



CITY COUNCIL
HOUSING AUTHORITY AND
SUCCESSOR AGENCY TO THE EL CAJON
REDEVELOPMENT AGENCY

Council Chamber
200 Civic Center Way
El Cajon, CA 92020

Agenda

FEBRUARY 12, 2019, 3:00 p.m.

Bill Wells, Mayor
Steve Goble, Deputy Mayor
Ben Kalasho, Councilmember
Gary Kendrick, Councilmember
Bob McClellan, Councilmember

Graham Mitchell, City Manager
Vince DiMaggio, Assistant City Manager
Morgan Foley, City Attorney
Angela Cortez, City Clerk

CALL TO ORDER: Mayor Bill Wells

ROLL CALL: City Clerk Angela Cortez

PLEDGE OF ALLEGIANCE TO FLAG AND MOMENT OF SILENCE

POSTINGS: The City Clerk posted Orders of Adjournment of the January 22, 2019, Meetings and the Agenda of the February 12, 2019, Meeting in accordance to State Law and Council/Authority/Successor Agency to the Redevelopment Agency Policy.

PRESENTATIONS:

Presentation: Teen Coalition Update

AGENDA CHANGES:

CONSENT ITEMS:

Consent Items are routine matters enacted by one motion according to the RECOMMENDATION listed below. With the concurrence of the City Council, a Council Member or person in attendance may request discussion of a *Consent Item* at this time.

1. Minutes of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Meetings

RECOMMENDATION:

That the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency approves Minutes of the January 22, 2019, Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

2. Warrants

RECOMMENDATION:

That the City Council approves payment of Warrants as submitted by the Finance Department.

3. Approval of Reading Ordinances by Title Only

RECOMMENDATION:

That the City Council approves the reading by title and waive the reading in full of all Ordinances on the Agenda.

4. Award of Bid No 024-19 – Slurry (Various Locations) Multi-Year Contract

RECOMMENDATION:

That the City Council adopts the next resolutions, in order, to:

1. Approve Plans and Specifications for the Slurry (Various Locations) Multi-Year Contract, Bid No. 024-19;
2. Find the fourth low bidder non-responsive for the reason set forth in this agenda report; and
3. Award the bid to the lowest responsive, responsible bidder, American Asphalt South, Inc. in the amount of \$466,213.45 for the initial one-year term, with up to four additional one-year renewal options.

5. Disposal of Retired Property

RECOMMENDATION:

That the City Council declares the listed property retired and authorizes disposal in accordance with policy.

6. Time Extension of Tentative Subdivision Map (TSM) 662; Magnolia Hills at South Magnolia Avenue; Engineering Job No. 3568

RECOMMENDATION:

That the City Council grants a one-year time extension for TSM 662 (Magnolia Hills) and set the new expiration date to be February 14, 2020, in accordance with Municipal Code Section 16.12.110.

7. July - September 2018 Quarterly Treasurer's Report

RECOMMENDATION:

That the City Council receives the Treasurer's Report for the quarter ending September 30, 2018.

8. Community Event – 2019 July 4th Picnic at Kennedy Park

RECOMMENDATION:

That the City Council approves the sale of merchandise by vendors at Kennedy Park associated with the annual July 4th picnic and fireworks display and authorizes the City Manager, or designee, to execute the necessary agreements and forms for the annual July 4th fireworks display at Granite Hills High School.

9. Appointments to the Personnel Commission and the Public Safety Facility Financing Oversight Committee

RECOMMENDATION:

That the City Council make the following appointments:

1. Mr. Edward A. Martinez to the Personnel Commission, for a term to expire on January 31, 2023; and
2. Mr. Christopher J. Noble to the Public Safety Facility Financing Oversight Committee, for a term to expire on January 31, 2023.

10. Acceptance of SANDAG 2019 Go by Bike Mini Grant to Host a Community Bike Ride

RECOMMENDATION:

That the City Council adopts the next RESOLUTION, in order, accepting a grant in the amount of \$2,855 from SANDAG's Go by Bike Mini Grant Program; and authorizing the City Manager or such person designated by the City Manager to execute a grant agreement with SANDAG, and such other documents necessary for the receipt of the grant funds, all in such form approved by the City Attorney.

11. Community Event in the Right-of-Way – RunEC

RECOMMENDATION:

That the City Council approve the use of the public right-of-way for the RunEC St. Patrick's Day Half Marathon / 5K.

PUBLIC COMMENT:

At this time, any person may address a matter within the jurisdiction of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency that is not on the Agenda. Comments relating to items on today's docket are to be taken at the time the item is heard. State law prohibits discussion or action on items not on the Agenda; however, Council, Authority and Agency Members may briefly respond to statements or questions. An item may be placed on a future Agenda.

WRITTEN COMMUNICATIONS:

PUBLIC HEARINGS:

- 12. 1st Amendment to FY 2018-19 One Year Action Plan for Re-allocation of Available CDBG Funds

RECOMMENDATION:

Staff recommends that the City Council:

- 1. Re-allocates \$195,000 in available Community Development Block Grant (CDBG) Funds to the East County Performing Arts Center ADA Improvements Project (IFM3471/C0919); and
- 2. Appropriates \$195,000 of CDBG funding to Capital Improvement Project IFM3471 East County Performing Arts Center Improvements.

ADMINISTRATIVE REPORTS:

- 13. Report on the Efficiency of the 911 System

RECOMMENDATION:

No action is required by the City Council at this time. This item is information only.

- 14. Update on City of El Cajon's Homeless Programs

RECOMMENDATION:

That the City Council receives a report regarding the City's homeless programs and provide feedback.

COMMISSION REPORTS:

ACTIVITIES REPORTS/COMMENTS OF MAYOR WELLS:

SANDAG (San Diego Association of Governments); SANDAG Public Relations Selection Committee; League of California Cities, San Diego Division; Heartland Fire Training JPA – Alternate; LAFCO.

- 15. Council Activity Report

- 16. Legislative Report

ACTIVITIES REPORTS/COMMENTS OF COUNCILMEMBERS:

17. **COUNCILMEMBER GARY KENDRICK**
METRO Commission/Wastewater JPA; Heartland Communications; Heartland Fire Training JPA.
18. **COUNCILMEMBER BOB MCCLELLAN**
MTS (Metropolitan Transit System Board); Harry Griffen Park Joint Steering Committee; Heartland Communications – Alternate
19. **COUNCILMEMBER BEN KALASHO**
20. **DEPUTY MAYOR STEVE GOBLE**
SANDAG – Board of Directors – Alternate; SANDAG Public Safety Committee – Alternate; METRO Commission/Wastewater JPA – Alternate; Chamber of Commerce – Government Affairs Committee; MTS (Metropolitan Transit System Board) – Alternate; East County Economic Development Council.

JOINT COUNCILMEMBER REPORTS:

21. Service Request Application for Mobile Devices and Computers

GENERAL INFORMATION ITEMS FOR DISCUSSION:

22. Teen Coalition Status Report

RECOMMENDATION:

That the City Council receives and files the information-only Teen Coalition status report.

ORDINANCES: FIRST READING

ORDINANCES: SECOND READING AND ADOPTION

23. Ordinance Adding Chapter 16.56 to the El Cajon Municipal Code for the Creation of Easements by Recorded Covenants

RECOMMENDATION:

That Mayor Wells request the City Clerk to recite the title.

An Ordinance adding a new Chapter 16.56 to the El Cajon Municipal Code Addressing Easements

24. Ordinance Amending Chapter 2.12 of the El Cajon Municipal Code related to City Council Procedures

RECOMMENDATION:

That Mayor Wells requests the City Clerk to recite the title.

An ordinance amending Chapter 2.12 of the El Cajon Municipal Code Relating to City Council Procedures

25. Ordinance Rezoning the Family Health Center Expansion - proposed general plan amendment, zone reclassification, and site development plan permit for a medical office building - 525 East Main Street.

RECOMMENDATION:

That Mayor Wells requests the City Clerk to recite the title.

An Ordinance rezoning property located on the East side of Taft Avenue between East Main Street and East Lexington Avenue: APN: 488-233-51, from the P (Parking) to C-G (General Commercial); General Plan Designation; General Commercial (GC).

CLOSED SESSIONS:

26. Closed Session - Conference with Legal Counsel - Anticipated Litigation - Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9

Number of potential cases: 1

Claim of Mohammad Haj Hamad on behalf of minor, Mais Haj Hamad

27. Closed Session - Conference with Legal Counsel - Existing Litigation - pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9:
El Cajon Police Officers Association, et al. v. City of El Cajon
San Diego Superior Court Case No. 37-2019-00005450-CU-WM-CTL

28. Closed Session - Conference with Legal Counsel - Existing Litigation - pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956: City of El Cajon vs. ASSCS, LLC; Cloud 9 Wellness Center, Inc.; and Does 1 through 50, inclusive, San Diego Superior Court, Case No. 37-2018-00012001-CU-OR-CTL
29. Closed Session - Conference with Legal Counsel - Anticipated Litigation - Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code section 54956.9: Number of potential cases: 1

ADJOURNMENT: The Regular Joint Meeting of the El Cajon City Council/ El Cajon Housing Authority/Successor Agency to the El Cajon Redevelopment Agency held this 12th day of February 2019, is adjourned to Tuesday, February 26, 2019, at 3:00 p.m.



City Council
Agenda Report

Agenda Item 1.

DATE: February 12, 2019

TO: Honorable Mayor and City Councilmembers

FROM: Angela Cortez, City Clerk

SUBJECT: Minutes of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Meetings

RECOMMENDATION:

That the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency approves Minutes of the January 22, 2019, Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

Attachments

01-22-19 Draft Minutes - 3 PM

01-22-19 Draft Minutes - 7 PM

**JOINT MEETING OF THE
EL CAJON CITY COUNCIL/
HOUSING AUTHORITY/
SUCCESSOR AGENCY
TO THE EL CAJON
REDEVELOPMENT AGENCY**



MINUTES

**CITY OF EL CAJON
EL CAJON, CALIFORNIA**

January 22, 2019

An Adjourned Regular Joint Meeting of the El Cajon City Council/Housing Authority/ Successor Agency to the El Cajon Redevelopment Agency, held Tuesday, January 22, 2019, was called to order by Mayor/Chair Bill Wells at 3:02 p.m., in the Council Chambers, 200 Civic Center Way, El Cajon, California.

ROLL CALL

Council/Agencymembers present:	Kalasho, Kendrick and McClellan
Council/Agencymembers absent:	None
Deputy Mayor/Vice Chair present:	Goble
Mayor/Chair present:	Wells
Other Officers present:	Mitchell, City Manager/Executive Director DiMaggio, Assistant City Manager Foley, City Attorney/General Counsel Cortez, City Clerk/Secretary

Mayor Wells invited Angela Shaba, a Valhalla High School student, to lead the PLEDGE OF ALLEGIANCE and a MOMENT OF SILENCE. (The Courts have concluded that sectarian prayer as part of City Council meetings is not permitted under the Constitution).

POSTINGS: The City Clerk posted Orders of Adjournment of the January 8, 2019, meeting and the Agenda of the January 22, 2019, meetings in accordance with State Law and El Cajon City/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Policy.

PRESENTATIONS: None

AGENDA CHANGES: None

CONSENT ITEMS: (1 – 12)

1. Minutes of El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Policy

Approves Minutes of the January 8, 2019, Meeting of the El Cajon City Council/ Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Policy.

2. Warrants

Approves payment of Warrants as submitted by the Finance Department.

3. Approval of Reading Ordinances by Title only

Approves the reading by title and waive the reading in full of all Ordinances on the Agenda.

4. Target Corporation Youth Soccer Grant

Accepts a grant in the amount of \$1,000 from the Target Corporation to purchase youth soccer equipment.

5. Approval for the Use of San Diego Association of Governments (SANDAG) Funds for Three Active Transportation Program Project Applications

Adopts Resolution No. 005-19, allowing the receipt of SANDAG funding for three Active Transportation Program (ATP) project grant applications.

6. Purchase of Police In-Car Mobile Data Terminals

Adopts Resolution No. 006-19, authorizing the Purchasing Agent, in accordance with Municipal Code 3.20.010(C)(5), to execute an agreement with PCS Mobile, Inc. for the purchase of police in-car terminals in the amount of \$177,991.09.

CONSENT ITEMS: (Continued)

7. Upgrade Traffic Signals - Washington and Chase Corridor Project Acceptance

1. Accepts the Upgrade Traffic Signals - Washington and Chase Corridor Project, PW3581, Bid Number 025-18; and
2. Authorizes the City Clerk to record a Notice of Completion and release the bonds in accordance with the contract terms.

8. Award of Bid No 014-19 – ADA Concrete Improvements (Various Locations) Multi-Year Contract

1. Adopts Resolution No. 007-19 to, approve Plans and Specifications for the ADA Concrete Improvements (Various Locations) Multi-Year Contract, Bid No. 014-19;
2. Find the third and fourth low bidders non-responsive, each for the reasons set forth in this agenda report; and
3. Adopts Resolution No. 008-19, to award the bid to the lowest responsive, responsible bidder, Aster Construction Services in the amount of \$424,650 for the initial one-year term, with up to four additional one-year renewal options.

9. Citywide Smoke Testing

Adopts Resolution No. 009-19, to enter into an agreement for Professional Services with NV5, Inc. in the not-to-exceed amount of \$520,000 for a period of one year, with a one-year renewal option.

10. Award of Bid No. 026-19 – Bailout Kits

Adopts Resolution No. 010-19, to award the bid to the lowest responsive, responsible bidders: Municipal Emergency Services, Inc. for Line Items 1 and 3 in the amount of \$26,771.09 and Allstar Fire Equipment Co. for Line Items 2 and 4 in the amount of \$7,252.32.

11. Award of Bid No. 019-19 – 2019 Motor Vehicles

1. Find the second low bidder non-responsive to Line Items 1-5;
2. Authorize the rejection and re-solicitation of Line Items 23-34; and
3. Adopts Resolution No. 011-19, award the bid to the lowest responsive, responsible bidders: Sunroad Auto, LLC dba Kearny Pearson Ford for Line Items 1-5 and 11-15 in the amount of \$65,504.70; and Theodore Robins Ford, Inc. for Line Items 6-10 and 16-22 in the amount of \$261,897.34.

CONSENT ITEMS: (Continued)

12. Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2018, and Other Written Communication from the City's Independent Auditor

That the City Council receives and accept the Comprehensive Annual Financial Report and other written communication from the independent accounting firm of Rogers, Anderson, Malody & Scott, LLP, for the fiscal year ended June 30, 2018.

MOTION BY WELLS, SECOND BY McCLELLAN, to APPROVE Consent Items 1 to 12.

MOTION CARRIED BY UNANIMOUS VOTE.

PUBLIC COMMENT:

Mayor Wells and **Councilmember McClellan** invited students from Valhalla High School in the audience to introduce themselves to Council.

Ruth Thornton spoke about the homeless problem in the City. She recommended that speakers who use profanity, should be escorted out from the council meeting. Ms. Thornton stated that the city does not have enough sworn personnel in service and indicated that critical calls from seniors made to police dispatch are not being recognized as a priority. She also requested that the City brings back Town Hall meetings.

In response to Ms. Thornton's comment, **Mayor Wells** advised her of a Town Hall meeting scheduled for January 30th.

Jim Cirigliano acknowledged Ms. Thornton for initiating the Neighborhood Watch Program in the Villa Novia Mobile Home Park, and thanked the City Attorney staff for their assistance.

WRITTEN COMMUNICATIONS: None

PUBLIC HEARINGS: None

ADMINISTRATIVE REPORTS:

- 13. Introduction of Ordinance Adding Chapter 16.56 to the El Cajon Municipal Code for the Creation of Easements by Recorded Covenants

RECOMMENDATION: That the City Council considers approving the attached ordinance adding Chapter 16.56 to the El Cajon Municipal Code establishing the creation of easements by recorded covenants, and, if approved, take the following action:

- 1. By Motion and Second, moves to introduce the ordinance, and
- 2. Directs the City Clerk to read the title of the ordinance.

DISCUSSION

City Attorney, **Morgan Foley**, provided a summary of the Item.

MOTION BY KENDRICK, SECOND BY McCLELLAN, to MOVE to introduce the Ordinance, and directs the City Clerk to read the title of the Ordinance.

MOTION CARRIED BY UNANIMOUS VOTE.

City Clerk **Cortez** introduced the title of the Ordinance:

AN ORDINANCE ADDING A NEW CHAPTER 16.56
TO THE EL CAJON MUNICIPAL CODE
ADDRESSING EASEMENTS

COMMISSION REPORTS:

ACTIVITIES REPORTS/COMMENTS OF MAYOR WELLS:

SANDAG (San Diego Association of Governments) Board of Directors; SANDAG – Public Relations Selection Committee; League of California Cities, San Diego Division; Heartland Fire Training JPA – Alternate; LAFCO.

- 14. Council Activities Report/Comments

Report as stated.

- 15. Legislative Update: None

ACTIVITIES REPORTS OF COUNCILMEMBERS:

16. COUNCILMEMBER GARY KENDRICK
METRO Commission/Wastewater JPA; Heartland Communications; Heartland Fire Training JPA.

Council Activities Report/Comments.

Report as stated.

17. COUNCILMEMBER BOB MCCLELLAN
MTS (Metropolitan Transit System Board); Harry Griffen Park Joint Steering Committee; Heartland Communications – Alternate.

Council Activities Report/Comments.

Report as stated.

18. COUNCILMEMBER BEN KALASHO

Council Activities Report/Comments.

In addition to the submitted report, **Councilmember Kalasho** stated he met with Mr. Jim Cirigliano on January 21, 2019.

19. DEPUTY MAYOR STEVE GOBLE
SANDAG – Board of Directors – Alternate; SANDAG Public Safety Committee – Alternate; METRO Commission/Wastewater JPA – Alternate; Chamber of Commerce – Government Affairs Committee; MTS (Metropolitan Transit System Board) – Alternate; East County Economic Development Council.

Council Activities Report/Comments.

Report as stated.

JOINT COUNCILMEMBER REPORTS: None

GENERAL INFORMATION ITEMS FOR DISCUSSION:

20. El Cajon Animal Shelter Donations for December 2018

RECOMMENDATION: In accordance with City Council Policy B-2, staff informs the City Council about receiving the following donations for the El Cajon Animal Shelter for the month of December:

Bridget Branch - \$100.00

ORDINANCES: FIRST READING

21. Introduction of Ordinance Amending Chapter 2.12 of the El Cajon Municipal Code related to City Council Procedures

RECOMMENDATION: That the City Council considers approving the attached ordinance amending Chapter 2.12 of the El Cajon Municipal Code related to City Council procedures, and if approved, take the following action:

1. By Motion and Second, moves to introduce the ordinance; and
2. Directs the City Clerk to read the title of the ordinance.

DISCUSSION

City Attorney Foley provided information of the Item.

Change to Section 2.12.150.A3, changing the term 'oral communications' in two sections of the 'Public Comment'.

Jim Cirigliano requested information on the changes to the procedure.

City Attorney Foley advised that the changes are red marked in the Agenda, with the exception of the changes made during the meeting.

Discussion ensued between **Council** and **Staff** referencing the following:

- Brown Act does not require a speaker to provide an address or name;
- Important to protect those who fear retribution;
- Expand on free speech; and
- Concern of people's privacy and safety.

MOTION BY GOBLE, SECOND BY KENDRICK, to MOVE to introduce the Ordinance and directs the City Clerk to read the title of Ordinance.

ORDINANCES: FIRST READING (Item 21 - Continued)

**MOTION CARRIED BY 4-1 VOTE
(KALASHO – NO).**

City Clerk Cortez recited the title of the Ordinance for a first reading.

AN ORDINANCE AMENDING CHAPTER 2.12
OF THE EL CAJON MUNICIPAL CODE
RELATING TO CITY COUNCIL PROCEDURES

ORDINANCES: SECOND READING AND ADOPTION - None

CLOSED SESSIONS:

RECOMMENDATION: That the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency adjourned to Closed Session as follows:

22. Closed Session - Conference with Legal Counsel - Existing Litigation - pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9: City of El Cajon vs. ASSCS, LLC; Cloud 9 Wellness Center, Inc.; and Does 1 through 50, inclusive, San Diego Superior Court, Case No. 37-2018-00012001-CU-OR-CTL.
23. Closed Session - Conference with Labor Negotiators pursuant to Government Code section 54957.6:

Agency Designated Representatives:
Graham Mitchell, City Manager
Vince DiMaggio, Assistant City Manager
Clay Schoen, Director of Finance
Marisol Thorn, Director of Human Resources

Employee Organizations:
El Cajon Mid-Management and Professional Employees Group
El Cajon Municipal Employees Association
El Cajon Police Officers Association
El Cajon Professional Firefighters Association - Local 4603 (ECPFF)
El Cajon Police Officers' Association Management Group
Executive, Unrepresented and Confidential Employees

CLOSED SESSIONS: (Items 22 and 23 – Continued)

MOTION BY WELLS, SECOND BY KENDRICK, to ADJOURN to Closed Session at 3:47 P.M.

MOTION CARRIED BY UNANIMOUS VOTE.

RECONVENE TO OPEN SESSION AT 5:11 P.M.

City Attorney Foley reported the following actions:

22. City Council gave direction to its Legal Counsel.
23. No reportable action taken.

Adjournment: Mayor Wells adjourned the Adjourned Regular Joint Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency held this 22nd day of January, 2019, at 5:11 p.m., to Tuesday, January 22, 2019, at 7:00 p.m.

DRAFT

Angela Cortez
City Clerk/Secretary

JOINT MEETING OF THE EL CAJON CITY COUNCIL/ HOUSING AUTHORITY/ SUCCESSOR AGENCY TO THE EL CAJON REDEVELOPMENT AGENCY



MINUTES

CITY OF EL CAJON EL CAJON, CALIFORNIA

January 22, 2019

An Adjourned Regular Joint Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency, held Tuesday, January 22, 2019, was called to order by Mayor/Chair Bill Wells at 7:02 p.m., in the Council Chambers, 200 Civic Center Way, El Cajon, California. This meeting was adjourned from the Adjourned Regular Joint Meeting held at 3:00 p.m., Tuesday, January 22, 2019, by order of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

ROLL CALL

Council/Agencymembers present:	Kalasho, Kendrick and McClellan
Council/Agencymembers absent:	None
Deputy Mayor/Vice Chair present:	Goble
Mayor/Chair present:	Wells
Other Officers present:	Mitchell, City Manager/Executive Director DiMaggio, Assistant City Manager Foley, City Attorney/General Counsel Cortez, City Clerk/Secretary

Mayor Wells invited Mark Robak from the El Cajon on Main Street Flag Committee, to lead the PLEDGE OF ALLEGIANCE TO THE FLAG and MOMENT OF SILENCE. (The Courts have concluded that sectarian prayer as part of City Council Meetings is not permitted under the Constitution).

AGENDA CHANGES: None

PUBLIC COMMENT:

Natalie Ann Thompson spoke about the high cost of living in the city. She expressed disappointment with the Council and City for the way they have maintained properties in El Cajon.

George Ibarra representing CSA, San Diego County Fair Housing, acknowledged Council for the continued collaboration with CSA. On behalf of Senator Joel Anderson, he thanked the Code Enforcement personnel: Laura Juszak, L.C. Wright, Joelle Henderson, and Jeff Taylor for their hard work. Mr. Ibarra advised Council that CSA will assist Ms. Thompson with her situation.

In response to a request by **Deputy Mayor Goble, City Manager Mitchell**, stated that the City will work with CSA on Ms. Thompson's Case.

100. Interviews for City Commissions and Committees

RECOMMENDATION:

That the City Council conducts interviews for two (2) seats on the Gillespie Field Development Council, two (2) seats on the Planning Commission, and one (1) seat on the Veterans' Commission, and appoints applicants to serve the appropriate terms. It is further recommended that the City council accepts applications for the Personnel Commission, the Public Safety Facility Financing Oversight Committee, and the Veterans' Commission on a continuous basis until vacant positions are filled.

DISCUSSION

Humbert Cabrera spoke in favor of Duane Barto for a position on the Gillespie Development Council.

Mayor Wells provided instructions for the interview process. Interviews ensued for each of the Commission vacancies.

Interviews for City Commissions and Committees (Item 100 - Continued)

Gillespie Field Development Council

Vacancies: Two members: (2) Term expirations - Robert Davison and Michael Rhea

Duration: One (1) Four-Year Term will expire January 31, 2023

One (1) Four-Year Term will expire March 18, 2023

Applicants:

1. Duane J. Barto
2. Robert D. Davison (Incumbent)
3. David S. Johnson

MOTION BY McCLELLAN, SECOND BY KENDRICK, to RE-APPOINT Robert Davison to the Gillespie Field Development Council for a term to expire January 31, 2023.

MOTION CARRIED BY UNANIMOUS VOTE.

MOTION BY McCLELLAN, SECOND BY WELLS, to APPOINT Duane Barto for the second vacancy on the Gillespie Field Development Council for a term to expire March 18, 2023.

**MOTION CARRIED BY 4-1 VOTE
(KALASHO – NO).**

Oath of Office administered to Robert Davison and Duane Barto.

Planning Commission

Vacancies: Two Commissioners: (2) Term Expirations - Paul Circo and Jerome Turchin

Duration: Two (2) Four-Year Terms to expire January 31, 2023

Requirements: Applicants must be a resident of the City at the time of application and continue to reside in the City during the term of office. Planning Commissioners are required to file a Form 700 according to provisions of the Political Reform Act, the Fair Political Practices Commission, and the City's Conflict of Interest Code.

Applicants:

1. Mike Aqrawi
2. Humbert Cabrera
3. Paul N. Circo (Incumbent)
4. Edward A. Martinez
5. Christopher J. Noble
6. David P. Ortiz

Interviews for City Commissions and Committees (Item 100 – Continued)

City Attorney Foley, clarified for **Councilmember Kalasho** that an applicant having volunteered in someone’s political campaign does not prevent him from seeking an appointment on the Planning Commission.

City Attorney Foley also clarified that Political Campaign Contributions do not create a disqualification in the Political Reform Act.

Councilmember McClellan motioned to appoint Mr. Humbert Cabrera. Motion failed due to a lack of Second.

MOTION BY KENDRICK, SECOND BY McCLELLAN, to APPOINT David Phillip Ortiz to the Planning Commission for a term to expire January 31, 2023.

**MOTION CARRIED BY 4-1 VOTE
(Kalasho – No).**

MOTION BY KENDRICK, SECOND BY GOBLE, to RE-APPOINT Paul Circo to the Planning Commission for a term to expire January 31, 2023.

**MOTION CARRIED BY 4-1 VOTE
(Kalasho – No).**

Oath of Office administered to Paul Circo and David Phillip Ortiz.

Public Safety Facility Financing Oversight Committee

City Manager Mitchell explained the guideline requirements for the Public Safety Facility Financing Oversight Committee and offered a position on the Committee to Mr. David S. Johnson.

MOTION BY WELLS, SECOND BY McCLELLAN to APPOINT David S. Johnson to the Public Safety Facility Financing Oversight Committee for a term to expire January 31, 2023.

MOTION CARRIED BY UNANIMOUS VOTE.

Oath of Office administered to David Johnson.

Interviews for City Commissions and Committees (Item 100 – Continued)

Veterans' Commission

Vacancies: Two Commissioners:

First Vacancy:

1. Term Expiration - George Glover - One (1) Four-Year Term will expire January 31, 2023

Requirements: Vacancy must be filled with 1) a resident of the City of El Cajon, and 2) have been honorably discharged from the U.S. Armed Forces, but need not be a member of a 501(c)19 veterans' organization based in El Cajon, as specified in Municipal Code Section 2.24.420(C).

Applicant:

1. Edgar E. Moscoso

Second Vacancy: **NO APPLICATIONS RECEIVED**

Current Vacancy, - One (1) Four-Year Term will expire January 31, 2021

Requirements: Vacancy must be filled with 1) a resident of the City of El Cajon, and 2) an active service member or reservist with the armed forces at any time within the past ten (10) years prior to appointment.

Commissioners are required to file a Form 700 according to provisions of the Political Reform Act, the Fair Political Practices Commission, and the City's Conflict of Interest Code.

MOTION BY KENDRICK, SECOND BY WELLS, to APPOINT Edgar Moscoso to the Veterans' Commission for a term to expire January 31, 2023.

MOTION CARRIED BY UNANIMOUS VOTE.

Oath of Office administered to Edgar Moscoso.

ADJOURNMENT: Mayor Wells adjourned the Adjourned Regular Joint Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency, held this 22nd day of January, 2019, at 8:37 p.m., to Tuesday, February 12, 2019, at 3:00 p.m.

Angela Aguirre
City Clerk/Secretary



City Council Agenda Report

Agenda Item 4.

DATE: February 12, 2019
TO: Honorable Mayor and City Councilmembers
FROM: Nahid Razi, Purchasing Agent
SUBJECT: Award of Bid No 024-19 – Slurry (Various Locations) Multi-Year Contract

RECOMMENDATION:

That the City Council adopts the next resolutions, in order, to:

1. Approve Plans and Specifications for the Slurry (Various Locations) Multi-Year Contract, Bid No. 024-19;
2. Find the fourth low bidder non-responsive for the reason set forth in this agenda report; and
3. Award the bid to the lowest responsive, responsible bidder, American Asphalt South, Inc. in the amount of \$466,213.45 for the initial one-year term, with up to four additional one-year renewal options.

BACKGROUND:

The Slurry (Various Locations) Multi-Year Contract provides for the preventative maintenance of roads by using slurry seals to resurface street collectors (areas with limited traffic that have feeder roads to major streets) and residential streets. Historically, the City scoped and bid these projects on an annual basis. However, in an effort to obtain better pricing and consolidate needs, City staff issued this bid as a multi-year contract. The bid includes an opportunity to renew the contract for up to four optional one-year terms. Funds for the renewal terms will be in accordance with the approved budget for each fiscal year.

This project was advertised on November 15, 2018. Four responses were received and opened at 2:00 p.m. on January 7, 2019. The bid specifications required all bidders to submit a bid security in an amount not less than 10 percent of the bid amount. In accordance with the adopted 2012 edition of the "Standard Specifications for Public Works Construction" (Greenbook), each bid bond shall be signed by both the bidder and the surety. The bid bond submitted by the fourth low bidder failed to have the Principal's signature notarized.

The Purchasing Division, in concurrence with the Director of Public Works, recommends award of the bid to the lowest responsive, responsible bidder, American Asphalt South, Inc. in the amount of \$466,213.45. The summary of bids is attached and complete proposals are on file in the Purchasing Division.

FISCAL IMPACT:

The initial fiscal impact of this project is \$466,213.45. Sufficient funds are available for this project in Slurry 2019 (PW51019). Subsequent 4-year costs are estimated to total \$1,959,980.07.

Prepared By: Nahid Razi, Purchasing Agent

Reviewed By: Dirk Epperson, Director of Public Works

Approved By: Graham Mitchell, City Manager

Attachments

Resolution-Plans & Specs

Resolution-Award

Summary Bid No. 024-19

RESOLUTION NO. ____-19

RESOLUTION APPROVING
PLANS AND SPECIFICATIONS FOR
SLURRY (VARIOUS LOCATIONS)
MULTI-YEAR CONTRACT
(Bid No. 024-19)

WHEREAS, the Director of Public Works has submitted plans and specifications for the Slurry (Various Locations) Multi-Year Contract (the "Project"); and

WHEREAS, it appears to be in the best interests of the City of El Cajon that the plans and specifications for said Project should be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. That the plans and specifications submitted for the Project by the Director of Public Works are hereby approved and adopted as the official plans and specifications for said Project.

2. Said plans and specifications are directed to be filed in the office of the Director of Public Works of the City of El Cajon.

RESOLUTION NO. __-19

RESOLUTION AWARDING BID FOR
SLURRY (VARIOUS LOCATIONS)
MULTI-YEAR CONTRACT
(Bid No. 024-19)

WHEREAS, the Slurry (Various) Locations) Multi-Year Contract project (the "Project") provides for preventative maintenance of roads by using slurry seals to resurface street collectors (areas with limited traffic that have feeder roads to major streets) and residential streets; and

WHEREAS, in an effort to obtain better pricing and consolidate needs, City of El Cajon (the "City") staff issued this bid as a multi-year contract with an option to renew for four (4) additional one-year terms; and

WHEREAS, this project was advertised on November 15, 2018, and four (4) responses were received and opened at 2:00 p.m. on January 7, 2019; and

WHEREAS, the bid specifications required all bidders to submit a bid security in an amount not less than 10% of the bid amount, and in accordance with the adopted 2012 edition of the "Standard Specifications for Public Works Construction" ("Greenbook"), each bid bond shall be signed by both the bidder and the surety; and

WHEREAS, the bid bond submitted by the fourth low bidder failed to have the Principal's signature notarized; and

WHEREAS, the Purchasing Division, in concurrence with the Director of Public Works, recommends award of the bid to the lowest responsive, responsible bidder, American Asphalt South, Inc., in the amount of \$466,213.45; and

WHEREAS, the City Council believes it to be in the best interests of the City to award the contract to the lowest responsive, responsible bidder as recommended by the Purchasing Division.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The above recitals are true and correct, and are the findings of the City Council.
2. The City Council hereby finds the fourth low bidder to be non-responsive, and rejects all other bids and proposals except that herein mentioned, and awards the bid for the Slurry (Various Locations) Multi-Year Contract to:

American Asphalt South, Inc.

in the amount not to exceed \$466,213.45 for an initial one-year term, with up to four (4) additional one-year renewal options.

3. The Mayor and City Clerk are authorized and directed to execute a contract for said Project on behalf of the City of El Cajon.

02/12/19 CC Agenda

Bid 024-19 – Slurry (Various Locations) Multi-Year – Awd (American Asphalt South) 020119



City of El Cajon Purchasing Division

Bid Summary

Bid No. 024-19 – Slurry (Various Locations) Multi-Year Contract

Bidder	Bid Amount
American Asphalt South, Inc. (Fontana, CA)	\$466,213.45*
Pavement Coatings Co. (Jurupa Valley, CA)	\$591,361.41
All American Asphalt (Corona, CA)	\$597,882.33
Intermountain Slurry Seal, Inc. (Reno, NV)	Non-responsive

*RECOMMEND AWARD

ENGINEER'S ESTIMATE: \$533,425.00



City Council
Agenda Report

DATE: February 12, 2019
TO: Honorable Mayor and City Councilmembers
FROM: Nahid Razi, Purchasing Agent
SUBJECT: Disposal of Retired Property

RECOMMENDATION:

That the City Council declares the listed property retired and authorizes disposal in accordance with policy.

BACKGROUND:

In accordance with Municipal Code 3.16.090, departments shall submit to the purchasing agent reports showing supplies and equipment that are no longer used or have become obsolete or worn out.

The attached items listed are recommended for disposal as City retired equipment as they have become unsuitable for City use. Auctionable items will be offered by Fischer Auction Company at their regularly scheduled online auction (<http://www.facauctions.com>).

Obsolete computer equipment shall be donated to the non-profit charitable organization: San Diego Futures Foundation. Equipment which can be salvaged is repaired/refurbished and donated back to non-profit organizations in the community. Equipment which cannot be reused is recycled, generating money for educational programs. Local programs that have benefitted in the past from San Diego Futures Foundation donations include the McAlister Institute, Cajon Valley Union School District, Grossmont High School, and El Cajon Youth Football and Cheer.

FISCAL IMPACT:

There is a one-time revenue resulting from the sale of auctioned items. Funds will be deposited back to the original funding source used to purchase the equipment.

Prepared By: Nahid Razi, Purchasing Agent
Reviewed By: N/A
Approved By: Graham Mitchell, City Manager

Attachments

List of Retired Property

Retired Property – Auction List
City Council Meeting: 02/12/2019

Vehicles for Auction

<u>Year</u>	<u>Make/Description</u>	<u>Serial/VIN#</u>	<u>Asset No.</u>	<u>Mileage</u>
1999	GMC Sonoma	1GTCS14X2XK507520	2798	91,519
2000	Ford F-150	1FTRF17W2YNB65763	3402	68,092
2002	Ford F-150	1FTPF17L22NB40172	4929	70,713
2002	Ford F-450	1FDXF46F62EA34381	4902	40,889
2003	Ford Crown Victoria	2FAFP71W73X126031	4940	82,295
2004	Sterling L8500 Vactor Sewer Truck	2FZAAWDCX4AM94907	5695	38,100
2006	Ford Crown Victoria	2FAFP71W46X131708	6117	106,670
2012	Chevrolet Caprice	6G1MK5U20CL646352	7079	86,050
2012	Chevrolet Caprice	6G1MK5U21CL646358	7080	97,253

Equipment for Auction

<u>Quantity</u>	<u>Description</u>
32	Student Chair with Folding Arm Desk
40	Office Chair with Wheels
1	Box of Radio Antenna Parts
1	Tripod
2	Manual Tripod Winch
5	Printer
1	Plotter
7	Multi-Function Copier
3	Heart Monitor
6	Battery Charger
1	Generator
5	Portable Suction
2	Circular Saw
1	Submersible Pump
1	Ultrasonic Cleaner
1	Self-Contained Breathing Apparatus Test Station
44	Fire Hose – 4”/50’ Sections
11	Fire Hose – 2.5”/50’ Sections
27	Fire Hose – 1.5”/100’ Sections
5	Fire Hose – 1.75”/50’ Sections
2	Fire Hose – 1.75”/100’ Sections
2	Defibrillator
5	Nozzles
3	Discharge Caps
3	Hydrant Key
1	Triway
2	Halligan Bar
6	Spanners
2	Hose Reel

1	Rescue 42 Steel and Accessories
4	Rescue 42 Fiberglass
1	Gurney Harness Box
4	CPAP Machine
1	CPAP Accessories
1	EKG Accessories
3	Vacuum Splint Bags
3	Fraction Pack
1	Auto Vent Box
2	Auto Vent
1	Axe Scabbard
4	EMS Bag
1	Kendrick Extrication Device Sled
3	Traction Splint
15	Turnout Gear Box
5	Bolt Cutter
2	Wire Cutter
3	Axe
2	Water Vacuum
3	Gas Can
1	Sledgehammer
1	Assorted Light Bars
1	Floor Jack
1	Gas Pressure Washer
1	Diesel Pressure Washer
1	Universal Breakout Box
1	Personal Diagnostic Assistant
3	Scan Tool
1	Heavy Duty Transmission Jack
6	Ford Tailgate
8	Ford Rear Bumper
1	Drill Press
1	Truck Tool Box
1	Vehicle Axle Lift
1	Ground Pounder Tamper
1	Concrete Grinder
1	Hammer Drill
1	Screw Gun
1	Key Cutter Machine
1	55 Gallon Grease Drum
1	Smog Machine
1	Floor Mount Rollers
1	Box of Firefighting Web Gear
	Misc. Fire Equipment: Coupling Expander, Fire AV, Rescue Helmet, Life Jacket, Sprinkler Key, Crowbar, Drywall hook,

Equipment for Donation

<u>Quantity</u>	<u>Description</u>
36	Computer
4	Scanner
17	Camera
1	Server
1	Backup Battery
3	Digital Information Display
4	Printer
1	Uninterrupted Power Supply
	Misc. Computer Equipment: Keyboards, Mice, Cables, Monitors, Analog Telephones, Phone Switch, Video Switch, Power Supplies, Paper Tray, Typewriter, VCRs



City Council
Agenda Report

Agenda Item 6.

DATE: February 12, 2019
TO: Honorable Mayor and City Councilmembers
FROM: Dirk Epperson, Director of Public Works
SUBJECT: Time Extension of Tentative Subdivision Map (TSM) 662; Magnolia Hills at South Magnolia Avenue; Engineering Job No. 3568

RECOMMENDATION:

That the City Council grants a one-year time extension for TSM 662 (Magnolia Hills) and set the new expiration date to be February 14, 2020, in accordance with Municipal Code Section 16.12.110.

BACKGROUND:

Public Works staff received a letter (copy attached) from the Project Engineer, on behalf of the owner, dated January 14, 2019, requesting a time extension for TSM 662. Resolution No. 009-17 conditionally approved TSM 662 with an expiration date of February 14, 2019. Section 16.12.110 of the Municipal Code allows for three one-year extensions. This request is the first of three allowable map time extensions.

TSM 662 will create a 29 lot subdivision, 25 residential lots and 4 common lots located on the east side of South Magnolia Avenue between East Chase Avenue and Cajon View Drive in the Planned Residential Development (PRD) Low-Low and PRD-Low-Hillside(H) Overlay.

FISCAL IMPACT:

None. All costs are paid by the developer.

Prepared By: Jaime Campos, Associate Civil Engineer

Reviewed By: Dirk Epperson, Director of Public Works

Approved By: Graham Mitchell, City Manager

Attachments

Time Extension Request Letter
Tentative Subdivision Map 662



January 14, 2019

City of El Cajon
200 Civic Center Way
El Cajon, CA 92020

Subject: Magnolia Hills (TSM 662) time extension request

On behalf of the owner, I am hereby requesting a one year time extension for the above-mentioned Tentative Subdivision Map. A map extension is requested because it is unlikely to have all conditions satisfied by the expiration date of the TSM, February 16, 2019. We are working diligently to have the map recorded and plans approved as soon as possible.

Sincerely,

A handwritten signature in blue ink that reads 'Lawrence W. Walsh'. The signature is fluid and cursive.

Lawrence W. Walsh, President
RCE 46316, PLS 7006



TENTATIVE SUBDIVISION MAP (TSM) 662 MAGNOLIA HEIGHTS

ABBREVIATIONS:

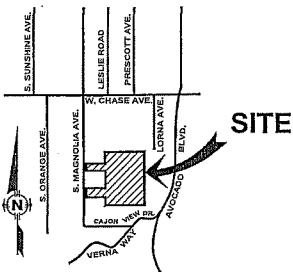
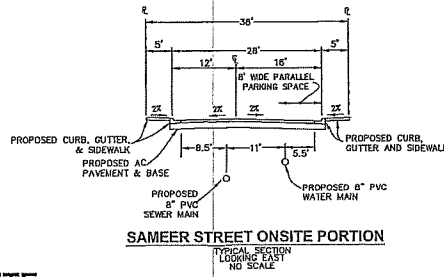
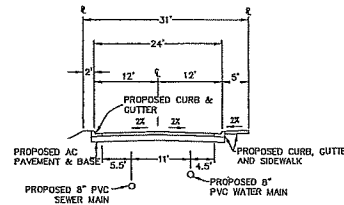
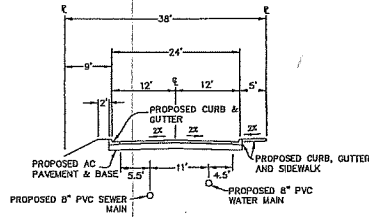
- AC = ASPHALT CONCRETE
- APN = ASSESSOR'S PARCEL NUMBER
- BW = BOTTOM OF WALL
- C = CENTERLINE
- DIA = DIAMETER
- DWG. = DRAWING
- DU = DWELLING UNIT
- EP = EDGE OF PAVEMENT
- FF = FINISH FLOOR
- FG = FINISH GRADE
- FL = FLOWLINE
- GFF = GARAGE FINISH FLOOR
- IE = INVERT ELEVATION
- LP = LOW POINT
- MAX = MAXIMUM
- MIN = MINIMUM
- R = PROPERTY LINE
- NO PARENTHESIS = PROPOSED ELEVATION
- PARENTHESIS = EXISTING ELEVATION
- PP = POWER POLE
- PVC = POLYVINYL CHLORIDE
- R = RADIUS
- R/W = RIGHT-OF-WAY
- RSD = REGIONAL STANDARD DRAWINGS
- S = SEWER
- SF = SQUARE FEET
- TC = TOP OF CURB
- TB = TOP OF BOX
- TG = TOP OF GREATE
- TW = TOP OF WALL
- W = WATER
- WS = WATER SURFACE

NOTES:

LEGAL DESCRIPTION:
 NAME OF PROPOSED SUBDIVISION: MAGNOLIA HEIGHTS
 TAX ASSESSOR'S PARCEL NUMBER: 493-391-06, 07, 14, & 15
 TOTAL ACREAGE: 9.82 AC
 EXISTING ZONING: RS-20, RS-40
 APPROXIMATE EARTHWORK VOLUMES (CUT = 37,250 CY, FILL = 37,250 CY)
 LOT AREAS:

LOT	AREA (SF)
1	6,943
2	7,000
3	7,000
4	7,537
5	7,551
6	7,501
7	15,003
8	10,754
9	10,788
10	10,462
11	10,278
12	10,173
13	11,710
14	8,004
15	7,802
16	7,614
17	7,427
18	10,893
19	12,121
20	12,647
21	15,294
22	11,466
23	17,735
24	59,164
25	40,683
SAMEER ST	33,630
QASIM CT	38,385
POOL (LOT C)	8,317
BASIN (LOT D)	8,659
S. MAGNOLIA AVENUE	5,516
TOTAL	427,430

(9.82 ACRES)



VICINITY MAP
NO SCALE
THOMAS BRO MAP NO. 1271 F1

PREPARED BY:

Lawrence W. Walsh 11/7/16
 LAWRENCE W. WALSH RCE 46316 DATE

Walsh Engineering & Surveying, Inc.
 607 Alhambra Road, El Cajon, CA 92020
 (619) 444-4141 (619) 444-1222 Fax



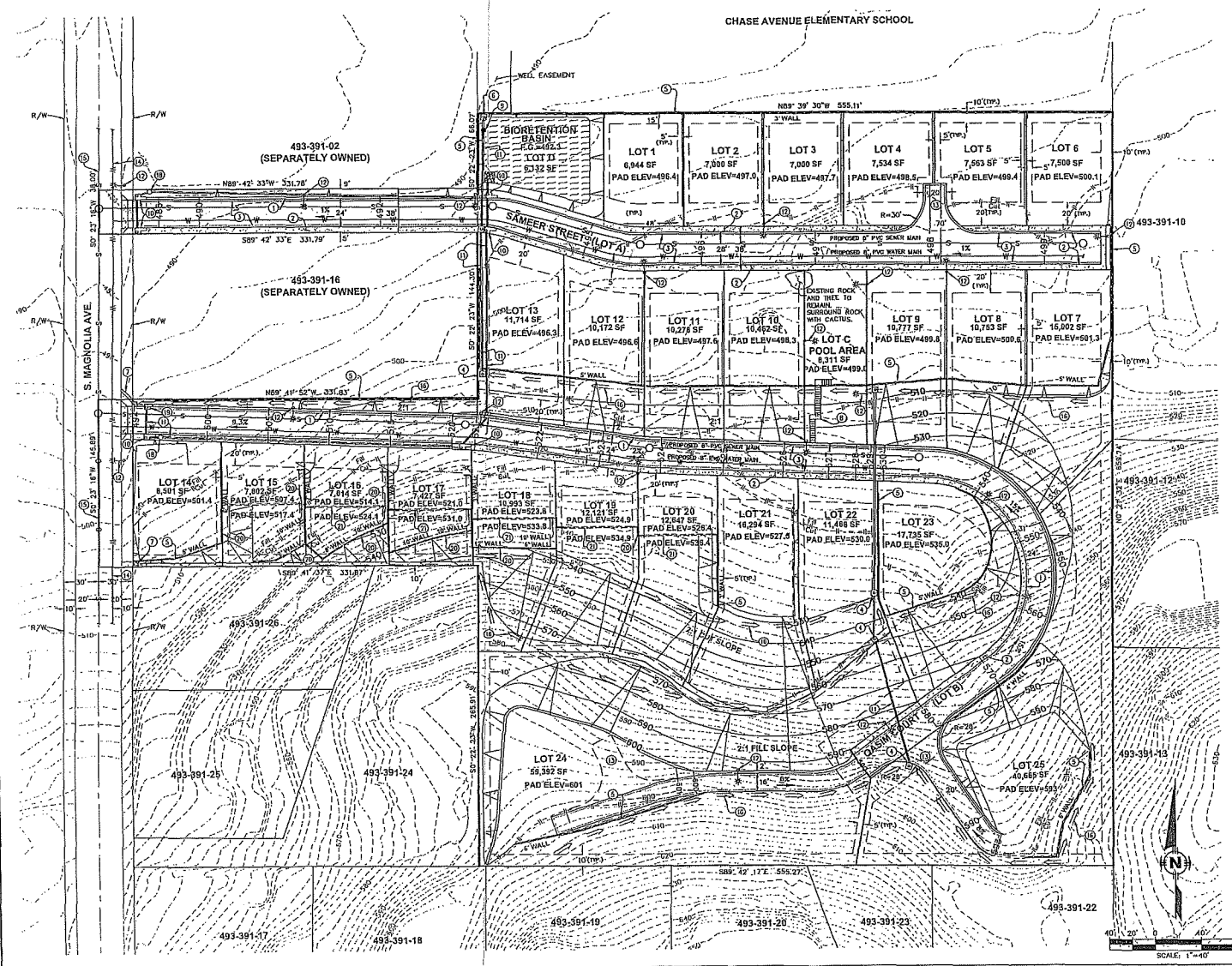
OWNER/DEVELOPER:

Lawrence W. Walsh 11/7/2016
 SAMEER QASIM 274 S. ORANGE STREET #104 PARADISE, CA 91101 (619) 318-0764 DATE

SHEET 1	CITY OF EL CAJON	2 SHEET
TENTATIVE SUBDIVISION MAP 662		
APPLICANT: SAMEER QASIM		
ASSESSOR PARCEL NO(S): 493-391-06, 07, 14, & 15		
REQUEST: 25 LOT RESIDENTIAL SUBDIVISION		
DRAWN BY: WALSH ENGINEERING & SURVEYING, INC.		
ADDRESS: 607 ALHAMBRA ROAD		
EL CAJON, CA 92020		
PHONE: (619) 444-4141		DATE:

TENTATIVE SUBDIVISION MAP (TSM) 662

CHASE AVENUE ELEMENTARY SCHOOL



- LEGEND:**
- ① PROPOSED CURB AND GUTTER RSD D-2
 - ② PROPOSED MONOLITHIC CURB GUTTER AND SIDEWALK RSD G-3
 - ③ PROPOSED AC PAVEMENT
 - ④ PROPOSED CATCH BASIN PER RSD D-7 TYPE "1"
 - ⑤ PROPOSED RETAINING WALL PER RSD C-4
 - ⑥ PROPOSED STORM DRAIN TO CONNECT TO 18" STORM DRAIN EXISTING FROM ADJACENT PROPERTY
 - ⑦ PROPOSED CURB OUTLET PER RSD D-15
 - ⑧ PROPOSED STAIRS
 - ⑨ PROPOSED CATCH BASIN
 - ⑩ PROPOSED CURB INLET PER RSD D-2 TYPE "B-1"
 - ⑪ PROPOSED STORM DRAIN PIPE
 - ⑫ PROPOSED 42 WATT L.S.D STREET LIGHT
 - ⑬ PROPOSED FIRE TRUCK TURN AROUND
 - ⑭ EXISTING 16" C.I. WATER MAIN
 - ⑮ EXISTING 8" V.C. SEWER MAIN
 - ⑯ PROPOSED BRUSH DITCH PER RSD D-75
 - ⑰ PROPOSED D-7 SIDEWALK UNDERDRAIN PIPE
 - ⑱ PROPOSED STORM DRAIN PUMP
 - ⑲ PROPOSED CURB INLET PER RSD D-2 TYPE "A"
 - ⑳ PROPOSED RETAINING WALL
 - ㉑ PROPOSED BUILDING RETAINING WALL (NOT SHOWN, SEE PLAN)

- LEGEND:**
- 2:1 SLOPE
 - EXISTING CONTOUR
 - PROPOSED CONTOUR
 - CUT/FILL LINE
 - BROWTOUCH
 - PROPERTY LINE
 - RETAINING WALL
 - BUILDING RETAINING WALL
 - AC PAVEMENT
 - PCC SIDEWALK
 - BIORETENTION DASH
 - RIP RAP



PREPARED BY:
Lawrence W. Walsh 11/7/15
 LAWRENCE W. WALSH
 Walsh Engineering & Surveying, Inc.
 107 Alhambra Road, El Cajon, CA 92025
 (619) 586-6747 (619) 792-1232 Fax

SHEET 2 CITY OF EL CAJON 2 SHEET

TENTATIVE SUBDIVISION MAP 662

APPLICANT: SAMEER GASIM
 ASSESSOR PARCEL NO(S): 493-391-04, 07, 14, & 15
 REQUEST: 25 LOT RESIDENTIAL SUBDIVISION

DRAWN BY: WALSH ENGINEERING & SURVEYING, INC.
 ADDRESS: 602 ALHAMBRA ROAD
 EL CAJON, CA 92025
 PHONE: (619) 586-6747

APPROVED BY: _____
 DATE: _____

UTM NAD83 30N UTM 10N UTM 12N UTM 13N UTM 14N UTM 15N UTM 16N UTM 17N UTM 18N UTM 19N UTM 20N UTM 21N UTM 22N UTM 23N UTM 24N UTM 25N UTM 26N UTM 27N UTM 28N UTM 29N UTM 30N UTM 31N UTM 32N UTM 33N UTM 34N UTM 35N UTM 36N UTM 37N UTM 38N UTM 39N UTM 40N UTM 41N UTM 42N UTM 43N UTM 44N UTM 45N UTM 46N UTM 47N UTM 48N UTM 49N UTM 50N UTM 51N UTM 52N UTM 53N UTM 54N UTM 55N UTM 56N UTM 57N UTM 58N UTM 59N UTM 60N UTM 61N UTM 62N UTM 63N UTM 64N UTM 65N UTM 66N UTM 67N UTM 68N UTM 69N UTM 70N UTM 71N UTM 72N UTM 73N UTM 74N UTM 75N UTM 76N UTM 77N UTM 78N UTM 79N UTM 80N UTM 81N UTM 82N UTM 83N UTM 84N UTM 85N UTM 86N UTM 87N UTM 88N UTM 89N UTM 90N UTM 91N UTM 92N UTM 93N UTM 94N UTM 95N UTM 96N UTM 97N UTM 98N UTM 99N UTM 100N UTM 101N UTM 102N UTM 103N UTM 104N UTM 105N UTM 106N UTM 107N UTM 108N UTM 109N UTM 110N UTM 111N UTM 112N UTM 113N UTM 114N UTM 115N UTM 116N UTM 117N UTM 118N UTM 119N UTM 120N UTM 121N UTM 122N UTM 123N UTM 124N UTM 125N UTM 126N UTM 127N UTM 128N UTM 129N UTM 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City Council
Agenda Report

DATE: February 12, 2019
TO: Honorable Mayor and City Councilmembers
FROM: Clay Schoen, Director of Finance
SUBJECT: July - September 2018 Quarterly Treasurer's Report

RECOMMENDATION:

That the City Council receives the Treasurer's Report for the quarter ending September 30, 2018.

BACKGROUND:

Per the City's investment policy, the two latest quarterly Treasurer's Reports are presented for City Council receipt and approval.

Investment Trends/Economy – The Federal Open Market Committee (FOMC) summarized its position on the economy with the following comments from their December 19, 2018 Monetary Policy release:

"Information received since the Federal Open Market Committee met in November indicates that the labor market has continued to strengthen and that economic activity has been rising at a strong rate. Job gains have been strong, on average, in recent months, and the unemployment rate has remained low. Household spending has continued to grow strongly, while growth of business fixed investment has moderated from its rapid pace earlier in the year. On a 12-month basis, both overall inflation and inflation for items other than food and energy remain near 2 percent."

Recent releases from the Economic and Statistics Administration reported continued increases in Gross Domestic Product and Personal Income. The Department of Commerce reported decreases in New Residential Construction Starts. The S&P/Case-Schiller Home Price Index indicates home values have continued to increase both nationally, and in the San Diego market.

"The USD Burnham-Moores Center for Real Estate's Index of Leading Economic Indicators for San Diego County" stated in its most recently posted report that "the outlook continues to be for a strong local economy through the end of this year and at least into the beginning of 2019." The report continued "The national labor market remains strong, with the unemployment dropping below the four percent mark that economists view as full employment. Growth is still lagging though, with the second estimate of first quarter GDP growth at 2.2 percent."

U.S. Treasuries – As of September 30, 2018 the daily yield was 2.82% for a 2-year Treasury

and 2.95% for a 5-year Treasury. Compared to the prior year, the 2-year Treasuries increased 133 basis points and the 5-year Treasuries increased 101 basis points.

U.S. Government Agencies – At quarter end, the yield was 2.85% for a 2-year and 3.05% for a 5-year Federal Agency investment, respectively. The City's investment portfolio, in large part, is comprised of U.S. Government Agency securities because they offer a higher return than U.S. Treasuries.

LAIF & CAMP Pools – Consistent with market conditions, interest rates in LAIF and CAMP are increasing. The quarter to date yield for the first quarter of fiscal year 2019 was 2.00% and 2.12% for LAIF and CAMP Pools, respectively.

Outlook & Strategy – Recent announcements from the FOMC is that rate adjustments will stabilize, and the current strategy is to maintain flexibility in order to take advantage of higher investment returns if they materialize. As opportunities become available and the City's cash flow needs are met, investing funds in securities will continue with the City's investment advisors, Public Financial Management (PFM). The CAMP pool is currently rated AAA. No rating is provided for LAIF, but it is expected it would also achieve an AAA rating.

Report Presentation – This report is presented in the following sections:

Operating Cash – The Union Bank Master Account is the City's main checking account. The City also utilizes a merchant account with U.S. Bank for receiving credit card payments. Funds are automatically transferred daily from U.S. Bank to the City's main checking account at Union Bank.

Operating Investments – The City's operating investments are invested in CAMP portfolio investments (79.28%) earning 1.70%, followed by LAIF (20.30%) earning 2.00%, and the remainder in the CAMP investment pool (0.42%) earning 2.12%. The investment portfolio make-up of LAIF and CAMP are attached. In addition to maximizing yield, these investments provide for safety and liquidity in meeting the City's operational needs.

Successor Agency Investments – The Successor Agency's operating investments, totaling \$207,795, are invested in LAIF. The Bank of New York Mellon is the Trustee and the required bond reserve account has a market value of \$1,272,563 along with \$31,970 in an accrued interest fund. The debt service fund of \$1,412,968 is a temporary holding account in which the Trustee receives payment from the Successor Agency to make payments to the bond holders on April 1. An additional debt service fund is established for the recently refunded Tax Allocation Bond with a balance of \$3,157,224. Bond proceeds of \$851,415 are invested in LAIF.

FISCAL IMPACT:

Interest earned for the first quarter of the fiscal year, on a cash basis, was \$508,884. Market value is slightly lower than the original investment cost.

Prepared By: Clay Schoen, Director of Finance

Reviewed By: N/A

Approved By: Graham Mitchell, City Manager



CITY OF EL CAJON TREASURER'S REPORT

AS OF September 30, 2018

Cash Basis

	Balance as of <u>September 30, 2018</u>	Quarter to Date		Fiscal Year to Date Interest Earnings	Market Value*
		Yield/Interest Rate	Interest Earnings		
<u>Operating Cash</u>					
UBOC Checking (Master)	\$ 4,850,437	0.40%	\$ 4,817	\$ 4,817	\$ 4,850,437
US Bank (Merchant Processing)	18,549	n/a	-	-	18,549
Petty Cash	4,845	n/a	-	-	4,845
Total Operating Cash	\$ 4,873,831		\$ 4,817	\$ 4,817	\$ 4,873,831
<u>Operating Investments</u>					
LAIF ⁽¹⁾ - City Pool	\$ 18,394,840	2.00%	\$ 142,291	\$ 142,291	\$ 18,354,967
CAMP ⁽²⁾ Cash Management	380,271	2.12%	1,187	\$ 1,187	380,271
CAMP Managed Portfolio	71,825,469	1.70%	342,415	\$ 342,415	70,345,952
Total Operating Investments	\$ 90,600,580		\$ 485,893	\$ 485,893	\$ 89,081,190
Total Operating Cash and Investments	\$ 95,474,411		\$ 490,710	\$ 490,710	\$ 93,955,021
<u>Successor Agency Investments</u>					
LAIF - Operating Investments	\$ 207,795	2.00%	4,292	\$ 4,292	\$ 207,345
LAIF - Bond Proceeds, 2007	\$ 851,415	2.00%	4,021	4,021	849,569
The Bank of New York Mellon Trust Co.:					
Bond Reserve Fund	\$ 1,272,563	1.74%	5,311	5,311	1,272,563
Bond Debt Service Fund	\$ 1,412,968	1.74%	4,437	4,437	1,412,968
Tax Allocation Refunding Bond Debt Service Fund	\$ 3,157,224	2.04%	-	-	3,157,224
Interest Ac Fund	\$ 31,970	2.04%	113	113	31,970
Total Successor Agency	\$ 6,933,935		\$ 18,174	\$ 18,174	\$ 6,931,639
Grand Total Cash and Investments	\$ 102,408,346		\$ 508,884	\$ 508,884	\$ 100,886,660

I certify that all investments under the management of the City are in compliance with the City's adopted investment policy, and I certify the City's investments plus projected revenues, are sufficiently liquid to meet the City's next six (6) months cash flow requirements per the adopted budget.

Clay Schoen, Director of Finance and Treasurer

November 21, 2018

Date

*Source: Bank and Trustee Statements

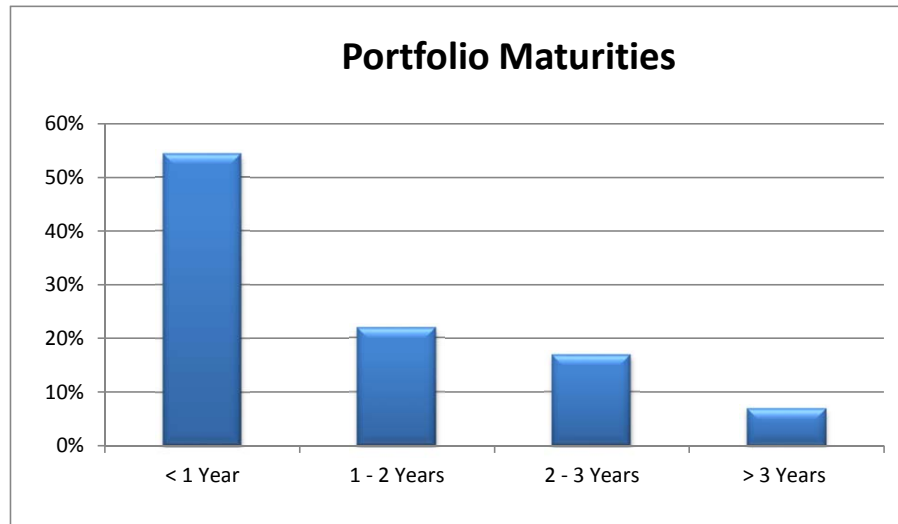
Note (1): The Local Agency Investment Fund (LAIF) is a voluntary investment alternative for California's local governments and special districts authorized by the California Government Code. LAIF is managed by the State Treasurer's Office with oversight by the Local Agency Investment Advisory Board. All securities in LAIF are purchased under the authority of Government Code Sections 16430 and 16480.8. LAIF is part of the State Treasurer's Pooled Money Investment Account (PMIA). The PMIA Investment Policy is guided by the goals of portfolio safety/diversification, liquidity, and yield.

Note (2): The California Asset Management Program (CAMP) is a California Joint Powers Authority established in 1989 to provide California public agencies with professional investment services. The CAMP Pool is a permitted investment for all local agencies under California Government Code Section 53601(p). CAMP is directed by a Board of Trustees, which is made up of experienced local government finance directors and treasurers.

CITY OF EL CAJON
OPERATING INVESTMENTS PORTFOLIO MATURITIES BY DATE AND TYPE (AT PAR)
AS OF September 30, 2018

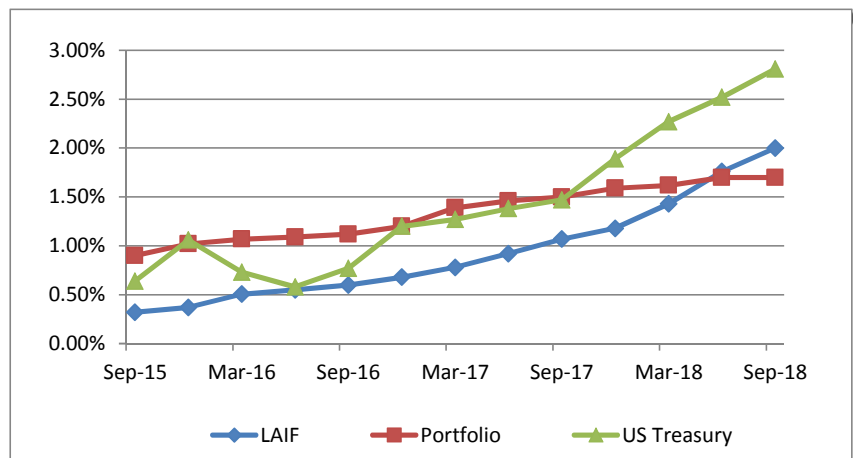
Type of Investment	< 1 Year	1 - 2 Years	2 - 3 Years	> 3 Years
LAIF - City Pool	18,394,840	-	-	-
CAMP Cash Management	380,271	-	-	-
CAMP Managed Portfolio:				
FHLMC Notes	3,100,000	1,000,000	1,000,000	-
FMCC Global Notes	2,000,000	2,900,000	-	-
FNMA Benchmark/Global Notes	9,730,000	8,930,000	-	3,450,000
FHLB Notes/Global Bonds	4,000,000	2,005,000	-	-
US Treasury Notes	6,985,000	-	9,135,000	1,915,000
Corporate Bonds/Notes/CD	1,740,000	5,465,000	4,475,000	1,000,000
Commercial Paper	4,000,000	-	1,000,000	-
Totals	\$ 50,330,111	\$ 20,300,000	\$ 15,610,000	\$ 6,365,000

Portfolio Percentage	54.35%	21.92%	16.86%	6.87%
-----------------------------	---------------	---------------	---------------	--------------



QUARTERLY YIELD COMPARISONS

Quarter Ending	LAIF (1)	Portfolio (2)	US Treasury (3)
Sep-15	0.32%	0.90%	0.64%
Dec-15	0.37%	1.02%	1.06%
Mar-16	0.51%	1.07%	0.73%
Jun-16	0.55%	1.09%	0.58%
Sep-16	0.60%	1.12%	0.77%
Dec-16	0.68%	1.20%	1.20%
Mar-17	0.78%	1.39%	1.27%
Jun-17	0.92%	1.46%	1.38%
Sep-17	1.07%	1.50%	1.47%
Dec-17	1.18%	1.59%	1.89%
Mar-18	1.43%	1.62%	2.27%
Jun-18	1.76%	1.70%	2.52%
Sep-18	2.00%	1.70%	2.81%



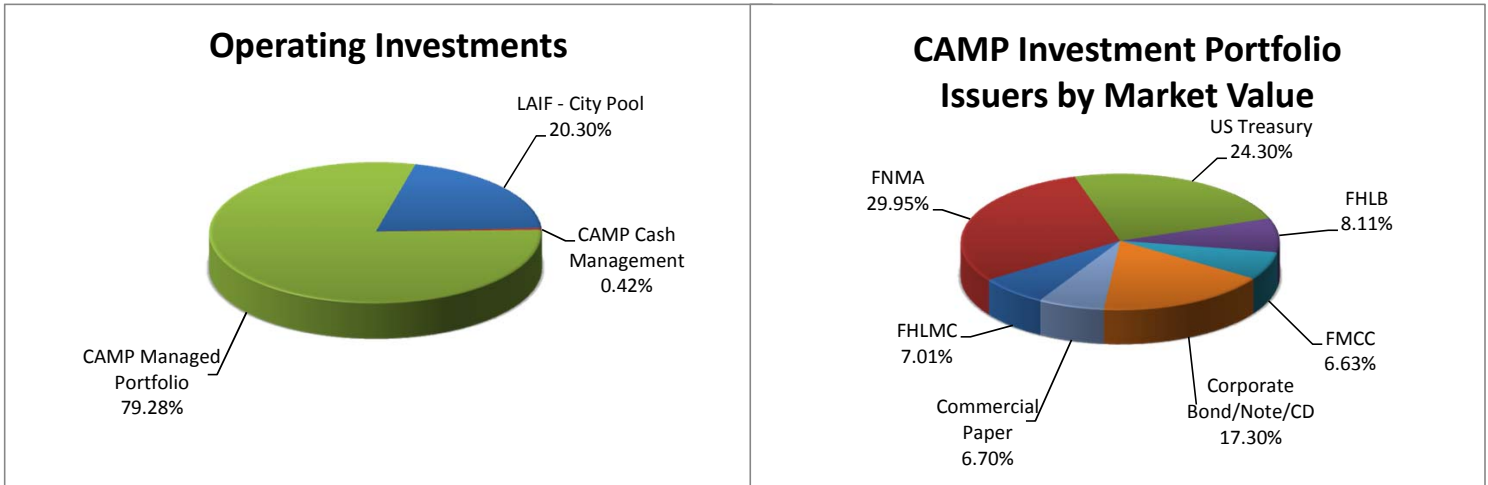
(1) per State Treasurer's Office, LAIF-PMIA Earnings Yield Rate (average quarterly return)

(2) per CAMP Portfolio report

(3) per U.S. Treasury 2-year daily yield curve rate

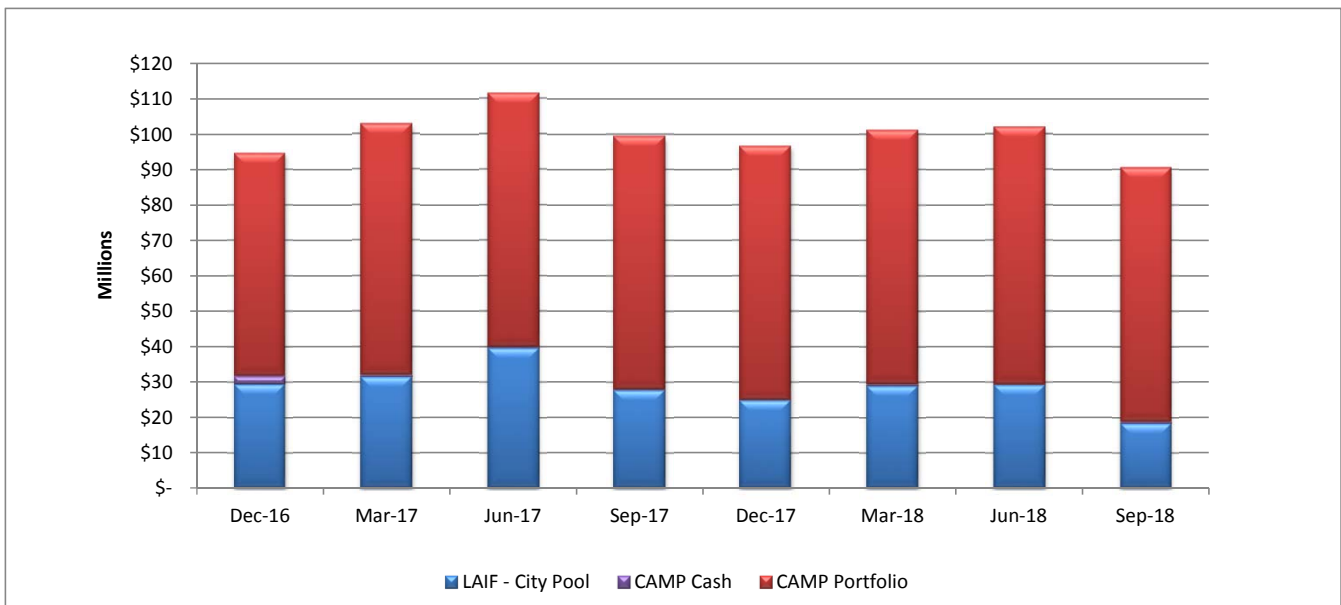
CITY OF EL CAJON
OPERATING INVESTMENTS COMPOSITION (AT COST)
AS OF September 30, 2018

<u>Operating Investments</u>	<u>Type of Investment</u>	<u>Investment Amount</u>	<u>% of Total Investments</u>	<u>Prior Quarter Investment Amount</u>	<u>% Change From Prior Quarter</u>
LAIF - City Pool	(See attached graph)	\$ 18,394,840	20.30%	\$ 29,210,171	-37.03%
CAMP Cash Management	Cash Reserve Portfolio	380,271	0.42%	53,805	606.76%
CAMP Managed Portfolio	Federal Agency & Corporate Bonds/Notes	71,825,469	79.28%	72,752,432	-1.27%
Total Operating Investments		\$ 90,600,580	100.00%	\$ 102,016,408	-11.19%



HISTORICAL COMPOSITION

	Quarter Ending							
	<u>Dec-16</u>	<u>Mar-17</u>	<u>Jun-17</u>	<u>Sep-17</u>	<u>Dec-17</u>	<u>Mar-18</u>	<u>Jun-18</u>	<u>Sep-18</u>
LAIF - City Pool	\$ 29,445,380	\$ 31,524,951	\$ 39,610,191	\$ 27,807,884	\$ 24,911,329	\$ 28,945,747	\$ 29,210,172	\$ 18,394,840
CAMP Cash	2,185,928	419,693	217,275	111,715	15,491	351,718	53,805	380,271
CAMP Portfolio	62,972,721	70,871,600	71,640,283	71,489,789	71,638,936	71,847,551	72,751,602	71,825,469
Total	\$ 94,604,029	\$ 102,816,244	\$ 111,467,749	\$ 99,409,388	\$ 96,565,756	\$ 101,145,016	\$ 102,015,579	\$ 90,600,580





**JOHN CHIANG
TREASURER
STATE OF CALIFORNIA**



PMIA Performance Report

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
09/17/18	2.07	1.99	187
09/18/18	2.07	1.99	188
09/19/18	2.08	1.99	188
09/20/18	2.08	1.99	188
09/21/18	2.08	1.99	187
09/22/18	2.08	1.99	187
09/23/18	2.08	1.99	187
09/24/18	2.08	2.00	189
09/25/18	2.08	2.00	188
09/26/18	2.09	2.00	190
09/27/18	2.09	2.00	192
09/28/18	2.09	2.00	193
09/29/18	2.09	2.00	193
09/30/18	2.09	2.00	193
10/01/18	2.11	2.11	205
10/02/18	2.11	2.11	205
10/03/18	2.12	2.11	206
10/04/18	2.12	2.12	206
10/05/18	2.12	2.12	205
10/06/18	2.12	2.12	205
10/07/18	2.12	2.12	205
10/08/18	2.12	2.12	202
10/09/18	2.12	2.12	202
10/10/18	2.13	2.12	202
10/11/18	2.14	2.12	203
10/12/18	2.14	2.12	202
10/13/18	2.14	2.12	202
10/14/18	2.14	2.13	202
10/15/18	2.14	2.13	200
10/16/18	2.15	2.13	198
10/17/18	2.15	2.13	198

*Daily yield does not reflect capital gains or losses

[View Prior Month Daily Rates](#)

LAIF Performance Report

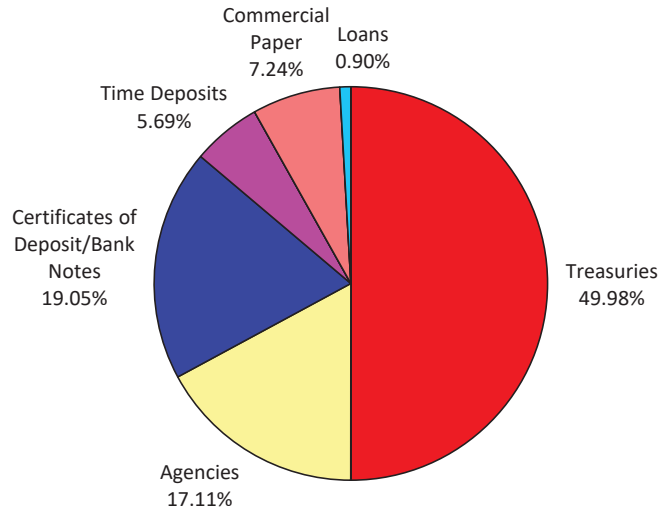
Quarter Ending 09/30/18

Apportionment Rate: 2.16%
 Earnings Ratio: 0.00005909460836489
 Fair Value Factor: 0.997832404
 Daily: 2.09%
 Quarter to Date: 2.00%
 Average Life: 193

PMIA Average Monthly Effective Yields

Sept 2018 2.063
 Aug 2018 1.998
 July 2018 1.944

**Pooled Money Investment Account
Portfolio Composition
09/30/18
\$88.3 billion**



Percentages may not total 100%, due to rounding.

Based on data available as of 10/17/2018



Account Statement - Transaction Summary

For the Month Ending **September 30, 2018**

CITY OF EL CAJON - OPERATING FUNDS - 505-00

CAMP Pool	
Opening Market Value	256,505.06
Purchases	129,525.20
Redemptions	(5,759.37)
Unsettled Trades	0.00
Change in Value	0.00

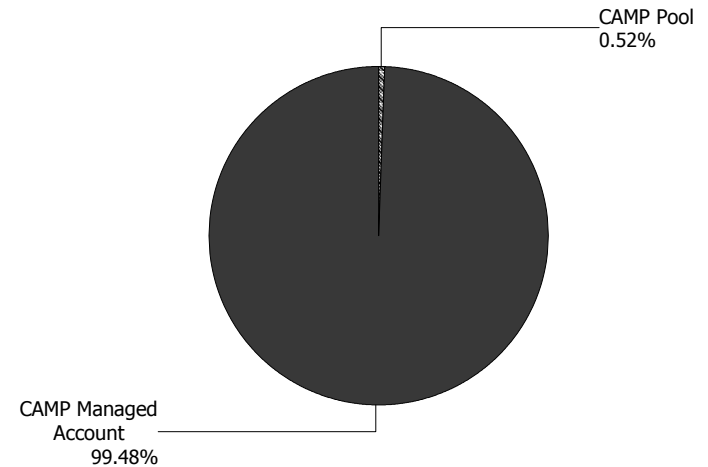
Closing Market Value	\$380,270.89
Cash Dividends and Income	535.17

CAMP Managed Account	
Opening Market Value	73,720,804.28
Purchases	0.00
Redemptions	(850,000.00)
Unsettled Trades	0.00
Change in Value	(96,303.60)

Closing Market Value	\$72,774,500.68
Cash Dividends and Income	171,258.00

Asset Summary		
	September 30, 2018	August 31, 2018
CAMP Pool	380,270.89	256,505.06
CAMP Managed Account	72,774,500.68	73,720,804.28
Total	\$73,154,771.57	\$73,977,309.34

Asset Allocation





Managed Account Summary Statement

For the Month Ending **September 30, 2018**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Transaction Summary - Money Market		Transaction Summary - Managed Account		Account Total	
Opening Market Value	\$256,505.06	Opening Market Value	\$73,720,804.28	Opening Market Value	\$73,977,309.34
Purchases	129,525.20	Maturities/Calls	(850,000.00)		
Redemptions	(5,759.37)	Principal Dispositions	0.00		
		Principal Acquisitions	0.00		
		Unsettled Trades	0.00		
		Change in Current Value	(96,303.60)		
Closing Market Value	\$380,270.89	Closing Market Value	\$72,774,500.68	Closing Market Value	\$73,154,771.57
Dividend	535.17				

Earnings Reconciliation (Cash Basis) - Managed Account	
Interest/Dividends/Coupons Received	165,215.03
Less Purchased Interest Related to Interest/Coupons	0.00
Plus Net Realized Gains/Losses	6,042.97
Total Cash Basis Earnings	\$171,258.00

Cash Balance	
Closing Cash Balance	\$0.00

Earnings Reconciliation (Accrual Basis)	Managed Account	Total
Ending Amortized Value of Securities	73,785,628.55	74,165,899.44
Ending Accrued Interest	253,798.83	253,798.83
Plus Proceeds from Sales	0.00	5,759.37
Plus Proceeds of Maturities/Calls/Principal Payments	850,000.00	850,000.00
Plus Coupons/Dividends Received	165,215.03	165,215.03
Less Cost of New Purchases	0.00	(129,525.20)
Less Beginning Amortized Value of Securities	(74,627,074.11)	(74,883,579.17)
Less Beginning Accrued Interest	(322,210.96)	(322,210.96)
Dividends	0.00	535.17
Total Accrual Basis Earnings	\$105,357.34	\$105,892.51

Cash Transactions Summary- Managed Account	
Maturities/Calls	850,000.00
Sale Proceeds	0.00
Coupon/Interest/Dividend Income	165,215.03
Principal Payments	0.00
Security Purchases	0.00
Net Cash Contribution	(1,015,215.03)
Reconciling Transactions	0.00



Portfolio Summary and Statistics

For the Month Ending **September 30, 2018**

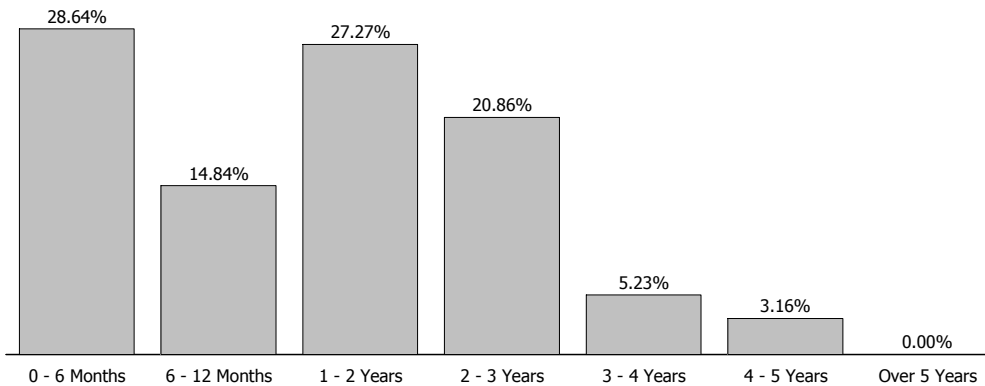
CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Account Summary

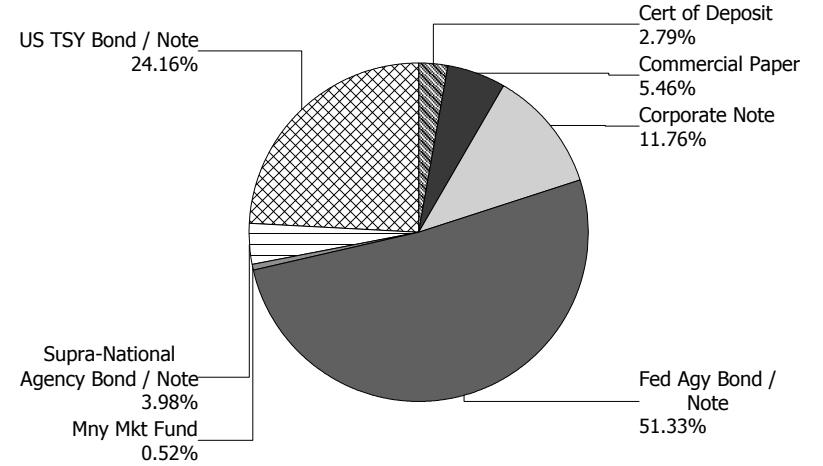
Description	Par Value	Market Value	Percent
U.S. Treasury Bond / Note	18,035,000.00	17,674,712.04	24.16
Supra-National Agency Bond / Note	2,975,000.00	2,911,446.38	3.98
Federal Agency Bond / Note	38,115,000.00	37,553,283.10	51.33
Corporate Note	8,665,000.00	8,599,953.60	11.76
Commercial Paper	4,000,000.00	3,994,904.00	5.46
Certificate of Deposit	2,040,000.00	2,040,201.56	2.79
Managed Account Sub-Total	73,830,000.00	72,774,500.68	99.48%
Accrued Interest		253,798.83	
Total Portfolio	73,830,000.00	73,028,299.51	
CAMP Pool	380,270.89	380,270.89	0.52
Total Investments	74,210,270.89	73,408,570.40	100.00%

Unsettled Trades **0.00** **0.00**

Maturity Distribution



Sector Allocation



Characteristics

Yield to Maturity at Cost	1.70%
Yield to Maturity at Market	2.75%
Duration to Worst	1.37
Weighted Average Days to Maturity	520



Managed Account Issuer Summary

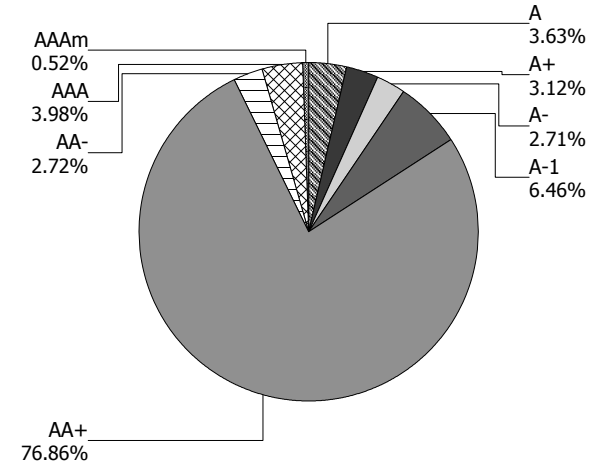
For the Month Ending **September 30, 2018**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Issuer Summary

Issuer	Market Value of Holdings	Percent
AMERICAN EXPRESS CO	997,817.00	1.36
APPLE INC	995,008.00	1.36
BANK OF NOVA SCOTIA	1,306,277.70	1.79
BNP PARIBAS	999,821.00	1.37
CAMP Pool	380,270.89	0.52
CREDIT AGRICOLE SA	998,148.00	1.36
FANNIE MAE	21,768,523.77	29.76
FEDERAL HOME LOAN BANKS	5,923,116.23	8.10
FREDDIE MAC	9,861,643.10	13.48
HSBC HOLDINGS PLC	1,646,751.60	2.25
IBM CORP	975,601.00	1.33
INTER-AMERICAN DEVELOPMENT BANK	1,450,846.88	1.98
INTL BANK OF RECONSTRUCTION AND DEV	1,460,599.50	2.00
JP MORGAN CHASE & CO	997,117.00	1.36
MITSUBISHI UFJ FINANCIAL GROUP INC	1,733,741.86	2.37
ORACLE CORP	992,149.00	1.36
THE BANK OF NEW YORK MELLON CORPORATION	1,009,047.00	1.38
TOYOTA MOTOR CORP	995,417.00	1.36
UNITED STATES TREASURY	17,674,712.04	24.16
WELLS FARGO & COMPANY	988,163.00	1.35
Total	\$73,154,771.57	100.00%

Credit Quality (S&P Ratings)





Managed Account Detail of Securities Held

For the Month Ending **September 30, 2018**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note												
US TREASURY NOTES DTD 10/31/2016 0.750% 10/31/2018		912828T83	1,620,000.00	AA+	Aaa	05/31/18	06/01/18	1,611,457.03	2.04	5,084.51	1,618,313.89	1,618,277.94
US TREASURY NOTES DTD 10/31/2013 1.250% 10/31/2018		912828WD8	2,000,000.00	AA+	Aaa	10/26/15	10/27/15	2,017,578.13	0.95	10,461.96	2,000,481.66	1,998,680.00
US TREASURY NOTES DTD 12/02/2013 1.250% 11/30/2018		912828A34	1,365,000.00	AA+	Aaa	11/25/15	11/30/15	1,364,840.04	1.25	5,734.12	1,364,991.13	1,362,951.14
US TREASURY NOTES DTD 12/31/2013 1.500% 12/31/2018		912828A75	2,000,000.00	AA+	Aaa	01/02/18	01/02/18	1,993,750.00	1.82	7,581.52	1,998,439.12	1,996,368.00
US TREASURY NOTES DTD 09/30/2013 2.000% 09/30/2020		912828VZ0	620,000.00	AA+	Aaa	11/15/16	11/16/16	630,922.65	1.53	34.07	625,718.49	610,045.90
US TREASURY NOTES DTD 12/31/2015 1.750% 12/31/2020		912828N48	990,000.00	AA+	Aaa	11/29/16	11/30/16	991,044.14	1.72	4,378.33	990,586.34	966,487.50
US TREASURY NOTES DTD 12/31/2015 1.750% 12/31/2020		912828N48	1,575,000.00	AA+	Aaa	11/22/16	11/23/16	1,580,229.49	1.67	6,965.52	1,577,912.69	1,537,593.75
US TREASURY N/B DTD 02/29/2016 1.125% 02/28/2021		912828P87	1,000,000.00	AA+	Aaa	03/07/17	03/08/17	970,078.13	1.91	963.40	981,574.82	959,727.00
US TREASURY NOTES DTD 03/31/2016 1.250% 03/31/2021		912828O37	1,050,000.00	AA+	Aaa	11/29/16	11/30/16	1,028,466.80	1.74	36.06	1,037,394.51	1,009,517.25
US TREASURY NOTES DTD 03/31/2016 1.250% 03/31/2021		912828O37	1,900,000.00	AA+	Aaa	05/10/17	05/12/17	1,862,074.22	1.78	65.25	1,875,329.83	1,826,745.50
US TREASURY NOTES DTD 06/02/2014 2.000% 05/31/2021		912828WN6	2,000,000.00	AA+	Aaa	01/04/17	01/05/17	2,011,796.88	1.86	13,442.62	2,007,262.64	1,955,312.00
US TREASURY NOTES DTD 06/30/2017 1.750% 06/30/2022		912828XW5	955,000.00	AA+	Aaa	11/30/17	11/30/17	940,413.87	2.10	4,223.54	942,980.74	915,643.50
US TREASURY NOTES DTD 09/30/2015 1.750% 09/30/2022		912828L57	960,000.00	AA+	Aaa	11/30/17	11/30/17	943,837.50	2.12	46.15	946,522.75	917,362.56
Security Type Sub-Total			18,035,000.00					17,946,488.88	1.70	59,017.05	17,967,508.61	17,674,712.04



Managed Account Detail of Securities Held

For the Month Ending **September 30, 2018**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Supra-National Agency Bond / Note												
INTL BANK OF RECONSTRUCTION AND DEV NOTE	DTD 09/19/2017 1.561% 09/12/2020	45905UP32	1,500,000.00	AAA	Aaa	09/12/17	09/19/17	1,496,400.00	1.64	1,235.79	1,497,627.30	1,460,599.50
INTER-AMERICAN DEVELOPMENT BANK	DTD 11/08/2013 2.125% 11/09/2020	4581X0CD8	1,475,000.00	AAA	Aaa	10/02/17	10/10/17	1,488,671.93	1.81	12,363.37	1,484,431.68	1,450,846.88
Security Type Sub-Total			2,975,000.00					2,985,071.93	1.73	13,599.16	2,982,058.98	2,911,446.38
Federal Agency Bond / Note												
FHLB GLOBAL NOTES	DTD 08/26/2016 0.875% 10/01/2018	3130A9AE1	1,500,000.00	AA+	Aaa	08/30/16	08/31/16	1,498,620.00	0.92	6,562.50	1,500,000.00	1,500,000.00
FNMA BENCHMARK NOTE	DTD 01/08/2016 1.375% 01/28/2019	3135G0H63	990,000.00	AA+	Aaa	01/21/16	01/22/16	997,345.80	1.12	2,382.19	990,802.54	986,967.63
FANNIE MAE BENCHMARK NOTE	DTD 01/13/2014 1.875% 02/19/2019	3135G0ZA4	1,550,000.00	AA+	Aaa	06/22/15	06/23/15	1,576,272.50	1.40	3,390.63	1,552,817.09	1,547,068.95
FNMA BENCHMARK NOTE	DTD 02/23/2016 1.000% 02/26/2019	3135G0J53	1,340,000.00	AA+	Aaa	05/17/16	05/18/16	1,339,879.40	1.00	1,302.78	1,339,982.89	1,332,939.54
FNMA BENCHMARK NOTE	DTD 02/23/2016 1.000% 02/26/2019	3135G0J53	1,630,000.00	AA+	Aaa	01/30/17	01/31/17	1,620,366.70	1.29	1,584.72	1,628,106.71	1,621,411.53
FHLMC NOTES	DTD 03/27/2009 3.750% 03/27/2019	3137EACA5	1,600,000.00	AA+	Aaa	03/15/16	03/16/16	1,721,040.00	1.20	666.67	1,619,823.90	1,610,440.00
FREDDIE MAC NOTES	DTD 03/21/2016 1.125% 04/15/2019	3137EADZ9	2,000,000.00	AA+	Aaa	03/18/16	03/21/16	1,999,340.00	1.14	10,375.00	1,999,881.72	1,985,860.00
FEDERAL HOME LOAN BANK AGENCY NOTES	DTD 05/12/2017 1.375% 05/28/2019	3130ABF92	1,500,000.00	AA+	Aaa	05/17/17	05/18/17	1,501,005.00	1.34	7,046.88	1,500,328.55	1,488,945.00
FNMA NOTES	DTD 05/12/2014 1.750% 06/20/2019	3135G0ZE6	1,565,000.00	AA+	Aaa	06/22/15	06/23/15	1,579,460.60	1.51	7,683.72	1,567,669.36	1,556,425.37
FHLMC REFERENCE NOTE	DTD 07/20/2016 0.875% 07/19/2019	3137EAEB1	1,500,000.00	AA+	Aaa	08/30/16	08/31/16	1,493,760.00	1.02	2,625.00	1,498,251.72	1,480,266.00



Managed Account Detail of Securities Held

For the Month Ending **September 30, 2018**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Security Type/Description	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Bond / Note											
FNMA BENCHMARK NOTE DTD 08/02/2016 0.875% 08/02/2019	3135G0N33	1,500,000.00	AA+	Aaa	11/15/16	11/16/16	1,481,550.00	1.34	2,151.04	1,494,242.87	1,478,950.50
FHLB GLOBAL NOTE DTD 08/04/2016 0.875% 08/05/2019	3130A8Y72	1,000,000.00	AA+	Aaa	09/29/16	09/30/16	996,830.00	0.99	1,361.11	999,051.51	985,622.00
FNMA NOTES DTD 07/28/2014 1.750% 09/12/2019	3135G0ZG1	1,155,000.00	AA+	Aaa	08/28/15	08/31/15	1,171,100.70	1.39	1,066.77	1,158,865.03	1,145,487.42
FANNIE MAE GLOBAL NOTES DTD 10/25/2016 1.000% 10/24/2019	3135G0R39	1,000,000.00	AA+	Aaa	11/29/16	11/30/16	987,020.00	1.46	4,361.11	995,176.46	982,491.00
FANNIE MAE GLOBAL NOTES DTD 10/25/2016 1.000% 10/24/2019	3135G0R39	1,630,000.00	AA+	Aaa	01/30/17	01/31/17	1,608,516.60	1.49	7,108.61	1,621,530.11	1,601,460.33
FREDDIE MAC NOTES DTD 01/17/2017 1.500% 01/17/2020	3137EAE5	1,000,000.00	AA+	Aaa	02/22/17	02/23/17	998,460.00	1.55	3,083.33	999,306.40	984,399.00
FREDDIE MAC NOTES DTD 01/17/2017 1.500% 01/17/2020	3137EAE5	1,900,000.00	AA+	Aaa	05/10/17	05/12/17	1,895,649.00	1.59	5,858.33	1,897,882.98	1,870,358.10
FNMA NOTES DTD 01/12/2015 1.625% 01/21/2020	3135G0A78	990,000.00	AA+	Aaa	01/21/16	01/22/16	1,001,236.50	1.33	3,128.13	993,734.75	975,911.31
FNMA NOTES DTD 01/12/2015 1.625% 01/21/2020	3135G0A78	1,310,000.00	AA+	Aaa	08/28/15	08/31/15	1,317,113.30	1.50	4,139.24	1,312,166.19	1,291,357.39
FNMA NOTES DTD 02/28/2017 1.500% 02/28/2020	3135G0T29	1,000,000.00	AA+	Aaa	08/31/17	08/31/17	1,001,020.00	1.46	1,375.00	1,000,580.48	982,898.00
FHLMC AGENCY NOTES DTD 04/20/2017 1.375% 04/20/2020	3137EAEF2	1,000,000.00	AA+	Aaa	06/29/17	06/30/17	994,070.00	1.59	6,149.31	996,689.40	978,670.00
FNMA BENCHMARK NOTES DTD 04/27/2015 1.500% 06/22/2020	3135G0D75	2,000,000.00	AA+	Aaa	10/26/15	10/27/15	2,002,180.00	1.48	8,250.00	2,000,829.88	1,957,296.00
FNMA NOTES DTD 08/01/2017 1.500% 07/30/2020	3135G0T60	1,000,000.00	AA+	Aaa	07/28/17	08/01/17	996,970.00	1.60	2,541.67	998,132.56	977,240.00
FHLB NOTES DTD 09/08/2017 1.375% 09/28/2020	3130ACE26	680,000.00	AA+	Aaa	09/07/17	09/08/17	677,817.20	1.48	77.92	678,564.96	660,854.60



Managed Account Detail of Securities Held

For the Month Ending **September 30, 2018**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Bond / Note											
FHLB NOTES DTD 09/08/2017 1.375% 09/28/2020	3130ACE26	1,325,000.00	AA+	Aaa	09/15/17	09/15/17	1,316,082.75	1.60	151.82	1,319,100.32	1,287,694.63
FHLMC REFERENCE NOTE DTD 08/12/2016 1.125% 08/12/2021	3137EAEC9	1,000,000.00	AA+	Aaa	01/24/17	01/25/17	964,710.00	1.94	1,531.25	977,419.49	951,650.00
FANNIE MAE NOTES DTD 01/09/2017 2.000% 01/05/2022	3135G0S38	1,000,000.00	AA+	Aaa	01/24/17	01/25/17	998,910.00	2.02	4,777.78	999,271.11	971,132.00
FANNIE MAE NOTES DTD 04/10/2017 1.875% 04/05/2022	3135G0T45	1,000,000.00	AA+	Aaa	05/30/17	05/31/17	1,000,380.00	1.87	9,166.67	1,000,284.42	964,668.00
FANNIE MAE AGENCY NOTES DTD 10/06/2017 2.000% 10/05/2022	3135G0T78	1,450,000.00	AA+	Aaa	10/26/17	10/27/17	1,440,314.00	2.14	14,177.78	1,442,062.89	1,394,818.80
Security Type Sub-Total		38,115,000.00					38,177,020.05	1.42	124,076.96	38,082,556.29	37,553,283.10
Corporate Note											
AMERICAN EXPRESS CREDIT CORP NOTES DTD 03/18/2014 2.125% 03/18/2019	0258M0DK2	1,000,000.00	A-	A2	10/26/15	10/29/15	1,008,910.00	1.85	767.36	1,001,254.57	997,817.00
WELLS FARGO & CO CORP BONDS DTD 02/02/2015 2.150% 01/30/2020	94974BGF1	1,000,000.00	A-	A2	10/26/15	10/29/15	1,001,560.00	2.11	3,643.06	1,000,507.46	988,163.00
HSBC USA INC NOTES DTD 03/05/2015 2.350% 03/05/2020	40428HPR7	1,665,000.00	A	A2	03/29/16	03/31/16	1,642,372.65	2.72	2,825.88	1,656,504.62	1,646,751.60
TOYOTA MOTOR CREDIT CORP NOTES DTD 04/13/2018 2.950% 04/13/2021	89236TEU5	1,000,000.00	AA-	Aa3	04/10/18	04/13/18	999,600.00	2.96	13,766.67	999,659.96	995,417.00
APPLE INC CORP NOTES DTD 05/06/2014 2.850% 05/06/2021	037833AR1	1,000,000.00	AA+	Aa1	02/13/17	02/16/17	1,023,040.00	2.27	11,479.17	1,014,442.10	995,008.00
ORACLE CORP BONDS DTD 07/08/2014 2.800% 07/08/2021	68389XBA2	1,000,000.00	AA-	A1	02/13/17	02/16/17	1,020,940.00	2.30	6,455.56	1,013,445.56	992,149.00
BONY MELLON GLOBAL NOTES (CALLABLE) DTD 09/23/2011 3.550% 09/23/2021	06406HBY4	1,000,000.00	A	A1	02/13/17	02/16/17	1,044,650.00	2.52	788.89	1,029,185.40	1,009,047.00
IBM CORP BONDS DTD 01/27/2017 2.500% 01/27/2022	459200JO5	1,000,000.00	A+	A1	02/13/17	02/16/17	1,005,280.00	2.39	4,444.44	1,003,617.62	975,601.00



Managed Account Detail of Securities Held

For the Month Ending **September 30, 2018**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
Security Type Sub-Total		8,665,000.00					8,746,352.65	2.41	44,171.03	8,718,617.29	8,599,953.60
Commercial Paper											
MUFG BANK LTD/NY COMM PAPER -- 0.000% 10/01/2018	06538CK18	1,000,000.00	A-1	P-1	01/08/18	01/08/18	985,443.89	2.00	0.00	1,000,000.00	999,818.00
BNP PARIBAS NY BRANCH COMM PAPER DTD 01/03/2018 0.000% 10/01/2018	09659CK15	1,000,000.00	A-1	P-1	03/28/18	03/28/18	987,429.44	2.45	0.00	1,000,000.00	999,821.00
CREDIT AGRICOLE CIB NY COMM PAPER DTD 05/01/2018 0.000% 10/29/2018	22533UKV4	1,000,000.00	A-1	P-1	05/01/18	05/01/18	988,184.72	2.38	0.00	998,172.22	998,148.00
JP MORGAN SECURITIES LLC COMM PAPER DTD 05/15/2018 0.000% 11/13/2018	46640QLD1	1,000,000.00	A-1	P-1	05/15/18	05/15/18	987,866.67	2.43	0.00	997,133.33	997,117.00
Security Type Sub-Total		4,000,000.00					3,948,924.72	2.31	0.00	3,995,305.55	3,994,904.00
Certificate of Deposit											
MUFG BANK LTD/NY CERT DEPOS DTD 09/27/2017 2.070% 09/25/2019	06539RGM3	740,000.00	A-1	P-1	09/25/17	09/27/17	740,000.00	2.07	255.30	740,000.00	733,923.86
BANK OF NOVA SCOTIA HOUSTON CD DTD 06/07/2018 3.080% 06/05/2020	06417GU22	1,300,000.00	A+	Aa2	06/05/18	06/07/18	1,299,506.00	3.10	12,679.33	1,299,581.83	1,306,277.70
Security Type Sub-Total		2,040,000.00					2,039,506.00	2.73	12,934.63	2,039,581.83	2,040,201.56
Managed Account Sub-Total		73,830,000.00					73,843,364.23	1.70	253,798.83	73,785,628.55	72,774,500.68
Money Market Mutual Fund											
CAMP Pool		380,270.89	AAAm	NR			380,270.89		0.00	380,270.89	380,270.89
Money Market Sub-Total		380,270.89					380,270.89		0.00	380,270.89	380,270.89



Managed Account Detail of Securities Held

For the Month Ending **September 30, 2018**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Securities Sub-Total	\$74,210,270.89	\$74,223,635.12	1.70%	\$253,798.83	\$74,165,899.44	\$73,154,771.57
Accrued Interest						\$253,798.83
Total Investments						\$73,408,570.40



Managed Account Fair Market Value & Analytics

For the Month Ending **September 30, 2018**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Security Type/Description				Next Call	Market	Market	Unreal G/L	Unreal G/L	Effective	Duration	YTM
Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Date	Price	Value	On Cost	Amort Cost	Duration	to Worst at Mkt	
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 10/31/2016 0.750% 10/31/2018	912828T83	1,620,000.00	CITIGRP		99.89	1,618,277.94	6,820.91	(35.95)	0.08	0.08	2.01
US TREASURY NOTES DTD 10/31/2013 1.250% 10/31/2018	912828WD8	2,000,000.00	BARCLAYS		99.93	1,998,680.00	(18,898.13)	(1,801.66)	0.08	0.08	2.02
US TREASURY NOTES DTD 12/02/2013 1.250% 11/30/2018	912828A34	1,365,000.00	MORGANST		99.85	1,362,951.14	(1,888.90)	(2,039.99)	0.17	0.17	2.14
US TREASURY NOTES DTD 12/31/2013 1.500% 12/31/2018	912828A75	2,000,000.00	BARCLAYS		99.82	1,996,368.00	2,618.00	(2,071.12)	0.25	0.25	2.22
US TREASURY NOTES DTD 09/30/2013 2.000% 09/30/2020	912828VZ0	620,000.00	CITIGRP		98.39	610,045.90	(20,876.75)	(15,672.59)	1.94	1.94	2.83
US TREASURY NOTES DTD 12/31/2015 1.750% 12/31/2020	912828N48	990,000.00	CITIGRP		97.63	966,487.50	(24,556.64)	(24,098.84)	2.18	2.18	2.85
US TREASURY NOTES DTD 12/31/2015 1.750% 12/31/2020	912828N48	1,575,000.00	MORGANST		97.63	1,537,593.75	(42,635.74)	(40,318.94)	2.18	2.18	2.85
US TREASURY N/B DTD 02/29/2016 1.125% 02/28/2021	912828P87	1,000,000.00	BARCLAYS		95.97	959,727.00	(10,351.13)	(21,847.82)	2.35	2.35	2.86
US TREASURY NOTES DTD 03/31/2016 1.250% 03/31/2021	912828Q37	1,050,000.00	MORGANST		96.14	1,009,517.25	(18,949.55)	(27,877.26)	2.43	2.43	2.86
US TREASURY NOTES DTD 03/31/2016 1.250% 03/31/2021	912828Q37	1,900,000.00	MORGAN_S		96.14	1,826,745.50	(35,328.72)	(48,584.33)	2.43	2.43	2.86
US TREASURY NOTES DTD 06/02/2014 2.000% 05/31/2021	912828WN6	2,000,000.00	HSBC		97.77	1,955,312.00	(56,484.88)	(51,950.64)	2.56	2.56	2.88
US TREASURY NOTES DTD 06/30/2017 1.750% 06/30/2022	912828XW5	955,000.00	MERRILL		95.88	915,643.50	(24,770.37)	(27,337.24)	3.58	3.58	2.92
US TREASURY NOTES DTD 09/30/2015 1.750% 09/30/2022	912828L57	960,000.00	HSBC		95.56	917,362.56	(26,474.94)	(29,160.19)	3.82	3.82	2.93
Security Type Sub-Total		18,035,000.00				17,674,712.04	(271,776.84)	(292,796.57)	1.62	1.62	2.57

Supra-National Agency Bond / Note											
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 09/19/2017 1.561% 09/12/2020	45905UP32	1,500,000.00	HSBC		97.37	1,460,599.50	(35,800.50)	(37,027.80)	1.90	1.90	2.96



Managed Account Fair Market Value & Analytics

For the Month Ending **September 30, 2018**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Security Type/Description				Next Call	Market	Market	Unreal G/L	Unreal G/L	Effective	Duration	YTM
Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Date	Price	Value	On Cost	Amort Cost	Duration	to Worst at Mkt	
Supra-National Agency Bond / Note											
INTER-AMERICAN DEVELOPMENT BANK DTD 11/08/2013 2.125% 11/09/2020	4581X0CD8	1,475,000.00	HSBC		98.36	1,450,846.88	(37,825.05)	(33,584.80)	2.03	2.03	2.93
Security Type Sub-Total		2,975,000.00				2,911,446.38	(73,625.55)	(70,612.60)	1.96	1.96	2.94
Federal Agency Bond / Note											
FHLB GLOBAL NOTES DTD 08/26/2016 0.875% 10/01/2018	3130A9AE1	1,500,000.00	MERRILL		100.00	1,500,000.00	1,380.00	0.00	0.00	0.00	0.87
FNMA BENCHMARK NOTE DTD 01/08/2016 1.375% 01/28/2019	3135G0H63	990,000.00	MORGANST		99.69	986,967.63	(10,378.17)	(3,834.91)	0.33	0.33	2.31
FANNIE MAE BENCHMARK NOTE DTD 01/13/2014 1.875% 02/19/2019	3135G0ZA4	1,550,000.00	BARCLAYS		99.81	1,547,068.95	(29,203.55)	(5,748.14)	0.38	0.38	2.36
FNMA BENCHMARK NOTE DTD 02/23/2016 1.000% 02/26/2019	3135G0J53	1,340,000.00	HSBC		99.47	1,332,939.54	(6,939.86)	(7,043.35)	0.40	0.40	2.31
FNMA BENCHMARK NOTE DTD 02/23/2016 1.000% 02/26/2019	3135G0J53	1,630,000.00	MORGAN_S		99.47	1,621,411.53	1,044.83	(6,695.18)	0.40	0.40	2.31
FHLMC NOTES DTD 03/27/2009 3.750% 03/27/2019	3137EACA5	1,600,000.00	GOLDMAN		100.65	1,610,440.00	(110,600.00)	(9,383.90)	0.49	0.49	2.41
FREDDIE MAC NOTES DTD 03/21/2016 1.125% 04/15/2019	3137EADZ9	2,000,000.00	MORGANST		99.29	1,985,860.00	(13,480.00)	(14,021.72)	0.53	0.53	2.45
FEDERAL HOME LOAN BANK AGENCY NOTES DTD 05/12/2017 1.375% 05/28/2019	3130ABF92	1,500,000.00	MORGAN_S		99.26	1,488,945.00	(12,060.00)	(11,383.55)	0.65	0.65	2.50
FNMA NOTES DTD 05/12/2014 1.750% 06/20/2019	3135G0ZE6	1,565,000.00	WELLSFAR		99.45	1,556,425.37	(23,035.23)	(11,243.99)	0.71	0.71	2.52
FHLMC REFERENCE NOTE DTD 07/20/2016 0.875% 07/19/2019	3137EAEB1	1,500,000.00	NOMURA		98.68	1,480,266.00	(13,494.00)	(17,985.72)	0.79	0.79	2.54
FNMA BENCHMARK NOTE DTD 08/02/2016 0.875% 08/02/2019	3135G0N33	1,500,000.00	BARCLAYS		98.60	1,478,950.50	(2,599.50)	(15,292.37)	0.83	0.83	2.58
FHLB GLOBAL NOTE DTD 08/04/2016 0.875% 08/05/2019	3130A8Y72	1,000,000.00	JEFFERIE		98.56	985,622.00	(11,208.00)	(13,429.51)	0.83	0.83	2.60
FNMA NOTES DTD 07/28/2014 1.750% 09/12/2019	3135G0ZG1	1,155,000.00	MKTX		99.18	1,145,487.42	(25,613.28)	(13,377.61)	0.93	0.93	2.63



Managed Account Fair Market Value & Analytics

For the Month Ending **September 30, 2018**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	Duration to Worst at Mkt	YTM
Federal Agency Bond / Note												
FANNIE MAE GLOBAL NOTES	DTD 10/25/2016 1.000% 10/24/2019	3135G0R39	1,000,000.00	KEYBAN		98.25	982,491.00	(4,529.00)	(12,685.46)	1.05	1.05	2.68
FANNIE MAE GLOBAL NOTES	DTD 10/25/2016 1.000% 10/24/2019	3135G0R39	1,630,000.00	MORGAN_S		98.25	1,601,460.33	(7,056.27)	(20,069.78)	1.05	1.05	2.68
FREDDIE MAC NOTES	DTD 01/17/2017 1.500% 01/17/2020	3137EAEE5	1,000,000.00	MORGAN_S		98.44	984,399.00	(14,061.00)	(14,907.40)	1.27	1.27	2.73
FREDDIE MAC NOTES	DTD 01/17/2017 1.500% 01/17/2020	3137EAEE5	1,900,000.00	BMO		98.44	1,870,358.10	(25,290.90)	(27,524.88)	1.27	1.27	2.73
FNMA NOTES	DTD 01/12/2015 1.625% 01/21/2020	3135G0A78	990,000.00	MORGANST		98.58	975,911.31	(25,325.19)	(17,823.44)	1.28	1.28	2.74
FNMA NOTES	DTD 01/12/2015 1.625% 01/21/2020	3135G0A78	1,310,000.00	BARCLAYS		98.58	1,291,357.39	(25,755.91)	(20,808.80)	1.28	1.28	2.74
FNMA NOTES	DTD 02/28/2017 1.500% 02/28/2020	3135G0T29	1,000,000.00	MERRILL		98.29	982,898.00	(18,122.00)	(17,682.48)	1.38	1.38	2.74
FHLMC AGENCY NOTES	DTD 04/20/2017 1.375% 04/20/2020	3137EAEF2	1,000,000.00	WELLS_FA		97.87	978,670.00	(15,400.00)	(18,019.40)	1.51	1.51	2.79
FNMA BENCHMARK NOTES	DTD 04/27/2015 1.500% 06/22/2020	3135G0D75	2,000,000.00	NOMURA		97.86	1,957,296.00	(44,884.00)	(43,533.88)	1.68	1.68	2.77
FNMA NOTES	DTD 08/01/2017 1.500% 07/30/2020	3135G0T60	1,000,000.00	BARCLAYS		97.72	977,240.00	(19,730.00)	(20,892.56)	1.79	1.79	2.78
FHLB NOTES	DTD 09/08/2017 1.375% 09/28/2020	3130ACE26	680,000.00	BARCLAYS		97.18	660,854.60	(16,962.60)	(17,710.36)	1.95	1.95	2.84
FHLB NOTES	DTD 09/08/2017 1.375% 09/28/2020	3130ACE26	1,325,000.00	DEUTSCHE		97.18	1,287,694.63	(28,388.12)	(31,405.69)	1.95	1.95	2.84
FHLMC REFERENCE NOTE	DTD 08/12/2016 1.125% 08/12/2021	3137EAEC9	1,000,000.00	GOLDMAN		95.17	951,650.00	(13,060.00)	(25,769.49)	2.78	2.78	2.89
FANNIE MAE NOTES	DTD 01/09/2017 2.000% 01/05/2022	3135G0S38	1,000,000.00	TD		97.11	971,132.00	(27,778.00)	(28,139.11)	3.11	3.11	2.93
FANNIE MAE NOTES	DTD 04/10/2017 1.875% 04/05/2022	3135G0T45	1,000,000.00	GOLDMAN		96.47	964,668.00	(35,712.00)	(35,616.42)	3.33	3.33	2.94
FANNIE MAE AGENCY NOTES	DTD 10/06/2017 2.000% 10/05/2022	3135G0T78	1,450,000.00	NOMURA		96.19	1,394,818.80	(45,495.20)	(47,244.09)	3.78	3.78	3.01
Security Type Sub-Total			38,115,000.00				37,553,283.10	(623,736.95)	(529,273.19)	1.21	1.21	2.56



Managed Account Fair Market Value & Analytics

For the Month Ending **September 30, 2018**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	Duration to Worst at Mkt	YTM
Corporate Note												
AMERICAN EXPRESS CREDIT CORP NOTES	0258M0DK2	1,000,000.00	CITIGRP			99.78	997,817.00	(11,093.00)	(3,437.57)	0.46	0.46	2.60
DTD 03/18/2014 2.125% 03/18/2019												
WELLS FARGO & CO CORP BONDS	94974BGF1	1,000,000.00	US BANK			98.82	988,163.00	(13,397.00)	(12,344.46)	1.30	1.30	3.06
DTD 02/02/2015 2.150% 01/30/2020												
HSBC USA INC NOTES	40428HPR7	1,665,000.00	KEYBAN			98.90	1,646,751.60	4,378.95	(9,753.02)	1.39	1.39	3.14
DTD 03/05/2015 2.350% 03/05/2020												
TOYOTA MOTOR CREDIT CORP NOTES	89236TEU5	1,000,000.00	JPM_CHAS			99.54	995,417.00	(4,183.00)	(4,242.96)	2.39	2.39	3.14
DTD 04/13/2018 2.950% 04/13/2021												
APPLE INC CORP NOTES	037833AR1	1,000,000.00	US_BANCO			99.50	995,008.00	(28,032.00)	(19,434.10)	2.46	2.46	3.05
DTD 05/06/2014 2.850% 05/06/2021												
ORACLE CORP BONDS	68389XBA2	1,000,000.00	CITIGRP			99.21	992,149.00	(28,791.00)	(21,296.56)	2.63	2.63	3.10
DTD 07/08/2014 2.800% 07/08/2021												
BONY MELLON GLOBAL NOTES (CALLABLE)	06406HBY4	1,000,000.00	RBC		08/23/21	100.90	1,009,047.00	(35,603.00)	(20,138.40)	2.78	2.73	3.23
DTD 09/23/2011 3.550% 09/23/2021												
IBM CORP BONDS	459200JO5	1,000,000.00	RBC			97.56	975,601.00	(29,679.00)	(28,016.62)	3.14	3.14	3.28
DTD 01/27/2017 2.500% 01/27/2022												
Security Type Sub-Total		8,665,000.00					8,599,953.60	(146,399.05)	(118,663.69)	2.02	2.01	3.08
Commercial Paper												
MUFG BANK LTD/NY COMM PAPER	06538CK18	1,000,000.00	BTM			99.98	999,818.00	14,374.11	(182.00)	0.00	0.00	6.55
-- 0.000% 10/01/2018												
BNP PARIBAS NY BRANCH COMM PAPER	09659CK15	1,000,000.00	BNP_PARI			99.98	999,821.00	12,391.56	(179.00)	0.00	0.00	6.45
DTD 01/03/2018 0.000% 10/01/2018												
CREDIT AGRICOLE CIB NY COMM PAPER	22533UKV4	1,000,000.00	CREDAG			99.81	998,148.00	9,963.28	(24.22)	0.08	0.08	2.30
DTD 05/01/2018 0.000% 10/29/2018												
JP MORGAN SECURITIES LLC COMM PAPER	46640QLD1	1,000,000.00	JPM_CHAS			99.71	997,117.00	9,250.33	(16.33)	0.12	0.12	2.37
DTD 05/15/2018 0.000% 11/13/2018												
Security Type Sub-Total		4,000,000.00					3,994,904.00	45,979.28	(401.55)	0.05	0.05	4.42
Certificate of Deposit												
MUFG BANK LTD/NY CERT DEPOS	06539RGM3	740,000.00	MITSU			99.18	733,923.86	(6,076.14)	(6,076.14)	0.97	0.97	2.87
DTD 09/27/2017 2.070% 09/25/2019												



Managed Account Fair Market Value & Analytics

For the Month Ending **September 30, 2018**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	Duration to Worst at Mkt	YTM
Certificate of Deposit											
BANK OF NOVA SCOTIA HOUSTON CD DTD 06/07/2018 3.080% 06/05/2020	06417GU22	1,300,000.00	GOLDMAN		100.48	1,306,277.70	6,771.70	6,695.87	1.61	1.61	2.78
Security Type Sub-Total		2,040,000.00				2,040,201.56	695.56	619.73	1.38	1.38	2.81
Managed Account Sub-Total		73,830,000.00				72,774,500.68	(1,068,863.55)	(1,011,127.87)	1.37	1.37	2.75
Money Market Mutual Fund											
CAMP Pool		380,270.89			1.00	380,270.89	0.00	0.00	0.00	0.00	
Money Market Sub-Total		380,270.89				380,270.89	0.00	0.00	0.00	0.00	
Securities Sub-Total		\$74,210,270.89				\$73,154,771.57	(\$1,068,863.55)	(\$1,011,127.87)	1.37	1.37	2.75%
Accrued Interest						\$253,798.83					
Total Investments						\$73,408,570.40					



Managed Account Security Transactions & Interest

For the Month Ending **September 30, 2018**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
INTEREST										
09/05/18	09/05/18	HSBC USA INC NOTES DTD 03/05/2015 2.350% 03/05/2020	40428HPR7	1,665,000.00	0.00	19,563.75	19,563.75			
09/12/18	09/12/18	FNMA NOTES DTD 07/28/2014 1.750% 09/12/2019	3135G0ZG1	1,155,000.00	0.00	10,106.25	10,106.25			
09/12/18	09/12/18	INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 09/19/2017 1.561% 09/12/2020	45905UP32	1,500,000.00	0.00	11,715.00	11,715.00			
09/18/18	09/18/18	AMERICAN EXPRESS CREDIT CORP NOTES DTD 03/18/2014 2.125% 03/18/2019	0258M0DK2	1,000,000.00	0.00	10,625.00	10,625.00			
09/23/18	09/23/18	BONY MELLON GLOBAL NOTES (CALLABLE) DTD 09/23/2011 3.550% 09/23/2021	06406HBY4	1,000,000.00	0.00	17,750.00	17,750.00			
09/25/18	09/25/18	MUFG BANK LTD/NY CERT DEPOS DTD 09/27/2017 2.070% 09/25/2019	06539RGM3	740,000.00	0.00	15,445.65	15,445.65			
09/27/18	09/27/18	FHLMC NOTES DTD 03/27/2009 3.750% 03/27/2019	3137EACA5	1,600,000.00	0.00	30,000.00	30,000.00			
09/28/18	09/28/18	FHLB NOTES DTD 09/08/2017 1.375% 09/28/2020	3130ACE26	680,000.00	0.00	4,675.00	4,675.00			
09/28/18	09/28/18	FHLB NOTES DTD 09/08/2017 1.375% 09/28/2020	3130ACE26	1,325,000.00	0.00	9,109.38	9,109.38			
09/30/18	09/30/18	US TREASURY NOTES DTD 09/30/2015 1.750% 09/30/2022	912828L57	960,000.00	0.00	8,400.00	8,400.00			
09/30/18	09/30/18	US TREASURY NOTES DTD 09/30/2013 2.000% 09/30/2020	912828VZ0	620,000.00	0.00	6,200.00	6,200.00			
09/30/18	09/30/18	US TREASURY NOTES DTD 03/31/2016 1.250% 03/31/2021	912828Q37	1,050,000.00	0.00	6,562.50	6,562.50			
09/30/18	09/30/18	US TREASURY NOTES DTD 03/31/2016 1.250% 03/31/2021	912828O37	1,900,000.00	0.00	11,875.00	11,875.00			
09/30/18	09/30/18	US TREASURY NOTES DTD 09/30/2016 0.750% 09/30/2018	912828T42	850,000.00	0.00	3,187.50	3,187.50			
Transaction Type Sub-Total				16,045,000.00	0.00	165,215.03	165,215.03			

MATURITY



Managed Account Security Transactions & Interest

For the Month Ending **September 30, 2018**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
MATURITY										
09/30/18	09/30/18	US TREASURY NOTES DTD 09/30/2016 0.750% 09/30/2018	912828T42	850,000.00	850,000.00	0.00	850,000.00	6,042.97	0.00	
Transaction Type Sub-Total				850,000.00	850,000.00	0.00	850,000.00	6,042.97	0.00	
Managed Account Sub-Total					850,000.00	165,215.03	1,015,215.03	6,042.97	0.00	
Total Security Transactions					\$850,000.00	\$165,215.03	\$1,015,215.03	\$6,042.97	\$0.00	



Account Statement

For the Month Ending **September 30, 2018**

CITY OF EL CAJON - OPERATING FUNDS - 505-00

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
CAMP Pool					
Opening Balance					256,505.06
09/05/18	09/05/18	Purchase - Interest 40428HPR7	1.00	19,563.75	276,068.81
09/12/18	09/12/18	Purchase - Interest 3135G0ZG1	1.00	10,106.25	286,175.06
09/12/18	09/12/18	Purchase - Interest 45905UP32	1.00	11,715.00	297,890.06
09/18/18	09/18/18	Purchase - Interest 0258M0DK2	1.00	10,625.00	308,515.06
09/24/18	09/24/18	Purchase - Interest 06406HBY4	1.00	17,750.00	326,265.06
09/25/18	09/25/18	Purchase - Interest 06539RGM3	1.00	15,445.65	341,710.71
09/26/18	09/26/18	IP Fees August 2018	1.00	(5,515.99)	336,194.72
09/26/18	09/26/18	U.S. Bank Fees July 2018	1.00	(243.38)	335,951.34
09/27/18	09/27/18	Purchase - Interest 3137EACA5	1.00	30,000.00	365,951.34
09/28/18	09/28/18	Purchase - Interest 3130ACE26	1.00	9,109.38	375,060.72
09/28/18	09/28/18	Purchase - Interest 3130ACE26	1.00	4,675.00	379,735.72
09/28/18	10/01/18	Accrual Income Div Reinvestment - Distributions	1.00	535.17	380,270.89



Account Statement

For the Month Ending **September 30, 2018**

CITY OF EL CAJON - OPERATING FUNDS - 505-00

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
Closing Balance					380,270.89
	Month of September	Fiscal YTD January-September			
Opening Balance	256,505.06	15,491.04	Closing Balance	380,270.89	
Purchases	129,525.20	10,281,320.53	Average Monthly Balance	303,587.46	
Redemptions (Excl. Checks)	(5,759.37)	(9,916,540.68)	Monthly Distribution Yield	2.14%	
Check Disbursements	0.00	0.00			
Closing Balance	380,270.89	380,270.89			
Cash Dividends and Income	535.17	3,890.76			



City Council
Agenda Report

DATE: February 12, 2019
TO: Honorable Mayor and City Councilmembers
FROM: Frank Carson, Director of Recreation
SUBJECT: Community Event – 2019 July 4th Picnic at Kennedy Park

RECOMMENDATION:

That the City Council approves the sale of merchandise by vendors at Kennedy Park associated with the annual July 4th picnic and fireworks display and authorizes the City Manager, or designee, to execute the necessary agreements and forms for the annual July 4th fireworks display at Granite Hills High School.

BACKGROUND:

The annual July 4th picnic and 9:00 p.m. fireworks at Kennedy Park, hosted by the City, will have a patriotic theme and include live bands, synchronized music to coincide with the fireworks display, games and children's crafts. All vendors will be required to provide a business license, a sidewalk vending permit (if applicable), and approved insurance certificates.

Event related agreements and forms for the fireworks display include the completion and submission of a *Production Agreement* with Pyro Spectaculars, Inc. and Grossmont Union High School District's *Request for Use of School Facilities*. The school district has agreed to allow the City use of fields at Granite Hills High School for the fireworks display. As in the past, the City will be responsible for providing additional assistance with cleaning the site.

FISCAL IMPACT:

Funding for the anticipated daylong event is included in the Fiscal Year 2018 – 2019 budget, account 103000.

Prepared By: Julie Alon, Recreation Services Manager

Reviewed By: Frank Carson, Director of Recreation

Approved By: Graham Mitchell, City Manager



City Council
Agenda Report

DATE: February 12, 2019
TO: Honorable Mayor and City Councilmembers
FROM: Graham Mitchell, City Manager
SUBJECT: Appointments to the Personnel Commission and the Public Safety Facility Financing Oversight Committee

RECOMMENDATION:

That the City Council make the following appointments:

1. Mr. Edward A. Martinez to the Personnel Commission, for a term to expire on January 31, 2023; and
2. Mr. Christopher J. Noble to the Public Safety Facility Financing Oversight Committee, for a term to expire on January 31, 2023.

BACKGROUND:

On January 22, 2019, the City Council reviewed applications for various City Commissions and Committees. Mr. Martinez and Mr. Noble were two of the six applicants for the Planning Commission. There is currently a need to fill a Personnel Commission position and three Public Safety Facility Financing Oversight Committee positions. Staff recommends that the City Council consider appointing Mr. Martinez to the Personnel Commission position and Mr. Noble to the Public Safety Facility Financing Oversight Committee position. Both applicants have expressed an interest in serving in these roles. The following sections describe the requirements of the two positions.

Personnel Commission

Vacancy: One Commissioner: (1) Term expiration

Duration: One (1) Four-Year Term to expire January 31, 2023

Requirements: Position requires a resident of the City and continue to reside in the City during the term of office. Personnel Commissioners are required to file a Form 700 according to provisions of the Political Reform Act, the Fair Political Practices Commission, and the City's Conflict of Interest Code.

Public Safety Facility Financing Oversight Committee

Vacancies: Three Committee Members

Duration: One (1) Four-Year Term to expire January 31, 2023

Requirements: Members are required to file a Form 700 according to provisions of the Political Reform Act, the Fair Political Practices Commission, and the City's Conflict of Interest Code.

FISCAL IMPACT:

Members of the Personnel Commission are compensated \$50 per meeting they attend. Members of the Public Safety Facility Financing Oversight Committee serve on a voluntary basis and are not compensated.

Prepared By: Angela Cortez, City Clerk

Reviewed By: N/A

Approved By: Graham Mitchell, City Manager



City Council
Agenda Report

DATE: February 12, 2019
TO: Honorable Mayor and City Councilmembers
FROM: Frank Carson, Director of Recreation
SUBJECT: Acceptance of SANDAG 2019 Go by Bike Mini Grant to Host a Community Bike Ride

RECOMMENDATION:

That the City Council adopts the next RESOLUTION, in order, accepting a grant in the amount of \$2,855 from SANDAG's Go by Bike Mini Grant Program; and authorizing the City Manager or such person designated by the City Manager to execute a grant agreement with SANDAG, and such other documents necessary for the receipt of the grant funds, all in such form approved by the City Attorney.

BACKGROUND:

This is the first time the City of El Cajon has been awarded the SANDAG Go by Bike Mini Grant. Grant funds will be used to host a community bike ride for local youth and their families. This is also intended for youth to learn bike safety and bicycle paths to schools as well as local parks providing an alternative to vehicle transport. The program will be called Excited About Biking in El Cajon.

FISCAL IMPACT:

Grant funding in the amount of \$2,855 will be deposited in the Recreation Special Revenue Fund account (240000) and expenditures will be taken from that same account. The grant funding will pay for all equipment purchased for program needs.

Prepared By: Julie Alon
Reviewed By: Frank Carson, Director of Recreation
Approved By: Graham Mitchell, City Manager

Attachments

Grant Agreement
Resolution - Bike Mini Grant

**AGREEMENT FOR
GO by BIKE MINI-GRANT PROGRAM**

THIS Agreement for the GO by BIKE Mini-Grant Program ("Agreement") is made this _____ day of _____, 2019, by and between the San Diego Association of Governments ("SANDAG") and the Grant Recipient ("Grantee").

Street Address: _____

City, State, ZIP Code: _____

Phone: _____ Fax: _____ Email: _____

Contact Person: _____

Tax I.D. No.: _____

Title of Activity ("Project"): _____

Objectives: _____

Location: _____ Date(s): _____

The purpose of this Agreement is to establish the terms and conditions for SANDAG to provide Grantee with funding to implement the Project.

I. TERMS AND CONDITIONS:

A. Term

The term of this Agreement shall commence immediately upon the effective date written on the top of this Agreement. This Agreement shall remain in effect until the Project is completed or June 29, 2019, whichever comes first. The term of this Agreement may be amended by mutual agreement of the parties.

B. Approved Project Budget

Grantee successfully applied for GO by BIKE Mini-Grant Program funding for the Project. SANDAG agrees to provide support for the named activity by a grant in the amount of \$_____.

C. Project Implementation and Oversight

Although SANDAG will be providing financial assistance to Grantee to support the Project, SANDAG will not be responsible for Project implementation or have any control of Grantee or the means or methods used to carry out the Project. Grantee hereby declares that it is independent from SANDAG and agrees that, in the performance of this Agreement, Grantee shall act as an independent contractor and not as an employee of SANDAG. Grantee has and hereby retains full control of all the employment, compensation, and discharge of all employees of Grantee assisting in its performance hereunder. Grantee shall be fully responsible for all matters relating to payment of its employees, including compliance with Social Security, withholding tax, and all other laws and regulations governing such matters. Grantee shall be responsible for its own acts and those of its agents and employees during the term of this Agreement, except as otherwise specifically provided, as an independent contractor.

D. Insurance

Grantee shall procure and maintain for the duration of this Grant, insurance against claims for injuries to persons, or damages to property, which may arise from or in connection with the performance of the work hereunder by Grantee, its agents, representatives, or employees.

1. Minimum Policy Limits Required

Commercial General Liability (per occurrence)	\$100,000
Commercial General Liability (aggregate)	\$100,000
Workers' Compensation Employer's Liability	As required by the State of California's statutory limits

1. Endorsements

Grantee shall furnish SANDAG with certificates of insurance and any required endorsements effecting coverage required by this section. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. Endorsements must specifically state that they modify the policy language. All certificates and endorsements are to be received and approved by SANDAG before work commences.

- i. The Commercial General Liability policy shall contain, or be endorsed to contain, the following provisions:

“SANDAG, its directors, officers, agents, and employees are to be covered as additional insureds with respect to liability arising out of work or operations performed by or on behalf of the Grantee including materials, parts, or equipment furnished in connection with such work or operations.”

General liability coverage can be provided in the form of an endorsement to the Grantee's insurance, or as a separate owner's policy. For any claims related to this Project, the Grantee's insurance coverage shall be primary insurance as respects SANDAG, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the entity, its officers, officials, employees, or volunteers shall be excess of the Grantee's insurance and shall not contribute with it.

- ii. The Workers' Compensation and Employers' Liability policy or policies shall contain, or be endorsed to contain, the following provisions:

Grantee hereby grants to SANDAG a waiver of any right to subrogation that any insurer of Grantee may acquire against SANDAG by virtue of the payment of any loss under such insurance. Grantee agrees to obtain an endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not SANDAG has received a waiver of subrogation endorsement from the insurer.

iii. No Limitation on Liabilities and Obligations

The requirements as to the types and limits of insurance coverage to be maintained by Grantee, and any approval of said insurance by SANDAG are not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by Grantee pursuant to this Agreement, including, but not limited to, the provisions concerning indemnification.

E. No SANDAG Obligations to Third Parties

In connection with the Project, the Grantee agrees that SANDAG shall not be subject to any obligations or liabilities to any subgrantee, lessee, third-party contractor, or other person or entity that is not a party to the Agreement for the Project.

F. Indemnification

Grantee agrees to defend, indemnify, protect, and hold SANDAG and its directors, officers, and employees harmless from and against any and all claims asserted or liability established for damages or injuries to any person or property, including injury to the Grantee's or its subcontractors' employees, agents, or officers, which arise from or are connected with or are caused or claimed to be caused by the negligent, reckless, or willful acts or omissions of Grantee and its subcontractors and their agents, officers, or employees, in performing the work or services herein, and all expenses of investigating and defending against same, including attorney's fees and costs; provided, however, that the Grantee's duty to indemnify and hold harmless shall not include any claims or liability arising from the established sole negligence or willful misconduct of SANDAG, its directors, agents, officers, or employees. Grantee shall have no authority, express or implied, to act on behalf of SANDAG in any capacity whatsoever, as an agent or otherwise. Grantee shall have no authority, express or implied, to bind SANDAG or its members, agents, or employees to any obligation whatsoever.

G. Project Schedule and Payments

Grantee shall make diligent and timely progress toward completion of the Project within the timelines set forth in the Project Schedule, which is included below. Grantee further agrees to the requirements and timeframes set forth in SANDAG Board Policy No. 035, Competitive Grant Program Procedures, and any amendments thereto, which is attached hereto and incorporated herein as Exhibit 1. In the event Grantee encounters difficulty in meeting the Project Schedule or anticipates difficulty in complying with the Project Schedule, Grantee shall immediately notify SANDAG in writing to iCommuteGrants@sandag.org, and shall provide pertinent details, including the reason(s) for the delay in performance and the date by which Grantee expects to complete performance. Grantee's notification shall be informational in character only and SANDAG receipt of it shall not be construed as a waiver by SANDAG of a Project delivery schedule or date, or any rights or remedies provided by this Agreement.

Within 30 calendar days following Project completion and no later than June 29, 2019, the Grantee agrees to submit a final certification of Project expenses and final report. If the Grantee fails to provide a final certification of Project expenses and final report within 30 days of Project completion or by June 29, 2019 (whichever date comes first), the Grantee will not be eligible for reimbursement and/or future SANDAG grant opportunities.

H. Termination for Cause

Termination for cause shall be merited in the event of a material breach of this Agreement. Events of material breach shall include, but not be limited to, failure to adhere to the Project time schedule, failure to maintain required insurance, bankruptcy, failure to pay any subcontractor or other company or person retained by Grantee in connection with this Agreement, or Grantee negligently or intentionally disregards laws, ordinances, rules, regulations, or orders of any public authority having jurisdiction.

I. Termination for Convenience

SANDAG may terminate this Agreement in whole or in part, at any time by written notice to the Grantee when it is in the best interest of SANDAG. Grantee shall be paid its costs for work performed up to the time of termination if it is terminating for convenience. Grantee shall promptly submit its invoice to SANDAG. No Project costs will be considered for reimbursement after the notice of termination is given to the Grantee.

J. Project Schedule

Project Milestone	Completion Deadlines
1. Project Implementation	March 15, 2019, to June 15, 2019
2. Project Completion	June 15, 2019
3. Final Report Due	June 29, 2019

K. Compliance with All Applicable Laws and Code of Conduct

As required by federal law, SANDAG has established Disadvantaged Business Enterprise (DBE) program under 49 C.F.R. 26. Although no goal has been set for this Agreement, DBEs and other small businesses are encouraged to participate in the performance of agreements where applicable.

SANDAG requires compliance with Title VI and Title VII of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), the Age Discrimination in Employment Act, and the California Fair Employment and Housing Act, as amended, and all other applicable discrimination laws and civil rights statutes and implementing regulations. SANDAG will not tolerate illegal discrimination or harassment by its grant recipients.

Grantee agrees to abide by all requirements of applicable and relevant laws or regulations and will ensure that the Project complies with the eligibility requirements and ineligibility prohibitions for the Project as set forth in the Request for Grant Applications. Further, Grantee agrees to include nondiscrimination and compliance provisions in all subcontracts to perform work under this Agreement.

L. Complaint Procedures

Grantee is required to record and track complaints made by employees, volunteers, clients, or the general public, including complaints relating to Title VI, ADA, and service quality, or any other grievance pertaining to the Project. Grantee shall ensure timely resolution of complaints, and sufficiently document steps taken to investigate and address complaints. Grantee shall report complaints to SANDAG and make these records available to SANDAG for inspection during audits. If Grantee receives a Title VI-related or ADA-related complaint, Grantee must notify SANDAG in writing within 72 hours of receiving the complaint so that SANDAG can determine whether it needs to carry out its own investigation.

M. Deliverables and Records Retention

Grantee agrees that all deliverables it provides to SANDAG, including photos, shall be owned by SANDAG and shall be free from third-party ownership claims. Grantee shall maintain complete and accurate records with respect to allowable costs incurred under this Agreement. Grantee shall provide reasonable access to the representatives of SANDAG, or its designees, including representatives of the applicable government agencies if this Agreement is funded in whole or in part with state or federal funds, to such books and records and any other books, documents, papers, or records of Grantee that are related to this Agreement at all reasonable times during the Agreement period and for three years from the date of final payment under the Agreement.

N. Public Records

All communications with and information provided to SANDAG become public records as the property of SANDAG. As such, they may be subject to public review. Please see SANDAG's Board Policy No. 015, Records Management Policy, which is available at sandag.org/legal, for additional information.

O. Media and Community Outreach Coordination

Grantee agrees to keep SANDAG up to date on the Project and media and community outreach efforts and assist SANDAG with media or community events related to the grant-funded Project. Furthermore, Grantee agrees to provide Project information to support media and communications efforts. This includes Project photos taken throughout the Project at program events or as part of Project tasks. The photos should be high resolution (at least 4 inches by 6 inches with a minimum of 300 pixels per inch) and contain captions with Project descriptions, dates, locations, and the names of those featured, if appropriate. SANDAG reserves the right to use the information provided by Grantee for any combination of the following: social media posts, online photo albums, videos, press releases, PowerPoint presentations, web updates, newsletters, and testimonials. In submitting photos to SANDAG, Grantee agrees to release the rights of the photos to SANDAG for its use.

Grantee agrees to include the SANDAG, GO by BIKE, and iCommute logos on promotional materials for services funded by this program. SANDAG will provide Grantee with required logos upon request.

P. Notice

Any notice or instrument required to be given or delivered by this Agreement may be given or delivered by email or mailed via first class mail to the below listed addresses:

San Diego Association of Governments
Attention: Patty Talamantes
401 B Street, Suite 800
San Diego, CA 92101
Phone: (619) 699-4814
Email: iCommuteGrants@sandag.org

Grantee:
Attention:



Phone:
Email:

and shall be effective upon receipt thereof.

This Agreement sets forth all the terms and conditions for the Agreement between SANDAG and Grantee. This Agreement may be executed and delivered by facsimile signature and a facsimile signature shall be treated as an original.

II. EXHIBITS:

The following exhibit is incorporated into and made part of this Agreement.

Exhibit 1. SANDAG Board Policy No. 035, Competitive Grant Program Procedures

The individuals executing this Agreement represent and warrant that they have the legal capacity and authority to do so on behalf of their respective legal entities.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first herein above written:

SAN DIEGO ASSOCIATION OF GOVERNMENTS

RAY TRAYNOR **Date**
Director of Operations

Date

EXHIBIT 1

SANDAG BOARD POLICY NO. 035, COMPETITIVE GRANT PROGRAM PROCEDURES

(next page)



COMPETITIVE GRANT PROGRAM PROCEDURES

Applicability and Purpose of Policy

This Policy applies to all grant programs administered through SANDAG, whether from *TransNet* or another source, including but not limited to the Smart Growth Incentive Program, Environmental Mitigation Program, Bike and Pedestrian Program, Senior Mini Grant Program, Federal Transit Administration grant programs, and Active Transportation Grant Program.

Nothing in this Policy is intended to supersede federal or state grant rules, regulations, statutes, or contract documents that conflict with the requirements in this Policy. There are never enough government grant funds to pay for all of the projects worthy of funding in the San Diego region. For this reason, SANDAG awards grant funds on a competitive basis that takes the grantees' ability to perform their proposed project on a timely basis into account. SANDAG intends to hold grantees accountable to the project schedules they have proposed in order to ensure fairness in the competitive process and encourage grantees to get their projects implemented quickly so that the public can benefit from the project deliverables as soon as possible.

Procedures

1. Project Milestone and Completion Deadlines

1.1. When signing a grant agreement for a competitive program funded and/or administered by SANDAG, grant recipients must agree to the project delivery objectives and schedules in the agreement. In addition, a grantee's proposal must contain a schedule that falls within the following deadlines. Failure to meet the deadlines below may result in revocation of all grant funds not already expended. The final invoice for capital, planning, or operations grants must be submitted prior to the applicable deadline.

1.1.1. Funding for Capital Projects. If the grant will fund a capital project, the project must be completed according to the schedule provided in the grant agreement, but at the latest, any necessary construction contract must be awarded within two years following execution of the grant agreement, and construction must be completed within eighteen months following award of the construction contract. Completion of construction for purposes of this policy shall be when the prime construction contractor is relieved from its maintenance responsibilities. If no construction contract award is necessary, the construction project must be complete within eighteen months following execution of the grant agreement.

1.1.2. Funding for Planning Grants. If the grant will fund planning, the project must be completed according to the schedule provided in the grant agreement, but at the latest, any necessary consultant contract must be awarded within one year following execution of the grant agreement, and the planning project must be

complete within two years following award of the consultant contract. Completion of planning for purposes of this policy shall be when grantee approves the final planning project deliverable. If no consultant contract award is necessary, the planning project must be complete within two years of execution of the grant agreement.

1.1.3 Funding for Operations Grants. If the grant will fund operations, the project must be completed according to the schedule provided in the grant agreement, but at the latest, any necessary services contract for operations must be awarded within one year following execution of the grant agreement, and the operations must commence within six months following award of the operations contract. If no services contract for operations is necessary, the operations project must commence within one year of execution of the grant agreement.

1.1.4 Funding for Equipment or Vehicles Grants. If the grant will fund equipment or vehicles, the project must be completed according to the schedule provided in the grant agreement, but at the latest, any necessary purchase contracts for equipment or vehicles must be awarded within one year following execution of the grant agreement, and use of the equipment or vehicles for the benefit of the public must commence within six months following award of the purchase contract.

2. Project Milestone and Completion Deadline Extensions

2.1. Schedules within grant agreements may include project scopes and schedules that will identify interim milestones in addition to those described in Section 1 of this Policy. Grant recipients may receive extensions on their project schedules of up to six months for good cause. Extensions of up to six months aggregate that would not cause the project to miss a completion deadline in Section 1 may be approved by the SANDAG Executive Director. Extensions beyond six months aggregate or that would cause the project to miss a completion deadline in Section 1 must be approved by the Policy Advisory Committee that has been delegated the necessary authority by the Board. For an extension to be granted under this Section 2, the following conditions must be met:

2.1.1. For extension requests of up to six months, the grantee must request the extension in writing to the SANDAG Program Manager at least two weeks prior to the earliest project schedule milestone deadline for which an extension is being requested. The Executive Director or designee will determine whether the extension should be granted. The Executive Director's action will be reported out to the Board in following month's report of delegated actions.

2.1.2. A grantee seeking an extension must document previous efforts undertaken to maintain the project schedule, explain the reasons for the delay, explain why the delay is unavoidable, and demonstrate an ability to succeed in the extended time frame the grantee proposes.

2.1.3. If the Executive Director denies an extension request under this Section 2, the grantee may appeal within ten business days of receiving the Executive Director's

response to the responsible Policy Advisory Committee by sending the appeal to the SANDAG Program Manager.

2.1.4. Extension requests that are rejected by the Policy Advisory Committee will result in termination of the grant agreement and obligation by the grantee to return to SANDAG any unexpended funds within 30 days. Unexpended funds are funds for project costs not incurred prior to rejection of the extension request by the Policy Advisory Committee.

3. Project Delays and Extensions in Excess of Six Months

3.1. Requests for extensions in excess of six months, or that will cause a project to miss a completion deadline in Section 1 (including those projects that were already granted extensions by the Executive Director and are again falling behind schedule), will be considered by the Policy Advisory Committee upon request to the SANDAG Program Manager.

3.2 A grantee seeking an extension must document previous efforts undertaken to maintain the project schedule, explain the reasons for the delay, explain why the delay is unavoidable, and demonstrate an ability to succeed in the extended time frame the grantee proposes. The grantee must provide the necessary information to SANDAG staff to place in a report to the Policy Advisory Committee. If sufficient time is available, and the grant utilized *TransNet* funds, the request will first be taken to the Independent Taxpayer Advisory Committee (ITOC) for a recommendation. The grantee should make a representative available at the meeting to present the information to, and/or answer questions from, the ITOC and Policy Advisory Committee.

3.3 The Policy Advisory Committee will only grant an extension under this Section 3 for extenuating circumstances that the grantee could not have reasonably foreseen.

4. Resolution and Execution of the Grant Agreement

4.1 Two weeks prior to the review by the Policy Advisory Committee of the proposed grants, prospective grantees must submit a resolution from their authorized governing body that includes the provisions in this Subsection 4.1. Failure to provide a resolution that meets the requirements in this Subsection 4.1 will result in rejection of the application and the application will be dropped from consideration with funding going to the next project as scored by the evaluation committee. In order to assist grantees in meeting this resolution deadline, when SANDAG issues the call for projects it will allow at least 90 days for grant application submission.

4.1.1 Grantee governing body commits to providing the amount of matching funds set forth in the grant application.

4.1.2 Grantee governing body authorizes staff to accept the grant funding and execute a grant agreement if an award is made by SANDAG.

4.2 Grantee's authorized representative must execute the grant agreement within 45 days from the date SANDAG presents the grant agreement to the prospective grantee for

execution. Failure to meet the requirements in this Subsection 4.2 may result in revocation of the grant award.

5. Increased Availability of Funding Under this Policy

5.1. Grant funds made available as a result of the procedures in this Policy may be awarded to the next project on the recommended project priority list from the most recent project selection process, or may be added to the funds available for the next project funding cycle, at the responsible Policy Advisory Committee's discretion. Any project that loses funding due to failure to meet the deadlines specified in this Policy may be resubmitted to compete for funding in a future call for grant applications.

Adopted: January 2010

Amended: November 2014

RESOLUTION NO. __-19

RESOLUTION OF THE CITY OF EL CAJON
APPROVING AND AUTHORIZING THE EXECUTION OF
AN AGREEMENT FOR GO BY BIKE MINI-GRANT PROGRAM

WHEREAS, the City of El Cajon Recreation Department applied for a San Diego Association of Governments ("SANDAG") GO by BIKE Mini-Grant Program Funding (the "Project") on behalf of the City of El Cajon (the "City"); and

WHEREAS, the City has been awarded grant funds in the amount of \$2,855.00, which will be used to develop a program called Excited About Biking in El Cajon, including hosting a community bike ride for local youth and their families, teaching youth about bike safety and bicycle paths to schools as well as local parks in order to provide alternatives to vehicle transport.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

Section 1. The above recitals are true and correct, and are the findings of the City Council.

Section 2. The City Council hereby approves the Agreement for GO by BIKE Mini-Grant Program, substantially in the form as presented to the City Council at this meeting.

Section 3. The City Council hereby authorizes the City Manager, or such person designated by the City Manager, to execute the Agreement with SANDAG on behalf of the City of El Cajon, with such changes as may be approved by the City Manager, or such person designated by the City Manager, and to take all actions and to execute all documents, attachments to the Agreement, and other documents necessary or appropriate to carry out the terms of the Agreement.

02/12/19 CC Agenda

Approve SANDAG 2019 Go by Bike Mini-Grant 02/04/19



City Council
Agenda Report

DATE: February 12, 2019
TO: Honorable Mayor and City Councilmembers
FROM: Frank Carson, Director of Recreation
SUBJECT: Community Event in the Right-of-Way – RunEC

RECOMMENDATION:

That the City Council approve the use of the public right-of-way for the RunEC St. Patrick's Day Half Marathon / 5K.

BACKGROUND:

For the seventh consecutive year, RunEC Foundation is requesting the use of City rights-of-way for a special event in the community. RunEC, a non-profit association, strives to create a world-class running event to support East County community-based organizations. This year's proceeds are designated for the Boys & Girls Club of East County. This racing event features a half marathon, 5K and a "Green Mile" race for children and adults with developmental disabilities. On October 23, 2018, the City Council authorized funding in the amount of \$20,000 and City services to support the 2019 event.

The St. Patrick's Day Half Marathon / 5k is scheduled to take place on Sunday, March 3, 2019, with race participant packet pick-up and set-up planned for Saturday, March 2, 2019. More than 10,000 people are expected for this year's race and festivities. Race check-in, the sports vendor expo, children's play area and cross fitness challenge course will be on March 3th, from 8:00 a.m. to 12:00 p.m., on Sulzfeld Way.

This year, the beer garden will be located on private property at the Downtown Café.

The race will begin near the El Cajon archway, travel east on Main Street to Jamacha Road, on to Cuyamaca College Drive, then return along the same route. In accordance with El Cajon Municipal Code Chapter 12.24, staff recommends the City Council approve the use of the public right-of-way for the proposed event because it provides a venue for community participation and creates community awareness for the City, which is in the public interest.

Traffic management has been approved by the City's Traffic Engineer and will be coordinated with Public Works and Police staff to ensure a safe event. The effective movement of vehicles and pedestrians in and around the event will be assisted by Police

without compromising service to the broader community.

Approval for phased street closures is requested as follows:

Saturday, March 2, 2019 to Sunday, March 3, 2019

Full Street Closure

12:00 p.m. Saturday to Sulzfeld Way – from Main Street to Rea Avenue

1:00 p.m. Sunday Artist Alley – from Magnolia Avenue to Sulzfeld Way

Sunday, March 3, 2019

Full Street Closures

4:30 a.m. to 10:00 a.m. Main Street – from Van Houten Avenue to Jamacha Road

4:30 a.m. to 10:00 a.m. Magnolia Avenue – from Main Street to Douglas Avenue

4:30 a.m. to 1:00 p.m. Rea Avenue – from Magnolia Avenue to Sulzfeld Way

Partial Street Closures (one or two vehicle travel lanes closed only)

4:30 a.m. to 1:00 p.m. Ballantyne Street – from Park Avenue to Main Street

4:30 a.m. to 1:00 p.m. Park Avenue – from Magnolia Avenue to Ballantyne Street

4:30 a.m. to 1:00 p.m. Jamacha Road – from Main Street to South City Limits

Upon approval, the Special Event Committee will notify the RunEC organization of any additional conditions that need to be met, to include:

- A signed petition from a majority of the affected businesses and residents, to include reference to the hours of requested road closures.
- Any necessary permits, insurance and licenses.

CALIFORNIA ENVIRONMENTAL QUALITY ACT:

The proposed project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) according to Section 15061 (b)(3) the General Rule, which states that California Environmental Quality Act (CEQA) applies only to projects which have the potential for causing a significant effect on the environment. The temporary use of the City's right-of-way for a community event and the detouring of other modes of transportation within City Streets will not have a significant effect on the environment.

FISCAL IMPACT:

Funding (\$20,000) for RunEC was approved by City Council on October 23, 2018, and is designated in the Community Services and Events Budget (Activity #103000). Indirect staff costs for the race will be absorbed within the respective department budgets.

Prepared By: Frank Carson

Reviewed By:

Approved By: Graham Mitchell, City Manager



City Council Agenda Report

Agenda Item 12.

DATE: February 12, 2019
TO: Honorable Mayor and City Councilmembers
FROM: Anthony Shute, Director of Community Development
SUBJECT: 1st Amendment to FY 2018-19 One Year Action Plan for Re-allocation of Available CDBG Funds

RECOMMENDATION:

Staff recommends that the City Council:

1. Re-allocates \$195,000 in available Community Development Block Grant (CDBG) Funds to the East County Performing Arts Center ADA Improvements Project (IFM3471/C0919); and
2. Appropriates \$195,000 of CDBG funding to Capital Improvement Project IFM3471 East County Performing Arts Center Improvements.

BACKGROUND:

The U.S. Department of Housing and Urban Development (HUD) provides funding annually to eligible jurisdictions relative to CDBG projects and programs through the annual Action Plan process. The current FY 2018-19 One Year Action Plan was adopted by the City Council on April 24, 2018. This action amends the FY 2018-19 Action Plan to re-allocate CDBG funds available for capital/public facility-type projects only.

The City Council has previously awarded allocations of CDBG funds for the CDBG-eligible costs and expenditures for planned improvements at ECPAC, as follows:

- On December 9, 2014, the One Year Action Plan was amended to include a new allocation of \$500,000 for the ADA-related portions of the comprehensive improvements planned for ECPAC;
- On October 13, 2015, the One Year Action Plan was amended to include an additional allocation of \$50,000 for ADA-related improvements in conjunction with comprehensive improvements planned in the ECPAC project; and
- On February 28, 2017, the One Year Action Plan included a new allocation of \$150,000 for additional ADA-related costs anticipated in the ECPAC project.

Through December 2018, a total of \$700,000 in CDBG funds has been allocated to the project, and a total of \$208,665 of these funds has been expended for CDBG-eligible pre-construction and construction costs.

On December 11, 2018, the City Council approved an increase in the total budget for the ECPAC renovation project by \$1.85 million in General Funds. As outlined in the Agenda Report for that item, the original project budget was determined to be insufficient for accomplishing the necessary improvements. It was also noted that additional allocations of CDBG funding would be sought as eligible expenditures were identified.

CDBG-eligible ADA improvements for the project were originally determined to be approximately 15% of the overall construction budget, based on multiple factors. With the increased project budget, an increase in the CDBG allocation is also necessary to cover the proportional percentage of the increased costs relative to the CDBG-eligible ADA improvements. The need is estimated to be approximately \$195,000, and the expenditures are eligible for the use of CDBG funds.

Staff has identified \$195,000 in unallocated CDBG funds which can be re-allocated to pay for these additional costs. The unallocated funds have accumulated from past project cancellations, miscellaneous program income, and remaining unexpended balances from completed projects and programs, and can be used only for capital/public facility-type improvement projects.

FISCAL IMPACT:

All CDBG grant allocations are utilized to fund eligible project and program costs pursuant to Federal law. There is no impact to the General Fund. This action increases the total CDBG appropriation for the ECPAC Improvements Project (IFM3471) in the current fiscal year by \$195,000.

Prepared By: Jamie van Ravesteyn, Sr. Management Analyst

Reviewed By: Anthony Shute, Director of Community Development

Approved By: Graham Mitchell, City Manager



City Council
Agenda Report

DATE: February 12, 2019
TO: Honorable Mayor and City Councilmembers
FROM: Vince DiMaggio, Assistant City Manager
SUBJECT: Report on the Efficiency of the 911 System

RECOMMENDATION:

No action is required by the City Council at this time. This item is information only.

BACKGROUND:

Several months ago, Councilmember Goble inquired about the efficiency of the current 911 system. He requested a report, for the benefit of the whole City Council, that looked at whether the system was being overburdened with non-emergency 911 calls.

Staff has spent the last several months compiling data that includes the number of genuine, life-threatening 911 calls, non-emergency calls, and incomplete calls. After analyzing the statistics, staff has concluded that, while a significant number of calls to the 911 system are non-emergency calls, those calls are not hampering the overall efficiency of the system. Staff will continue to monitor the system on a regular basis in order to identify any statistical changes that may impact the efficiency of the system.

Prepared By: Vince DiMaggio, Assistant City Manager

Reviewed By: N/A

Approved By: Graham Mitchell, City Manager



City Council
Agenda Report

DATE: February 12, 2019
TO: Honorable Mayor and City Councilmembers
FROM: Graham Mitchell, City Manager
SUBJECT: Update on City of El Cajon's Homeless Programs

RECOMMENDATION:

That the City Council receives a report regarding the City's homeless programs and provide feedback.

BACKGROUND:

About two years ago, the City Council began an earnest discussion on strategies to address the impacts of homelessness on the community. As part of this dialogue, the City engaged with regional organizations (such as the East County Homeless Task Force and the County of San Diego) and local non-profit organizations. The City has been committed to the notion that strategies primarily focus on assisting homeless individuals to secure permanent housing. This overarching goal is coupled with the City's long-time support for organizations such as the East County Transitional Living Center, which focuses on temporary or relief housing solutions.

The result of the homeless strategy discussions was the development and funding of various programs. Two of these programs have accomplished the most toward the goal of securing permanent housing for those that are homeless—"El Cajon Housing Connections" (Housing Navigator) and "A Way Back Home" programs. Both of these programs rely on non-profit partners and are unique from efforts tried in other San Diego County communities. In terms of impact and return on investment, staff believes that these two programs have been successful. The purpose of this agenda item is to present a report on these two programs.

"A Way Back Home" Program

The City partnered with the Salvation Army and funded a pilot program referred to as "A Way Back Home." This program reunites homeless individuals with family members outside of the San Diego region. The City committed \$10,000 to this program. Since August 2017, the Salvation Army has relied on \$9,474 of City funds and has reunited 35 individuals with loved-ones in a positive and supportive environment. The average cost per reunification has been \$271. For those participating in the program, the average amount of time homeless has been 14 months, with an average of 9 of those months being homeless in El Cajon.

The Salvation Army is applying for a Homeless Emergency Aid Program (HEAP) grant to expand the El Cajon pilot program to the entire San Diego region. Staff recommends that the City provide a letter of support for their grant application.

Housing Navigator Program

The City Council also saw the value of funding a Housing Navigator to help homeless individuals, with a case management approach, secure permanent housing. Again, relying on a non-profit partner (Crisis House), the City has now committed two years of funding for a Housing Navigator. The Navigator relies on housing assistance funds from the City. The City entered into an agreement with Crisis House in October 2017.

Since the program's inception, the Navigator has found permanent housing for 70 individuals (43 households). The Navigator, to date, has used \$70,203 in housing assistance funds to accomplish this feat. Combining the cost of the Navigator for the past 14 months and housing assistance funds used thus far, the cost to secure permanent housing has been \$1,974 per person housed. Also, during this period, in addition to the 70 individuals housed, the Navigator enrolled another 25 individuals in an effort to find housing. Some of those individuals are still seeking housing.

For those that have secured housing, 49 have been adults and 21 have been children. The average amount of time homeless has been 21 months, with an average of 19 of those months being homeless in El Cajon. As with the "Way Back Home" program, the majority of those housed experienced having a permanent home most recently in El Cajon.

Also, like the Salvation Army, Crisis House will be seeking funds through the HEAP program to expand the City's navigation program to serve all of East San Diego County. City staff has been working with the staff of neighboring cities and Crisis House to develop a possible expanded program. Staff also recommends that a letter of support be offered to Crisis House in its grant application effort.

Conclusion

In the past eighteen months, through the Housing Navigator and "A Way Back Home" programs, the City has been able to secure permanent housing for 105 individuals at a combined cost of \$147,666. This equates to \$1,406 per person housed. Staff believes that this has been an effective use of the City's funds. For context, it is important to note that the 2018 Point-in-Time count identified that there were 288 unsheltered homeless individuals residing in the City's limits.

Staff presents this update for City Council discussion and feedback.

Prepared By: Graham Mitchell, City Manager

Reviewed By: N/A

Approved By: N/A

Attachments

Summary of Homeless Data

DATA SUMMARY
HOMELESS INDIVIDUALS HOUSED BY THE EL CAJON HOUSING CONNECTIONS PROGRAM AND
THE A WAY BACK HOME PROGRAM
(October 1, 2017 through January 31, 2019)

Characteristics of Those Housed

Adults	80
Children	25
Average Age - Adults	45 years old
Average Age - Children	10 years old

Race and Ethnicity (includes all enrolled individuals)

<u>Race</u>	
White	67%
African American	24%
Other	9%

<u>Ethnicity</u>	
Hispanic	22%

Patterns of Homelessness for Those Housed

Individuals Classified as Chronically Homeless	46.7%
Average Years Continuously Homeless	1.6 years
Average Years Homeless in El Cajon	1.3 years
Location Slept in El Cajon:	
Street/Park/Channel	45%
Vehicle	25%
ECTLC	11%
Other (motel, friend's home, etc.)	19%

Location of Last Permanent Residence for Those Housed (by Zip Code)

El Cajon	41%
San Diego	17%
Other San Diego County	18%
Other California	6%
Other State	16%
Unknown, refused to state	2%

Substance Abuse

Of total persons that were housed - 28 responded "yes" (26.7%)

Of the persons that reported substance abuse, the majority reported the use of marijuana, alcohol, methamphetamine, or cocaine. One person reported the abuse of heroin.



City Council
Agenda Report

DATE: February 12, 2019
TO: Honorable Mayor and City Councilmembers
FROM: Mayor Wells
SUBJECT: Council Activity Report

RECOMMENDATION:

That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

- January 25, 2019 - SANDAG East County Subregion PAC Appointment Meeting
- January 25, 2019 - SANDAG Board Meeting
- January 28, 2019 - Spoke at Holy Trinity School
- January 28, 2019 - Denis Breslin, President of the Gillespie Pilot's Association
- January 30, 2019 - KUSI Interview re: Townhall Meeting
- January 30, 2019 - Townhall Meeting
- January 31, 2019 - Meeting w/ Barona Tribal Chair
- February 4, 2019 - LAFCO Meeting
- February 6, 2019 - SDAR New Laws & Legislative Outlook Event
- February 10, 2019 - Wedding Vow Renewals Event - Parkway Plaza
- February 12, 2019 - City Council Meeting(s)

I will be happy to answer any questions you may have.

Submitted By: Bill Wells, Mayor



City Council
Agenda Report

Agenda Item 16.

DATE: February 12, 2019
TO: Honorable Mayor and City Councilmembers
FROM:
SUBJECT: Legislative Report

RECOMMENDATION:

Attachments

Legislative Report 02-12-19



LEGISLATIVE REPORT

BILL	NO.	SPONSOR	SUBJECT	COUNCIL DATE	POSITION	COMMITTEE	BILL STATUS / LAST ACTION DATE
SB	50	Weiner	Proposes certain changes to the current density bonus law. Introduces the concept of an “equitable communities incentive” for projects proposed in a “job-rich environment” or “transit-rich environment.”	2/12/19		Senate	1/24/19 – Referred to Coms. on HOUSING and GOV. & F.

The Legislative Report tracks bills of the California Legislature that the El Cajon City Council/Housing Authority/Successor Agency to the Redevelopment Agency has voted to monitor/watch, support or oppose.



City Council
Agenda Report

DATE: February 12, 2019
TO: Honorable Mayor and City Councilmembers
FROM: Councilmember Kendrick
SUBJECT: COUNCILMEMBER GARY KENDRICK
METRO Commission/Wastewater JPA; Heartland Communications;
Heartland Fire Training JPA.

RECOMMENDATION:

That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

- January 22, 2019 - AWP Ad Hoc Committee Meeting Preparation
- January 24, 2019 - Heartland Fire Communications Authority Meeting
- January 25, 2019 - Lunch w/ Waste Management Representatives
- January 31, 2019 - Meeting w/ City Manager
- February 12, 2019 - City Council Meeting(s)

I will be happy to answer any questions you may have.

Submitted By: Gary Kendrick, Councilmember



City Council
Agenda Report

Agenda Item 18.

DATE: February 12, 2019

TO: Honorable Mayor and City Councilmembers

FROM: Councilmember McClellan

SUBJECT: COUNCILMEMBER BOB MCCLELLAN

MTS (Metropolitan Transit System Board); Harry Griffen Park Joint Steering Committee; Heartland Communications – Alternate

RECOMMENDATION:

That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

February 5, 2019 - El Cajon Citizen of the Year Luncheon
February 12, 2019 - City Council Meeting(s)

I will be happy to answer any questions you may have.

Submitted By: Bob McClellan, Councilmember



City Council
Agenda Report

DATE: February 12, 2019
TO: Honorable Mayor and City Councilmembers
FROM: Councilmember Kalasho
SUBJECT: **COUNCILMEMBER BEN KALASHO**

RECOMMENDATION:

That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

February 12, 2019 - City Council Meeting(s)

I will be happy to answer any questions you may have.

Submitted By: Ben Kalasho, Councilmember



City Council
Agenda Report

Agenda Item 20.

DATE: February 12, 2019

TO: Honorable Mayor and City Councilmembers

FROM: Deputy Mayor Goble

SUBJECT: DEPUTY MAYOR STEVE GOBLE

SANDAG – Board of Directors – Alternate; SANDAG Public Safety Committee – Alternate; METRO Commission/Wastewater JPA – Alternate; Chamber of Commerce – Government Affairs Committee; MTS (Metropolitan Transit System Board) – Alternate; East County Economic Development Council.

RECOMMENDATION:

That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

- January 17, 2019 - Lunch w/ Former Mayor/Supervisor Dick Brown
- January 22, 2019 - East County Chamber Government Affairs Meeting
- January 24, 2019 - Email to Art L. re: Alternate Dwelling Units
- January 30, 2019 - Attend Mayor's Town Hall
- January 31, 2019 - Meeting w/ Assistant City Manager re: 911 Calls
- January 31, 2019 - Advanced Water Purification Ad Hoc Committee Meeting
- February 1, 2019 - Phone Call w/ City Attorney re: Housing for Homeless
- February 2, 2019 - Community Trash Pickup
- February 5, 2019 - Attend El Cajon Citizen of the Year Luncheon
- February 9, 2019 - Community Trash Pickup
- February 10, 2019 - Attend Crisis House Gala Event
- February 11, 2019 - Lunch w/ City Manager
- February 12, 2019 - City Council Meeting(s)

I will be happy to answer any questions you may have.

Submitted By: Steve Goble, Deputy Mayor



City Council
Agenda Report

DATE: February 12, 2019
TO: Honorable Mayor and City Councilmembers
FROM: Steve Goble, Deputy Mayor and Gary Kendrick, City Councilmember
SUBJECT: Service Request Application for Mobile Devices and Computers

RECOMMENDATION:

That the City Council directs the City Manager to:

1. Investigate various mobile phone applications used by local governments for reporting issues and generating service requests, and
2. Recommend whether this has value for the residents and businesses in El Cajon.

BACKGROUND:

The current method for reporting an issue in El Cajon includes completing a form on the City's website, calling an answering machine (e.g. for graffiti abatement), or dialing an answering service operable during business hours of a vendor (e.g. for abandoned shopping carts). For those reporting via the City's website, they must first establish an account or sign in with their Facebook or Google credentials. In each case, the reporting party must describe the location of the issue, with the option to attach a picture.

Other jurisdictions have purchased more streamlined mobile phone applications ("app" or "apps") which automatically detect a user's location (if permission is granted by the user) and have a built-in photo feature. They may also submit the report anonymously if they choose. Typically, the report generated from the app creates a work order used by City staff. We request that the City Council directs the City Manager to 1) investigate the various apps used by local governments for reporting issues, and 2) recommend whether this has value for the residents and businesses in El Cajon. We would like to see a report within 90 days of the City Council's action, if approved.

REPORT:

Submitted By:



City Council Agenda Report

DATE: February 12, 2019
TO: Honorable Mayor and City Councilmembers
FROM: Frank Carson, Director of Recreation
SUBJECT: Teen Coalition Status Report

RECOMMENDATION:

That the City Council receives and files the information-only Teen Coalition status report.

BACKGROUND:

“Engage, educate and empower” continue to be the goals for the City of El Cajon Teen Coalition. Teen Coalition members work with staff liaison, Recreation Services Supervisor Malo Lutu, to learn about leadership and community economics. They are also provided opportunities to engage in community service.

FISCAL YEAR 2018-2019 RECRUITMENT:

Applications were actively circulated at El Cajon middle schools, high schools, recreation centers, libraries and local service organizations. Press releases were sent to local news media outlets and mass emails were sent to teens that were or have participated in the Recreation Department’s activities and/or instructional classes. Information was posted on social media outlets and the application was made available on the City’s website. The Teen Coalition also made a guest appearance on KUSI Sunday morning news.

Ten applications were received and all ten applicants were selected to serve as members. Coalition members were selected based on their demonstrated level of commitment and their desire to develop leadership skills. Of those selected for 2018/2019, nine are returning members to the Teen Coalition and one new member was selected.

Alvin Mwangi, Chair	Sage Ollison
Dylan Garcia, Vice Chair	Lexi Pamituan
Vianca Margo, Secretary	Lamont Taylor
Blake Ballew, Treasurer	Reena Benham
Eric Ayala	
Precious Ulel	

FISCAL YEAR CALENDAR:

In addition to special events, the Teen Coalition will meet each month at Renette Park Community Center. Calendar of events include:

- Team building activity and tours of Olaf Wieghorst and Knox Museums
- HauntFest on Main
- Witness “government in action” at the February City Council meeting
- Seminars and training concerning the local economy
- City of El Cajon’s Mother Goose Parade participation
- City of El Cajon’s Annual Dance Recital
- Hauntfest on Main Street
- America on Main Street
- Arbor Day Celebration
- August Movies in the Park at Renette
- Ongoing community service project.

The City of El Cajon Teen Coalition will also continue to sponsor the annual “Youth of the Year” award, as it further helps put a spotlight on those youth who go above and beyond in serving their community.

FISCAL YEAR 2018-2019 IMPACT STATEMENTS:

All members of the Teen Coalition exhibit a passion for volunteering, community involvement and development of leadership skills. The Teen Coalition application requested remarks regarding perceived critical issues facing teens in the community. Providing safe teen activities as well as developing an information link for Teen Volunteer Groups and job skill training is a focus of this year's Teen Coalition. In response, the Teen Coalition is developing activities and projects that would address these critical issues.

FISCAL IMPACT:

Current fiscal year budgeted amount of \$1,200 for training, meetings, events, and projects.

Prepared By: Adam Tronerud

Reviewed By: Frank Carson, Director of Recreation

Approved By: Graham Mitchell, City Manager



City Council
Agenda Report

Agenda Item 23.

DATE: February 12, 2019

TO: Honorable Mayor and City Councilmembers

FROM: Angela Cortez, City Clerk

SUBJECT: Ordinance Adding Chapter 16.56 to the El Cajon Municipal Code for the Creation of Easements by Recorded Covenants

RECOMMENDATION:

That Mayor Wells request the City Clerk to recite the title.

An Ordinance adding a new Chapter 16.56 to the El Cajon Municipal Code Addressing Easements

Attachments

Add New Chapter 16.56

ORDINANCE NO. ____

AN ORDINANCE ADDING A NEW CHAPTER 16.56
TO THE EL CAJON MUNICIPAL CODE
ADDRESSING EASEMENTS

WHEREAS, it is the intent of the El Cajon City Council ("City Council") to provide clarity in the El Cajon Municipal Code; strengthen the relationship between zoning and subdivision regulations; and provide a more expeditious review process for projects to address easements by recorded covenants.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF EL CAJON DOES ORDAIN AS FOLLOWS:

SECTION 1: That the foregoing recitals are true and correct, and are findings of fact of the City Council in regard to amendments to the El Cajon Municipal Code.

SECTION 2: Chapter 16.56 of Title 16 of the El Cajon Municipal Code is hereby added to read as follows:

Chapter 16.56 CREATION OF EASEMENTS BY RECORDED COVENANTS

16.56.010 Purpose.

It is the purpose of this chapter to implement the provisions of Article 2.7 (commencing with section 65870) of Chapter 4 of Division 1, Title 7, of the California Government Code, subject to the limitations specified in section 65875 thereof.

16.56.020 Creation of easement by covenant.

Whenever an easement for parking, ingress, egress, emergency access, light and air access, landscaping or open space purposes is required by the county to be made in connection with approval of any subdivision, site plan, building permit, general plan or zoning amendment, or in satisfaction of such requirement imposed pursuant to any adopted city procedure, regulation or ordinance, such easement may be created by recorded covenant, provided:

- A. At the time of recording of the covenant of easement, all the real property benefitted or burdened by the covenant is under common ownership;
- B. The covenant of easement contains a legal description of the real property to be subject to the easement and of the real property to be benefitted thereby, identifies the approval, permit or designation granted which relied upon or required the covenant, and is executed by the owner of the real property.

16.56.030 Release of covenant.

The covenant of easement shall be released in the same manner as public streets, highways or service easements under Streets and Highways Code section 8300 et seq., provided that the city council make an additional finding that the restriction is no longer necessary to achieve city land use goals.

Ord-New ECMC Chapter 16.56 Addressing Easements 011519

01/22/19 CC Agenda – 1st Reading

02/12/19 CC Agenda – 2nd Reading



City Council
Agenda Report

Agenda Item 24.

DATE: February 12, 2019

TO: Honorable Mayor and City Councilmembers

FROM: Angela Cortez, City Clerk

SUBJECT: Ordinance Amending Chapter 2.12 of the El Cajon Municipal Code related to City Council Procedures

RECOMMENDATION:

That Mayor Wells requests the City Clerk to recite the title.

An ordinance amending Chapter 2.12 of the El Cajon Municipal Code Relating to City Council Procedures

Attachments

Amend Chapter 2.12

ORDINANCE NO. ____

AN ORDINANCE AMENDING CHAPTER 2.12
OF THE EL CAJON MUNICIPAL CODE
RELATING TO CITY COUNCIL PROCEDURES

WHEREAS, Chapter 2.12 of the El Cajon Municipal Code (the "ECMC") establishes regulations for city council procedures applicable to City of El Cajon (the "City") council meetings as well as meetings of other city boards, commissions, and committees; and

WHEREAS, it is the intent of the El Cajon City Council (the "City Council") to modify the regulations set forth in ECMC Chapter 2.12.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF EL CAJON DOES ORDAIN AS FOLLOWS:

SECTION 1: Subsection (A) of section 2.12.040 of Chapter 2.12 of Title 1 of the El Cajon Municipal Code is hereby repealed.

SECTION 2: A new subsection (A) is hereby added to section 2.12.040 of Chapter 2.12 of Title 1 of the El Cajon Municipal Code to read as follows:

2.12.040 Time and place of meetings.

- A. The city council shall hold regular meetings in the council chambers of the city hall, 200 Civic Center Way, El Cajon, California 92020, or at such other place as may be determined by the council. The times and dates of regular city council meetings shall be determined by city council resolutions.

SECTION 3: Subsection (C) of section 2.12.060 of Chapter 2.12 of Title 1 of the El Cajon Municipal Code is hereby repealed.

SECTION 4: A new subsection (C) is hereby added to section 2.12.060 of Chapter 2.12 of Title 1 of the El Cajon Municipal Code to read as follows:

2.12.060 Agenda—Order of business.

- C. The business of the council shall, except upon an affirmative vote of the city council or a determination by the mayor, city manager or city clerk, be taken up for consideration and disposition at a three p.m. meeting.

SECTION 5: Section 2.12.090 of Chapter 2.12 of Title 1 of the El Cajon Municipal Code is hereby repealed.

SECTION 6: A new section 2.12.090 is hereby added to Chapter 2.12 of Title 1 of the El Cajon Municipal Code to read as follows:

2.12.090 Presiding officer.

- A. The mayor shall be the presiding officer at all meetings of the city council. In the absence of the mayor and the mayor pro tempore, the city clerk shall call the council to order, whereupon a temporary presiding officer shall be elected by the councilmembers present to serve until the arrival of the mayor or mayor pro tempore or until adjournment.
- B. The presiding officer shall sign all ordinances, resolutions and other documents necessitating such signature. The presiding officer shall preserve strict order and decorum at all regular, adjourned regular and special meetings of the council and shall state, or call upon the clerk to state, every question before the council, call for the vote, and announce the decision of the council on all subjects. The presiding officer shall decide all questions of order; subject, however, to an appeal to the council by any councilmember, in which event a majority vote of the council shall govern and conclusively determine such question of order. The presiding officer shall have and exercise such other powers and duties as are authorized by law.
- C. The presiding officer shall have power, authority and discretion, without a vote of the council to:
 - 1. Set time limits on council discussion on any matter;
 - 2. Set time limits on any communications from members of the public to the council; in no event shall any individual public communication exceed three minutes without the consent of the presiding officer;
 - 3. Declare the opening of public hearings;
 - 4. Rule any motion on a subject not on the agenda as being out of order, in which case the motion shall thereafter be void;
 - 5. Continue or postpone any matter until the next regular, adjourned regular or special meeting whenever the city attorney advises that there is a question as to the validity or constitutionality of the particular proposed course of action which is the subject matter of such motion;
 - 6. May require any witness testifying to facts at any public hearing to be sworn before proceeding further with any such testimony;

7. Rule any speaker out of order, terminate any communication with the council from a member of the public who actually disrupts or otherwise impedes the orderly conduct of the council meeting; and/or declare a recess in order to establish order at any meeting;
 8. Issue a warning to a person violating paragraph 7 and, if the person continues to violate paragraph 7 and disrupts the meeting, to order that person to leave the council chambers; and
 9. Order any person removed from a meeting to be excluded from further attendance at that meeting or any special, regular, or adjourned regular meeting beginning on that same date unless overruled by a majority vote of the city council.
- D. The presiding officer may move, second and debate from the chair, subject only to such limitations of debate as are by these rules imposed upon all members. The presiding officer shall not be deprived of any of the rights and privileges of a councilmember by reason of being mayor or acting as the presiding officer.

SECTION 7: Section 2.12.150 of Chapter 2.12 of Title 1 of the El Cajon Municipal Code is hereby repealed.

SECTION 8: A new section 2.12.150 is hereby added to Chapter 2.12 of Title 1 of the El Cajon Municipal Code to read as follows:

2.12.150 Addressing the council.

- A. Any person desiring to address the council shall first secure the permission of the presiding officer to do so. In addition, but unless the presiding officer rules otherwise, any person shall have the right to address the council upon obtaining recognition by the presiding officer to speak subject to the following:
1. Public Hearings. Interested persons or their authorized representatives may address the council orally or in writing relating to matters which are then subject to a public hearing pursuant to Section 2.12.100.
 2. Non-"Hearing" Matters. Interested parties or their authorized representatives may address the council with regard to matters with which they are concerned and are then the subject of council discussion. When copies of such communications are furnished each councilmember present, such written communications shall not be read aloud at the meeting unless so ordered by a majority vote of the council. Written communications from the administrative

staff shall not be read aloud unless requested by any councilmember.

3. Oral Communications. Any person may address the council under oral communications with regard to any matter with which they are concerned. The council shall not discuss any matter not on the agenda pursuant to state law and this chapter nor take any action except to refer such matter to a future agenda.
4. Addressing the Council. Each person addressing the council shall speak into the microphone at the speaker's podium, shall state his or her name or other identifying designation in an audible tone of voice for the record, and unless further time is granted by the presiding officer, shall limit the remarks to three minutes. Other than during that portion of the agenda set aside for public comment, all remarks shall be addressed to the council as a body, and not to any member thereof. No person other than the council and the person having the floor shall be permitted to enter into any discussion, either directly or through a member of the council, without the permission of the presiding officer.
5. Limitation to Agenda Item. Except under that portion of the agenda set aside for public comment, the presiding officer shall not permit any communication, written or oral, to be made or submitted unless such communication addresses the agenda item then under discussion.
6. Consent Required. Except for that portion of the agenda set aside for public comment, no person shall address or question a councilmember, the staff or any other person in the audience without the prior consent of the presiding officer.
7. Permission to Speak. After a motion is made by a councilmember, no person shall address the council without first securing the permission of the council to do so.
8. Anonymous Communications. Anonymous communications, or communications using an identifying designation other than his or her name, shall not be placed on a future agenda without the approval of a majority of the council. Testimony from anonymous individuals in any matter shall be given the weight each councilmember deems it deserves under the circumstances. The wearing of masks or the use of material or clothing to cover a speaker's face for reasons other than health or religious purposes, shall not be allowed.

9. Group Communications. When any identifiable group of persons, as opposed to the general public at large, wishes to address the council on the same agenda item, the presiding officer shall have the discretion to request that a spokesperson be chosen by said group to address the council. If additional issues are to be presented at the hearing by any other member of such group, the presiding officer may limit the number of persons and the time periods to address the council, so as to avoid unnecessary repetition of issues before the council.
10. Additional Opportunity to Address the Council. Subject to the needs of the council to expeditiously perform its business and to avoid repetitive testimony, any person may be permitted by the presiding officer to address the council more than once on any particular item. No person shall be allowed to address the council more than once on an item until all persons present and wishing to address the council have been provided the opportunity to do so. The presiding officer may limit the time period allowed any person to address the council on an item more than one time, and shall not permit repetitive testimony from any person.

SECTION 9: Section 2.12.160 of Chapter 2.12 of Title 1 of the El Cajon Municipal Code is hereby repealed.

SECTION 10: A new section 2.12.160 is hereby added to Chapter 2.12 of Title 1 of the El Cajon Municipal Code to read as follows:

2.12.160 Rules of decorum—Enforcement.

- A. While the council is in session, all persons shall preserve the order and decorum of the session; and neither a member of the public nor a councilmember shall, by conversation or otherwise, actually disrupt, disturb or otherwise impede the orderly conduct of the proceedings, or refuse to obey the orders of the city council or its presiding officer, except as otherwise herein provided.
- B. Any person actually disrupting the conduct of the proceedings of the city council shall forthwith be excluded by the presiding officer from further attendance before that session of the council, and any special, regular, or adjourned regular meeting of the city council on that same date, unless permission to continue is granted by majority vote of the council.
- C. While the city council is in session, (1) any person or councilmember who actually disrupts a council meeting by acting in a disorderly, noisy, sustained, manner, (2) any person whose conduct actually disrupts the due course of the council meeting while addressing the city council or any councilmember thereof, or (3) any member of the public in attendance

who actually disrupts the meeting by failing, on demand of the presiding officer, to comply with any warning or order of the presiding officer made in accord with the authority of this chapter, is subject to arrest for violating the California Penal Code or this code.

- D. No person, except city officials and their representatives, and representatives of the news media in possession of, and displaying, valid San Diego Police Department-issued media credentials or media credentials issued by a news agency having not less than daily broadcasts (for television or radio) or not less than monthly publications (if print) to statewide or nationwide audiences, shall be permitted within the area beyond the rostrum which is reserved for staff and council without the express consent of the presiding officer or the city council.
- E. The city manager may designate such appropriate person or persons to act as sergeant at arms to carry out all orders and instructions given by the presiding officer for the purposes of maintaining order and decorum at the city council meeting. Upon instructions of the presiding officer, it shall be the duty of the sergeant at arms, or any of them present, to remove any person who violates the order of exclusion from the meeting, and to place under arrest any person who violates the order and who willfully resists, delays, or obstructs removal, and which conduct disrupts the meeting, and cause such person to be prosecuted under provisions of the California Penal Code or this code, the complaint to be signed by the presiding officer or other appropriate person present.
- F. "Disrupt," as used in this chapter, includes, but is not limited to, the utterance of loud, threatening or abusive language; whistling; clapping; stamping of feet; repeated waving of arms; displaying signs or banners that block the view of the councilmembers or other members of the public; or other actions, which prevent the conduct of the city council's business, or prevents other members of the public from participating in the meeting.

Ord-Revise ECMC Chapter 2.12 City Council Procedures (Decorum) 011619

01/22/19 CC Agenda – 1st Reading
02/12/19 CC Agenda – 2nd Reading



City Council
Agenda Report

DATE: February 12, 2019
TO: Honorable Mayor and City Councilmembers
FROM: Angela Cortez, City Clerk
SUBJECT: Ordinance Rezoning the Family Health Center Expansion - proposed general plan amendment, zone reclassification, and site development plan permit for a medical office building - 525 East Main Street.

RECOMMENDATION:

That Mayor Wells requests the City Clerk to recite the title.

An Ordinance rezoning property located on the East side of Taft Avenue between East Main Street and East Lexington Avenue: APN: 488-233-51, from the P (Parking) to C-G (General Commercial); General Plan Designation; General Commercial (GC).

Attachments

Family Health Center - ZR 2326

ORDINANCE NO. 5079

AN ORDINANCE REZONING PROPERTY LOCATED ON THE EAST SIDE OF TAFT AVENUE BETWEEN EAST MAIN STREET AND EAST LEXINGTON AVENUE; APN: 488-233-51, FROM THE P (PARKING) TO C-G (GENERAL COMMERCIAL); GENERAL PLAN DESIGNATION: GENERAL COMMERCIAL (GC)

WHEREAS, the El Cajon Planning Commission held a duly advertised public hearing on March 6, 2018 to consider General Plan Amendment No. 2017-02, to redesignate the subject site from High Density Residential to General Commercial, Zone Reclassification No. 2326, to change the zoning classification from P (Parking) to C-G (General Commercial); and Site Development Permit No. 1509, requesting a medical office building for the Family Health Center on Main Street, on property located on the east side of Taft Avenue between East Main Street and East Lexington Avenue; and

WHEREAS, the El Cajon Planning Commission adopted Resolution No. 10936 recommending City Council approval of the Zone Reclassification; and

WHEREAS, the El Cajon City Council reviewed and considered the proposed Initial Study and Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program in accordance with the California Environmental Quality Act (CEQA), and adopted Resolution No. 019-18; and

WHEREAS, the City Council considered the proposed General Plan Amendment to change the land use designation from High Density Residential (HR) to General Commercial (C-G) for the proposed project and adopted Resolution No. 020-18; and

WHEREAS, the City Council held a duly advertised public hearing on March 27, 2018, to consider the proposed Zone Reclassification to rezone the subject site from P (Parking) to C-G (General Commercial); and

WHEREAS, at the public hearing the City Council received evidence through public testimony and comment, in the form of both verbal and written communications and reports prepared and presented to the City Council.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF EL CAJON DOES ORDAIN AS FOLLOWS:

Section 1. Based upon the record as a whole, the City Council hereby makes the following findings:

- A. The rezoning to the C-G zone is consistent with the proposed General Commercial land use designation as indicated in the General Plan Zoning Consistency Chart. Furthermore, the proposed zone would provide for the utilization of this underutilized site for commercial uses and with development standards compatible with the surrounding neighborhood. The

rezone would facilitate the development of the site for the expansion of the Family Health Center's medical office.

- B. The property is subject to three (3) governing specific plans including SP Nos. 182, 324 and 358. SP No. 182 governs new development in the downtown area. SP Nos. 324 and 358 establish interconnecting access via two public alleys. The rezone of the property does not conflict with any of the governing specific plans.
- C. The proposed zone change will facilitate the development and activation of an underutilized property.
- D. The site is identified in Appendix C of the Sites Inventory List of the Housing Element as a site that will permit high density residential. The listing identifies that the site has potential for thirty-six (36) dwelling units at forty (40) dwelling units per acre. The rezoning of the property to C-G does not preclude the site from residential development. The change simply allows for utilization of the site for uses other than parking. The property continues to be part of the downtown mixed-use area that allows for residential development which can yield forty (40) dwelling units per acre or more.

Section 2. The City Council hereby rezones the subject property located on the east side of Taft Avenue between East Main Street and East Lexington Avenue from the P to the C-G zone in accordance with the attached Exhibit "A," and subject to the condition that the lot consolidation for the two (2) associated properties owned and operated by Family Health Center be completed before the second reading of the requested zone reclassification.

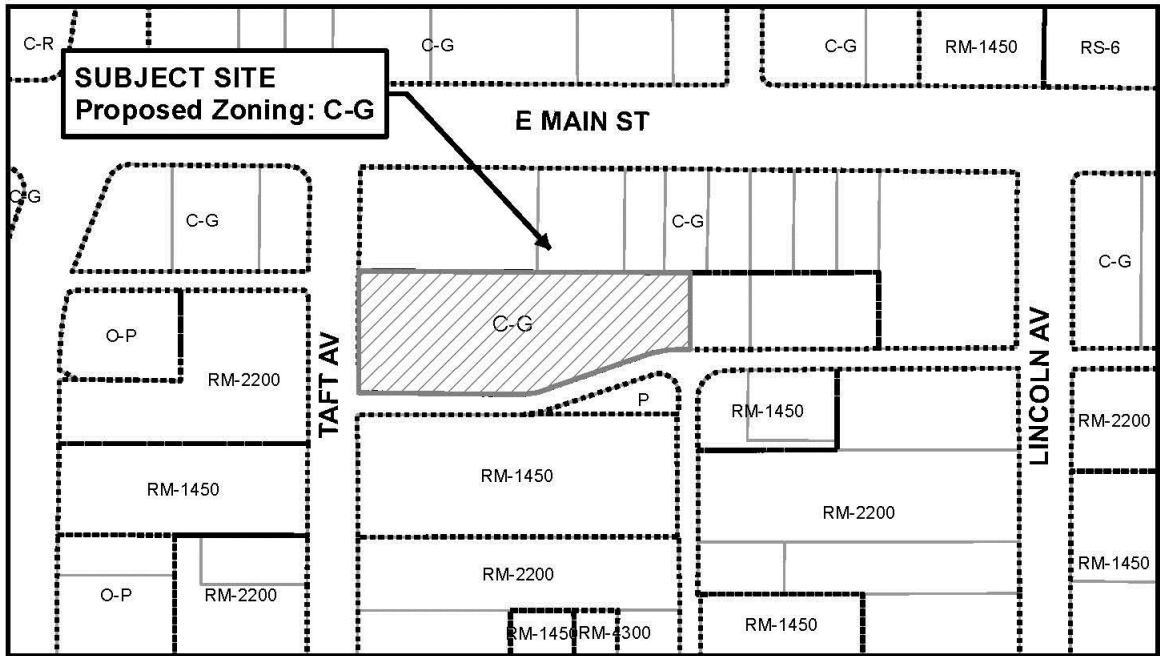
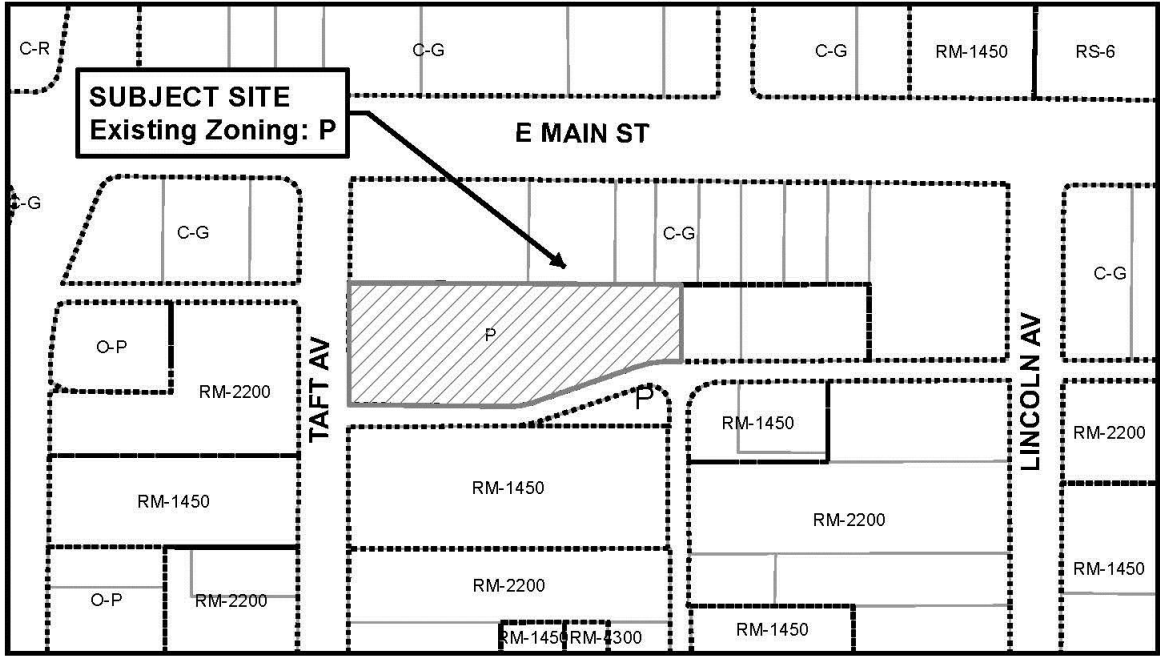
Section 3. This ordinance shall become effective thirty (30) days following its passage and adoption.

03/27/18 (Item No. 101) – 1st Reading
02/12/19 (Item No. __) – 2nd Reading

Family Health Center Expansion – ZR 2326 013019

Exhibit "A"

Zone Reclassification No. 2326





City Council
Agenda Report

Agenda Item 26.

DATE: February 12, 2019
TO: City Clerk
FROM: City Attorney/General Legal Counsel
SUBJECT: Closed Session - Conference with Legal Counsel - Anticipated Litigation - Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9
Number of potential cases: 1
Claim of Mohammad Haj Hamad on behalf of minor, Mais Haj Hamad

RECOMMENDATION:

That the following Closed Session be scheduled for the Tuesday, February 12, 2019, Joint City Council/Housing Authority/Successor Agency to El Cajon Redevelopment Agency agenda at 3:00 p.m.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – pursuant Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9.

NAME OF CASE:

Number of potential cases: 1
Claim of Mohammad Haj Hamad on behalf of minor, Mais Haj Hamad

MORGAN L. FOLEY
City Attorney/General Legal Counsel

MLF:hms



City Council
Agenda Report

Agenda Item 27.

DATE: February 12, 2019
TO: City Clerk
FROM: City Attorney/General Legal Counsel
SUBJECT: Closed Session - Conference with Legal Counsel - Existing Litigation - pursuant to paragraph (1) of subdivision (d) of Government Code section 54956.9:
El Cajon Police Officers Association, et al. v. City of El Cajon
San Diego Superior Court Case No. 37-2019-00005450-CU-WM-CTL

RECOMMENDATION:

That the following Closed Session be scheduled for the Tuesday, February 12, 2019, Joint City Council/Housing Authority/Successor Agency to El Cajon Redevelopment Agency agenda at 3:00 p.m.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9:

NAME OF CASE:

El Cajon Police Officers Association, et al. vs. City of El Cajon
San Diego Superior Court Case No. 37-2019-00005450-CU-WM-CTL

Morgan L. Foley
City Attorney/General Legal Counsel

MLF:hms



City Council
Agenda Report

DATE: February 12, 2019

TO: City Clerk

FROM: City Attorney/General Legal Counsel

SUBJECT: Closed Session - Conference with Legal Counsel - Existing Litigation - pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956: City of El Cajon vs. ASSCS, LLC; Cloud 9 Wellness Center, Inc.; and Does 1 through 50, inclusive, San Diego Superior Court, Case No. 37-2018-00012001-CU-OR-CTL

RECOMMENDATION:

That the following Closed Session be scheduled for the Tuesday, February 12, 2019, Joint City Council/Housing Authority/Successor Agency to El Cajon Redevelopment Agency agenda at 3:00 p.m.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9:

NAME OF CASE:

City of El Cajon vs. ASSCS, LLC; Cloud 9 Wellness Center, Inc.; and Does 1 through 50, inclusive, San Diego Superior Court, Case No. 37-2018-00012001-CU-OR-CTL

Morgan L. Foley
City Attorney/General Legal Counsel

MLF:hms



City Council
Agenda Report

DATE: February 12, 2019
TO: City Clerk
FROM: City Attorney/General Legal Counsel
SUBJECT: Closed Session - Conference with Legal Counsel - Anticipated Litigation
- Initiation of litigation pursuant to paragraph (4) of subdivision (d) of
Government Code section 54956.9: Number of potential cases: 1

RECOMMENDATION:

That the following Closed Session be scheduled for the Tuesday, February 12, 2019, Joint City Council/Housing Authority/Successor Agency to El Cajon Redevelopment Agency agenda at 3:00 p.m.

Number of potential cases: 1

Morgan L. Foley
City Attorney/General Legal Counsel

MLF:hms
