



CITY COUNCIL AND  
HOUSING AUTHORITY  
SUCCESSOR AGENCY TO THE EL CAJON  
REDEVELOPMENT AGENCY

Council Chamber  
200 Civic Center Way  
El Cajon, CA 92020

## Agenda

SEPTEMBER 25, 2018, 3:00 p.m.

Bill Wells, Mayor  
Gary Kendrick, Mayor Pro Tem  
Steve Goble, Councilmember  
Ben Kalasho, Councilmember  
Bob McClellan, Councilmember

Graham Mitchell, City Manager  
Vince DiMaggio, Assistant City Manager  
Morgan Foley, City Attorney  
Angela Aguirre, City Clerk

**CALL TO ORDER: Mayor Bill Wells**

**ROLL CALL: City Clerk Angela Aguirre**

**PLEDGE OF ALLEGIANCE TO FLAG AND MOMENT OF SILENCE**

**POSTINGS:** The City Clerk posted Orders of Adjournment of the September 11, 2018, meeting and the Agenda of the September 25, 2018, meeting in accordance to State Law and Council/Authority/Successor Agency to the El Cajon Redevelopment Agency Policy.

**PRESENTATIONS:**

**Proclamation: Fire Prevention Week**

**Proclamation: German American Month**

**Proclamation: MTS Ride Free Day**

## AGENDA CHANGES:

## CONSENT ITEMS:

Consent Items are routine matters enacted by one motion according to the RECOMMENDATION listed below. With the concurrence of the City Council, a Council Member or person in attendance may request discussion of a *Consent Item* at this time.

1. Minutes of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Meetings

### RECOMMENDATION:

That the City Council/Housing Authority/Successor to the El Cajon Redevelopment Agency approves Minutes of the September 11, 2018, meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

2. Warrants

### RECOMMENDATION:

That the City Council approves payment of Warrants as submitted by the Finance Department.

3. Approval of Reading Ordinances by Title Only

### RECOMMENDATION:

That the City Council approves the reading by title and waive the reading in full of all Ordinances on the Agenda.

4. El Cajon Housing Authority Annual Report FY 2017-18

### RECOMMENDATION:

That the El Cajon Housing Authority:

1. Approves the attached Annual Report; and
2. Authorizes the Executive Director to transmit it, in a form substantially as presented, to the California Department of Housing and Community Development (HCD) as required by State law.

5. Travel Expenses to Attend the 2018 League of California Cities Annual Conference - Wells

**RECOMMENDATION:**

That the City Council reviews and approves the attached Claim for Advance/Reimbursement of Travel Expense form for Mayor Bill Wells submitted in accordance with City Council Policy G-1.

6. January – March 2018 and April – June 2018 Quarterly Treasurer’s Reports

**RECOMMENDATION:**

That the City Council receives the Treasurer’s Reports for the quarters ending March 31, 2018 and June 30, 2018.

7. Approval of Revisions to Class Specifications

**RECOMMENDATION:**

That the City Council approves the changes to the class specifications described below and included on the attachments.

8. Conflict of Interest Code - Biennial Review

**RECOMMENDATION:**

That the City Council adopts the next RESOLUTION, in order, approving changes to the designated employee and official positions required to be filed under the City’s Conflict of Interest Code

**PUBLIC COMMENT:**

At this time, any person may address a matter within the jurisdiction of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency that is not on the Agenda. Comments relating to items on today’s docket are to be taken at the time the item is heard. State law prohibits discussion or action on items not on the Agenda; however, Council, Authority and Agency Members may briefly respond to statements or questions. An item may be placed on a future Agenda.

**WRITTEN COMMUNICATIONS:**

**PUBLIC HEARINGS:**

## **ADMINISTRATIVE REPORTS:**

9. Update on City Council Priority Projects

### **RECOMMENDATION:**

That the City Council receives an update on the progress made in completing City Council priority projects identified at the October 10, 2017 City Council public forum.

## **COMMISSION REPORTS:**

### **ACTIVITIES REPORTS/COMMENTS OF MAYOR WELLS:**

SANDAG (San Diego Association of Governments); League of California Cities, San Diego Division; Heartland Fire Training JPA - Alternate; Indian Gaming Local Community Benefit Committee; LAFCO.

10. Council Activity Report

11. Legislative Report

12. City Council Assignments

### **RECOMMENDATION:**

That the City Council approves City Council assignments (as identified in table below) to various boards and commissions representing El Cajon.

## **ACTIVITIES REPORTS/COMMENTS OF COUNCILMEMBERS:**

13. **MAYOR PRO TEM GARY KENDRICK**

Heartland Communications JPA; Heartland Fire Training JPA.

14. **COUNCILMEMBER BOB MCCLELLAN**

MTS (Metropolitan Transit System Board); Harry Griffen Park Joint Steering Committee; Heartland Communications JPA – Alternate.

15. **COUNCILMEMBER BEN KALASHO**

East County Economic Development Council – Alternate; METRO Commission/Wastewater JPA; Indian Gaming Local Community Benefit Committee – Alternate.

16. **COUNCILMEMBER STEVE GOBLE**

SANDAG – Alternate; SANDAG Public Safety Committee – Alternate; Chamber of Commerce – Government Affairs; MTS (Metropolitan Transit System Board) – Alternate; East County Economic Development Council; METRO Commission/Wastewater JPA - Alternate.

## **JOINT COUNCILMEMBER REPORTS:**

### **GENERAL INFORMATION ITEMS FOR DISCUSSION:**

17. City of El Cajon Animal Shelter Donations for August 2018

#### **RECOMMENDATION:**

In accordance with City Council Policy B-2, staff informs the City Council about receiving the following donations for the El Cajon Animal Shelter for the month of August:

Rancho Santee Lions Association - \$200.00

### **ORDINANCES: FIRST READING**

### **ORDINANCES: SECOND READING AND ADOPTION**

### **CLOSED SESSIONS:**

18. Closed Session - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9 - Mark Lane v. Ben Kalasho - United States District Court, Southern District of California. Case No. 18CV1687 BEN NLS
19. Closed Session - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9 - Christine Greer vs. City of El Cajon, et al., San Diego Superior Court Case No. 37-2016-00027133-CU-OE-CTL
20. Closed Session - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9: City of El Cajon vs. ASSCS, LLC; Cloud 9 Wellness Center, Inc.; and Does 1 through 50, inclusive, San Diego Superior Court, Case No. 37-2018-00012001-CU-OR-CTL

**ADJOURNMENT: The Regular Joint Meeting of the El Cajon City Council/ El Cajon Housing Authority/Successor Agency to the El Cajon Redevelopment Agency held this 25th day of September 2018, is adjourned to Tuesday, October 9, 2018, at 3:00 p.m.**



City Council  
Agenda Report

Agenda Item 1.

**DATE:** September 25, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Angela Aguirre, City Clerk  
**SUBJECT:** Minutes of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Meetings

---

RECOMMENDATION:

That the City Council/Housing Authority/Successor to the El Cajon Redevelopment Agency approves Minutes of the September 11, 2018, meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

---

Attachments

09-11-18 draft minutes - 3 PM

---

# DRAFT MINUTES

## JOINT MEETING OF THE EL CAJON CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY



### MINUTES

### CITY OF EL CAJON EL CAJON, CALIFORNIA

---

**September 11, 2018**

An Adjourned Regular Joint Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the Redevelopment Agency of the City of El Cajon, California held Tuesday, September 11, 2018, was called to order by Mayor/Chair Bill Wells at 3:01 p.m., in the Council Chambers, 200 Civic Center Way, El Cajon, California.

#### ROLL CALL

Councilmembers present:

Councilmembers absent:

Mayor Pro Tem/Vice Chair present:

Mayor/Chair present:

Other Officers present:

Goble, Kalasho and McClellan

None

Kendrick

Wells

Aguirre, City Clerk/Secretary

Foley, City Attorney/General Counsel

DiMaggio, Assistant City Manager

Mitchell, City Manager/Executive Director

**Mayor Wells invited Pastor, Kevin Miller, to lead the PLEDGE OF ALLEGIANCE TO THE FLAG and MOMENT OF SILENCE.** (The Courts have concluded that sectarian prayer, as part of City Council Meetings is not permitted under the Constitution).

**POSTINGS:** The City Clerk posted Orders of Adjournment of the August 14, 2018, meetings and the Agenda of the September 11, 2018, meeting in accordance with State Law and El Cajon City Council and Housing Authority of the City of El Cajon Policy.

**PRESENTATIONS:**

- **Presentation: Certificate of Appreciation - Kathy Pillman**
- **Presentation: Waste Free San Diego - I Love a Clean San Diego**
- **Proclamation: National Preparedness Month**

**AGENDA CHANGES:**

**MOTION BY WELLS, SECOND BY McCLELLAN, to REMOVE Item 18, per the request of the appellant to withdraw Item, and MOVE Closed Session Item 19, if needed as requested by City Manager Mitchell.**

**MOTION CARRIED BY UNANIMOUS VOTE.**

**CONSENT ITEMS: (1 – 16)**

**MOTION BY WELLS, SECOND BY McCLELLAN, to APPROVE Consent Items 1 to 16.**

**MOTION CARRIED BY UNANIMOUS VOTE.**

1. Minutes of El Cajon City Council and Housing Authority of the City of El Cajon

Approves Minutes of the August 14, 2018, meetings of the El Cajon City Council and Housing Authority of the City of El Cajon.

2. Warrants

Approves payment of Warrants as submitted by the Finance Department.

3. Approval of Reading Ordinances by Title only

Approves the reading by title and waive the reading in full of all Ordinances on the Agenda.



**CONSENT ITEMS: (Continued)**

4. Fiscal Year 2018/2019 Youth League Utility Support Recommendation

Approves the Recreation Council recommendation to provide utility support, in the amount of \$2,300 per league, to eight Executive Member youth leagues.

5. Conflict of Interest Code - Biennial Review

Adopts RESOLUTION NO. 088-18, approving changes to the designated employee and official positions required to be filed under the City's Conflict of Interest Code.

6. 2017 Assistance to Firefighters Grant

Adopts RESOLUTION NO. 089-18, to authorize the City Manager, or designee, to execute grant documents and agreements necessary for the Assistance to Firefighters Grant (AFG) on behalf of the City of El Cajon.

7. United States DOJ Fiscal Year 2018 Justice Assistance Grant (JAG) Application

Receives the FY 2018 JAG application as an informational item, as required by the FY 2018 Justice Assistance Grant (JAG) application. If the Police Department is awarded the JAG grant funds, City Council action will be needed to accept and appropriate the grant.

8. Amendment to the Professional Services Agreement with Harris & Associates, Inc., for Engineering, Design, and Environmental Services for Phase II of the Broadway Earthen Channel Repairs Project

Authorizes the City Manager to negotiate and execute an amendment to the existing Professional Services Agreement with Harris & Associates, Inc., for Engineering, Design, and Environmental Services for Phase II of the Broadway Earthen Channel Repairs (Project), in the not-to-exceed amount of \$325,000 for a two (2)-year term.

*Remainder of page intentionally left blank.*

**CONSENT ITEMS: (Continued)**

9. 2018-2019 Office of Traffic Safety (OTS) Selective Traffic Enforcement Program (STEP) Grant

1. Authorizes the City Manager, or his designee, to accept the California Office of Traffic Safety STEP Grant in the amount of \$118,193 and to execute any grant documents and agreements necessary for the receipt and use of these funds.
2. Appropriates the California Office of Traffic Safety STEP Grant funds in the amount of \$90,793 for overtime, \$2,500 for training and travel, \$24,900 for supplies, services and equipment for a total grant award of \$118,193.

10. Disposal of Retired Property

Declares the listed property retired and authorizes disposal in accordance with policy.

11. Contract Amendment for Portable Restroom Service at Wells Park

Authorizes the increase of Purchase Order No. 93419, Diamond Environmental Services, LLC (DES), for weekly portable restroom services at Wells Park, 1153 E. Madison Avenue, El Cajon, CA 92020, in the amount of \$12,000.

12. Award of Bid No. 013-19 – Computer Equipment

Adopts RESOLUTION NO. 090-18, in order, awarding the bid to the lowest responsive, responsible bidder, Hypertec USA, Inc., in the amount of \$153,634.80.

13. Purchase of Asphalt Road Maintenance Materials

Adopts RESOLUTION NO. 091-18, in order, to authorize the Purchasing Agent, in accordance with Municipal Code 3.20.010.C.6, to execute a split purchase agreement with Vulcan Materials Company and Superior Ready Mix Concrete, LP, for the purchase of asphalt road maintenance materials in the estimated amount of \$38,000.

*Remainder of page intentionally left blank.*

**CONSENT ITEMS: (Continued)**

14. First Quarter Budget Amendments for Fiscal Year 2018-19

1. Appropriates carry-over funding of \$4,359,598 from previously approved Capital Improvement Projects, capital outlay requests, and programs, to be expended in Fiscal Year 2018-19;
2. Authorizes the proposed personnel changes detailed in this report;
3. Increases or modifies Fiscal Year 2018-19 appropriations in the net amount of \$136,234 for additional needs as detailed in this report; and
4. Authorizes the proposed capital expenditures detailed in this report.

15. Annual Investment Policy Update

Adopts RESOLUTION NO. 092-18, adopting the City of El Cajon Investment Policy and delegating investment authority to the Director of Finance; and RESOLUTION NO. 093-18, authorizing investment of monies in the San Diego County Treasurer's Pooled Investment Fund.

16. Community Event in the Right-of-Way: HauntFest

Approves the use of the public right-of-way for the 7th Annual Haunt Fest.

**PUBLIC COMMENT:**

**Paul Kruze**, a contributing Editor of the East County Magazine, requested permission to access a certain area to take pictures. Mayor Wells and Council gave consent to Mr. Kruze to be within the restricted area.

**Councilmember Kalasho** asked **City Attorney, Foley**, to clarify a city policy section, asking speakers to direct their comments directly to the Mayor, and state their address. In response to **Councilmember Kalasho's** question, **City Attorney Foley** advised that providing a residence address is not required by the Brown Act. **Mayor Wells** requested that speakers address comments directly to him as per policy.

**Larry LaHaye** provided handouts to Council in reference a vacant property at 1201 Broadway. He requested Council to put pressure on the owner to put up a fence to keep it safe from trespassers.

**PUBLIC COMMENT: (Continued)**

In response to **Mr. LaHaye's** concern, **Councilmember Kalasho** volunteered to contact the property owner directly, and **City Manager Mitchell** will send a request to Code Enforcement for action.

**Truman Bradley** spoke against **Councilmember Kalasho**.

**Sunshine Horton** discussed good deed, self-respect and honor. Mrs. Horton spoke against **Councilmember Kalasho**.

**Phil Ortiz** spoke against **Councilmember Kalasho**.

**Nathan Cornett** spoke against **Councilmember Kalasho**, and asked him to step down as a city official.

**Lu Tejada**, representing El Cajon Recreation Council, thanked **Recreation Director, Frank Carson**, and **Recreation Services Manager, Julie Alon**, for their contribution and support on a regular basis. He also reminded everyone of the All for Rec Tournament fundraiser event on September 14, 2018.

**Jim Cirigliano** welcomed **Assistant City Manager DiMaggio**, and provided an update to the rent mediation process. Mr. Cirigliano reiterated his request for the contribution campaign statements to be online and spoke in support of **Councilmember Kalasho** and **Mayoral Candidate, Joel Scalzitti**.

**Bonnie Price** stated that she supports Villa Novia Mobile Home Park in their rent mediation process. She added that the mediation process is a slow moving process.

**Brenda Hammond** thanked Council for the Concerts on the Green events. Ms. Hammond spoke about reunification, and anger management programs.

**Kristine Costa**, representing Waste Management, made a public comment about the various El Cajon drop off centers for approved disposable items.

**Lynn Powell-Macklin** spoke against **Councilmember Kalasho**. Ms. Powell-Macklin added that a racist comment about African-Americans was made at the last Council meeting was ignored by Council.

**Mark Lane** spoke against **Councilmember Kalasho**.

**Kilian Colin** spoke against **Councilmember Kalasho**.

**PUBLIC COMMENT: (Continued)**

**Pastor Chris Leeper** shared a few scriptures, and expressed his disappointment of **Councilmember Kalasho**.

**James Elia** spoke against **Councilmember Kalasho**.

**CLOSED SESSION:**

***Item 19 Moved per Action taken under Agenda Changes.***

**RECOMMENDATION:** That the City Council/Housing Authority/Successor Agency to the Redevelopment Agency adjourns to Closed Session as follows:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9:

Name of Case: Christine Greer, et al.

v.

City of El Cajon, et al.

San Diego Superior Court

Case No. 37-2016-00027133-CU-OE-CTL

**MOTION BY WELLS, SECOND BY McCLELLAN, to ADJOURN to Closed Session at 4:24 p.m.**

**MOTION CARRIED BY UNANIMOUS VOTE.**

**RECONVENE TO OPEN SESSION AT 4:38 P.M.**

**WRITTEN COMMUNICATIONS: None**

**PUBLIC HEARINGS:**

17. Vacation of Sewer Easements at Parkway Plaza

1. Opens the Public Hearing and receives testimony;
2. Closes the Public Hearing; and
3. Adopts the next resolution in order to vacate the sewer easements at Parkway Plaza as a result of construction of the Johnson Avenue Sewer Relief Project - Phase II (JASRP-II).

**PUBLIC HEARINGS: (Item 17 – Continued)**

**DISCUSSION**

**Director of Public Works, Dirk Epperson**, provided a summary of the Item.

**Mayor Wells** opened the public hearing.

No one came forward to speak.

**MOTION BY WELLS, SECOND BY McCLELLAN, to CLOSE the Public Hearing.**

**MOTION CARRIED BY UNANIMOUS VOTE.**

**MOTION BY McCLELLAN, SECOND BY KENDRICK, to ADOPT RESOLUTION NO. 094-18, to vacate the sewer easements at Parkway Plaza as a result of construction of the Johnson Avenue Sewer Relief Project - Phase II (JASRP-II).**

**MOTION CARRIED BY UNANIMOUS VOTE.**

**ADMINISTRATIVE REPORTS:**

***Item 18 removed from Agenda per Action taken under the Agenda Changes.***

18. Appeal - Administrative Hearing - 1416 Holdings, Inc. - Denial of Special Operation License for Police Department Tow Rotation List

Conducts the Administrative Hearing; reviews documents submitted; receives testimony from witnesses who have been identified on each party's list; and determines whether the denial of the special operation license application submitted by 1416 Holdings, Inc. (Alicia Lopez) to be added to the El Cajon Police Department ("ECPD") tow rotation list should be upheld or reversed.

19. Dockless Bicycles

Receives the report and considers providing direction to staff based on the recommendations of the report.

**DISCUSSION**

**City Manager Mitchell**, provided detailed summary of the Item.

**ADMINISTRATIVE REPORTS: (Item 19 – Continued)**

**Andy Hanshaw**, representing the San Diego Council Bicycle Coalition, commends the Council's pro-active approach in regards to the dockless bicycles problem. He spoke in favor of data access for danger spots and infrastructure, mobility, and equity. Mr. Hanshaw stated that strong regulations will hinder people that want to use these bikes the proper way. He spoke of a collaborative approach to work with other cities to make this service a success.

Discussion ensued among **Council** and **Staff** concerning the following:

- Favoring strict regulations (Coronado's policy);
- Fines to users who misuse the bike;
- Liability insurance and signing a waiver for release of liability.

20. Release Balance of Civil Penalties Held in Abeyance for Valley Motel - 585 North Mollison Avenue

1. Releases \$44,993 in established civil penalties held in abeyance for the Valley Motel at 585 North Mollison Avenue, and
2. Directs staff to release the Notice of Restriction previously filed against the property.

**DISCUSSION**

**Building Deputy Director, Dan Pavao**, provided detailed information of the Item.

Discussion ensued among **Council** and **Staff** concerning the following:

- Minor infractions to be completed;
- Management improved;
- Police calls were reduced.

**Shanda Wilson**, Manager of Valley Motel, spoke of the constant effort to improve the property.

**MOTION BY KENDRICK, SECOND BY McCLELLAN, to RELEASE \$44,993 in established civil penalties held in abeyance for the Valley Motel at 585 North Mollison Avenue and directs staff to release the Notice of Restriction previously filed against the property.**

**MOTION CARRIED BY UNANIMOUS VOTE.**

**COMMISSION REPORTS: None**

**ACTIVITIES REPORTS/COMMENTS OF MAYOR WELLS:**

SANDAG (San Diego Association of Governments); League of California Cities, San Diego Division; Heartland Fire Training JPA – Alternate; Indian Gaming Local Community Benefit Committee; LAFCO\*

21. Council Activities Report/Comments

Report as stated.

22. Legislative Report – No Report

**ACTIVITIES REPORTS/COMMENTS OF COUNCILMEMBERS:**

23. MAYOR PRO TEM GARY KENDRICK  
Heartland Communications JPA; Heartland Fire Training JPA.

Council Activities Report/Comments.

Report as stated.

24. COUNCILMEMBER BOB MCCLELLAN  
MTS (Metropolitan Transit System Board); Harry Griffen Park Joint Steering Committee; Heartland Communications JPA – Alternate.

Council Activities Report/Comments.

Report as stated.

25. COUNCILMEMBER BEN KALASHO  
East County Economic Development Council – Alternate; METRO Commission/Wastewater JPA; Indian Gaming Local Community Benefit Committee – Alternate.

Council Activities Report/Comments.

Report as stated.



## ACTIVITIES REPORTS/COMMENTS OF COUNCILMEMBERS: (Continued)

### 26. El Cajon School Supply Drive

Authorizes Councilmember Kalasho to organize a backpack event relying on the model of SMOAC in Santee whereby school supplies including, folders, pens, pencils, notebooks and other supplies are collected by donation at the El Cajon Library over a set date and time (TBA).

### DISCUSSION

**Councilmember Kalasho** provided information on the Item.

Discussion ensued among **Council** and **Staff** concerning the following:

- Concern that this program may compete with other established programs;
- Concern that City resources may be utilized;
- Request for a more comprehensive report.

**Sunshine Horton** suggested that the person who proposed the idea backs up the event by donating the backpacks and supplies with their own funds.

**Jill Barto** spoke of various non-profit organizations throughout the City that are already involved in similar backpacks events. She suggested that instead of the City starting a new program, the City supports these organizations.

In response to Ms. Barto's concerns, **Councilmember Kalasho** reiterated that the City will not be monetarily involved, that the request is only for social media promotion on the City's website.

**MOTION BY GOBLE, SECOND BY McCLELLAN to REQUEST a more comprehensive report from Councilmember Kalasho.**

**MOTION CARRIED BY A 4 - 1 VOTE  
(Kalasho – No).**

27. COUNCILMEMBER STEVE GOBLE  
SANDAG – Alternate; SANDAG Public Safety Committee – Alternate;  
Chamber of Commerce – Government Affairs; MTS (Metropolitan Transit System Board) – Alternate; East County Economic Development Council;  
METRO Commission/Wastewater JPA - Alternate.

Council Activities Report/Comments.

Report as stated.

**ACTIVITIES REPORTS/COMMENTS OF COUNCILMEMBERS: (Continued)**

28. Reducing Unnecessary 911 Calls

Directs staff to investigate educational opportunities and strategies to reduce unnecessary 911 calls. After the investigation is complete, Councilmember Goble recommends that the City Council directs staff to provide a presentation to the City Council for further discussion and direction.

**DISCUSSION**

**Councilmember Goble** provided detailed information on the Item.

Councilmember Kalasho stated that not enough details were provided and that this program may be a burden on City resources.

**MOTION BY GOBLE, SECOND BY McCLELLAN to DIRECT staff to investigate educational opportunities and strategies to reduce unnecessary 911 calls and provide presentation to Council for further discussion and direction.**

**MOTION CARRIED BY A 4 - 1 VOTE  
(Kalasho – No).**

**JOINT COUNCILMEMBER REPORTS: None**

**GENERAL INFORMATION ITEMS FOR DISCUSSION: None**

**ORDINANCES: FIRST READING – None**

**CLOSED SESSIONS:**

30. Closed Session - Conference with Legal Counsel - Existing Litigation - pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9 City of El Cajon vs. ASSCS, LLC; Cloud 9 Wellness Center, Inc.; and Does 1 through 50, inclusive San Diego Superior Court Case No. 37-2018-00012001-CU-OR-CTL

**MOTION BY WELLS, SECOND BY McCLELLAN, to ADJOURN to Closed Session at 5:29 p.m.**

**MOTION CARRIED BY UNANIMOUS VOTE.**

**CLOSED SESSIONS: (Continued)**

**RECONVENE TO OPEN SESSION AT 5:45 P.M.**

**City Attorney Morgan Foley** reported the following actions:

- Item 29, the City Council gave direction to Legal Counsel; and
- Item 30, the City Council gave the City Attorney direction.

**Adjournment:** Mayor Wells adjourned the Adjourned Regular Joint Meeting of the City Council/Housing Authority/Successor Agency to the Redevelopment Agency held this 11th day of September 2018, at 5:47 p.m., to Tuesday, September 25, 2018, at 3:00 p.m.

---

Angela Aguirre  
City Clerk/Secretary

DRAFT



City Council  
Agenda Report

**DATE:** September 25, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Anthony Shute, Director of Community Development  
**SUBJECT:** El Cajon Housing Authority Annual Report FY 2017-18

---

RECOMMENDATION:

That the El Cajon Housing Authority:

1. Approves the attached Annual Report; and
2. Authorizes the Executive Director to transmit it, in a form substantially as presented, to the California Department of Housing and Community Development (HCD) as required by State law.

BACKGROUND:

The Annual Report provides background on the Housing Authority's formation, assets, budget, and activities from July 1, 2017 through June 30, 2018. The Housing Authority continues to focus on providing affordable housing for low-income households through the continuation of its existing first-time homebuyer program, committing Low and Moderate Income Housing Asset Funds (LMIHAF) for the development of affordable housing for veterans and families, committing funds for the provision of rapid re-housing services for the homeless, and identifying possible sites for acquisition/new construction of homebuyer housing.

FISCAL IMPACT:

No impact to the General Fund. In accordance with Health & Safety Code section 34328.1 (b), the Housing Authority may be required to reimburse HCD for the cost of processing the report under Project/Activity No. 298110-8395.

REPORT:

The Annual Report also demonstrates compliance with the requirements of Health and Safety Code section 34312.3, which includes:

- Providing the minimum amount of housing units affordable to lower income households in housing projects assisted by the housing authority;
- Establishing base rents pursuant to Federal Section 8 requirements for lower income households; and
- Establishing maximum rental payments for lower income households pursuant to State and Federal requirements.

Based on existing documentation, the Housing Authority's properties meet all of these requirements, as they align with California Community Redevelopment Law requirements regarding affordable housing with the use of Low and Moderate-Income Housing Funds of the former redevelopment agency.

In addition to the objectives and items enumerated above, the Annual Report includes a FY 2018-19 Proposed Budget, reflecting all possible anticipated expenses that may be incurred for Housing Authority activities and projects. Table 3 of the Annual Report displays revenue from various sources, expenditures, as well as the Proposed FY 2018-19 Budget, adopted by City Council in June of 2018. Under expenditures, the categories are presented as follows:

- The Administration item reflects anticipated costs for overall administration of Housing Authority funds for activities unrelated to a specific project. This includes internal staff costs and records management and external costs such as legal and consultant services.
- Materials, Services and Supplies line item represents similar expenditures as those above, but in relation to a particular Housing Authority project (represented as an aggregate). Once specific projects are identified, they are brought to El Cajon Housing Authority and City Council for approval.
- The Capital Outlay item includes costs for anticipated projects such as land acquisition and construction of approved projects. Currently under construction, the Cornerstone Place development (\$1,300,000), represents a majority of the projected expenditure with \$426,911 remaining to be drawn in FY 2018-19.

The Annual Report also requires data on termination of tenancies and termination of Section 8 vouchers because of domestic violence in housing authority units, and a brief summary of steps taken by the Housing Authority to address termination of tenancies resulting from domestic violence. Between July 1, 2017 and June 30, 2018, no properties owned by the Housing Authority reported termination of tenancies for victims of domestic violence, nor has the Section 8 Division of the County of San Diego reported any such terminations.

Prepared By: Jamie van Ravesteyn, Sr. Management Analyst

Reviewed By: Anthony Shute, Director of Community Development

Approved By: Graham Mitchell, City Manager

---

Attachments

El Cajon Housing Authority Annual Report FY 2017-18

---



# El Cajon Housing Authority

## Annual Report

### FY 2017-2018

## SUMMARY

Pursuant to California Health & Safety Code (“HSC”) section 34328, all housing authorities must annually file a report of their activities for the preceding year (“Annual Report”) with their respective City or County Clerk and with the California Department of Housing and Community Development (“HCD”). This Annual Report covers all activities of the El Cajon Housing Authority that occurred during the Fiscal Year 2017-2018, including housing unit compliance with affordability requirements, activities concerning existing debt obligations, as well as land transactions and development.

## LEGAL AUTHORITY

---

The State legislature allows housing authorities to function as local entities with the primary responsibility of providing housing for very low and low income households. Housing Authorities are distinct, autonomous, legal entities that derive their power from State legislature. Under HSC section 34200, the law provides the functioning of a local housing authority through a resolution of the local governing body.

In the case of the City of El Cajon (“City”), the City Council adopted Resolution No. 32-11 on March 9, 2011, to establish the El Cajon Housing Authority (“Housing Authority”) by confirming and finding: (1) that unsanitary or unsafe inhabited dwellings exist in the City; or (2) that there is a shortage of safe and sanitary dwellings accommodations in the City available to persons of low income at affordable rents.

On January 24, 2012, the El Cajon Redevelopment Agency (“Agency”) adopted Resolution No. ECRA-427 to transfer title of the Agency’s housing real property assets and loans receivable before February 1, 2012, to the Housing Authority and transfer all remaining housing assets to same entity, including, but not limited to: recorded or unrecorded leases, Deeds of Trust, intangible assets, fixtures and equipment, agreements, contracts, promises to pay, receivables and any/all other unspecified assets. The Housing Authority then adopted Resolution No. ECHA-1 to appoint the officers of the Housing Authority; to accept the Agency’s housing real property assets and loans receivable before February 1, 2012; to accept transfer of all remaining housing assets, including, but not limited to: recorded or unrecorded leases, Deeds of Trust, intangible assets, fixtures and equipment, agreements, contracts, promises to pay, receivables and any/all other unspecified assets; and to authorize the Executive Director to pay enforceable obligations, and conduct day to day operations of the Housing Authority.

## OBJECTIVES OF THE HOUSING AUTHORITY

---

Historically, the primary role of housing authorities has been to interact with the Department of Housing and Urban Development (“HUD”) on behalf of their communities, and to function as the administrator of “Section 8” funds, as defined by Section 8 of the United States Housing Act of 1937. A housing authority’s function under Section 8 entails determining applicants’ eligibility to receive Section 8 assistance, maintaining a waiting list of eligible participants, contracting with property owners and ensuring that contracted rent prices are reasonable. The County of San Diego conducts this function on the behalf of the El Cajon Housing Authority.

However, a housing authority also serves to meet the affordable housing needs of a wider range of residents than Section 8 alone. Unlike the former Agency, the Housing Authority is

able to own and operate housing developments, subject to Article XXXIV of the California Constitution (“Article 34”) limitations, which alleviates the need to find prospective owners or operators for the units created. If political support permits, the Housing Authority is able to utilize eminent domain as a tool by which to assemble land for housing developments without the need to document blighting conditions.

The Housing Authority’s future goals and objectives are to:

- Increase, improve or preserve housing stock available to low and very low income residents;
- Rehabilitate multi-family properties that exhibit unsafe or unhealthy characteristics;
- Increase the affordability of housing for low and very low income residents;
- Reduce overcrowding conditions in multi-family units;
- Fulfill obligations to produce and maintain affordable housing units pursuant to HSC section 33000 et. seq., with housing assets transferred from the Agency; and
- Generate ongoing revenues to achieve Housing Authority self-sustainability.

## **CONTENTS OF THE HOUSING AUTHORITY’S ANNUAL REPORT**

---

This Annual Report has been developed to address the following requirements:

- To provide a complete report of activities during FY 2017-18;
- To prove compliance with the requirements of HSC section 34312.3; and
- To document terminations as required by HSC section 34328.1.

## **HOUSING AUTHORITY DEBT OBLIGATIONS**

---

Pursuant to HSC section 34312.3, the Housing Authority must provide a complete report of its activities taken during the prior fiscal year, which includes bonds, loans and financing agreements for multifamily rental projects.

The Housing Authority was activated on March 9, 2011, and has not yet issued any bonds. Any future financing for the acquisition, construction, rehabilitation, or development of multi-family housing through the issuance of bonds, construction loans, mortgage loans, and/or financing agreements will be documented and provided in subsequent Annual Reports.

## **LAND TRANSACTIONS AND DEVELOPMENT ACTIVITIES**

---

HSC section 34312.3 also requires that all prior year’s activities be recorded, which include not only debt obligations but activities related to the development, rehabilitation, or finance of housing projects, including: purchase, sale, lease, ownership, operation, or management of housing projects assisted by the Housing Authority; conveyance of surplus lands to a developer for permitted purposes; and establishment of a special trust fund or account funded with bond-loan issuance proceeds or developer fees.



During FY 2017-18, the Housing Authority undertook the following land transactions or development activities:

El Cajon Housing Authority Land Transactions and Development Activities				Table 1-A
Parcel #	Site Address	Type	Purpose	Status
492-643-09-00	812 - 816 Grossmont Avenue	Disposition and Development Agreement	Property was previously acquired and developed under the Greenovation Program. In October of 2016, the property was deeded to the El Cajon Housing Authority in lieu of repayment of the development loan. In February of 2017, the El Cajon City Council approved the sale of the property to San Diego Habitat for Humanity (SDHFFH) in the total amount of \$640,000 for subsequent development and sale of 3 single-family homes for low-income homebuyers. The Housing Authority agreed to accept \$300,000 at close of escrow and a loan for the remaining \$340,000 to be repaid upon sale of the first two homes. Escrow closed and the property was transferred to SDHFFH in August of 2017. Tentative Parcel Map No. 665 was approved on May 25, 2018 and the Final Map to create three separate sellable units is in processing. Building Permits for the construction of the third and final unit are forthcoming.	Permitting and Development Underway
487-342-03-00 487-342-06-00	230 S. Sunshine	Commitment of Funds	On December 8, 2015, the Housing Authority appropriated and committed \$608,000 LMIHAF and \$692,000 in 2005 Bond funds for development of 70 units of affordable housing for veterans and families. The Cornerstone project commenced construction in March, 2018 and is expected to be complete late 2019 to early 2020. As of June 30, 2018 the funds drawn from the committed \$1,300,000 has been \$873,089.	Development Underway

## HOUSING AUTHORITY ASSETS

Housing Authority assets include, but are not limited to: real property, recorded or unrecorded leases, Deeds of Trust, intangible assets, fixtures and equipment, agreements, contracts, promises to pay, receivables, transfers, and any/all other unspecified assets. All Real Property Assets owned and transferred to the Housing Authority are shown on **Table 1-B** and a summary of all Loans Receivable are shown on **Table 1-C**.

El Cajon Housing Authority Real Property Assets (Properties owned and transferred to the Housing Authority)				Table 1-B
Parcel #	Site Address	Date Acquired	Current Use	
487-180-09-00	151 Chambers Street	07/26/2007	DDA - Solterra Sr. Residences	
487-191-14-00	131 Chambers Street	07/25/2008	DDA - Solterra Sr. Residences	
488-111-35-00	Lot Adjacent to 146 Ballantyne Street	08/24/1973	Vacant	
488-212-21-00	250 E. Lexington Avenue	07/01/1994	Lease - Lexington Senior Apartments	
488-212-22-00	Prescott Promenade- Parking Lot	06/27/2014	Parking Lot	

El Cajon Housing Authority Loans Receivable (Loans transferred to the Housing Authority)			Table 1-C
Loan Receivable Type	# of Outstanding Loans	Value of 6/30/2018	
Multi-Family Projects	3	\$ 5,593,089	
Single Family Units	72	\$ 4,725,511	
Single Family Development	1	\$ 340,000	
<b>Total</b>	<b>76</b>	<b>\$ 10,658,600</b>	

## HOUSING UNIT COMPLIANCE

As set forth by HSC sections 34328 and 34328.1, housing authorities are required to:

- Prove compliance with the requirements of HSC section 34312.3 such as the minimum number of housing units affordable to lower income households in projects assisted by the Housing Authority and establish base rents and/or maximum rental payments for lower income households;
- Lower-income households are defined as a household with income not greater than 80% of the Area Median Income (“AMI”) established by the U. S Department of Housing & Urban Development; and
- To document any domestic violence tenancy terminations or Section 8 voucher terminations as required by Health and Safety Code Section 34328.1.

The following subsections provide a summary of the Housing Authority’s progress toward the requirements listed above.

## HOUSING UNIT AFFORDABILITY REQUIREMENT

Pursuant to HSC section 34312.3, not less than 20 percent of the units assisted by the Housing Authority, or 15 percent in targeted areas<sup>1</sup>, as defined by section 103(b) (12) (A) of Title 26 of the United States Code, must be affordable to persons of low income. Of that percentage, not less than one-half must be available to persons of very-low income, if the housing development is financed by bonds<sup>2</sup>. Nevertheless, the power to finance, own, build, and/or operate a housing development allows the Housing Authority to take on a more active role in the creation and maintenance of housing for low income families.

**Table 1-D** provides a summary of the multi-family real estate assets owned or managed by the Housing Authority, and the breakdown of the current income levels that the units fall within, where known. **Table 1-D** shows how the current affordability mix of the Housing Authority’s projects meet established requirements within HSC section 34312.3, or the requirements of the funding sources at the time the assistance was provided.

El Cajon Housing Authority Multi-Family Residential Real Estate Assets (Owned or managed by the Housing Authority)						
Project Name/Location	Project Type	VL	Low	Mod	Mkt Unit	Total No. Units
<b>Solterra Sr. Residences</b>		48	----	1	-----	49
131 Chambers Street	Senior Rental Units					
151 Chambers Street	Senior Rental Units (Ground Lease)					
<b>Lexington Senior Apts.</b>	<b>Senior Rental Units</b>	<b>100</b>	<b>----</b>	<b>----</b>	<b>-----</b>	<b>100</b>
250 E. Lexington Avenue	(Ground Lease)					
<b>El Cajon Senior Towers, L. P</b>		<b>13</b>	<b>----</b>	<b>----</b>	<b>-----</b>	<b>13</b>
180 Ballantyne Street	Senior Rental Units <sup>3</sup>					
<b>Total</b>		<b>161</b>		<b>1</b>		<b>162</b>

<sup>1</sup> CA Health & Safety Code Section 34312.3 (c)(1)(A)

<sup>2</sup> CA Health & Safety Code Section 34312.3 (2)(A)

<sup>3</sup> The Housing Authority required 15% of the units in the El Cajon Senior Tower Apartments be restricted to very-low income households through the sale of 146 Ballantyne, and recording of a Notice of Affordability Restrictions on Transfer of Property.

During FY 2017-18, the Housing Authority did not issue any first time homebuyer loans with Low & Moderate Income Housing Asset Funds. **Table 1-E** provides a summary of the single family real estate assets assisted by the Housing Authority during this reporting fiscal year, and the breakdown of the current income level that the unit falls within.

El Cajon Housing Authority Single-Family Residential Real Estate Assets (Assisted by the Authority)						Table 1-E
Address	Project Type	VL	Low	Mod	Mkt Unit	Total No. Units
No activity	N/A	N/A	N/A	N/A	N/A	N/A
<b>Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## BASE & MAXIMUM RENTS

HSC section 34312.3 establishes a set of guidelines to determine the base and maximum rents that a housing authority can charge for units reserved for lower income households. According to HSC section 34312.3, “rental payments shall not exceed the amount derived by multiplying 30 percent times 50 percent of the median adjusted gross income for the area, adjusted for family size, as determined pursuant to Section 8 of the United States Housing Act of 1937 (42 U. S. C. Sec. 1437f).” The Housing Authority does not have an adopted schedule of base rental payments; however, the following table provides a calculation of the maximum rental payments that the Housing Authority can charge for lower income household units. The Housing Authority monitors to ensure compliance of rental payments charged for its housing units and will make necessary adjustments to bring any rental payments that exceed the listed amounts in **Table 2** into compliance.

EL CAJON HOUSING AUTHORITY - 2017 Affordable Rental Housing Limits San Diego County										Table 2
Area Median Income		\$79,300		Very Low Income		Low Income		Moderate Income		
Change from 2016		+4.48%								
Median Income	Utility Allowance	HUD FMR <sup>1</sup>	Number of Persons	Number of Bedrooms	Qualifying Income Limit	Max Rent 30% X 50%*	Qualifying Income Limit	Max Rent 30% X 70%**	Qualifying Income Limit	Max Rent 30% X 110%***
					H&S Code 50052.5(b)(2)		H&S Code 50052.5(b)(3)		H&S Code 50052.5(b)(4)	
\$55,500	\$65	\$1,212	1	Studio	\$31,850	\$796	\$33,300	\$833	\$69,795	\$1,679
\$63,450	\$92	\$1,342	2	One	\$36,400	\$910	\$38,070	\$952	\$78,485	\$1,919
\$71,350	\$117	\$1,741	3	Two	\$40,950	\$1,024	\$42,810	\$1,070	\$87,230	\$2,158
\$79,300	\$144	\$2,507	4	Three	\$45,450	\$1,136	\$47,580	\$1,190	\$94,125	\$2,399
\$85,650	\$184	\$3,068	5	Four	\$49,100	\$1,228	\$51,390	\$1,285	\$101,200	\$2,591
\$92,000	\$209	\$3,528	6	Five	\$52,750	\$1,319	\$55,200	\$1,380	\$108,185	\$2,783

<sup>1</sup>Fair Market Rents

\*Affordable Housing Cost for Very Low Income Households is the product of 30 percent times 50 percent of the area median income adjusted for family size appropriate to the unit. Health and Safety Code section 50052.5(b)(2).

\*\*Affordable Housing Cost for Lower Income Households is the product of 30 percent times 70 percent of the area median income adjusted for family size appropriate to the unit. Health and Safety Code section 50052.5(b)(3).

\*\*\*Affordable Housing Cost for Moderate Income Households is not less than 28 percent of the gross income of the household, and not more than the product of 30 percent times 110 percent of the area median income adjusted for family size appropriate to the unit. Health and Safety Code section 50052.5(b)(4).

Utility Allowance reflects use of water service and gas for heating, cooking, and water heating in accordance with County of San Diego Section 8 Rental Assistance Program, effective 07/01/2017.

## DOMESTIC VIOLENCE

State law requires that a housing authority annually report data related to domestic violence incidents in units owned or operated by the housing authority. Specifically, the report must include data on the following:

- Data on termination of tenancy and/or Section 8 vouchers' of victims of domestic violence in housing authority units.
- Summary of steps taken by the housing authority to address any termination of tenancies and/or Section 8 vouchers of victims of domestic violence.

Between July 1, 2017, and the end of the reporting year on June 30, 2018, no properties owned by the Housing Authority reported termination of any tenancies for victims of domestic violence. In addition, the Section 8 Division for the County of San Diego reported no terminations of Section 8 vouchers of victims of domestic violence during the reporting period, as the County does not own or operate any units in the City of El Cajon. In the future, information on any terminations of this kind will be limited to a summary of the number and non-specific information to protect the privacy of the parties involved.

## FINANCIAL STATEMENT/BUDGET

**Table 3** presents the revenues and expenditures within the Housing Authority's actual budget for FY 2017-2018 as well as the estimated budget for FY 2018-2019.

City of El Cajon Housing Authority		Table 3	
Schedule of Revenues and Expenditures and Changes in Fund Balances - Budgetary Basis			
		Actual 2017-18 (Unaudited)	Proposed Budget 2018-19
<b>Beginning Fund Balance</b>		\$ 3,404,984	\$ 3,737,408
<b>Revenues/Sources:</b>			
Investment earnings		43,406	-
Sale of Property		300,000	340,000
Rental Income		-	1
Other Revenues		1,290	420
Loan Repayments		273,351	200,000
Successor Agency Funds		700,000	400,000
Transfers in -In-Lieu Funds		-	287,000
<b>Total Revenues</b>		<b>1,318,048</b>	<b>1,227,421</b>
<b>Expenditure/Uses:</b>			
Administration		59,735	132,827
Material, services, and supplies		52,800	330,270
Capital Outlay		-	40,000
Loan Disbursement		873,089	3,587,908
<b>Total Expenditures</b>		<b>985,624</b>	<b>4,091,005</b>
<b>Excess (deficiency) of revenues over (under) expenditures</b>		<b>332,424</b>	<b>(2,863,584)</b>
<b>Ending Fund Balance</b>		<b>\$ 3,737,408</b>	<b>\$ 873,824</b>

Source: City of El Cajon, Revenue & Expenditure Status Reports Fiscal Year 2017-2018 & City of El Cajon Adopted Annual Budget Fiscal Year 2018-2019

## FUTURE HOUSING AUTHORITY ACTIVITIES

Future Housing Authority activities to meet goals and objectives will be directed to undertaking activities that meet HSC and supplementary/leveraged funding regulatory requirements, maximize existing and new financial resources for the continued production of affordable housing for low-income households, generate ongoing revenues through affordable housing production to ensure Housing Authority self-sustainability, improve the quality of

affordable housing stock in El Cajon, and eliminate conditions that lead to blight in affordable housing developments in El Cajon.

Specific activities that are anticipated or may be contemplated during FY 2018-19 include:

- **Acquisition-New Development/Multi-Family Affordable Housing Production:** On July 28, 2015, the City of El Cajon appropriated and allocated \$1.2 million in federal HOME funds for acquisition of vacant property at 230 S. Sunshine Avenue for the future development of a 70-unit affordable housing project (69 affordable units and 1 unrestricted manager's unit). On December 8, 2015, the El Cajon Housing Authority appropriated and committed LMIHAF and 2005 Bond funds, in the amounts of \$608,000 and \$692,000 respectively, for a total of \$1.3 million, to the project with developer Domus Development, LLC ("Domus"). The project is subject to Affordable Housing Regulatory Agreements which will require residency to be restricted to low-income veterans and families. Forty-eight (48) of the units will be 1-bedrooms with preference for veterans, and twenty-two (22) of the units will be 3-bedroom units targeted for families. Construction commenced in March of 2018 and is expected to be complete late 2019/early 2020. As of June 30, 2018, \$873,089 has been drawn on the Cornerstone project.
- **812-816 Grossmont Avenue (formerly Greenovation Program):** Certificates of Occupancy were issued for two completed units at 814 and 816 Grossmont Avenue on December 9, 2015. In October of 2016, the property was deeded over to the El Cajon Housing Authority in lieu of repayment of the development loan. In February of 2017, the El Cajon City Council approved the sale of the property to San Diego Habitat for Humanity, Inc. ("SDHFH"), a non-profit housing development organization, for \$640,000 for development of one additional single-family unit on the property, and the ultimate sale of all three units to low-income homebuyers. Escrow closed and the property was transferred to SDHFH in August of 2017. Tentative Parcel Map No. 665 was approved on May 25, 2018. The Final Map, to create three (3) separate sellable homebuyer units and an area held in common, is in processing. Building permits for the third and final unit are forthcoming.
- **Leveraging of CalHome Funds:** In 2014, the City was awarded \$634,000 in CalHome funds from the California Department of Housing & Community Development ("HCD"). The Housing Authority and City leveraged these funds with existing or new HOME Funds to help low-income households purchase their first home under the American Dream First Time Homebuyer Program. Through September of 2018, a total of four (4) new homebuyer households have been assisted with this funding source, which has now expired.
- **Community Housing Development Organizations (CHDOs):** On July 26, 2016, the City appropriated and allocated \$1 million of federal HOME funds to SDHFH, a non-profit housing development organization and certified CHDO, to acquire available property located at 585 Ballantyne and for development of five (5) new units of affordable homebuyer housing. This project began construction during the year. Two of homes are nearing completion and the remaining three homes are expected to be completed by January 2019.

- **Homeless Prevention and Rapid Re-Housing:** In September 2017, the City entered into agreements with Crisis House for the provision of assistance to homeless individuals and families through the hiring and management of a dedicated Housing Navigator to provide housing relocation and stabilization services including case management, housing search and placement, and connection to supportive services, along with an award of funds for rental housing assistance to include short-term rental assistance, utility deposits, and other appropriate assistance. Under both agreements, the program was titled “El Cajon Housing Connections” program. Since the Housing Authority has fulfilled its obligations pursuant to sections 33413 and 33418 of the HSC, staff determined that these activities and agreements are eligible expenditures of LMIHAF under section 34176.1(a)(2) of the HSC. The City/Housing Authority took action to modify the funding source to utilize LMIHAF funding. As of July 31, 2018, 71 individuals have been enrolled in the program, and 47 individuals (29 households) have been successfully housed. In FY 2018-19, the Housing Authority will enter into a renewed agreement with Crisis House for the continued provision of the El Cajon Housing Connections program and services.
- **Revenue Generation:** Revenue generation continues to be essential for the Housing Authority into the future and will be limited to the preservation of current outstanding Housing Authority Assets, collection of Loans Receivable, and generation of lease revenues through the acquisition of property.

Current revenue and asset limitations will be the greatest challenge for the Housing Authority in its quest for the production of affordable housing units and achievement of self-sustainability. As federal, state and local programs are being eliminated or reduced, there are fewer subsidies and financial resources available to make affordable projects economically feasible. This trend requires the Housing Authority to be strategic and deliberate in the types of projects for which it chooses to participate, or it must seek other viable alternatives to preserve or build housing that is affordable.



City Council  
Agenda Report

**DATE:** September 25, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Graham Mitchell, City Manager  
**SUBJECT:** Travel Expenses to Attend the 2018 League of California Cities Annual Conference - Wells

---

**RECOMMENDATION:**

That the City Council reviews and approves the attached Claim for Advance/Reimbursement of Travel Expense form for Mayor Bill Wells submitted in accordance with City Council Policy G-1.

**BACKGROUND:**

September 12-14, 2018, Mayor Bill Wells represented the City of El Cajon at the League of California Cities Annual Conference held this year in Long Beach. Councilmembers participate in League events to represent the interests of the City of El Cajon and vote on matters affecting the City and the region. Mayor Wells served as the voting delegate for the City of El Cajon, voting on resolutions presented at the League Conference during a session held on September 14, 2018.

**FISCAL IMPACT:**

The total cost of \$1,029.34 is included in the Fiscal Year 2018-19 Budget (account 101000-8495). Conference registration and lodging expenses were paid in advance by City credit card and there are no additional expenses.

Prepared By: Teresa Bussey, Executive Assistant

Reviewed By: N/A

Approved By: Graham Mitchell, City Manager

---

Attachments

2018 LCC Expense Report

---

**CITY OF EL CAJON, CALIFORNIA  
CLAIM FOR REIMBURSEMENT OF TRAVEL EXPENSE**

Employee Name: <b>Bill Wells</b>	Position: <b>Mayor</b>	Department: <b>Mayor &amp; Council</b>	Date of Claim: <b>9/25/2018</b>
Purpose of Trip: <b>League of California Cities-Sacramento 9/12-9/14/18</b>		Authorized By - Date:	

Method of Transportation	Depart From			Arrive At		
	Name of City	Date	Time	Name of City	Date	Time
Personal Auto	El Cajon	9/12/2018		Long Beach	9/14/2018	

**EXPENSE REPORT**

**ATTACH ALL RECEIPTS TO THIS FORM FOR EXPENDITURES REPORTED**

Item Description	Day 1 9/12/18	Day 2 9/13/18	Day 3 9/14/18	Day 4 xx/xx/xx	Day 5 xx/xx/xx	Day 6 xx/xx/xx	Day 7 xx/xx/xx	Total Expense	Prepaid / Reimb / Inv
1. Meals								\$0.00	
2. Lodging	\$240.67	\$263.67						\$504.34	P
3. Fare (Air, etc.)								\$0.00	
4. Taxi, Limo, Bus								\$0.00	
5. Telephone								\$0.00	
6. Auto Expense								\$0.00	
7. Registration	\$525.00							\$525.00	P
8. Airport Shuttle								\$0.00	
9. Personal Mileage								\$0.00	
10.								\$0.00	
<b>Totals</b>	\$765.67	\$263.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,029.34	

Items 6 through 10 require an explanation below.

**TOTAL ALLOWABLE EXPENSES ABOVE**

Item # & Co.	Explanation / Description	Traveler's Reconciliation	
#2 Lodging	Courtyard Long Beach Downtown	Total Allowable Expenses	\$1,029.34
#7 League of CA Cities	Annual Conference Registration	Adv/Prepaid/Invoiced Expenses	\$1,029.34
		Balance Due to (City)/Employee	\$0.00

THE UNDERSIGNED STATES, UNDER PENALTY OF PERJURY, THAT THE ABOVE CLAIM IS TRUE AND CORRECT:

Account Number	Amount
101000-8594	\$1,029.34

APPROVAL OF DEPARTMENT HEAD:

APPROVAL OF DIRECTOR OF FINANCE:

--	--



## **Teresa Bussey**

---

**From:** mdunn@cacities.org  
**Sent:** Tuesday, July 17, 2018 12:45 PM  
**To:** Teresa Bussey  
**Subject:** 2018 Annual Conference Registration Confirmation

Thank you for registering for the 2018 Annual Conference & Expo on September 12 - 14 at the Long Beach Convention Center. Please keep this confirmation for your records. The League's room blocks are currently SOLD OUT on peak nights. We encourage you to use the link below to periodically check availability in case there are cancellations and guest rooms become available. You are also free to use your preferred hotel booking website to make accommodations. Please note the League's Housing Bureau does not keep a waitlist for hotel rooms.

Attendee Room Blocks: <https://book.passkey.com/gt/216247388?gtid=bc4fedd8291ee7d0113ccaad95540085>

If you have questions about hotel reservations, please call (844) 840-1838 or email [leagueofcaliforniacities@conferencedirect.com](mailto:leagueofcaliforniacities@conferencedirect.com)

El Cajon  
Bill Wells  
Mayor  
[tbussey@cityofelcajon.us](mailto:tbussey@cityofelcajon.us)

Early Bird Full Conference \$525.00

Sub Total: \$525.00  
Amount Paid: \$525.00  
Balance: \$0.00

Questions or special needs? Contact the conference registrar at [mdunn@cacities.org](mailto:mdunn@cacities.org) before Wednesday, August 21.

Advance registrants unable to attend will receive a refund of rate paid, minus a \$75 processing charge, only when a written request is submitted to the League of California Cities, Conference Registration, 1400 K Street, Sacramento, CA, 95814 or [mdunn@cacities.org](mailto:mdunn@cacities.org) and received before 5:00 p.m. on Wednesday, August 21. Refunds will not be available after this date. If you are unable to attend, you may substitute a colleague for your entire registration. Please note sharing of registration is prohibited.



Courtyard Long Beach Downtown

500 E. 1st St.  
Long Beach, CA 90802  
T 562.435.8511

Bill Wells  
200 Civic Center Way  
El Cajon CA 92020  
El Cajon

Room: 318  
Room Type: QNQN  
Number of Guests: 2  
Rate: \$229.00      Clerk: AFG

Arrive: 12Sep18      Time: 11:35AM      Depart: 14Sep18      Time: 10:10AM      Folio Number: 98362

---

Date	Description	Charges	Credits
12Sep18	Room Charge	209.00	
12Sep18	City Tax	25.08	
12Sep18	Local Bid Fee	6.27	
12Sep18	Calif/Local Tourism Fee	0.32	
13Sep18	Room Charge	229.00	
13Sep18	City Tax	27.48	
13Sep18	Local Bid Fee	6.87	
13Sep18	Calif/Local Tourism Fee	0.32	
14Sep18	Visa		504.34
	Card #: VXXXXXXXXXXXXXXXX7871/XXXX		
	Amount: 504.34 Auth: 081590 Signature on File		
	<b>Balance:</b>	<b>0.00</b>	

As a Rewards Member, you could have earned points toward your free dream vacation today. Start earning points and elite status, plus enjoy exclusive member offers. Enroll today at the front desk.

See our "Privacy & Cookie Statement" on Marriott.com.



Courtyard Long Beach Downtown

500 E. 1st St.  
Long Beach, CA 90802  
T 562.435.8511

Bill Wells  
200 Civic Center Way  
El Cajon CA 92020  
El Cajon

Room: 318  
Room Type: QNQN  
Number of Guests: 2  
Rate: \$229.00      Clerk: AFG

Arrive: 12Sep18      Time: 11:35AM      Depart: 14Sep18      Time: 10:10AM      Folio Number: 98362

---

Date	Description	Charges	Credits
		<b>Balance:</b>	<b>0.00</b>

As a Rewards Member, you could have earned points toward your free dream vacation today. Start earning points and elite status, plus enjoy exclusive member offers. Enroll today at the front desk.

See our "Privacy & Cookie Statement" on [Marriott.com](http://Marriott.com).



**City Council  
Agenda Report**

**DATE:** September 25, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Clay Schoen, Director of Finance  
**SUBJECT:** January – March 2018 and April – June 2018 Quarterly Treasurer’s Reports

---

**RECOMMENDATION:**

That the City Council receives the Treasurer’s Reports for the quarters ending March 31, 2018 and June 30, 2018.

**BACKGROUND:**

Per the City’s investment policy, the two latest quarterly Treasurer’s Reports are presented for the City Council’s receipt and approval.

Investment Trends/Economy – The Federal Open Market Committee (FOMC) summarized its position on the economy with the following comments from their August 1, 2018 Monetary Policy release.

“[T]he labor market has continued to strengthen and that economic activity has been rising at a strong rate. Job gains have been strong, on average, in recent months, and the unemployment rate has stayed low. Household spending and business fixed investment have grown strongly. On a 12-month basis, both overall inflation and inflation for items other than food and energy remain near 2 percent.”

Recent releases from the Economic and Statistics Administration reported continued increases in Gross Domestic Product and Personal Income. The Department of Commerce reported decreases in both New Residential Construction Starts and New Residential Sales. The S&P/Case-Schiller Home Price Index indicates home values have continued to increase both nationally, and in the San Diego market.

“The USD Burnham-Moores Center for Real Estate’s Index of Leading Economic Indicators for San Diego County” recently stated that “the outlook continues to be for a strong local economy through the end of this year and at least into the beginning of 2019.” The report continued “The national labor market remains strong, with the unemployment dropping below the four percent mark that economists view as full employment. Growth is still lagging though, with the second estimate of first quarter GDP growth at 2.2 percent.”

U.S. Treasuries – As of June 30, 2018 the daily yield was 2.53% for a 2-year Treasury and 2.74% for a 5-year Treasury. Compared to the prior year, the 2-year Treasuries increased 118 basis points and the 5-year Treasuries increased 85 basis points.

U.S. Government Agencies – At quarter end, the yield was 2.59% for a 2-year and 2.85% for a 5-year Federal Agency investment, respectively. The City’s investment portfolio, in large part, is comprised of U.S. Government Agency securities because they offer a higher return than U.S. Treasuries.

LAIF & CAMP Pools – Consistent with market conditions, interest rates in LAIF and CAMP remain very low. The quarter to date yield for the fourth quarter of fiscal year 2018 was 1.43% and 1.95% for LAIF and CAMP Pools, respectively.

Outlook & Strategy –The prevailing view of economists is that the FOMC will continue rate increases, and the current strategy is to maintain flexibility in order to take advantage of higher investment returns when they materialize. As opportunities become available and the City’s cash flow needs are met, investing funds in securities will continue with the City’s investment advisors, Public Financial Management (PFM). The CAMP pool is currently rated AAA. No rating is provided for LAIF, but it is expected it would also achieve an AAA rating.

Report Presentation – This report is presented in four sections:

Operating Cash – The Union Bank Master Account is the City’s main checking account. The City also utilizes a merchant account with U.S. Bank for receiving credit card payments. Funds are automatically transferred daily from U.S. Bank to the City’s main checking account at Union Bank.

Operating Investments – The City’s operating investments are invested in CAMP portfolio investments (71.31%) earning 1.95%, followed by LAIF (28.63%) earning 1.43%, and the remainder in the CAMP investment pool (0.05%) earning 1.62%. The investment portfolio make-up of LAIF and CAMP are attached. In addition to maximizing yield, these investments provide for safety and liquidity in meeting the City’s operational needs.

Successor Agency Investments – The Successor Agency’s operating investments, totaling \$904,503, are invested in LAIF. The Bank of New York Mellon is the Trustee and the required bond reserve account has a market value of \$1,267,252 along with \$31,828 in an accrued interest fund. The debt service fund of \$814,598 is a temporary holding account in which the Trustee receives payment from the Successor Agency to make payments to the bond holders on April 1. Bond proceeds of \$847,394 are invested in LAIF.

#### FISCAL IMPACT:

Interest earned for the third quarter of the fiscal year, on a cash basis, was \$419,568, and \$360,397 earned in the fourth quarter. Market value is slightly lower than the original investment cost.

Prepared By: Clay Schoen, Director of Finance

Reviewed By: N/A

Approved By: Graham Mitchell, City Manager

---

#### Attachments

Jan-Mar 2018 Treasurer's Report

Apr-Jun 2018 Treasurer's Report



# CITY OF EL CAJON TREASURER'S REPORT AS OF March 31, 2018

Cash Basis

	Balance as of <u>March 31, 2018</u>	Quarter to Date		Fiscal Year to Date Interest Earnings	Market Value*
		Yield/Interest Rate	Interest Earnings		
<b><u>Operating Cash</u></b>					
UBOC Checking (Master)	\$ 4,682,585	0.40%	\$ 5,563	\$ 14,567	\$ 4,682,585
US Bank (Merchant Processing)	17,426	n/a	-	-	17,426
Petty Cash	4,320	n/a	-	-	4,320
<b>Total Operating Cash</b>	<b>\$ 4,704,331</b>		<b>\$ 5,563</b>	<b>\$ 14,567</b>	<b>\$ 4,704,331</b>
<b><u>Operating Investments</u></b>					
LAIF <sup>(1)</sup> - City Pool	\$ 28,945,747	1.43%	\$ 82,562	\$ 252,493	\$ 28,874,483
CAMP <sup>(2)</sup> Cash Management	351,718	1.52%	747	2,423	351,718
CAMP Managed Portfolio	71,847,551	1.62%	318,797	886,115	70,883,265
<b>Total Operating Investments</b>	<b>\$ 101,145,016</b>		<b>\$ 402,105</b>	<b>\$ 1,141,030</b>	<b>\$ 100,109,466</b>
<b>Total Operating Cash and Investments</b>	<b>\$ 105,849,347</b>		<b>\$ 407,668</b>	<b>\$ 1,155,597</b>	<b>\$ 104,813,797</b>
<b><u>Successor Agency Investments</u></b>					
LAIF - Operating Investments	\$ 901,151	1.43%	2,728	\$ 7,211	\$ 898,932
LAIF - Bond Proceeds, 2007	844,253	1.43%	2,555	5,945	842,174
The Bank of New York Mellon Trust Co.:					
Bond Reserve Fund	1,262,825	1.32%	3,327	6,833	1,262,825
Bond Debt Service Fund	1,558,419	1.32%	3,290	7,117	1,558,419
Cost of Issuance Fund	31,704	1.62%	-	-	31,704
<b>Total Successor Agency</b>	<b>\$ 4,598,351</b>		<b>\$ 11,900</b>	<b>\$ 27,107</b>	<b>\$ 4,594,054</b>
<b>Grand Total Cash and Investments</b>	<b>\$ 110,447,698</b>		<b>\$ 419,568</b>	<b>\$ 1,182,704</b>	<b>\$ 109,407,851</b>

I certify that all investments under the management of the City are in compliance with the City's adopted investment policy, and I certify the City's investments plus projected revenues, are sufficiently liquid to meet the City's next six (6) months cash flow requirements per the adopted budget.

Clay Schoen, Director of Finance and Treasurer

May 24, 2018

Date

\*Source: Bank and Trustee Statements

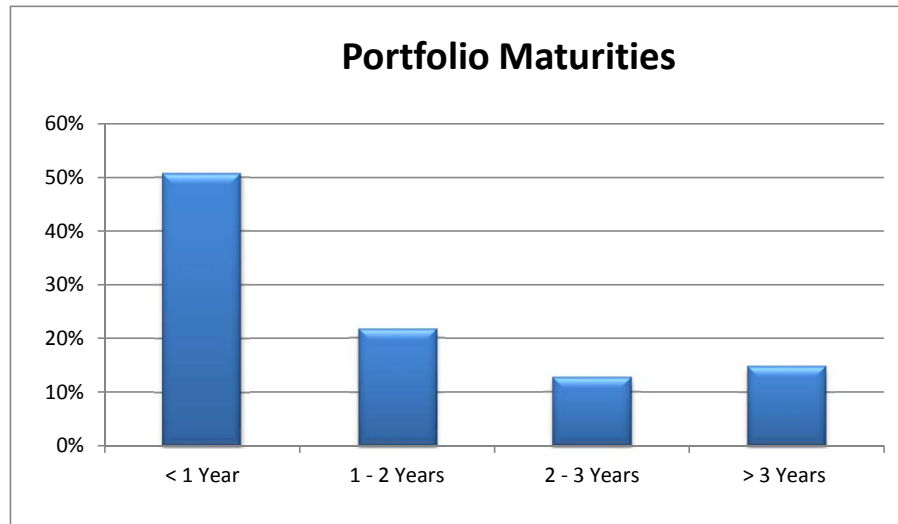
Note (1): The Local Agency Investment Fund (LAIF) is a voluntary investment alternative for California's local governments and special districts authorized by the California Government Code. LAIF is managed by the State Treasurer's Office with oversight by the Local Agency Investment Advisory Board. All securities in LAIF are purchased under the authority of Government Code Sections 16430 and 16480.8. LAIF is part of the State Treasurer's Pooled Money Investment Account (PMIA). The PMIA Investment Policy is guided by the goals of portfolio safety/diversification, liquidity, and yield.

Note (2): The California Asset Management Program (CAMP) is a California Joint Powers Authority established in 1989 to provide California public agencies with professional investment services. The CAMP Pool is a permitted investment for all local agencies under California Government Code Section 53601(p). CAMP is directed by a Board of Trustees, which is made up of experienced local government finance directors and treasurers.

**CITY OF EL CAJON**  
**OPERATING INVESTMENTS PORTFOLIO MATURITIES BY DATE AND TYPE (AT PAR)**  
**AS OF March 31, 2018**

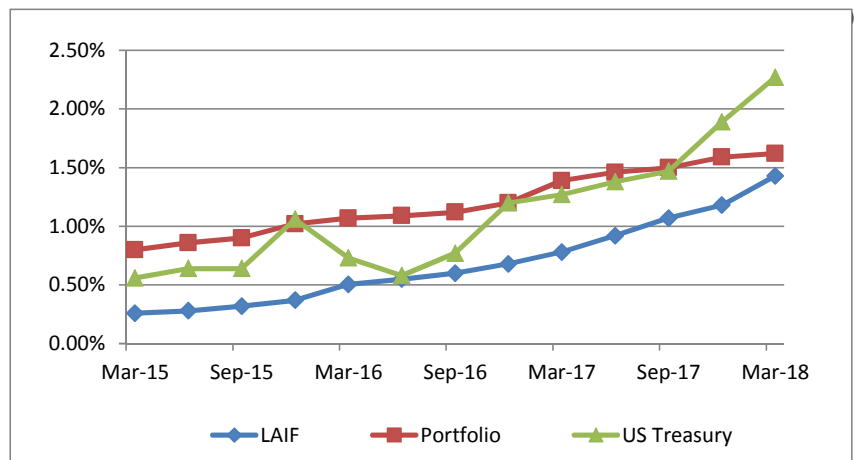
<b>Type of Investment</b>	<b>&lt; 1 Year</b>	<b>1 - 2 Years</b>	<b>2 - 3 Years</b>	<b>&gt; 3 Years</b>
LAIF - City Pool	28,945,747	-	-	-
CAMP Cash Management	351,718	-	-	-
CAMP Managed Portfolio:				
FHLMC Notes	1,600,000	1,500,000	1,000,000	1,000,000
FMCC Global Notes	-	4,900,000	-	-
FNMA Benchmark/Global Notes	5,510,000	10,150,000	3,000,000	3,450,000
FHLB Notes/Global Bonds	1,500,000	2,500,000	2,005,000	-
US Treasury Notes	8,595,000	-	4,185,000	6,865,000
Corporate Bonds/Notes/CD	2,000,000	3,405,000	2,975,000	4,000,000
Commercial Paper	4,000,000	-	-	-
<b>Totals</b>	<b>\$ 52,502,465</b>	<b>\$ 22,455,000</b>	<b>\$ 13,165,000</b>	<b>\$ 15,315,000</b>

<b>Portfolio Percentage</b>	<b>50.76%</b>	<b>21.71%</b>	<b>12.73%</b>	<b>14.81%</b>
-----------------------------	---------------	---------------	---------------	---------------



**QUARTERLY YIELD COMPARISONS**

<b>Quarter Ending</b>	<b>LAIF (1)</b>	<b>Portfolio (2)</b>	<b>US Treasury (3)</b>
Mar-15	0.26%	0.80%	0.56%
Jun-15	0.28%	0.86%	0.64%
Sep-15	0.32%	0.90%	0.64%
Dec-15	0.37%	1.02%	1.06%
Mar-16	0.51%	1.07%	0.73%
Jun-16	0.55%	1.09%	0.58%
Sep-16	0.60%	1.12%	0.77%
Dec-16	0.68%	1.20%	1.20%
Mar-17	0.78%	1.39%	1.27%
Jun-17	0.92%	1.46%	1.38%
Sep-17	1.07%	1.50%	1.47%
Dec-17	1.18%	1.59%	1.89%
Mar-18	1.43%	1.62%	2.27%



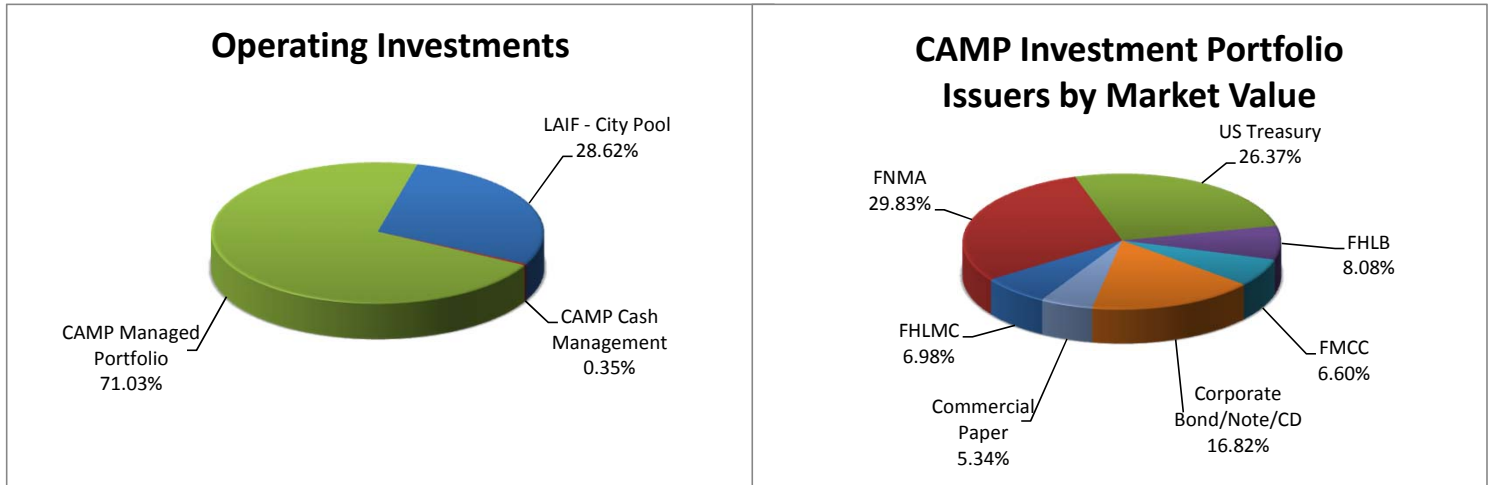
(1) per State Treasurer's Office, LAIF-PMIA Earnings Yield Rate (average quarterly return)

(2) per CAMP Portfolio report

(3) per U.S. Treasury 2-year daily yield curve rate

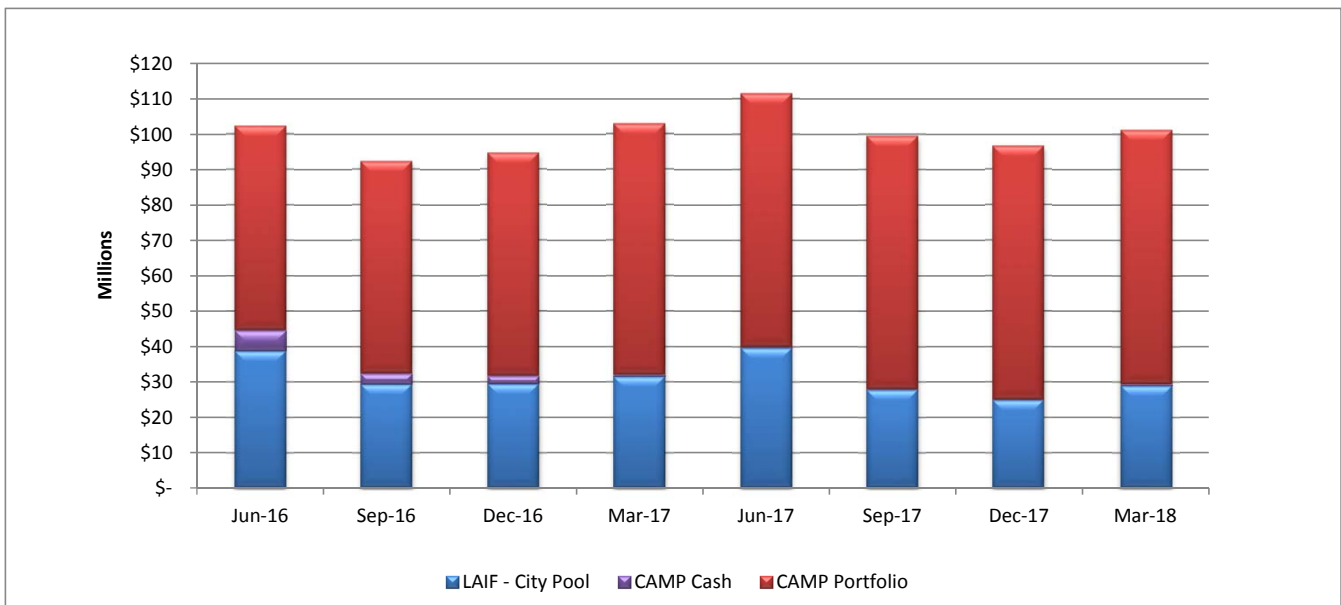
**CITY OF EL CAJON**  
**OPERATING INVESTMENTS COMPOSITION (AT COST)**  
**AS OF March 31, 2018**

<u>Operating Investments</u>	<u>Type of Investment</u>	<u>Investment Amount</u>	<u>% of Total Investments</u>	<u>Prior Quarter Investment Amount</u>	<u>% Change From Prior Quarter</u>
LAIF - City Pool	(See attached graph)	\$ 28,945,747	28.62%	\$ 39,610,191	-26.92%
CAMP Cash Management	Cash Reserve Portfolio	351,718	0.35%	217,275	61.88%
CAMP Managed Portfolio	Federal Agency & Corporate Bonds/Notes	71,847,551	71.03%	71,640,283	0.29%
<b>Total Operating Investments</b>		<b>\$ 101,145,016</b>	<b>100.00%</b>	<b>\$ 111,467,749</b>	<b>-9.26%</b>



**HISTORICAL COMPOSITION**

	Quarter Ending							
	<u>Jun-16</u>	<u>Sep-16</u>	<u>Dec-16</u>	<u>Mar-17</u>	<u>Jun-17</u>	<u>Sep-17</u>	<u>Dec-17</u>	<u>Mar-18</u>
LAIF - City Pool	\$ 38,778,366	\$ 29,298,139	\$ 29,445,380	\$ 31,524,951	\$ 39,610,191	\$ 27,807,884	\$ 24,911,329	\$ 28,945,747
CAMP Cash	5,787,181	3,043,632	2,185,928	419,693	217,275	111,715	15,491	351,718
CAMP Portfolio	57,676,806	59,914,803	62,972,721	70,871,600	71,640,283	71,489,789	71,638,936	71,847,551
<b>Total</b>	<b>\$ 92,528,067</b>	<b>\$ 102,242,353</b>	<b>\$ 92,256,574</b>	<b>\$ 94,604,029</b>	<b>\$ 102,816,244</b>	<b>\$ 111,467,749</b>	<b>\$ 99,409,388</b>	<b>\$ 101,145,016</b>







**JOHN CHIANG  
TREASURER  
STATE OF CALIFORNIA**



**PMIA Performance Report**

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
03/19/18	1.53	1.41	176
03/20/18	1.54	1.41	175
03/21/18	1.54	1.41	174
03/22/18	1.55	1.41	178
03/23/18	1.56	1.42	180
03/24/18	1.56	1.42	180
03/25/18	1.56	1.42	180
03/26/18	1.56	1.42	176
03/27/18	1.57	1.42	175
03/28/18	1.57	1.42	177
03/29/18	1.58	1.43	179
03/30/18	1.59	1.43	183
03/31/18	1.59	1.43	183
04/01/18	1.59	1.59	183
04/02/18	1.60	1.60	190
04/03/18	1.60	1.60	190
04/04/18	1.61	1.60	188
04/05/18	1.61	1.60	187
04/06/18	1.62	1.61	185
04/07/18	1.62	1.61	185
04/08/18	1.62	1.61	185
04/09/18	1.62	1.61	186
04/10/18	1.63	1.61	184
04/11/18	1.63	1.61	183
04/12/18	1.65	1.62	183
04/13/18	1.65	1.62	183
04/14/18	1.65	1.62	183
04/15/18	1.65	1.62	183
04/16/18	1.65	1.63	180
04/17/18	1.66	1.63	181
04/18/18	1.67	1.63	180

\*Daily yield does not reflect capital gains or losses

[View Prior Month Daily Rates](#)

**LAIF Performance Report**

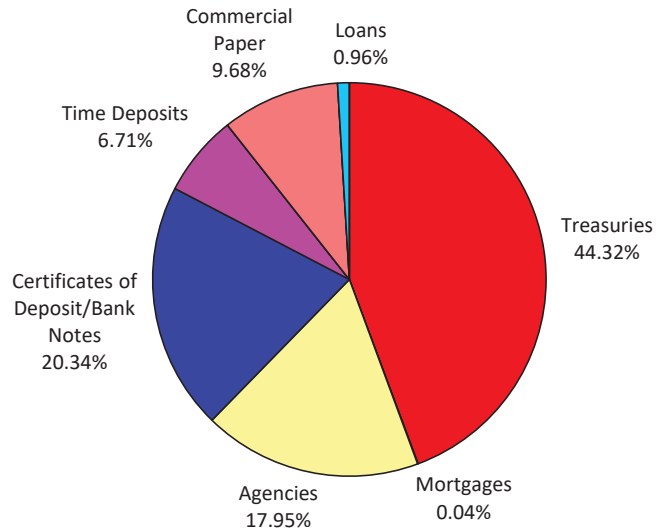
**Quarter Ending 03/31/18**

Apportionment Rate: 1.51%  
 Earnings Ratio: 0.00004135534904993  
 Fair Value Factor: 0.997538001  
 Daily: 1.59%  
 Quarter to Date: 1.43%  
 Average Life: 183

**PMIA Average Monthly Effective Yields**

**Mar 2018 1.524**  
 Feb 2018 1.412  
 Jan 2018 1.350

**Pooled Money Investment Account  
Portfolio Composition  
03/31/18  
\$75.0 billion**





## Account Statement - Transaction Summary

For the Month Ending **March 31, 2018**

CITY OF EL CAJON - OPERATING FUNDS - 505-00

### CAMP Pool

Opening Market Value	230,907.67
Purchases	1,124,717.26
Redemptions	(1,003,906.86)
Unsettled Trades	0.00
Change in Value	0.00

**Closing Market Value \$351,718.07**

Cash Dividends and Income 385.67

### CAMP Managed Account

Opening Market Value	73,123,351.91
Purchases	987,429.44
Redemptions	(1,000,000.00)
Unsettled Trades	0.00
Change in Value	51,109.99

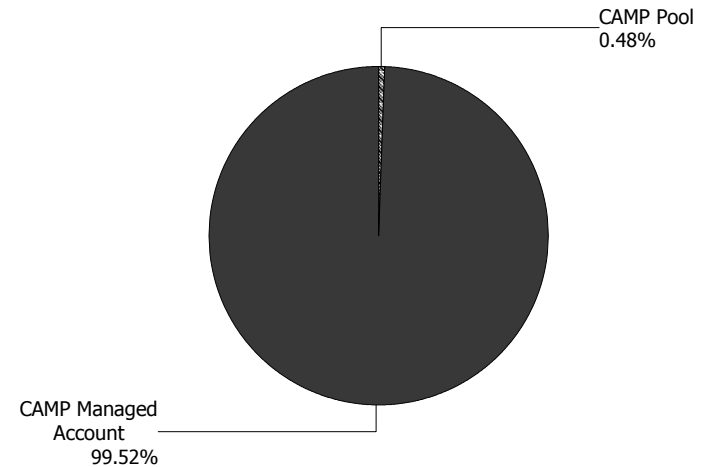
**Closing Market Value \$73,161,891.34**

Cash Dividends and Income 159,404.38

### Asset Summary

	March 31, 2018	February 28, 2018
<b>CAMP Pool</b>	351,718.07	230,907.67
<b>CAMP Managed Account</b>	73,161,891.34	73,123,351.91
<b>Total</b>	<b>\$73,513,609.41</b>	<b>\$73,354,259.58</b>

### Asset Allocation





## Managed Account Summary Statement

For the Month Ending **March 31, 2018**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

Transaction Summary - Money Market		Transaction Summary - Managed Account		Account Total	
<b>Opening Market Value</b>	<b>\$230,907.67</b>	<b>Opening Market Value</b>	<b>\$73,123,351.91</b>	<b>Opening Market Value</b>	<b>\$73,354,259.58</b>
Purchases	1,124,717.26	Maturities/Calls	(1,000,000.00)		
Redemptions	(1,003,906.86)	Principal Dispositions	0.00		
		Principal Acquisitions	987,429.44		
		Unsettled Trades	0.00		
		Change in Current Value	51,109.99		
<b>Closing Market Value</b>	<b>\$351,718.07</b>	<b>Closing Market Value</b>	<b>\$73,161,891.34</b>	<b>Closing Market Value</b>	<b>\$73,513,609.41</b>
Dividend	385.67				

Earnings Reconciliation (Cash Basis) - Managed Account		Cash Balance	
Interest/Dividends/Coupons Received	152,304.38	<b>Closing Cash Balance</b>	<b>\$0.00</b>
Less Purchased Interest Related to Interest/Coupons	0.00		
Plus Net Realized Gains/Losses	7,100.00		
<b>Total Cash Basis Earnings</b>	<b>\$159,404.38</b>		

Earnings Reconciliation (Accrual Basis)	Managed Account	Total	Cash Transactions Summary- Managed Account	
Ending Amortized Value of Securities	74,079,409.94	74,431,128.01	Maturities/Calls	1,000,000.00
Ending Accrued Interest	241,190.41	241,190.41	Sale Proceeds	0.00
Plus Proceeds from Sales	0.00	1,003,906.86	Coupon/Interest/Dividend Income	152,304.38
Plus Proceeds of Maturities/Calls/Principal Payments	1,000,000.00	1,000,000.00	Principal Payments	0.00
Plus Coupons/Dividends Received	152,304.38	152,304.38	Security Purchases	(987,429.44)
Less Cost of New Purchases	(987,429.44)	(2,112,146.70)	Net Cash Contribution	(164,874.94)
Less Beginning Amortized Value of Securities	(74,086,329.19)	(74,317,236.86)	Reconciling Transactions	0.00
Less Beginning Accrued Interest	(299,309.41)	(299,309.41)		
Dividends	0.00	385.67		
<b>Total Accrual Basis Earnings</b>	<b>\$99,836.69</b>	<b>\$100,222.36</b>		



## Portfolio Summary and Statistics

For the Month Ending **March 31, 2018**

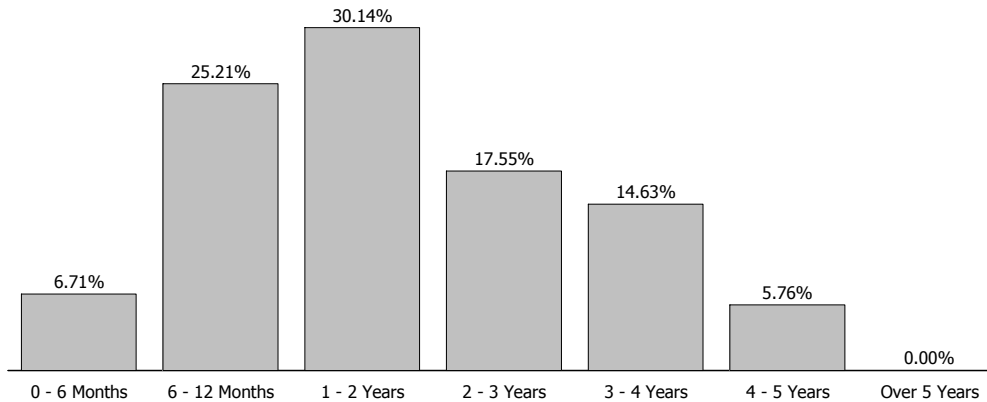
CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

### Account Summary

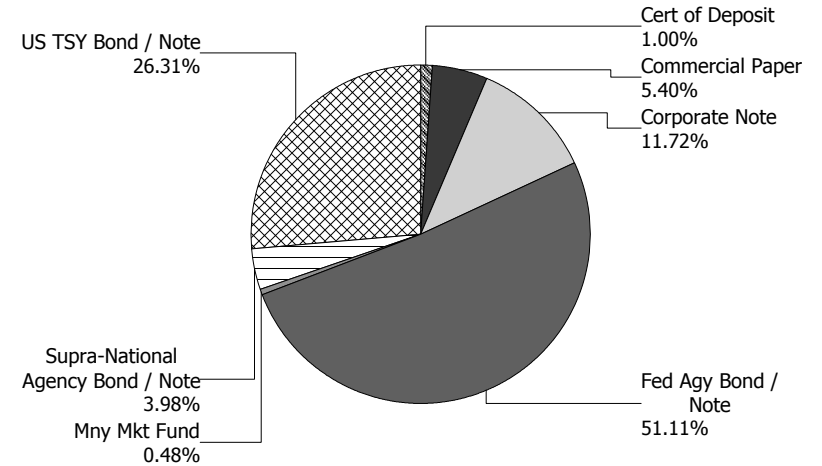
Description	Par Value	Market Value	Percent
U.S. Treasury Bond / Note	19,645,000.00	19,340,735.37	26.31
Supra-National Agency Bond / Note	2,975,000.00	2,925,537.25	3.98
Federal Agency Bond / Note	38,115,000.00	37,574,715.42	51.11
Corporate Note	8,665,000.00	8,615,284.16	11.72
Commercial Paper	4,000,000.00	3,972,530.00	5.40
Certificate of Deposit	740,000.00	733,089.14	1.00
<b>Managed Account Sub-Total</b>	<b>74,140,000.00</b>	<b>73,161,891.34</b>	<b>99.52%</b>
Accrued Interest		241,190.41	
<b>Total Portfolio</b>	<b>74,140,000.00</b>	<b>73,403,081.75</b>	
CAMP Pool	351,718.07	351,718.07	0.48
<b>Total Investments</b>	<b>74,491,718.07</b>	<b>73,754,799.82</b>	<b>100.00%</b>

**Unsettled Trades** **0.00** **0.00**

### Maturity Distribution



### Sector Allocation



### Characteristics

Yield to Maturity at Cost	1.62%
Yield to Maturity at Market	2.33%
Duration to Worst	1.76
Weighted Average Days to Maturity	668



## Managed Account Issuer Summary

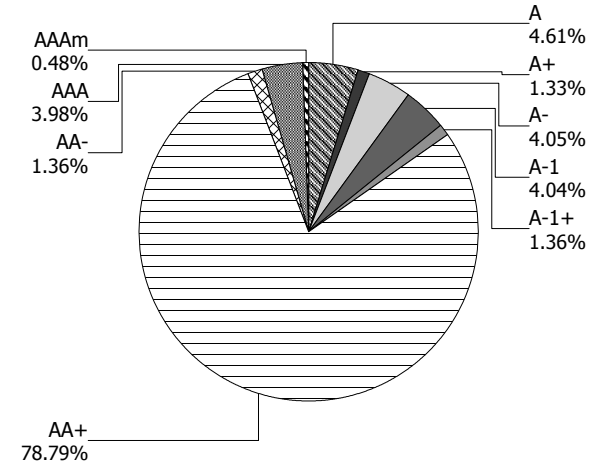
For the Month Ending **March 31, 2018**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

### Issuer Summary

Issuer	Market Value of Holdings	Percent
AMERICAN EXPRESS CO	994,758.00	1.35
APPLE INC	1,000,606.00	1.36
BNP PARIBAS	987,254.00	1.34
CAMP Pool	351,718.07	0.48
CREDIT AGRICOLE SA	998,381.00	1.36
FANNIE MAE	21,787,179.11	29.63
FEDERAL HOME LOAN BANKS	5,915,657.41	8.05
FREDDIE MAC	9,871,878.90	13.43
HSBC HOLDINGS PLC	1,643,195.16	2.24
IBM CORP	980,172.00	1.33
INTER-AMERICAN DEVELOPMENT BANK	1,462,624.75	1.99
INTL BANK OF RECONSTRUCTION AND DEV	1,462,912.50	1.99
JP MORGAN CHASE & CO	998,968.00	1.36
MITSUBISHI UFJ FINANCIAL GROUP INC	1,720,550.14	2.34
ORACLE CORP	997,222.00	1.36
THE BANK OF NEW YORK MELLON CORPORATION	1,015,996.00	1.38
TOYOTA MOTOR CORP	999,434.00	1.36
UNITED STATES TREASURY	19,340,735.37	26.31
WELLS FARGO & COMPANY	984,367.00	1.34
<b>Total</b>	<b>\$73,513,609.41</b>	<b>100.00%</b>

### Credit Quality (S&P Ratings)





**Managed Account Detail of Securities Held**

For the Month Ending **March 31, 2018**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Security Type/Description</b>	<b>CUSIP</b>	<b>Par</b>	<b>S&amp;P Rating</b>	<b>Moody's Rating</b>	<b>Trade Date</b>	<b>Settle Date</b>	<b>Original Cost</b>	<b>YTM at Cost</b>	<b>Accrued Interest</b>	<b>Amortized Cost</b>	<b>Market Value</b>
<b>U.S. Treasury Bond / Note</b>											
US TREASURY NOTES DTD 05/31/2013 1.000% 05/31/2018	912828VE7	1,580,000.00	AA+	Aaa	05/26/15	05/27/15	1,578,889.06	1.02	5,295.60	1,579,938.43	1,578,171.94
US TREASURY NOTES DTD 09/30/2016 0.750% 09/30/2018	912828T42	1,650,000.00	AA+	Aaa	12/19/17	12/20/17	1,638,269.53	1.67	33.81	1,642,483.99	1,640,397.00
US TREASURY NOTES DTD 10/31/2013 1.250% 10/31/2018	912828WD8	2,000,000.00	AA+	Aaa	10/26/15	10/27/15	2,017,578.13	0.95	10,497.24	2,003,425.26	1,991,484.00
US TREASURY NOTES DTD 12/02/2013 1.250% 11/30/2018	912828A34	1,365,000.00	AA+	Aaa	11/25/15	11/30/15	1,364,840.04	1.25	5,718.75	1,364,964.06	1,358,121.77
US TREASURY NOTES DTD 12/31/2013 1.500% 12/31/2018	912828A75	2,000,000.00	AA+	Aaa	01/02/18	01/02/18	1,993,750.00	1.82	7,541.44	1,995,288.34	1,991,328.00
US TREASURY NOTES DTD 09/30/2013 2.000% 09/30/2020	912828VZ0	620,000.00	AA+	Aaa	11/15/16	11/16/16	630,922.65	1.53	33.88	627,123.11	614,671.72
US TREASURY N/B DTD 12/31/2015 1.750% 12/31/2020	912828N48	990,000.00	AA+	Aaa	11/29/16	11/30/16	991,044.14	1.72	4,355.18	990,714.12	973,564.02
US TREASURY N/B DTD 12/31/2015 1.750% 12/31/2020	912828N48	1,575,000.00	AA+	Aaa	11/22/16	11/23/16	1,580,229.49	1.67	6,928.69	1,578,547.94	1,548,851.85
US TREASURY N/B DTD 02/29/2016 1.125% 02/28/2021	912828P87	1,000,000.00	AA+	Aaa	03/07/17	03/08/17	970,078.13	1.91	978.26	977,872.87	964,375.00
US TREASURY NOTES DTD 03/31/2016 1.250% 03/31/2021	912828O37	1,050,000.00	AA+	Aaa	11/29/16	11/30/16	1,028,466.80	1.74	35.86	1,034,935.55	1,015,218.75
US TREASURY NOTES DTD 03/31/2016 1.250% 03/31/2021	912828O37	1,900,000.00	AA+	Aaa	05/10/17	05/12/17	1,862,074.22	1.78	64.89	1,870,520.32	1,837,062.50
US TREASURY NOTES DTD 06/02/2014 2.000% 05/31/2021	912828WN6	2,000,000.00	AA+	Aaa	01/04/17	01/05/17	2,011,796.88	1.86	13,406.59	2,008,588.94	1,973,984.00
US TREASURY NOTES DTD 06/30/2017 1.750% 06/30/2022	912828XW5	955,000.00	AA+	Aaa	11/30/17	11/30/17	940,413.87	2.10	4,201.21	941,442.68	925,566.90
US TREASURY NOTES DTD 09/30/2015 1.750% 09/30/2022	912828L57	960,000.00	AA+	Aaa	11/30/17	11/30/17	943,837.50	2.12	45.90	944,915.36	927,937.92



**Managed Account Detail of Securities Held**

For the Month Ending **March 31, 2018**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Security Type/Description</b>	<b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>S&amp;P Rating</b>	<b>Moody's Rating</b>	<b>Trade Date</b>	<b>Settle Date</b>	<b>Original Cost</b>	<b>YTM at Cost</b>	<b>Accrued Interest</b>	<b>Amortized Cost</b>	<b>Market Value</b>
<b>Security Type Sub-Total</b>			<b>19,645,000.00</b>					<b>19,552,190.44</b>	<b>1.62</b>	<b>59,137.30</b>	<b>19,560,760.97</b>	<b>19,340,735.37</b>
<b>Supra-National Agency Bond / Note</b>												
INTL BANK OF RECONSTRUCTION AND DEV NOTE	DTD 09/19/2017 1.561% 09/12/2020	45905UP32	1,500,000.00	AAA	Aaa	09/12/17	09/19/17	1,496,400.00	1.64	1,235.79	1,497,030.11	1,462,912.50
INTER-AMERICAN DEVELOPMENT BANK	DTD 11/08/2013 2.125% 11/09/2020	4581X0CD8	1,475,000.00	AAA	Aaa	10/02/17	10/10/17	1,488,671.93	1.81	12,363.37	1,486,619.59	1,462,624.75
<b>Security Type Sub-Total</b>			<b>2,975,000.00</b>					<b>2,985,071.93</b>	<b>1.73</b>	<b>13,599.16</b>	<b>2,983,649.70</b>	<b>2,925,537.25</b>
<b>Federal Agency Bond / Note</b>												
FHLB GLOBAL NOTES	DTD 08/26/2016 0.875% 10/01/2018	3130A9AE1	1,500,000.00	AA+	Aaa	08/30/16	08/31/16	1,498,620.00	0.92	6,562.50	1,499,665.92	1,491,595.50
FNMA BENCHMARK NOTE	DTD 01/08/2016 1.375% 01/28/2019	3135G0H63	990,000.00	AA+	Aaa	01/21/16	01/22/16	997,345.80	1.12	2,382.19	992,032.75	984,358.98
FANNIE MAE BENCHMARK NOTE	DTD 01/13/2014 1.875% 02/19/2019	3135G0ZA4	1,550,000.00	AA+	Aaa	06/22/15	06/23/15	1,576,272.50	1.40	3,390.63	1,556,472.01	1,546,538.85
FNMA BENCHMARK NOTE	DTD 02/23/2016 1.000% 02/26/2019	3135G0J53	1,340,000.00	AA+	Aaa	05/17/16	05/18/16	1,339,879.40	1.00	1,302.78	1,339,961.73	1,325,956.80
FNMA BENCHMARK NOTE	DTD 02/23/2016 1.000% 02/26/2019	3135G0J53	1,630,000.00	AA+	Aaa	01/30/17	01/31/17	1,620,366.70	1.29	1,584.72	1,625,768.57	1,612,917.60
FHLMC NOTES	DTD 03/27/2009 3.750% 03/27/2019	3137EACA5	1,600,000.00	AA+	Aaa	03/15/16	03/16/16	1,721,040.00	1.20	666.67	1,639,980.06	1,624,112.00
FREDDIE MAC NOTES	DTD 03/21/2016 1.125% 04/15/2019	3137EADZ9	2,000,000.00	AA+	Aaa	03/18/16	03/21/16	1,999,340.00	1.14	10,375.00	1,999,772.60	1,978,698.00
FEDERAL HOME LOAN BANK AGENCY NOTES	DTD 05/12/2017 1.375% 05/28/2019	3130ABF92	1,500,000.00	AA+	Aaa	05/17/17	05/18/17	1,501,005.00	1.34	7,046.88	1,500,576.29	1,486,195.50
FNMA NOTES	DTD 05/12/2014 1.750% 06/20/2019	3135G0ZE6	1,565,000.00	AA+	Aaa	06/22/15	06/23/15	1,579,460.60	1.51	7,683.72	1,569,508.75	1,556,980.94
FHLMC REFERENCE NOTE	DTD 07/20/2016 0.875% 07/19/2019	3137EAEB1	1,500,000.00	AA+	Aaa	08/30/16	08/31/16	1,493,760.00	1.02	2,625.00	1,497,165.84	1,474,237.50



**Managed Account Detail of Securities Held**

For the Month Ending **March 31, 2018**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Security Type/Description Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>S&amp;P Rating</b>	<b>Moody's Rating</b>	<b>Trade Date</b>	<b>Settle Date</b>	<b>Original Cost</b>	<b>YTM at Cost</b>	<b>Accrued Interest</b>	<b>Amortized Cost</b>	<b>Market Value</b>
<b>Federal Agency Bond / Note</b>											
FNMA BENCHMARK NOTE DTD 08/02/2016 0.875% 08/02/2019	3135G0N33	1,500,000.00	AA+	Aaa	11/15/16	11/16/16	1,481,550.00	1.34	2,151.04	1,490,829.09	1,473,024.00
FHLB GLOBAL NOTE DTD 08/04/2016 0.875% 08/05/2019	3130A8Y72	1,000,000.00	AA+	Aaa	09/29/16	09/30/16	996,830.00	0.99	1,361.11	998,493.43	982,025.00
FNMA NOTES DTD 07/28/2014 1.750% 09/12/2019	3135G0ZG1	1,155,000.00	AA+	Aaa	08/28/15	08/31/15	1,171,100.70	1.39	1,066.77	1,160,885.18	1,146,778.71
FANNIE MAE GLOBAL NOTES DTD 10/25/2016 1.000% 10/24/2019	3135G0R39	1,000,000.00	AA+	Aaa	11/29/16	11/30/16	987,020.00	1.46	4,361.11	992,934.73	980,266.00
FANNIE MAE GLOBAL NOTES DTD 10/25/2016 1.000% 10/24/2019	3135G0R39	1,630,000.00	AA+	Aaa	01/30/17	01/31/17	1,608,516.60	1.49	7,108.61	1,617,594.82	1,597,833.58
FREDDIE MAC NOTES DTD 01/17/2017 1.500% 01/17/2020	3137EAE5	1,000,000.00	AA+	Aaa	02/22/17	02/23/17	998,460.00	1.55	3,083.33	999,042.09	985,736.00
FREDDIE MAC NOTES DTD 01/17/2017 1.500% 01/17/2020	3137EAE5	1,900,000.00	AA+	Aaa	05/10/17	05/12/17	1,895,649.00	1.59	5,858.33	1,897,076.49	1,872,898.40
FNMA NOTES DTD 01/12/2015 1.625% 01/21/2020	3135G0A78	990,000.00	AA+	Aaa	01/21/16	01/22/16	1,001,236.50	1.33	3,128.13	995,148.44	978,493.23
FNMA NOTES DTD 01/12/2015 1.625% 01/21/2020	3135G0A78	1,310,000.00	AA+	Aaa	08/28/15	08/31/15	1,317,113.30	1.50	4,139.24	1,312,984.97	1,294,773.87
FNMA NOTES DTD 02/28/2017 1.500% 02/28/2020	3135G0T29	1,000,000.00	AA+	Aaa	08/31/17	08/31/17	1,001,020.00	1.46	1,375.00	1,000,783.77	984,906.00
FHLMC AGENCY NOTES DTD 04/20/2017 1.375% 04/20/2020	3137EAEF2	1,000,000.00	AA+	Aaa	06/29/17	06/30/17	994,070.00	1.59	6,149.31	995,640.47	980,929.00
FNMA BENCHMARK NOTES DTD 04/27/2015 1.500% 06/22/2020	3135G0D75	2,000,000.00	AA+	Aaa	10/26/15	10/27/15	2,002,180.00	1.48	8,250.00	2,001,066.58	1,961,296.00
FNMA NOTES DTD 08/01/2017 1.500% 07/30/2020	3135G0T60	1,000,000.00	AA+	Aaa	07/28/17	08/01/17	996,970.00	1.60	2,541.67	997,631.79	979,953.00
FHLB NOTES DTD 09/08/2017 1.375% 09/28/2020	3130ACE26	680,000.00	AA+	Aaa	09/07/17	09/08/17	677,817.20	1.48	77.92	678,211.27	663,327.76





**Managed Account Detail of Securities Held**

For the Month Ending **March 31, 2018**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Security Type/Description</b> <b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>S&amp;P Rating</b>	<b>Moody's Rating</b>	<b>Trade Date</b>	<b>Settle Date</b>	<b>Original Cost</b>	<b>YTM at Cost</b>	<b>Accrued Interest</b>	<b>Amortized Cost</b>	<b>Market Value</b>
<b>Federal Agency Bond / Note</b>											
FHLB NOTES DTD 09/08/2017 1.375% 09/28/2020	3130ACE26	1,325,000.00	AA+	Aaa	09/15/17	09/15/17	1,316,082.75	1.60	151.82	1,317,648.44	1,292,513.65
FHLMC REFERENCE NOTE DTD 08/12/2016 1.125% 08/12/2021	3137EAEC9	1,000,000.00	AA+	Aaa	01/24/17	01/25/17	964,710.00	1.94	1,531.25	973,602.96	955,268.00
FANNIE MAE NOTES DTD 01/09/2017 2.000% 01/05/2022	3135G0S38	1,000,000.00	AA+	Aaa	01/24/17	01/25/17	998,910.00	2.02	4,777.78	999,163.51	979,659.00
FANNIE MAE NOTES DTD 04/10/2017 1.875% 04/05/2022	3135G0T45	1,000,000.00	AA+	Aaa	05/30/17	05/31/17	1,000,380.00	1.87	9,166.67	1,000,323.44	973,783.00
FANNIE MAE AGENCY NOTES DTD 10/06/2017 2.000% 10/05/2022	3135G0T78	1,450,000.00	AA+	Aaa	10/26/17	10/27/17	1,440,314.00	2.14	14,097.22	1,441,120.01	1,409,659.55
<b>Security Type Sub-Total</b>		<b>38,115,000.00</b>					<b>38,177,020.05</b>	<b>1.42</b>	<b>123,996.40</b>	<b>38,091,086.00</b>	<b>37,574,715.42</b>
<b>Corporate Note</b>											
JPMORGAN CHASE & CO GLOBAL NOTES DTD 05/15/2013 1.625% 05/15/2018	46625HJL5	1,000,000.00	A-	A3	10/26/15	10/29/15	998,310.00	1.69	6,138.89	999,917.55	998,968.00
AMERICAN EXPRESS CREDIT CORP NOTES DTD 03/18/2014 2.125% 03/18/2019	0258M0DK2	1,000,000.00	A-	A2	10/26/15	10/29/15	1,008,910.00	1.85	767.36	1,002,595.29	994,758.00
WELLS FARGO & CO CORP BONDS DTD 02/02/2015 2.150% 01/30/2020	94974BGF1	1,000,000.00	A-	A2	10/26/15	10/29/15	1,001,560.00	2.11	3,643.06	1,000,694.60	984,367.00
HSBC USA INC NOTES DTD 03/05/2015 2.350% 03/05/2020	40428HPR7	1,665,000.00	A	A2	03/29/16	03/31/16	1,642,372.65	2.72	2,825.88	1,653,605.26	1,643,195.16
APPLE INC CORP NOTES DTD 05/06/2014 2.850% 05/06/2021	037833AR1	1,000,000.00	AA+	Aa1	02/13/17	02/16/17	1,023,040.00	2.27	11,479.17	1,017,126.82	1,000,606.00
ORACLE CORP BONDS DTD 07/08/2014 2.800% 07/08/2021	68389XBA2	1,000,000.00	AA-	A1	02/13/17	02/16/17	1,020,940.00	2.30	6,455.56	1,015,784.37	997,222.00
BONY MELLON GLOBAL NOTES (CALLABLE) DTD 09/23/2011 3.550% 09/23/2021	06406HBY4	1,000,000.00	A	A1	02/13/17	02/16/17	1,044,650.00	2.52	788.89	1,034,015.62	1,015,996.00
IBM CORP BONDS DTD 01/27/2017 2.500% 01/27/2022	459200JO5	1,000,000.00	A+	A1	02/13/17	02/16/17	1,005,280.00	2.39	4,444.44	1,004,137.93	980,172.00



**Managed Account Detail of Securities Held**

For the Month Ending **March 31, 2018**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Security Type/Description</b>	<b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>S&amp;P Rating</b>	<b>Moody's Rating</b>	<b>Trade Date</b>	<b>Settle Date</b>	<b>Original Cost</b>	<b>YTM at Cost</b>	<b>Accrued Interest</b>	<b>Amortized Cost</b>	<b>Market Value</b>
<b>Corporate Note</b>												
<b>Security Type Sub-Total</b>			<b>8,665,000.00</b>					<b>8,745,062.65</b>	<b>2.27</b>	<b>36,543.25</b>	<b>8,727,877.44</b>	<b>8,615,284.16</b>
<b>Commercial Paper</b>												
TOYOTA MOTOR CREDIT CORP COMM PAPER DTD 10/12/2017 0.000% 04/10/2018	89233HDA9	1,000,000.00	A-1+	P-1	10/12/17	10/12/17	992,700.00	1.47	0.00	999,635.00	999,434.00	
CREDIT AGRICOLE CIB NY COMM PAPER DTD 11/01/2017 0.000% 05/01/2018	22533UE17	1,000,000.00	A-1	P-1	11/01/17	11/01/17	992,257.22	1.55	0.00	998,716.67	998,381.00	
BANK TOKYO MITSUBISHI UFJ LTD COMM PAPER -- 0.000% 10/01/2018	06538CK18	1,000,000.00	A-1	P-1	01/08/18	01/08/18	985,443.89	2.00	0.00	989,985.83	987,461.00	
BNP PARIBAS NY BRANCH COMM PAPER DTD 01/03/2018 0.000% 10/01/2018	09659CK15	1,000,000.00	A-1	P-1	03/28/18	03/28/18	987,429.44	2.45	0.00	987,698.33	987,254.00	
<b>Security Type Sub-Total</b>			<b>4,000,000.00</b>					<b>3,957,830.55</b>	<b>1.87</b>	<b>0.00</b>	<b>3,976,035.83</b>	<b>3,972,530.00</b>
<b>Certificate of Deposit</b>												
BANK OF TOKYO-MITSUBISHI NY CD DTD 09/27/2017 2.070% 09/25/2019	06539RGM3	740,000.00	A	A1	09/25/17	09/27/17	740,000.00	2.07	7,914.30	740,000.00	733,089.14	
<b>Security Type Sub-Total</b>			<b>740,000.00</b>					<b>740,000.00</b>	<b>2.07</b>	<b>7,914.30</b>	<b>740,000.00</b>	<b>733,089.14</b>
<b>Managed Account Sub-Total</b>			<b>74,140,000.00</b>					<b>74,157,175.62</b>	<b>1.62</b>	<b>241,190.41</b>	<b>74,079,409.94</b>	<b>73,161,891.34</b>
<b>Money Market Mutual Fund</b>												
CAMP Pool		351,718.07	AAA	NR			351,718.07		0.00	351,718.07	351,718.07	
<b>Money Market Sub-Total</b>			<b>351,718.07</b>					<b>351,718.07</b>	<b>0.00</b>	<b>351,718.07</b>	<b>351,718.07</b>	



**Managed Account Detail of Securities Held**

For the Month Ending **March 31, 2018**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Securities Sub-Total</b>	<b>\$74,491,718.07</b>	<b>\$74,508,893.69</b>	<b>1.62%</b>	<b>\$241,190.41</b>	<b>\$74,431,128.01</b>	<b>\$73,513,609.41</b>
<b>Accrued Interest</b>						<b>\$241,190.41</b>
<b>Total Investments</b>						<b>\$73,754,799.82</b>



**Managed Account Fair Market Value & Analytics**

For the Month Ending **March 31, 2018**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Security Type/Description</b> <b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>Broker</b>	<b>Next Call Date</b>	<b>Market Price</b>	<b>Market Value</b>	<b>Unreal G/L On Cost</b>	<b>Unreal G/L Amort Cost</b>	<b>Effective Duration</b>	<b>Duration to Worst at Mkt</b>	<b>YTM</b>
<b>U.S. Treasury Bond / Note</b>											
US TREASURY NOTES DTD 05/31/2013 1.000% 05/31/2018	912828VE7	1,580,000.00	MORGANST		99.88	1,578,171.94	(717.12)	(1,766.49)	0.17	0.17	1.69
US TREASURY NOTES DTD 09/30/2016 0.750% 09/30/2018	912828T42	1,650,000.00	BARCLAYS		99.42	1,640,397.00	2,127.47	(2,086.99)	0.50	0.50	1.93
US TREASURY NOTES DTD 10/31/2013 1.250% 10/31/2018	912828WD8	2,000,000.00	BARCLAYS		99.57	1,991,484.00	(26,094.13)	(11,941.26)	0.57	0.57	1.99
US TREASURY NOTES DTD 12/02/2013 1.250% 11/30/2018	912828A34	1,365,000.00	MORGANST		99.50	1,358,121.77	(6,718.27)	(6,842.29)	0.66	0.66	2.01
US TREASURY NOTES DTD 12/31/2013 1.500% 12/31/2018	912828A75	2,000,000.00	BARCLAYS		99.57	1,991,328.00	(2,422.00)	(3,960.34)	0.74	0.74	2.08
US TREASURY NOTES DTD 09/30/2013 2.000% 09/30/2020	912828VZ0	620,000.00	CITIGRP		99.14	614,671.72	(16,250.93)	(12,451.39)	2.42	2.42	2.36
US TREASURY N/B DTD 12/31/2015 1.750% 12/31/2020	912828N48	990,000.00	CITIGRP		98.34	973,564.02	(17,480.12)	(17,150.10)	2.65	2.65	2.38
US TREASURY N/B DTD 12/31/2015 1.750% 12/31/2020	912828N48	1,575,000.00	MORGANST		98.34	1,548,851.85	(31,377.64)	(29,696.09)	2.65	2.65	2.38
US TREASURY N/B DTD 02/29/2016 1.125% 02/28/2021	912828P87	1,000,000.00	BARCLAYS		96.44	964,375.00	(5,703.13)	(13,497.87)	2.84	2.84	2.40
US TREASURY NOTES DTD 03/31/2016 1.250% 03/31/2021	912828O37	1,050,000.00	MORGANST		96.69	1,015,218.75	(13,248.05)	(19,716.80)	2.92	2.92	2.40
US TREASURY NOTES DTD 03/31/2016 1.250% 03/31/2021	912828O37	1,900,000.00	MORGAN_S		96.69	1,837,062.50	(25,011.72)	(33,457.82)	2.92	2.92	2.40
US TREASURY NOTES DTD 06/02/2014 2.000% 05/31/2021	912828WN6	2,000,000.00	HSBC		98.70	1,973,984.00	(37,812.88)	(34,604.94)	3.03	3.03	2.43
US TREASURY NOTES DTD 06/30/2017 1.750% 06/30/2022	912828XW5	955,000.00	MERRILL		96.92	925,566.90	(14,846.97)	(15,875.78)	4.04	4.04	2.52
US TREASURY NOTES DTD 09/30/2015 1.750% 09/30/2022	912828L57	960,000.00	HSBC		96.66	927,937.92	(15,899.58)	(16,977.44)	4.29	4.29	2.54
<b>Security Type Sub-Total</b>		<b>19,645,000.00</b>				<b>19,340,735.37</b>	<b>(211,455.07)</b>	<b>(220,025.60)</b>	<b>1.94</b>	<b>1.94</b>	<b>2.21</b>

**Supra-National Agency Bond / Note**



**Managed Account Fair Market Value & Analytics**

For the Month Ending **March 31, 2018**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Security Type/Description</b>	<b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>Broker</b>	<b>Next Call Date</b>	<b>Market Price</b>	<b>Market Value</b>	<b>Unreal G/L On Cost</b>	<b>Unreal G/L Amort Cost</b>	<b>Effective Duration</b>	<b>Duration to Worst at Mkt</b>	<b>YTM</b>
<b>Supra-National Agency Bond / Note</b>												
INTL BANK OF RECONSTRUCTION AND DEV NOTE	DTD 09/19/2017 1.561% 09/12/2020	45905UP32	1,500,000.00	HSBC		97.53	1,462,912.50	(33,487.50)	(34,117.61)	2.38	2.38	2.61
INTER-AMERICAN DEVELOPMENT BANK	DTD 11/08/2013 2.125% 11/09/2020	4581X0CD8	1,475,000.00	HSBC		99.16	1,462,624.75	(26,047.18)	(23,994.84)	2.50	2.50	2.46
<b>Security Type Sub-Total</b>			<b>2,975,000.00</b>				<b>2,925,537.25</b>	<b>(59,534.68)</b>	<b>(58,112.45)</b>	<b>2.44</b>	<b>2.44</b>	<b>2.53</b>
<b>Federal Agency Bond / Note</b>												
FHLB GLOBAL NOTES	DTD 08/26/2016 0.875% 10/01/2018	3130A9AE1	1,500,000.00	MERRILL		99.44	1,491,595.50	(7,024.50)	(8,070.42)	0.49	0.49	2.01
FNMA BENCHMARK NOTE	DTD 01/08/2016 1.375% 01/28/2019	3135G0H63	990,000.00	MORGANST		99.43	984,358.98	(12,986.82)	(7,673.77)	0.81	0.81	2.07
FANNIE MAE BENCHMARK NOTE	DTD 01/13/2014 1.875% 02/19/2019	3135G0ZA4	1,550,000.00	BARCLAYS		99.78	1,546,538.85	(29,733.65)	(9,933.16)	0.87	0.87	2.13
FNMA BENCHMARK NOTE	DTD 02/23/2016 1.000% 02/26/2019	3135G0J53	1,340,000.00	HSBC		98.95	1,325,956.80	(13,922.60)	(14,004.93)	0.89	0.89	2.18
FNMA BENCHMARK NOTE	DTD 02/23/2016 1.000% 02/26/2019	3135G0J53	1,630,000.00	MORGAN_S		98.95	1,612,917.60	(7,449.10)	(12,850.97)	0.89	0.89	2.18
FHLMC NOTES	DTD 03/27/2009 3.750% 03/27/2019	3137EACA5	1,600,000.00	GOLDMAN		101.51	1,624,112.00	(96,928.00)	(15,868.06)	0.97	0.97	2.20
FREDDIE MAC NOTES	DTD 03/21/2016 1.125% 04/15/2019	3137EADZ9	2,000,000.00	MORGANST		98.93	1,978,698.00	(20,642.00)	(21,074.60)	1.02	1.02	2.17
FEDERAL HOME LOAN BANK AGENCY NOTES	DTD 05/12/2017 1.375% 05/28/2019	3130ABF92	1,500,000.00	MORGAN_S		99.08	1,486,195.50	(14,809.50)	(14,380.79)	1.14	1.14	2.18
FNMA NOTES	DTD 05/12/2014 1.750% 06/20/2019	3135G0ZE6	1,565,000.00	WELLSFAR		99.49	1,556,980.94	(22,479.66)	(12,527.81)	1.19	1.19	2.18
FHLMC REFERENCE NOTE	DTD 07/20/2016 0.875% 07/19/2019	3137EAEB1	1,500,000.00	NOMURA		98.28	1,474,237.50	(19,522.50)	(22,928.34)	1.28	1.28	2.22
FNMA BENCHMARK NOTE	DTD 08/02/2016 0.875% 08/02/2019	3135G0N33	1,500,000.00	BARCLAYS		98.20	1,473,024.00	(8,526.00)	(17,805.09)	1.31	1.31	2.25
FHLB GLOBAL NOTE	DTD 08/04/2016 0.875% 08/05/2019	3130A8Y72	1,000,000.00	JEFFERIE		98.20	982,025.00	(14,805.00)	(16,468.43)	1.32	1.32	2.24



**Managed Account Fair Market Value & Analytics**

For the Month Ending **March 31, 2018**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Security Type/Description</b>	<b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>Broker</b>	<b>Next Call Date</b>	<b>Market Price</b>	<b>Market Value</b>	<b>Unreal G/L On Cost</b>	<b>Unreal G/L Amort Cost</b>	<b>Effective Duration</b>	<b>Duration to Worst at Mkt</b>	<b>YTM</b>
<b>Federal Agency Bond / Note</b>												
FNMA NOTES	DTD 07/28/2014 1.750% 09/12/2019	3135G0ZG1	1,155,000.00	MKTX		99.29	1,146,778.71	(24,321.99)	(14,106.47)	1.42	1.42	2.25
FANNIE MAE GLOBAL NOTES	DTD 10/25/2016 1.000% 10/24/2019	3135G0R39	1,000,000.00	KEYBAN		98.03	980,266.00	(6,754.00)	(12,668.73)	1.53	1.53	2.29
FANNIE MAE GLOBAL NOTES	DTD 10/25/2016 1.000% 10/24/2019	3135G0R39	1,630,000.00	MORGAN_S		98.03	1,597,833.58	(10,683.02)	(19,761.24)	1.53	1.53	2.29
FREDDIE MAC NOTES	DTD 01/17/2017 1.500% 01/17/2020	3137EAEE5	1,000,000.00	MORGAN_S		98.57	985,736.00	(12,724.00)	(13,306.09)	1.75	1.75	2.32
FREDDIE MAC NOTES	DTD 01/17/2017 1.500% 01/17/2020	3137EAEE5	1,900,000.00	BMO		98.57	1,872,898.40	(22,750.60)	(24,178.09)	1.75	1.75	2.32
FNMA NOTES	DTD 01/12/2015 1.625% 01/21/2020	3135G0A78	990,000.00	MORGANST		98.84	978,493.23	(22,743.27)	(16,655.21)	1.76	1.76	2.29
FNMA NOTES	DTD 01/12/2015 1.625% 01/21/2020	3135G0A78	1,310,000.00	BARCLAYS		98.84	1,294,773.87	(22,339.43)	(18,211.10)	1.76	1.76	2.29
FNMA NOTES	DTD 02/28/2017 1.500% 02/28/2020	3135G0T29	1,000,000.00	MERRILL		98.49	984,906.00	(16,114.00)	(15,877.77)	1.87	1.87	2.31
FHLMC AGENCY NOTES	DTD 04/20/2017 1.375% 04/20/2020	3137EAEF2	1,000,000.00	WELLS_FA		98.09	980,929.00	(13,141.00)	(14,711.47)	2.00	2.00	2.33
FNMA BENCHMARK NOTES	DTD 04/27/2015 1.500% 06/22/2020	3135G0D75	2,000,000.00	NOMURA		98.06	1,961,296.00	(40,884.00)	(39,770.58)	2.16	2.16	2.40
FNMA NOTES	DTD 08/01/2017 1.500% 07/30/2020	3135G0T60	1,000,000.00	BARCLAYS		98.00	979,953.00	(17,017.00)	(17,678.79)	2.27	2.27	2.39
FHLB NOTES	DTD 09/08/2017 1.375% 09/28/2020	3130ACE26	680,000.00	BARCLAYS		97.55	663,327.76	(14,489.44)	(14,883.51)	2.43	2.43	2.39
FHLB NOTES	DTD 09/08/2017 1.375% 09/28/2020	3130ACE26	1,325,000.00	DEUTSCHE		97.55	1,292,513.65	(23,569.10)	(25,134.79)	2.43	2.43	2.39
FHLMC REFERENCE NOTE	DTD 08/12/2016 1.125% 08/12/2021	3137EAEC9	1,000,000.00	GOLDMAN		95.53	955,268.00	(9,442.00)	(18,334.96)	3.26	3.26	2.52
FANNIE MAE NOTES	DTD 01/09/2017 2.000% 01/05/2022	3135G0S38	1,000,000.00	TD		97.97	979,659.00	(19,251.00)	(19,504.51)	3.58	3.58	2.57
FANNIE MAE NOTES	DTD 04/10/2017 1.875% 04/05/2022	3135G0T45	1,000,000.00	GOLDMAN		97.38	973,783.00	(26,597.00)	(26,540.44)	3.80	3.80	2.57
FANNIE MAE AGENCY NOTES	DTD 10/06/2017 2.000% 10/05/2022	3135G0T78	1,450,000.00	NOMURA		97.22	1,409,659.55	(30,654.45)	(31,460.46)	4.23	4.23	2.66



**Managed Account Fair Market Value & Analytics**

For the Month Ending **March 31, 2018**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Security Type/Description</b>	<b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>Broker</b>	<b>Next Call Date</b>	<b>Market Price</b>	<b>Market Value</b>	<b>Unreal G/L On Cost</b>	<b>Unreal G/L Amort Cost</b>	<b>Effective Duration</b>	<b>Duration to Worst at Mkt</b>	<b>YTM</b>
<b>Security Type Sub-Total</b>			<b>38,115,000.00</b>				<b>37,574,715.42</b>	<b>(602,304.63)</b>	<b>(516,370.58)</b>	<b>1.69</b>	<b>1.69</b>	<b>2.28</b>

**Corporate Note**

JPMORGAN CHASE & CO GLOBAL NOTES DTD 05/15/2013 1.625% 05/15/2018	46625HJL5	1,000,000.00	STIFEL			99.90	998,968.00	658.00	(949.55)	0.12	0.12	2.40
AMERICAN EXPRESS CREDIT CORP NOTES DTD 03/18/2014 2.125% 03/18/2019	0258M0DK2	1,000,000.00	CITIGRP			99.48	994,758.00	(14,152.00)	(7,837.29)	0.95	0.95	2.68
WELLS FARGO & CO CORP BONDS DTD 02/02/2015 2.150% 01/30/2020	94974BGF1	1,000,000.00	US BANK			98.44	984,367.00	(17,193.00)	(16,327.60)	1.77	1.77	3.03
HSBC USA INC NOTES DTD 03/05/2015 2.350% 03/05/2020	40428HPR7	1,665,000.00	KEYBAN			98.69	1,643,195.16	822.51	(10,410.10)	1.86	1.86	3.05
APPLE INC CORP NOTES DTD 05/06/2014 2.850% 05/06/2021	037833AR1	1,000,000.00	US_BANCO			100.06	1,000,606.00	(22,434.00)	(16,520.82)	2.91	2.91	2.83
ORACLE CORP BONDS DTD 07/08/2014 2.800% 07/08/2021	68389XBA2	1,000,000.00	CITIGRP			99.72	997,222.00	(23,718.00)	(18,562.37)	3.08	3.08	2.89
BONY MELLON GLOBAL NOTES (CALLABLE) DTD 09/23/2011 3.550% 09/23/2021	06406HBY4	1,000,000.00	RBC	08/23/21	101.60	1,015,996.00	(28,654.00)	(18,019.62)		3.22	3.18	3.06
IBM CORP BONDS DTD 01/27/2017 2.500% 01/27/2022	459200JQ5	1,000,000.00	RBC			98.02	980,172.00	(25,108.00)	(23,965.93)	3.60	3.60	3.05
<b>Security Type Sub-Total</b>		<b>8,665,000.00</b>					<b>8,615,284.16</b>	<b>(129,778.49)</b>	<b>(112,593.28)</b>	<b>2.17</b>	<b>2.16</b>	<b>2.89</b>

**Commercial Paper**

TOYOTA MOTOR CREDIT CORP COMM PAPER DTD 10/12/2017 0.000% 04/10/2018	89233HDA9	1,000,000.00	TOYOTA			99.94	999,434.00	6,734.00	(201.00)	0.03	0.03	2.04
CREDIT AGRICOLE CIB NY COMM PAPER DTD 11/01/2017 0.000% 05/01/2018	22533UE17	1,000,000.00	CREDAG			99.84	998,381.00	6,123.78	(335.67)	0.08	0.08	1.88
BANK TOKYO MITSUBISHI UFJ LTD COMM PAPER -- 0.000% 10/01/2018	06538CK18	1,000,000.00	BTM			98.75	987,461.00	2,017.11	(2,524.83)	0.50	0.50	2.48
BNP PARIBAS NY BRANCH COMM PAPER DTD 01/03/2018 0.000% 10/01/2018	09659CK15	1,000,000.00	BNP_PARI			98.73	987,254.00	(175.44)	(444.33)	0.50	0.50	2.53
<b>Security Type Sub-Total</b>		<b>4,000,000.00</b>					<b>3,972,530.00</b>	<b>14,699.45</b>	<b>(3,505.83)</b>	<b>0.28</b>	<b>0.28</b>	<b>2.23</b>



**Managed Account Fair Market Value & Analytics**

For the Month Ending **March 31, 2018**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Security Type/Description</b>	<b>CUSIP</b>	<b>Par</b>	<b>Broker</b>	<b>Next Call Date</b>	<b>Market Price</b>	<b>Market Value</b>	<b>Unreal G/L On Cost</b>	<b>Unreal G/L Amort Cost</b>	<b>Effective Duration</b>	<b>Duration to Worst at Mkt</b>	<b>YTM</b>
<b>Certificate of Deposit</b>											
BANK OF TOKYO-MITSUBISHI NY CD DTD 09/27/2017 2.070% 09/25/2019	06539RGM3	740,000.00	MITSU		99.07	733,089.14	(6,910.86)	(6,910.86)	1.48	1.48	1.29
<b>Security Type Sub-Total</b>		<b>740,000.00</b>				<b>733,089.14</b>	<b>(6,910.86)</b>	<b>(6,910.86)</b>	<b>1.48</b>	<b>1.48</b>	<b>1.29</b>
<b>Managed Account Sub-Total</b>		<b>74,140,000.00</b>				<b>73,161,891.34</b>	<b>(995,284.28)</b>	<b>(917,518.60)</b>	<b>1.77</b>	<b>1.76</b>	<b>2.33</b>
<b>Money Market Mutual Fund</b>											
CAMP Pool		351,718.07			1.00	351,718.07	0.00	0.00	0.00	0.00	
<b>Money Market Sub-Total</b>		<b>351,718.07</b>				<b>351,718.07</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Securities Sub-Total</b>		<b>\$74,491,718.07</b>				<b>\$73,513,609.41</b>	<b>(\$995,284.28)</b>	<b>(\$917,518.60)</b>	<b>1.77</b>	<b>1.76</b>	<b>2.33%</b>
<b>Accrued Interest</b>						<b>\$241,190.41</b>					
<b>Total Investments</b>						<b>\$73,754,799.82</b>					





**Managed Account Security Transactions & Interest**

For the Month Ending **March 31, 2018**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
<b>BUY</b>										
03/28/18	03/28/18	BNP PARIBAS NY BRANCH COMM PAPER DTD 01/03/2018 0.000% 10/01/2018	09659CK15	1,000,000.00	(987,429.44)	0.00	(987,429.44)			
<b>Transaction Type Sub-Total</b>				<b>1,000,000.00</b>	<b>(987,429.44)</b>	<b>0.00</b>	<b>(987,429.44)</b>			
<b>INTEREST</b>										
03/05/18	03/05/18	HSBC USA INC NOTES DTD 03/05/2015 2.350% 03/05/2020	40428HPR7	1,665,000.00	0.00	19,563.75	19,563.75			
03/12/18	03/12/18	FNMA NOTES DTD 07/28/2014 1.750% 09/12/2019	3135G0ZG1	1,155,000.00	0.00	10,106.25	10,106.25			
03/12/18	03/12/18	INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 09/19/2017 1.561% 09/12/2020	45905UP32	1,500,000.00	0.00	11,250.00	11,250.00			
03/18/18	03/18/18	AMERICAN EXPRESS CREDIT CORP NOTES DTD 03/18/2014 2.125% 03/18/2019	0258M0DK2	1,000,000.00	0.00	10,625.00	10,625.00			
03/23/18	03/23/18	BONY MELLON GLOBAL NOTES (CALLABLE) DTD 09/23/2011 3.550% 09/23/2021	06406HBY4	1,000,000.00	0.00	17,750.00	17,750.00			
03/27/18	03/27/18	FHLMC NOTES DTD 03/27/2009 3.750% 03/27/2019	3137EACA5	1,600,000.00	0.00	30,000.00	30,000.00			
03/28/18	03/28/18	FHLB NOTES DTD 09/08/2017 1.375% 09/28/2020	3130ACE26	680,000.00	0.00	4,675.00	4,675.00			
03/28/18	03/28/18	FHLB NOTES DTD 09/08/2017 1.375% 09/28/2020	3130ACE26	1,325,000.00	0.00	9,109.38	9,109.38			
03/31/18	03/31/18	US TREASURY NOTES DTD 09/30/2013 2.000% 09/30/2020	912828VZ0	620,000.00	0.00	6,200.00	6,200.00			
03/31/18	03/31/18	US TREASURY NOTES DTD 09/30/2016 0.750% 09/30/2018	912828T42	1,650,000.00	0.00	6,187.50	6,187.50			
03/31/18	03/31/18	US TREASURY NOTES DTD 03/31/2016 1.250% 03/31/2021	912828O37	1,050,000.00	0.00	6,562.50	6,562.50			
03/31/18	03/31/18	US TREASURY NOTES DTD 09/30/2015 1.750% 09/30/2022	912828L57	960,000.00	0.00	8,400.00	8,400.00			
03/31/18	03/31/18	US TREASURY NOTES DTD 03/31/2016 1.250% 03/31/2021	912828Q37	1,900,000.00	0.00	11,875.00	11,875.00			



**Managed Account Security Transactions & Interest**

For the Month Ending **March 31, 2018**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
<b>Transaction Type Sub-Total</b>				<b>16,105,000.00</b>	<b>0.00</b>	<b>152,304.38</b>	<b>152,304.38</b>			
<b>MATURITY</b>										
03/28/18	03/28/18	BNP PARIBAS NY BRANCH COMM PAPER DTD 07/27/2017 0.000% 03/28/2018	09659CCU0	1,000,000.00	1,000,000.00	0.00	1,000,000.00	7,100.00	0.00	
<b>Transaction Type Sub-Total</b>				<b>1,000,000.00</b>	<b>1,000,000.00</b>	<b>0.00</b>	<b>1,000,000.00</b>	<b>7,100.00</b>	<b>0.00</b>	
<b>Managed Account Sub-Total</b>					<b>12,570.56</b>	<b>152,304.38</b>	<b>164,874.94</b>	<b>7,100.00</b>	<b>0.00</b>	
<b>Total Security Transactions</b>					<b>\$12,570.56</b>	<b>\$152,304.38</b>	<b>\$164,874.94</b>	<b>\$7,100.00</b>	<b>\$0.00</b>	



**Account Statement**

For the Month Ending **March 31, 2018**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00**

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
<b>CAMP Pool</b>					
<b>Opening Balance</b>					<b>230,907.67</b>
03/05/18	03/05/18	Purchase - Interest 40428HPR7	1.00	19,563.75	250,471.42
03/12/18	03/12/18	Purchase - Interest 3135G0ZG1	1.00	10,106.25	260,577.67
03/12/18	03/12/18	Purchase - Interest 45905UP32	1.00	11,252.21	271,829.88
03/13/18	03/13/18	Purchase - Interest 45905UP32	1.00	11,250.00	283,079.88
03/13/18	03/13/18	Redemption - Interest 45905UP32	1.00	(11,252.21)	271,827.67
03/19/18	03/19/18	Purchase - Interest 0258M0DK2	1.00	10,625.00	282,452.67
03/23/18	03/23/18	Purchase - Interest 06406HBY4	1.00	17,750.00	300,202.67
03/27/18	03/27/18	Purchase - Interest 3137EACA5	1.00	30,000.00	330,202.67
03/27/18	03/27/18	IP Fees February 2018	1.00	(4,948.10)	325,254.57
03/27/18	03/27/18	U.S. Bank Fees January 2018	1.00	(277.11)	324,977.46
03/28/18	03/28/18	Purchase - Interest 3130ACE26	1.00	4,675.00	329,652.46
03/28/18	03/28/18	Purchase - Interest 3130ACE26	1.00	9,109.38	338,761.84
03/28/18	03/28/18	Purchase - Principal 09659CCU0	1.00	1,000,000.00	1,338,761.84
03/28/18	03/28/18	Redemption - Principal 09659CK15	1.00	(987,429.44)	351,332.40
03/29/18	04/02/18	Accrual Income Div Reinvestment - Distributions	1.00	385.67	351,718.07



**Account Statement**

For the Month Ending **March 31, 2018**

CITY OF EL CAJON - OPERATING FUNDS - 505-00

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
<b>Closing Balance</b>					<b>351,718.07</b>
		<b>Month of March</b>	<b>Fiscal YTD January-March</b>		
<b>Opening Balance</b>		230,907.67	15,491.04	<b>Closing Balance</b>	351,718.07
<b>Purchases</b>		1,124,717.26	4,330,961.54	<b>Average Monthly Balance</b>	278,768.13
<b>Redemptions (Excl. Checks)</b>		(1,003,906.86)	(3,994,734.51)	<b>Monthly Distribution Yield</b>	1.62%
<b>Check Disbursements</b>		0.00	0.00		
<b>Closing Balance</b>		<b>351,718.07</b>	<b>351,718.07</b>		
<b>Cash Dividends and Income</b>		385.67	746.62		



**CITY OF EL CAJON TREASURER'S REPORT  
AS OF June 30, 2018**

**Cash Basis**

	Balance as of <u>June 30, 2018</u>	Quarter to Date		Fiscal Year to Date Interest Earnings	Market Value*
		Yield/Interest Rate	Interest Earnings		
<b><u>Operating Cash</u></b>					
UBOC Checking (Master)	\$ 18,889,153	0.40%	\$ 7,328	\$ 21,895	\$ 18,889,153
US Bank (Merchant Processing)	22,610	n/a	-	-	22,610
Petty Cash	4,845	n/a	-	-	4,845
<b>Total Operating Cash</b>	<b>\$ 18,916,608</b>		<b>\$ 7,328</b>	<b>\$ 21,895</b>	<b>\$ 18,916,608</b>
<b><u>Operating Investments</u></b>					
LAIF <sup>(1)</sup> - City Pool	\$ 29,210,171	1.43%	\$ 110,789	\$ 363,282	\$ 29,138,256
CAMP <sup>(2)</sup> Cash Management	53,805	1.95%	1,958	\$ 4,380	53,805
CAMP Managed Portfolio	72,752,432	1.62%	226,900	\$ 1,113,014	71,722,257
<b>Total Operating Investments</b>	<b>\$ 102,016,408</b>		<b>\$ 339,647</b>	<b>\$ 1,480,676</b>	<b>\$ 100,914,318</b>
<b>Total Operating Cash and Investments</b>	<b>\$ 120,933,016</b>		<b>\$ 346,975</b>	<b>\$ 1,502,571</b>	<b>\$ 119,830,926</b>
<b><u>Successor Agency Investments</u></b>					
LAIF - Operating Investments	\$ 904,503	1.43%	3,353	\$ 10,564	\$ 902,277
LAIF - Bond Proceeds, 2007	\$ 847,394	1.43%	3,141	9,086	845,308
The Bank of New York Mellon Trust Co.:					
Bond Reserve Fund	\$ 1,267,252	1.32%	4,428	11,261	1,267,252
Bond Debt Service Fund	\$ 814,598	1.32%	2,376	9,493	814,598
Cost of Issuance Fund	\$ -	1.62%	124	124	-
Interest Ac Fund	\$ 31,828	1.83%	-	-	31,828
<b>Total Successor Agency</b>	<b>\$ 3,865,575</b>		<b>\$ 13,422</b>	<b>\$ 40,528</b>	<b>\$ 3,861,263</b>
<b>Grand Total Cash and Investments</b>	<b>\$ 124,798,591</b>		<b>\$ 360,397</b>	<b>\$ 1,543,099</b>	<b>\$ 123,692,189</b>

I certify that all investments under the management of the City are in compliance with the City's adopted investment policy, and I certify the City's investments plus projected revenues, are sufficiently liquid to meet the City's next six (6) months cash flow requirements per the adopted budget.

Clay Schoen, Director of Finance and Treasurer

August 22, 2018

Date

\*Source: Bank and Trustee Statements

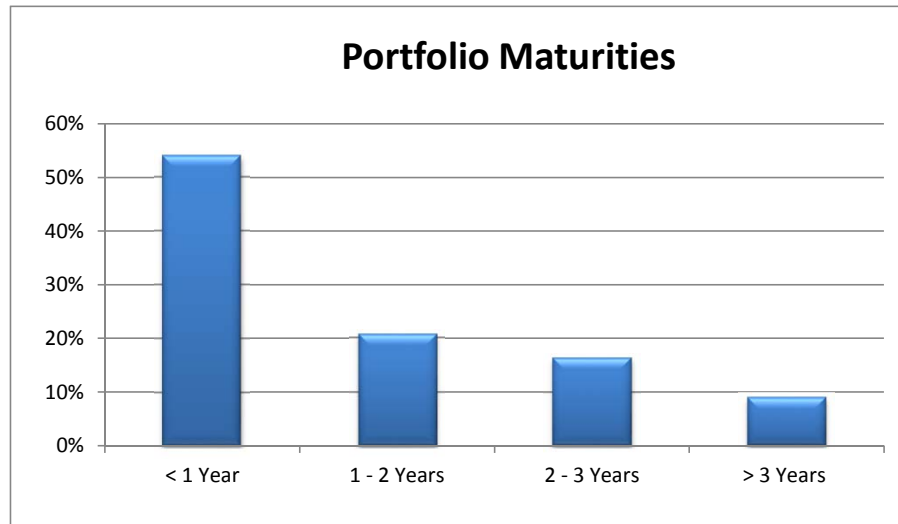
Note (1): The Local Agency Investment Fund (LAIF) is a voluntary investment alternative for California's local governments and special districts authorized by the California Government Code. LAIF is managed by the State Treasurer's Office with oversight by the Local Agency Investment Advisory Board. All securities in LAIF are purchased under the authority of Government Code Sections 16430 and 16480.8. LAIF is part of the State Treasurer's Pooled Money Investment Account (PMIA). The PMIA Investment Policy is guided by the goals of portfolio safety/diversification, liquidity, and yield.

Note (2): The California Asset Management Program (CAMP) is a California Joint Powers Authority established in 1989 to provide California public agencies with professional investment services. The CAMP Pool is a permitted investment for all local agencies under California Government Code Section 53601(p). CAMP is directed by a Board of Trustees, which is made up of experienced local government finance directors and treasurers.

**CITY OF EL CAJON**  
**OPERATING INVESTMENTS PORTFOLIO MATURITIES BY DATE AND TYPE (AT PAR)**  
**AS OF June 30, 2018**

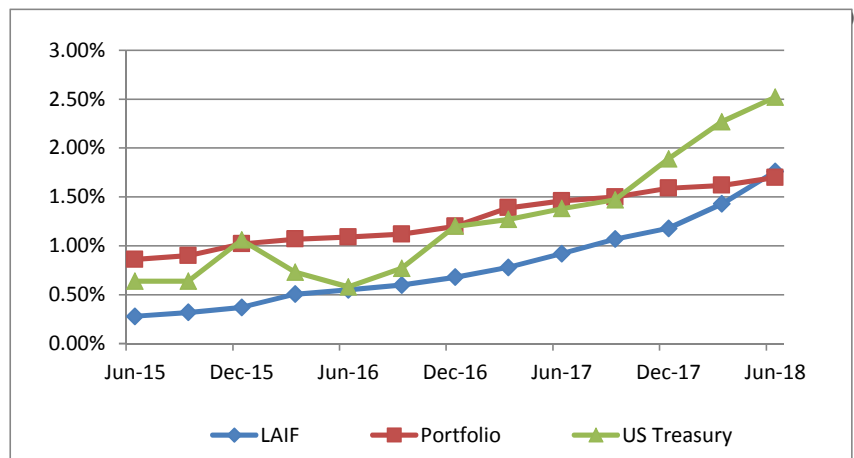
Type of Investment	< 1 Year	1 - 2 Years	2 - 3 Years	> 3 Years
LAIF - City Pool	29,210,171	-	-	-
CAMP Cash Management	53,805	-	-	-
CAMP Managed Portfolio:				
FHLMC Notes	1,600,000	2,500,000	-	1,000,000
FMCC Global Notes	2,000,000	2,900,000	-	-
FNMA Benchmark/Global Notes	7,075,000	10,585,000	1,000,000	3,450,000
FHLB Notes/Global Bonds	3,000,000	1,000,000	2,005,000	-
US Treasury Notes	8,635,000	-	9,135,000	1,915,000
Corporate Bonds/Notes/CD	1,000,000	4,705,000	3,975,000	3,000,000
Commercial Paper	4,000,000	-	1,000,000	-
<b>Totals</b>	<b>\$ 56,573,976</b>	<b>\$ 21,690,000</b>	<b>\$ 17,115,000</b>	<b>\$ 9,365,000</b>

<b>Portfolio Percentage</b>	<b>54.01%</b>	<b>20.71%</b>	<b>16.34%</b>	<b>8.94%</b>
-----------------------------	---------------	---------------	---------------	--------------



**QUARTERLY YIELD COMPARISONS**

Quarter Ending	LAIF (1)	Portfolio (2)	US Treasury (3)
Jun-15	0.28%	0.86%	0.64%
Sep-15	0.32%	0.90%	0.64%
Dec-15	0.37%	1.02%	1.06%
Mar-16	0.51%	1.07%	0.73%
Jun-16	0.55%	1.09%	0.58%
Sep-16	0.60%	1.12%	0.77%
Dec-16	0.68%	1.20%	1.20%
Mar-17	0.78%	1.39%	1.27%
Jun-17	0.92%	1.46%	1.38%
Sep-17	1.07%	1.50%	1.47%
Dec-17	1.18%	1.59%	1.89%
Mar-18	1.43%	1.62%	2.27%
Jun-18	1.76%	1.70%	2.52%



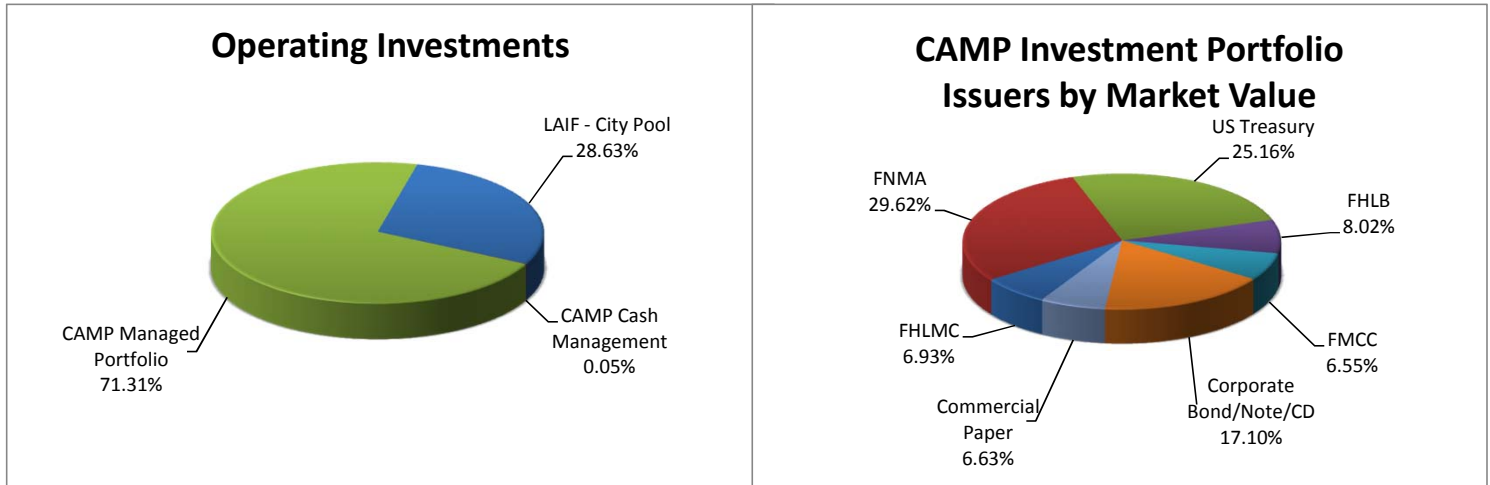
(1) per State Treasurer's Office, LAIF-PMIA Earnings Yield Rate (average quarterly return)

(2) per CAMP Portfolio report

(3) per U.S. Treasury 2-year daily yield curve rate

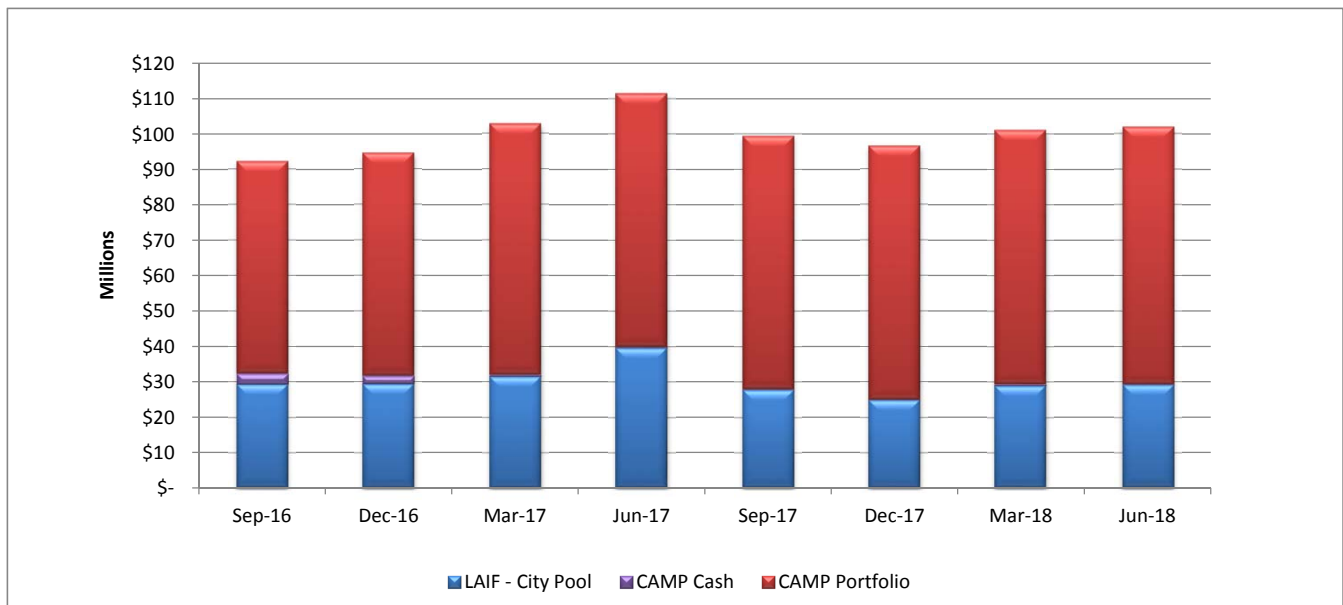
**CITY OF EL CAJON**  
**OPERATING INVESTMENTS COMPOSITION (AT COST)**  
**AS OF June 30, 2018**

<u>Operating Investments</u>	<u>Type of Investment</u>	<u>Investment Amount</u>	<u>% of Total Investments</u>	<u>Prior Quarter Investment Amount</u>	<u>% Change From Prior Quarter</u>
LAIF - City Pool	(See attached graph)	\$ 29,210,171	28.63%	\$ 28,945,747	0.91%
CAMP Cash Management	Cash Reserve Portfolio	53,805	0.05%	351,718	-84.70%
CAMP Managed Portfolio	Federal Agency & Corporate Bonds/Notes	72,752,432	71.31%	71,847,551	1.26%
<b>Total Operating Investments</b>		<b>\$ 102,016,408</b>	<b>100.00%</b>	<b>\$ 101,145,016</b>	<b>0.86%</b>



**HISTORICAL COMPOSITION**

	<u>Quarter Ending</u>							
	<u>Sep-16</u>	<u>Dec-16</u>	<u>Mar-17</u>	<u>Jun-17</u>	<u>Sep-17</u>	<u>Dec-17</u>	<u>Mar-18</u>	<u>Jun-18</u>
LAIF - City Pool	\$ 29,298,139	\$ 29,445,380	\$ 31,524,951	\$ 39,610,191	\$ 27,807,884	\$ 24,911,329	\$ 28,945,747	\$ 29,210,172
CAMP Cash	3,043,632	2,185,928	419,693	217,275	111,715	15,491	351,718	53,805
CAMP Portfolio	59,914,803	62,972,721	70,871,600	71,640,283	71,489,789	71,638,936	71,847,551	72,751,602
<b>Total</b>	<b>\$ 92,256,574</b>	<b>\$ 94,604,029</b>	<b>\$ 102,816,244</b>	<b>\$ 111,467,749</b>	<b>\$ 99,409,388</b>	<b>\$ 96,565,756</b>	<b>\$ 101,145,016</b>	<b>\$ 102,015,579</b>





**JOHN CHIANG  
TREASURER  
STATE OF CALIFORNIA**



**PMIA Performance Report**

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
06/25/18	1.89	1.75	184
06/26/18	1.89	1.75	183
06/27/18	1.90	1.75	181
06/28/18	1.90	1.76	183
06/29/18	1.92	1.76	194
06/30/18	1.92	1.76	193
07/01/18	1.92	1.92	193
07/02/18	1.93	1.92	196
07/03/18	1.93	1.92	195
07/04/18	1.93	1.92	195
07/05/18	1.93	1.93	194
07/06/18	1.93	1.93	193
07/07/18	1.93	1.93	193
07/08/18	1.93	1.93	193
07/09/18	1.93	1.93	191
07/10/18	1.93	1.93	192
07/11/18	1.93	1.93	191
07/12/18	1.94	1.93	189
07/13/18	1.94	1.93	190
07/14/18	1.94	1.93	190
07/15/18	1.94	1.93	190
07/16/18	1.94	1.93	188
07/17/18	1.94	1.93	187
07/18/18	1.94	1.93	187
07/19/18	1.95	1.93	189
07/20/18	1.95	1.94	188
07/21/18	1.95	1.94	188
07/22/18	1.95	1.94	188
07/23/18	1.95	1.94	186
07/24/18	1.95	1.94	190
07/25/18	1.96	1.94	189

\*Daily yield does not reflect capital gains or losses

[View Prior Month Daily Rates](#)

**LAIF Performance Report**

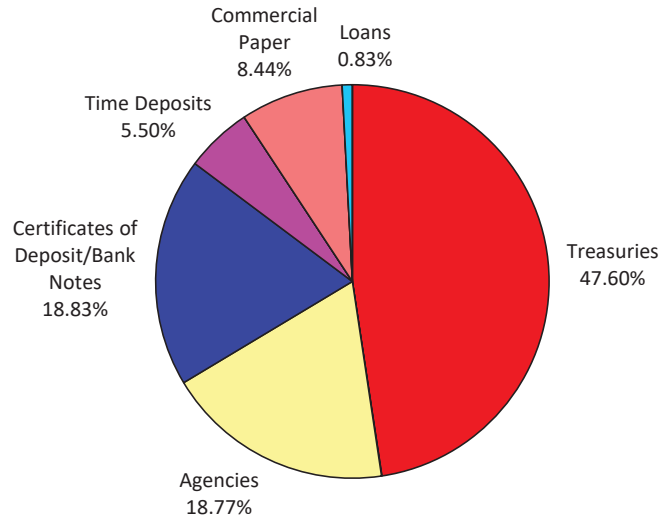
**Quarter Ending 06/30/18**

Apportionment Rate: 1.90%  
 Earnings Ratio: 0.00005216919081336  
 Fair Value Factor: 0.998126869  
 Daily: 1.92%  
 Quarter to Date: 1.76%  
 Average Life: 193

**PMIA Average Monthly Effective Yields**

**June 2018 1.854**  
 May 2018 1.755  
 Apr 2018 1.661

**Pooled Money Investment Account  
Portfolio Composition  
06/30/18  
\$88.8 billion**







## Account Statement - Transaction Summary

For the Month Ending **June 30, 2018**

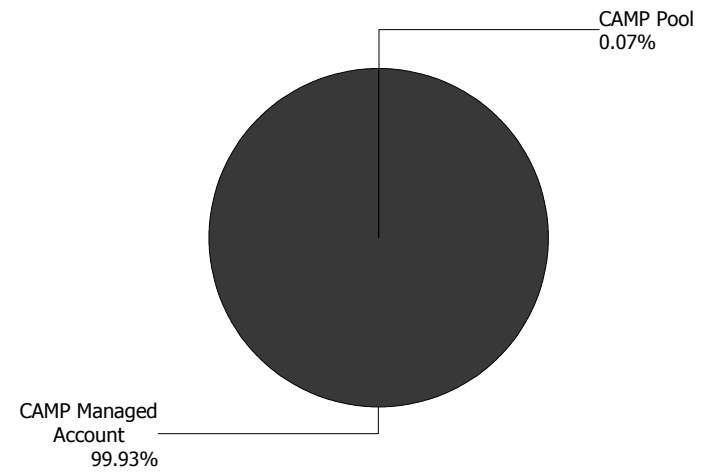
### CITY OF EL CAJON - OPERATING FUNDS - 505-00

CAMP Pool	
Opening Market Value	2,144,675.25
Purchases	826,882.60
Redemptions	(2,917,752.74)
Unsettled Trades	0.00
Change in Value	0.00
<b>Closing Market Value</b>	<b>\$53,805.11</b>
Cash Dividends and Income	230.35

CAMP Managed Account	
Opening Market Value	73,177,564.90
Purchases	1,299,506.00
Redemptions	(796,843.75)
Unsettled Trades	0.00
Change in Value	(51,463.00)
<b>Closing Market Value</b>	<b>\$73,628,764.15</b>
Cash Dividends and Income	77,083.23

Asset Summary		
	June 30, 2018	May 31, 2018
<b>CAMP Pool</b>	53,805.11	2,144,675.25
<b>CAMP Managed Account</b>	73,628,764.15	73,177,564.90
<b>Total</b>	<b>\$73,682,569.26</b>	<b>\$75,322,240.15</b>

### Asset Allocation





## Managed Account Summary Statement

For the Month Ending **June 30, 2018**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

Transaction Summary - Money Market		Transaction Summary - Managed Account		Account Total	
<b>Opening Market Value</b>	<b>\$2,144,675.25</b>	<b>Opening Market Value</b>	<b>\$73,177,564.90</b>	<b>Opening Market Value</b>	<b>\$75,322,240.15</b>
Purchases	826,882.60	Maturities/Calls	0.00		
Redemptions	(2,917,752.74)	Principal Dispositions	(796,843.75)		
		Principal Acquisitions	1,299,506.00		
		Unsettled Trades	0.00		
		Change in Current Value	(51,463.00)		
<b>Closing Market Value</b>	<b>\$53,805.11</b>	<b>Closing Market Value</b>	<b>\$73,628,764.15</b>	<b>Closing Market Value</b>	<b>\$73,682,569.26</b>
Dividend	230.35				

Earnings Reconciliation (Cash Basis) - Managed Account	
Interest/Dividends/Coupons Received	75,608.50
Less Purchased Interest Related to Interest/Coupons	(1,056.52)
Plus Net Realized Gains/Losses	2,531.25
<b>Total Cash Basis Earnings</b>	<b>\$77,083.23</b>

Cash Balance	
<b>Closing Cash Balance</b>	<b>\$0.00</b>

Earnings Reconciliation (Accrual Basis)	Managed Account	Total
Ending Amortized Value of Securities	74,609,178.56	74,662,983.67
Ending Accrued Interest	294,688.64	294,688.64
Plus Proceeds from Sales	797,958.50	3,715,711.24
Plus Proceeds of Maturities/Calls/Principal Payments	0.00	0.00
Plus Coupons/Dividends Received	74,493.75	74,493.75
Less Cost of New Purchases	(1,299,506.00)	(2,126,388.60)
Less Beginning Amortized Value of Securities	(74,098,689.38)	(76,243,364.63)
Less Beginning Accrued Interest	(273,949.89)	(273,949.89)
Dividends	0.00	230.35
<b>Total Accrual Basis Earnings</b>	<b>\$104,174.18</b>	<b>\$104,404.53</b>

Cash Transactions Summary- Managed Account	
Maturities/Calls	0.00
Sale Proceeds	797,958.50
Coupon/Interest/Dividend Income	74,493.75
Principal Payments	0.00
Security Purchases	(2,912,019.55)
Net Cash Contribution	2,039,567.30
Reconciling Transactions	0.00



## Portfolio Summary and Statistics

For the Month Ending **June 30, 2018**

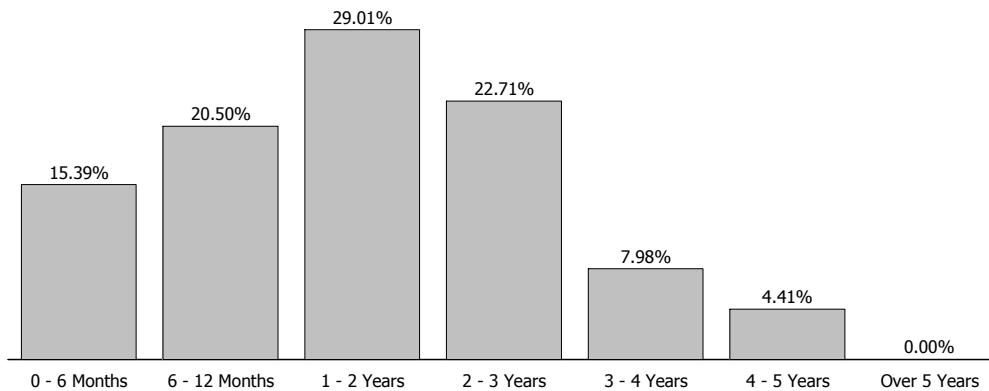
CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

### Account Summary

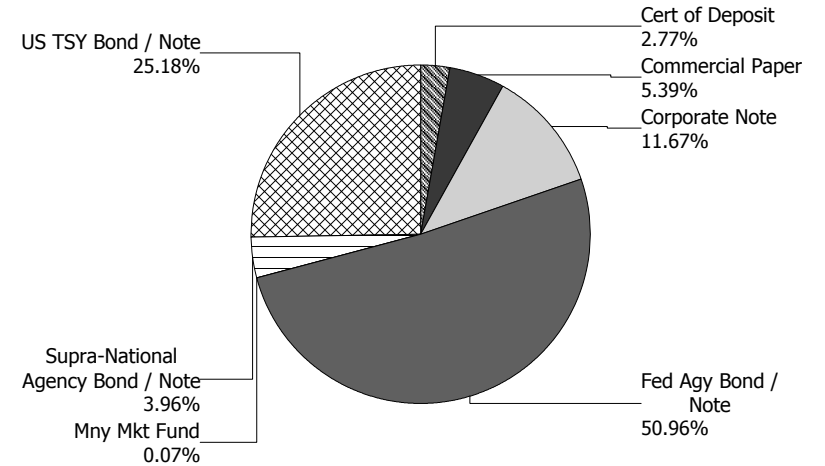
Description	Par Value	Market Value	Percent
U.S. Treasury Bond / Note	18,885,000.00	18,550,306.60	25.18
Supra-National Agency Bond / Note	2,975,000.00	2,917,886.25	3.96
Federal Agency Bond / Note	38,115,000.00	37,547,673.39	50.96
Corporate Note	8,665,000.00	8,601,963.47	11.67
Commercial Paper	4,000,000.00	3,971,120.00	5.39
Certificate of Deposit	2,040,000.00	2,039,814.44	2.77
<b>Managed Account Sub-Total</b>	<b>74,680,000.00</b>	<b>73,628,764.15</b>	<b>99.93%</b>
Accrued Interest		294,688.64	
<b>Total Portfolio</b>	<b>74,680,000.00</b>	<b>73,923,452.79</b>	
CAMP Pool	53,805.11	53,805.11	0.07
<b>Total Investments</b>	<b>74,733,805.11</b>	<b>73,977,257.90</b>	<b>100.00%</b>

**Unsettled Trades** **0.00** **0.00**

### Maturity Distribution



### Sector Allocation



### Characteristics

Yield to Maturity at Cost	1.70%
Yield to Maturity at Market	2.50%
Duration to Worst	1.60
Weighted Average Days to Maturity	607



## Managed Account Issuer Summary

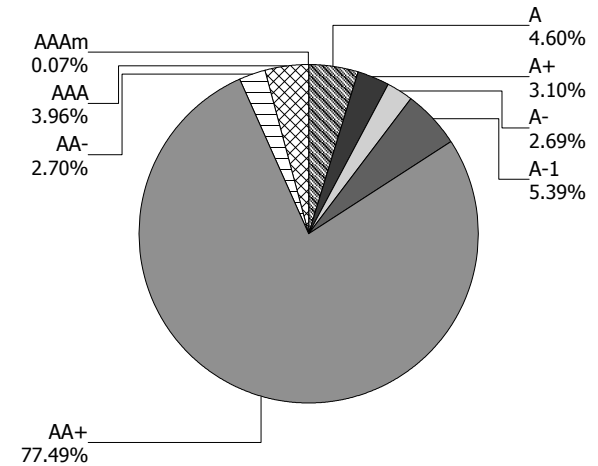
For the Month Ending **June 30, 2018**

CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)

### Issuer Summary

Issuer	Market Value of Holdings	Percent
AMERICAN EXPRESS CO	996,162.00	1.35
APPLE INC	997,602.00	1.35
BANK OF NOVA SCOTIA	1,307,213.70	1.77
BNP PARIBAS	994,078.00	1.35
CAMP Pool	53,805.11	0.07
CREDIT AGRICOLE SA	992,094.00	1.35
FANNIE MAE	21,769,555.74	29.55
FEDERAL HOME LOAN BANKS	5,914,985.25	8.03
FREDDIE MAC	9,863,132.40	13.39
HSBC HOLDINGS PLC	1,645,554.47	2.23
IBM CORP	977,226.00	1.33
INTER-AMERICAN DEVELOPMENT BANK	1,455,161.25	1.97
INTL BANK OF RECONSTRUCTION AND DEV	1,462,725.00	1.99
JP MORGAN CHASE & CO	990,867.00	1.34
MITSUBISHI UFJ FINANCIAL GROUP INC	1,726,681.74	2.34
ORACLE CORP	993,454.00	1.35
THE BANK OF NEW YORK MELLON CORPORATION	1,011,147.00	1.37
TOYOTA MOTOR CORP	994,847.00	1.35
UNITED STATES TREASURY	18,550,306.60	25.18
WELLS FARGO & COMPANY	985,971.00	1.34
<b>Total</b>	<b>\$73,682,569.26</b>	<b>100.00%</b>

### Credit Quality (S&P Ratings)





**Managed Account Detail of Securities Held**

For the Month Ending **June 30, 2018**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Security Type/Description</b>	<b>CUSIP</b>	<b>Par</b>	<b>S&amp;P Rating</b>	<b>Moody's Rating</b>	<b>Trade Date</b>	<b>Settle Date</b>	<b>Original Cost</b>	<b>YTM at Cost</b>	<b>Accrued Interest</b>	<b>Amortized Cost</b>	<b>Market Value</b>
<b>U.S. Treasury Bond / Note</b>											
US TREASURY NOTES DTD 09/30/2016 0.750% 09/30/2018	912828T42	850,000.00	AA+	Aaa	12/19/17	12/20/17	843,957.03	1.67	1,602.46	848,064.06	847,412.60
US TREASURY NOTES DTD 10/31/2016 0.750% 10/31/2018	912828T83	1,620,000.00	AA+	Aaa	05/31/18	06/01/18	1,611,457.03	2.04	2,047.01	1,613,143.14	1,613,291.58
US TREASURY NOTES DTD 10/31/2013 1.250% 10/31/2018	912828WD8	2,000,000.00	AA+	Aaa	10/26/15	10/27/15	2,017,578.13	0.95	4,211.96	2,001,958.74	1,994,844.00
US TREASURY NOTES DTD 12/02/2013 1.250% 11/30/2018	912828A34	1,365,000.00	AA+	Aaa	11/25/15	11/30/15	1,364,840.04	1.25	1,445.18	1,364,977.50	1,360,307.13
US TREASURY NOTES DTD 12/31/2013 1.500% 12/31/2018	912828A75	2,000,000.00	AA+	Aaa	01/02/18	01/02/18	1,993,750.00	1.82	81.52	1,996,861.10	1,993,282.00
US TREASURY NOTES DTD 09/30/2013 2.000% 09/30/2020	912828VZ0	620,000.00	AA+	Aaa	11/15/16	11/16/16	630,922.65	1.53	3,116.94	626,424.69	612,298.36
US TREASURY NOTES DTD 12/31/2015 1.750% 12/31/2020	912828N48	990,000.00	AA+	Aaa	11/29/16	11/30/16	991,044.14	1.72	47.08	990,650.33	969,929.73
US TREASURY NOTES DTD 12/31/2015 1.750% 12/31/2020	912828N48	1,575,000.00	AA+	Aaa	11/22/16	11/23/16	1,580,229.49	1.67	74.90	1,578,230.77	1,543,070.03
US TREASURY N/B DTD 02/29/2016 1.125% 02/28/2021	912828P87	1,000,000.00	AA+	Aaa	03/07/17	03/08/17	970,078.13	1.91	3,760.19	979,705.57	962,148.00
US TREASURY NOTES DTD 03/31/2016 1.250% 03/31/2021	912828O37	1,050,000.00	AA+	Aaa	11/29/16	11/30/16	1,028,466.80	1.74	3,299.18	1,036,158.22	1,012,348.05
US TREASURY NOTES DTD 03/31/2016 1.250% 03/31/2021	912828O37	1,900,000.00	AA+	Aaa	05/10/17	05/12/17	1,862,074.22	1.78	5,969.95	1,872,911.74	1,831,867.90
US TREASURY NOTES DTD 06/02/2014 2.000% 05/31/2021	912828WN6	2,000,000.00	AA+	Aaa	01/04/17	01/05/17	2,011,796.88	1.86	3,387.98	2,007,930.24	1,965,390.00
US TREASURY NOTES DTD 06/30/2017 1.750% 06/30/2022	912828XW5	955,000.00	AA+	Aaa	11/30/17	11/30/17	940,413.87	2.10	45.41	942,209.78	920,754.66
US TREASURY NOTES DTD 09/30/2015 1.750% 09/30/2022	912828L57	960,000.00	AA+	Aaa	11/30/17	11/30/17	943,837.50	2.12	4,222.95	945,714.60	923,362.56



**Managed Account Detail of Securities Held**

For the Month Ending **June 30, 2018**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Security Type Sub-Total</b>		<b>18,885,000.00</b>					<b>18,790,445.91</b>	<b>1.70</b>	<b>33,312.71</b>	<b>18,804,940.48</b>	<b>18,550,306.60</b>

**Supra-National Agency Bond / Note**

INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 09/19/2017 1.561% 09/12/2020	45905UP32	1,500,000.00	AAA	Aaa	09/12/17	09/19/17	1,496,400.00	1.64	7,089.54	1,497,328.44	1,462,725.00
INTER-AMERICAN DEVELOPMENT BANK DTD 11/08/2013 2.125% 11/09/2020	4581X0CD8	1,475,000.00	AAA	Aaa	10/02/17	10/10/17	1,488,671.93	1.81	4,527.43	1,485,527.71	1,455,161.25

<b>Security Type Sub-Total</b>		<b>2,975,000.00</b>					<b>2,985,071.93</b>	<b>1.73</b>	<b>11,616.97</b>	<b>2,982,856.15</b>	<b>2,917,886.25</b>
--------------------------------	--	---------------------	--	--	--	--	---------------------	-------------	------------------	---------------------	---------------------

**Federal Agency Bond / Note**

FHLB GLOBAL NOTES DTD 08/26/2016 0.875% 10/01/2018	3130A9AE1	1,500,000.00	AA+	Aaa	08/30/16	08/31/16	1,498,620.00	0.92	3,281.25	1,499,832.96	1,495,713.00
FNMA BENCHMARK NOTE DTD 01/08/2016 1.375% 01/28/2019	3135G0H63	990,000.00	AA+	Aaa	01/21/16	01/22/16	997,345.80	1.12	5,785.31	991,418.86	985,118.31
FANNIE MAE BENCHMARK NOTE DTD 01/13/2014 1.875% 02/19/2019	3135G0ZA4	1,550,000.00	AA+	Aaa	06/22/15	06/23/15	1,576,272.50	1.40	10,656.25	1,554,647.52	1,546,543.50
FNMA BENCHMARK NOTE DTD 02/23/2016 1.000% 02/26/2019	3135G0J53	1,340,000.00	AA+	Aaa	05/17/16	05/18/16	1,339,879.40	1.00	4,652.78	1,339,972.30	1,328,878.00
FNMA BENCHMARK NOTE DTD 02/23/2016 1.000% 02/26/2019	3135G0J53	1,630,000.00	AA+	Aaa	01/30/17	01/31/17	1,620,366.70	1.29	5,659.72	1,626,936.17	1,616,471.00
FHLMC NOTES DTD 03/27/2009 3.750% 03/27/2019	3137EACA5	1,600,000.00	AA+	Aaa	03/15/16	03/16/16	1,721,040.00	1.20	15,666.67	1,629,903.33	1,617,296.00
FREDDIE MAC NOTES DTD 03/21/2016 1.125% 04/15/2019	3137EADZ9	2,000,000.00	AA+	Aaa	03/18/16	03/21/16	1,999,340.00	1.14	4,750.00	1,999,827.14	1,981,562.00
FEDERAL HOME LOAN BANK AGENCY NOTES DTD 05/12/2017 1.375% 05/28/2019	3130ABF92	1,500,000.00	AA+	Aaa	05/17/17	05/18/17	1,501,005.00	1.34	1,890.63	1,500,452.67	1,486,728.00
FNMA NOTES DTD 05/12/2014 1.750% 06/20/2019	3135G0ZE6	1,565,000.00	AA+	Aaa	06/22/15	06/23/15	1,579,460.60	1.51	836.84	1,568,592.08	1,555,339.26
FHLMC REFERENCE NOTE DTD 07/20/2016 0.875% 07/19/2019	3137EAEB1	1,500,000.00	AA+	Aaa	08/30/16	08/31/16	1,493,760.00	1.02	5,906.25	1,497,707.67	1,476,304.50



**Managed Account Detail of Securities Held**

For the Month Ending **June 30, 2018**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Security Type/Description</b>	<b>S&amp;P</b>	<b>Moody's</b>	<b>Trade</b>	<b>Settle</b>	<b>Original</b>	<b>YTM</b>	<b>Accrued</b>	<b>Amortized</b>	<b>Market</b>		
<b>Dated Date/Coupon/Maturity</b>	<b>Par</b>	<b>Rating</b>	<b>Rating</b>	<b>Date</b>	<b>Date</b>	<b>at Cost</b>	<b>Interest</b>	<b>Cost</b>	<b>Value</b>		
<b>CUSIP</b>											
<b>Federal Agency Bond / Note</b>											
FNMA BENCHMARK NOTE DTD 08/02/2016 0.875% 08/02/2019	3135G0N33	1,500,000.00	AA+	Aaa	11/15/16	11/16/16	1,481,550.00	1.34	5,432.29	1,492,532.25	1,475,068.50
FHLB GLOBAL NOTE DTD 08/04/2016 0.875% 08/05/2019	3130A8Y72	1,000,000.00	AA+	Aaa	09/29/16	09/30/16	996,830.00	0.99	3,548.61	998,772.04	983,183.00
FNMA NOTES DTD 07/28/2014 1.750% 09/12/2019	3135G0ZG1	1,155,000.00	AA+	Aaa	08/28/15	08/31/15	1,171,100.70	1.39	6,119.90	1,159,875.84	1,145,650.28
FANNIE MAE GLOBAL NOTES DTD 10/25/2016 1.000% 10/24/2019	3135G0R39	1,000,000.00	AA+	Aaa	11/29/16	11/30/16	987,020.00	1.46	1,861.11	994,054.56	980,963.00
FANNIE MAE GLOBAL NOTES DTD 10/25/2016 1.000% 10/24/2019	3135G0R39	1,630,000.00	AA+	Aaa	01/30/17	01/31/17	1,608,516.60	1.49	3,033.61	1,619,560.60	1,598,969.69
FREDDIE MAC NOTES DTD 01/17/2017 1.500% 01/17/2020	3137EAAE5	1,000,000.00	AA+	Aaa	02/22/17	02/23/17	998,460.00	1.55	6,833.33	999,173.82	984,291.00
FREDDIE MAC NOTES DTD 01/17/2017 1.500% 01/17/2020	3137EAAE5	1,900,000.00	AA+	Aaa	05/10/17	05/12/17	1,895,649.00	1.59	12,983.33	1,897,478.43	1,870,152.90
FNMA NOTES DTD 01/12/2015 1.625% 01/21/2020	3135G0A78	990,000.00	AA+	Aaa	01/21/16	01/22/16	1,001,236.50	1.33	7,150.00	994,443.42	976,790.43
FNMA NOTES DTD 01/12/2015 1.625% 01/21/2020	3135G0A78	1,310,000.00	AA+	Aaa	08/28/15	08/31/15	1,317,113.30	1.50	9,461.11	1,312,576.77	1,292,520.67
FNMA NOTES DTD 02/28/2017 1.500% 02/28/2020	3135G0T29	1,000,000.00	AA+	Aaa	08/31/17	08/31/17	1,001,020.00	1.46	5,125.00	1,000,682.26	983,100.00
FHLMC AGENCY NOTES DTD 04/20/2017 1.375% 04/20/2020	3137EAEF2	1,000,000.00	AA+	Aaa	06/29/17	06/30/17	994,070.00	1.59	2,711.81	996,164.50	979,215.00
FNMA BENCHMARK NOTES DTD 04/27/2015 1.500% 06/22/2020	3135G0D75	2,000,000.00	AA+	Aaa	10/26/15	10/27/15	2,002,180.00	1.48	750.00	2,000,948.62	1,959,464.00
FNMA NOTES DTD 08/01/2017 1.500% 07/30/2020	3135G0T60	1,000,000.00	AA+	Aaa	07/28/17	08/01/17	996,970.00	1.60	6,291.67	997,881.49	977,284.00
FHLB NOTES DTD 09/08/2017 1.375% 09/28/2020	3130ACE26	680,000.00	AA+	Aaa	09/07/17	09/08/17	677,817.20	1.48	2,415.42	678,388.09	661,130.00



**Managed Account Detail of Securities Held**

For the Month Ending **June 30, 2018**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Security Type/Description</b> <b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>S&amp;P Rating</b>	<b>Moody's Rating</b>	<b>Trade Date</b>	<b>Settle Date</b>	<b>Original Cost</b>	<b>YTM at Cost</b>	<b>Accrued Interest</b>	<b>Amortized Cost</b>	<b>Market Value</b>
<b>Federal Agency Bond / Note</b>											
FHLB NOTES DTD 09/08/2017 1.375% 09/28/2020	3130ACE26	1,325,000.00	AA+	Aaa	09/15/17	09/15/17	1,316,082.75	1.60	4,706.51	1,318,374.28	1,288,231.25
FHLMC REFERENCE NOTE DTD 08/12/2016 1.125% 08/12/2021	3137EAEC9	1,000,000.00	AA+	Aaa	01/24/17	01/25/17	964,710.00	1.94	4,343.75	975,506.20	954,311.00
FANNIE MAE NOTES DTD 01/09/2017 2.000% 01/05/2022	3135G0S38	1,000,000.00	AA+	Aaa	01/24/17	01/25/17	998,910.00	2.02	9,777.78	999,217.05	974,694.00
FANNIE MAE NOTES DTD 04/10/2017 1.875% 04/05/2022	3135G0T45	1,000,000.00	AA+	Aaa	05/30/17	05/31/17	1,000,380.00	1.87	4,479.17	1,000,303.93	969,481.00
FANNIE MAE AGENCY NOTES DTD 10/06/2017 2.000% 10/05/2022	3135G0T78	1,450,000.00	AA+	Aaa	10/26/17	10/27/17	1,440,314.00	2.14	6,927.78	1,441,591.44	1,403,220.10
<b>Security Type Sub-Total</b>		<b>38,115,000.00</b>					<b>38,177,020.05</b>	<b>1.42</b>	<b>163,037.88</b>	<b>38,086,816.29</b>	<b>37,547,673.39</b>
<b>Corporate Note</b>											
AMERICAN EXPRESS CREDIT CORP NOTES DTD 03/18/2014 2.125% 03/18/2019	0258M0DK2	1,000,000.00	A-	A2	10/26/15	10/29/15	1,008,910.00	1.85	6,079.86	1,001,925.38	996,162.00
WELLS FARGO & CO CORP BONDS DTD 02/02/2015 2.150% 01/30/2020	94974BGF1	1,000,000.00	A-	A2	10/26/15	10/29/15	1,001,560.00	2.11	9,018.06	1,000,601.36	985,971.00
HSBC USA INC NOTES DTD 03/05/2015 2.350% 03/05/2020	40428HPR7	1,665,000.00	A	A2	03/29/16	03/31/16	1,642,372.65	2.72	12,607.75	1,655,052.09	1,645,554.47
TOYOTA MOTOR CREDIT CORP CORP NOTES DTD 04/13/2018 2.950% 04/13/2021	89236TEU5	1,000,000.00	AA-	Aa3	04/10/18	04/13/18	999,600.00	2.96	6,391.67	999,627.84	994,847.00
APPLE INC CORP NOTES DTD 05/06/2014 2.850% 05/06/2021	037833AR1	1,000,000.00	AA+	Aa1	02/13/17	02/16/17	1,023,040.00	2.27	4,354.17	1,015,787.40	997,602.00
ORACLE CORP BONDS DTD 07/08/2014 2.800% 07/08/2021	68389XBA2	1,000,000.00	AA-	A1	02/13/17	02/16/17	1,020,940.00	2.30	13,455.56	1,014,621.12	993,454.00
BONY MELLON GLOBAL NOTES (CALLABLE) DTD 09/23/2011 3.550% 09/23/2021	06406HBY4	1,000,000.00	A	A1	02/13/17	02/16/17	1,044,650.00	2.52	9,663.89	1,031,601.85	1,011,147.00





**Managed Account Detail of Securities Held**

For the Month Ending **June 30, 2018**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Security Type/Description</b> <b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>S&amp;P Rating</b>	<b>Moody's Rating</b>	<b>Trade Date</b>	<b>Settle Date</b>	<b>Original Cost</b>	<b>YTM at Cost</b>	<b>Accrued Interest</b>	<b>Amortized Cost</b>	<b>Market Value</b>
<b>Corporate Note</b>											
IBM CORP BONDS DTD 01/27/2017 2.500% 01/27/2022	459200JQ5	1,000,000.00	A+	A1	02/13/17	02/16/17	1,005,280.00	2.39	10,694.44	1,003,878.87	977,226.00
<b>Security Type Sub-Total</b>		<b>8,665,000.00</b>					<b>8,746,352.65</b>	<b>2.41</b>	<b>72,265.40</b>	<b>8,723,095.91</b>	<b>8,601,963.47</b>
<b>Commercial Paper</b>											
MUFG BANK LTD/NY COMM PAPER -- 0.000% 10/01/2018	06538CK18	1,000,000.00	A-1	P-1	01/08/18	01/08/18	985,443.89	2.00	0.00	994,965.55	994,081.00
BNP PARIBAS NY BRANCH COMM PAPER DTD 01/03/2018 0.000% 10/01/2018	09659CK15	1,000,000.00	A-1	P-1	03/28/18	03/28/18	987,429.44	2.45	0.00	993,815.55	994,078.00
CREDIT AGRICOLE CIB NY COMM PAPER DTD 05/01/2018 0.000% 10/29/2018	22533UKV4	1,000,000.00	A-1	P-1	05/01/18	05/01/18	988,184.72	2.38	0.00	992,166.67	992,094.00
JP MORGAN SECURITIES LLC COMM PAPER DTD 05/15/2018 0.000% 11/13/2018	46640OLD1	1,000,000.00	A-1	P-1	05/15/18	05/15/18	987,866.67	2.43	0.00	991,000.00	990,867.00
<b>Security Type Sub-Total</b>		<b>4,000,000.00</b>					<b>3,948,924.72</b>	<b>2.31</b>	<b>0.00</b>	<b>3,971,947.77</b>	<b>3,971,120.00</b>
<b>Certificate of Deposit</b>											
MUFG BANK LTD/NY CERT DEPOS DTD 09/27/2017 2.070% 09/25/2019	06539RGM3	740,000.00	A	A1	09/25/17	09/27/17	740,000.00	2.07	11,786.35	740,000.00	732,600.74
BANK OF NOVA SCOTIA HOUSTON CD DTD 06/07/2018 3.080% 06/05/2020	06417GU22	1,300,000.00	A+	A1	06/05/18	06/07/18	1,299,506.00	3.10	2,669.33	1,299,521.96	1,307,213.70
<b>Security Type Sub-Total</b>		<b>2,040,000.00</b>					<b>2,039,506.00</b>	<b>2.73</b>	<b>14,455.68</b>	<b>2,039,521.96</b>	<b>2,039,814.44</b>
<b>Managed Account Sub-Total</b>		<b>74,680,000.00</b>					<b>74,687,321.26</b>	<b>1.70</b>	<b>294,688.64</b>	<b>74,609,178.56</b>	<b>73,628,764.15</b>
<b>Money Market Mutual Fund</b>											
CAMP Pool		53,805.11	AAAm	NR			53,805.11		0.00	53,805.11	53,805.11
<b>Money Market Sub-Total</b>		<b>53,805.11</b>					<b>53,805.11</b>		<b>0.00</b>	<b>53,805.11</b>	<b>53,805.11</b>



**Managed Account Detail of Securities Held**

For the Month Ending **June 30, 2018**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Securities Sub-Total</b>	<b>\$74,733,805.11</b>	<b>\$74,741,126.37</b>	<b>1.70%</b>	<b>\$294,688.64</b>	<b>\$74,662,983.67</b>	<b>\$73,682,569.26</b>
<b>Accrued Interest</b>						<b>\$294,688.64</b>
<b>Total Investments</b>						<b>\$73,977,257.90</b>



**Managed Account Fair Market Value & Analytics**

For the Month Ending **June 30, 2018**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Security Type/Description</b>	<b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>Broker</b>	<b>Next Call Date</b>	<b>Market Price</b>	<b>Market Value</b>	<b>Unreal G/L On Cost</b>	<b>Unreal G/L Amort Cost</b>	<b>Effective Duration</b>	<b>Duration to Worst at Mkt</b>	<b>YTM</b>
<b>U.S. Treasury Bond / Note</b>												
US TREASURY NOTES	DTD 09/30/2016 0.750% 09/30/2018	912828T42	850,000.00	BARCLAYS		99.70	847,412.60	3,455.57	(651.46)	0.25	0.25	1.96
US TREASURY NOTES	DTD 10/31/2016 0.750% 10/31/2018	912828T83	1,620,000.00	CITIGRP		99.59	1,613,291.58	1,834.55	148.44	0.33	0.33	1.99
US TREASURY NOTES	DTD 10/31/2013 1.250% 10/31/2018	912828WD8	2,000,000.00	BARCLAYS		99.74	1,994,844.00	(22,734.13)	(7,114.74)	0.33	0.33	2.02
US TREASURY NOTES	DTD 12/02/2013 1.250% 11/30/2018	912828A34	1,365,000.00	MORGANST		99.66	1,360,307.13	(4,532.91)	(4,670.37)	0.41	0.41	2.08
US TREASURY NOTES	DTD 12/31/2013 1.500% 12/31/2018	912828A75	2,000,000.00	BARCLAYS		99.66	1,993,282.00	(468.00)	(3,579.10)	0.49	0.49	2.18
US TREASURY NOTES	DTD 09/30/2013 2.000% 09/30/2020	912828VZ0	620,000.00	CITIGRP		98.76	612,298.36	(18,624.29)	(14,126.33)	2.17	2.17	2.57
US TREASURY NOTES	DTD 12/31/2015 1.750% 12/31/2020	912828N48	990,000.00	CITIGRP		97.97	969,929.73	(21,114.41)	(20,720.60)	2.43	2.43	2.59
US TREASURY NOTES	DTD 12/31/2015 1.750% 12/31/2020	912828N48	1,575,000.00	MORGANST		97.97	1,543,070.03	(37,159.46)	(35,160.74)	2.43	2.43	2.59
US TREASURY N/B	DTD 02/29/2016 1.125% 02/28/2021	912828P87	1,000,000.00	BARCLAYS		96.21	962,148.00	(7,930.13)	(17,557.57)	2.59	2.59	2.60
US TREASURY NOTES	DTD 03/31/2016 1.250% 03/31/2021	912828O37	1,050,000.00	MORGANST		96.41	1,012,348.05	(16,118.75)	(23,810.17)	2.67	2.67	2.61
US TREASURY NOTES	DTD 03/31/2016 1.250% 03/31/2021	912828O37	1,900,000.00	MORGAN_S		96.41	1,831,867.90	(30,206.32)	(41,043.84)	2.67	2.67	2.61
US TREASURY NOTES	DTD 06/02/2014 2.000% 05/31/2021	912828WN6	2,000,000.00	HSBC		98.27	1,965,390.00	(46,406.88)	(42,540.24)	2.81	2.81	2.62
US TREASURY NOTES	DTD 06/30/2017 1.750% 06/30/2022	912828XW5	955,000.00	MERRILL		96.41	920,754.66	(19,659.21)	(21,455.12)	3.83	3.83	2.70
US TREASURY NOTES	DTD 09/30/2015 1.750% 09/30/2022	912828L57	960,000.00	HSBC		96.18	923,362.56	(20,474.94)	(22,352.04)	4.04	4.04	2.71
<b>Security Type Sub-Total</b>			<b>18,885,000.00</b>				<b>18,550,306.60</b>	<b>(240,139.31)</b>	<b>(254,633.88)</b>	<b>1.79</b>	<b>1.79</b>	<b>2.38</b>

**Supra-National Agency Bond / Note**



**Managed Account Fair Market Value & Analytics**

For the Month Ending **June 30, 2018**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Security Type/Description</b> <b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>Broker</b>	<b>Next Call Date</b>	<b>Market Price</b>	<b>Market Value</b>	<b>Unreal G/L On Cost</b>	<b>Unreal G/L Amort Cost</b>	<b>Effective Duration</b>	<b>Duration to Worst at Mkt</b>	<b>YTM</b>
<b>Supra-National Agency Bond / Note</b>											
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 09/19/2017 1.561% 09/12/2020	45905UP32	1,500,000.00	HSBC		97.52	1,462,725.00	(33,675.00)	(34,603.44)	2.13	2.13	2.73
INTER-AMERICAN DEVELOPMENT BANK DTD 11/08/2013 2.125% 11/09/2020	4581X0CD8	1,475,000.00	HSBC		98.66	1,455,161.25	(33,510.68)	(30,366.46)	2.28	2.28	2.72
<b>Security Type Sub-Total</b>		<b>2,975,000.00</b>				<b>2,917,886.25</b>	<b>(67,185.68)</b>	<b>(64,969.90)</b>	<b>2.20</b>	<b>2.20</b>	<b>2.72</b>
<b>Federal Agency Bond / Note</b>											
FHLB GLOBAL NOTES DTD 08/26/2016 0.875% 10/01/2018	3130A9AE1	1,500,000.00	MERRILL		99.71	1,495,713.00	(2,907.00)	(4,119.96)	0.25	0.25	2.01
FNMA BENCHMARK NOTE DTD 01/08/2016 1.375% 01/28/2019	3135G0H63	990,000.00	MORGANST		99.51	985,118.31	(12,227.49)	(6,300.55)	0.57	0.57	2.24
FANNIE MAE BENCHMARK NOTE DTD 01/13/2014 1.875% 02/19/2019	3135G0ZA4	1,550,000.00	BARCLAYS		99.78	1,546,543.50	(29,729.00)	(8,104.02)	0.62	0.62	2.23
FNMA BENCHMARK NOTE DTD 02/23/2016 1.000% 02/26/2019	3135G0J53	1,340,000.00	HSBC		99.17	1,328,878.00	(11,001.40)	(11,094.30)	0.65	0.65	2.28
FNMA BENCHMARK NOTE DTD 02/23/2016 1.000% 02/26/2019	3135G0J53	1,630,000.00	MORGAN_S		99.17	1,616,471.00	(3,895.70)	(10,465.17)	0.65	0.65	2.28
FHLMC NOTES DTD 03/27/2009 3.750% 03/27/2019	3137EACA5	1,600,000.00	GOLDMAN		101.08	1,617,296.00	(103,744.00)	(12,607.33)	0.72	0.72	2.27
FREDDIE MAC NOTES DTD 03/21/2016 1.125% 04/15/2019	3137EADZ9	2,000,000.00	MORGANST		99.08	1,981,562.00	(17,778.00)	(18,265.14)	0.78	0.78	2.31
FEDERAL HOME LOAN BANK AGENCY NOTES DTD 05/12/2017 1.375% 05/28/2019	3130ABF92	1,500,000.00	MORGAN_S		99.12	1,486,728.00	(14,277.00)	(13,724.67)	0.90	0.90	2.36
FNMA NOTES DTD 05/12/2014 1.750% 06/20/2019	3135G0ZE6	1,565,000.00	WELLSFAR		99.38	1,555,339.26	(24,121.34)	(13,252.82)	0.96	0.96	2.40
FHLMC REFERENCE NOTE DTD 07/20/2016 0.875% 07/19/2019	3137EAEB1	1,500,000.00	NOMURA		98.42	1,476,304.50	(17,455.50)	(21,403.17)	1.03	1.03	2.40
FNMA BENCHMARK NOTE DTD 08/02/2016 0.875% 08/02/2019	3135G0N33	1,500,000.00	BARCLAYS		98.34	1,475,068.50	(6,481.50)	(17,463.75)	1.07	1.07	2.43
FHLB GLOBAL NOTE DTD 08/04/2016 0.875% 08/05/2019	3130A8Y72	1,000,000.00	JEFFERIE		98.32	983,183.00	(13,647.00)	(15,589.04)	1.08	1.08	2.44



**Managed Account Fair Market Value & Analytics**

For the Month Ending **June 30, 2018**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Security Type/Description</b>	<b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>Broker</b>	<b>Next Call Date</b>	<b>Market Price</b>	<b>Market Value</b>	<b>Unreal G/L On Cost</b>	<b>Unreal G/L Amort Cost</b>	<b>Effective Duration</b>	<b>Duration to Worst at Mkt</b>	<b>YTM</b>
<b>Federal Agency Bond / Note</b>												
FNMA NOTES	DTD 07/28/2014 1.750% 09/12/2019	3135G0ZG1	1,155,000.00	MKTX		99.19	1,145,650.28	(25,450.42)	(14,225.56)	1.17	1.17	2.44
FANNIE MAE GLOBAL NOTES	DTD 10/25/2016 1.000% 10/24/2019	3135G0R39	1,000,000.00	KEYBAN		98.10	980,963.00	(6,057.00)	(13,091.56)	1.29	1.29	2.48
FANNIE MAE GLOBAL NOTES	DTD 10/25/2016 1.000% 10/24/2019	3135G0R39	1,630,000.00	MORGAN_S		98.10	1,598,969.69	(9,546.91)	(20,590.91)	1.29	1.29	2.48
FREDDIE MAC NOTES	DTD 01/17/2017 1.500% 01/17/2020	3137EAEE5	1,000,000.00	MORGAN_S		98.43	984,291.00	(14,169.00)	(14,882.82)	1.51	1.51	2.54
FREDDIE MAC NOTES	DTD 01/17/2017 1.500% 01/17/2020	3137EAEE5	1,900,000.00	BMO		98.43	1,870,152.90	(25,496.10)	(27,325.53)	1.51	1.51	2.54
FNMA NOTES	DTD 01/12/2015 1.625% 01/21/2020	3135G0A78	990,000.00	MORGANST		98.67	976,790.43	(24,446.07)	(17,652.99)	1.52	1.52	2.50
FNMA NOTES	DTD 01/12/2015 1.625% 01/21/2020	3135G0A78	1,310,000.00	BARCLAYS		98.67	1,292,520.67	(24,592.63)	(20,056.10)	1.52	1.52	2.50
FNMA NOTES	DTD 02/28/2017 1.500% 02/28/2020	3135G0T29	1,000,000.00	MERRILL		98.31	983,100.00	(17,920.00)	(17,582.26)	1.62	1.62	2.54
FHLMC AGENCY NOTES	DTD 04/20/2017 1.375% 04/20/2020	3137EAEF2	1,000,000.00	WELLS_FA		97.92	979,215.00	(14,855.00)	(16,949.50)	1.76	1.76	2.56
FNMA BENCHMARK NOTES	DTD 04/27/2015 1.500% 06/22/2020	3135G0D75	2,000,000.00	NOMURA		97.97	1,959,464.00	(42,716.00)	(41,484.62)	1.93	1.93	2.56
FNMA NOTES	DTD 08/01/2017 1.500% 07/30/2020	3135G0T60	1,000,000.00	BARCLAYS		97.73	977,284.00	(19,686.00)	(20,597.49)	2.02	2.02	2.63
FHLB NOTES	DTD 09/08/2017 1.375% 09/28/2020	3130ACE26	680,000.00	BARCLAYS		97.23	661,130.00	(16,687.20)	(17,258.09)	2.18	2.18	2.66
FHLB NOTES	DTD 09/08/2017 1.375% 09/28/2020	3130ACE26	1,325,000.00	DEUTSCHE		97.23	1,288,231.25	(27,851.50)	(30,143.03)	2.18	2.18	2.66
FHLMC REFERENCE NOTE	DTD 08/12/2016 1.125% 08/12/2021	3137EAEC9	1,000,000.00	GOLDMAN		95.43	954,311.00	(10,399.00)	(21,195.20)	3.02	3.02	2.66
FANNIE MAE NOTES	DTD 01/09/2017 2.000% 01/05/2022	3135G0S38	1,000,000.00	TD		97.47	974,694.00	(24,216.00)	(24,523.05)	3.33	3.33	2.76
FANNIE MAE NOTES	DTD 04/10/2017 1.875% 04/05/2022	3135G0T45	1,000,000.00	GOLDMAN		96.95	969,481.00	(30,899.00)	(30,822.93)	3.58	3.58	2.73
FANNIE MAE AGENCY NOTES	DTD 10/06/2017 2.000% 10/05/2022	3135G0T78	1,450,000.00	NOMURA		96.77	1,403,220.10	(37,093.90)	(38,371.34)	4.03	4.03	2.81



**Managed Account Fair Market Value & Analytics**

For the Month Ending **June 30, 2018**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Security Type/Description</b>	<b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>Broker</b>	<b>Next Call Date</b>	<b>Market Price</b>	<b>Market Value</b>	<b>Unreal G/L On Cost</b>	<b>Unreal G/L Amort Cost</b>	<b>Effective Duration</b>	<b>Duration to Worst at Mkt</b>	<b>YTM</b>
<b>Security Type Sub-Total</b>			<b>38,115,000.00</b>				<b>37,547,673.39</b>	<b>(629,346.66)</b>	<b>(539,142.90)</b>	<b>1.45</b>	<b>1.45</b>	<b>2.45</b>

**Corporate Note**

AMERICAN EXPRESS CREDIT CORP NOTES DTD 03/18/2014 2.125% 03/18/2019	0258M0DK2	1,000,000.00	CITIGRP			99.62	996,162.00	(12,748.00)	(5,763.38)	0.70	0.70	2.67
WELLS FARGO & CO CORP BONDS DTD 02/02/2015 2.150% 01/30/2020	94974BGF1	1,000,000.00	US BANK			98.60	985,971.00	(15,589.00)	(14,630.36)	1.53	1.53	3.06
HSBC USA INC NOTES DTD 03/05/2015 2.350% 03/05/2020	40428HPR7	1,665,000.00	KEYBAN			98.83	1,645,554.47	3,181.82	(9,497.62)	1.62	1.62	3.07
TOYOTA MOTOR CREDIT CORP CORP NOTES DTD 04/13/2018 2.950% 04/13/2021	89236TEU5	1,000,000.00	JPM_CHAS			99.48	994,847.00	(4,753.00)	(4,780.84)	2.64	2.64	3.14
APPLE INC CORP NOTES DTD 05/06/2014 2.850% 05/06/2021	037833AR1	1,000,000.00	US_BANCO			99.76	997,602.00	(25,438.00)	(18,185.40)	2.71	2.71	2.94
ORACLE CORP BONDS DTD 07/08/2014 2.800% 07/08/2021	68389XBA2	1,000,000.00	CITIGRP			99.35	993,454.00	(27,486.00)	(21,167.12)	2.84	2.84	3.03
BONY MELLON GLOBAL NOTES (CALLABLE) DTD 09/23/2011 3.550% 09/23/2021	06406HBY4	1,000,000.00	RBC	08/23/21	101.11	1,011,147.00	(33,503.00)	(20,454.85)	2.97	2.93	3.18	
IBM CORP BONDS DTD 01/27/2017 2.500% 01/27/2022	459200JQ5	1,000,000.00	RBC			97.72	977,226.00	(28,054.00)	(26,652.87)	3.35	3.35	3.18
<b>Security Type Sub-Total</b>		<b>8,665,000.00</b>					<b>8,601,963.47</b>	<b>(144,389.18)</b>	<b>(121,132.44)</b>	<b>2.24</b>	<b>2.24</b>	<b>3.04</b>

**Commercial Paper**

MUFG BANK LTD/NY COMM PAPER -- 0.000% 10/01/2018	06538CK18	1,000,000.00	BTM			99.41	994,081.00	8,637.11	(884.55)	0.25	0.25	2.30
BNP PARIBAS NY BRANCH COMM PAPER DTD 01/03/2018 0.000% 10/01/2018	09659CK15	1,000,000.00	BNP_PARI			99.41	994,078.00	6,648.56	262.45	0.25	0.25	2.31
CREDIT AGRICOLE CIB NY COMM PAPER DTD 05/01/2018 0.000% 10/29/2018	22533UKV4	1,000,000.00	CREDAG			99.21	992,094.00	3,909.28	(72.67)	0.33	0.33	2.37
JP MORGAN SECURITIES LLC COMM PAPER DTD 05/15/2018 0.000% 11/13/2018	46640OLD1	1,000,000.00	JPM_CHAS			99.09	990,867.00	3,000.33	(133.00)	0.37	0.37	2.44
<b>Security Type Sub-Total</b>		<b>4,000,000.00</b>					<b>3,971,120.00</b>	<b>22,195.28</b>	<b>(827.77)</b>	<b>0.30</b>	<b>0.30</b>	<b>2.36</b>



**Managed Account Fair Market Value & Analytics**

For the Month Ending **June 30, 2018**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

<b>Security Type/Description</b>	<b>Dated Date/Coupon/Maturity</b>	<b>CUSIP</b>	<b>Par</b>	<b>Broker</b>	<b>Next Call Date</b>	<b>Market Price</b>	<b>Market Value</b>	<b>Unreal G/L On Cost</b>	<b>Unreal G/L Amort Cost</b>	<b>Effective Duration</b>	<b>Duration to Worst at Mkt</b>	<b>YTM</b>
<b>Certificate of Deposit</b>												
MUFG BANK LTD/NY CERT DEPOS		06539RGM3	740,000.00	MITSU		99.00	732,600.74	(7,399.26)	(7,399.26)	1.23	1.23	1.19
DTD 09/27/2017 2.070% 09/25/2019												
BANK OF NOVA SCOTIA HOUSTON CD		06417GU22	1,300,000.00	GOLDMAN		100.55	1,307,213.70	7,707.70	7,691.74	1.86	1.86	2.78
DTD 06/07/2018 3.080% 06/05/2020												
<b>Security Type Sub-Total</b>			<b>2,040,000.00</b>				<b>2,039,814.44</b>	<b>308.44</b>	<b>292.48</b>	<b>1.63</b>	<b>1.63</b>	<b>2.21</b>
<b>Managed Account Sub-Total</b>			<b>74,680,000.00</b>				<b>73,628,764.15</b>	<b>(1,058,557.11)</b>	<b>(980,414.41)</b>	<b>1.60</b>	<b>1.60</b>	<b>2.50</b>
<b>Money Market Mutual Fund</b>												
CAMP Pool			53,805.11			1.00	53,805.11	0.00	0.00	0.00	0.00	
<b>Money Market Sub-Total</b>			<b>53,805.11</b>				<b>53,805.11</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Securities Sub-Total</b>			<b>\$74,733,805.11</b>				<b>\$73,682,569.26</b>	<b>(\$1,058,557.11)</b>	<b>(\$980,414.41)</b>	<b>1.60</b>	<b>1.60</b>	<b>2.50%</b>
<b>Accrued Interest</b>							<b>\$294,688.64</b>					
<b>Total Investments</b>							<b>\$73,977,257.90</b>					



**Managed Account Security Transactions & Interest**

For the Month Ending **June 30, 2018**

**CITY OF EL CAJON - OPERATING FUNDS - 505-00 - (12510521)**

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
<b>BUY</b>										
05/31/18	06/01/18	US TREASURY NOTES DTD 10/31/2016 0.750% 10/31/2018	912828T83	1,620,000.00	(1,611,457.03)	(1,056.52)	(1,612,513.55)			
06/05/18	06/07/18	BANK OF NOVA SCOTIA HOUSTON CD DTD 06/07/2018 3.080% 06/05/2020	06417GU22	1,300,000.00	(1,299,506.00)	0.00	(1,299,506.00)			
<b>Transaction Type Sub-Total</b>				<b>2,920,000.00</b>	<b>(2,910,963.03)</b>	<b>(1,056.52)</b>	<b>(2,912,019.55)</b>			
<b>INTEREST</b>										
06/20/18	06/20/18	FNMA NOTES DTD 05/12/2014 1.750% 06/20/2019	3135G0ZE6	1,565,000.00	0.00	13,693.75	13,693.75			
06/22/18	06/22/18	FNMA BENCHMARK NOTES DTD 04/27/2015 1.500% 06/22/2020	3135G0D75	2,000,000.00	0.00	15,000.00	15,000.00			
06/30/18	06/30/18	US TREASURY NOTES DTD 12/31/2015 1.750% 12/31/2020	912828N48	1,575,000.00	0.00	13,781.25	13,781.25			
06/30/18	06/30/18	US TREASURY NOTES DTD 06/30/2017 1.750% 06/30/2022	912828XW5	955,000.00	0.00	8,356.25	8,356.25			
06/30/18	06/30/18	US TREASURY NOTES DTD 12/31/2013 1.500% 12/31/2018	912828A75	2,000,000.00	0.00	15,000.00	15,000.00			
06/30/18	06/30/18	US TREASURY NOTES DTD 12/31/2015 1.750% 12/31/2020	912828N48	990,000.00	0.00	8,662.50	8,662.50			
<b>Transaction Type Sub-Total</b>				<b>9,085,000.00</b>	<b>0.00</b>	<b>74,493.75</b>	<b>74,493.75</b>			
<b>SELL</b>										
06/05/18	06/07/18	US TREASURY NOTES DTD 09/30/2016 0.750% 09/30/2018	912828T42	800,000.00	796,843.75	1,114.75	797,958.50	2,531.25	(853.64)	FIFO
<b>Transaction Type Sub-Total</b>				<b>800,000.00</b>	<b>796,843.75</b>	<b>1,114.75</b>	<b>797,958.50</b>	<b>2,531.25</b>	<b>(853.64)</b>	
<b>Managed Account Sub-Total</b>					<b>(2,114,119.28)</b>	<b>74,551.98</b>	<b>(2,039,567.30)</b>	<b>2,531.25</b>	<b>(853.64)</b>	
<b>Total Security Transactions</b>					<b>(\$2,114,119.28)</b>	<b>\$74,551.98</b>	<b>(\$2,039,567.30)</b>	<b>\$2,531.25</b>	<b>(\$853.64)</b>	





## Account Statement

For the Month Ending **June 30, 2018**

CITY OF EL CAJON - OPERATING FUNDS - 505-00

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
<b>CAMP Pool</b>					
<b>Opening Balance</b>					<b>2,144,675.25</b>
06/01/18	06/01/18	Redemption - Principal 912828T83	1.00	(1,611,457.03)	533,218.22
06/01/18	06/01/18	Redemption - Interest 912828T83	1.00	(1,056.52)	532,161.70
06/07/18	06/07/18	Purchase - Principal 912828T42	1.00	796,843.75	1,329,005.45
06/07/18	06/07/18	Purchase - Interest 912828T42	1.00	1,114.75	1,330,120.20
06/07/18	06/07/18	Redemption - Principal 06417GU22	1.00	(1,299,506.00)	30,614.20
06/20/18	06/20/18	Purchase - Interest 3135G0ZE6	1.00	13,693.75	44,307.95
06/22/18	06/22/18	Purchase - Interest 3135G0D75	1.00	15,000.00	59,307.95
06/22/18	06/22/18	IP Fees May 2018	1.00	(5,472.93)	53,835.02
06/22/18	06/22/18	U.S. Bank Fees April 2018	1.00	(260.26)	53,574.76
06/29/18	07/02/18	Accrual Income Div Reinvestment - Distributions	1.00	230.35	53,805.11



**Account Statement**

For the Month Ending **June 30, 2018**

CITY OF EL CAJON - OPERATING FUNDS - 505-00

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
<b>Closing Balance</b>					<b>53,805.11</b>
	<b>Month of June</b>	<b>Fiscal YTD January-June</b>			
<b>Opening Balance</b>	2,144,675.25	15,491.04	<b>Closing Balance</b>	53,805.11	
<b>Purchases</b>	826,882.60	9,937,718.92	<b>Average Monthly Balance</b>	138,740.14	
<b>Redemptions (Excl. Checks)</b>	(2,917,752.74)	(9,899,404.85)	<b>Monthly Distribution Yield</b>	2.05%	
<b>Check Disbursements</b>	0.00	0.00			
<b>Closing Balance</b>	<b>53,805.11</b>	<b>53,805.11</b>			
<b>Cash Dividends and Income</b>	230.35	2,704.18			



**City Council  
Agenda Report**

**DATE:** September 25, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Marisol Thorn, Director of Human Resources  
**SUBJECT:** Approval of Revisions to Class Specifications

---

**RECOMMENDATION:**

That the City Council approves the changes to the class specifications described below and included on the attachments.

**BACKGROUND:**

On September 19, the City's Personnel Commission reviewed and approved the proposed revisions to the classification specifications for (A) Police Records Specialist and (B) Public Works Maintenance Worker II/Park Maintenance Worker. The revised classification specifications were also provided to employees in the respective classifications and were approved by the El Cajon Municipal Employee Association (ECMEA). City Council approval is now requested.

**(A) POLICE RECORDS SPECIALIST**

Based on similar classifications within other agencies in the county, and due to the advancement in technology, the City proposed to reduce the typing certificate requirement for this classification to 40 words per minute.

**(B) PUBLIC WORKS MAINTENANCE WORKER II/PARK MAINTENANCE WORKER**

The Public Works Department requested that the City combine the Public Works Maintenance Worker II/Park Maintenance Worker classifications into a class series with a level I/II. This consolidation will allow the department flexibility in assignments for future employees. Current Public Works Maintenance Worker IIs will be brought up to the Park Maintenance Worker salary range. Current Park Maintenance Workers will not be required to obtain a valid Class B California driver's license and will not be reassigned to a different division unless they express interest.

**FISCAL IMPACT:**

There is no fiscal impact. The salaries and benefits were already updated during the budget process for 18-19.

Prepared By: Marisol Thorn, Director of Human Resources

Reviewed By: N/A

Approved By: Graham Mitchell, City Manager

---

## Attachments

Track Changes Police Records Specialist

Track Changes for PWMW I/II

Accepted Changes for PWMW I/II

---

## CITY OF EL CAJON

### POLICE RECORDS SPECIALIST

#### CLASSIFICATION DESCRIPTION

**Function:** Under general supervision, to perform a variety of specialized clerical duties to prepare, maintain and release materials relating to law enforcement activities, and to perform related work as required.

#### REPRESENTATIVE DUTIES:

*The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.*

- Processes, photocopies, routes and files arrest, crime and impound reports;
- Accesses, inputs, modifies and retrieves data from State and National law enforcement computer systems for criminal histories, warrants, stolen vehicles, DMV records and other police related information;
- Releases restricted access information to law enforcement personnel, other public or private agencies and the public in accordance with departmental policy, State and Federal laws and Department of Justice guidelines;
- Assists the public in person or on the telephone;
- Enters data into the dedicated law enforcement computer databases and generates a variety of law enforcement management system reports regarding stolen/repossessed/impounded/stored/towed vehicles, stolen /lost property, wanted/missing persons, stolen/registration of guns, evidence and pawn slips;
- Fingerprints the public and sex/drug/arson/ registrants;
- Maintains arson logs;
- Serves and/or "calls off" civil and criminal subpoenas of department personnel;
- Maintains activity statistics;
- Answers interstate and local teletypes within time constraints;
- Notifies proper parties of towed/stored vehicles within 72 hours;

Police Records Specialist  
City of El Cajon

- Processes parking citation review and hearing paperwork and maintains parking citation records;
- Confirms Department of Justice records on stolen vehicles, missing persons and stolen guns as required;
- Transcribes, types, reviews and assists in the preparation of a variety of reports and records including officers' reports of investigation, field interrogation reports, alcohol reports, bad check forms, vehicle impoundment forms, traffic hazard reports, as well as arrest, crime and accident reports and victim/suspect taped interviews from audiotape, handwritten/typed documents and dictated material;
- Records and files citations;
- Assigns case numbers to incidents and maintains report files (Uniform Crime Reports – UCR);
- Relays information to officers in the field, as needed;
- Provides a variety of police related information to the public and governmental agencies;
- Conducts records checks of special or specific information for on-duty officers and/or Commanding Officers, follows up with appropriate information and relays the same back to the officer;
- Composes a variety of correspondence, reports and other materials requiring independent judgment as to content, accuracy and completeness;
- Collects and accounts for fees charged for licensing, fingerprinting, releasing copies of reports, vehicle impound releases, vehicle repossession releases, parking violations, Visa Letters, call tracking, subpoenas, etc.;
- Makes microfilm copies;
- Processes alarm billing.

Police Records Specialist  
City of El Cajon

**Contacts and Relationships:** The employee has a variety of contacts with the public and other employees on a daily basis. In most cases, the employee is giving or receiving information necessary to the work flow. The frequent contacts must be positive to ensure public satisfaction with services rendered.

**Accountability:** The employee is responsible for the completion of work in accordance with established schedules, quality standards and assignments. Confidentiality, tact, diplomacy and courtesy are required in the completion of duties.

## **QUALIFICATION GUIDELINES**

**Experience:** At least two years of experience performing diversified clerical work, including filing, telephone reception, and public contact. Experience maintaining complex records systems, preferably in a law enforcement agency, is desirable.

**Education:** Equivalent to completion of high school supplemented by course work or special training in secretarial science, office practices, or a related field.

**Special Requirements:** Ability to type at a speed of at least 4055 net w.p.m. with a maximum of five (5) errors.

As a condition of successfully completing probation, the following requirements must be met within 12 months of appointment:

- Certification by P.O.S.T. as a Police Records Clerk;
- Completion of Department of Justice examinations and Department of Justice Full Access Operator CLETS/NCIC Telecommunications Workbook; and
- Completion of bi-annual records confidentiality requirements

### **Knowledge/Skills/Abilities:**

*The following generally describes the abilities, skills and knowledge required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.*

- Knowledge of office practices, procedures and methods;
- Ability to perform clerical work in accordance with administrative policies, procedures, and practices;
- Ability to make arithmetical computations;

Police Records Specialist  
City of El Cajon

- Ability to use correct grammar and spelling;
- Ability to deal effectively and courteously with the public;
- Ability to type at a speed of at least 4055 net w.p.m. with a maximum of five (5) errors;
- Ability to transcribe recorded tapes from a variety of voices and radio transmissions;
- Ability to satisfactorily proofread documents;
- Ability to operate general software programs for word processing, spreadsheets and database management;
- Ability to alphabetize or numerically/chronologically sort materials;
- Ability to determine appropriate priorities of tasks;
- Ability to employ independent judgment in order to analyze situations and make sound decisions in accordance with established procedures and within time deadlines;
- Ability to communicate effectively orally and in writing;
- Ability to correctly and completely transcribe audio tapes using word processing software;
- Ability to establish and maintain effective working relationships with peers; sworn personnel and supervisors;
- Ability to follow verbal and written instructions;
- Ability to access and maintain data in computerized data systems which interface with various regional and state information systems.

**Tools and Equipment Used:** Personal computer (including word processing specialized software), police radio, phone, typewriter, calculator, facsimile machine, copy machine, transcribing machine, microfilm reader.

Established: 2/2000



Police Records Specialist  
City of El Cajon

Revised: 09/18/2003, 08/2013  
Approved by Personnel Commission: 08/28/2013  
Approved by City Council: 09/10/2013

# TRACK CHANGES

## CITY OF EL CAJON

### PUBLIC WORKS MAINTENANCE WORKER ~~VII~~

#### CLASSIFICATION DESCRIPTION

##### Function:

~~Under immediate supervision, to~~To perform a variety of skilled and semi-skilled tasks in the maintenance, construction and improvement of streets, curbs, gutters, sidewalks, parking lots, storm drains, sanitary sewers, park grounds, parkways, landscaped medians, landscaped areas, recreational facilities and other similar facilities; install, maintain and repair traffic control equipment, traffic signs and street striping; and to do related work as required.

##### Class Characteristics:

~~Public Works Maintenance Worker I: This is the entry level class which performs the full range of duties under direct supervision. If, after one year, employee successfully performs duties assigned, receives a satisfactory rating or better, and obtains a valid Class B California driver's license, employee will advance to Public Works Maintenance Worker II without examination.~~

~~Public Works Maintenance Worker II: This is thea journey level class which performs the full range of duties with less direct supervision than the Maintenance Worker than the Public Works Maintenance Worker I.~~

##### Representative Duties

~~The following duties are typical for this class series. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices;~~

- Performs a variety of skilled and semi-skilled tasks in the maintenance, construction, landscaping and improvement of ~~public works facilities~~City property;
- operates and maintains basic manual, pneumatic, hand and power tools;
- ~~• assists in paving, patching, marking and repairing streets, sidewalks, curbs, gutters, culverts, crosswalks and alleys;~~
- ~~• assists in forming, pouring and finishing concrete work;~~
- sets forms and performs cement and masonry stenciling;
- cleans storm drains, drainage ditches and culverts;
- flushes, rods and cleans sewer lines;
- ~~• assists in installing and repairing sewer mains and laterals;~~

Formatted: Centered

Formatted: Font: 12 pt

Formatted: Font: Not Italic, Font color: Auto

Formatted: Font: (Default) Arial, 12 pt, Not Italic, Font color: Auto

Formatted: Font: Italic

City of El Cajon  
Public Works Maintenance Worker II

~~assists on television inspection crews and assists in the testing of sewers for infiltration;~~

- ~~plants, waters, cultivates, fertilizes, prunes and cares for shrubbery, lawns and trees;~~
- ~~mows and edges lawns with hand and power equipment;~~
- ~~sprays for pest and weed control;~~
- ~~performs some general cleaning of park buildings including litter removal;~~

~~assists in installing and repairing sprinkler systems;~~

- ~~prepares soil for planting and transplanting;~~
- ~~installs and repairs traffic signs;~~
- ~~observes and enforces safety rules;~~

~~assists in paving, patching, marking and repairing streets, sidewalks, curbs, gutters, culverts, crosswalks and alleys;~~

- ~~assists in forming, pouring and finishing concrete work;~~
- ~~assists in installing and repairing sewer mains and laterals;~~
- ~~assists on television inspection crews and assists in the testing of sewers for infiltration;~~
- ~~assists in installing and repairing sprinkler systems;~~

~~=====~~

~~assists in routine carpentry, painting, and plumbing work;~~

~~may be assigned to the pesticide spray crew;~~

- ~~assists in painting traffic lines, crosswalks and curbs;~~
- ~~installs and repairs traffic signs;~~
- ~~sets forms and performs cement and masonry stenciling;~~
- ~~assists on television inspection crews and assists in the testing of sewers for infiltration;~~
- ~~observes and enforces safety rules;~~
- ~~may flag and direct traffic;~~
- ~~may be assigned to the pesticide spray crew;~~

Formatted: Space Before: 8 pt, After: 0 pt

Formatted: Space Before: 8 pt, After: 0 pt

Formatted: Space Before: 8 pt, After: 0 pt

Formatted: Font: (Default) Arial

Formatted: Space Before: 8 pt, After: 0 pt

# TRACK CHANGES

- may operate construction equipment and other vehicles assigned to public works maintenance division.

## **Contacts and Relationships:**

Contacts are primarily with co-workers and involve the exchange of information related to work in progress. Some public contact is present with the employee giving routine information on the City and about work activities.

## **Accountability:**

The employee is responsible for following general directions and work performance which reflects a thorough knowledge and application of skills, practices and procedures common to the work assigned.

## **Working Conditions:**

Employees work out-of-doors. There is considerable physical activity involved and exposure to weather, traffic, trenching and equipment operation hazards while working in the public right-of-way. The employee may come in contact with toxic sewer gases and fumes, and may be required to enter confined spaces, and may be exposed to the hazards of pesticides. Weekends and holidays may be included in the normal work week in lieu of some weekdays.

Formatted: Font: 12 pt

While performing the duties of this job, the employee regularly works near moving mechanical parts. The employee sometimes works in high places and is sometimes exposed to wet and/or humid conditions, fumes or airborne particles or caustic chemicals, and vibration. The employee is occasionally exposed to electrical shock.

Formatted: Font: 12 pt

The noise level in the work environment is often loud.

Formatted: Body Text, Left

Formatted: Font: 12 pt

## **Physical Condition:**

Shall possess the physical, mental and emotional ability to perform the essential duties of the position without the threat of hazard to self or others.

While performing the duties of this job, the employee is regularly required to reach with hands and arms. The employee frequently is required to stand; walk; and use hands to finger, handle, feel or operate objects, tools, or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, crawl, talk and hear.

Formatted: Font: 12 pt

The employee must frequently lift and/or move up to 50 pounds and occasionally assist in lifting and/or moving more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

## QUALIFICATIONS GUIDELINES

~~**Physical Condition:** — Shall possess the physical, mental and emotional ability to perform the essential duties of the position without the threat of hazard to self or others.~~

### Education:

Educational achievement equivalent to high school diploma or equivalency.

### Experience:

Public Works Maintenance Worker I: Experience in public works construction, maintenance, landscaping, and improvements *preferred*.

Formatted: Font: Italic

Public Works Maintenance Worker II: At least one year of experience in public works construction, maintenance, landscaping, and improvements.

### Special Requirements:

Public Works Maintenance Worker I: Possession of a valid Class C California driver's license, with a safe driving record, at time of appointment.

Formatted: Font: 12 pt, Not Italic

Formatted: Font: 12 pt

Formatted: Font: 12 pt, Not Italic

Public Works Maintenance Worker II: Possession of ~~or ability to obtain, within six months from date of appointment,~~ a valid Class B California driver's license, with a safe driving record, at time of appointment.

Formatted: Font: 12 pt, Not Italic, Font color: Auto

Formatted: Font: Not Bold, No underline

~~**Physical Condition:** — Shall possess the physical, mental and emotional ability to perform the essential duties of the position without the threat of hazard to self or others.~~

~~**Education:** — Educational achievement equivalent to completion of the tenth grade.~~

### Abilities/Skills/Knowledge:

- Ability to perform heavy skilled and semi-skilled labor;
- physical strength and agility;
- ability to use, and operate, and care for manual, pneumatic and power tools and light equipment efficiently and safely;
- ability to follow, understand, and communicate oral and written instructions;
- ability to work cooperatively with others;
- knowledge of the basic methods and materials used in construction and maintenance of street, sewer, storm drains, traffic control devices and other public works facilities;

## TRACK CHANGES

- ~~knowledge of the methods, tools, materials and equipment used in landscaping installation and maintenance;~~
- ~~knowledge of the proper use and care of basic manual, pneumatic and power tools;~~
- knowledge of the safety hazards associated with public works construction.

~~**Special Requirements:** Possession of or ability to obtain, within six months from date of appointment, a valid Class B California driver's license with a safe driving record.~~

Revised: 4/81  
Revised: 10/98

Formatted: Space After: 0 pt

Formatted: Font: (Default) Arial

# TRACK CHANGES ACCEPTED

## CITY OF EL CAJON

### PUBLIC WORKS MAINTENANCE WORKER I/II

#### CLASSIFICATION DESCRIPTION

##### **Function:**

To perform a variety of skilled and semi-skilled tasks in the maintenance, construction and improvement of streets, curbs, gutters, sidewalks, parking lots, storm drains, sanitary sewers, park grounds, parkways, landscaped medians, landscaped areas, recreational facilities and other similar facilities; install, maintain and repair traffic control equipment, traffic signs and street striping; and to do related work as required.

##### **Class Characteristics:**

Public Works Maintenance Worker I: This is the entry level class which performs the full range of duties under direct supervision. If, after one year, employee successfully performs duties assigned, receives a satisfactory rating or better, and obtains a valid Class B California driver's license, employee will advance to Public Works Maintenance Worker II without examination.

Public Works Maintenance Worker II: This is the journey level class which performs the full range of duties with less direct supervision than the Public Works Maintenance Worker I.

##### **Representative Duties**

The following duties are typical for this class series. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices:

- Performs a variety of skilled and semi-skilled tasks in the maintenance, construction, landscaping and improvement of City property;
- operates and maintains basic manual, pneumatic, hand and power tools;
- sets forms and performs cement and masonry stenciling;
- cleans storm drains, drainage ditches and culverts;
- flushes, rods and cleans sewer lines;
- plants, waters, cultivates, fertilizes, prunes and cares for shrubbery, lawns and trees;
- mows and edges lawns with hand and power equipment;
- sprays for pest and weed control;
- performs some general cleaning of park buildings including litter removal;

City of El Cajon  
Public Works Maintenance Worker II

- prepares soil for planting and transplanting;
- installs and repairs traffic signs;
- observes and enforces safety rules;
- assists in paving, patching, marking and repairing streets, sidewalks, curbs, gutters, culverts, crosswalks and alleys;
- assists in forming, pouring and finishing concrete work;
- assists in installing and repairing sewer mains and laterals;
- assists on television inspection crews and assists in the testing of sewers for infiltration;
- assists in installing and repairing sprinkler systems;
- assists in routine carpentry, painting, and plumbing work;
- assists in painting traffic lines, crosswalks and curbs;
- may flag and direct traffic;
- may be assigned to the pesticide spray crew;
- may operate construction equipment and other vehicles assigned to public works maintenance division.

**Contacts and Relationships:**

Contacts are primarily with co-workers and involve the exchange of information related to work in progress. Some public contact is present with the employee giving routine information on the City and work activities.

**Accountability:**

The employee is responsible for following general directions and work performance which reflects a thorough knowledge and application of skills, practices and procedures common to the work assigned.

**Working Conditions:**

Employees work outdoors. There is considerable physical activity involved and exposure to weather, traffic, trenching and equipment operation hazards while working in the public right-of-way. The employee may come in contact with toxic sewer gases and fumes, may be required to enter confined spaces, and may be exposed to the hazards of pesticides. Weekends and holidays may be included in the normal work week in lieu of some weekdays.



## **TRACK CHANGES ACCEPTED**

While performing the duties of this job, the employee regularly works near moving mechanical parts. The employee sometimes works in high places and is sometimes exposed to wet and/or humid conditions, fumes or airborne particles or caustic chemicals, and vibration. The employee is occasionally exposed to electrical shock. The noise level in the work environment is often loud.

### **Physical Condition:**

Shall possess the physical, mental and emotional ability to perform the essential duties of the position without the threat of hazard to self or others.

While performing the duties of this job, the employee is regularly required to reach with hands and arms. The employee frequently is required to stand; walk; and use hands to finger, handle, feel or operate objects, tools, or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, crawl, talk and hear.

The employee must frequently lift and/or move up to 50 pounds and occasionally assist in lifting and/or moving more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

## **QUALIFICATIONS GUIDELINES**

### **Education:**

Educational achievement equivalent to high school diploma or equivalency.

### **Experience:**

Public Works Maintenance Worker I: Experience in public works construction, maintenance, landscaping, and improvements *preferred*.

Public Works Maintenance Worker II: At least one year of experience in public works construction, maintenance, landscaping, and improvements.

### **Special Requirements:**

Public Works Maintenance Worker I: Possession of a valid Class C California driver's license, with a safe driving record, at time of appointment.

Public Works Maintenance Worker II: Possession of a valid Class B California driver's license, with a safe driving record, at time of appointment.

**Abilities/Skills/Knowledge:**

- Ability to perform heavy skilled and semi-skilled labor;
- physical strength and agility;
- ability to use, operate, and care for manual, pneumatic and power tools and light equipment efficiently and safely;
- ability to follow, understand, and communicate oral and written instructions;
- ability to work cooperatively with others;
- knowledge of the basic methods and materials used in construction and maintenance of street, sewer, storm drains, traffic control devices and other public works facilities;
- knowledge of the methods, tools, materials and equipment used in landscaping installation and maintenance;
- knowledge of the safety hazards associated with public works construction.

Revised: TBD  
Revised: 4/81  
Revised: 10/98



**City Council  
Agenda Report**

**DATE:** September 25, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Morgan Foley, City Attorney  
**SUBJECT:** Conflict of Interest Code - Biennial Review

---

**RECOMMENDATION:**

That the City Council adopts the next RESOLUTION, in order, approving changes to the designated employee and official positions required to be filed under the City's Conflict of Interest Code

**BACKGROUND:**

The Political Reform Act requires that the City review its conflict of interest code every two years to determine if it is accurate or, in the alternative, if it needs to be amended. Once the determination has been made, the City must then submit notice of any changes to the Fair Political Practices Commission (the "FPPC").

On September 11, 2018, the City Council adopted Resolution No. 088-18 to reflect changes in positions due to re-classifications, deleted titles of positions no longer maintained, and new classifications added over the past two years. However, the recently added position of Director of Information Technology was inadvertently omitted, as was the position of Principal Human Resources Analyst. It is therefore necessary to adopt the attached resolution, which has been revised to include the missing information.

---

**Attachments**

Resolution (final)  
Disclosure list (redlined)

---

RESOLUTION NO.     -18

RESOLUTION UPDATING AND DESIGNATING THOSE CERTAIN  
EMPLOYEE AND OFFICIAL POSITIONS WITHIN THE  
CITY OF EL CAJON WHICH ARE SUBJECT TO DISCLOSURE  
OF CERTAIN ECONOMIC INTERESTS, AND ALSO  
UPDATING AND ESTABLISHING CATEGORIES OF  
DISCLOSABLE ECONOMIC INTERESTS AS PART OF THE  
CITY OF EL CAJON CONFLICT OF INTEREST CODE

WHEREAS, Chapter 2.75 of the El Cajon Municipal Code establishes the City of El Cajon conflict of interest code ("Conflict of Interest Code"); and

WHEREAS, the Conflict of Interest Code provides that the City Council shall, from time to time, adopt appropriate resolutions to establish and update the list of designated employee and other official positions within the City which are subject to disclosure of certain economic interests as provided in the City's Conflict of Interest Code (the "Designated Employees and Officials"); and

WHEREAS, by Resolution No. 176-00, the City Council initially established a list of Designated Employees and Officials, which are subject to the provisions of the City's Conflict of Interest Code, as well as a list of the categories of economic interests which are required to be disclosed by Designated Employees and Officials, as provided by the City's Conflict of Interest Code (the "Disclosure Categories"); and

WHEREAS, the Conflict of Interest Code must include both "Designated Employees and Officials" and "Disclosure Categories."

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. That City Council hereby establishes a list of Designated Employees and Officials, as set forth in Attachment A, attached hereto and incorporated herein by this reference, which are subject to the provisions of the City's Conflict of Interest Code.

2. That City Council hereby establishes a list of Disclosure Categories, as set forth in Attachment B, attached hereto and incorporated herein by this reference, as required by provisions of the City's Conflict of Interest Code.

## ATTACHMENT A

<b>Position</b>	<b>Disclosure Categories</b>
<u>City Staff under City Manager:</u>	
Accountant	1, 4, 5, 7
Accounting Technician	1, 4, 5, 7
Animal Control Manager	1, 3, 5, 7
Assistant City Manager	1, 3, 5, 7
Assistant to the City Manager	1, 3, 5, 7
Assistant Engineer	1, 3, 5, 7
Assistant Planner	1, 3, 5, 7
Associate Civil Engineer	2, 4, 6, 8
Associate Engineer	2, 4, 6, 8
Associate Planner	1, 3, 5, 7
Building and Fire Safety Inspector	1, 4, 5, 7
Building Official/Fire Marshal	1, 3, 5, 7
Business License Inspector	2, 4, 6, 8
Buyer	1, 4, 5, 7
City Clerk	1, 4, 5, 7
City Engineer/Deputy Director of Public Works	1, 3, 5, 7
City Traffic Engineer	2, 4, 6, 8
Code Compliance Officer	2, 4, 6, 8
Communications Center Manager	2, 4, 6, 8
Crime Lab Manager	1, 3, 5, 7
Deputy City Clerk	1, 4, 5, 7
Deputy Director of Community Development	1, 3, 5, 7
Deputy Director of Public Works	1, 4, 5, 7
Deputy Fire Chief	2, 4, 6, 8
Deputy Fire Marshal	1, 4, 5, 7
Director of Community Development	1, 3, 5, 7
Director of Finance	1, 3, 5, 7
Director of Finance/City Treasurer	1, 3, 5, 7
Director of Human Resources	1, 3, 5, 7
Director of Information Technology	1, 3, 5, 7
Director of Public Works	1, 3, 5, 7
Director of Recreation	1, 4, 6
Engineering Technician	1, 3, 5, 7
Facilities Manager	2, 4, 6, 8
Financial Operations Manager	1, 4, 5, 7
Fire Battalion Chief	2, 4, 6, 8
Fire Chief	1, 3, 5, 7
Fleet Manager	2, 4, 6
Housing Manager	1, 3, 5, 7
Human Resources Analyst	2, 4, 6, 8
Information Technologies Manager	1, 4, 5, 7

Junior Engineer	1, 3, 5, 7
Licensed Land Surveyor	1, 3, 5, 7
Maintenance Supervisor	2, 4, 6, 8
Management Analyst	1, 3, 5, 7
Network Administrator	1, 4, 5, 7
Operations Manager	2, 4, 6, 8
Planning Manager	1, 3, 5, 7
Plans Examiner	1, 4, 5, 7
Police Captain	2, 4, 6, 8
Police Chief	1, 3, 5, 7
Police Lieutenant	2, 4, 6, 8
Police Records Manager	2, 4, 6, 8
Principal Human Resources Analyst	1, 3, 5, 7
Public Information Officer	1, 4, 5, 7
Public Works Inspector	2, 4, 6, 8
Purchasing Agent	1, 3, 5, 7
Recreation Services Manager	2, 4, 6, 8
Senior Accountant	1, 4, 5, 7
Senior Building and Fire Safety Inspector	1, 4, 5, 7
Senior Buyer	1, 4, 5, 7
Senior Engineering Technician	1, 3, 5, 7
Senior Human Resources Analyst	1, 3, 5, 7
Senior Management Analyst	1, 3, 5, 7
Senior Planner	1, 3, 5, 7
Senior Risk Management Analyst	1, 3, 5, 7
Supervising Building and Fire Safety Inspector	1, 3, 5, 7
Supervising Engineering Technician	1, 3, 5, 7

City Attorney Staff:

Assistant City Attorney	1, 3, 5, 7
Deputy City Attorney	1, 3, 5, 7
Retained Attorney	1, 3, 5, 7
Staff Attorney	1, 3, 5, 7

Boards/Commissions/Committees/Consultants

Personnel Commission Members	2, 3, 5, 7
Public Safety Facility Financing Oversight Committee	2, 4, 6, 8
Relocation Appeals Board Members	2, 3, 6, 8
Successor Agency Oversight Board	1, 3, 5, 7
Veterans' Commission Members	2, 4, 6, 8
Consultants	2, 4, 6, 8

## ATTACHMENT B

### DISCLOSURE CATEGORIES

#### Category 1. All-Inclusive Reportable Investments

A designated employee in this category shall disclose all investments (worth more than \$2,000) in a City-related business entity which are:

- (a) Owned by the designated employee, his or her spouse or dependent child;
- (b) Owned by an agent on behalf of the designated employee;
- (c) Owned by any business entity controlled by the designated employee (i.e., any business entity in which the designated employee, his or her agents, spouse and dependent children hold more than a 50% ownership interest);
- (d) Owned by a trust in which the designated employee has a substantial interest (i.e., a trust in which the designated employee, his or her spouse and dependent children have a present or future interest worth more than \$2,000);
- (e) Representing the pro rata share (worth more than \$2,000) of the designated employee, his or her spouse and dependent children, of investments of any business entity or trust in which the designated employee, his or her spouse and dependent children own, directly, indirectly or beneficially, a 10% interest or greater.

"Investment" means any financial interest in or security issued by a City-related business entity, including, but not limited to, common stock, preferred stock, rights, warrants, options, debt instruments, and any partnership or other ownership interest.

A business entity is "City-related" if, and only if, the business entity or any parent, subsidiary or otherwise related business entity (i) has an interest in real property within the jurisdiction, (ii) does business in the City, or (iii) did business or plans to do business in the City at any time during the period commencing two years prior to and ending one year after the time the designated employee is required by this Code to file his or her next Statement of Economic Interests or to disqualify himself or herself with respect to a City decision. (The term "parent, subsidiary, or otherwise related business entity" shall be construed as specifically defined by the Commission.)

No asset is deemed an "investment" unless its fair market value exceeds \$2,000.

The term "investment" does not include a time or demand deposit in a financial institution, shares in a credit union, any insurance policy, or any bond or other debt instrument issued by any government or government agency.

### **Category 2. Less-Inclusive Reportable Investments**

A designated employee in this category shall disclose those, and only those, Category 1 reportable investments which pertain to a business entity, a business activity which is that of:

- (a) Providing within the last two years, or foreseeably in the future, services, supplies, materials, machinery or equipment to the City;
- (b) Conducting a business in the City which requires a business license therefore pursuant to ordinances of the City;
- (c) Sale, purchase, exchange, lease or rental, or financing, for its own account or as broker, of real property or the development, syndication or subdivision of real property or construction thereon of buildings or structures.

### **Category 3. All-Inclusive Reportable Interests in Real Property**

A designated employee in this category shall disclose all interests (worth more than \$2,000) in real property located within the jurisdiction if the interests are:

- (a) Held or owned by the designated employee, his or her spouse, or dependent child;
- (b) Owned by an agent on behalf of the designated employee;
- (c) Owned by any business entity controlled by the designated employee (i.e., any business entity in which the designated employee, his or her agents, spouse and dependent children hold more than a 50% ownership interest);
- (d) Owned by a trust in which the designated employee has a substantial interest (i.e., a trust in which the designated employee, his or her spouse and dependent children have a present or future interest worth more than \$2,000);



(e) Representing the pro rata share (worth more than \$2,000) of the designated employee, his or her spouse and dependent children, of investments of any business entity trust in which the designated employee, his or her spouse and dependent children own, directly, indirectly or beneficially, a 10% interest or greater.

"Interest" in real property includes any leasehold, beneficial or ownership interest, or any option to acquire such an interest, in real property, but does not include the principal residence of the filer.

Real property shall be deemed to be "located within the jurisdiction" if the property or any part of it is located within or not more than two miles outside the boundaries of the City or within two miles of any land owned or used by the City.

#### **Category 4. Less-Inclusive Reportable Interests in Real Property**

A designated employee in this category shall disclose those, and only those, Category 3 reportable interests in real property where the property or any part of it is located within or not more than 500 feet outside the boundaries of the City.

#### **Category 5. All-Inclusive Reportable Income**

A designated employee in this category shall disclose all income of the designated employee from any City-related source aggregating \$500 or more (or \$50 or more in the case of gifts) during the reporting period.

"Income" means, except as provided below, income of any nature from any City-related source, including but not limited to, any salary, wage, advance payment, honorarium, award, gift, including any gift of food or beverage, loan forgiveness or payment of indebtedness, discount in the price of anything of value unless the discount is available to members of the general public without regard to official status, rebate, reimbursement for expenses, per diem, or contribution to an insurance or pension program paid by any person other than an employer, and including any community property interest in income of a spouse from any City-related source. Income of an individual also includes a pro rata share of any income of any City-related business entity or trust in which the individual or spouse owns, directly, indirectly or beneficially, a 10% interest or greater.

A source, business entity or trust is "City-related" if, and only if, he, she or it (i) resides in the jurisdiction, (ii) has an interest in real property within the jurisdiction, (iii) does business in the City, or (iv) did business or plans to do business in the City at any time during the period commencing two years prior to

and ending one year after the time the designated employee is required by this Code to file his or her next Statement of Economic Interests or to disqualify himself or herself with respect to a City decision.

"Income" does not include:

(a) Campaign contributions required to be reported under Chapter 4 of the Act;

(b) Salary and reimbursement for expenses or per diem received from a state or local government agency and reimbursement for travel expenses and per diem received from a bona fide educational, academic or charitable organization;

(c) Gifts of informational material, such as books, pamphlets, reports, calendars or periodicals;

(d) Gifts which are not used and which, within thirty days after receipt, are returned to the donor or delivered to a charitable organization without being claimed as a charitable contribution for tax purposes;

(e) Gifts from an individual's spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, aunt, uncle, or first cousin or the spouse of any such person, provided that a gift from any such person shall be considered income if the donor is acting as an agent or intermediary for any person not covered by this paragraph;

(f) Gifts of hospitality involving food, beverages, or lodging provided to the designated employee, if such hospitality has been reciprocated within the filing period. "Reciprocity" as used in this subsection includes the providing by the designated employee to the host of any consideration, including entertainment or household gift of a reasonably similar benefit or value;

(g) Any devise or inheritance;

(h) Interest, dividends or premiums on a time or demand deposit in a financial institution, shares in a credit union or any insurance policy, payments received under any insurance policy, or any bond or other debt instrument issued by any government or government agency;

(i) Dividends, interest or any other return on a security which is registered with the Securities and Exchange Commission of the United States Government;

(j) Loans by a commercial lending institution in the regular course of business.

"Honorarium" means a payment for speaking at any event, participating in a panel or seminar or engaging in any similar activity. For purposes of this subsection, free admission, food, beverages and similar nominal benefits provided to a filer at an event at which he or she speaks, participates in a panel or seminar, or performs a similar service, and reimbursement or advance for actual intrastate travel and for necessary accommodations provided directly in connection with the event are not payment and need not be reported by the designated employee.

A prize or an award shall be disclosed as a gift unless the prize or award is received on the basis of a bona fide competition not related to the designated employee's official status. Prizes or awards which are not disclosed as gifts shall be disclosed as income.

### **Category 6. Less-Inclusive Types of Reportable Income**

A designated employee in this category shall disclose those, and only those types of Category 5 reportable income which are derived from a source, an activity which is that of:

(a) Providing within the last two years, or foreseeably in the future, services, supplies, materials, machinery or equipment to the City.

(b) Conducting a business in the City which requires a business license therefore pursuant to ordinances of the City.

(c) Sale, purchase, exchange, lease or rental, or financing, for its own account or as broker, of real property or the development, syndication or subdivision of real property or construction thereon of buildings or structures.

### **Category 7. All-Inclusive Types of Business Positions**

A designated employee in this category shall disclose all business positions held within the jurisdiction held by the designated employee, his or her spouse, or dependent child.

A business position shall be deemed to be "located within the jurisdiction" if the position is held in a business entity which is located within or not more than two miles outside the boundaries of the City or within two miles of any land owned or used by the City.

"Business Position" includes: the name and address of each business entity in which the designated employee is a director, officer, partner, trustee, employee, or in which he or she holds any position of management, a description

of the business activity in which the business entity is engaged, and the designated employee's position with the business entity.

**Category 8. Less-Inclusive Types of Business Positions**

A designated employee in this category shall disclose those, and only those types of Category 7 business positions which are part of business entities which:

(a) Provided within the last two years, currently provide, or will foreseeably in the future provide, services, supplies, materials, machinery or equipment to the City.

(b) Conduct business in the City requiring a business license therefore pursuant to ordinances of the City.

(c) Sell, purchase, exchange, lease or rent, or finance, for its own account or as broker, real property or the development, syndication or subdivision of real property or construction thereon of buildings or structures.

# **Conflict of Interest Disclosure Categories**

**Marked version  
With changes redlined**

## ATTACHMENT A

Position	Disclosure Categories
<u>City Staff under City Manager:</u>	
Accountant	1, 4, 5, 7
Accounting Technician	1, 4, 5, 7
Animal Control Manager	1, 3, 5, 7
Assistant City Manager	1, 3, 5, 7
Assistant to the City Manager	1, 3, 5, 7
Assistant Engineer	1, 3, 5, 7
Assistant Planner	1, 3, 5, 7
Associate Civil Engineer	2, 4, 6, 8
Associate Engineer	2, 4, 6, 8
Associate Planner	1, 3, 5, 7
Building and Fire Safety Inspector	1, 4, 5, 7
Building Official/Fire Marshal	1, 3, 5, 7
Business License Inspector	2, 4, 6, 8
Buyer	1, 4, 5, 7
City Clerk	1, 4, 5, 7
City Engineer/Deputy Director of Public Works	1, 3, 5, 7
City Traffic Engineer	2, 4, 6, 8
Code Compliance Officer	2, 4, 6, 8
Communications Center Manager	2, 4, 6, 8
Crime Lab Manager	1, 3, 5, 7
Deputy City Clerk	1, 4, 5, 7
Deputy Director of Community Development	1, 3, 5, 7
Deputy Director of Public Works	1, 4, 5, 7
Deputy Fire Chief	2, 4, 6, 8
Deputy Fire Marshal	1, 4, 5, 7
Director of Community Development	1, 3, 5, 7
Director of Finance	1, 3, 5, 7
Director of Finance/City Treasurer	1, 3, 5, 7
<a href="#">Director of Information Technology</a>	<a href="#">1, 3, 5, 7</a>
Director of Human Resources	1, 3, 5, 7
Director of Public Works	1, 3, 5, 7
Director of Recreation	1, 4, 6
Engineering Technician	1, 3, 5, 7
Facilities Manager	2, 4, 6, 8
Financial Operations Manager	1, 4, 5, 7
Fire Battalion Chief	2, 4, 6, 8
Fire Chief	1, 3, 5, 7
Fleet Manager	2, 4, 6
Housing Manager	1, 3, 5, 7
Human Resources Analyst	2, 4, 6, 8
Information Technologies Manager	1, 4, 5, 7

Junior Engineer	1, 3, 5, 7
Licensed Land Surveyor	1, 3, 5, 7
Maintenance Supervisor	2, 4, 6, 8
Management Analyst	1, 3, 5, 7
Network Administrator	1, 4, 5, 7
Operations Manager	2, 4, 6, 8
Planning Manager	1, 3, 5, 7
Plans Examiner	1, 4, 5, 7
Police Captain	2, 4, 6, 8
Police Chief	1, 3, 5, 7
Police Lieutenant	2, 4, 6, 8
Police Records Manager	2, 4, 6, 8
<u>Principal Human Resources Analyst</u>	<u>1, 3, 5, 7</u>
Public Information Officer	1, 4, 5, 7
Public Works Inspector	2, 4, 6, 8
Purchasing Agent	1, 3, 5, 7
Recreation Services Manager	2, 4, 6, 8
Senior Accountant	1, 4, 5, 7
Senior Building and Fire Safety Inspector	1, 4, 5, 7
Senior Buyer	1, 4, 5, 7
Senior Engineering Technician	1, 3, 5, 7
Senior Human Resources Analyst	1, 3, 5, 7
Senior Management Analyst	1, 3, 5, 7
Senior Planner	1, 3, 5, 7
Senior Risk Management Analyst	1, 3, 5, 7
Supervising Building and Fire Safety Inspector	1, 3, 5, 7
Supervising Engineering Technician	1, 3, 5, 7
<u>City Attorney Staff:</u>	
Assistant City Attorney	1, 3, 5, 7
Deputy City Attorney	1, 3, 5, 7
Retained Attorney	1, 3, 5, 7
Staff Attorney	1, 3, 5, 7
<u>Boards/Commissions/Committees/Consultants</u>	
Personnel Commission Members	2, 3, 5, 7
Public Safety Facility Financing Oversight Committee	2, 4, 6, 8
Relocation Appeals Board Members	2, 3, 6, 8
Successor Agency Oversight Board	1, 3, 5, 7
Veterans' Commission Members	2, 4, 6, 8
Consultants	2, 4, 6, 8

## ATTACHMENT B

### DISCLOSURE CATEGORIES

#### Category 1. All-Inclusive Reportable Investments

A designated employee in this category shall disclose all investments (worth more than \$2,000) in a City-related business entity which are:

- (a) Owned by the designated employee, his or her spouse or dependent child;
- (b) Owned by an agent on behalf of the designated employee;
- (c) Owned by any business entity controlled by the designated employee (i.e., any business entity in which the designated employee, his or her agents, spouse and dependent children hold more than a 50% ownership interest);
- (d) Owned by a trust in which the designated employee has a substantial interest (i.e., a trust in which the designated employee, his or her spouse and dependent children have a present or future interest worth more than \$2,000);
- (e) Representing the pro rata share (worth more than \$2,000) of the designated employee, his or her spouse and dependent children, of investments of any business entity or trust in which the designated employee, his or her spouse and dependent children own, directly, indirectly or beneficially, a 10% interest or greater.

"Investment" means any financial interest in or security issued by a City-related business entity, including, but not limited to, common stock, preferred stock, rights, warrants, options, debt instruments, and any partnership or other ownership interest.

A business entity is "City-related" if, and only if, the business entity or any parent, subsidiary or otherwise related business entity (i) has an interest in real property within the jurisdiction, (ii) does business in the City, or (iii) did business or plans to do business in the City at any time during the period commencing two years prior to and ending one year after the time the designated employee is required by this Code to file his or her next Statement of Economic Interests or to disqualify himself or herself with respect to a City decision. (The term "parent, subsidiary, or otherwise related business entity" shall be construed as specifically defined by the Commission.)



No asset is deemed an "investment" unless its fair market value exceeds \$2,000.

The term "investment" does not include a time or demand deposit in a financial institution, shares in a credit union, any insurance policy, or any bond or other debt instrument issued by any government or government agency.

### **Category 2. Less-Inclusive Reportable Investments**

A designated employee in this category shall disclose those, and only those, Category 1 reportable investments which pertain to a business entity, a business activity which is that of:

- (a) Providing within the last two years, or foreseeably in the future, services, supplies, materials, machinery or equipment to the City;
- (b) Conducting a business in the City which requires a business license therefore pursuant to ordinances of the City;
- (c) Sale, purchase, exchange, lease or rental, or financing, for its own account or as broker, of real property or the development, syndication or subdivision of real property or construction thereon of buildings or structures.

### **Category 3. All-Inclusive Reportable Interests in Real Property**

A designated employee in this category shall disclose all interests (worth more than \$2,000) in real property located within the jurisdiction if the interests are:

- (a) Held or owned by the designated employee, his or her spouse, or dependent child;
- (b) Owned by an agent on behalf of the designated employee;
- (c) Owned by any business entity controlled by the designated employee (i.e., any business entity in which the designated employee, his or her agents, spouse and dependent children hold more than a 50% ownership interest);
- (d) Owned by a trust in which the designated employee has a substantial interest (i.e., a trust in which the designated employee, his or her spouse and dependent children have a present or future interest worth more than \$2,000);

(e) Representing the pro rata share (worth more than \$2,000) of the designated employee, his or her spouse and dependent children, of investments of any business entity trust in which the designated employee, his or her spouse and dependent children own, directly, indirectly or beneficially, a 10% interest or greater.

"Interest" in real property includes any leasehold, beneficial or ownership interest, or any option to acquire such an interest, in real property, but does not include the principal residence of the filer.

Real property shall be deemed to be "located within the jurisdiction" if the property or any part of it is located within or not more than two miles outside the boundaries of the City or within two miles of any land owned or used by the City.

#### **Category 4. Less-Inclusive Reportable Interests in Real Property**

A designated employee in this category shall disclose those, and only those, Category 3 reportable interests in real property where the property or any part of it is located within or not more than 500 feet outside the boundaries of the City.

#### **Category 5. All-Inclusive Reportable Income**

A designated employee in this category shall disclose all income of the designated employee from any City-related source aggregating \$500 or more (or \$50 or more in the case of gifts) during the reporting period.

"Income" means, except as provided below, income of any nature from any City-related source, including but not limited to, any salary, wage, advance payment, honorarium, award, gift, including any gift of food or beverage, loan forgiveness or payment of indebtedness, discount in the price of anything of value unless the discount is available to members of the general public without regard to official status, rebate, reimbursement for expenses, per diem, or contribution to an insurance or pension program paid by any person other than an employer, and including any community property interest in income of a spouse from any City-related source. Income of an individual also includes a pro rata share of any income of any City-related business entity or trust in which the individual or spouse owns, directly, indirectly or beneficially, a 10% interest or greater.

A source, business entity or trust is "City-related" if, and only if, he, she or it (i) resides in the jurisdiction, (ii) has an interest in real property within the jurisdiction, (iii) does business in the City, or (iv) did business or plans to do business in the City at any time during the period commencing two years prior to

and ending one year after the time the designated employee is required by this Code to file his or her next Statement of Economic Interests or to disqualify himself or herself with respect to a City decision.

"Income" does not include:

(a) Campaign contributions required to be reported under Chapter 4 of the Act;

(b) Salary and reimbursement for expenses or per diem received from a state or local government agency and reimbursement for travel expenses and per diem received from a bona fide educational, academic or charitable organization;

(c) Gifts of informational material, such as books, pamphlets, reports, calendars or periodicals;

(d) Gifts which are not used and which, within thirty days after receipt, are returned to the donor or delivered to a charitable organization without being claimed as a charitable contribution for tax purposes;

(e) Gifts from an individual's spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, aunt, uncle, or first cousin or the spouse of any such person, provided that a gift from any such person shall be considered income if the donor is acting as an agent or intermediary for any person not covered by this paragraph;

(f) Gifts of hospitality involving food, beverages, or lodging provided to the designated employee, if such hospitality has been reciprocated within the filing period. "Reciprocity" as used in this subsection includes the providing by the designated employee to the host of any consideration, including entertainment or household gift of a reasonably similar benefit or value;

(g) Any devise or inheritance;

(h) Interest, dividends or premiums on a time or demand deposit in a financial institution, shares in a credit union or any insurance policy, payments received under any insurance policy, or any bond or other debt instrument issued by any government or government agency;

(i) Dividends, interest or any other return on a security which is registered with the Securities and Exchange Commission of the United States Government;

(j) Loans by a commercial lending institution in the regular course of business.

"Honorarium" means a payment for speaking at any event, participating in a panel or seminar or engaging in any similar activity. For purposes of this subsection, free admission, food, beverages and similar nominal benefits provided to a filer at an event at which he or she speaks, participates in a panel or seminar, or performs a similar service, and reimbursement or advance for actual intrastate travel and for necessary accommodations provided directly in connection with the event are not payment and need not be reported by the designated employee.

A prize or an award shall be disclosed as a gift unless the prize or award is received on the basis of a bona fide competition not related to the designated employee's official status. Prizes or awards which are not disclosed as gifts shall be disclosed as income.

### **Category 6. Less-Inclusive Types of Reportable Income**

A designated employee in this category shall disclose those, and only those types of Category 5 reportable income which are derived from a source, an activity which is that of:

- (a) Providing within the last two years, or foreseeably in the future, services, supplies, materials, machinery or equipment to the City.
- (b) Conducting a business in the City which requires a business license therefore pursuant to ordinances of the City.
- (c) Sale, purchase, exchange, lease or rental, or financing, for its own account or as broker, of real property or the development, syndication or subdivision of real property or construction thereon of buildings or structures.

### **Category 7. All-Inclusive Types of Business Positions**

A designated employee in this category shall disclose all business positions held within the jurisdiction held by the designated employee, his or her spouse, or dependent child.

A business position shall be deemed to be "located within the jurisdiction" if the position is held in a business entity which is located within or not more than two miles outside the boundaries of the City or within two miles of any land owned or used by the City.

"Business Position" includes: the name and address of each business entity in which the designated employee is a director, officer, partner, trustee, employee, or in which he or she holds any position of management, a description

of the business activity in which the business entity is engaged, and the designated employee's position with the business entity.

**Category 8. Less-Inclusive Types of Business Positions**

A designated employee in this category shall disclose those, and only those types of Category 7 business positions which are part of business entities which:

(a) Provided within the last two years, currently provide, or will foreseeably in the future provide, services, supplies, materials, machinery or equipment to the City.

(b) Conduct business in the City requiring a business license therefore pursuant to ordinances of the City.

(c) Sell, purchase, exchange, lease or rent, or finance, for its own account or as broker, real property or the development, syndication or subdivision of real property or construction thereon of buildings or structures.



City Council  
Agenda Report

**DATE:** September 25, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Graham Mitchell, City Manager  
**SUBJECT:** Update on City Council Priority Projects

---

**RECOMMENDATION:**

That the City Council receives an update on the progress made in completing City Council priority projects identified at the October 10, 2017 City Council public forum.

**BACKGROUND:**

On October 10, 2017 the City Council held a public forum to solicit suggestions from the public and the City Council to enhance the quality of life for the City's residents, business community, and visitors. The forum generated six suggestions from the public and four from the City Council. On November 14th, staff returned with a summary of each suggestion and the City Council narrowed the number of projects down to seven. Over the past year, staff worked to complete project milestones. This staff report provides an update on the seven projects.

***Pedestrian Safety at Lexington Avenue (near Prescott Avenue) - COMPLETE***

Staff was directed to investigate the need for a crosswalk at this site. If warranted, staff was to include funding in the FY 2018-19 Capital Improvement Program budget in order to install the most appropriate crosswalk type.

Staff completed an analysis of the intersection to determine whether a marked crosswalk is warranted and safe. An intersection being considered for a crosswalk must satisfy basic conditions and score a minimum of 16 out of 38 possible points in a warrant study. At the intersection of Lexington Avenue and Prescott Avenue, a total of 16 points in the warrant study were tallied based on the existing site conditions, pedestrian volumes, accident history, gaps in traffic, and proximity to an adjacent traffic signal. It should be noted that in the past five years, there has been one accident at that intersection and it did not involve a pedestrian.

Based on the analysis, staff recommended that a high visibility crosswalk and pedestrian warning signs be installed at the subject intersection. The approximate cost is \$2,500 for the proposed crosswalk and warning signs. After including sign costs in the FY 2018-19 budget, the crosswalk and signs were installed in July 2018.

### ***Pride in City Campaign - COMPLETE***

Staff was directed to connect neighborhood groups with existing services and organizations that assist in neighborhood cleanup projects. To fulfill this assignment, the City's Police Department updated its neighborhood watch program which now includes information about clean up opportunities offered by Waste Management. Also, the City's website includes a new page under "Resident Services," titled "Trash and Waste Disposal Options." This page explains how neighborhoods and organizations can connect with Waste Management for large scale cleanup efforts and where residents can drop off free of charge unwanted and hazardous items.

### ***Newcomers/Civic Engagement - COMPLETE***

The City Council asked staff to seek opportunities offered by existing groups that support newcomers and civic engagement. The intent of this goal is to encourage community service projects and to promote civic engagement. Shortly after the public forum in 2017, staff met with Mohammed Tuama, Executive Director of Newcomer Support & Development, to discuss ongoing partnership opportunities. The City continues to rely on this organization's volunteers to assist at City events, creating opportunities for further civic engagement. Staff also created a "Love Your City" package that details possible service projects for community groups and members. The material is used when staff meets with community leaders about ways to become more involved in the City.

### ***Blinking Yellow Left-Turn Signals - IN PROGRESS***

Currently, the City employs left-turn flashing yellow signal arrows at six intersections. Because these installations have been successful in improving traffic circulation, the City Council directed staff to explore additional opportunities to utilize this signal method. Staff analyzed each signalized intersection (113 in total) to determine possible candidate intersections for the upgrade. The cost to convert an intersection to the left-turn flashing yellow arrow is approximately \$36,000.

Staff completed the analysis of the 113 signalized intersections in the City by examining the following conditions:

- Posted speed limits,
- Traffic collision history,
- Traffic volumes,
- Number of lanes, and
- Site distance considerations.

Based on the analysis, staff identified 27 candidate intersections that warrant the signal modifications. The total cost to implement all 27 intersections is nearly \$1 million. Due to budget limitations, staff recommends that each year several intersections be included in the Capital Improvement Program budget with a focus on completing street segments and/or congested intersections. Staff is analyzing which series of signals should be implemented first to have the best result in reducing traffic congestion. Once that is determined, the cost will be included in the Capital Improvement Program.

### ***Temporary Housing for the Homeless - COMPLETE***

In addition to the homeless programs implemented by the City in 2017 and 2018, the City Council also directed staff to evaluate proposals for temporary housing that emerge from the East County Homeless Task Force or other parties. Staff has met with several parties over the past year about opportunities and will continue to do so. There are no projects to present to the City Council at this time.

### ***Heat Warning Campaign - COMPLETE***

Staff was tasked to develop and launch a public information campaign about the dangers of heat in parked cars in an effort to protect the public (primarily children) and their pets. The City, in partnership with a marketing class at San Diego State University, developed a comprehensive marketing plan to remind motorists to look for children and pets before they leave their car. The marketing plan relied on press releases, social media posts, Waste Management bill inserts, and new warning signs. The City also partnered with Safe Kids Worldwide and Toyota of El Cajon to have live demonstrations at America on Main Street and the grand opening of the Animal Shelter. Using a large digital thermometer, the demonstration showed the temperature difference between inside and outside a parked vehicle. Forty-five signs are being installed at City parks and have been distributed to apartment complex owners that participate in the City's Crime Free Multi-Housing Program.

### ***Service Request Reporting Tools - IN PROGRESS***

The City Council discussed the utilization and promotion of the City's "service request" tool on the City's website. Staff was directed to:

- update the City's website to more prominently display access to the service request module,
- review existing service categories to more effectively meet the community's needs,
- promote the service request tool via social media, newsletters, and the website, and
- measure whether there is an increase in the service request tool's usage.

The City's website has been updated to more prominently display quick links to the Service Request page. Service Request topics were analyzed and adjusted to match the types of issues reported in the past. El Cajon's Service Request topics list was also compared to the lists used by several other cities in the region to identify topics that may be of interest to our citizens, but were not previously captured. A press release regarding the system was issued in March and posted on the City's website and social media accounts. As a follow up, by October 31, 2018, staff will analyze usage to determine if the publicity campaign had an impact and whether additional changes should be made to the reporting system.

Prepared By: Graham Mitchell, City Manager

Reviewed By: N/A

Approved By: Graham Mitchell, City Manager

---





City Council  
Agenda Report

**DATE:** September 25, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Mayor Wells  
**SUBJECT:** Council Activity Report

---

**RECOMMENDATION:**

That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

**BACKGROUND:**

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

**REPORT:**

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

- September 5, 2018 - SDG&E Fire Crane Dedication
- September 10, 2018 - LAFCO Special Meeting
- September 11, 2018 - Meeting w/ Constituent
- September 12 - 14 - League of California Cities Annual Conference - Long Beach
- September 14 - Grand Opening for Cafe Le Groom
- September 15 - Good Samaritan Retirement Center Gala
- September 17, 2018 - Meeting w/ Neal Arthur
- September 25, 2018 - City Council Meeting(s)

I will be happy to answer any questions you may have.

Submitted By: Bill Wells, Mayor

---



City Council  
Agenda Report

Agenda Item 11.

**DATE:** September 25, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:**  
**SUBJECT:** Legislative Report

---

RECOMMENDATION:

---

Attachments

9/25/18 Report

---



# LEGISLATIVE REPORT

BILL NO.	SPONSOR	SUBJECT	COUNCIL DATE	POSITION	COMMITTEE	BILL STATUS/ LAST ACTION DATE
SB 827	Wiener	<b>Planning and zoning: transit-rich housing bonus.</b> (Amended 3/1/18). It takes away local land use authority on housing projects near transit centers.	2/27/2018	Oppose	Senate	4/17/2018 – FAILED in Committee on Transportation & Housing.
SB 946	Lara	<b>Sidewalk Vendors: Would prohibit cities from enforcing rules that regulate or prohibit sidewalk vendors.</b> (Introduced: 1/29/2018)	2/27/2018	Oppose	Senate	9/17/2018 – Approved by the Governor.
AB 3119	Gonzalez Fletcher	<b>AB-3119 San Diego Unified Port District consolidation.</b> (Amended 3/22/18)	4/10/2018	Opposition Rescinded Based on Amendments	Assembly	8/6/2018 – Passed in the Assembly. Indefinitely postponed in the Senate. No action will occur until next term.



The Legislative Report tracks bills of the California Legislature that the El Cajon City Council/Housing Authority/Successor Agency to the Redevelopment Agency has voted to monitor/watch, support or oppose.



City Council  
Agenda Report

**DATE:** September 25, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Bill Wells, Mayor  
**SUBJECT:** City Council Assignments

---

**RECOMMENDATION:**

That the City Council approves City Council assignments (as identified in table below) to various boards and commissions representing El Cajon.

**BACKGROUND:**

The City Council represents the community and region on various boards and commissions. The following table includes proposed assignments:

<b>Board/Commission</b>	<b>Primary</b>	<b>Alternate</b>
SANDAG Board of Directors	Bill Wells	Steve Goble
SANDAG Public Safety Committee	N/A	Steve Goble
SANDAG Public Relations Selection Committee	Bill Wells	N/A
MTS	Bob McClellan	Steve Goble
METRO Commission/Wastewater JPA*	Gary Kendrick	Steve Goble
League of California Cities, San Diego Division	Bill Wells	N/A
Heartland Communications	Gary Kendrick	Bob McClellan
Heartland Fire Training JPA	Gary Kendrick	Bills Wells
Chamber of Commerce - Gov't Affairs Committee	Steve Goble	N/A
East County Economic Development Council	Steve Goble	N/A
Harry Griffen Park Joint Steering Comittee	Bob McClellan	N/A

\* The City's primary and alternate will represent the City on the East County Advanced Water Purification Ad Hoc Committee.

Note that I was elected by the East County Mayors to represent East San Diego County on the San Diego Local Agency Formation Commission (LAFCO).

Prepared By:  
Reviewed By: N/A

Approved By: N/A

---



City Council  
Agenda Report

Agenda Item 13.

**DATE:** September 25, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Mayor Pro Tem Kendrick  
**SUBJECT: MAYOR PRO TEM GARY KENDRICK**  
Heartland Communications JPA; Heartland Fire Training JPA.

---

**RECOMMENDATION:**

That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

**BACKGROUND:**

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

**REPORT:**

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

September 14, 2018 - Elks Lodge Law Enforcement Appreciation Event  
September 25, 2018 - City Council Meeting(s)

I will be happy to answer any questions you may have.

Submitted By: Gary Kendrick, Mayor Pro Tem

---



City Council  
Agenda Report

Agenda Item 14.

**DATE:** September 25, 2018

**TO:** Honorable Mayor and City Councilmembers

**FROM:** Councilmember McClellan

**SUBJECT: COUNCILMEMBER BOB MCCLELLAN**

MTS (Metropolitan Transit System Board); Harry Griffen Park Joint Steering Committee; Heartland Communications JPA – Alternate.

---

**RECOMMENDATION:**

That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

**BACKGROUND:**

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

**REPORT:**

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

September 25, 2018 - City Council Meeting(s)

I will be happy to answer any questions you may have.

Submitted By: Bob McClellan, Councilmember

---



City Council  
Agenda Report

Agenda Item 16.

**DATE:** September 25, 2018

**TO:** Honorable Mayor and City Councilmembers

**FROM:** Councilmember Goble

**SUBJECT: COUNCILMEMBER STEVE GOBLE**

SANDAG – Alternate; SANDAG Public Safety Committee – Alternate; Chamber of Commerce – Government Affairs; MTS (Metropolitan Transit System Board) – Alternate; East County Economic Development Council; METRO Commission/Wastewater JPA - Alternate.

---

**RECOMMENDATION:**

That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

**BACKGROUND:**

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

**REPORT:**

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

- September 11, 2018 - KGTV Emails/Phone Call re: Dockless Bikes/Scooters
- September 14, 2018 - SANDAG Board Meeting
- September 14, 2018 - Emails with Drum M. re: Citizen of the Year
- September 14, 2018 - Grand Opening of Cafe Le Groom
- September 15, 2018 - Trash Pickup w/ Community Group
- September 17, 2018 - East County Economic Development Council Board Meeting
- September 20, 2018 - MTS Board Meeting
- September 22, 2018 - Trash Pickup w/ Community Group
- September 24, 2018 - Meeting w/ City Manager
- September 25, 2018 - East County Chamber Government Affairs Committee
- September 25, 2018 - City Council Meeting(s)

I will be happy to answer any questions you may have.

Submitted By: Steve Goble, Councilmember

---





City Council  
Agenda Report

**DATE:** September 25, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Jeff Davis, Chief of Police  
**SUBJECT:** City of El Cajon Animal Shelter Donations for August 2018

---

**RECOMMENDATION:**

In accordance with City Council Policy B-2, staff informs the City Council about receiving the following donations for the El Cajon Animal Shelter for the month of August:

Rancho Santee Lions Association - \$200.00

Prepared By: Michael Moulton, Administrative Captain

Reviewed By: Jeff Davis, Police Chief

Approved By: Graham Mitchell, City Manager

---

Attachments

August Donations

---

# CITY OF EL CAJON



## POLICE DEPARTMENT

### MEMORANDUM

DATE: FRIDAY SEPTEMBER 7, 2018

TO: CHIEF JEFF DAVIS  
POLICE ADMINISTRATION DIVISION

FROM: SUPPORT CAPTAIN MICHAEL MOULTON  
POLICE ADMINISTRATION DIVISION

SUBJECT: AUGUST 2018 DONATIONS TO THE EL CAJON ANIMAL  
SHELTER

In accordance with City Council Policy B-2, I am writing to let you know that we have received the following donation from:

8/08/18 Rancho Santee Lions Association

[REDACTED]

[REDACTED]

\$200.00

A handwritten signature in black ink, appearing to be "J. Davis", is located at the bottom right of the page.



City Council  
Agenda Report

Agenda Item 18.

**DATE:** September 25, 2018

**TO:** City Clerk

**FROM:** City Attorney/General Legal Counsel

**SUBJECT:** Closed Session - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9 - Mark Lane v. Ben Kalasho - United States District Court, Southern District of California. Case No. 18CV1687 BEN NLS

---

**RECOMMENDATION:**

That the following Closed Session be scheduled for the Tuesday, September 25, 2018, Joint City Council/Housing Authority/Successor Agency to El Cajon Redevelopment Agency agenda at 3:00 p.m.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9:

**NAME OF CASE:**

Mark Lane v. Ben Kalasho; and Does 1 through 100, United States District Court, Southern District of California. Case No. 18CV1687 BEN NLS

Morgan L. Foley  
City Attorney/General Legal Counsel

MLF:hms

---



City Council  
Agenda Report

**DATE:** September 25, 2018

**TO:** City Clerk

**FROM:** City Attorney/General Legal Counsel

**SUBJECT:** Closed Session - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9 - Christine Greer vs. City of El Cajon, et al., San Diego Superior Court Case No. 37-2016-00027133-CU-OE-CTL

---

**RECOMMENDATION:**

That the following Closed Session be scheduled for the Tuesday, September 25, 2018, Joint City Council/Housing Authority/Successor Agency to El Cajon Redevelopment Agency agenda at 3:00 p.m.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9:

**NAME OF CASE:**

Christine Greer vs. City of El Cajon, et al., San Diego Superior Court Case No. 37-2016-00027133-CU-OE-CTL

Morgan L. Foley  
City Attorney/General Legal Counsel

MLF:hms

---



City Council  
Agenda Report

Agenda Item 20.

**DATE:** September 25, 2018

**TO:** City Clerk

**FROM:** City Attorney/General Legal Counsel

**SUBJECT:** Closed Session - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9: City of El Cajon vs. ASSCS, LLC; Cloud 9 Wellness Center, Inc.; and Does 1 through 50, inclusive, San Diego Superior Court, Case No. 37-2018-00012001-CU-OR-CTL

---

**RECOMMENDATION:**

That the following Closed Session be scheduled for the Tuesday, September 25, 2018, Joint City Council/Housing Authority/Successor Agency to El Cajon Redevelopment Agency agenda at 3:00 p.m.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9:

**NAME OF CASE:**

City of El Cajon vs. ASSCS, LLC; Cloud 9 Wellness Center, Inc.; and Does 1 through 50, inclusive, San Diego Superior Court, Case No. 37-2018-00012001-CU-OR-CTL

Morgan L. Foley  
City Attorney/General Legal Counsel

MLF:hms

---