSCAPE AND FACILITY MAINTENANCE

WHEREAS, the solicitation for bids by Bid No. 013-21 for Landscape and Facility Maintenance (the "Project"), to provide for the maintenance of landscaped areas and specific open spaces in the City of El Cajon (the "City"), was originally advertised on May 14, 2020, and two (2) responses were received and opened on June 9, 2020; and

WHEREAS, on July 14, 2020, due to configuration of the specifications and budgetary limitations, the City Council authorized the rejection and re-bid of the Project; and

WHEREAS, upon re-bidding for the services, two (2) responses were received and opened at 2:00 p.m. on December 3, 2020; and

WHEREAS, the apparent low bidder provided a bid bond that was not properly executed, and was therefore deemed non-responsive; and

WHEREAS, the second low bidder listed a subcontractor with an expired contractor's license, and both responses exceeded the City's budget for this scope of work; and

WHEREAS, upon review of the bid responses, City staff determined that it would be in the City's best interest to reject all bids and explore alternative procurement options; and

WHEREAS, this procurement is recommended as an exception to the City's competitive bidding requirement, pursuant to El Cajon Municipal Code section 3.20.010(C)(6); and

WHEREAS, pursuant to Public Contract Code section 20166 and El Cajon Municipal Code section 3.20.080 the City Council, in its discretion, may reject any bids presented; and

WHEREAS, staff recommends that the City Council rejects all bids and authorizes alternative procurement options; and

WHEREAS, the City Council believes it to be in the best interests of the City to reject all bids and direct staff to return at a future date with alternative procurement recommendations for the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The above recitals are true and correct, and are the findings of the City Council.

2. The City Council hereby rejects all responses received for Bid 013-21, and directs staff to research alternative procurement options for the Project to be presented to Council at a future date.

02/09/21 CC Agenda  
Reso – Bid 013-21 – Reject Landscape & Facility Maintenance Bids 020221



**City of El Cajon Purchasing Division**

**Bid Summary**

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Bid No. 013-21 – Landscape and Facility Maintenance Re-bid

<b>Bidder</b>	<b>Bid Amount</b>
Aztec Landscaping, Inc. (Lemon Grove, CA)	\$749,678.88*
Urban Corps of San Diego County (San Diego, CA)	\$775,375.00

**\*Non-responsive**

BID ESTIMATE: \$500,000



## City Council Agenda Report

Agenda Item 7.

**DATE:** February 9, 2021  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Frank Carson, Director of Parks & Recreation  
**SUBJECT:** Connecting Communities to Outdoor Play NRPA Grant

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### RECOMMENDATION:

That the City Council adopts the next Resolution, in order, to:

1. Accept the grant, appropriate and expend funding in the amount of \$26,000 from the National Recreation & Park Association (NRPA) designed to support community play; and
2. Authorize the City Manager to execute a Memorandum of Understanding with NRPA.

### BACKGROUND:

The NRPA is supporting park and recreation agencies with \$26,000 grants designed to support community play in the form of physical activity, social connections or building community resilience. With funding support from the Target Corporation, only four cities in the nation were awarded this grant to provide residents with healthy living opportunities. This grant specifically targets underserved communities. Wells Park was the site selected as it met the US Census Tract requirements. The \$26,000 anticipated expense breakdown is as follows:

\$7,500 - Personnel

\$2,500 - Marketing (printing, promotional materials, advertising)

\$2,500 - Consulting

\$6,000 - Recreation/Sports Supplies

\$7,500 - Small/Medium Trailer for Transporting and Storing Recreation Supplies

The personnel cost reflects the City's Rec Squad operating free afterschool programming at Wells Park. The marketing and promotional materials will be used to promote the free services. The consultant will be used as a subject-matter expert to train staff and create systems to evaluate fitness and strength of the youth in the free afterschool program. Recreational and sports supplies will be used to purchase necessary sports, recreational and fitness equipment to introduce new physical activity skills to the participants. The trailer will be used to brand the program, transport and store the recreational supplies. Final grant report is due to the NRPA on May 31, 2021.

**FISCAL IMPACT:**

Grant funding in the amount of \$26,000 will be deposited in the Recreation Special Revenue Fund account (240000) and expenditures will be taken from that same account. Additionally, appropriations will be increased accordingly for this account. The grant funding will pay for personnel, supplies and services.

Prepared By: Frank Carson

Reviewed By: Vince DiMaggio, Assistant City Manager

Approved By: Graham Mitchell, City Manager

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**Attachments**

Resolution

NRPA Grant MOU

NRPA Overview Grant Requirements

RESOLUTION NO. \_\_-21

A RESOLUTION OF THE  
CITY COUNCIL OF THE CITY OF EL CAJON  
ACCEPTING A GRANT FROM THE  
NATIONAL RECREATION & PARK ASSOCIATION;  
AUTHORIZING THE CITY MANAGER TO EXECUTE A  
MEMORANDUM OF UNDERSTANDING; AND  
APPROVING APPROPRIATION OF FUNDS FOR  
PERSONNEL, SUPPLIES AND SERVICES FOR THE  
OPERATION OF LOCAL RESIDENT PROGRAMS

WHEREAS, the National Recreation & Park Association ("NRPA"), with funding support from the Target Corporation, is awarding park and recreation agencies in underserved communities with \$26,000 grants designed to provide residents with healthy living opportunities in the form of physical activity, social connections and building community resilience (the "Grant"); and

WHEREAS, the City of El Cajon (the "City"), was awarded a Grant, and Wells Park was selected as it meets the US Census Tract requirements; and

WHEREAS, the Grant will be used to fund (1) City recreation personnel costs for operating a free afterschool programming at Wells Park; (2) marketing and promotional materials to promote the free services; (3) consultant funds for the cost of a subject-matter expert to train staff and create systems to evaluate fitness and strength of the youth in the free afterschool program; (4) recreational and sports supplies necessary to introduce new physical activity skills to the participants; (5) and the acquisition and set up of a trailer to brand the program, and to transport and store the recreational supplies; and

WHEREAS, the City Council believes it to be in the City's best interests to accept the Grant in the amount of \$26,000 from NRPA in order to provide residents with healthy living opportunities.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The above recitals are true and correct, and are the findings of the City Council.
2. The City Council hereby accepts the NRPA Grant, with the funds to be deposited in the Recreation Special Revenue Fund account and appropriated for personnel, supplies and services as recommended by staff.
3. The City Manager is hereby authorized to execute a memorandum of understanding with National Recreation and Park Association, substantially in the form as presented to the City Council at this meeting, with such changes as may be approved by the City Manager. The City Manager is further authorized to execute such documents, reports, and agreements necessary by the award of the Grant and the expenditure of the Grant funds as generally described herein.





## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU), dated February 5, 2021 (Effective Date), is made between **National Recreation and Park Association**, a New York not-for-profit corporation and Section 501(c)(3) organization located at 22377 Belmont Ridge Road, Ashburn, Virginia, 20148 (NRPA) and the **City of El Cajon**, a California charter city and municipal corporation, acting through its Parks & Recreation Department, a provider of park, recreation, or community services in El Cajon, California (Grantee).

### 1. Purpose

The purpose of this MOU is to confirm approval of the terms governing the acceptance and use of Twenty-Six Thousand Dollars (\$26,000) made available to Grantee for the implementation of the project selected for grant funding (Project): Wells Park Mobile Play Project.

Made possible through the support of the Target Corporation, NRPA is managing the administration of the Connecting Communities to Outdoor Play grant program (Program). Grants made through this Program are intended to improve access to physical activity and nature for low-income youth and families and create more resilient communities.

Having been selected as a recipient of Grant Funds through this Program, Grantee is required to accept the terms contained within this MOU in order to receive the Grant Funds as a grant recipient.

### 2. Project Funding

- A. Within thirty (30) days upon execution of this MOU and delivery to NRPA, NRPA will send Grantee a check in the amount of Twenty-Six Thousand Dollars (\$26,000).
- B. Grant Funds will be distributed by NRPA.
- C. No matching funds are required.

### 3. Grantee Requirements

Grantee will use the Grant Funds to:

- A. Implement Project at Wells Park, 1153 E. Madison Avenue, El Cajon, California 92020 in alignment with the application approved by NRPA for funding: El Cajon Parks and Recreation Department would like to expand critical hours of service programming using "Rec Squad" staff to run free recreational programming at Wells Park. El Cajon will leverage funding to purchase a trailer and recreational equipment, pay staff, market the program, and measure program effectiveness.
- B. Demonstrate progress toward project outcomes in February 2021.
- C. Complete installation of Project by May 31, 2021.
- D. Conduct local community outreach through web, social media, and local press release and share success stories, press releases, photos, videos, quotes, etc. with NRPA upon request. NRPA will provide a toolkit of sample content designed to support this outreach.
- E. Complete all project evaluation requirements. Requirements include:
  - Administer intercept surveys to community members/public who are users of the project one-month post-improvements. Survey instructions and further details to be provided by NRPA.
- F. Submit final report via online template provided by NRPA by May 31, 2021 to include:
  - Narrative summary of the Project
  - Progress towards metrics and outcomes as outlined in proposal
  - Budget summary documenting how the grant funds were used
  - Any photos, local press coverage, videos, quotes and stories



#### **4. Promotion**

NRPA and the Target Corporation may use the Grantee and/or park names, photos, and/or information in connection with the Project for promotional or other purposes associated with the Project, in any and all media, without limitation and without further payment, notification, or permission, except where prohibited by law. If the Grantee's photo release form does not cover promotional and other uses, NRPA can provide one upon request.

Grantee shall provide NRPA an opportunity to review and approve any statement, message or use of the Target Corporation logo related to this grant or Project in advance of its release to the public. NRPA will seek approval from Target for use of the Target corporation logo on behalf of grantees. Any use of Target corporation logos without prior approval is prohibited.

Any promotion, public announcement, or promotion relating to the Grant shall be subject to the prior review of NRPA and the Target Corporation.

#### **5. Limits of Liability**

To the fullest extent permitted by applicable law, Grantee hereby releases the Target Corporation and NRPA, and each of their directors, officers, managers, members, employees, agents, attorneys, advisors, consultants, volunteers and other like parties (collectively the Support Parties), from any liability whatsoever relating to or arising out of the Project or the use of the Grant Funds. Grantee further waives any right to sue or bring any action of any kind against the Support Parties relating to or arising out of the Project or the use of the Grant Funds. This limitation of liability shall apply whether the Support Parties' liability arises due to breach of contract, breach of warranty, or as a result of tortious conduct, including, but not limited to, negligence (of any kind), strict liability, statutory liability, or any other causes of action.

NRPA's liability, if any, arising out of or in any way related to the relationship and/or dealings between NRPA and Grantee, shall be limited to the payment amounts paid pursuant to this MOU. NRPA shall not be liable for any damages caused by or arising out of the acts or omissions of a third party.

#### **6. Indemnification**

To the fullest extent permitted by applicable law, Grantee shall indemnify, defend and hold harmless the Support Parties from any and all causes of action, suits, settlements, judgments, liens, indebtedness, damages, losses, costs, expenses, fees (including attorney's fees and costs), penalties, claims, claims for relief, liabilities and demands of every kind, nature, and character (collectively, "Claims") relating to or arising out of: (i) Grantee's involvement in the development, planning, demolition, construction, installation, implementation, maintenance, repair and/or management of the Project; (ii) any failure by Grantee to comply with any applicable laws, rules and/or regulations (including, without limitation, building, safety and fire codes, etc.); (iii) Grantee's negligence, misconduct, or malfeasance of grantees or their agents or representatives; or (iv) any breach by Grantee of any agreement involving the Project or the use of the Grant Funds. In no event shall the Support Parties be liable for any punitive, exemplary, special, incidental, indirect or consequential damages of any kind (including, but not limited to loss of profits, loss of reputation and/or loss of current or prospective business advantage, even where such losses are characterized as direct damages) arising out of or in any way related to the relationship and/or dealings between the parties, regardless of whether the claim under which damages are sought is based upon contract, tort, negligence (of any kind), strict liability or otherwise, and regardless of whether the parties have been advised of the possibility of such damages at the time of contracting or otherwise.

#### **7. Confidentiality**

During the term of this MOU, the parties may learn certain confidential information of each other. For purposes of this MOU, confidential information means the confidential and proprietary information, not generally known



by non-party personnel, used by the disclosing party and which is proprietary to the disclosing party, and includes, without limitation, the disclosing party's trade secret or proprietary personnel, financial, marketing and business information, including strategic, operations and other business plans or forecasts, and confidential information provided by the disclosing party regarding its employees, customers, vendors, sponsors and other contractors. The receiving party shall: (i) protect and safeguard the confidentiality of the disclosing party's confidential information with at least the same degree of care as the receiving party would protect its own confidential information, but in no event with less than a commercially reasonable degree of care; (ii) not use the disclosing party's confidential information, or permit it to be accessed or used, for any purpose other than to exercise its rights or perform its obligations under this MOU; and (iii) not disclose any such confidential information to any person, except to the receiving party's officers, employees, consultants, accountants, and legal advisors who are bound by written confidentiality obligations and have a need to know the confidential information to assist the receiving party, or act on its behalf, to exercise its rights or perform its obligations under this MOU.

## **8. Term**

This MOU shall be effective as of the Effective Date hereof and shall continue until May 31, 2021 (the "Term") in accordance with Section 11.

## **9. Use of Grant Funds**

The Grantee shall use the full amount of the Grant Funds exclusively for the purposes set forth in Section 1. Unless otherwise agreed in writing by the Grantor, the Grantee shall return any portion of the Grant Funds and the income earned thereon that is not expended for such purposes in accordance with Section 11.

All unspent or uncommitted Grant Funds shall be invested in highly liquid investments (such as an interest-bearing bank account) with the primary objective being preserving the Grant Funds availability for the Project. Any interest or other income generated by the Grant Funds must be applied to the purposes described in the Grant Project.

The Grantee agrees not to use any portion of the grant or any income derived from the grant for the following:

- A.** To carry on propaganda or otherwise attempt to influence legislation within the meaning of Section 4945(d)(1) of the Internal Revenue Code of 1986, as amended (the Code);
- B.** To influence the outcome of any specific public election or to carry on, directly or indirectly, any voter registration drive within the meaning of Section 4945(d)(2) of the Code;
- C.** To provide a grant to an individual for travel, study, or similar purpose within the meaning of Section 4945(g) of the Code, without prior written approval of Grantor.
- D.** Payments of salaries, other compensation, or expense reimbursement to employees of the Grantee within the scope of their employment do not constitute "grants" for these purposes and are not subject to these restrictions;
- E.** Except as expressly may be authorized in the approved Project, to provide a grant to any other organization without prior written approval of the Grantor; or
- F.** To promote or engage in the following, but not limited to, acts that would create civil liability, criminal acts, criminal acts of violence, terrorism, hate crimes, the destruction of any state, or discrimination on the basis of race, national origin, religion, military and veteran status, disability, sex, age, or sexual orientation, or support of any entity that engages in these activities.
- G.** To travel to NRPA's Annual Conference or any other conference travel.



## **10. Audit**

Grantee is expected to keep and maintain detailed books and records relating to the Grant, and the Grant Funds (including, without limitation, all uses thereof and expenditures therefrom) (collectively, the “Records”) during the Term and for a period of seven (7) years thereafter (the “Audit Period”). NRPA and its assigns have the right to audit the Grantee’s financial records relating to this MOU upon not less than ten (10) business days’ advance written notice to Grantee by NRPA at any time during the Audit Period, at NRPA’s sole expense, during Grantee’s normal business hours. If as a result of an audit, NRPA determines that Grant Funds were not spent in accordance with the purposes of this Grant, the Grantee shall: (1) be required to return any Grant Funds not substantiated, and (2) reimburse NRPA for all costs and expenses incurred in connection with such audit. If NRPA determines that Grant Funds were used for fraudulent purposes, the Grantee shall be barred from participation in any further programs. Grantee shall further indemnify, defend, and hold the Support Parties harmless from any acts or omissions relating to its fraudulent use of the Grant Funds.

## **11. Termination and Repayment**

Either party may terminate this MOU at any time for any reason upon providing the other party thirty (30) calendar days’ written notice. Further, either party may terminate this MOU at any time effective upon receipt of written notice by the other party of failure to perform. In the event that this MOU is terminated for any reason, Grantee shall promptly repay to NRPA any portion of the Grant Funds not already spent (subject to and in accordance with all of the terms and conditions hereof) as of the effective date of such termination.

Neither party shall be liable to the other by reason of termination of this MOU for compensation, reimbursement or damages for any loss of prospective profits on anticipated sales or for expenditures, investments, leases or other commitments relating to the business or goodwill of any of the parties, notwithstanding any law to the contrary. No termination of this MOU shall release the obligation to pay any sums due to the terminating party which accrued prior to such termination.

## **12. Force Majeure**

Notwithstanding anything to the contrary contained herein, neither Party shall be liable for any delays or failures in performance of this MOU resulting from acts beyond its reasonable control, including, but not limited to hostilities, civil commotion, terrorist attacks, or riots; labor dispute, strike or lockout; public health emergency, epidemic, pandemic, or coronavirus; accident, fire, flood, earthquake, hurricane, typhoon, tornado, windstorm, or explosion; lack of or failure of transportation facilities; lack of or failure of power or water facilities; regulation, ordinance, or requirement by any government or governmental agency having or claiming to have jurisdiction over the subject matter of this MOU or over the parties; government shutdown; any act of God or of Government; or any cause, existing or future, making a Party’s obligations commercially impracticable, illegal, or impossible to perform under this MOU as the Parties originally contracted. In such case, the affected Party may terminate this MOU, without liability, upon written notification.

## **13. Governing Law, Jurisdiction, Venue and Dispute Resolution**

This MOU and the performance thereof shall be governed, interpreted, construed and regulated by the law of the Commonwealth of Virginia, without reference to or application of principles concerning conflicts of laws of any jurisdiction. Before commencing any litigation arising out of or relating to the relationship of the parties, this MOU, or the breach hereof, the parties agree to negotiate in good faith to resolve such dispute within fifteen (15) business days of notice by the other party of such dispute. Should the parties fail to mutually resolve their dispute and commence litigation, the parties hereby irrevocably consent to venue before the federal and state courts situated in the Commonwealth of Virginia and each party hereby irrevocably submits to the jurisdiction of such courts. The prevailing party in any action or litigation, including appeals, arising out of or related to this MOU



shall be awarded its reasonable attorney’s fees and costs. Grantee agrees that NRPA would not have an adequate remedy at law and would be irreparably injured if Grantee breaches its covenants hereunder and NRPA shall be entitled to injunctive relief as a remedy for any breach or threatened breach hereof without showing or proving any actual damages.

**13. No Agency**

Each party and its officers, employees, agents, contractors and/or consultants are independent contractors and are not, nor shall they hold themselves out to as or claim to be, employees or agents of the other party or any department, agency or unit thereof; accordingly, neither party shall have any authority to enter into any agreement on behalf of the other party or otherwise cause the other party to incur any obligations whatsoever other than as set forth herein.

**14. Notices**

All notices, requests, demands and other communications required or permitted under this MOU must be in writing and will be deemed to have been duly given, made and received only (a) when personally delivered, or (b) on the date specified for delivery when deposited with an overnight courier service such as Federal Express for delivery to the intended addressee, or (c) when sent via facsimile, only so long as followed by a hard copy sent in a manner set forth in (a) or (b) above, or (d) when delivered via email, only so long as followed by a hard copy sent in a manner set forth in (a) or (b) above, each of the foregoing addressed as set forth below:

If to Grantee, to:  
City of El Cajon  
200 Civic Center Way  
Recreation Department, 5<sup>th</sup> Floor  
El Cajon, CA 92020  
Attn: Frank Carson  
Email: fcarson@cityofelcajon.us

If to NRPA, to:  
National Recreation and Park Association  
22377 Belmont Ridge Road  
Ashburn, VA 20148  
Attn: Rachel Banner; Director of Park Access  
Email: rbanner@nrpa.org

*These parties have caused this MOU to be signed by their duly authorized representatives as of the last date set forth below.*

**National Recreation and Park Association**

**City of El Cajon**

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: Graham Mitchell

Title: \_\_\_\_\_

Title: City Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# 2020 Connecting Communities to Outdoor Play Grant

Manage Collaborators

Your Submission has been received, the information below is read only

Program Description → [Grant Eligibility](#) → [Project Information](#) → [Project Management & Budget](#)

## Program Description

**Purpose:** NRPA is supporting park and recreation agencies with \$26,000 grants designed to support community play – whether in the form of physical activity, social connections or building community resilience. With funding support from Target, these awards will go to communities that are committed to providing residents with healthy living opportunities.

**Availability of Funds:** Grant amount: \$26,000 / Grants available: 4

### Eligibility/Guidelines

- Main applicant must be a local government agency that builds and/or operates parks (e.g., municipal park and recreation department, tribal recreation department, public works department that manages parks etc.) or affiliated 501c(3) non-profit.
- Project must be located in a community with a [Social Vulnerability Index](#) (SVI) of 0.4 or higher. To estimate the SVI of your project, click [here](#). NRPA will calculate the SVI for each project.
- Project must take place at a publicly-owned site(s) in an underserved community\*.

**\*Underserved Populations Definition:** For purposes of this grant opportunity, underserved community refers to vulnerable populations, including community of color, ethnic minorities, new Americans, LGBTQ+ individuals, individuals with physical or cognitive disabilities, low-income, rural, tribal, and indigenous populations that may be disproportionately experiencing degraded environmental quality, poor health outcomes, high stress, and/or social isolation.

### Grantee Requirements

- Implement project in alignment with the approved application. Project completion date should target May 1, 2021.
- Continue to conduct local community outreach through web, social media, and local press release.
- Complete all project evaluation requirements. Requirements include:
  - When requested provide brief updates on the project to NRPA.
  - Administer intercept surveys to community members/public after project completion.
  - Submit final report via online template provided by NRPA by May 31, 2021 to include:
    - Narrative summary of the project
    - Narrative summary of community engagement
    - Progress towards project metrics and outcomes set forth in proposal
    - Budget summary documenting how the grant funds were used
    - Any photos, local press coverage, videos, quotes and stories

**Review Process:** Applications will be reviewed by more than one NRPA staff member based on the information shared 1) via a video interview and 2) additional information pertaining to budget and timeline submitted via OpenWater.

### Timeline and Important Dates

Application Open	12.24.2020
Application Closes	1.11.2021

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**Timeline and Important Dates**

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Cities Selected	1.31.2021
Final Report Due	5.31.2021

Applications are due by **January 11, 2021 at 11:59 PM EST.**  
NRPA anticipates notifying applicants on or before **January 31, 2021.**

**Contact Information:** Reach out to Teresa Morrissey (tmorrissey@nrpa.org) with questions.



City Council  
Agenda Report

**Agenda Item 8.**

DATE: February 9, 2021  
TO: Honorable Mayor and City Councilmembers  
FROM: Graham Mitchell, City Manager  
SUBJECT: COVID-19 Status Report

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**RECOMMENDATION:**

No action required.

**BACKGROUND:**

The City Council asked to receive a status report on COVID-19 related information. Staff will present relevant COVID-19 related data and information and answer questions from the City Council.

Prepared By: Graham Mitchell, City Manager

Reviewed By: N/A

Approved By: N/A

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City Council  
Agenda Report

Agenda Item 9.

**DATE:** February 9, 2021  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Mayor Wells  
**SUBJECT:** Council Activity Report

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**RECOMMENDATION:**

That the City Council accepts and files the following report of Council/Mayor activities attended during the current agenda period.

**BACKGROUND:**

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

**REPORT:**

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

January 26, 2021 – SANDAG Policy Advisory Committee Meeting  
February 1, 2021 – LAFCO Meeting  
KUSI Interview  
February 8, 2021 – SD APCD City Selection Committee Meeting  
February 9, 2021 – City Council Meeting

I am available to answer questions.

Submitted By: Bill Wells, Mayor

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City Council  
Agenda Report

Agenda Item 10.

**DATE:** February 9, 2021

**TO:** Honorable Mayor and City Councilmembers

**FROM:** Mayor Pro Tem Kendrick

**SUBJECT: MAYOR PRO TEM GARY KENDRICK**

METRO Commission/Wastewater JPA; Heartland Communications; Heartland Fire Training JPA.

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**RECOMMENDATION:**

That the City Council accepts and files the following report of Council/Mayor activities attended during the current agenda period.

**BACKGROUND:**

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

**REPORT:**

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

January 28, 2021 – HCFA Commission Meeting  
February 9, 2021 – City Council Meeting

I am available to answer questions.

Submitted By: Gary Kendrick, Mayor Pro Tem

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City Council  
Agenda Report

Agenda Item 11.

**DATE:** February 9, 2021

**TO:** Honorable Mayor and City Councilmembers

**FROM:** Councilmember Metschel

**SUBJECT: COUNCILMEMBER MICHELLE METSCHEL**

Harry Griffen Park Joint Steering Committee; Heartland Communications –  
Alternate; Heartland Fire Training JPA – Alternate.

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**RECOMMENDATION:**

That the City Council accepts and files the following report of Council/Mayor activities attended during the current agenda period.

**BACKGROUND:**

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

**REPORT:**

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

January 27 – Promoted on social media the Press Release for Commission applications, and how to find housing if on Section 8 Assistance.

January 28 – Referred constituent to Home Start for COVID rental assistance. Constituent also inquired about disability/Rehab assistance that he couldn't receive and directed him to Assemblymember Randy Voepel's office for assistance.

January 29 – Contacted County Supervisor Joel Anderson's office regarding COVID vaccination site in East County.

Posted on social media regarding a Virtual Community Health Program.

February 1 – Contacted Davinder Singh at Duwara Consciousness Foundation regarding requirements for their shower trailer/washing machines brought in for homeless. Posted on social media about the "Power of a Shower" event being held on February 13.

Received update from Gail Remer at Assemblyman Voepel's office regarding homeless encampment that was located at East Main St and 8.

Shared on social media about the East County Super Vaccination Site at Grossmont Center.

February 2 – Shared on social media regarding San Diego Bridge Housing Program and the Housing Innovation Collaborative. Posted flyer for the City of El Cajon “Love Your Neighbor Week” festivities.

February 3 – Followed up with constituent J. Jackson regarding Home Start housing assistance. Email to housing coordinator K. Hernandez for follow up.

I am available to answer questions.

Submitted By: Michelle Metschel, Councilmember

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City Council  
Agenda Report

Agenda Item 12.

**DATE:** February 9, 2021

**TO:** Honorable Mayor and City Councilmembers

**FROM:** Councilmember Goble

**SUBJECT: COUNCILMEMBER STEVE GOBLE**

MTS (Metropolitan Transit System Board); East County Advanced Water Purification Joint Powers Authority Board; Chamber of Commerce – Government Affairs Committee; SANDAG – Board of Directors – Alternate; SANDAG Public Safety Committee – Alternate; METRO Commission/Wastewater JPA – Alternate.

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**RECOMMENDATION:**

That the City Council accepts and files the following report of Council/Mayor activities attended during the current agenda period.

**BACKGROUND:**

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

**REPORT:**

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

February 4, 2021 – County COVID-19 Update  
February 9, 2021 – City Council Meeting

I am available to answer questions.

Submitted By: Steve Goble, Councilmember

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City Council  
Agenda Report

Agenda Item 13.

**DATE:** February 9, 2021

**TO:** Honorable Mayor and City Councilmembers

**FROM:** Councilmember Ortiz

**SUBJECT: COUNCILMEMBER PHIL ORTIZ**

League of California Cities, San Diego Division; East County Economic Development Council; MTS (Metropolitan Transit System Board) – Alternate; East County Advanced Water Purification Joint Powers Authority Board – Alternate; Chamber of Commerce – Government Affairs Committee – Alternate.

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**RECOMMENDATION:**

That the City Council accepts and files the following report of Council/Mayor activities attended during the current agenda period.

**BACKGROUND:**

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

**REPORT:**

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

January 29, 2021 – Meeting with Lemon Grove Assistant City Manager and Councilmember Mendoza on homelessness resources

February 8, 2021 – League of CA Cities Meeting

February 9, 2021 – City Council Meeting

I am available to answer questions.

Submitted By: Phil Ortiz, Councilmember

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City Council  
Agenda Report

Agenda Item 14.

DATE: February 9, 2021  
TO: Honorable Mayor and City Councilmembers  
FROM: Michelle Metschel, City Councilmember & Gary Kendrick, Mayor Pro Tem  
SUBJECT: Request for Analysis of a Water Feature at Wells Park

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RECOMMENDATION:

That the City Council directs staff to prepare an analysis of a water feature for Wells Park for further City Council discussion.

BACKGROUND:

The City of El Cajon experiences extreme weather conditions during summer months. Because of the lack of nearby public pools and the number of apartments without pools, a water feature at Wells Park would bring some needed relief to the community. It is our understanding that the initial Wells Park Master Plan included a water feature (a splash pad). However, due to cost concerns, this feature was eliminated from the plan.

We recommend that the City Council directs staff to research and prepare an analysis of possible water features at Wells Park for further City Council discussion.

Prepared By: Michelle Metschel, City Councilmember & Gary Kendrick, Mayor Pro Tem  
Reviewed By: N/A  
Approved By: N/A

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City Council  
Agenda Report

Agenda Item 15.

**DATE:** February 9, 2021  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Morgan Foley, City Attorney  
**SUBJECT:** Ordinance to Add El Cajon Municipal Code Chapter 9.41 Prohibiting Demonstrations That Target Residences

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**RECOMMENDATION:**

That the City Council approves the introduction of *An Ordinance Adding Chapter 9.41 to Title 9 of the El Cajon Municipal Code to Prohibit Demonstrations That Target Residences*, and, if approved, requests the City Clerk to read the ordinance by title.

**BACKGROUND:**

On January 26, 2021, City Council directed staff to prepare an ordinance to prohibit picketing or demonstrations targeting a particular residence for consideration at the next meeting.

If approved, a second reading will be conducted at the February 23, 2021, City Council meeting, making this ordinance effective March 25, 2021.

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Attachments

Ordinance



ORDINANCE NO. \_\_\_\_

AN ORDINANCE ADDING CHAPTER 9.41 TO  
TITLE 9 OF THE EL CAJON MUNICIPAL CODE  
TO PROHIBIT DEMONSTRATIONS THAT  
TARGET RESIDENCES

WHEREAS, the United States Constitution's protections under the First Amendment are foundational rights that protect our democracy; and

WHEREAS, in recent years, and in 2020 and 2021 in particular, communities around our nation have experienced heightened levels of demonstration, and some of those demonstrations have been targeted towards individuals and have occurred at the residences of those individuals; and

WHEREAS, the City Council believe it to be in the best interest of the residents of the City of El Cajon to adopt an ordinance to prohibit picketing or demonstrations from taking place in front of a particular residence.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF EL CAJON DOES ORDAIN AS FOLLOWS:

Section 1. Chapter 9.41 is hereby added to Title 9 of the El Cajon Municipal Code to read as follows:

**Chapter 9.41 PICKETING OF PRIVATE RESIDENCE**

**9.41.010 Intent and purpose.**

It is the intent of the City Council in enacting this chapter to adopt a limited prohibition against targeted picketing which shall be construed and applied in accordance with the interpretation given to a similar ordinance by the United States Supreme Court in *Frisby v. Schultz*, 487 U.S. 474 (1988). Section 9.41.020 shall only prohibit picketing focused on and taking place in front of a particular residence. The limited purpose of the prohibition is to preclude intrusion upon the constitutionally protected privacy rights of the targeted resident.

**9.41.020 Picketing private residence prohibited.**

It is unlawful for any person to engage in picketing before or about the residence or dwelling of any individual in the City of El Cajon.

- A. For purposes of this section, the term "residential dwelling" means any permanent building being used by its occupants solely for nontransient residential uses.

- B. For purposes of this section, the term "targeted picketing" means picketing activity that is targeted at a particular residential dwelling and proceeds in a location or on a definite course or route in front of or immediately adjacent to that particular residential dwelling.
- C. This section does not and shall not be interpreted to preclude picketing in a residential area that is not targeted at a particular residential dwelling.

Section 2. If any portion of this ordinance, or its application to any person or circumstance, is for any reason held to be invalid, unenforceable or unconstitutional, by a court of competent jurisdiction, that portion shall be deemed severable, and such invalidity, unenforceability or unconstitutionality shall not affect the validity or enforceability of the remaining portions of the ordinance, or its application to any other person or circumstance. The City Council hereby declares that it would have adopted each section, sentence, clause or phrase of this ordinance, irrespective of the fact that any one or more other sections, sentences, clauses or phrases of the ordinance be declared invalid, unenforceable or unconstitutional.

Section 3. The City Council of the City of El Cajon intends this ordinance to supplement, not to duplicate or contradict, applicable state and federal law and this ordinance shall be construed in light of that intent.

Section 4. This ordinance shall go into effect thirty (30) days following its passage and adoption.

Section 5. The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published or posted according to law.

02/09/21 CC Agenda – 1<sup>st</sup> Reading  
02/23/21 CC Agenda – 2<sup>nd</sup> Reading

Ord - Amend ECMC 9.41 – Prohibiting Demonstrations at Residences 020121



City Council  
Agenda Report

Agenda Item 16.

**DATE:** February 9, 2021  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Angela Cortez, City Clerk  
**SUBJECT:** Amendment to Allow Signs on City-Owned Property Under Certain Criteria

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**RECOMMENDATION:**

That Mayor Wells requests the City Clerk to recite the title.

An Ordinance to Amend Section 17-190.040 of, and to Add Section 17.190.265 to, Chapter 17.190 of Title 17 of the El Cajon Municipal Code to Allow Signs on City-Owned Property Under Certain Criteria.

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Attachments

Ord 5105

ORDINANCE NO. 5105

AN ORDINANCE TO AMEND SECTION 17.190.040 OF, AND TO  
ADD SECTION 17.190.265 TO, CHAPTER 17.190 OF TITLE 17  
OF THE EL CAJON MUNICIPAL CODE TO ALLOW SIGNS  
ON CITY-OWNED PROPERTY UNDER CERTAIN CRITERIA

WHEREAS, the City of El Cajon (the "City") finds it appropriate to amend subsection 17.190.040 of Chapter 17.190 of Title 17 of the El Cajon Municipal Code ("ECMC") to allow City Council to approve a sign (e.g. digital billboard) on City-owned property for general advertising for hire after consideration of factors, such as maximization of the economic value of the City-owned property, revenue generation to the City's general fund, dissemination of City's own messages, public service announcements, and other messages to the public, and encouragement of economic activity; and

WHEREAS, amending ECMC section 17.190.040 will also allow the City Manager to permit non-commercial speech signs to be placed in the right-of-way for no more than fifteen (15) days subject to a policy established by the City Council.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF EL CAJON DOES ORDAIN AS FOLLOWS:

SECTION 1. Subsections F and I of section 17.190.040 of the El Cajon Municipal Code are hereby repealed.

SECTION 2. A new subsection F is added to section 17.190.040 of Chapter 17.190 of Title 17 of the El Cajon Municipal Code to read as follows:

- F. **Billboard Policy.** It is a fundamental land use policy of the city of El Cajon to prohibit the construction, erection or use of any billboards, as defined in this chapter, other than those that legally exist in the city, or for which a valid permit has been issued and has not expired as of the date on which this provision is first adopted, or as may be allowed by the S overlay zone (section 17.190.270, below). The city adopts this policy pursuant to California Government Code section 65850, and California Business and Professions Code sections 5354(a) and 5408.3 (both effective January 1, 2003). No permit shall be issued for any billboard that violates this policy, and the construction or maintenance of any billboard in violation of this subsection is declared a nuisance and the city may take immediate steps to abate any nuisance created by any billboard constructed or maintained in violation of this policy. The city council affirmatively declares that it would have adopted this subsection even if it were the only provision in this chapter.

SECTION 3. A new subsection I is added to section 17.190.040 of Chapter 17.190, of Title 17 of the El Cajon Municipal Code to read as follows:

- I. On or Projected Over Public Right-of-Way; On City-owned Property. No sign may be placed on, or project over the public right-of-way, and no sign shall be allowed on City-owned property, unless such projection or placement is specifically authorized by this chapter or by a policy statement or resolution, adopted by the city council, authorizing such projection or placement.

SECTION 4. Section 17.190.265 is hereby added to Chapter 17.190 of Title 17 of the El Cajon Municipal Code to read as follows:

**17.190.265 Signs permitted on city-owned property or rights-of-way.**

- A. Prohibition. Private persons and governmental agencies other than the city may not display signs on city property (except as provided in subsection B, below) and rights-of-way (except as provided in subsection C, below) unless such display is specifically authorized by this chapter or by state or federal law, or court order.
- B. Signs on City-owned Property. In order to realize the revenue potential of property owned by the city, and to provide a method for city messages to be presented to the public, the city council may allow approved private parties to place signs on city property in consideration of such fee and other consideration to be negotiated and included in a lease, license agreement, development agreement, or other legal arrangement.
  1. Types of Signage. Signs placed by private parties may be of whatever nature approved by the city council in accordance with subsection D below. Signs might include permanent signs, such as billboards with static display, and may include electronic message display. Signs might also include leasing or a license of time and space on a city-owned permanent sign such as a billboard, whether static display or electronic message display. Approved signs might also be freeway-oriented signs.
  2. Duration of Signage. Signs will only be allowed to remain on the city-owned property for the period of time approved by the city in the agreement between the city and the private party.
  3. Types of Speech Allowed. The approved signs may include commercial and non-commercial speech *provided* that non-commercial speech shall not include: political speech (e.g., campaign advertisements, messages intended to promote legislation, etc.); commercial speech advertising tobacco or tobacco-related products (as defined in this Code), alcohol, cannabis and cannabis-related products, adult entertainment,

gambling, or other adult-oriented products or commercial activities; or the direct promotion of sectarian beliefs. In addition, the message substitution policy in section 17.190.040(D) shall not apply for the purpose of substituting any prohibited speech for any other commercial or non-commercial speech, it being understood that such speech has other media and avenues of communication available for such speech.

- C. Signs in City Right-of-way. Signs in the city's rights-of-way shall be prohibited unless approved by the city manager, pursuant to such policy as may be established by the City Council from time-to-time.
1. Limited Duration. Private party signs in the city's rights-of-way shall be limited to not more than fifteen (15) days. Signs must be removed at the end of the period approved or are subject to removal by city forces, to be held for a period of 30 days or until claimed by the person owning the sign, whichever first occurs.
  2. Commercial Speech Prohibited. The approved signs shall not include commercial speech, and the message substitution policy in section 17.190.040(D) shall not apply to allow for any commercial speech.
  3. Size Limitations. Signs in the city's rights-of-way shall not be allowed where it would create traffic hazards. Signs shall not exceed a total of 18 square feet in size, and shall not exceed three (3) feet in height.
- D. Procedures for Approval of Use of City-owned Property for Signs. The city manager shall establish procedures for selecting persons desiring to use city-owned property in excess of 30 consecutive days. The city manager shall identify the location of property where signs meeting the requirements of this chapter can be placed, and a request for proposals shall be advertised and circulated to interested parties. The proposals shall be evaluated and a recommendation made to the city council. Criteria to be considered shall include, but not be limited to, the following:
1. The extent to which the proposal maximizes the economic value of the city's property;
  2. The extent to which the proposal will contribute revenue to the city's general fund;

3. The extent to which the proposal will allow dissemination of the city's own messages, public service announcements, and other messages to the public; and
  4. The extent to which the proposal will encourage economic activity in the city.
- E. Location and Limitations. All new signs constructed and located on city-owned property, or city rights-of-way pursuant to this chapter must meet the following requirements:
1. They shall comply with all applicable requirements of this Code, and of any other regulatory authority including, if applicable, rules of the California State Department of Transportation for freeway-oriented signs;
  2. They shall be allowed in locations providing the greatest exposure to high traffic areas in the city;
  3. They shall comply with all height and size criteria as determined by the city council; and
  4. They shall be exempt from the provisions of section 17.190.270.

SECTION 5. This ordinance shall go into effect thirty (30) days following its passage and adoption.

01/26/21 CC Agenda – 1<sup>st</sup> Reading  
02/09/21 CC Agenda – 2<sup>nd</sup> Reading

Ord - Amend ECMC 17.190 – Signs on City-owned Property 012521



City Council  
Agenda Report

Agenda Item 17.

**DATE:** February 9, 2021

**TO:** Honorable Mayor and City Councilmembers

**FROM:** Angela Cortez, City Clerk

**SUBJECT:** Amendment of Chapter 2.75 of Title 2 of the El Cajon Municipal Code Relating to Electronic and Paperless Filing of Fair Political Practices Commission Campaign Disclosure Statements

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**RECOMMENDATION:**

That Mayor Wells requests the City Clerk to recite the title.

An Ordinance Amending Chapter 2.75 of Title 2 of the El Cajon Municipal Code Relating to Electronic and Paperless Filing of Fair Political Practices Commission Campaign Disclosure Statements.

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Attachments

Ord 5106



ORDINANCE NO. 5106

AN ORDINANCE AMENDING CHAPTER 2.75 OF  
TITLE 2 OF THE EL CAJON MUNICIPAL CODE  
RELATING TO ELECTRONIC AND PAPERLESS FILING  
OF FAIR POLITICAL PRACTICES COMMISSION  
CAMPAIGN DISCLOSURE STATEMENTS

WHEREAS, public access to campaign and Statement of Economic Interest disclosure information is an integral component of a fully informed electorate, and transparency is critical in order to maintain public trust and support of the political process; and

WHEREAS, since the enactment of the Political Reform Act, candidates and committees have complied with filing requirements by filing paper copies of campaign statements and reports; and

WHEREAS, the City Clerk is the Local Filing Officer for the Fair Political Practices Commission disclosure statements and is responsible for receiving, reviewing, and making available campaign disclosure statements; and

WHEREAS, implementation of electronic filing of Fair Political Practices Commission campaign disclosure statements will help the City of El Cajon (the "City") reach its goal of operational excellence by allowing campaign disclosure statements to be filed electronically, and strengthens the City's initiative of fostering public trust through an open and ethical government by making those statements immediately available to the public; and

WHEREAS, the elimination of manual processing of filings through electronic filing requirements will conserve resources and ensure the public has access to the information disclosed in campaign statements; and

WHEREAS, the City Clerk has identified a web-based system that will allow electronic filing, in compliance with California Government Code section 84615 and has been approved by the Secretary of State for the electronic filing of campaign disclosure statements; and

WHEREAS, California Government Code section 84615 provides that a legislative body of a local government agency may adopt an ordinance that requires an elected officer, candidate, committee, or other person required to file statements, reports, or other documents required by Chapter 4 of the Political Reform Act to file such statements, reports or other documents online or electronically with the City Clerk; and

WHEREAS, the City Council expressly finds and determines that the City Clerk's web-based system has been approved by the Secretary of State for the electronic filing of campaign disclosure statements, and that the software contains multiple safeguards to protect the integrity and security of the data, will operate securely and effectively, and will not unduly burden Filers; and

WHEREAS, the City Clerk will operate the electronic filing system in compliance with the requirements of California Government Code section 84615, as may be amended from time to time, and any other applicable laws.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF EL CAJON DOES ORDAIN AS FOLLOWS:

Section 1. The title of Chapter 2.75 of the El Cajon Municipal Code is hereby changed to read, "Conflict of Interest Code; Campaign Disclosure Statements."

Section 2. A new section 2.75.015 is hereby added to Chapter 2.75 of the El Cajon Municipal Code to read as follows:

**2.75.015 Electronic Filing of Campaign Disclosure Statements.**

A. General.

1. Any elected officer, candidate, committee, or other person required to file statements, reports or other documents ("Statements") as required by Chapter 4 of the Political Reform Act (California Government Code section 84100, *et seq.*) ("Filers") may, and beginning February 1, 2022, shall, file such Statements using the City Clerk's online system according to procedures established by the City Clerk (the "Procedures").
2. The City Clerk shall have the authority to establish and amend the Procedures, as necessary, to:
  - a. ensure that the online system complies with the requirements set forth in section 84615 of the Government Code, as may be amended from time to time;
  - b. meet the purpose and intent of this ordinance and comply with other applicable law; and
  - c. ensure the integrity of the data transmitted and include safeguards against efforts to tamper with, manipulate, alter, or subvert the data.
3. Online filings made under this chapter will only be accepted if made in the standardized record format that is developed by the California Secretary of State pursuant to section 84602(a)(2) of the California Government Code, as may be amended from time to time, and that is compatible with the Secretary of State's system for receiving an online or electronic filing.

B. Procedures for Utilizing Online Filing.

1. During the period commencing with the effective date of this ordinance and ending January 31, 2022, Filers may choose to opt-in to the electronic filing system by electronically filing a Statement that is required to be filed with the City Clerk pursuant to Chapter 4 of the Political Reform Act. Once a Filer has opted-in, all subsequent Statements by that Filer shall be filed electronically. Until February 1, 2022, a Filer may opt-out of the electronic filing system by filing an original Statement in paper format with the City Clerk. Once a Filer has opted-out, and before February 1, 2022, the Filer shall file all original Statements in paper format with the City Clerk. From and after January 31, 2022, electronic filing is mandatory for all Filers, unless the Filer is exempt under California Government Code section 84615, as may be amended from time to time. A Filer so exempt may continue to opt-in or opt-out as described in this section.
2. Any Filer who has electronically filed a statement using the City Clerk's online system is not required to also file a copy of that document in paper format with the City Clerk.

Section 3. If any portion of this ordinance, or its application to any person or circumstance, is for any reason held to be invalid, unenforceable or unconstitutional, by a court of competent jurisdiction, that portion shall be deemed severable, and such invalidity, unenforceability or unconstitutionality shall not affect the validity or enforceability of the remaining portions of the ordinance, or its application to any other person or circumstance. The City Council hereby declares that it would have adopted each section, sentence, clause or phrase of this ordinance, irrespective of the fact that any one or more other sections, sentences, clauses or phrases of the ordinance be declared invalid, unenforceable or unconstitutional.

Section 4. The City Council of the City of El Cajon intends this ordinance to supplement, not to duplicate or contradict, applicable state and federal law and this ordinance shall be construed in light of that intent.

Section 5. This ordinance shall go into effect thirty (30) days following its passage and adoption.

Section 6. The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published or posted according to law.