



CITY COUNCIL
HOUSING AUTHORITY AND
SUCCESSOR AGENCY TO THE EL CAJON
REDEVELOPMENT AGENCY

Council Chamber
200 Civic Center Way
El Cajon, CA 92020

Agenda

MARCH 12, 2019, 3:00 p.m.

Bill Wells, Mayor
Steve Goble, Deputy Mayor
Ben Kalasho, Councilmember
Gary Kendrick, Councilmember
Bob McClellan, Councilmember

Graham Mitchell, City Manager
Vince DiMaggio, Assistant City Manager
Morgan Foley, City Attorney
Angela Cortez, City Clerk

CALL TO ORDER: Mayor Bill Wells

ROLL CALL: City Clerk Angela Cortez

PLEDGE OF ALLEGIANCE TO FLAG AND MOMENT OF SILENCE

POSTINGS: The City Clerk posted Orders of Adjournment of the February 26, 2019, Meetings and the Agenda of the March 12, 2019, Meeting in accordance to State Law and Council/Authority/Successor Agency to the Redevelopment Agency Policy.

PRESENTATIONS:

- **Update on Airport Development Plan**

AGENDA CHANGES:

CONSENT ITEMS:

Consent Items are routine matters enacted by one motion according to the RECOMMENDATION listed below. With the concurrence of the City Council, a Council Member or person in attendance may request discussion of a *Consent Item* at this time.

1. Minutes of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Meetings

RECOMMENDATION:

That the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency approves Minutes of the February 26, 2019, Meetings of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

2. Warrants

RECOMMENDATION:

That the City Council approves payment of Warrants as submitted by the Finance Department.

3. Approval of Reading Ordinances by Title Only

RECOMMENDATION:

That the City Council approves the reading by title and waive the reading in full of all Ordinances on the Agenda.

4. Termination of Emergency Declaration for Sewer Repairs on North Pierce Street

RECOMMENDATION:

That the City Council adopts the next Resolution, in order, proclaiming the termination of a local Emergency Declaration in the City of El Cajon.

5. Rejection of Bid No. 025-19 - Traffic Safety Calming 2019

RECOMMENDATION:

That the City Council adopts the next Resolution, in order, to reject the bid and authorize re-bidding the project with revised specifications.

6. Modification of City Council Policy A-29 - Confidential Employee Designation of One Accounting Technician Position

RECOMMENDATION:

That the City Council approves the modification of City Council Policy A-29 which incorporates the Accounting Technician classification assigned to Payroll.

7. Fourth Amended National Pollutant Discharge Elimination System, San Diego Regional Stormwater Copermittees Memorandum of Understanding 2019

RECOMMENDATION:

That the City Council approves the Fourth Amended National Pollutant Discharge Elimination System, San Diego Regional Stormwater Copermittees Memorandum of Understanding 2019 ("MOU"), and authorizes the City Manager to execute the MOU on behalf of the City.

8. Contract Amendment to City Monument Signs

RECOMMENDATION:

That the City Council adopts the next Resolution, in order, to increase the contract for city monument signs in the not-to-exceed amount of \$46,463.69.

PUBLIC COMMENT:

At this time, any person may address a matter within the jurisdiction of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency that is not on the Agenda. Comments relating to items on today's docket are to be taken at the time the item is heard. State law prohibits discussion or action on items not on the Agenda; however, Council, Authority and Agency Members may briefly respond to statements or questions. An item may be placed on a future Agenda.

WRITTEN COMMUNICATIONS:

PUBLIC HEARINGS:

ADMINISTRATIVE REPORTS:

9. Service Request Application for Mobile Devices and Computers

RECOMMENDATION:

That the City Council considers directing the City Manager to include a budget allocation in the Fiscal Year 2019-2020 proposed budget for a new service request management platform for mobile devices and computers.

10. Resolution of Support for Efforts to Improve the Water Quality and Reduce Transboundary Flows of Trash in the Tijuana River Valley

RECOMMENDATION:

That the City Council adopts a Resolution supporting the City of Imperial Beach and other participating agencies in their effort to improve the water quality and reduce the transboundary flows of trash and debris in the Tijuana River Valley.

COMMISSION REPORTS:

ACTIVITIES REPORTS/COMMENTS OF MAYOR WELLS:

SANDAG (San Diego Association of Governments); SANDAG Public Relations Selection Committee; League of California Cities, San Diego Division; Heartland Fire Training JPA – Alternate; LAFCO.

11. Council Activity Report
12. Legislative Report

ACTIVITIES REPORTS/COMMENTS OF COUNCILMEMBERS:

13. **COUNCILMEMBER GARY KENDRICK**
METRO Commission/Wastewater JPA; Heartland Communications; Heartland Fire Training JPA.
14. **COUNCILMEMBER BOB MCCLELLAN**
MTS (Metropolitan Transit System Board); Harry Griffen Park Joint Steering Committee; Heartland Communications – Alternate.
15. **COUNCILMEMBER BEN KALASHO**
16. **DEPUTY MAYOR STEVE GOBLE**
SANDAG – Board of Directors – Alternate; SANDAG Public Safety Committee – Alternate; METRO Commission/Wastewater JPA – Alternate; Chamber of Commerce – Government Affairs Committee; MTS (Metropolitan Transit System Board) – Alternate; East County Economic Development Council.

JOINT COUNCILMEMBER REPORTS:

GENERAL INFORMATION ITEMS FOR DISCUSSION:

ORDINANCES: FIRST READING

ORDINANCES: SECOND READING AND ADOPTION

CLOSED SESSIONS:

ADJOURNMENT: The Regular Joint Meeting of the El Cajon City Council/ El Cajon Housing Authority/Successor Agency to the El Cajon Redevelopment Agency held this 12th day of March 2019, is adjourned to Tuesday, March 26, 2019, at 3:00 p.m.



City Council
Agenda Report

Agenda Item 1.

DATE: March 12, 2019

TO: Honorable Mayor and City Councilmembers

FROM: Angela Cortez, City Clerk

SUBJECT: Minutes of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Meetings

RECOMMENDATION:

That the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency approves Minutes of the February 26, 2019, Meetings of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

Attachments

02-26-19 Draft Minutes 3 PM

02-26-19 Draft Minutes 7 PM

JOINT MEETING OF THE EL CAJON CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY TO THE EL CAJON REDEVELOPMENT AGENCY



MINUTES

CITY OF EL CAJON EL CAJON, CALIFORNIA

February 26, 2019

An Adjourned Regular Joint Meeting of the El Cajon City Council/Housing Authority/ Successor Agency to the El Cajon Redevelopment Agency, held Tuesday, February 26, 2019, was called to order by Mayor/Chair Bill Wells at 3:04 p.m., in the Council Chambers, 200 Civic Center Way, El Cajon, California.

ROLL CALL

Council/Agencymembers present:	Kalasho, Kendrick and McClellan
Council/Agencymembers absent:	None
Deputy Mayor/Vice Chair absent:	Goble
Mayor/Chair present:	Wells
Other Officers present:	Mitchell, City Manager/Executive Director DiMaggio, Assistant City Manager Foley, City Attorney/General Counsel Cortez, City Clerk/Secretary

Mayor Wells invited **Cajon Valley Union School District School Superintendent, David Miyashiro, to lead the PLEDGE OF ALLEGIANCE TO THE FLAG and MOMENT OF SILENCE.** (The Courts have concluded that sectarian prayer as part of City Council Meetings is not permitted under the Constitution).

POSTINGS: The City Clerk posted Orders of Adjournment of the February 12, 2019, Meeting and the Agenda of the February 26, 2019, Meetings in accordance with State Law and El Cajon City/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Policy.

PRESENTATIONS:

- **National Read Across America Day**
- **Neighborhood Watch Recognition**

AGENDA CHANGES: None

CONSENT ITEMS: (1 – 13)

MOTION BY WELLS, SECOND BY McCLELLAN, to APPROVE Consent Items 1 to 13.

MOTION CARRIED BY UNANIMOUS VOTE OF THOSE PRESENT (GOBLE – Absent).

1. Minutes of El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Policy

Approves Minutes of the February 12, 2019, Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Policy.

2. Warrants

Approves payment of Warrants as submitted by the Finance Department.

3. Approval of Reading Ordinances by Title only

Approves the reading by title and waive the reading in full of all Ordinances on the Agenda.

4. Amendment to the Professional Services Agreement with Harris & Associates, Inc., for Engineering, Design, and Environmental Services for the Broadway Creek Repairs Project.

1. Authorizes the City Manager to negotiate and execute an amendment to the existing Professional Services Agreement with Harris & Associates, Inc., for engineering, design, and environmental services for the Broadway Earthen Channel Repair Project, in the not-to-exceed amount of \$375,000 for the existing two-year term; and,

CONSENT ITEMS: (Item 4 - Continued)

2. Appropriates an additional \$375,000 from the Wastewater Fund to supplement the existing FY18/19 budget for the Broadway Earthen Channel Repairs, WW3586.

5. Amendment to the 2018 Five Year Regional Transportation Improvement Program (RTIP 18-03)

Adopts Resolution No. 015-19, approving the amendment to the 2018 Five Year RTIP.

6. Encroachment Agreement to MCImetro Access Transmission Services Corporation for Installation and Operation of Fiber Optic Network in the City's Right-of-Way

Adopts Resolution No. 016-19, authorizing an Encroachment Agreement with MCImetro Access Transmission Services Corporation for the installation and operation of a fiber optic telecommunications network within the City's right-of-way.

7. Contract Amendment to Proximity Access Upgrades

Adopts Resolution No. 017-19, to increase the contract for proximity access upgrades in the not-to-exceed amount of \$60,842.42.

8. Award of Bid/ No 021-19 – As-Needed Miscellaneous Fence/Guardrail Repair and Installation Re-Bid

1. Adopts Resolution No. 018-19, to approve Plans and Specifications for the As-Needed Miscellaneous Fence and Guardrail Repair and Installation Re-Bid project, Bid No. 021-19;
2. Find the third low bidder non-responsive for the reason set forth in this agenda report; and
3. Adopts Resolution No. 019-19, to approve award the bid to the lowest responsive, responsible bidder, Quality Fence Co., Inc. in the amount of \$72,000 for the initial one-year term, with up to four additional one-year renewal options.

9. October – December 2018 Quarterly Treasurer's Report

Receives the Treasurer's Report for the quarter ending December 31, 2018.

CONSENT ITEMS: (Continued)

10. Purchase of Unmanned Aerial Vehicle (UAV) for Land Surveying

1. Authorizes the Capital Outlay Request to purchase new Land Surveying Unmanned Aerial Vehicle (UAV) Equipment; and,
2. Appropriates additional funding in the amount of \$1,000.

11. Community Event – Dinner and a Concert

That the City Council approves the 2019 “Dinner and a Concert” series, subject to conditions.

12. Community Event in the Right-of-Way – Cajon Classic Cruise

Approves the use of the public right of way for the 2019 “Cajon Classic Cruise” series, subject to conditions.

13. Declaration of Emergency for Sewer Repairs on North Pierce Street.

1. Adopts Resolution No. 020-19, making a Declaration of Emergency and determine that the public interest and necessity requires the immediate expenditure of public money to safeguard life, health, or property as provided in Public Contract Code section 22050; and,
2. Authorizes the City Manager to enter into an emergency contract(s) to repair sewer facilities as provided in El Cajon Municipal Code section 2.04.145, and to waive the bidding requirement in accordance with El Cajon Municipal Code section 3.20.010 (c)(6).

PUBLIC COMMENT:

No one came forward to speak.

WRITTEN COMMUNICATIONS: None

PUBLIC HEARINGS:

14. Delinquent Refuse Collection Charges

RECOMMENDATION:

That the City Council:

1. Opens the Public Hearing and considers public testimony;
2. Closes the Public Hearing;
3. Adopts the next Resolutions, in order, confirming the list of property owners as delinquent in the payment of their mandatory trash service bills; and,
4. Authorizes the City Clerk to record the amount owed as a lien on the property and forward a list to the County Tax Assessor for billing on the next property tax bill.

DISCUSSION

Director of Public Works, Dirk Epperson, provided a summary of the Item.

Mayor Wells opened the public hearing.

No one came forward to speak.

MOTION BY WELLS, SECOND BY McCLELLAN, to CLOSE the Public Hearing.

**MOTION CARRIED BY UNANIMOUS VOTE OF THOSE PRESENT.
(GOBLE – Absent).**

MOTION BY McCLELLAN, SECOND BY KENDRICK, to ADOPT Resolution No. 021-19, confirming the list of property owners as delinquent in the payment of their mandatory trash service bills; and authorizes the City Clerk to record the amount owed as a lien on the property and forward a list to the County Tax Assessor for billing on the next property tax bill.

**MOTION CARRIED BY UNANIMOUS VOTE OF THOSE PRESENT.
(GOBLE – Absent).**

PUBLIC HEARINGS: (Continued)

15. Delinquent Sewer Service Charges

RECOMMENDATION:

That the City Council:

1. Opens the Public Hearing and considers public testimony;
2. Closes the Public Hearing;
3. Adopts the next Resolutions, in order, confirming the list of property owners as delinquent in the payment of their mandatory sewer service bills; and
4. Authorizes the City Clerk to record the amount owed as a lien on the property and forward a list to the County Tax Assessor for billing on the next property tax bill.

DISCUSSION

Director of Public Works, Dirk Epperson, provided a summary of the Item.

Mayor Wells opened the public hearing.

No one came forward to speak.

MOTION BY WELLS, SECOND BY McCLELLAN, to CLOSE the Public Hearing.

**MOTION CARRIED BY UNANIMOUS VOTE OF THOSE PRESENT
(GOBLE – Absent).**

MOTION BY McCLELLAN, SECOND BY KENDRICK, to ADOPT Resolution No. 022-19, in order confirming the charges and levying the assessments on the next regular tax bill; and authorizes the City Clerk to place a lien on delinquent properties and to forward a list to the County Tax Assessor for billing on the next property tax bill.

**MOTION CARRIED BY UNANIMOUS VOTE OF THOSE PRESENT
(GOBLE – Absent).**

ADMINISTRATIVE REPORTS:

16. Consideration to Exempt Municipal Projects from the Zoning Code and Entitlement Process.

That the City Council:

1. Directs the Planning Commission to hold a public hearing at its March 19, 2019 meeting and process an amendment exempting municipal projects and uses from the El Cajon Municipal Code; and
2. Directs the City Clerk to publish a notice a public hearing for the March 26, 2019 meeting where the City Council will decide on the Planning Commission's recommendation.

DISCUSSION

Director of Planning, Tony Shute, provided detailed information of the Item.

Mayor Wells opened the public hearing.

No one came forward to speak.

Discussion ensued among **Council** and **Staff** concerning the following:

- Code is exclusive to the zoning land use regulation and does not involve the California Building Code or American with Disabilities (ADA) Act.
- City buildings such as the Animal Shelter, require the City to go through similar process as a developer when modifying zones;
- City projects are for the ultimate good of the citizens and not for profit; and
- City Council actions are required.

MOTION BY KENDRICK, SECOND BY McCLELLAN, to DIRECT the Planning Commission to hold a public hearing at the March 19, 2019 meeting, process an amendment exempting municipal projects and uses from the El Cajon Municipal code, and DIRECTS the City Clerk to publish a notice a public hearing for the March 26, 2019 meeting where the City Council will decide on the Planning Commission's recommendation.

**MOTION CARRIED BY UNANIMOUS VOTE OF THOSE PRESENT
(GOBLE – Absent).**

COMMISSION REPORTS: None

ACTIVITIES REPORTS/COMMENTS OF MAYOR WELLS:

SANDAG (San Diego Association of Governments) Board of Directors; SANDAG – Public Relations Selection Committee; League of California Cities, San Diego Division; Heartland Fire Training JPA – Alternate; LAFCO.

17. Council Activities Report/Comments

Report as stated.

18. Legislative Update - None

ACTIVITIES REPORTS OF COUNCILMEMBERS:

19. COUNCILMEMBER GARY KENDRICK
METRO Commission/Wastewater JPA; Heartland Communications; Heartland Fire Training JPA.

Council Activities Report/Comments.

Report as stated.

20. COUNCILMEMBER BOB MCCLELLAN
MTS (Metropolitan Transit System Board); Harry Griffen Park Joint Steering Committee; Heartland Communications – Alternate.

Council Activities Report/Comments.

Report as stated.

In addition to the items reported, **Councilmember McClellan** requested a contact number to report potholes, and suggested that Staff re-establish the sewer rates based on water usage due to the increase amount of rain water this year.

City Manager Mitchell provided phone number (619) 441-1658, for reporting potholes, and advised that the public can submit a work order, or report the issue through the City's 'Report a Concern' on the City's webpage. **City Manager Mitchell** clarified that sewer rates are based on the flow that goes into the METRO Wastewater, which drives the biggest rate component and advised that the City is currently working on an analysis, which will include **Councilmember McClellan's** concern.

ACTIVITIES REPORTS OF COUNCILMEMBERS: (Continued)

21. COUNCILMEMBER BEN KALASHO

Council Activities Report/Comments.

Report as stated.

22. DEPUTY MAYOR STEVE GOBLE

SANDAG – Board of Directors – Alternate; SANDAG Public Safety Committee – Alternate; METRO Commission/Wastewater JPA – Alternate; Chamber of Commerce – Government Affairs Committee; MTS (Metropolitan Transit System Board) – Alternate; East County Economic Development Council.

Council Activities Report/Comments.

Report as stated.

JOINT COUNCILMEMBER REPORTS: None

GENERAL INFORMATION ITEMS FOR DISCUSSION:

23. El Cajon Animal Shelter Donations for January 2019

RECOMMENDATION:

In Accordance with City Council Policy B-2, staff informs the City Council about receiving the following donations for the El Cajon Animal Shelter for the month of January:

Jerry Held	\$10,000.00
Steve and Tamra Bailey	\$200.00
Anonymous	\$196.06
Total	\$10,396.06

City Manager Mitchell announced the receipt of a \$10,000 donation from Mr. Jerry Held, along with two other donations for the City’s animal shelter.

ORDINANCES: FIRST READING - None

ORDINANCES: SECOND READING AND ADOPTION - None

CLOSED SESSIONS: None

ADJOURNMENT: Mayor Wells adjourned the Adjourned Regular Joint Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency held this 26th day of February, 2019, at 3:33 p.m., to Tuesday, February 26, 2019, at 7:00 p.m.

Angela Cortez
City Clerk/Secretary

D R A F T

JOINT MEETING OF THE EL CAJON CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY TO THE EL CAJON REDEVELOPMENT AGENCY



MINUTES

CITY OF EL CAJON EL CAJON, CALIFORNIA

February 26, 2019

An Adjourned Regular Joint Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency, held Tuesday, February 26, 2019, was called to order by Mayor/Chair Bill Wells at 7:02 p.m., in the Council Chambers, 200 Civic Center Way, El Cajon, California. This meeting was adjourned from the Adjourned Regular Joint Meeting held at 3:00 p.m., Tuesday, February 26 Meeting, 2019, by order of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

RO L CALL

Council/Agencymembers present:	Kalasho, Kendrick and McClellan
Council/Agencymembers absent:	None
Deputy Mayor/Vice Chair absent:	Goble
Mayor/Chair present:	Wells
Other Officers present:	Mitchell, City Manager/Executive Director DiMaggio, Assistant City Manager Foley, City Attorney/General Counsel Cortez, City Clerk/Secretary

PLEDGE OF ALLEGIANCE TO FLAG led by Mayor Wells and MOMENT OF SILENCE. (The Courts have concluded that sectarian prayer, as part of City Council Meetings, is not permitted under the Constitution).

AGENDA CHANGES: None

PUBLIC COMMENT:

George Ibarra representing San Diego County Fair Housing (CSA), a fair housing provider, thanked the City's Code Enforcement personnel, including **Director of Community Development, Anthony Shute**, and Jamie van Ravesteyn for their corroboration and help in remedying situations in the city. Mr. Ibarra stated that 41% of calls received are from El Cajon citizens. He spoke in support of additional funds.

Councilmember Kendrick asked about requirements for a service dog. In response to **Councilmember Kendrick's** question, Mr. Ibarra advised that a full time attorney provides a reasonable accommodations packet, which includes a letter from a medical doctor.

PUBLIC HEARINGS:

100. **FY 2019-2023 FIVE YEAR CONSOLIDATED PLAN AND FY 2019-2020 ONE YEAR ACTION PLAN**

RECOMMENDATION:

That the City Council:

1. Opens the public hearing;
2. Accepts public input for the Five Year Consolidated Plan and One Year Action Plan;
3. Closes the public hearing;
4. Approves the draft Five Year Consolidated Plan and allocates Community Development Block Grant (CDBG) and HOME grant funds to projects and programs that will form the core of the FY 2019-2020 One Year Action Plan.

DISCUSSION

Community Development Director, Anthony Shute, provided detailed information of the Item.

Discussion ensued among **Council** and **Staff** concerning the following:

- Interfaith Shelter Network consists of other religious facilities outside the City;
- Urban Development (HUD) regulations; and
- Consideration of the Crisis House's request, taking into account the age of the building.

Mayor Wells opened the public hearing.

The following people spoke in support of their requests for funding:

Estela De Los Rios – CSA San Diego County

Janaira Quigley – Meals on Wheels

Carol Waltz – Elderhelp of San Diego

Harold Brown – East County Transitional Living Center

MOTION BY WELLS, SECOND BY KENDRICK, to CLOSE the Public Hearing.

**MOTION CARRIED BY UNANIMOUS VOTE OF THOSE PRESENT
(GOBLE – Absent).**

MOTION BY KENDRICK, SECOND BY WELLS, to APPROVE an additional \$10,000.00 for Meals on Wheels, and reduce the Community Policing allocation to \$40,915.00.

**MOTION CARRIED BY UNANIMOUS VOTE OF THOSE PRESENT
(GOBLE – Absent).**

MOTION BY WELLS, SECOND BY KENDRICK, to APPROVE the tentative CDBG allocations, as recommended by Staff, with the exception of reducing the City - Police Services allocation to \$40,915.00 to allocate \$25,000.00 to Meals on Wheels Greater San Diego.

**MOTION CARRIED BY UNANIMOUS VOTE OF THOSE PRESENT
(GOBLE – Absent).**

The final Five Year Consolidated Plan and a preliminary funding schedule reflecting the City Council's decisions relative to the FY 2019-2020 One Year Action Plan will be prepared and presented for final approval and adoption at the second public hearing scheduled for April 23, 2019, at 3:00 pm.

ADJOURNMENT: Mayor Wells adjourned the Adjourned Regular Joint Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency, held this 26th day of February, 2019, at 7:54 p.m., to Tuesday, March 12, 2019, at 3:00 p.m.

Angela Cortez
City Clerk/Secretary



City Council
Agenda Report

Agenda Item 4.

DATE: March 12, 2019
TO: Honorable Mayor and City Councilmembers
FROM: Dirk Epperson, Director of Public Works
SUBJECT: Termination of Emergency Declaration for Sewer Repairs on North Pierce Street

RECOMMENDATION:

That the City Council adopts the next Resolution, in order, proclaiming the termination of a local Emergency Declaration in the City of El Cajon.

BACKGROUND:

The City of El Cajon was notified of a sewer back up on North Pierce Street on the morning of February 15, 2019. Public Works personnel were able to clear the initial blockage and discovered that a section of pipe had collapsed in front of 319 N. Pierce Street. It was determined that the City's Emergency Declaration needed to be invoked to make immediate repairs to avoid damage to the properties along North Pierce Street. SC Valley Engineering was contacted and commenced repairs immediately. The work was completed on February 17, 2019.

The City Council approved Resolution No. 020-19 on February 26, 2019, declaring an Emergency and authorizing expenditures to make the needed repairs to the North Pierce Street sewer main. All work on the City's sewer pipe has been completed and the local Emergency Declaration can be terminated.

FISCAL IMPACT:

Final cost for sewer repair totaled \$21,403.95. Wastewater Funds are available in the Current Budget (FY18/19) for emergency repairs, account No. 650720-8576.

Prepared By: Dennis Davies, Deputy Director of Public Works
Reviewed By: Vince DiMaggio, Assistant City Manager
Approved By: Graham Mitchell, City Manager

Attachments

Resolution

RESOLUTION NO. __-19

A RESOLUTION OF THE
CITY COUNCIL OF THE CITY OF EL CAJON
PROCLAIMING THE TERMINATION
OF A LOCAL EMERGENCY

WHEREAS, the City of El Cajon (the "City") was notified of a sewer back up on North Pierce Street on the morning of February 15, 2019, and Public Works personnel were able to clear the initial blockage and discovered that a section of the City-owned sewer pipe had collapsed in front of 319 N. Pierce Street (the "Property"); and

WHEREAS, it was determined that the City's emergency declaration needed to be invoked to make immediate repairs to avoid damage to the properties along North Pierce Street; and

WHEREAS, S. C. Valley Engineering, Inc. was contacted and commenced repairs immediately, and the work was completed on February 17, 2019; and

WHEREAS, the El Cajon City Council approved Resolution No. 020-19 on February 26, 2019, declaring an emergency and authorizing expenditures to make the needed repairs to the North Pierce Street sewer main; and

WHEREAS, all work on the City's sewer pipe has been completed and the local Emergency declaration can be terminated.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of El Cajon hereby proclaims the termination of the local emergency.

03/12/19 CC Agenda

Reso Proclaiming Emergency Declaration Termination for Sewer Repairs (N Pierce St) 030519



**City Council
Agenda Report**

DATE: March 12, 2019
TO: Honorable Mayor and City Councilmembers
FROM: Nahid Razi, Purchasing Agent
SUBJECT: Rejection of Bid No. 025-19 - Traffic Safety Calming 2019

RECOMMENDATION:

That the City Council adopts the next Resolution, in order, to reject the bid and authorize re-bidding the project with revised specifications.

BACKGROUND:

Traffic safety calming services for the City of El Cajon's Public Works Department was advertised on January 10, 2019. One response was received and opened at 2:00 p.m. on February 7, 2019.

Once the bid response was reviewed, City staff determined that due to the configuration of the specifications and budgetary limitations, it would be in the City's best interest to re-bid the services with revised specifications.

FISCAL IMPACT:

None.

Prepared By: Nahid Razi, Purchasing Agent
Reviewed By: Dirk Epperson, Director of Public Works
Approved By: Graham Mitchell, City Manager

Attachments

Bid Summary
Resolution



City of El Cajon Purchasing Division
Bid Summary

Bid No. 025-19 - Traffic Safety Calming 2019

Bidder	Bid Amount
Shahram Elihu dba Pacific Engineering & Construction (San Diego, CA)	\$174,721

ENGINEER'S ESTIMATE: \$90,000

RESOLUTION NO. ____-19

RESOLUTION REJECTING BIDS
FOR TRAFFIC SAFETY CALMING 2019 AND
AUTHORIZING RE-BIDDING OF THE PROJECT
WITH REVISED SPECIFICATIONS
(Bid No. 025-19)

WHEREAS, Bid 025-19 for Traffic Safety Calming 2019 (the "Project") for the City of El Cajon (the "City") was advertised on January 10, 2019, and one (1) response to the Invitation to Bid was received and opened at 2:00 p.m. on February 7, 2019; and

WHEREAS, upon review of the bids, City staff determined that due to configuration of the specifications and budgetary limitations, it would be in the City's best interest to rebid the services with revisions to the bid specifications; and

WHEREAS, the Purchasing Division, in concurrence with the Director of Public Works, recommends rejecting the sole bid and rebidding the Project with revised specifications; and

WHEREAS, the City Council believes it to be in the best interest of the City to reject the sole bid and rebid the Project with revised specifications as recommended by the Purchasing Division.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The foregoing recitals are true and correct and are the findings of the City Council.
2. The City Council hereby rejects the sole bid received for the reasons stated above, and authorizes rebidding of the Project with revisions to the specifications, as approved by the City Manager.
3. The City Manager is hereby authorized to approve the final plans and revised specifications prior to re-bidding for and on behalf of the City of El Cajon.



City Council
Agenda Report

DATE: March 12, 2019
TO: Honorable Mayor and City Councilmembers
FROM: Graham Mitchell, City Manager
SUBJECT: Modification of City Council Policy A-29 - Confidential Employee Designation of One Accounting Technician Position

RECOMMENDATION:

That the City Council approves the modification of City Council Policy A-29 which incorporates the Accounting Technician classification assigned to Payroll.

BACKGROUND:

On February 4, 2019, the Department of Human Resources gave notice to the El Cajon Municipal Employees' Association (ECMEA) regarding the confidential position designation of the Accounting Technician position assigned to Payroll. Consequently, the position will no longer be covered by ECMEA and will now be recognized under City Council Policy A-29.

The reason for this change is that the duties assigned to this position are confidential in nature, which allows for access to and potential review of confidential conversations, e-mails, and written communications between the City Manager, Director of Human Resources, City Attorney, the City's labor negotiating team members and the City's labor relations counsel.

FISCAL IMPACT:

There is no fiscal impact since the change simply incorporates the Accounting Technician classification assigned to Payroll into the City Council Policy A-29.

Prepared By: Graham Mitchell, City Manager

Reviewed By:

Approved By:

Attachments

A-29 City Council Plan

**CITY OF EL CAJON
CITY COUNCIL POLICY**

SUBJECT: Compensation Plan for Executive and Unrepresented Employees, and the City Attorney

POLICY
A-29

REFERENCE:

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PURPOSE

To outline in one document the salary and benefits of employees who work in positions not represented by a recognized bargaining group.

A. SALARY – Effective 06/30/2018

*****Some positions listed below may not be utilized or budgeted***

EXECUTIVE MANAGEMENT AND CONTRACT CLASSIFICATIONS ARE AS FOLLOWS:

<u>CLASSIFICATION</u>	<u>RANGE</u>	<u>ANNUAL SALARY</u>
Assistant City Manager	136.5	\$172,744.00 - \$210,454.40
Police Chief	132.7	\$157,268.80 - \$200,824.00
Fire Chief	132.5	\$156,499.20 - \$199,825.60
Deputy City Manager / Director of Finance	129.7	\$146,036.80 - \$177,944.00
Director of Public Works	127.8	\$139,360.00 - \$169,790.40
Director of Finance/City Treasurer	127.3	\$137,633.60 - \$167,689.60
Director of Information Technology	126.6	\$135,283.20 - \$164,819.20
Director of Administrative Services	124.8	\$129,396.80 - \$157,664.00
Director of Community Development	124.5	\$128,440.00 - \$156,499.20
City Attorney (Contract)	N/A	\$155,216.38
Director of Human Resources	122.9	\$123,468.80 - \$150,446.40
Director of Recreation	118.8	\$111,571.20 - \$135,948.80
City Clerk	116.2	\$104,644.80 - \$127,483.20

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UNREPRESENTED GENERAL CLASSIFICATIONS ARE AS FOLLOWS:

<u>CLASSIFICATION</u>	<u>RANGE</u>	<u>ANNUAL SALARY</u>
Deputy Fire Chief	119.6	\$113,796.80 - \$145,308.80
Fire Division Chief	117.6	\$108,326.40 - \$138,320.00
Financial Operations Manager	118.2	\$109,928.00 - \$133,931.20
Deputy Director of Administrative Services	118.0	\$109,387.20 - \$133,265.60
Principal Human Resources Analyst	112.2	\$ 94,785.60 - \$115,481.60
Assistant to the City Manager	110.0	\$ 89,772.80 - \$109,387.20
Senior Human Resources Analyst	104.2	\$ 77,812.80 - \$ 94,785.60
Senior Management Analyst (City Manager and Finance)	104.2	\$ 77,812.80 - \$ 94,785.60
Senior Risk Management Analyst	104.2	\$ 77,812.80 - \$ 94,785.60
Human Resources Analyst	97.0	\$ 65,124.80 - \$ 79,352.00
Police Recruit	95.0	\$ 61,984.00 - \$ 75,524.80
Administrative Analyst	85.4	\$ 48,900.80 - \$ 59,592.00

CONFIDENTIAL CLASSIFICATIONS ARE AS FOLLOWS:

<u>CLASSIFICATION</u>	<u>RANGE</u>	<u>ANNUAL SALARY</u>
Executive Assistant to the City Manager/City Attorney	94.1	\$ 60,632.00 - \$ 73,860.80
Administrative Secretary (City Manager's Office and Human Resources)	84.0	\$ 47,236.80 - \$ 57,553.60

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Accounting Technician (Confidential Payroll) 80.7 \$ 43,555.20 - \$53,060.20

PART-TIME / SEASONAL TEMPORARY (PST) CLASSIFICATIONS ARE AS FOLLOWS:

**PST classifications do not receive any benefits described in this policy with the exception of the City contribution to the appropriate retirement plan in lieu of CalPERS/Social Security and sick leave benefits required by Labor Code §233.*

<u>CLASSIFICATION</u>	<u>RANGE</u>	<u>HOURLY SALARY</u>
Administrative Intern	69.9	\$16.04 - \$19.54
Public Safety Aide (formerly titled Maintenance Aide)	58.1	\$11.98 - \$14.60
Recreation Specialist I	52.3 (C-E)	\$11.46 - \$12.65
Recreation Specialist II	61.2	\$12.94 - \$15.76
Recreation Specialist III	70.0	\$16.07 - \$19.59
Recreation Specialist IV	79.0	\$20.08 - \$24.46
Recreation Specialist V	87.9	\$25.01 - \$30.47
Weed Abatement Inspector	87.3	\$24.64 – \$30.03

B. PERQUISITES

1. EDUCATIONAL INCENTIVE PROGRAM

Executive and unrepresented management employees (except the City Attorney) are eligible for five percent (5.0%) additional compensation when they possess any of the following:

- Master’s degree directly related to position with the City, but not required by the classification specification applicable to position;
- Current California registration certificate as a Professional Civil or Traffic Engineer; or
- Current California designation as a Certified Public Accountant.

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Employees are not eligible to receive more than 5.0% additional compensation where the employee possesses more than one Master's degree and/or certification.

The Fire Chief, Deputy Fire Chief and Fire Division Chief are eligible for two and one half percent (2.5%) additional compensation when possessing an Associate's degree in Fire Science or a related field, or five percent (5.0%) additional compensation when possessing a Bachelor's degree in any field. This additional incentive is applicable to the Fire Chief, Deputy Fire Chief and Fire Division Chief only, and is not available to employees hired by the City after July 1, 2001.

The Police Chief is eligible for the following educational incentives (not to exceed 13%):

1. Two and one half percent (2.5%) additional compensation when possessing an Associate's degree in Criminology, Police Science or a related field, or six percent (6.0%) additional compensation when possessing an Advanced P.O.S.T certificate.
2. Two and one half percent (2.5%) additional compensation when possessing a P.O.S.T. Management Certificate and completion of one of the following:
 - (a) FBI Academy;
 - (b) P.O.S.T. Command College;
 - (c) Senior Management Institute for Police; or
 - (d) Other management classes/educational programs as approved by the City Manager.
3. Two and one half percent (2.5%) additional compensation when possessing a Bachelor's degree.
4. Three percent (3.0%) additional compensation when possessing a Master's degree or other advanced degree related to the position.

C. HEALTH AND WELFARE BENEFITS

1. Cafeteria Plan

The City's cafeteria plan benefits are primarily designated for enrollment in any of the City's CalPERS' health plans or other eligible benefit programs (e.g., dental, vision, etc.). Any cafeteria plan balances that remain after an employee has paid for his or her

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health insurance premiums and other eligible benefit programs benefits may be received as taxable cash.

Any employee who is not enrolled in a City CalPERS health insurance plan, and does not provide proof of enrollment in another group health insurance plan (e.g., coverage under a spouse’s employer plan) on or before the closing date of open enrollment period will be automatically enrolled in the lowest cost, "employee only", health plan provided under the CalPERS' health program applicable to San Diego County for the applicable plan year. The cost of the premium for this health plan will then be deducted from the employee's cafeteria plan allocation.

All benefitted employees must enroll in an available City health program unless they opt out. An employee may receive cash in lieu for opting out of the City’s health program if he/she:

- (1) Provides proof that the employee and all individuals for whom the employee intends to claim a personal exemption deduction for the taxable year or years that begin or end in or with the City’s plan year to which the opt out applies (“tax family”), have or will have minimum essential coverage through another source (other than coverage in the individual market, whether or not obtained through Covered California) for the plan year to which the opt out arrangement applies (“opt out period”); and
- (2) Signs an attestation that the employee and his/her tax family have or will have such minimal essential coverage for the opt out period. An employee must provide the attestation every plan year at open enrollment or within 30 days after the start of the plan year. The opt out payment cannot be made and the City will not in fact make payment if the employer knows or has reason to know that the employee or tax family member doesn’t have such alternative coverage, or if the conditions in this paragraph are not otherwise satisfied.

The City may modify health insurance benefits or cafeteria plan (including, as to both, but not limited to, plan benefits or structure, City or employee contributions and/or opt out amount or requirements) in order to avoid penalties or taxes under the ACA or other statutory scheme that may result from an interpretation of the ACA or other statutory scheme by the Internal Revenue Service or other federal agency (including, but not limited to, a revenue ruling, regulation or other guidance) or state agency, or a ruling by a court of competent jurisdiction.

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From July 1, 2018 through December 31, 2018, the amount of cafeteria benefit shall be \$1,100 per month (\$13,200 per calendar year). From January 1, 2019 through June 30, 2019, the amount of the cafeteria benefit shall be \$1,150 per month (\$13,800 per calendar year).

2. Medical Insurance

The City is continuing the CalPERS' Health Benefits program that was adopted on January 1, 1986. From the total allotted under the cafeteria plan, the City will pay to CalPERS the statutorily required minimum employer contribution per month toward the cost of any CalPERS' health plan that the employee chooses to enroll. The employee agrees to be liable for the difference between the total cost of the health plan chosen and the City's contribution if he/she elects to obtain coverage under the CalPERS' health program. This amount shall be included in the total amount of the City's contribution to the employee's Section 125 Cafeteria Plan.

Employees who elect not to be covered under the City's medical insurance plan must have on file with the City a signed waiver of medical benefits. Employees will be provided an opportunity at least once annually to enroll in the City's medical insurance plan.

3. Retirement Benefits

All executive, unrepresented management, confidential employees and the City Attorney are members of the California Public Employees' Retirement System (CalPERS). Those employees who are "classic members" as defined under the Public Employees' Pension Reform Act of 2013 (PEPRA) pay the employee's share of the retirement cost (8% for Miscellaneous and 9% for Safety Employees), and receive the following contracted benefits:

Miscellaneous Employees <i>("Classic" Members)</i>	Safety Employees <i>("Classic" Members Hired on or before March 10, 2011)</i>
A. 3% at 60 Benefit Formula (§21354.3)	A. 3% at 50 Benefit Formula (§21362.2)
B. Final Compensation: One Year (§20042)	B. Final Compensation: One Year (§20042)
C. Prior Service (§20055)	C. Prior Service (§20055)
D. [Reserved]	D. [Reserved]

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E. Additional Service Credit 2 Years (§20903)	E. [Reserved]
F. Unused Sick Leave Credit (§20965)	F. Unused Sick Leave Credit (§20965)
G. Military Service Credit as Public Service (§21024)	G. Military Service Credit as Public Service (§21024)
H. 2% Annual Cost of Living Allowance Increase (§21329)	H. 2% Annual Cost of Living Allowance Increase (§21329)
I. Pre-Retirement Death Benefits to Continue After Remarriage of Survivor (§21551)	I. Pre-Retirement Death Benefits to Continue After Remarriage of Survivor (§21551)
J. 1959 Survivor Benefit Level Four (§21574)	J. 1959 Survivor Benefit Level Three (§21573)
K. \$5,000 Retired Death Benefit (§21623.5)	K. \$500 Retired Death Benefit (§21620)
L. [Reserved]	L. Post-Retirement Survivor Allowance (§21624/26/28)
M. [Reserved]	M. Post-Retirement Survivor Allowance to Continue After Remarriage (§21635)
	Local Safety Employees (Hired on or after March 11, 2011)
	A. 3% at 55 Benefit Formula (§21362.2)
	B. Final Compensation: Three Years – Career Average (§20042)

Those employees who are “new members” as defined under the Public Employees’ Pension Reform Act of 2013 (PEPRA) pay the employee contributions equal to 50% of normal cost (currently 6.25% for Miscellaneous and 12.25% for Safety Employees), and receive the above listed benefits with the exception of the following:

Miscellaneous Employees (“New” Members Hired on or after January 1, 2013)	Safety Employees (“New” Members Hired on or after January 1,
A. 2% at 62 Benefit Formula (§7522.20)	A. 2.7% at 57 Benefit Formula (§7522.25(d))
B. Final Compensation: Three Years – Career Average (§20037)	B. Final Compensation: Three Years – Career Average (§20037)

PST Employees: In lieu of enrollment in the CalPERS’ retirement program, PST employees will be enrolled in an IRS §457 retirement plan. The City contributes 7.5% of the employee’s salary to the IRS §457 plan in lieu of CalPERS and Social Security. PST

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employees who qualify for membership will be enrolled in the CalPERS retirement program and City contributions to the IRS §457 plan will terminate.

4. Deferred Compensation

All executive, unrepresented management, confidential employees and the City Attorney are eligible to participate in any of the City's Internal Revenue Code Section 457 Deferred Compensation Plans. The City offers two plans: one is administered by the International City/County Managers' Association Retirement Corporation (ICMA-RC) and the other is administered by Nationwide Retirement Solutions. Participation is handled through payroll deductions.

The City shall contribute \$500 per month (\$6,000 per year) in deferred compensation on behalf of the City Attorney to one of the City approved plans as selected by the City Attorney. Amounts contributed by the City shall be to the benefit of the City Attorney in accordance with the Deferred Compensation Plan participation agreement.

The City shall contribute \$300 per month (\$3,600 per year) in deferred compensation on behalf of the Assistant City Manager to one of the City approved plans as selected by the Assistant City Manager. Amounts contributed by the City shall be to the benefit of the Assistant City Manager in accordance with the Deferred Compensation Plan participation agreement.

5. Disability Insurance

The City provides executive management employees, unrepresented management employees, and the City Attorney with fully paid short-term and long-term disability plans.

Exclusion: Confidential employees, PST employees, and Police Recruit(s) participate in the State Disability Insurance (SDI) Program at their expense.

6. Life and Accidental Death & Dismemberment (AD&D) Insurance [Applies to City Attorney]

The City provides fully paid life insurance and AD&D to executive and unrepresented management employees in the amount of one and one half times the employee's annual salary plus \$25,000.

The City provides fully paid life insurance and AD&D to confidential and part-time

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benefitted employees in the amount of \$25,000.

D. LEAVES

1. Vacation Accrual

All executive, unrepresented management and confidential employees (excluding the City Attorney) shall accrue vacation in accordance with the following schedule:

- a. 3.07 hours of vacation accrued and credited bi-weekly from the date of hire until completion of the 60th month;
- b. 4.60 hours of vacation accrued and credited bi-weekly following completion of the 60th month through the 132nd month;
- c. 4.91 hours of vacation accrued and credited bi-weekly following completion of the 132nd month through the 144th month;
- d. 5.21 hours of vacation accrued and credited bi-weekly following completion of the 144th month through the 156th month;
- e. 5.52 hours of vacation accrued and credited bi-weekly following completion of the 156th month through the 168th month;
- f. 5.83 hours of vacation accrued and credited bi-weekly following completion of the 168th month through the 180th month;
- g. 6.14 hours of vacation accrued and credited bi-weekly following completion of the 180th month.

New hires in executive and unrepresented management classifications (excluding the City Attorney) may accrue vacation leave at a rate greater than the entry rate at the discretion of the City Manager.

Vacation accrual shall be capped at 600 hours for all executive management employees, 540 hours for all unrepresented management employees, and 480 hours for all confidential employees. No employee shall accrue vacation beyond the established cap unless specifically authorized by the City Manager.

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Employees have the option of 100% cash reimbursement for unused paid vacation at any time provided that they have used at least 80 hours of vacation/administrative leave during the preceding year (26 pay periods).

2. Administrative Leave

Executive management employees (excluding the City Attorney) receive eighty (80) hours administrative leave per year accrued as vacation leave.

Unrepresented management employees receive sixty (60) hours administrative leave per year accrued as vacation leave.

3. Holidays

Executive and unrepresented management and confidential employees (excluding the City Attorney) receive the following paid holidays:

New Years' Day	January 1
Martin Luther King's Birthday	Third Monday in January
President's Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	First Monday in September
Admissions Day*	September 9 (floating holiday)
Columbus Day*	Second Monday in October (floating holiday)
Veterans Day	November 11
Thanksgiving Day	Fourth Thursday in November
Day after Thanksgiving	Friday after Thanksgiving
Christmas Eve	December 24
Christmas Day	December 25
New Year's Eve	December 31

and every day proclaimed by the City Council as a public holiday.

*Two (2) floating holidays in lieu of celebrating Columbus Day and Admissions Day. City facilities shall remain open on both days. 0.62 hours of vacation shall accrue and be

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credited bi-weekly to compensate for the two floating holidays.

City Hall will be closed between the observed Christmas Eve holiday in 2018 and the observed New Years' Day holiday in 2019. Use of paid leave will be required for Wednesday, December 26, 2018 (9 hours) and Thursday, December 27, 2018 (9 hours).

All EMPLOYEES working the 9/80 schedule will be required to use one hour of vacation leave for all observed holidays falling on nine hour work days. Payroll will automatically deduct the one hour from each employee's vacation leave. An EMPLOYEE working the 9/80 schedule whose day off falls on an observed City holiday (e.g., Friday holiday) will accrue eight hours of vacation leave.

4. Sick Leave

Executive, unrepresented management and confidential employees (excluding the City Attorney) accrue sick leave at the rate of 3.68 hours per bi-weekly pay period. Accrual is unlimited. Part-Time/Seasonal/Temporary employees accrue and use sick leave upon commencement of employment at the rate prescribed by Labor Code § 246. PST employees are entitled to no other leave benefits under this policy.

Sick leave with pay shall be granted to all EMPLOYEES covered by this Policy in accordance with this section. Sick leave shall not be considered as a right which an EMPLOYEE may use at his/her discretion, but shall be allowed only in case of necessity and actual personal sickness or disability or (2) to attend to an illness or injury, including time for scheduled doctor or dentist appointment, of a person who is in the relationships to the employee as described in the California Labor Code §233, which currently includes:

Child	Parent	Spouse
Grand Child	Foster Child	Adopted Child
Step Child	Legal Ward	Child of Domestic Partner
Step Parent	Legal Guardian	Adoptive Parent
Foster Parent	Sibling	Parent-in-Law
Grand Parent	Registered Domestic Partner	Child of Person Standing in Loco Parentis

a. Sick Leave Conversion Privileges

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Any EMPLOYEE who has taken 40 hours sick leave or less during the calendar year ending December 30 of each year shall be entitled to either convert up to 40 hours of unused sick leave to vacation or receive a cash payment for up to 24 hours, based upon the current compensation rate on an hour-for-hour basis.

In no event may an EMPLOYEE select a combination of two options or reduce the accumulated sick leave balance below 192 hours. No prorations shall be made for EMPLOYEES terminating on or before December 30 of the calendar year.

b. Unused Sick Leave at Retirement for Health Insurance

For employees hired before July 1, 2013, upon retirement from City employment within 120 days of separation, for service or disability, an employee may elect to use unused sick leave at its dollar value at retirement (hourly base rate plus any regularly recurring bi-weekly premium pay, i.e., differential pay for Master's Degrees) to pay health insurance premiums in retirement according to the following schedule:

10 through 14 years of service: 25% of the sick leave balance at retirement;

15 through 19 years of service: 50% of the sick leave balance at retirement;

20 + years of service: 75% of the sick leave balance at retirement.

This benefit will be in addition to the monthly contribution the City makes, as determined by PERS, to the Public Employees' Retirement System for retiree health insurance benefits. The supplemental benefits described above shall be used to pay health insurance premiums for the retiree and dependents, if applicable. However, if the employee is deceased before the funds are exhausted, the supplemental benefits shall cease and the remaining funds shall be the City's property.

The City elects to self-administer this plan at this time. The City will pay the annualized dollar equivalent of the Kaiser two-party health insurance premium once per year in January of each year.

This benefit may be used in combination with service credit for unused sick leave as described in Section C – Health and Welfare Benefits – Retirement Benefits.

5. Bereavement Leave

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Up to twenty-four hours special leave with pay may be granted to executive and unrepresented management and confidential employees (excluding the City Attorney) in order to discharge the customary obligations arising from the death of a relative who is a member of employee's household or a parent, step-parent, grandparent, sibling or child of the employee or the employee's spouse/domestic partner (not required to be a member of the household). Sixteen (16) additional hours to be charged to sick leave may be approved at the discretion of the City Manager.

6. Military Leave

Any employee who is or becomes a member of the Armed Services, Militia or Organized Reserves of California or the United States shall be entitled to the leaves of absence and employment rights and privileges provided by the Uniformed Services Employment and Reemployment Rights Act (USERRA) and the Military and Veterans Code of the State of California.

7. Jury and Witness Leave

All executive, unrepresented management and confidential employees (excluding the City Attorney) are entitled to be absent from duty when called to serve as a trial juror or as a witness called by a subpoena before a court of law. Under such circumstances, the EMPLOYEE is paid the difference between full salary and any payment received by them, except travel pay, for such duty.

8. Stand-by Time

The Fire Chief, Deputy Fire Chief, and Fire Division Chief shall receive eight (8) hours of vacation leave for every week he/she is required to participate in the back-up duty chief rotation for Heartland Fire & Rescue. For each holiday occurring during the assigned week, (Saturdays and Sundays are not considered holidays), an additional four (4) hours of vacation will be credited.

E. UNIFORM AND EQUIPMENT ALLOWANCE

The Police Chief receives an annual uniform and equipment allowance of \$675. The Fire Chief, Deputy Fire Chief and Fire Division Chief receive an annual uniform and equipment allowance of \$500. The allowance is paid in the month of July.

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Newly Hired Police Recruits: The annual uniform and equipment allowance for newly hired Police Recruits shall be \$775 per year. The uniform allowance shall be prorated over the twelve month period beginning from the actual hire date to the following July 1st. Yearly distribution will be made during the month of July.

F. TUITION AND BOOK REIMBURSEMENT

The City provides an allowance of \$750 per fiscal year for executive and unrepresented management and confidential employees (excluding the City Attorney) to use to defray the cost of attendance at seminars, workshops, conferences and/or classes, which promote professional growth. Executive and unrepresented management employees may use this allowance for lodging, meals, and other travel expenses.

Executive and unrepresented management employees (excluding the City Attorney) may also use the allowance to cover the costs of membership fees for job related professional associations.

G. OTHER CERTIFICATIONS AND SPECIAL COMPENSATION

1. Notary Public Pay

The Executive Assistant to the City Attorney shall receive Notary Public Pay in the amount of \$60/month if he/she is a Notary Public in the State of California. The City shall also pay the cost of bonding of this employee while he/she is serving as Notary Public for the benefit of the City.

The Executive Assistant to the City Attorney shall perform notary services only as directed by his/her supervisor.

2. Automobile Allowance

The Assistant City Manager shall be provided a monthly automobile allowance of \$400 in exchange for making a vehicle available for his/her own use and for City-related business and/or functions during, before and after normal work hours. By the Assistant City Manager making his/her personal vehicle available for use, he/she is not precluded from using City vehicles for City business, during, before and after the normal workday on occasion, when appropriate.

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3. Cellular Telephone Allowance

The Assistant City Manager shall receive as compensation the sum of \$120 per month for use as an allowance for his/her cellular telephone service.

4. Technology Allowance

The Assistant City Manager shall be provided with an amount not to exceed \$2,500 every two years, beginning with the year of his/her initial appointment, for use to purchase technology equipment such as a personal laptop computer, etc. The payment shall be made upon submission of receipts documenting the purchase(s). The equipment purchased shall become the property of the Assistant City Manager.

5. Non-PERSable Stipend

A non-PERSable stipend of \$6,000/Police Chief, \$6,000/Fire Chief, \$4,400/Deputy Fire Chief and \$4,200/Fire Division Chief. Stipend payment to be paid out one-half on July 20, 2018 and one-half on December 21, 2018.

H. RELOCATION ALLOWANCE

The City Manager may authorize an allowance up to \$10,000 for relocation expenses to the San Diego area.

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Approved by City Council 06/26/18



City Council
Agenda Report

DATE: March 12, 2019
TO: Honorable Mayor and City Councilmembers
FROM: Dirk Epperson, Director of Public Works
SUBJECT: Fourth Amended National Pollutant Discharge Elimination System, San Diego Regional Stormwater Copermittees Memorandum of Understanding 2019

RECOMMENDATION:

That the City Council approves the Fourth Amended National Pollutant Discharge Elimination System, San Diego Regional Stormwater Copermittees Memorandum of Understanding 2019 ("MOU"), and authorizes the City Manager to execute the MOU on behalf of the City.

BACKGROUND:

On January 24, 2007, the San Diego Regional Water Quality Control Board adopted the National Pollution Discharge Elimination System ("NPDES") Municipal Permit, Order R9-2007-0001 (Municipal Permit). This Municipal Permit governs the discharge of storm water to the receiving waters for all of San Diego County. The Municipal Permit specified that the Copermittees enter into a memorandum of understanding to include all collaborative arrangements for compliance. The County of San Diego, as the Principal Permittee, developed the MOU with input from the other twenty San Diego Copermittees.

The Copermittees entered into the first amendment of the MOU on June 15, 2010, to allow the refund of budgeted but unspent funds to the Parties at the conclusion of each fiscal year. On May 8, 2013, the Regional Board adopted a new NPDES Municipal Permit, Order R9-2013-0001. The second amendment to the MOU was made to extend the termination date of the MOU through August 31, 2015, and helped in the transition to the new NPDES Municipal Permit. The third amendment to the MOU was made to continue to comply with and assist in the implementation of requirements under the new Municipal Permit, and introduced a cost sharing mechanism (Table 1) with Not-to-Exceed (NTE) shared cost values for a 5-year planning period.

This fourth amendment continues the collaborative efforts of the Regional Copermittees to comply with the current Municipal Permit and into the next Permit cycle. A new Municipal Permit will be adopted by the Regional Board by Fall of 2019. This draft MOU contains minor language changes and revisions necessary for Copermittees to maintain compliance with the Brown Act where necessary. The shared cost values in this amendment represent the maximum NTE amount that may be shared for each spending category for the duration of the MOU. The values do not represent funding commitments. The City of El Cajon will share three line-item costs: the regional general programs, the watershed general programs, and the

Investigative Order (known as "I/O") in the San Diego River Watershed. City Storm Water staff was involved in the preparation of this MOU document and subsequent amendments.

FISCAL IMPACT:

The costs for the programs outlined in this amended MOU have been previously budgeted for the NPDES Program. Copies of the Fourth Amended MOU and a table with estimated costs specific to the City of El Cajon are attached.

Prepared By: John Phillips, Associate Engineer

Reviewed By: Dirk Epperson, Director of Public Works

Approved By: Graham Mitchell, City Manager

Attachments

4th MOU Agree

4th MOU Costs

Fourth Amended National Pollutant Discharge Elimination System

San Diego Regional Stormwater Copermittees

MEMORANDUM OF UNDERSTANDING

2019

This Memorandum of Understanding (MOU), entered into by the County of San Diego (County), the San Diego Unified Port District (Port), the San Diego County Regional Airport Authority (Airport), and the incorporated cities of San Diego, Carlsbad, Chula Vista, Coronado, Escondido, Imperial Beach, La Mesa, San Marcos, Del Mar, El Cajon, Encinitas, Lemon Grove, National City, Oceanside, Poway, Santee, Solana Beach, and Vista (Cities), collectively called Copermittees, establishes the shared program responsibilities of each party with respect to compliance with the National Pollutant Discharge Elimination System (NPDES) stormwater permit regulations administered by the United States Environmental Protection Agency (U.S. EPA) under the authority granted by the Federal Water Pollution Control Act (Clean Water Act) 33 USCA 1251 et seq. as amended.

RECITALS

WHEREAS, in 1987 Congress amended Section 402 of the Federal Water Pollution Control Act (33 USCA §1342p) to require the U.S. EPA to promulgate regulations for applications for permits for stormwater discharges; and

WHEREAS, the U.S. EPA adopted final permit regulations on November 16, 1990; and

WHEREAS, these permit regulations require the control of pollutants from stormwater discharges by requiring an NPDES permit, which would allow the lawful discharge of stormwater into waters of the United States; and

WHEREAS, the County, the Port, the Airport, and the Cities desire to implement an integrated stormwater management program with the objective of improving surface water quality in the County of San Diego, but do so without waiving and expressly subject to any and all objections and appeals made by any Copermittee in response to any NPDES Permit; and

WHEREAS, the California State Water Resources Control Board (CSWRCB) as designee of the U.S. EPA has delegated authority to the San Diego Regional Water Quality Control Board (Regional Board) for administration of the NPDES stormwater permit within the boundaries of its region; and

WHEREAS, on, May 8, 2013, the Regional Board issued an NPDES permit as Order No. R9-2013-0001, as amended by Order Nos. R9-2015-0001 and R9-2015-0100, NPDES No. CAS0109266, (Permit) governing waste discharge requirements for stormwater and urban runoff from the County, the Port, the Airport, and the Cities, naming these entities as Copermittees; and

WHEREAS, said Permit requires that the Copermittees cooperate in the implementation of various Urban Runoff Management Plans;

NOW, THEREFORE, the parties hereto do mutually agree as follows:

I. DEFINITIONS

At Large means representing all of the Copermittees of this MOU.

Chair means presiding over and providing leadership and direction to a Working Body. This includes serving as a point of contact to external entities such as Regional Board staff, stakeholders, and industry groups, soliciting group input on and developing meeting content, facilitating meetings, and coordinating with the Secretary or Working Body Support staff to finalize work products for distribution to the Working Body. Chair responsibilities may also be divided between Co-Chairs.

Contract Administration means developing, soliciting, awarding, and managing contracts.

Consensus means general agreement reached between the participants of a Working Body.

Direct Costs mean those costs directly related to the development of a work product, or to the performance of a particular function or service. Direct Costs may include the wages of Copermittee employees engaged in an activity and the cost of materials or supplies needed to support that activity. Depreciation, equipment, and office space are not considered Direct Costs.

Fiscal Year starts on July 1 and ends on June 30 of the following year.

General Programs are collaborative urban runoff management activities which are (1) mandated by or necessary to implement requirements of the Permit, (2) necessary to anticipate the requirements, or prepare for renewal, of the Permit, (3) required to comply with Regional Board Orders or other directives required of Copermittees as dischargers of urban runoff (e.g., 13267 Orders, Total Maximum Daily Loads, etc.), or (4) other urban runoff management activities conducted with the unanimous approval of Copermittees sharing the cost or responsibility.

In-kind Contribution means a non-monetary contribution that can be used to satisfy an equivalent monetary obligation. Examples of In-kind Contributions are equipment or services provided for use.

Program Planning Subcommittee or Planning Subcommittee is composed as described in Section III.C.4 and 5.

Regional General Program(s) are activities that apply to all Copermittees, or that provide a regional benefit to Copermittees as determined by the Regional Management Committee.

Regional Principal Permittee is the County of San Diego unless another Regional Principal Permittee is selected in accordance with Section III.B.5. In addition to the responsibilities of all Copermittees described in Section II, the Regional Principal Permittee provides general coordination for the development and implementation of Regional General Programs, including the specific tasks and responsibilities described in Section III.A.1.b.

Regional Stormwater Management Committee or Management Committee is composed as described in Section III.B.2.

Regional Work Plan is a work plan that is one or more of the following: (1) developed and adopted annually for the purpose of conducting regional business to implement requirements of the Permit, (2) necessary to anticipate the requirements, or prepare for renewal, of the Permit, (3) required to comply with Regional Board Orders or other directives required of Copermittees as dischargers of urban runoff (e.g., 13267 Orders, Total Maximum Daily Loads, etc.), or (4) other urban runoff management activities conducted with the unanimous approval of Copermittees sharing the cost or responsibility.

Representative means a Copermittee staff member or consultant who serves as a point of contact and/or participant in the activities of a Working Body on behalf of the Copermittee. Except as described in Section III.B (Regional Stormwater Management Committee), Representatives are not required to attend meetings, but are expected to maintain a reasonable knowledge of, and involvement in, the activities of

the Working Body. To the best of their ability each Copermittee Representative should have expertise and knowledge in the subject matter of each applicable Working Body.

Secretary means a person who takes responsibility for the records, correspondence, minutes or notes of meetings, and related affairs of a Working Body. This includes: maintaining group contact lists; preparing and sending out meeting notifications and agendas; arranging for meeting rooms and equipment; taking, preparing, and finalizing meeting minutes or notes; and, coordinating with the Chair or Working Body Support staff to organize and distribute work products to the Working Body.

Simple Majority means at least one-half (50%) of applicable Copermittees, rounded up to the nearest integer, or plus one where the number of Copermittees is even. For the purposes of this MOU, a simple majority may never be less than three Copermittees.

Shared Cost Budget is one that is agreed upon and shared by Copermittees for the purpose of conducting stormwater regulatory activities, and can be developed at a watershed, regional or other scale.

Special Formula means any cost share formula that differs from the Default Formula in the selection or weighting of individual factors or in the methodology used to calculate one or more of them.

Three-fourths Majority means at least three-fourths (75%) of applicable Copermittees, rounded up to the nearest integer. For the purposes of this MOU, a Three-fourths Majority may never be less than three Copermittees.

Two-thirds Majority means at least two-thirds (67%) of applicable Copermittees, rounded up to the nearest integer. For the purposes of this MOU, a Two-thirds Majority may never be less than three Copermittees.

Urbanized Land Area means the total of all SANDAG land uses within the geographic area, subject to the cost share, excepting therefrom, the following coded land uses: 1403 Military Barracks; 4102 Military Airports; 6700 Military Use; 6701 Military Use; 6702 Military Training; 6703 Military Weapons; 7209 Casinos; 7603 Open Space Reserves, Preserves; 7609 Undevelopable Natural Areas; 9200 Water; 9201 Bays, Lagoons; 9202 Inland Water; and 9300 Indian Reservations.

Watershed Copermittee means any Copermittee that is identified both as a Copermittee under Table 1.a and a Responsible Copermittee under any Watershed Management Area as defined in Table B-1 of the Permit.

Watershed General Programs are activities that apply to the Copermittees comprising any individual Watershed Management Area (WMA) defined in Table B-1 of the Permit, or providing a general benefit to Copermittees within the WMA as determined by a Working Body.

Working Body means Committees, Subcommittees, Sub-working body(s), or any other working group of Copermittees' employees assembled to conduct specific tasks required by, for, or in furtherance of, compliance with the Permit.

II. RESPONSIBILITIES OF ALL COPERMITTEES

The following apply to General Programs.

A. Performance and Reimbursement of Tasks

1. Any individual Copermittee performing tasks necessary to fulfill budgeted General Program responsibilities for a Working Body is entitled to reimbursement of the costs incurred in accordance with section II.B.

2. Any Copermittee performing contract administration tasks to fulfill budgeted General Program responsibilities for a Working Body is entitled to reimbursement of contract management costs at a rate of 5% of the total contract cost or as otherwise agreed on by the participating Copermittees.
3. Any Copermittee performing tasks other than contract administration or voluntarily serving as a Working Body Chair, Co-chair, or Secretary, is entitled to reimbursement of the Direct Costs of performing those services in accordance with section II.B.
4. A Copermittee shall not be obliged to conduct work, enter into any contract, continue with any work or contract, or incur any other cost on behalf of other Copermittees if each Copermittee has not contributed the funds that it is obliged to contribute toward the activity or program, or if the Copermittee has not received adequate assurances that such funds will be received before payments become due. The Copermittee shall have sole discretion to determine whether assurances that require funds will be timely received or adequate.
5. A member of a Working Body providing Working Body Support may terminate those obligations for convenience, but shall first make a good faith effort to carry out or transfer existing responsibilities to another party by providing written notification of termination to the Copermittees within the Working Body 90 days prior to the intended date of termination.

B. Fiscal Responsibilities

1. Division of Shared General Program Costs
 - a. Prior to the allocation of shared costs, each proposed or approved budget task or sub-task shall be identified as either a Regional General Program cost or a Watershed General Program cost, and the Copermittees sharing that cost shall be identified. The cost of any particular budget element shall be subject to the approval of only the Copermittees to which it applies. The associated costs shall be divided among participating Copermittees as described below.
 - (1) Default Formula. Shared costs shall be divided according to a Default Formula of 45% Urbanized Land Area, 45% Population, and 10% Equal Division unless a Special Formula is approved by the Copermittees to which the cost applies.
 - (a) Population costs shall be divided among the Copermittees as follows: Whenever any geographic portion of the Port or Airport jurisdiction(s), respectively, lies(s) within the geographic area to which the shared program or activity is applicable, the Port or Airport, respectively, will each pay a fixed 0.5% of total Population costs. The remaining percentage of the population costs shall be divided among Copermittees by dividing the total population of each Copermittee by the combined total Copermittee population within the geographic area applicable to the shared program or activity. **These percentages shall be calculated using the most recently available population data available from the San Diego Association of Governments (SANDAG), unless more recent data are available from an equivalent source such as the U.S. Census Bureau, and are determined to be acceptable by the Copermittees sharing the cost.**
 - (b) Urbanized Land Area costs shall be divided among Copermittees by dividing the total Urbanized Land Area of each Copermittee by the combined total Urbanized Land Area of all participating Copermittees within the geographic area applicable to the shared program or activity. Urbanized Land Area shares shall be calculated using the most recently available San Diego Association of Governments (SANDAG) land use statistics. The Urbanized Land Area share

for the County shall include those urbanized lands in the unincorporated portion of the County that are west of the County Water Authority (CWA) service area boundary as it exists on the date of this MOU or as formally amended by the CWA.

- (c) Ten Percent (10%) of the total cost to be shared shall be divided equally amongst all of the Copermittees.
- (d) Modification of the Default Formula requires the unanimous vote of all Copermittees. For cost sharing that applies only to a group that contains fewer than all Copermittees, a unanimous vote is required of all affected Copermittees.

(2) Special Formulas.

Special Formulas may be applied to any shared Regional or Watershed General Program cost, and require the unanimous vote of the Copermittees participating in the cost.

- (3) In-kind Contributions. Subject to approval by the Copermittees participating in a particular shared General Program budget, a Copermittee may provide an in-kind contribution of equal value rather than a monetary contribution toward all or part of the cost of an activity. Copermittee in-kind contributions may include Working Body Support.

2. Work Plans and Shared Cost Budgets

a. Limitations on Cost-sharing

General Program activities that may be cost-shared by the Copermittees include collaborative urban runoff management activities which are

- (1) mandated by or necessary to implement requirements of the Permit,
- (2) necessary to anticipate the requirements, or prepare for renewal, of the Permit, (3) required to comply with Regional Board Orders or other directives required of Copermittees as dischargers of urban runoff (e.g., 13267 Orders, Total Maximum Daily Loads, etc.), or
- (4) other urban runoff management activities conducted with the unanimous approval of Copermittees sharing the cost or responsibility.

Examples of such activities include:

- (1) Development or implementation of any program requirements of the MS4 Permit, such as, the BMP Design Manual, regional education and outreach, or Water Quality Improvement Plans;
- (2) Public participation activities, such as facilitating public meetings and workshops;
- (3) Program assessment;
- (4) Plan updates;
- (5) Water quality monitoring, assessment and reporting;
- (6) Annual reporting, including establishment and management of data and information clearinghouses;

- (7) Preparation of technical analyses, recommendations and comments regarding the MS4 Permit, total maximum daily loads, and other relevant storm water quality regulations;
- (8) Preparation of documents required by the MS4 Permit, such as Reports of Waste Discharge; and
- (9) Special studies related to storm water quality-related pollutants, their sources, and potential best management practices.

b. Work Plans and Shared Cost Budgets

- 1. **No later than October 31st of each year**, each Working Body shall prepare and submit to the Planning Subcommittee a proposed Work Plan and Shared Costs Budget for the upcoming Fiscal Year.
- 2. Each Work Plan shall identify the parties that will serve as a Working Body Chair, Co-chair, or Secretary for the upcoming Fiscal Year. These assignments will be served on a fiscal year basis, and shall be for a minimum term of one year.
- 3. A Copermittee may not be compelled to act, or continue acting, as a Working Body Chair, Co-chair, or Secretary, and may at any time terminate an existing assignment. Before doing so, the Copermittee shall first make a good faith effort to carry out or transfer existing responsibilities.
- 4. Each budget shall describe major tasks, schedules, and projected costs, which Copermittees will provide Working Body Support, Contract Administration, in-kind contributions, and any other information applicable to regional general program costs.
- 5. To ensure that each Copermittee governing body has sufficient time to consider fiscal impacts, **the Planning Subcommittee shall prepare a consolidated draft Regional Work Plan and Shared Costs Budget no later than December 31st of each year for the Regional General Programs.** After consideration of comments and discussion, a final Regional Work Plan and Shared Costs Budget shall be prepared, approved by the Management Committee, and distributed to the Copermittees no later than January 31st of each year. The consolidated Regional Work Plan and Shared Costs Budget shall also identify the party or parties serving as Regional General Program operations fund managers.
- 6. Modifications to any adopted Regional Work Plan and Shared Costs Budget that will result in an overall increase in cost require the approval of the Regional Management Committee.
- 7. Copermittees from each Working Body, for which costs will be shared, shall prepare, agree upon and distribute to the participating Copermittees in that watershed, a watershed work plan and Shared Costs Budget.
- 8. Approval of the Shared Costs Budget for each fiscal year is subject to approval by Copermittee governing bodies as part of their regular annual budgeting process.

3. Cumulative Budget Limits

- a. The total Shared Cost Budget authorized under this MOU may not exceed the cumulative limits specified for each spending category in **Table 1**. These values represent the maximum amount that may be cost-shared for each spending category for the duration of this MOU. **They do not represent funding commitments.** Once a cumulative limit has been reached, the Copermittees must establish separate agreements for sharing additional costs for that budget category. The estimated annual limits shown for each fiscal year are for planning purposes only. Where an estimated annual limit is not reached in any fiscal

year, the surplus amount may be carried over into subsequent fiscal years, so long as the cumulative limit is not exceeded. Budget limits apply only to their designated budget category. They may not be exchanged or credited across budget categories. Spending in each budget category may not exceed the applicable cumulative limit under any circumstances.

Table 1: Not-to-exceed Limits by Budget Category

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Cumulative Limit
Regional Budgets	\$850,560	\$920,800	\$1,158,300	\$764,000	\$814,000	\$4,507,660
San Luis Rey, SLR	\$1,201,200	\$636,025	\$655,106	\$882,759	\$1,013,502	\$4,388,592
Carlsbad, CAR	\$122,600	\$1,269,200	\$519,200	\$698,700	\$847,200	\$3,456,900
San Dieguito, SDG	\$1,071,250	\$843,750	\$753,750	\$597,500	\$547,500	\$3,813,750
Los Penasquitos, LPQ	\$903,125	\$794,375	\$673,125	\$748,125	\$698,125	\$3,816,875
San Diego River, SDR	\$2,098,688	\$1,181,250	\$984,375	\$1,077,563	\$1,391,250	\$6,733,126
San Diego Bay, SDBay	\$828,000	\$770,000	\$792,000	\$814,000	\$727,000	\$3,931,000
Tijuana, TJ	\$512,000	\$464,000	\$471,000	\$505,000	\$459,000	\$2,411,000
SDR I/O: County of San Diego, Cities of El Cajon, La Mesa, Santee	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$750,000
Bacteria TMDL <i>(Cities of Carlsbad, Del Mar, El Cajon, Encinitas, Escondido, La Mesa, Lemon Grove, Oceanside, Port of San Diego, Poway, San Diego, San Marcos, Santee, Solana Beach, Vista and the County of San Diego.</i>	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
Total Watershed Management Area (WMA) Budgets	\$6,826,663	\$5,403,300	\$4,937,556	\$5,412,247	\$5,771,777	\$28,351,543
Total WMAs + Regional Budgets	\$7,677,223	\$6,324,100	\$6,095,856	\$6,176,247	\$6,585,777	\$32,859,203

4. Management and Payment of Funds

- a. For Regional General Programs, the Copermittees shall each pay a yearly assessment into one or more Regional General Program operations funds for their respective portion of any Regional Shared Costs Budget approved pursuant to this MOU. The Regional General Program operations fund shall be managed by the Regional Principal Permittee, or any other Permittee on approval of the Copermittees.
- b. For Watershed General Programs, the applicable watershed Copermittees shall each pay an assessment into one or more Watershed General Program operations funds for their assigned portion of any watershed shared costs budget approved pursuant to this MOU. Each Watershed General Program operations fund shall be managed by the watershed lead permittee, or any other watershed permittee on approval of the participating Copermittees.
- c. The Copermittee managing each General Program operations fund shall provide budget balance and expenditure status reports following the end of each fiscal year. This shall include a detailed accounting of all costs and expenses in accordance with the accepted work plan and Shared Costs Budget, including those incurred by Copermittees providing Working Body Support, contracting services, in-kind services, or other applicable costs.
- d. Each Copermittee shall pay invoices within 60 days of receipt from the Copermittee managing the applicable General Program operations fund.
- e. Funds collected and not expended in any fiscal year shall be credited to the Copermittees' share of the next fiscal year's costs in accordance with the Copermittees' defined shared costs.
- f. Copermittees providing Working Body Support, Contract Administration, in-kind services, or incurring other budgeted costs on behalf of other Copermittees shall provide documentation of those expenses as requested by the Copermittee managing the applicable General Program operations fund. They shall only receive credit for those expenses if a detailed accounting of all costs and expenses meeting the minimum standards agreed upon by the Copermittees has been provided.
- g. Differences in the approved actual cost of expenses from those budgeted shall be either credited or added as appropriate to the amount of the Copermittees' share. In the event that any Copermittees' share of the next fiscal year's costs is less than the amount to be credited, the difference shall be refunded to the Copermittee. Refunds shall be provided to Copermittees no later than 90 days after final accounting.
- h. At its discretion, a Copermittee managing a General Program operations fund may, prior to the completion of a fiscal year, make payment to any Copermittee providing Working Body Support, Contract Administration, in-kind services, or incurring other budgeted expenditures on behalf of other Copermittees so long as all of the conditions of Section II B.4.f above have been satisfied and there are sufficient funds available to make a payment without requiring additional contributions or jeopardizing program objectives. If for some reason excess payment is made, the Copermittee receiving the payment agrees to return the additional payment without any recourse against the managing Copermittee.

III. REGIONAL GENERAL PROGRAMS

In addition to the requirements of Section II, the following apply to Regional General Programs.

A. Regional Principal Permittee

1. The County is hereby designated Regional Principal Permittee (Principal Permittee).
 - a. The County or any other Copermittee may not be compelled to act, or continue acting, as Principal Permittee. A Copermittee may at any time terminate its assignment as Principal Permittee, but shall first make a good faith effort to carry out or transfer existing responsibilities.
 - b. In addition to the responsibilities of all Copermittees described in Section II, the Principal Permittee shall provide general coordination for the development and implementation of Regional General Programs, including the following tasks and responsibilities:
 - (1) Establish, chair, and provide overall coordination and leadership of the Regional Stormwater Management Committee (Management Committee) and the Regional Program Planning Subcommittee (Planning Subcommittee).
 - (2) Maintain a current contact list of Copermittees and interested parties.
 - (3) Maintain knowledge of and advise the Copermittees regarding current and proposed state and federal policies, regulations, and other NPDES programs; assist the Copermittees in the development and presentation of positions on these issues before local, state, and federal agencies.

B. Regional Stormwater Management Committee

1. The purpose of the Regional Stormwater Management Committee (Management Committee) is to develop, approve, and coordinate urban runoff management programs, and to explore issues of regional significance.
2. The Management Committee shall consist of one Representative of each Copermittee. Each Copermittee shall have one vote.
3. The Management Committee shall meet at least annually.
4. At a minimum, the Management Committee shall have the following responsibilities:
 - a. Address common issues, promote consistency among jurisdictional and watershed programs, and plan and coordinate activities required under the Permit;
 - b. Develop, implement, and arrange for implementation of Regional General Programs;
 - c. Provide a general forum for informing and receiving input from stakeholders and interested parties;
 - d. Provide a forum for public participation in the development and implementation of regional urban runoff management programs and activities;
 - e. Review specific issues pertaining to Working Bodies, make recommendations, or conduct work in support of shared regional priorities or objectives;
 - f. Formally approve the recommendations, work products, and deliverables of Working Bodies presented for consideration;
 - g. Adopt an Annual Regional Work Plan and Shared Costs Budget in accordance with the budgetary limits set forth in Table 1;
 - h. Approve an Annual Regional Work Plan and Shared Costs Budget; and
 - i. Approve year-end Budget Balance and Expenditure Status Reports.
5. The Management Committee shall be chaired by the Principal Permittee, or may alternatively be chaired or co-chaired by any other Copermittee. A reassignment or change in the responsibilities of the Principal Permittee requires a three-fourths majority approval of all Copermittees.

6. Voting Requirements for the Management Committee

- a. For a meeting or a vote to be held, a quorum of a Two-thirds Majority of voting representatives of the Management Committee must either be present or participate remotely via legally acceptable electronic communication (telephone, voice over internet protocol, etc.).
- b. Management Committee voting shall not be conducted outside of meetings (e.g., by email).
- c. For a motion to be approved, an affirmative vote of a Simple Majority of the Management Committee is needed.
- d. On approval of the Management Committee, activities undertaken by a subset of Copermittees, but providing a regional benefit to Copermittees, may be considered Regional General Programs.
- e. **Approval of any shared cost requires a unanimous vote of all Copermittees participating in the cost.**

C. **Regional Program Planning Subcommittee**

1. The purposes of the Regional Program Planning Subcommittee (Planning Subcommittee) shall be to provide regional coordination of urban runoff management activities, to develop and implement Regional General Programs, and to coordinate the activities of Working Bodies.
2. At a minimum, the Planning Subcommittee shall have the following responsibilities:
 - a. Serve as an intermediary between the Management Committee and other Copermittee Working Bodies;
 - b. Plan and coordinate Management Committee meetings;
 - c. Review specific issues pertaining to Regional Working Body(s), make recommendations, or conduct work in support of shared regional priorities or objectives;
 - d. Oversee, coordinate, and track the progress of As-Needed Regional Working Body(s) in developing specific work products, responding to information requests, and completing tasks;
 - e. Establish and maintain a calendar of Copermittee meetings and events;
 - f. Conduct regional program planning including developing an Annual Regional Work Plan and Shared Costs Budget for Management Committee consideration and approval;
 - g. Review and recommend Management Committee approval of work products, recommendations, and requests of Regional Working Body(s) for consideration and approval;
 - h. Annually receive, review, comment on, and consolidate the recommended Work Plans and Shared Costs Budgets of each Regional Working (body(s));
 - i. Coordinate and liaise with Regional Board staff, stakeholders, regulated parties, and other interested parties to identify and explore key regional issues and concerns.
 - j. Provide Representation to the California Stormwater Quality Association (CASQA);
 - k. Provide representation or participation for other professional organizations and societies as appropriate and feasible;
 - l. Provide regular updates to Copermittees and interested parties via Management Committee meetings or other appropriate means (e-mail, etc.); and
 - m. Provide subject area input as needed for the development, implementation, review, and revision of General Programs, and the development of associated reports and work products.

3. The Planning Subcommittee shall be chaired by the Principal Permittee, or may alternatively be chaired or co-chaired by any other Copermittee upon approval of the Management Committee.
4. Planning Subcommittee meetings shall be open to all Copermittees; however, voting membership in any year shall be limited to one representative of each Watershed Management Area (WMA) listed in Permit Table a.1 except the South Orange County WMA. Any Copermittee may only represent one WMA. For each fiscal year, each WMA will designate a Copermittee as a voting member of the Planning Subcommittee prior to the beginning of that fiscal year. Each WMA may also designate an alternate voting member.
5. Each voting member shall be considered an at-large member. Their purpose is to represent the interests of all Copermittees of this MOU rather than those of their specific WMAs.
6. The Planning Subcommittee may not alter the responsibilities of, or impose new fiscal obligations on, any Copermittee or Working Body, except as approved by the Management Committee. However, the Planning Subcommittee may approve changes to approved Annual Regional Work Plans and Shared Costs Budgets within approved annual budget limits.
7. Voting Requirements for the Planning Subcommittee:
 - a. The Planning Subcommittee shall only make advisory recommendations for items requiring Management Committee approval.
 - b. The Planning Subcommittee may use any voting methodology it deems appropriate to develop advisory recommendations or conduct other business, and, shall present minority or dissenting recommendations for consideration by the Management Committee as applicable.

IV. DISPUTE RESOLUTION

Should a dispute arise among any of the parties regarding any matter related to this MOU, the parties agree to first meet and confer in good faith to attempt to resolve the dispute. If that fails to resolve the dispute, they shall submit the matter to mediation.

1. **Mandatory Non-binding Mediation.** If a dispute arises out of, or relates to this MOU, or the breach thereof, and if the dispute cannot be settled through normal contract negotiations, the Parties agree to attempt to settle the dispute in an amicable manner, using mediation under the Mediation Rules of the American Arbitration Association [AAA] or any other neutral organization agreed to by the parties. A mediation session is required before having recourse in a court of law. The cost of mediation shall be borne by the parties equally.
2. **Selection of Mediator.** A single Mediator that is acceptable to all Parties shall be used to mediate the dispute. The Mediator may be selected from lists furnished by the AAA or any other agreed upon Mediator. To initiate mediation, the initiating Party shall serve a Request for Mediation on the opposing Party.
3. **Conduct of Mediation Sessions.** Mediation hearings will be conducted in an informal manner and discovery will not be allowed. All discussions, statements, or admissions in the mediation process will be confidential settlement negotiations under Ca. Evidence Code section 1152. The Parties may agree to exchange any information they deem necessary.
 - a. Both Parties must have an authorized representative attend the mediation. Each representative must have the authority to recommend entering into a settlement. Either Party may have attorney(s) or expert(s) present.

- b. Any agreements resulting from mediation shall be documented in writing. All mediation results and documentation, by themselves, shall be “non-binding” and inadmissible for any purpose in any legal proceeding, unless such admission is otherwise agreed upon, in writing, by both Parties. Mediators shall not be subject to any subpoena or liability and their actions shall not be subject to discovery.

V. GENERAL PROVISIONS

A. Term of Agreement

1. This MOU shall become effective on the date the last party executes the MOU.
2. The life of the MOU shall be effective through August 2024, or with the life of the current Permit plus twelve months, whichever is longer. For purposes of this paragraph, any permit renewal or replacement after May 2024 shall be considered a new permit; any earlier amendment of the Permit increasing the obligations of the Regional Principal Permittee or a Watershed Lead Permittee may at that Copermittee’s sole option, be declared to be a new permit; and the Management Committee shall determine whether any other earlier amendment to the Permit is of such significance as to effectively be a new Permit.

B. Withdrawal of Copermittee

1. Participation in this MOU may be withdrawn by any Copermittee for any reason only after the Copermittee complies with all of the following conditions of withdrawal:
 - a. The Copermittee shall notify all of the other Copermittees in writing 90 days prior to its intended date of withdrawal.
 - b. Any expenses associated with withdrawal, including but not limited to, filing and obtaining the withdrawing Copermittee’s individual NPDES permit and the amendment of the Permit will be solely the responsibility of the withdrawing Copermittee.
 - c. The withdrawing Copermittee shall be responsible for their portion of any shared costs incurred according to the conditions of this MOU up to the time that each of the conditions in Section V.B.1.a. has been met.
 - d. Any monies paid by withdrawing Copermittee in excess of the amount due under the terms of the MOU shall be refunded to the Copermittee at the time the withdrawal becomes final as set forth in Section V.B.1.a.
 - e. The withdrawing Copermittee shall not be entitled to participate in the division of proceeds in any reserve fund account when the MOU is dissolved.

C. Non-Compliance with MOU Requirements

1. Any participant to this MOU found to be in non-compliance with the conditions of this MOU shall be solely liable for any lawfully assessed penalties resulting from such non-compliance. Failure to comply with MOU conditions within specified or agreed upon timelines shall constitute non-compliance with the MOU.
2. Limitations on Use of Funds. Notwithstanding the rights and obligations of the Parties created by this MOU, no Party may be found in breach of this MOU where compliance would require that Party to violate any law or grant assurance, including but not limited to provisions of the Federal Aviation Administration 1999 Policy and Procedure Concerning the Use of Airport Revenue [64

Fed. Reg. 7696, dated Feb. 16, 1999]; the Airport and Airway Improvement Act of 1982 codified at 49 U.S.C. § 47107(b); the Federal Aviation Administration Authorization Act of 1994, P.L. 103-305 (Aug. 23, 1994); the Airport Revenue Protection Act of 1996, Title VIII of the Federal Aviation Administration Act of 1996, P.L. 104-264 (Oct. 9, 1996), 110 Stat. 3269 (Oct. 9, 1996); 49 U.S.C. § 46301(n)(5); and 49 U.S.C. § 47133. The Parties recognize that the Authority has received federal Airport Improvement Project (“AIP”) grants containing grant assurance 25, which provides: “All revenues generated by the airport . . . will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport.”

D. Amendments to the Memorandum of Understanding

This MOU may be amended only by unanimous consent of all Copermittees. No amendment shall be effective unless it is in writing and signed by the duly authorized representatives of the Copermittees.

E. Governing Law

This MOU shall be governed and construed in accordance with the laws of the State of California. If any provision or provisions shall be held to be invalid, illegal, or unenforceable, the validity, legality, and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

The headings used throughout this MOU are for convenience only and do not in any way limit or amplify the terms or provisions of the MOU.

F. Consent and Breach Not Waiver

No term or provision hereof shall be deemed waived and no breach excused, unless such waiver or consent shall be in writing and signed by the Copermittee to have waived or consented. Any consent by any Copermittee to, or waiver of, a breach by the other, whether expressed or implied, shall not constitute a consent to, waiver of, or excuse for any other different or subsequent breach.

G. No Indemnification

1. Each Copermittee shall have the sole responsibility to comply with the Permit.
2. Each Copermittee shall pay all fines, penalties, and costs which may arise out of such Copermittee’s non-compliance with the Permit.
3. By entering into this MOU, no Copermittee assumes liability for claims or actions arising out of the performance of any work or actions or omissions, by any other Copermittee, its agents, officers, and employees under this MOU.
4. By entering into this MOU, each Copermittee agrees to defend itself from any claim, action or proceeding arising out of the acts or omissions of itself and retain its own legal counsel, and bear its own defense costs.

H. Application of Prior Agreements

This MOU constitutes the entire Agreement between the parties with respect to the subject matter; all prior agreements, representations, statements, negotiations, and undertakings are superseded hereby.

I. Right to Audit

Each Party retains the right to review and audit, and the reasonable right of access to other Parties' respective premises to review and audit the other Parties' compliance with the provisions of this MOU (Party's Right). The Party's Right includes the right to inspect and photocopy same, and to retain copies, outside of the Parties' premises, of any and all records, including any and all books, records, and documents, related to this MOU with appropriate safeguards, if such retention is deemed necessary by the auditing Party in its sole discretion. This information shall be kept by the auditing Party in the strictest confidence allowed by law.

J. Execution of Agreement

This MOU may be executed in counterpart and the signed counterparts shall constitute a single instrument. In the event that any Copermitee is unable to execute this amendment prior to August 31, 2019, execution of this amendment after that date shall constitute ratification of this amendment, and the MOU and extensions shall be in effect once all signatures are obtained.

**Estimated Summary of City of El Cajon's NPDES MOU Shared Costs
Fiscal Years 2020-23**

BUDGET CATEGORY	Estimated Annual Spending Limits				City Estimated Cumulative Limit
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	
1. Regional General Programs Shared Cost	\$20,000.00	\$21,000.00	\$25,000.00	\$22,000.00	\$88,000.00
2. San Diego River Watershed Management Area (WMA) Shared Cost	\$213,274.00	\$169,682.00	\$162,631.00	\$218,996.00	\$764,583.00
Totals =	\$ 233,274	\$ 190,682	\$ 187,631	\$240,996.00	\$ 852,583

Division of FY 2008-09 Regional Shared Costs

Worksheet B
Regional FY2015-16 Costs Subject to 45% 45% 10% Formula

Copermittee	Population 45%			Urbanized Land Area 45%			Equal Division 10%	Total Invoiced \$1,782,597	
	Population	% of Total Population	Population Fee	Urbanized Land Area (Acres)	% of Total	Urbanized Land Area Fee	Equal Division Fee	Share of Total	% of Total
<i>Carlsbad</i>	106,804	3.31%	\$26,305	19,260	2.94%	\$23,555	\$8,489	\$58,349	3.27%
<i>Chula Vista</i>	237,595	7.37%	\$58,517	26,941	4.11%	\$32,949	\$8,489	\$99,955	5.61%
<i>Coronado</i>	23,916	0.74%	\$5,890	2,476	0.38%	\$3,028	\$8,489	\$17,407	0.98%
<i>Del Mar</i>	4,660	0.14%	\$1,148	991	0.15%	\$1,212	\$8,489	\$10,848	0.61%
<i>El Cajon</i>	99,637	3.09%	\$24,540	8,921	1.36%	\$10,911	\$8,489	\$43,939	2.46%
<i>Encinitas</i>	65,171	2.02%	\$16,051	10,318	1.57%	\$12,619	\$8,489	\$37,159	2.08%
<i>Escondido</i>	147,514	4.57%	\$36,331	17,824	2.72%	\$21,799	\$8,489	\$66,619	3.74%
<i>Imperial Beach</i>	28,680	0.89%	\$7,064	1,359	0.21%	\$1,662	\$8,489	\$17,214	0.97%
<i>La Mesa</i>	58,150	1.80%	\$14,322	5,705	0.87%	\$6,977	\$8,489	\$29,788	1.67%
<i>Lemon Grove</i>	26,131	0.81%	\$6,436	2,495	0.38%	\$3,051	\$8,489	\$17,976	1.01%
<i>National City</i>	57,799	1.79%	\$14,235	4,342	0.66%	\$5,310	\$8,489	\$28,034	1.57%
<i>Oceanside</i>	183,095	5.68%	\$45,095	24,427	3.72%	\$29,875	\$8,489	\$83,458	4.68%
<i>Poway</i>	52,056	1.61%	\$12,821	19,707	3.00%	\$24,102	\$8,489	\$45,411	2.55%
<i>San Diego</i>	1,376,173	42.68%	\$338,938	144,242	21.99%	\$176,411	\$8,489	\$523,838	29.39%
<i>San Marcos</i>	84,391	2.62%	\$20,785	13,669	2.08%	\$16,717	\$8,489	\$45,991	2.58%
<i>Santee</i>	58,044	1.80%	\$14,296	10,011	1.53%	\$12,244	\$8,489	\$35,028	1.96%
<i>Solana Beach</i>	13,783	0.43%	\$3,395	2,126	0.32%	\$2,600	\$8,489	\$14,483	0.81%
<i>Vista</i>	97,513	3.02%	\$24,017	11,172	1.70%	\$13,664	\$8,489	\$46,169	2.59%
<i>Unincorporated</i>	503,320	15.61%	\$123,963	327,436	49.92%	\$400,461	\$8,489	\$532,912	29.90%
<i>Airport Authority</i>	0	0.00%	\$4,011	661	0.10%	\$808	\$8,489	\$13,308	0.75%
<i>Port District</i>	0	0.00%	\$4,011	1,809	0.2758%	\$2,212	\$8,489	\$14,712	0.83%
TOTALS	3,224,432	100.00%	\$802,169	655,892	100%	\$802,169	\$178,260	\$1,782,597	100.0%

Division of FY 2008-09 Regional Shared Costs

Division of FY 2008-09 Regional Shared Costs

Worksheet B
Regional FY2016-17 Costs Subject to 45% 45% 10% Formula

Copermittee	Population 45%	Urbanized Land Area 45%	Equal Division 10%	Total Invoiced \$900,200
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	Population	% of Total Population	Population Fee	Urbanized Land Area (Acres)	% of Total	Urbanized Land Area Fee	Equal Division Fee	Share of Total	% of Total
<i>Carlsbad</i>	106,804	3.31%	\$13,284	19,260	2.94%	\$11,895	\$4,286.67	\$29,466	3.27%
<i>Chula Vista</i>	237,595	7.37%	\$29,551	26,941	4.11%	\$16,639	\$4,286.67	\$50,477	5.61%
<i>Coronado</i>	23,916	0.74%	\$2,975	2,476	0.38%	\$1,529	\$4,286.67	\$8,790	0.98%
<i>Del Mar</i>	4,660	0.14%	\$580	991	0.15%	\$612	\$4,286.67	\$5,478	0.61%
<i>El Cajon</i>	99,637	3.09%	\$12,392	8,921	1.36%	\$5,510	\$4,286.67	\$22,189	2.46%
<i>Encinitas</i>	65,171	2.02%	\$8,106	10,318	1.57%	\$6,373	\$4,286.67	\$18,765	2.08%
<i>Escondido</i>	147,514	4.57%	\$18,347	17,824	2.72%	\$11,008	\$4,286.67	\$33,642	3.74%
<i>Imperial Beach</i>	28,680	0.89%	\$3,567	1,359	0.21%	\$839	\$4,286.67	\$8,693	0.97%
<i>La Mesa</i>	58,150	1.80%	\$7,232	5,705	0.87%	\$3,524	\$4,286.67	\$15,043	1.67%
<i>Lemon Grove</i>	26,131	0.81%	\$3,250	2,495	0.38%	\$1,541	\$4,286.67	\$9,078	1.01%
<i>National City</i>	57,799	1.79%	\$7,189	4,342	0.66%	\$2,682	\$4,286.67	\$14,157	1.57%
<i>Oceanside</i>	183,095	5.68%	\$22,772	24,427	3.72%	\$15,087	\$4,286.67	\$42,146	4.68%
<i>Poway</i>	52,056	1.61%	\$6,474	19,707	3.00%	\$12,171	\$4,286.67	\$22,933	2.55%
<i>San Diego</i>	1,376,173	42.68%	\$171,162	144,242	21.99%	\$89,086	\$4,286.67	\$264,535	29.39%
<i>San Marcos</i>	84,391	2.62%	\$10,496	13,669	2.08%	\$8,442	\$4,286.67	\$23,225	2.58%
<i>Santee</i>	58,044	1.80%	\$7,219	10,011	1.53%	\$6,183	\$4,286.67	\$17,689	1.96%
<i>Solana Beach</i>	13,783	0.43%	\$1,714	2,126	0.32%	\$1,313	\$4,286.67	\$7,314	0.81%
<i>Vista</i>	97,513	3.02%	\$12,128	11,172	1.70%	\$6,900	\$4,286.67	\$23,315	2.59%
<i>Unincorporated</i>	503,320	15.61%	\$62,600	327,436	49.92%	\$202,230	\$4,286.67	\$269,117	29.90%
<i>Airport Authority</i>	0	0.00%	\$0	661	0.10%	\$408	\$4,286.67	\$4,695	0.52%
<i>Port District</i>	0	0.00%	\$0	1,809	0.28%	\$1,117	\$4,286.67	\$5,404	0.60%
TOTALS	3,224,432	100.00%	\$401,039	655,892	100%	\$405,090	\$90,020	\$896,149	99.6%

Division of FY 2008-09 Regional Shared Costs

Division of FY 2008-09 Regional Shared Costs

Worksheet B
Regional FY2017-18 Costs Subject to 45% 45% 10% Formula

Copermittee	Population 45%	Urbanized Land Area 45%	Equal Division 10%	Total Invoiced \$1,002,000
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	Population	% of Total Population	Population Fee	Urbanized Land Area (Acres)	% of Total	Urbanized Land Area Fee	Equal Division Fee	Share of Total	% of Total
<i>Carlsbad</i>	106,804	3.31%	\$14,786	19,260	2.94%	\$13,240	\$4,771.43	\$32,798	3.27%
<i>Chula Vista</i>	237,595	7.37%	\$32,893	26,941	4.11%	\$18,521	\$4,771.43	\$56,185	5.61%
<i>Coronado</i>	23,916	0.74%	\$3,311	2,476	0.38%	\$1,702	\$4,771.43	\$9,785	0.98%
<i>Del Mar</i>	4,660	0.14%	\$645	991	0.15%	\$681	\$4,771.43	\$6,098	0.61%
<i>El Cajon</i>	99,637	3.09%	\$13,794	8,921	1.36%	\$6,133	\$4,771.43	\$24,698	2.46%
<i>Encinitas</i>	65,171	2.02%	\$9,022	10,318	1.57%	\$7,093	\$4,771.43	\$20,887	2.08%
<i>Escondido</i>	147,514	4.57%	\$20,422	17,824	2.72%	\$12,253	\$4,771.43	\$37,447	3.74%
<i>Imperial Beach</i>	28,680	0.89%	\$3,970	1,359	0.21%	\$934	\$4,771.43	\$9,676	0.97%
<i>La Mesa</i>	58,150	1.80%	\$8,050	5,705	0.87%	\$3,922	\$4,771.43	\$16,744	1.67%
<i>Lemon Grove</i>	26,131	0.81%	\$3,618	2,495	0.38%	\$1,715	\$4,771.43	\$10,104	1.01%
<i>National City</i>	57,799	1.79%	\$8,002	4,342	0.66%	\$2,985	\$4,771.43	\$15,758	1.57%
<i>Oceanside</i>	183,095	5.68%	\$25,348	24,427	3.72%	\$16,793	\$4,771.43	\$46,912	4.68%
<i>Poway</i>	52,056	1.61%	\$7,207	19,707	3.00%	\$13,548	\$4,771.43	\$25,526	2.55%
<i>San Diego</i>	1,376,173	42.68%	\$190,518	144,242	21.99%	\$99,161	\$4,771.43	\$294,450	29.39%
<i>San Marcos</i>	84,391	2.62%	\$11,683	13,669	2.08%	\$9,397	\$4,771.43	\$25,851	2.58%
<i>Santee</i>	58,044	1.80%	\$8,036	10,011	1.53%	\$6,882	\$4,771.43	\$19,689	1.96%
<i>Solana Beach</i>	13,783	0.43%	\$1,908	2,126	0.32%	\$1,462	\$4,771.43	\$8,141	0.81%
<i>Vista</i>	97,513	3.02%	\$13,500	11,172	1.70%	\$7,680	\$4,771.43	\$25,951	2.59%
<i>Unincorporated</i>	503,320	15.61%	\$69,680	327,436	49.92%	\$225,099	\$4,771.43	\$299,551	29.90%
<i>Airport Authority</i>	0	0.00%	\$0	661	0.10%	\$454	\$4,771.43	\$5,226	0.52%
<i>Port District</i>	0	0.00%	\$0	1,809	0.28%	\$1,244	\$4,771.43	\$6,015	0.60%
TOTALS	3,224,432	100.00%	\$446,391	655,892	100%	\$450,900	\$100,200	\$997,491	99.6%

Division of FY 2008-09 Regional Shared Costs

Division of FY 2008-09 Regional Shared Costs

Worksheet B
Regional FY2018-19 Costs Subject to 45% 45% 10% Formula

Copermittee	Population 45%	Urbanized Land Area 45%	Equal Division 10%	Total Invoiced \$900,200
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	Population	% of Total Population	Population Fee	Urbanized Land Area (Acres)	% of Total	Urbanized Land Area Fee	Equal Division Fee	Share of Total	% of Total
<i>Carlsbad</i>	106,804	3.31%	\$13,284	19,260	2.94%	\$11,895	\$4,286.67	\$29,466	3.27%
<i>Chula Vista</i>	237,595	7.37%	\$29,551	26,941	4.11%	\$16,639	\$4,286.67	\$50,477	5.61%
<i>Coronado</i>	23,916	0.74%	\$2,975	2,476	0.38%	\$1,529	\$4,286.67	\$8,790	0.98%
<i>Del Mar</i>	4,660	0.14%	\$580	991	0.15%	\$612	\$4,286.67	\$5,478	0.61%
<i>El Cajon</i>	99,637	3.09%	\$12,392	8,921	1.36%	\$5,510	\$4,286.67	\$22,189	2.46%
<i>Encinitas</i>	65,171	2.02%	\$8,106	10,318	1.57%	\$6,373	\$4,286.67	\$18,765	2.08%
<i>Escondido</i>	147,514	4.57%	\$18,347	17,824	2.72%	\$11,008	\$4,286.67	\$33,642	3.74%
<i>Imperial Beach</i>	28,680	0.89%	\$3,567	1,359	0.21%	\$839	\$4,286.67	\$8,693	0.97%
<i>La Mesa</i>	58,150	1.80%	\$7,232	5,705	0.87%	\$3,524	\$4,286.67	\$15,043	1.67%
<i>Lemon Grove</i>	26,131	0.81%	\$3,250	2,495	0.38%	\$1,541	\$4,286.67	\$9,078	1.01%
<i>National City</i>	57,799	1.79%	\$7,189	4,342	0.66%	\$2,682	\$4,286.67	\$14,157	1.57%
<i>Oceanside</i>	183,095	5.68%	\$22,772	24,427	3.72%	\$15,087	\$4,286.67	\$42,146	4.68%
<i>Poway</i>	52,056	1.61%	\$6,474	19,707	3.00%	\$12,171	\$4,286.67	\$22,933	2.55%
<i>San Diego</i>	1,376,173	42.68%	\$171,162	144,242	21.99%	\$89,086	\$4,286.67	\$264,535	29.39%
<i>San Marcos</i>	84,391	2.62%	\$10,496	13,669	2.08%	\$8,442	\$4,286.67	\$23,225	2.58%
<i>Santee</i>	58,044	1.80%	\$7,219	10,011	1.53%	\$6,183	\$4,286.67	\$17,689	1.96%
<i>Solana Beach</i>	13,783	0.43%	\$1,714	2,126	0.32%	\$1,313	\$4,286.67	\$7,314	0.81%
<i>Vista</i>	97,513	3.02%	\$12,128	11,172	1.70%	\$6,900	\$4,286.67	\$23,315	2.59%
<i>Unincorporated</i>	503,320	15.61%	\$62,600	327,436	49.92%	\$202,230	\$4,286.67	\$269,117	29.90%
<i>Airport Authority</i>	0	0.00%	\$0	661	0.10%	\$408	\$4,286.67	\$4,695	0.52%
<i>Port District</i>	0	0.00%	\$0	1,809	0.28%	\$1,117	\$4,286.67	\$5,404	0.60%
TOTALS	3,224,432	100.00%	\$401,039	655,892	100%	\$405,090	\$90,020	\$896,149	99.6%

Division of FY 2008-09 Regional Shared Costs

**Shared Cost Budget FY 2015-16
San Diego River Watershed (907)**

Copermittee	Population* 45%			Urbanized Land Area** 45%			Equal Division 10%	Total Invoice \$1,151,733.00
	2010 Population	% of Total	Population Fee	Urbanized Land Area (Acres)	% of Total	Urbanized Land Area Fee	Equal Division Fee	Share of Total
EL CAJON	90,923	17.44%	\$90,366	8,921	9.36%	\$48,502	\$23,035	\$161,903.05
LA MESA	30,103	5.77%	\$29,919	3,026	3.17%	\$16,452	\$23,035	\$69,405.51
S.D. COUNTY	114,342	21.93%	\$113,642	44,285	46.46%	\$240,771	\$23,035	\$377,448.56
SAN DIEGO	233,787	44.83%	\$232,357	29,084	30.51%	\$158,126	\$23,035	\$413,517.17
SANTEE	52,316	10.03%	\$51,996	10,011	10.50%	\$54,428	\$23,035	\$129,458.72
TOTALS	521,471	100.00%	\$518,280	95,327	100.00%	\$518,280	\$115,173	\$1,151,733.00

*2010 US Census data, population was considered homogeneous over an entire Census Tract.

**2011 Jurisdictional area.

Note: Poway was removed (92 Population, 587 (Acres) Land Area)

**Shared Cost Budget FY 2016-17
San Diego River Watershed (907)**

Copermittee	Population* 45%			Urbanized Land Area** 45%			Equal Division 10%	Total Invoice \$742,219.00
	2010 Population	% of Total	Population Fee	Urbanized Land Area (Acres)	% of Total	Urbanized Land Area Fee	Equal Division Fee	Share of Total
EL CAJON	90,923	17.44%	\$58,235	8,921	9.36%	\$31,257	\$14,844	\$104,336.26
LA MESA	30,103	5.77%	\$19,281	3,026	3.17%	\$10,602	\$14,844	\$44,727.45
S.D. COUNTY	114,342	21.93%	\$73,235	44,285	46.46%	\$155,162	\$14,844	\$243,241.70
SAN DIEGO	233,787	44.83%	\$149,739	29,084	30.51%	\$101,902	\$14,844	\$266,485.63
SANTEE	52,316	10.03%	\$33,508	10,011	10.50%	\$35,076	\$14,844	\$83,427.95
TOTALS	521,471	100.00%	\$333,999	95,327	100.00%	\$333,999	\$74,222	\$742,219.00

*2010 US Census data, population was considered homogeneous over an entire Census Tract.

**2011 Jurisdictional area.

Note: Poway was removed (92 Population, 587 (Acres) Land Area)

Division of FY 2008-09 Regional Shared Costs

Shared Cost Budget FY 2017-18 San Diego River Watershed (907)								
Copermittee	Population*			Urbanized Land Area**			Equal Division	Total Inv
	45%			45%			10%	\$574,800
	2010 Population	% of Total	Population Fee	Urbanized Land Area (Acres)	% of Total	Urbanized Land Area Fee	Equal Division Fee	Share of Total
EL CAJON	90,923	17.44%	\$45,100	8,921	9.36%	\$24,206	\$11,496	\$80,801.88
LA MESA	30,103	5.77%	\$14,932	3,026	3.17%	\$8,211	\$11,496	\$34,638.60
S.D. COUNTY	114,342	21.93%	\$56,716	44,285	46.46%	\$120,163	\$11,496	\$188,375.42
SAN DIEGO	233,787	44.83%	\$115,964	29,084	30.51%	\$78,917	\$11,496	\$206,376.39
SANTEE	52,316	10.03%	\$25,950	10,011	10.50%	\$27,164	\$11,496	\$64,609.71
TOTALS	521,471	100.00%	\$258,661	95,327	100.00%	\$258,661	\$57,480	\$574,802.00

*2010 US Census data, population was considered homogeneous over an entire Census Tract.

**2011 Jurisdictional area.

Note: Poway was removed (92 Population, 587 (Acres) Land Area)

Shared Cost Budget FY 2018-19 San Diego River Watershed (907)								
Copermittee	Population*			Urbanized Land Area**			Equal Division	Total Inv
	45%			45%			10%	\$800,160
	2010 Population	% of Total	Population Fee	Urbanized Land Area (Acres)	% of Total	Urbanized Land Area Fee	Equal Division Fee	Share of Total
EL CAJON	90,923	17.44%	\$62,781	8,921	9.36%	\$33,697	\$16,003	\$112,481.37
LA MESA	30,103	5.77%	\$20,786	3,026	3.17%	\$11,430	\$16,003	\$48,219.14
S.D. COUNTY	114,342	21.93%	\$78,953	44,285	46.46%	\$167,275	\$16,003	\$262,230.58
SAN DIEGO	233,787	44.83%	\$161,429	29,084	30.51%	\$109,857	\$16,003	\$287,289.08
SANTEE	52,316	10.03%	\$36,124	10,011	10.50%	\$37,814	\$16,003	\$89,940.83
TOTALS	521,471	100.00%	\$360,072	95,327	100.00%	\$360,072	\$80,016	\$800,161.00

*2010 US Census data, population was considered homogeneous over an entire Census Tract.

**2011 Jurisdictional area.

Note: Poway was removed (92 Population, 587 (Acres) Land Area)

Division of FY 2008-09 Regional Shared Costs



oiced
33

% of Total
14.06%
6.03%
32.77%
35.90%
11.24%
100.0%



oiced
9

% of Total
14.06%
6.03%
32.77%
35.90%
11.24%
100.0%

Division of FY 2008-09 Regional Shared Costs



% of Total	
14.06%	
6.03%	
32.77%	
35.90%	
11.24%	
100.0%	



% of Total	
14.06%	
6.03%	
32.77%	
35.90%	
11.24%	
100.0%	



**City Council
Agenda Report**

DATE: March 12, 2019
TO: Honorable Mayor and City Councilmembers
FROM: Nahid Razi, Purchasing Agent
SUBJECT: Contract Amendment to City Monument Signs

RECOMMENDATION:

That the City Council adopts the next Resolution, in order, to increase the contract for city monument signs in the not-to-exceed amount of \$46,463.69.

BACKGROUND:

On February 27, 2018, the City Council appropriated funds for the purchase and installation of a "Welcome to El Cajon" monument sign as part of the FY2017-18 Mid-Year Report. The monument sign was solicited through an informal three-quote process since it was under the formal bidding threshold, and was subsequently awarded to All Star Signs, Inc., in the total amount of \$45,325.00. The sign was completed in October 2018 and is located on Cuyamaca Street near the northerly city limits.

During the implementation of this sign, the City Council authorized a second monument sign as part of the FY2018-19 budget, to be installed on El Cajon Boulevard near Boulevard Place.

In an effort to maintain identical monument signs throughout the City for maintenance, replacement, and aesthetic purposes, City staff seeks to standardize the current monument sign, as detailed in the attached memorandum. Staff recommends waiving the bidding requirement and increasing the contract with All Star Signs, Inc., in accordance with Municipal Code section 3.20.010(C)(5).

Due to the sloped grade, larger concrete footing at the El Cajon Boulevard location, and related traffic control costs, the second monument sign will increase the contract in the amount of \$44,463.69, plus an additional \$2,000 contingency for unforeseen conditions found at the site, for a total increase of \$46,463.69.

FISCAL IMPACT:

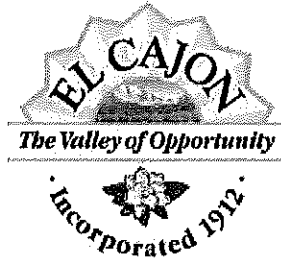
Approval of this increase will supplement the existing contract with All Star Signs, Inc. with an additional \$46,463.69, to be added to the already approved contract amount of \$45,325.00, for a total contract amount of \$91,788.69. Sufficient funds are available in the City Monument Sign – El Cajon Boulevard Project (IFM3644).

Prepared By: Nahid Razi, Purchasing Agent
Reviewed By: Dirk Epperson, Director of Public Works
Approved By: Graham Mitchell, City Manager

Attachments

Memorandum
Resolution

CITY OF EL CAJON



MEMORANDUM

DATE: February 12, 2019

TO: Graham Mitchell, City Manager
Nahid Razi, Purchasing Agent

FROM: Senan Kachi, Assistant Engineer

VIA: Dirk Epperson, Director of Public Works

SUBJECT: Purchase of All Star Signs, Inc. City Monument Sign

The Public Works Department is requesting a sole source purchase and installation of a city monument sign from All Star Signs, Inc. on El Cajon Boulevard near Boulevard Place. All Star Signs, Inc. recently completed successful installation of an identical city monument sign on Cuyamaca Street. For compatibility with the Cuyamaca Street monument sign, the Public Works Department would like to utilize All Star Signs, Inc. for the El Cajon Boulevard city monument sign. We are proposing All Star Signs, Inc. for this project to be consistent with the existing city monument sign and future city monument signs throughout the City. This allows maintenance staff to standardize replacement parts, graffiti abatement and other sign products in the future.

The City of El Cajon City Council approved this project in the current Fiscal Year Budget. Section 400 of the Charter of the City of El Cajon exempts this purchase from public bidding.

Submitted by:

Approved by:


Dirk Epperson
Director of Public Works


Graham Mitchell
City Manager

cc: DK, YA, Inspection

RESOLUTION NO. __-19

A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF EL CAJON
APPROVING AMENDMENT OF A CONTRACT
FOR CITY MONUMENT SIGNS

WHEREAS, on February 27, 2018, the El Cajon City Council (the "City Council") appropriated funds for the purchase and installation of a "Welcome to El Cajon" monument sign as part of the FY2017-18 Mid-Year Report; and

WHEREAS, the monument sign was solicited through an informal three-quote process as it was under the formal bidding threshold, and a contract was subsequently awarded to All Star Signs, Inc. ("All Star"), in the total amount of \$45,325.00; and

WHEREAS, the sign was completed in October 2018, and is located on Cuyamaca Street near the northerly city limits; and

WHEREAS, during the implementation of this sign, the City Council authorized a second city monument sign as part of the FY2018-19 budget, to be installed on El Cajon Boulevard near Boulevard Place; and

WHEREAS, in an effort to maintain identical monument signs throughout the City of El Cajon (the "City") for maintenance, replacement, and aesthetic purposes, City staff is seeking to standardize the second city monument sign, and recommends waiving the bidding requirement and increasing the City's existing contract with All Star in accordance with El Cajon Municipal Code section 3.20.010(C)(5); and

WHEREAS, due to the sloped grade, larger concrete footing at the El Cajon Boulevard location, and related traffic control costs, the second monument sign will increase the contract in the amount of \$44,463.69, plus an additional \$2,000.00 contingency for unforeseen conditions found at the site, for a total increase of \$46,463.69.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The above recitals are true and correct, and are the findings of the City Council.

2. The City Council hereby approves amendment of the City's contract with All Star Signs, Inc. for city monument signs in the not-to-exceed amount of \$46,463.69, to be added to the previously approved amount of \$45,325.00, for a total not-to-exceed contract amount of \$91,788.69, and authorizes the City Manager to execute an amendment to the contract, with such changes as may be approved by the City Manager.



City Council Agenda Report

DATE: March 12, 2019
TO: Honorable Mayor and City Councilmembers
FROM: Graham Mitchell, City Manager
SUBJECT: Service Request Application for Mobile Devices and Computers

RECOMMENDATION:

That the City Council considers directing the City Manager to include a budget allocation in the Fiscal Year 2019-2020 proposed budget for a new service request management platform for mobile devices and computers.

BACKGROUND:

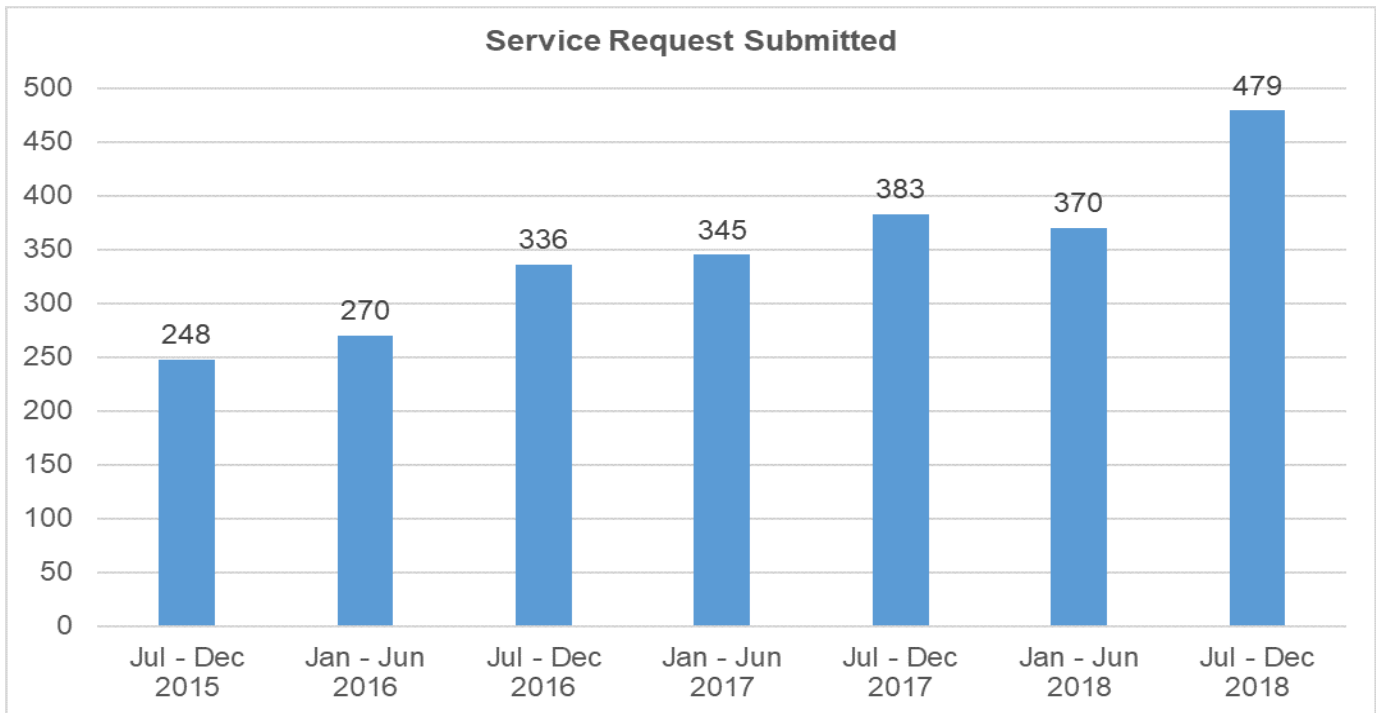
At its February 12, 2019 meeting, the City Council directed staff to investigate opportunities regarding a service request application for mobile devices and computers. The intent of this report is to provide a summary of staff's research which includes its current program, the use of applications in other cities, and cost factors.

For background purposes, staff initially investigated service request apps as a follow up to the November 14, 2017 El Cajon Public Forum. At the forum, the City Council directed staff to utilize, promote, and measure the effectiveness of the City's existing Service Request tool. In the months following the forum, the City made the following changes to the Service Request module:

- Updated the City webpage to more predominantly display access to the Service Request module
- Reviewed and streamlined service categories to ensure they met the public's needs

The module was also promoted using Social Media and a traditional press release. Over a period of six months after the changes were implemented, the City saw a 20 percent increase in service requests through the reporting system as compared to the same time period the previous year. While this is a significant improvement in usage, the number of service requests submitted online is still low—849 requests in 2018 (an average of 16.3 request per week). For comparison purposes, the Community Development Department receives approximately 400 service requests a year over the phone.

The following graph shows the number of service requests made from the City's existing system.



One of the reasons that usage of the current system could be low is that it is cumbersome to use for both those reporting issues and for staff monitoring and addressing concerns as they are received. The most common complaints regarding the system are:

- Requires a registration and authentication in order to submit a request;
- It is not location aware, so reporters must spend extra time trying to explain where the problem is occurring;
- For staff processing the requests, it is difficult to identify all requests submitted for a specific address; and
- Cannot assign requests to multiple staff/groups that may have a role in correcting the issue.

Solutions Implemented Across the Region

In surveying other cities in the region, four cities (Vista, Santee, San Marcos, and Lemon Grove) use a web site based service request system, similar or the same as El Cajon's current solution. The other cities have more advanced systems that include both web based and mobile application platforms integrated with existing Civic Services software packages.

Cities across the region have experienced mixed results in generating more service requests using mobile app technology. Some cities saw the annual number of service requests triple in just a few years, while others experienced very little increase. Digital literacy in the community, city culture regarding activism and engagement, and the quality of the app the city uses were all cited as factors in the success of their mobile application implementations.

Options for El Cajon

Based on research of other cities and the current technology implemented at the City, staff has identified three options for City Council consideration:

1. Continue to use the Granicus Service Request Module through the City website (i.e. make no changes);
2. Implement a mobile app for Service Requests reporting; or
3. Implement a mobile app for Service Request reporting and other citizen engagement

opportunities (i.e. City news, events, homeless outreach, employment opportunities, video feeds, facilities lists, as well as direct messaging from the City).

Prior to recent direction regarding this issue, the City has been upgrading its permitting system. This system offers the ability to implement Options 2 and 3 identified above. Either of the options meet the City's business needs and provide the option of anonymous reporting. There are also several vendors who work with cities to provide these options. The package identified in Option 3 is more robust than just a reporting system; however, it also has a higher annual cost, as further explained in the fiscal impact section of this report.

FISCAL IMPACT:

The annual cost for a basic mobile Service Request app which integrates with the City's existing code compliance software is approximately \$15,000. In the first year, there would be an additional \$30,000 expense for software configuration, project management, and training. If the City Council prefers the more robust citizen engagement mobile app, which includes mobile service requests, the annual cost is up to \$23,000, plus additional expenses the first year for configuration.

After investigating the costs experienced by other cities and the usage of their respective apps, staff determined that the cost for each Service Request ranged from about \$3.50 to \$16.50—a very wide range. Comparing the cost for Options 2 and 3, staff calculated the cost per usage making several assumptions. For purposes of the analysis, staff assume no increase in reporting, reporting doubling, and reporting tripling. The table below shows the cost for the two options given the three assumptions:

Cost per Report

Assumptions	Option 2 (Reporting Only)	Option 3 (Reporting & Engagement)
No Change in Reporting (849)	\$17.67	\$27.09
Double the Reporting (1,698)	\$8.83	\$13.55
Triple the Reporting (2,547)	\$5.89	\$9.03

Staff believes that the costs per usage, assuming usage increases over existing reporting frequency, is in line with the cost experiences by other jurisdictions.

Prepared By: Sara Diaz, Director of Information Technology

Reviewed By: N/A

Approved By: Graham Mitchell, City Manager



City Council
Agenda Report

DATE: March 12, 2019

TO: Honorable Mayor and City Councilmembers

FROM: Graham Mitchell, City Manager

SUBJECT: Resolution of Support for Efforts to Improve the Water Quality and Reduce Transboundary Flows of Trash in the Tijuana River Valley

RECOMMENDATION:

That the City Council adopts a Resolution supporting the City of Imperial Beach and other participating agencies in their effort to improve the water quality and reduce the transboundary flows of trash and debris in the Tijuana River Valley.

BACKGROUND:

Last month, Assistant City Manager Vince DiMaggio and City Manager Graham Mitchell toured the Tijuana River Valley, along with other municipal officials and Customs and Border Protection staff. The purpose of the tour was to witness the impact of sewage, trash, and toxic chemical flows from Mexico into the United States through the Tijuana River and other locations along the border. After the tour, city officials were asked to consider presenting a resolution of support for the City of Imperial Beach and other agencies in their efforts to improve the water quality and reduce the transboundary flows of trash in the Tijuana River Valley.

There are seven significant transborder areas in which polluted water and sewage flows into the United States from Mexico. A 2017 report from the International Boundary and Water Commission identified thirty-nine concrete sewer pipes in Mexico that have collapsed or are in danger of collapse. This poor infrastructure has resulted in sewage flows into the United States. In fact, a single sewer pipe failure in 2018 resulted in 7 million gallons of sewage per day spewing into the Tijuana River and the Pacific Ocean near Imperial Beach. Because of the ongoing issue of debris, pollution, and sewage entering into the Tijuana River Valley, there has been an increase in beach closures in southern San Diego County. In 2018, there were 101 days of beach closures in Imperial Beach; some of these closures extended as far north as Coronado.

As stated on the San Diego Regional Chamber of Commerce's website:

“Divided by the international border, San Diego shares a watershed with Tijuana. As a result, any sewage flows from Tijuana’s tightly packed neighborhoods that are not captured and sent for treatment risk ending up downstream on the beaches of southern San Diego County. Rain places additional pressure on Tijuana’s subterranean network of sewage pipes, many of which are in need of replacement. Mexican officials have said that upgrading the sewage treatment plant—the likely source of the pollution—is a top priority

but would cost at least \$372 million.

Several lawsuits have been filed against the U.S. International Boundary and Water Commission (USIBWC) over the contamination occurring in the Tijuana River Valley, Tijuana River Estuary, and Pacific Ocean. Agencies that have filed suits include Imperial Beach, Chula Vista, San Diego, San Diego Port, and State of California. The lawsuit claims that over the years, the federal government has violated the Clean Water Act by allowing contaminated runoff to reach U.S. waters. The City has provided support for this cause in the past. In 2017, Mayor Wells was one of sixteen other mayors in the County that supported Imperial Beach's efforts to seek Federal funding for border water infrastructure projects.

The proposed resolution announces the City Council's desire to officially support a coalition of impacted parties (Imperial Beach, Coronado, Chula Vista, San Diego, San Diego County, the San Diego Port District, the State's Regional Water Quality Control Board, the Surf Rider Foundation, etc.) to reduce the transboundary flows of pollution. The resolution also supports efforts to obtain funding and participate in legislative solutions. Finally, the resolution establishes that the Tijuana River Valley is of importance to the region.

Prepared By: Graham Mitchell, City Manager

Reviewed By: N/A

Approved By: N/A

Attachments

Resolution of Support Tijuana River

RESOLUTION NO. __-19

A RESOLUTION OF SUPPORT FOR THE CITY OF IMPERIAL BEACH
AND OTHER PARTNERING AGENCIES IN THEIR EFFORT TO
IMPROVE THE WATER QUALITY AND REDUCE THE
TRANSBOUNDARY FLOWS OF TRASH AND DEBRIS
IN THE TIJUANA RIVER VALLEY

WHEREAS, the City Council desires to officially support the combined efforts of the cities of Imperial Beach, Chula Vista, Coronado, and San Diego; the County of San Diego; the Port of San Diego; and other government partners including the State of California and the Regional Water Quality Control Board; and private partners including the Surf Rider Foundation, to improve the water quality and reduce the transboundary flows of trash and debris in the Tijuana River Valley; and

WHEREAS, the City Council hereby indicates support for efforts to obtain funding and participate in legislative solutions; and

WHEREAS, the City Council finds that the Tijuana River Valley is of great importance to all the cities in San Diego County, not just the communities immediately adjacent to the River Valley for environmental, economic and national security reasons.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of El Cajon as follows:

1. The above recitals are true and correct and are hereby incorporated as findings.
2. The City Council authorizes the City Manager to provide an executed copy of this Resolution to the City Manager of Imperial Beach and the federal elected representatives of the community.



City Council
Agenda Report

DATE: March 12, 2019
TO: Honorable Mayor and City Councilmembers
FROM:
SUBJECT: Council Activity Report

RECOMMENDATION:

That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

- March 1, 2019 - Alcohol Policy Panel Workshop
- March 4, 2019 - Spoke at Hillcreek Elementary School in Santee
- March 6-8, 2019 - SANDAG Annual Board Retreat
- March 12, 2019 - City Council Meeting(s)

I will be happy to answer any questions you may have.

Submitted By: Bill Wells, Mayor



City Council
Agenda Report

Agenda Item 12.

DATE: March 12, 2019
TO: Honorable Mayor and City Councilmembers
FROM:
SUBJECT: Legislative Report

RECOMMENDATION:

Attachments

Legislative Report 03-12-19



LEGISLATIVE REPORT

BILL	NO.	SPONSOR	SUBJECT	COUNCIL DATE	POSITION	COMMITTEE	BILL STATUS / LAST ACTION DATE
SB	50	Weiner	Proposes certain changes to the current density bonus law. Introduces the concept of an “equitable communities incentive” for projects proposed in a “job-rich environment” or “transit-rich environment.”	2/12/19		Senate	1/24/19 – Referred to Coms. on HOUSING and GOV. & F.

The Legislative Report tracks bills of the California Legislature that the El Cajon City Council/Housing Authority/Successor Agency to the Redevelopment Agency has voted to monitor/watch, support or oppose.



City Council
Agenda Report

Agenda Item 13.

DATE: March 12, 2019
TO: Honorable Mayor and City Councilmembers
FROM: Councilmember Kendrick
SUBJECT: COUNCILMEMBER GARY KENDRICK
METRO Commission/Wastewater JPA; Heartland Communications;
Heartland Fire Training JPA.

RECOMMENDATION:

That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

March 12, 2019 - City Council Meeting

I will be happy to answer any questions you may have.

Submitted By: Gary Kendrick, Councilmember



City Council
Agenda Report

Agenda Item 14.

DATE: March 12, 2019

TO: Honorable Mayor and City Councilmembers

FROM: Councilmember McClellan

SUBJECT: COUNCILMEMBER BOB MCCLELLAN

MTS (Metropolitan Transit System Board); Harry Griffen Park Joint Steering Committee; Heartland Communications – Alternate.

RECOMMENDATION:

That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

March 12, 2019 - City Council Meeting

I will be happy to answer any questions you may have.

Submitted By: Bob McClellan, Councilmember



City Council
Agenda Report

Agenda Item 15.

DATE: March 12, 2019
TO: Honorable Mayor and City Councilmembers
FROM: Councilmember Kalasho
SUBJECT: **COUNCILMEMBER BEN KALASHO**

RECOMMENDATION:

That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

March 12, 2019 - City Council Meeting(s)

I will be happy to answer any questions you may have.

Submitted By: Ben Kalasho, Councilmember



City Council
Agenda Report

Agenda Item 16.

DATE: March 12, 2019

TO: Honorable Mayor and City Councilmembers

FROM: Deputy Mayor Goble

SUBJECT: DEPUTY MAYOR STEVE GOBLE

SANDAG – Board of Directors – Alternate; SANDAG Public Safety Committee – Alternate; METRO Commission/Wastewater JPA – Alternate; Chamber of Commerce – Government Affairs Committee; MTS (Metropolitan Transit System Board) – Alternate; East County Economic Development Council.

RECOMMENDATION:

That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

- March 1, 2019 - East County Chamber Breakfast
- March 3, 2019 - St. Patrick's Day 5k
- March 11, 2019 - Meeting w/ the City Manager
- March 12, 2019 - City Council Meeting(s)

I will be happy to answer any questions you may have.

Submitted By: Steve Goble, Deputy Mayor
