



CITY COUNCIL  
HOUSING AUTHORITY  
SUCCESSOR AGENCY  
TO THE  
REDEVELOPMENT AGENCY

Council Chamber  
200 Civic Center Way  
El Cajon, CA 92020

## Agenda

AUGUST 14, 2018, 3:00 p.m.

Bill Wells, Mayor  
Gary Kendrick, Mayor Pro Tem  
Steve Goble, Councilmember  
Ben Kalasho, Councilmember  
Bob McClellan, Councilmember

Graham Mitchell, City Manager  
Morgan Foley, City Attorney  
Angela Aguirre, City Clerk

**CALL TO ORDER: Mayor Bill Wells**

**ROLL CALL: City Clerk Angela Aguirre**

**PLEDGE OF ALLEGIANCE TO FLAG AND MOMENT OF SILENCE**

**POSTINGS:** The City Clerk posted Orders of Adjournment of the July 24, 2018, Meetings and the Agenda of the August 14, 2018, Meetings in accordance to State Law and Council/Authority/Successor Agency to the Redevelopment Agency Policy.

**PRESENTATIONS:**

**Presentation: SANDAG**

**AGENDA CHANGES:**

## CONSENT ITEMS:

Consent Items are routine matters enacted by one motion according to the RECOMMENDATION listed below. With the concurrence of the City Council, a Council Member or person in attendance may request discussion of a *Consent Item* at this time.

1. Minutes of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Meetings

RECOMMENDATION:

That the City Council/Housing Authority/Successor to the El Cajon Redevelopment Agency approves Minutes of the July 24, 2018, Meetings of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

2. Warrants

RECOMMENDATION:

That the City Council approves payment of Warrants as submitted by the Finance Department.

3. Approval of Reading Ordinances by Title Only

RECOMMENDATION:

That the City Council approves the reading by title and waive the reading in full of all Ordinances on the Agenda.

4. Acceptance of Johnson Avenue Sewer Relief Project - Phase II (JASRP-II), WW3250-2, RFP No. 019-16

RECOMMENDATION:

That the City Council:

1. Accepts the Johnson Avenue Sewer Relief Project-Phase II (JASRP-II), WW3250-2, RFP No. 019-16; and
2. Authorizes the City Clerk to record a Notice of Completion and release the bonds in accordance with the contract terms.

5. Community Event in the Right-of-Way – Alley Cat Art Walk

RECOMMENDATION:

That the City Council approves the use of the public right-of-way for the Alley Cat Art Walk on September 14, 2018.

6. Resolution of Intent to Vacate Sewer Easements at Parkway Plaza

RECOMMENDATION:

That the City Council:

1. Adopts the next Resolution, in order, approving the City's Intent to Vacate Sewer Easements at Parkway Plaza; and
2. Directs the City Clerk to set a Public Hearing on September 11, 2018, at 3:00 p.m., to receive testimony regarding the Intent to Vacate Sewer Easements at Parkway Plaza.

7. Designation of Voting Delegate and Alternate to League of California Cities Annual Conference, September 12-14, 2018

RECOMMENDATION:

That the City Council designates Mayor Bill Wells as the Voting Delegate for the City of El Cajon, and City Manager, Graham Mitchell, as the Alternate, for the League of California Cities Annual Conference.

8. Rejection of Bid No. 008-19, As-Needed Miscellaneous Fence/Guardrail Repair & Installation

RECOMMENDATION:

That the City Council adopts the next resolution in order to reject all bids and authorize re-bidding the project with revised specifications.

9. Disposal of Retired Property

RECOMMENDATION:

That the City Council declares the listed property retired and authorizes disposal in accordance with policy.

10. Award of Bid No. 007-19 – Apparel with Silk Screening & Embroidery Re-Bid

RECOMMENDATION:

That the City Council adopts the next resolutions in order to:

1. Find the fourth low bidder non-responsive for the reason set forth in this agenda report; and
2. Award the bid to the lowest responsive, responsible bidder, Ad-Wear & Specialty of Texas, Inc. in the amount of \$13,748.97 initial one-year term, with four optional one-year terms.

11. Award of Bid No. 009-19 – Wells Park Improvements – Sewer Lateral

**RECOMMENDATION:**

That the City Council adopts the next resolutions in order to:

1. Approve Plans and Specifications for the Wells Park Improvements – Sewer Lateral project, Bid No. 009-19;
2. Find the third, fifth, sixth, and seventh low bidders non-responsive, each for the reasons set forth in this agenda report; and
3. Award the bid to the lowest responsive, responsible bidder, A.B. Hashmi, Inc. in the amount of \$76,969.

12. Environmental Services for the City of El Cajon Climate Action Plan

**RECOMMENDATION:**

That the City Council authorizes the City Manager to execute an Agreement for Professional Services with Ascent Environmental, Inc. in the amount of \$133,740.

13. Enterprise License Agreement with Environmental Systems Research Institute, Inc.

**RECOMMENDATION:**

That the City Council authorizes the City Manager to execute a three (3) year Enterprise License Agreement with Environmental Systems Research Institute, Inc. (ESRI) in the amount of \$150,000.

14. Concrete Slicing Services

**RECOMMENDATION:**

That the City Council authorizes the City Manager, in accordance with Municipal Code section 3.20.010(C)(6), to execute an agreement with Southern California Precision Concrete, Inc. dba Precision Concrete Cutting in the amount of \$60,000 for the initial one-year term, with two optional one-year renewals.

**PUBLIC COMMENT:**

At this time, any person may address a matter within the jurisdiction of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency that is not on the Agenda. Comments relating to items on today's docket are to be taken at the time the item is heard. State law prohibits discussion or action on items not on the Agenda; however, Council, Authority and Agency Members may briefly respond to statements or questions. An item may be placed on a future Agenda.

**WRITTEN COMMUNICATIONS:**

**PUBLIC HEARINGS:**

**ADMINISTRATIVE REPORTS:**

15. Squad 6 Performance Update

RECOMMENDATION:

That the City Council receives the Squad 6 Performance Update.

16. Tax Lien for Unpaid Staff Time and Administrative Costs at 709 Hillsvie Road

RECOMMENDATION:

That the City Council directs staff to place a tax lien on the property at 709 Hillsvie Road in the amount of \$1,318.95.

17. Update on City of El Cajon's Homeless Strategies

RECOMMENDATION:

That the City Council receives an update on the City's strategies to address homelessness. Also, staff recommends that the City Council provides feedback and directs staff to prepare agreements with Crisis House to extend the Housing Navigator and the Housing Assistance programs.

**COMMISSION REPORTS:**

18. Authorization for Letter to Oppose Proposed Regulations Allowing Cannabis Deliveries in the City

RECOMMENDATION:

That the City Council authorizes sending a letter of opposition to the Bureau of Cannabis Control for proposed regulations allowing cannabis deliveries in the City of El Cajon.

**ACTIVITIES REPORTS/COMMENTS OF MAYOR WELLS:**

SANDAG (San Diego Association of Governments); League of California Cities, San Diego Division; Heartland Fire Training JPA - Alternate; Indian Gaming Local Community Benefit Committee; LAFCO.

19. COUNCIL ACTIVITIES REPORTS/COMMENTS

20. LEGISLATIVE REPORT

**ACTIVITIES REPORTS/COMMENTS OF COUNCILMEMBERS:**

- 21. **MAYOR PRO TEM GARY KENDRICK**  
Heartland Communications JPA; Heartland Fire Training JPA.
  
- 22. **COUNCILMEMBER BOB MCCLELLAN**  
MTS (Metropolitan Transit System Board); Harry Griffen Park Joint Steering Committee; Heartland Communications JPA – Alternate.
  
- 23. **COUNCILMEMBER BEN KALASHO**  
East County Economic Development Council – Alternate; METRO Commission/Wastewater JPA; Indian Gaming Local Community Benefit Committee – Alternate.
  
- 24. **COUNCILMEMBER STEVE GOBLE**  
SANDAG – Alternate; SANDAG Public Safety Committee – Alternate; Chamber of Commerce – Government Affairs; MTS (Metropolitan Transit System Board) – Alternate; East County Economic Development Council; METRO Commission/Wastewater JPA - Alternate.

**JOINT COUNCILMEMBER REPORTS:**

**GENERAL INFORMATION ITEMS FOR DISCUSSION:**

- 25. El Cajon Animal Shelter Donations June 2018

**RECOMMENDATION:**

In accordance with City Council Policy B-2, staff informs the City Council about receiving the following donations for the El Cajon Animal Shelter for the month of June:

Andrea Clair Barnett	\$100.00
Waste Management (Public Sector Services)	\$1,000.00
Rios Elementary School: Kindergarten Class	\$117.00
Los Coches Creek Middle School: Deborah Turner's 6th Grade Class	\$750.00
Anonymous	\$133.38

**ORDINANCES: FIRST READING**

**ORDINANCES: SECOND READING AND ADOPTION**

**CLOSED SESSIONS:**

**ADJOURNMENT: The Regular Joint Meeting of the El Cajon City Council/ El Cajon Housing Authority/Successor Agency to the El Cajon Redevelopment Agency held this 14th day of August 2018, is adjourned to Tuesday, August 14, 2018, at 7:00 p.m.**



City Council  
Agenda Report

Agenda Item 1.

**DATE:** August 14, 2018

**TO:** Honorable Mayor and City Councilmembers

**FROM:** Angela Aguirre, City Clerk

**SUBJECT:** Minutes of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Meetings

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RECOMMENDATION:

That the City Council/Housing Authority/Successor to the El Cajon Redevelopment Agency approves Minutes of the July 24, 2018, Meetings of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

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Attachments

072418DraftMinutes

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# DRAFT MINUTES

## JOINT MEETING OF THE EL CAJON CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY



## MINUTES

### CITY OF EL CAJON EL CAJON, CALIFORNIA

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#### JULY 24, 2018

An Adjourned Regular Joint Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the Redevelopment Agency of the City of El Cajon, California held Tuesday, July 24, 2018, was called to order by Mayor/Chair Bill Wells at 3:02 p.m., in the Council Chambers, 200 Civic Center Way, El Cajon, California.

#### ROLL CALL

Council/Agencymembers present:  
Council/Agencymembers absent:  
Mayor Pro Tem/Vice Chair present:  
Mayor/Chair present:  
Other Officers present:

Goble, Kalasho and McClellan  
None  
Kendrick  
Wells  
Aguirre, City Clerk/Secretary  
Foley, City Attorney/General Counsel  
Mitchell, City Manager/Executive Director

**PLEDGE OF ALLEGIANCE TO FLAG led by Sunshine Horton and MOMENT OF SILENCE.** (The Courts have concluded that sectarian prayer, as part of City Council Meetings, is not permitted under the Constitution).

**POSTINGS:** The City Clerk posted Orders of Adjournment of the July 10, 2018, Meeting and the Agenda of the July 24, 2018, Meetings in accordance with State Law and Council/Authority/Successor Agency to the Redevelopment Agency Policy.

**PRESENTATIONS:**

Commendation: Fire Chief Colin Stowell

Presentation: Employee Service Awards

First Name	Last Name	Years	Position
Frank J.	Carson	5	Director of Recreation
Heather	Carter	5	Recreation Services Supervisor
Blake	Behringer	10	Associate Engineer
Julie	Cotton	10	Administrative Secretary
Davina	Dodd	10	Secretary
Douglas	Baldwin	20	Plans Examiner
Diane	Hutchings	20	Animal Care Attendant
Conrad	Page-DeMorst	5	Police Officer
Jordan	Walker	5	Police Officer
Justin Rane	White	5	Police Officer
Antonia	Slatten	10	Police Records Specialist
Thomas	Willis	10	Information Technologies Technician
Samantha	Scheurn	15	Police Services Officer
Lewis	Bowsman, Jr.	20	Public Works Equipment Operator
Darrin	Forster	20	Police Sergeant
Daron	Larkin	20	Police Officer
Marco	Maldonado	20	Fire Captain
Adam	Pope	20	Public Works Crew Leader
Tenaya	Webb	20	Police Sergeant
Michael	Rosas	25	Police Officer
Jessie	Lou	35	Customer Service Representative

**AGENDA CHANGES:**

**City Attorney, Morgan Foley**, stated that the Closed Session Item was no longer necessary, and requested for it to be removed from the Agenda.

**City Clerk, Angela Aguirre**, had a correction to Consent Item No. 1, for a date change to July 10, 2018.

**CONSENT ITEMS: (1-5)**

**MOTION BY WELLS, SECOND BY KENDRICK, to APPROVE changes to the Agenda.**

**MOTION CARRIED BY A UNANIMOUS VOTE.**

**MOTION BY WELLS, SECOND BY KENDRICK, to APPROVE Consent Items 1 to 5.**

**MOTION CARRIED BY A UNANIMOUS VOTE.**

1. Minutes of City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency

Approves Minutes of the July 10, 2018, Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

2. Warrants

Approves payment of Warrants as submitted by the Finance Department.

3. Approval of Reading Ordinances by Title only

Approves the reading by title and waive the reading in full of all Ordinances on the Agenda.

4. Acceptance of the Street Resurfacing/Pavement Preservation 2018 Project, PW3622, Bid No. 029-18

**RECOMMENDATION:** That the City Council:

1. Accepts the Street Resurfacing/Pavement Preservation 2018 project, PW3622, Bid No. 029-18; and
2. Authorizes the City Clerk to record a Notice of Completion and release the bonds in accordance with the contract terms.

5. Travel Expense To Attend the League of California Cities 2018 Executive Forum - Wells

Approves the attached Claim for Advance/Reimbursement of Travel Expense form for Mayor Bill Wells submitted in accordance with City Council Policy G-1.

**PUBLIC COMMENT:**

**Sunshine Horton** spoke about her disappointment with Councilmember Kalasho.

**Jim Cirigliano** thanked the city for allowing him to speak in support of rent control. He spoke about the Fair Political Practice Committee's (FPPC) requirement for anyone who runs for office complete certain forms. To show transparency, he suggested that both Form 700 and Form 460 are made available on the City's website. Mr. Cirigliano spoke in support of Councilmember Kalasho.

**David Chenoweth** discussed appropriately addressing the Council and cited the City's Municipal Code 2.12.150. He also spoke of raising standards of transparency by making Form 700 and Form 460 available on the city's site.

**Robert Brock** spoke against Councilmember Kalasho.

**Brenda Hammond** spoke about the local buildings, used to promote religion and politics.

**WRITTEN COMMUNICATIONS: None**

**PUBLIC HEARINGS: None**

**ADMINISTRATIVE REPORTS:**

6. Award of Bid No. 006-19 – Overlay (Various Locations) Multi-Year Contract

**RECOMMENDATION:** That the City Council adopts the next resolutions in order to:

1. Approve Plans and Specifications for the Overlay (Various Locations) Multi-Year Contract, Bid No. 006-19; and
2. Consent to the withdrawal of Ramona Paving & Construction Corporation's bid submission and Award the bid to the lowest responsive, responsible bidder, Superior Ready Mix Concrete dba SRM Contracting & Paving in the amount of \$2,079,567.

**DISCUSSION**

**Deputy Director of Public Works, Yazmin Arellano**, provided detailed information on the item.

**In answer to a question by Mayor Wells**, Ms. Arellano responded that funds from SB1 would offer extra money to provide extra services.

**ADMINISTRATIVE REPORTS: (Item 6 - Continued)**

**MOTION BY McCLELLAN, SECOND BY GOBLE, to ADOPT RESOLUTION NO. 076-18, to approve Plans and Specifications for the Overlay (Various Locations) Multi-Year Contract, Bid No. 006-19; and to consent to the withdrawal of Ramona Paving & Construction Corporation's bid submission and Award the bid to the lowest responsive, responsible bidder, Superior Ready MixConcrete dba SRM Contracting and Paving in the amount of \$2,079,567.**

**MOTION CARRIED BY A UNANIMOUS VOTE.**

**COMMISSION REPORTS: None**

**ACTIVITIES REPORTS/COMMENTS OF MAYOR WELLS:**

SANDAG (San Diego Association of Governments); League of California Cities, San Diego Division; Heartland Fire Training JPA - Alternate; Indian Gaming Local Community Benefit Committee; LAFCO.

7. Council Activity Report
8. Dockless Bicycles and Scooters

**RECOMMENDATION:** That the City Council directs staff to prepare a policy regulating dockless bicycles and scooters and present the policy for City Council consideration.

**DISCUSSION**

**Mayor Pro Tem Kendrick** discussed his concerns and the impact these bikes and scooters have on elderly handicapped citizens, who have difficulty maneuvering through the streets.

**Councilmember McClellan** spoke about the City of Coronado's program to impound bikes and scooters left on public right-of-way.

**Councilmember Kalasho** stated that bicycles and scooters are not rented in El Cajon, but instead are brought to the City via the trolley and buses.

**ACTIVITIES REPORTS/COMMENTS OF MAYOR WELLS: (Item 8 – Continued)**

**Jennifer Hunt**, representing the San Diego Bicycle Coalition, spoke in support of the item. She recommended the city request data with the individual companies, which will hold users accountable and help the city make better decisions. In the City of San Diego, Ms. Hunt advised that these scooters are not allowed to be ridden on the sidewalk but rather on the streets.

**Humbert Cabrera**, spoke of his support for the City to form a study committee to bring back data and make recommendations referencing the usage of docking stations.

**MOTION BY WELLS, SECOND BY KENDRICK, to CLOSE the Public Hearing.**

**MOTION CARRIED BY UNANIMOUS VOTE.**

**MOTION BY WELLS, SECOND BY KENDRICK, to direct staff to prepare a policy regulating dockless bicycles and scooters and present the policy for City Council consideration.**

**MOTION CARRIED BY 4 - 1 VOTE  
(KALASHO – NO).**

9. Legislative Update: No Report

**ACTIVITIES REPORTS/COMMENTS OF COUNCIL MEMBERS:**

10. MAYOR PRO TEM GARY KENDRICK

Heartland Communications JPA; Heartland Fire Training JPA.

Council Activities Report/Comments

In addition to the submitted report, **Councilmember Kendrick** added that he attended the El Cajon Leadership meeting on July 21, 2018.

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**ACTIVITIES REPORTS/COMMENTS OF COUNCILMEMBERS: (Continued)**

11. COUNCILMEMBER BOB MCCLELLAN

MTS (Metropolitan Transit System Board); Harry Griffen Park Joint Steering Committee; Heartland Communications JPA – Alternate.

Council Activities Report/Comments

Report as stated.

12. COUNCILMEMBER BEN KALASHO

East County Economic Development Council – Alternate; METRO Commission/Wastewater JPA; Indian Gaming Local Community Benefit Committee – Alternate.

Council Activities Report/Comments

Report as stated.

13. COUNCILMEMBER STEVE GOBLE

SANDAG – Alternate; SANDAG Public Safety Committee – Alternate; Chamber of Commerce – Government Affairs; MTS (Metropolitan Transit System Board) – Alternate; East County Economic Development Council; METRO Commission/Wastewater JPA – Alternate.

Council Activities Report/Comments

**In addition to the submitted report, Councilmember Goble** commented on a recent Town Hall meeting at the Police Department, where one (1) citizen initiated a trash pickup program. He stated that he was very pleased that citizens want to get involved and be a part of the solution. He encouraged councilmembers to go out and meet with the public.

**JOINT COUNCILMEMBER REPORTS:** None

**GENERAL INFORMATION ITEMS FOR DISCUSSION:** None

**ORDINANCES: FIRST READING** - None

**ORDINANCES: SECOND READING AND ADOPTION - None**

**CLOSED SESSIONS:** Removed from the Agenda by Motion under Agenda Changes.

Conference with Legal Counsel - Anticipated Litigation - pursuant to paragraph (4) of subdivision (d) of Government Code section 54956.9  
Two (2) potential cases.

**ADJOURNMENT:** The Adjourned Regular Joint Meeting of the El Cajon City Council/ El Cajon Housing Authority/Successor Agency to the El Cajon Redevelopment Agency held this 24th day of July 2018, is adjourned to Tuesday, July 24, 2018, at 7:00 p.m.

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Angela Aguirre  
City Clerk/Secretary

DRAFT



# JOINT MEETING OF THE EL CAJON CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY



## MINUTES

### CITY OF EL CAJON EL CAJON, CALIFORNIA

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**JULY 24, 2018**

An Adjourned Regular Joint Meeting of the City Council/Housing Authority/Successor Agency to the Redevelopment Agency of the City of El Cajon, California, held Tuesday, July 24, 2018, was called to order by Mayor/Chair Bill Wells at 7:01 p.m., in the Council Chambers, 200 Civic Center Way, El Cajon, California. This meeting was adjourned from the Adjourned Regular Joint Meeting held at 3:00 p.m., Tuesday, July 24, 2018, by order of the City Council and Redevelopment Agency.

#### ROLL CALL

Council/Agencymembers present:	Goble, Kalasho and McClellan
Council/Agencymembers absent:	None
Mayor Pro Tem/Vice Chair present:	Kendrick
Mayor/Chair present:	Wells
Other Officers present:	Aguirre, City Clerk/Secretary Foley, City Attorney/General Counsel Mitchell, City Manager/Executive Director

**PLEDGE OF ALLEGIANCE TO FLAG led by Mayor Wells and MOMENT OF SILENCE.** (The Courts have concluded that sectarian prayer, as part of City Council Meetings, is not permitted under the Constitution).

**AGENDA CHANGES: None**

## **PUBLIC HEARINGS:**

**100** East County Crematorium - Appeal of Planning Commission Decision

**RECOMMENDATION:** That the City Council:

1. Opens the public hearing and receives testimony;
2. Closes the public hearing; and
3. Moves to ADOPT the next RESOLUTION, in order, AFFIRMING the decision of the El Cajon Planning Commission and DENYING the application of East County Crematorium for Conditional Use Permit (CUP) No. 2247.

## **DISCUSSION**

**Deputy Director of Community Development, Anthony Shute**, provided detailed information on the item.

**Mayor Wells** opened the Public Hearing.

**Jan Thruston**, owner of Crystal Cleaners, spoke against the decision made by the Planning commission.

**Jan Kelley**, Crisis Team Manager with the Trauma Intervention Program (TIP), spoke in support of Mr. Zakar's request.

**Shawn Kelley**, volunteer with Trauma Intervention Program, spoke in support of Mr. Zakar's request.

**Alfred Atallah**, a local attorney, spoke in support of Mr. Zakar's request.

**Tim Yousif** spoke in support of Mr. Zakar's request. Stated there is no detriment to the public's safety and health.

**Robert Zakar**, applicant for the East County Crematorium, provided detailed information on the proposed project.

**John Ragget**, with the American Crematory, offered information on the equipment to be utilized and answered questions in reference to its use. He advised that the equipment is regulated throughout the year by three different agencies to ensure optimal service.

**Dured Zakar** granted his time to Mr. Robert Zakar.

**Elly Harris**, representing La Mesa's City Hope, read a letter composed by her Executive Director, Daniel Wolmak, that supported Mr. Zakar.

**PUBLIC HEARINGS: (Continued – 100)**

**Eddy Brikho** granted his time to Mr. Zakar.

**Teresa Topping** spoke in support of Mr. Zakar.

**Daryl Priest**, President of the El Cajon Planned Business Improvement Development (PBID), stated that the proposed crematorium would not be in line with SP182, which protects the downtown Business District.

**Discussion ensued among Council and Staff concerning the following:**

- Concerns over the National City Mortuary's card box fire incident;
- Consideration of SP182.

**MOTION BY WELLS, SECOND BY KENDRICK, to CLOSE Public Hearing.**

**MOTION CARRIED BY UNANIMOUS VOTE.**

**MOTION BY KALASHO, to UPHOLD the appeal and DENY the Planning Commission's decision.**

**MOTION FAILED BY 4-1 VOTE  
(WELLS, KENDRICK, McCLELLAN, AND GOBLE – NO).**

**MOTION BY WELLS, SECOND BY McCLELLAN to ADOPT RESOLUTION NO. 077-18, AFFIRMING the decision of the El Cajon Planning Commission and DENYING the application of East County Crematorium for Conditional Use Permit (CUP) No. 2247.**

**MOTION CARRIED BY 4-1 VOTE  
(KALASHO – NO).**

**ADJOURNMENT:** The Adjourned Regular Joint Meeting of the El Cajon City Council/ El Cajon Housing Authority/Successor Agency to the El Cajon Redevelopment Agency held this 24th day of July 2018, is adjourned to Tuesday, August 14, 2018, at 3:00 p.m.

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Angela Aguirre  
City Clerk/Secretary



## City Council Agenda Report

**Agenda Item 4.**

**DATE:** August 14, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Dirk Epperson, Director of Public Works  
**SUBJECT:** Acceptance of Johnson Avenue Sewer Relief Project - Phase II (JASRP-II), WW3250-2, RFP No. 019-16

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### RECOMMENDATION:

That the City Council:

1. Accepts the Johnson Avenue Sewer Relief Project-Phase II (JASRP-II), WW3250-2, RFP No. 019-16; and
2. Authorizes the City Clerk to record a Notice of Completion and release the bonds in accordance with the contract terms.

### BACKGROUND:

On September 13, 2016, the City Council accepted the Guaranteed Maximum Price (GMP) proposal from S.C. Valley Engineering, Inc. (SC Valley) to construct Phase II of the Johnson Avenue Sewer Relief Project at a cost of \$8,751,903. At the same meeting, the City Council accepted the plans and specifications, and awarded the construction contract to SC Valley. The JASRP-II is an approximately one mile long pipeline that begins at the intersection of N. Johnson Avenue and Fletcher Parkway and ends at Compton Street. This project addressed system-capacity constraints, eliminated two high-risk siphons adjacent to Forester Creek, and consolidated wastewater flow south of Interstate 8 and west of Madison Avenue into a single new trunk sewer line. This project was designed to eliminate sewer spills and accommodate future growth as allowed under existing adopted City Planning documents. Phase II construction took 20 months to complete. Staff recommends acceptance of the project.

### CALIFORNIA ENVIRONMENTAL QUALITY ACT:

In accordance with the California Environmental Quality Act (CEQA), the City Council approved both Phases I and II of the project, along with a Mitigated Negative Declaration and a Mitigation and Monitoring Reporting Program on September 11, 2012.

**FISCAL IMPACT:**

The approved GMP of \$8,751,903 was amended three times by City Manager authority for an additional \$610,638.68 to primarily mitigate for severe ground water conditions, the presence of granite rock in the pipe zone, and reflect actual quantities measured in the field. The new adjusted GMP is \$9,362,541.68; however, after considering savings from various other bid items, the final cost was \$9,160,372.01, representing a savings of \$202,169.67 due to various quantities of bid items being lower than expected. This represents a 4.67% change from the original GMP.

Prepared By: Yazmin Arellano, Deputy Director of Public Works / City Engineer

Reviewed By: Dirk Epperson, Director of Public Works

Approved By: Graham Mitchell, City Manager

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City Council  
Agenda Report

**DATE:** August 14, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Frank Carson, Director of Recreation  
**SUBJECT:** Community Event in the Right-of-Way – Alley Cat Art Walk

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**RECOMMENDATION:**

That the City Council approves the use of the public right-of-way for the Alley Cat Art Walk on September 14, 2018.

**BACKGROUND:**

St. Madeleine Sophie's Center, in conjunction with Downtown El Cajon Business Partners and Main Street Art Galleries, seek authorization to hold the Alley Cat Art Walk from 5:00 p.m. to 8:00 p.m. on Friday, September 14, 2018. They request the use of the alley located between Rea Avenue and East Main Street with a street closure between Magnolia Avenue and Sulzfeld Way from 12:00 p.m. through 10:00 p.m. on Friday, September 14, 2018.

Alley Cat Art Walk is a free annual community event, showcasing prominent artists, galleries, local businesses and restaurants. This year's event will feature beer and wine tastings in the art galleries, live music and craft booths for children. Vendors and food trucks will be positioned in the alley parking stalls and parking lots located off the alley. Organizers anticipate between 300 and 500 attendees at this Downtown event.

Pending City Council approval, the City's Traffic Engineer will implement a traffic plan with Public Works to ensure a safe event. St. Madeleine Sophie's Center will inform the businesses and residents in the surrounding area of the Alley Cat Art Walk and street closures. The Special Event Committee will notify St. Madeleine Sophie's Center of the necessary conditions that must be met prior to their event. Failure to comply with conditions shall result in cancellation of the permit and event.

**CALIFORNIA ENVIRONMENTAL QUALITY ACT:**

The proposed project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) according to Section 15061 (b)(3) the General Rule, which states that CEQA applies only to projects which have the potential for causing a significant effect on the environment. The temporary use of the City's right-of-way for a community event and the detouring of other modes of transportation within City streets will not have a significant effect on the environment.

**FISCAL IMPACT:**

The applicant will pay all applicable fees.

Prepared By: Shannon J. Bullock, Recreation Services Manager

Reviewed By: Frank Carson, Director of Recreation

Approved By: Graham Mitchell, City Manager

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**Attachments**

AlleyCatMap2018

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## City Council Agenda Report

**Agenda Item 6.**

**DATE:** August 14, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Dirk Epperson, Director of Public Works  
**SUBJECT:** Resolution of Intent to Vacate Sewer Easements at Parkway Plaza

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### RECOMMENDATION:

That the City Council:

1. Adopts the next Resolution, in order, approving the City's Intent to Vacate Sewer Easements at Parkway Plaza; and
2. Directs the City Clerk to set a Public Hearing on September 11, 2018, at 3:00 p.m., to receive testimony regarding the Intent to Vacate Sewer Easements at Parkway Plaza.

### BACKGROUND:

The Johnson Avenue Sewer Relief Project - Phase II (JASRP-II) installed approximately one mile of sewer pipeline along North Johnson Avenue from Fletcher Parkway to West Madison Avenue; West Madison Avenue to an alley on the east side of Johnson Avenue Elementary School; and from the alley to Compton Street. The new sewer pipeline alignment allows the City to abandon obsolete sewer facilities within Parkway Plaza, which was constructed in the early 1960s.

As a result of the realignment and abandonment, the existing sewer easements located within Parkway Plaza are no longer needed. Staff recommends vacation of these sewer easements to satisfy an agreement with the underlying property owners in exchange for new sewer easements at the new sewer pipeline location. The vacation of these easements is consistent with the elements of the General Plan, which makes no provision for sewer facilities at the abandoned locations.

### FISCAL IMPACT:

Minor expenses such as advertising, document recordation, and staff time are required to facilitate the process. Adequate funding is available in the Wastewater Enterprise Fund, 650900-9065, for Fiscal Year 2018-19.

Prepared By: Yazmin Arellano, Deputy Director of Public Works / City Engineer

Reviewed By: Dirk Epperson, Director of Public Works

Approved By: Graham Mitchell, City Manager

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#### Attachments

Legal Description & Plat

Community Development Memo

Resolution

---

**EXHIBIT A**  
**LEGAL DESCRIPTION**  
**VACATION OF PUBLIC SERVICE EASEMENT**

**PARCEL A**

All that portion of easement granted to the City of El Cajon on February 6, 1970 filed in the office of County Recorder of San Diego County as Page 22543, Book 1970, O.R., more particularly described as follows:

A strip of land of 10.00 feet in width, said strip of land lying 5.00 feet each side of the following described center line and whose side lines shall be lengthened or foreshortened to meet intersecting side lines at center line intersections as follows:

- 1) Commencing at Station 158+53.22, said station being the intersection of Fletcher Parkway and Johnson Avenue, as shown on Road Survey No. 1271 on file in the Office of the Recorder of said County;
- 2) Thence South 89°52'13" East along the center line of said Road Survey No. 1271 a distance of 383.94 feet to an angle point;
- 3) Thence leaving said center line South 00°07'47" West a distance of 444.00 feet to a point, said point hereinafter referred to as Point "S-1";
- 4) Thence North 10°59'00" East to the point of intersection with the South line of the 160 foot wide right-of-way of said Road Survey No. 1271, said point of intersection also being the TRUE POINT OF BEGINNING (TPOB);
- 5) Thence South 10°59'00" West to said Point "S-1";
- 6) Thence South 00°07'47" West a distance of 858.00 feet to a point, said point hereinafter referred to as Point "S-2";
- 7) Thence South 89°52'13" East a distance of 629 feet, more or less, to the point of intersection with the Westerly line of a 10 foot wide easement granted to the City of El Cajon in deed recorded March 24, 1952 in Book 4413, page 124 of Official Records, said intersection being the POINT OF TERMINATION (POT) of herein described Parcel A.

**PARCEL B**

All that portion of an easement granted to the City of El Cajon October 8, 1993 as Doc. No. 1993-0670578 filed in the office of the County Recorder of San Diego County, O.R., more particularly described as follows:

That portion of Parcel 4 of Parcel Map 15805, recorded September 21, 1989 in the County of San Diego, State of California, described as the centerline of a 12.00' wide sewer easement lying 6.00 feet on each side of the following described center line whose side lines shall be lengthened or foreshortened to meet intersecting side lines at center line intersections as follows:

- 1) Beginning at said Point "S-2" of Said Parcel A,
- 2) Thence easterly along the centerline of Said Parcel A North 89°52'13" East 281.90' to the TPOB of Parcel B;

- 3) Thence leaving the centerline of said Parcel A, South 25°02'30" East (Rec. S 24°57'30" E) 142.48';
- 4) Thence North 89°57'30" East 293.75' more or less to a point on the centerline of a 10' wide sewer easement in favor of the City of El Cajon recorded March 24, 1952 in Book 4413, Page 124, said point also being the POT.

### **PARCEL C**

All that portion of an easement granted to the City of El Cajon May 31, 1990, as Doc. No. 90-295983 filed in the office of the County Recorder of San Diego County, O.R., more particularly described as follows:

That portion of Parcel 4 of Parcel Map 15805, recorded September 21, 1989 in the County of San Diego, State of California, described as the centerline of a 12.00' wide sewer easement lying 6.00 feet on each side of the following described center line whose side lines shall be lengthened or foreshortened to meet intersecting side lines at center line intersections as follows:

- 1) Beginning at Point "S-2" of Said Parcel A,
- 2) Thence North 89°57'30" East 281.68 Feet along said centerline to the TPOB;
- 3) Thence South 25°02'30" East, 142.52 Feet;
- 4) Thence North 89°57'30" East, 288.73.Feet more or less to the Westerly line of a 10.00 foot easement to the City of El Cajon in deed recorded March 24, 1952, in Book 4413, Page 124 of Official Records, said point being the POT.

### **PARCEL D**

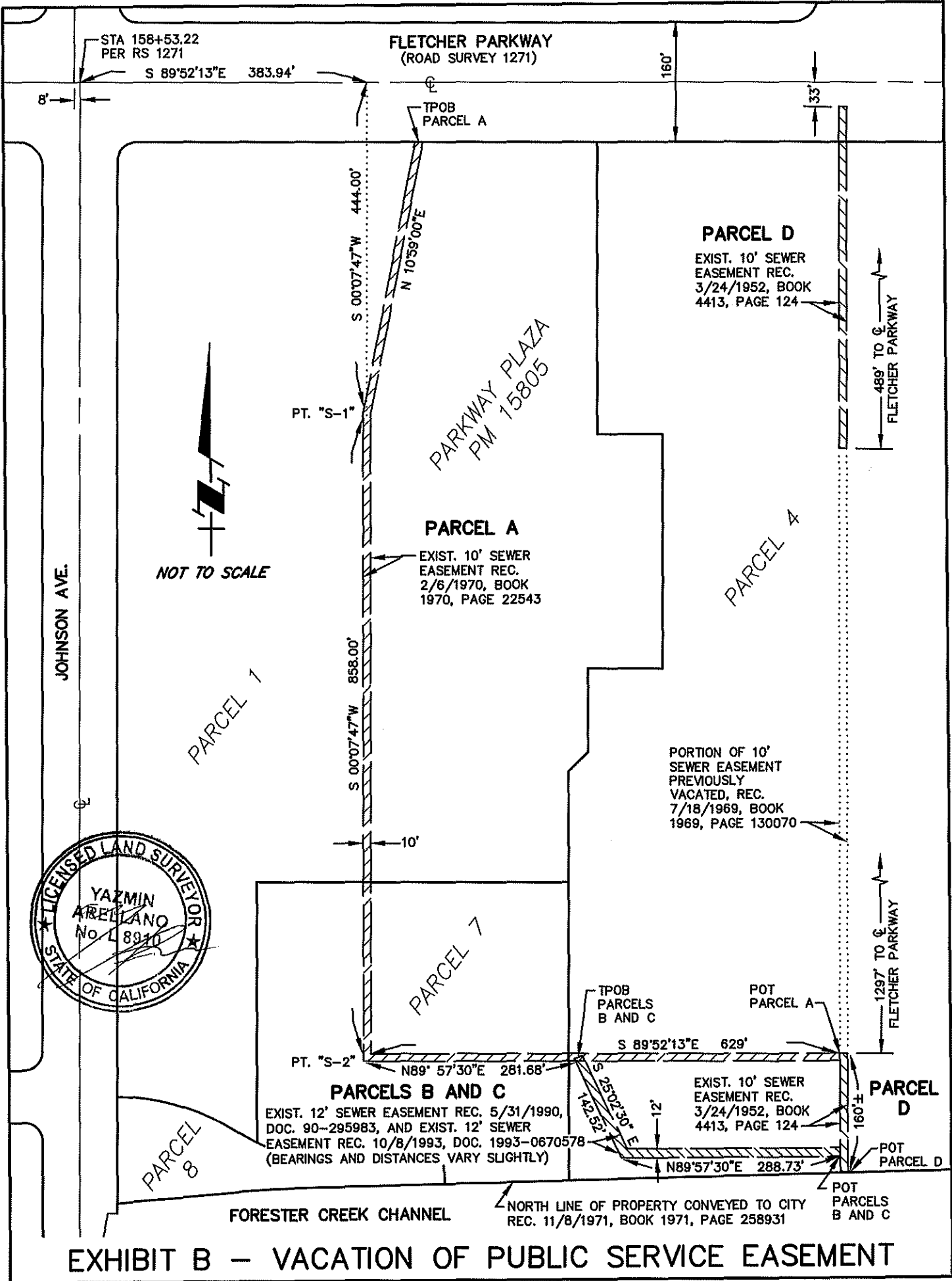
That portion real property granted to the City of El Cajon County of San Diego, State of California, recorded on March 24, 1952 as Doc. No. 36691, Book 4413, Page 124 of O.R., described as follows:

The Westerly 10 feet of the following described parcel of land: All those portions of Tracts "K" and "L" of Rancho El Cajon, in the City of El Cajon, County of San Diego, State of California, according to partition map thereof on file in the office of the County Clerk of San Diego County in the case of Lankershim et al vs. A. M. Crane, et al, described as follows:

- 1) Commencing at the Southeast corner of Section Three, Township Sixteen South, Range One West, San Bernardino Meridian;
- 2) Thence South 10.43 chains; thence West 25 chains to a point 15 chains East of the West line of said Tract "L";
- 3) Thence North on a line parallel with and 15 chains East of the West line of said Tract "L" 2668.18 feet, more or less to a point in the North line of said Tract "L";
- 4) Thence East along the North line of said Tracts "L" and "K", 1653.92 feet, more or less to intersection with the East line of said Section Three, Township Sixteen South, Range One West, San Bernardino Meridian;

- 5) Thence South along said East line, 1979. 8 feet, more or less, to the point of commencement. EXCEPTING therefrom the North 33 feet thereof.
  
- 6) Also, excepting therefrom all the that portion of said Parcel D lying south of the North line of all that real property conveyed to the City of El Cajon by Grant Deed recorded on November 8, 1971 as Book 1971, Page 258931 filed in the office of the County Recorder of San Diego County, State of California, Official Records.





NOT TO SCALE


**EXHIBIT B — VACATION OF PUBLIC SERVICE EASEMENT**



City of El Cajon

Community Development Department  
**MEMO**

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To: Christian Felix, Assistant Engineer  
From: Anthony Shute, Director   
Date: July 19, 2018  
Re: Vacation of Easement

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*Topic*

Vacation of City sewer easement determined to be no longer required.

*Background*

The City of El Cajon possesses a sewer utility easement located on private property owned by Starwood Retail (Parkway Plaza). The easement has historically been occupied by one of the City's sewer lines (Attachment B).

*Facts*

- The recently completed Johnson Avenue Sewer Project included the elimination of the above mentioned sewer line.
- The Easement is no longer required by the City for the transmission of wastewater.
- The vacation of the easement is consistent with the elements of the General Plan which makes no provision for sewer facilities at the location identified.

*Next Step*

The City Council will hold a public hearing on September 11, 2018 at 3:00 p.m. to consider the vacation of the sewer easement.

RESOLUTION NO. \_\_\_-18

RESOLUTION OF INTENTION TO  
VACATE A SEWER EASEMENT LOCATED ALONG  
THE WESTERN PARKING LOT OF PARKWAY PLAZA,  
EAST OF JOHNSON AVENUE, AND TO SET A DATE  
FOR A PUBLIC HEARING TO RECEIVE TESTIMONY  
FOR THE INTENTION TO VACATE

WHEREAS, in 2017, the City of El Cajon (the "City") replaced approximately 1 mile of Fiberglass pipe from its main sewer line, and relocated the new main sewer line to run along and through North Johnson Avenue, starting from south of Fesler Street to Madison Ave; and

WHEREAS, a portion of its old sewer line that is located underneath the westernmost parking lot of Parkway Plaza, more fully described in Exhibit "A", attached hereto and made a part hereof by this reference, has been abandoned and is primarily vitrified clay Pipe ("VCP") and small segments of Polyvinyl chloride Pipe ("PVC"); and

WHEREAS, as a result of the abandoned sewer line, the City no longer has any reason to retain an existing sewer easement located in the western parking lot of Parkway Plaza, which has been relocated along North Johnson Avenue and requests the City Council approve vacating the sewer easement and adopt the Resolution of Intention and set a date for a public hearing to receive testimony; and

WHEREAS, the California Streets and Highways Code permits the vacation of a public easement under specific conditions; and

WHEREAS, sections 8320 through 8325 of the California Streets and Highways Code provide that the City Council may vacate a public easement following the procedures outlined in the Code; and

WHEREAS, the City Council chooses to set September 11, 2018 at 3:00 p.m. as the date and time to hear testimony from the public as to the vacation of the public road easement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The City Council of El Cajon does hereby find that said sewer easement described in Exhibit "A" is no longer needed for its intended purpose.

2. The City Council hereby sets the date of September 11, 2018 at 3:00 p.m., or such time thereafter as may be necessary, to hold a public hearing to consider the easement vacation.





City Council  
Agenda Report

**DATE:** August 14, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Graham Mitchell, City Manager  
**SUBJECT:** Designation of Voting Delegate and Alternate to League of California Cities Annual Conference, September 12-14, 2018

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**RECOMMENDATION:**

That the City Council designates Mayor Bill Wells as the Voting Delegate for the City of El Cajon, and City Manager, Graham Mitchell, as the Alternate, for the League of California Cities Annual Conference.

**BACKGROUND:**

In a letter dated May 17, 2018, the League of California Cities has requested that the City Council designates a voting delegate and up to two voting alternates to attend the annual conference to be held September 12-14, 2018 in Long Beach, California. The voting delegate and alternate(s) must register and attend the conference in order to vote on resolutions that establish League policy.

Upon designation of the delegates, the City Clerk will sign and return the form affirming those selected by the City Council.

**FISCAL IMPACT:**

Conference registration fees, lodging and travel expenses of approximately \$2,000, and other incidentals, are approved in the Fiscal Year 2018-19 Budget (101000-8594 and 110000-8594).

Prepared By: Teresa Bussey, Executive Assistant to the City Manager

Reviewed By: N/A

Approved By: Graham Mitchell, City Manager

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Attachments

LCC Delegate

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1400 K Street, Suite 400 • Sacramento,  
California 95814  
Phone: 916.658.8200 Fax: 916.658.8240  
www.cacities.org

Council Action Advised by July 31, 2018

May 17, 2018

**TO: Mayors, City Managers and City Clerks**

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES  
League of California Cities Annual Conference – September 12 - 14, Long Beach**

The League's 2018 Annual Conference is scheduled for September 12 – 14 in Long Beach. An important part of the Annual Conference is the Annual Business Meeting (during General Assembly), scheduled for 12:30 p.m. on Friday, September 14, at the Long Beach Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

**Please complete the attached Voting Delegate form and return it to the League's office no later than Friday, August 31, 2018. This will allow us time to establish voting delegate/alternate records prior to the conference.**

Please note the following procedures are intended to ensure the integrity of the voting process at the Annual Business Meeting.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates must be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.
- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. To register for the conference, please go to our website: [www.cacities.org](http://www.cacities.org). In order to cast a vote, at least one voter must be present at the

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CITY MANAGER'S  
OFFICE

Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the Voting Delegate Desk. This will enable them to receive the special sticker on their name badges that will admit them into the voting area during the Business Meeting.

- **Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the Business Meeting, they may *not* transfer the voting card to another city official.
- **Seating Protocol during General Assembly.** At the Business Meeting, individuals with the voting card will sit in a separate area. Admission to this area will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate. If the voting delegate and alternates wish to sit together, they must sign in at the Voting Delegate Desk and obtain the special sticker on their badges.

The Voting Delegate Desk, located in the conference registration area of the Sacramento Convention Center, will be open at the following times: Wednesday, September 12, 8:00 a.m. – 6:00 p.m.; Thursday, September 13, 7:00 a.m. – 4:00 p.m.; and Friday, September 14, 7:30 a.m.– 11:30 a.m.. The Voting Delegate Desk will also be open at the Business Meeting on Friday, but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to the League's office by Friday, August 31. If you have questions, please call Kayla Curry at (916) 658-8254.

Attachments:

- Annual Conference Voting Procedures
- Voting Delegate/Alternate Form

## Annual Conference Voting Procedures

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.



**CITY:** \_\_\_\_\_

**2018 ANNUAL CONFERENCE  
VOTING DELEGATE/ALTERNATE FORM**

**Please complete this form and return it to the League office by Friday, August 31, 2018. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.**

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

**Please note:** Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

**1. VOTING DELEGATE**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**2. VOTING DELEGATE - ALTERNATE**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**3. VOTING DELEGATE - ALTERNATE**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.**

**OR**

**ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).**

Name: \_\_\_\_\_ E-mail \_\_\_\_\_

Mayor or City Clerk \_\_\_\_\_ Phone: \_\_\_\_\_  
(circle one) (signature)

Date: \_\_\_\_\_

**Please complete and return by Friday, August 31, 2018**

League of California Cities  
**ATTN: Kayla Curry**  
1400 K Street, 4<sup>th</sup> Floor  
Sacramento, CA 95814

**FAX: (916) 658-8240**  
E-mail: [kcurry@cacities.org](mailto:kcurry@cacities.org)  
(916) 658-8254



City Council  
Agenda Report

**DATE:** August 14, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Nahid Razi, Purchasing Agent  
**SUBJECT:** Rejection of Bid No. 008-19, As-Needed Miscellaneous Fence/Guardrail Repair & Installation

---

**RECOMMENDATION:**

That the City Council adopts the next resolution in order to reject all bids and authorize re-bidding the project with revised specifications.

**BACKGROUND:**

As-needed miscellaneous fence/guardrail repair and installation services for the City of El Cajon's Public Works Department was solicited contingent upon the City Council's approval of the Fiscal Year 2018-19 annual budget. Two responses were received and opened at 2:00 p.m. on June 16, 2018.

Once the bid responses were reviewed, City staff determined that due to the configuration of the specifications and budgetary limitations, it would be in the City's best interest to re-bid the services with revised specifications.

**FISCAL IMPACT:**

None.

Prepared By: Nahid Razi, Purchasing Agent  
Reviewed By: Dirk Epperson, Director of Public Works  
Approved By: Graham Mitchell, City Manager

---

Attachments

Resolution

---

RESOLUTION NO.     -18

RESOLUTION REJECTING BIDS FOR  
AS-NEEDED MISCELLANEOUS FENCE/GUARDRAIL  
REPAIR & INSTALLATION  
(Bid No. 008-19)

WHEREAS, as-needed miscellaneous fence/guardrail repair and installation services (the "Project") for the City of El Cajon (the "City") Public Works Department were solicited contingent upon the City Council's approval of the Fiscal Year 2018-19 budget; and

WHEREAS, two (2) responses to the Invitation to Bid were received and opened at 2:00 p.m. on June 16, 2018; and

WHEREAS, upon review of the bids, City of El Cajon staff determined that due to configuration of the specifications and budgetary limitations, it would be in the City's best interest to rebid the services with revisions to the bid specifications; and

WHEREAS, the Purchasing Division, in concurrence with the Director of Public Works, recommends rejecting all bids and rebidding the Project with revised specifications; and

WHEREAS, the City Council believes it to be in the best interest of the City to reject all bids and rebid the Project with revised specifications as recommended by the Purchasing Division.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The foregoing recitals are true and correct and are the findings of the City Council.
2. The City Council hereby rejects all bids received for the reasons stated above, and authorizes rebidding of the Project with revisions to the specifications, as approved by the City Manager.
3. The City Manager is hereby authorized to approve the final plans and revised specifications prior to re-bidding for and on behalf of the City of El Cajon.



City Council  
Agenda Report

**DATE:** August 14, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Nahid Razi, Purchasing Agent  
**SUBJECT:** Disposal of Retired Property

---

**RECOMMENDATION:**

That the City Council declares the listed property retired and authorizes disposal in accordance with policy.

**BACKGROUND:**

In accordance with Municipal Code 3.16.090, departments shall submit to the purchasing agent reports showing supplies and equipment that are no longer used or have become obsolete or worn out.

The attached items listed are recommended for disposal as City retired equipment as they have become unsuitable for City use. Auctionable items will be offered by Fischer Auction Company at their next regularly scheduled online auction (<http://www.facauctions.com>).

Obsolete computer equipment shall be donated to the non-profit charitable organization: San Diego Futures Foundation. Equipment which can be salvaged is repaired/refurbished and donated back to non-profit organizations in the community. Equipment which cannot be reused is recycled, generating money for their educational programs. Local programs that have benefitted in the past from San Diego Futures Foundation donations include the McAlister Institute, Cajon Valley School District, Grossmont High School, and El Cajon Youth Football and Cheer.

**FISCAL IMPACT:**

There is a one-time revenue resulting from the sale of auctioned items. Funds will be deposited back to the original funding source used to purchase the equipment.

Prepared By: Nahid Razi, Purchasing Agent  
Reviewed By: N/A  
Approved By: Graham Mitchell, City Manager

---

Attachments

Retired Property List

---



### Misc. Equipment for Auction

<b>Quantity</b>	<b>Description</b>
2	Typewriter
1	Steel Bookcase
3	Desk Chair
5	Stair Chair
2	Back Board
7	Scoop Board
5	Traction Splints
7	Kendrick Extraction Device
5	Pediatric Boards
4	Multi-Gas Monitor/Tester
9	Rain Jackets
7	Rain Pants
1	Rain Suit
1	Heart Monitor
1	Cassette Dictator/Transcriber
7	File Cabinet
11	Short Foldout Table w/Push Case
20	Long Foldout Table w/Push Case
2	Portable Partition
4	Cloth Sofa Seat
1	15 ½" Drill Press
3	Easel
1	Floor Buffer
1	Ice Machine
5	Portable Coffee Dispenser
1	Sectional
1	Lamp
3	Stool
10	Music Stand
1	Flagpole
6	Desk/Table
1	Bookcase
2	Stage Light
1	Ottoman
2	Cash Register
2	Pretzel Warmer
1	Commercial Refrigerator
2	Thermal Printer
1	Tool Case
1	Miscellaneous Items: Chairs, Binders, Filing Trays, Sorters

### Computer Equipment for Donation

<b>Quantity</b>	<b>Description</b>
12	WatchGuard Mobile Video Recorder
4	WatchGuard Modular Display
9	WatchGuard Camera
13	WatchGuard Remote Charger
12	WatchGuard Remote
1	Mobile Vision Video Recorder

1	Mobile Vision Tape Drive Unit
1	Mobile Vision Cameras
1	Mobile Vision Belt Holder
1	Mobile Vision Remote
1	Motorola Radio
1	Motorola Tactical
1	Motorola Power Supply
1	Motorola Monitor
2	Shredder
2	Toner Cartridge



City Council  
Agenda Report

**DATE:** August 14, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Nahid Razi, Purchasing Agent  
**SUBJECT:** Award of Bid No. 007-19 – Apparel with Silk Screening & Embroidery Re-Bid

---

**RECOMMENDATION:**

That the City Council adopts the next resolutions in order to:

1. Find the fourth low bidder non-responsive for the reason set forth in this agenda report; and
2. Award the bid to the lowest responsive, responsible bidder, Ad-Wear & Specialty of Texas, Inc. in the amount of \$13,748.97 initial one-year term, with four optional one-year terms.

**BACKGROUND:**

On May 8, 2018, the City Council authorized the rejection and re-bid of apparel with silk screening and embroidery services due to ambiguity in the bid specifications. The revised solicitation clarified quantities to provide bidders a more accurate depiction of the silk screening and embroidery requirements.

The intent of this bid is to provide an annual contract for the purchase of apparel with silk screening and embroidery services for City of El Cajon events, staff, and recreational activities. The bid includes an option to renew the contract for four optional one-year terms. Funds for the renewal terms will be in accordance with the approved budget for each fiscal year. The procurement of apparel with silk screening and embroidery services was advertised on June 4, 2018. Nine responses were received and opened at 2:00 p.m. on June 26, 2018.

The bid submitted by Uniforms Plus, Inc. only provided bid pricing for 9 out of 21 line items; however, they were not the lowest bidder for the specified line items.

The bid submitted by the fourth low bidder, SP Designs & Mfg., Inc., failed to include the Bidders Statement Regarding Insurance form and is thereby deemed non-responsive.

Upon review of City needs, the Recreation Department adjusted its bid quantities prior to the bid award, as permitted in the bid specifications. Additionally, the four lowest responsive bidders were requested to provide product samples to confirm quality.

The Purchasing Division, in concurrence with the Director of Recreation, recommends award of the bid to the lowest responsive, responsible bidder, Ad-Wear & Specialty of Texas, Inc. The summary of bids is attached and complete proposals are on file in the Purchasing Division.

**FISCAL IMPACT:**

The initial fiscal impact of this purchase is \$13,748.97 and subsequent 4-year costs are estimated to total \$59,246.19. Sufficient funds are available in the Fiscal Year 2018-19 Recreation Department (165000), Community Events (103000), and Recreation Programs (240000) budgets.

Prepared By: Nahid Razi, Purchasing Agent

Reviewed By: Frank Carson, Director of Recreation

Approved By: Graham Mitchell, City Manager

---

**Attachments**

Resolution

---

RESOLUTION NO.     -18

RESOLUTION AWARDING BID FOR  
APPAREL WITH SILK SCREENING AND EMBROIDERY RE-BID  
(Bid No. 007-19)

WHEREAS, the procurement of an annual contract for the purchase of apparel with silk screening and embroidery services for the City of El Cajon (the "City") events, staff, and recreational activities was advertised on June 4, 2018; and

WHEREAS, the bid includes an option to renew the contract for four (4) optional one-year terms, and funds for the renewal terms will be in accordance with the approved budget for each fiscal year; and

WHEREAS, nine (9) responses were received and opened at 2:00 p.m. on June 26, 2018; and

WHEREAS, the bid submitted by Uniforms Plus, Inc. only provided bid pricing for nine (9) out of twenty-one (21) line items; however, they were not the lowest bidder for the specified line items; and

WHEREAS, the bid submitted by the fourth low bidder, SP Designs & Mfg., Inc., failed to include the Bidder's Statement Regarding Insurance form and was therefore deemed non-responsive; and

WHEREAS, the Purchasing Division, in concurrence with the Director of Recreation, recommends award of the bid to the lowest responsive, responsible bidder; and

WHEREAS, the City Council believes it to be in the best interests of the City to award the contract to the lowest responsive, responsible bidder as recommended by the Purchasing Division.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The above recitals are true and correct, and are the findings of the City Council.
2. The City Council hereby finds fourth lowest bidder to be non-responsive, and rejects all other bids and proposals except that herein mentioned, and awards the bid for the Apparel with Silk Screening and Embroidery to:

Ad-Wear & Specialty of Texas, Inc.

in the amount of \$13,748.97.

3. The Mayor and City Clerk are authorized and directed to execute a contract for the bid for the Apparel with Silk Screening and Embroidery on behalf of the City of El Cajon.

08/14/18 CC Agenda

Bid 007-19 – Apparel Silk Screening Embroidery (Ad-Wear & Specialty) awd 080718



## City Council Agenda Report

Agenda Item 11.

**DATE:** August 14, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Nahid Razi, Purchasing Agent  
**SUBJECT:** Award of Bid No. 009-19 – Wells Park Improvements – Sewer Lateral

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### RECOMMENDATION:

That the City Council adopts the next resolutions in order to:

1. Approve Plans and Specifications for the Wells Park Improvements – Sewer Lateral project, Bid No. 009-19;
2. Find the third, fifth, sixth, and seventh low bidders non-responsive, each for the reasons set forth in this agenda report; and
3. Award the bid to the lowest responsive, responsible bidder, A.B. Hashmi, Inc. in the amount of \$76,969.

### BACKGROUND:

The Wells Park Improvements – Sewer Later project will replace and upgrade an out of service sewer lateral and lay electrical conduit in the same trench for future use. This project was advertised on June 7, 2018. Seven responses were received and opened at 2:00 p.m. on July 3, 2018.

The bid specifications required all bidders to submit a bid security in an amount not less than 10% of the bid amount. In accordance with the adopted 2012 edition of the “Standard Specifications for Public Works Construction” (Green Book), each bid bond shall be signed by both the bidder and the surety. The bid bonds submitted by the third and fifth low bidders were not signed by the bidder.

This project is federally-funded by the Community Development Block Grant (CDBG), and in order to be eligible for federal funding, all general contractors and subcontractors listed on a bid response must provide proof of active System for Award Management (SAM) registration. Subsequent to the bid opening, bidders were provided additional time to provide proof of active registration. The third and seventh low bidders failed to provide proof of active registration.

Per the bid specifications Check List, and in order to receive CDBG funding, the Section 3 Implementation Plan (Section 3) and Bidder’s Outreach Plan/Good-Faith Effort (GFE) must be completed. The fifth and sixth low bidders did not submit a GFE. Furthermore, the sixth low bidder did not complete the Section 3 form.

The Purchasing Division, in concurrence with the Director of Public Works, recommends award of the bid to the lowest responsive, responsible bidder, A.B. Hashmi, Inc. in the amount of \$76,969. The summary of bids is attached and complete proposals are on file in the Purchasing Division.

**FISCAL IMPACT:**

The fiscal impact of this project is \$76,969. Sufficient funds are available for this project in Wells Park Improvements (PK3610).

**REPORT:**

<b>Bidder</b>	<b>Bid Amount</b>
A.B. Hashmi, Inc. (San Diego, CA)	\$76,969.00*
Tri-Group Construction and Development, Inc. (San Diego, CA)	\$78,470.00
Bert W. Salas, Inc. (Santee, CA)	Non-responsive
New Century Construction, Inc. (Lakeside, CA)	\$89,220.00
Blue Pacific Engineering & Construction (San Diego, CA)	Non-responsive
Falcon Construction Co. (San Diego, CA)	Non-responsive
Piperin Corporation (Escondido, CA)	Non-responsive

\* RECOMMEND AWARD

ENGINEER'S ESTIMATE

\$85,000.00

Prepared By: Nahid Razi, Purchasing Agent

Reviewed By: Dirk Epperson, Director of Public Works

Approved By: Graham Mitchell, City Manager

Attachments

Resolution-Plans & Specs

Resolution-Award



RESOLUTION NO.     -18

RESOLUTION APPROVING  
PLANS AND SPECIFICATIONS FOR  
WELLS PARK IMPROVEMENTS – SEWER LATERAL  
(Bid No. 009-19)

WHEREAS, the Director of Public Works has submitted plans and specifications for the Wells Park Improvements – Sewer Lateral project (the "Project"); and

WHEREAS, it appears to be in the best interests of the City of El Cajon that the plans and specifications for said Project should be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. That the plans and specifications submitted for the Project by the Director of Public Works are hereby approved and adopted as the official plans and specifications for said Project.

2. Said plans and specifications are directed to be filed in the office of the Director of Public Works of the City of El Cajon.

RESOLUTION NO.    -18

RESOLUTION AWARDING BID FOR  
WELLS PARK IMPROVEMENTS – SEWER LATERAL  
(Bid No. 009-19)

WHEREAS, the Wells Park Improvements – Sewer Lateral project to replace and upgrade an out-of-service sewer lateral, and lay electrical conduit in an existing trench for future use (the "Project"), was advertised on PlanetBids on June 7, 2018; and

WHEREAS, seven (7) responses were received and opened at 2:00 p.m. on July 3, 2018; and

WHEREAS, the bid specifications required all bidders to submit a bid security in an amount not less than ten percent (10%) of the bid amount, and in accordance with the adopted 2012 edition of the "Standard Specifications for Public Works Construction" ("Green Book"), each bid bond shall be signed by both the bidder and the surety; and

WHEREAS, the bid bonds submitted by the third and fifth low bidders were not signed by the bidders, and were therefore considered non-responsive; and

WHEREAS, this Project is federally-funded by the Community Development Block Grant ("CDBG"), and in order to be eligible for federal funding, all general contractors and subcontractors listed on a bid response must provide proof of active System for Award Management ("SAM") registration; and

WHEREAS, subsequent to the bid opening, bidders were provided additional time to provide proof of active registration; however, the third and seventh low bidders failed to provide proof of active registration, and were therefore considered non-responsive; and

WHEREAS, per the bid specifications Check List, and in order to receive CDBG funding, the Section 3 Implementation Plan ("Section 3") and Bidder's Outreach Plan/Good-Faith Effort ("GFE") must be completed; and

WHEREAS, the fifth and sixth low bidders did not submit a GFE, and the sixth low bidder did not complete the Section 3 form, and were therefore considered non-responsive; and

WHEREAS, the Purchasing Division, in concurrence with the Director of Public Works, recommends award of the bid to the lowest responsive, responsible bidder; and

WHEREAS, the City Council believes it to be in the best interests of the City to award the contract to the lowest responsive, responsible bidder as recommended by the Purchasing Division.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The above recitals are true and correct, and are the findings of the City Council.

2. The City Council hereby finds the third, fifth, sixth and seventh low bidders to be non-responsive, and rejects all other bids and proposals except that herein mentioned, and awards the bid for the Wells Park Improvements – Sewer Lateral project to:

A.B. Hashmi, Inc.

in the amount of \$76,969.00.

3. The Mayor and City Clerk are authorized and directed to execute a contract for said Project on behalf of the City of El Cajon.

08/14/18 CC Agenda

Bid 009-19 – Wells Park Improvements – Sewer Lateral (AB Hashmi) awd 080718



City Council  
Agenda Report

**DATE:** August 14, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Nahid Razi, Purchasing Agent  
**SUBJECT:** Environmental Services for the City of El Cajon Climate Action Plan

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**RECOMMENDATION:**

That the City Council authorizes the City Manager to execute an Agreement for Professional Services with Ascent Environmental, Inc. in the amount of \$133,740.

**BACKGROUND:**

On March 27, 2018, the City Council authorized the application and subsequent execution of the Smart Growth Incentive Grant from the San Diego Association of Governments (“SANDAG”) to complete the City’s first Climate Action Plan.

An environmental document will be required as part of the Climate Action Plan, pursuant to the California Environmental Quality Act. Ascent Environmental, Inc. (“Ascent”) was previously selected as part of a competitive bid process by SANDAG for climate action planning services. Since Ascent is already preparing the Climate Action Plan, the completion of environmental documentation is a logical continuation of the work already underway and would provide economy and efficiency. Furthermore, Ascent is uniquely familiar with all aspects of the project, thereby minimizing the time required to complete necessary environmental documentation, which is critical to completing the project within the compressed one-year timeframe.

The sole source request has been reviewed by the Purchasing Division and determined to be in the best interest of the City. As a result, this procurement is recommended as an exception to the City’s competitive bidding requirement, pursuant to Municipal Code section 3.20.010(C)(5).

The Purchasing Division, in concurrence with the Director of Community Development, recommends this agreement with Ascent Environmental, Inc. as being in the best interest of the City.

**FISCAL IMPACT:**

The fiscal impact of this agreement is \$133,740, which is funded by the SANDAG Smart Growth Incentive Program grant and a previously allocated cash match of \$20,000. Sufficient funds are available in Community Development Miscellaneous Grants Fund (265900).

Prepared By: Nahid Razi, Purchasing Agent

Reviewed By: Anthony Shute, Director of Community Development

Approved By: Graham Mitchell, City Manager

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City Council  
Agenda Report

**DATE:** August 14, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Nahid Razi, Purchasing Agent  
**SUBJECT:** Enterprise License Agreement with Environmental Systems Research Institute, Inc.

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**RECOMMENDATION:**

That the City Council authorizes the City Manager to execute a three (3) year Enterprise License Agreement with Environmental Systems Research Institute, Inc. (ESRI) in the amount of \$150,000.

**BACKGROUND:**

The City of El Cajon has maintained a license agreement with ESRI for geographic information system (GIS) software for over 15 years. GIS is a geographic framework for gathering, managing, and analyzing data. It analyzes spatial locations and organizes layers of information into visualizations using maps and 3D scenes, which reveals deeper insights into patterns and relationships. Initially, this software was used by the Police, Public Works, and Community Development departments under individual licensing agreements. However, the software is now used citywide.

ESRI is the sole source provider for software maintenance for ESRI products in the commercial, state, and local government marketplace. Additionally, ESRI is considered the industry leader for GIS software and is used by nearly all large entities with GIS systems. Finally, the City coordinates data among other governments and agencies using the ESRI standard. To build upon our existing investment in the product, and participate in regional data sharing, it is critical that the City maintain its ESRI licensing and use of its products.

The sole source request has been reviewed by the Purchasing Division and determined to be in the best interest of the City. The City of El Cajon's Municipal Code, at section 3.20.010(C)(5) states the City Council may waive bidding requirements when a commodity or service can be obtained from only one source.

The Purchasing Division, in concurrence with the Director of Information Technology, recommends this agreement with Environmental Systems Research Institute, Inc. as being in the best interest of the City.

**FISCAL IMPACT:**

The fiscal impact of this 3-year agreement is \$50,000 each year for a total contract of \$150,000. Sufficient funds are available in Citywide IT Services (615110) for the current fiscal year and will be included in the 2018-19 and 2019-20 proposed budgets.

Prepared By: Nahid Razi, Purchasing Agent

Reviewed By: Sara Diaz, Director of Information Technology

Approved By: Graham Mitchell, City Manager

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**Attachments**

Resolution

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RESOLUTION NO.     -18

A RESOLUTION OF THE  
CITY COUNCIL OF THE CITY OF EL CAJON  
APPROVING A SMALL ENTERPRISE LICENSE AGREEMENT  
FOR A TERM OF THREE YEARS WITH  
ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC.

WHEREAS, the City of El Cajon (the "City") currently maintains a license agreement with Environmental Systems Research Institute, Inc. ("ESRI") for geographic information system ("GIS") software; and

WHEREAS, GIS is a geographic framework for gathering, managing, and analyzing data, which studies spatial locations and organizes layers of information into visualizations using maps and 3D scenes, and reveals deeper insights into patterns and relationships; and

WHEREAS, this software was used citywide, by nearly every department; and

WHEREAS, ESRI is the sole source provider for software maintenance for ESRI products in the commercial, state, and local government marketplace; and

WHEREAS, the ESRI GIS platform is used by jurisdictions throughout the region, and in order to coordinate data sharing between other governments and agencies using the ESRI standard it is necessary that the City continues to maintain its ESRI licensing and use of its products; and

WHEREAS, the sole source request has been reviewed by the Purchasing Division and determined to be in the best interest of the City, and El Cajon Municipal Code section 3.20.010.C.5 states the City Council may waive bidding requirements when a commodity or service can be obtained from only one source; and

WHEREAS, the Purchasing Division, in concurrence with the Director of Information Technology, recommends that the City enter into an Small Enterprise Agreement County and Municipal Government with ESRI (the "Agreement"), for a term of three (3) years, at not to exceed \$50,000 for each year of the term of the Agreement, in the not-to-exceed amount of \$150,000.00; and

WHEREAS, the City Council believes it to be in the City's best interests to enter into the Agreement for a term of three (3) years, in the not-to-exceed amount of \$150,000.00 in the aggregate.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The above recitals are true and correct, and are the findings of the City Council.



2. The City Council hereby approves the execution of an Enterprise License Agreement with ESRI for a term of three (3) years, in the not-to-exceed amount of \$150,000.00 for the multi-year term, with such changes as may be approved by the City Manager.

3. The City Manager and City Clerk are hereby authorized and directed to execute the Agreement on behalf of the City of El Cajon.

4. The City Manager is hereby further authorized to execute, and the City Clerk is hereby authorized to attest the City Manager's signature, such amendments to the Agreement as may be necessary to approve any renewal terms of the Agreement as contemplated therein, and to make such other changes as may be necessary, in the determination of the City Manager, to implement the Agreement in the best interests of the City.

08/14/18 CC Agenda

Approve Enterprise License Agmt w-ESRI for GIS software 080618



City Council  
Agenda Report

**DATE:** August 14, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Nahid Razi, Purchasing Agent  
**SUBJECT:** Concrete Slicing Services

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**RECOMMENDATION:**

That the City Council authorizes the City Manager, in accordance with Municipal Code section 3.20.010(C)(6), to execute an agreement with Southern California Precision Concrete, Inc. dba Precision Concrete Cutting in the amount of \$60,000 for the initial one-year term, with two optional one-year renewals.

**BACKGROUND:**

On June 26, 2018, the City Council approved concrete grinding as part of the Fiscal Year 2018-19 budget. This service is a necessary measure for safe passage throughout the City of El Cajon. The project will provide concrete repairs in the City's public right-of-way for motorists and pedestrians.

On August 19, 2016 the City of San Diego awarded Bid No. 10075236-17R – Concrete Slicing to Southern California Precision Concrete, Inc. dba Precision Concrete Cutting for a five-year term through August 18, 2021. The City of San Diego bid allowed the successful bidder to permit other public agencies to "piggyback" onto its bid award.

Upon review of the City of San Diego's bid for concrete slicing, it was determined it would be in the best interest of the city to piggyback on the award. Piggybacking is a type of intergovernmental cooperative purchase in which an agency is extended the same pricing and terms of a competitively-bid contract entered into by another agency.

Due to an expansion of department needs for the subsequent renewal periods, the Public Works Department estimates an annual contract amount of \$80,000 and \$100,000 for the two respective renewal years.

This procurement is recommended as an exception to the City's competitive bidding requirement, pursuant to Municipal Code section 3.20.010(C)(6).

The Purchasing Division, in concurrence with the Director of Public Works, recommends the purchase of concrete slicing services be made in accordance with the City of San Diego's Bid No. 10075236-17R award to Southern California Precision Concrete, Inc. dba Precision Concrete Cutting.

**FISCAL IMPACT:**

The initial fiscal impact of this purchase is \$60,000 and subsequent 2-year costs are estimated to total \$180,000. Sufficient funds are available for this project in Concrete Grind 2019 (PW52019).

Prepared By: Nahid Razi, Purchasing Agent

Reviewed By: Dirk Epperson, Director of Public Works

Approved By: Graham Mitchell, City Manager

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City Council  
Agenda Report

**DATE:** August 14, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Mike Chasin, Fire Chief  
**SUBJECT:** Squad 6 Performance Update

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**RECOMMENDATION:**

That the City Council receives the Squad 6 Performance Update.

**BACKGROUND:**

For the past few years, calls for 9-1-1 service have continued to increase by approximately six percent annually. These increases include both emergency and non-emergency calls. Currently, approximately 90 percent of these calls are for emergency medical incidents and vehicle accidents. The increase in calls is not sustainable given current staffing levels and has the potential to decrease the availability of apparatus serving the downtown area.

In an effort to meet the increased demand on these apparatus, the City initiated an alternative means to deploy equipment and personnel in this service area, from Fire Station 6. This alternative service option is referred to as Squad 6. The purpose of this staff report is to provide an update regarding the performance of Squad 6 for the past six months.

As of January 2018, Fire Station 6 is staffed with each of the following apparatus company: Truck, Engine and Squad. These apparatus are dispatched for specific types of calls and each fill a unique role. The following table describes each of these vehicle types and the staff required for each:

	<b>Vehicle Type</b>	<b>Purpose</b>	<b>Staffing</b>
<b>Truck 6</b>	Large apparatus with 100 foot extending platform ladder	Respond to fire emergencies, rescues, and higher level medical calls	1 - Fire Captain 1 - Engineer 1 - FF/PM
<b>Engine 6</b>	Fire Engine with fire hose, pump, and 500 gallon water tank	Respond to fires, vehicle crashes and higher level medical calls	1 - Fire Captain 1 - Engineer 1 - FF/PM

<b>Squad 6</b>	Custom outfitted pickup truck	Respond to lower level medical calls, support Truck 6 during fire and rescue responses	2 - FF/PM
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Squad 6 is an alternative service delivery model staffed with two Firefighter Paramedics. It was placed into service at Station 6 on December 27, 2017. The Squad responds to less acute medical aids in place of an Engine or Truck company, increasing the availability of the Engine and Truck companies for fires and other emergencies. When the City receives a fire or other emergency call, Squad 6 responds in tandem to augment the Truck staffing and improve fire ground operations.

While a Fire Engine can cost \$715,000 or more, the Squad was purchased and outfitted for \$82,358. Further, the Squad is less expensive to operate requiring less fuel and staff. The Engine and Truck apparatus average 3.5 miles per gallon and the Squad averages 8.0 miles per gallon. This equates to less than half the fuel costs for the Squad compared to the Engine or Truck.

With six months of data gathered, from January through June of 2018, Squad 6 has responded to approximately 2,000 calls, averaging nearly 11 calls per shift. This has reduced the call volume for Engine 6 by 49 percent and Truck 6 by 54 percent. By responding to moderate level EMS calls and reducing the work load on the other Station 6 apparatus, the Squad is functioning as intended.

Prepared By: Barbara Watkins, Management Analyst

Reviewed By: Colin Stowell, Fire Chief

Approved By: Graham Mitchell, City Manager

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City Council  
Agenda Report

Agenda Item 16.

**DATE:** August 14, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Anthony Shute, Director of Community Development  
**SUBJECT:** Tax Lien for Unpaid Staff Time and Administrative Costs at 709 Hillsview Road

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**RECOMMENDATION:**

That the City Council directs staff to place a tax lien on the property at 709 Hillsview Road in the amount of \$1,318.95.

**BACKGROUND:**

The property at 709 Hillsview Road was the subject of a substandard abatement case due to excessive debris on the property. The property reached compliance and last appeared before City Council on February 28, 2017. At this meeting, the City Council heard testimony concerning the resolution of this case and elected to waive civil penalties in the amount of \$12,650.00 and to bill the property owner for staff time and administrative fees in the amount of \$1,318.95. The property owner (Glacir Loper) has been billed twice for the amount listed above but has not paid. Staff has also attempted to contact him by phone in order to resolve this case without the necessity of a tax lien, but was unable to make contact. Staff recommends that the City Council place the \$1,318.95 as a tax lien on the property to be paid with the next regularly scheduled tax bill.

**FISCAL IMPACT:**

None.

Prepared By: Dan Pavao, Deputy Director Community Development

Reviewed By: Anthony Shute, Director of Community Development

Approved By: Graham Mitchell, City Manager

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Attachments

Resolution

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RESOLUTION NO \_\_-18

A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF EL CAJON, CALIFORNIA, APPROVING A  
NOTICE OF LIEN AGAINST THE PROPERTY  
LOCATED AT 709 HILLSVIEW ROAD FOR UNPAID  
ADMINISTRATIVE FEES AND PERSONNEL COSTS  
(APN 482-204-12-00)

WHEREAS, on June 14, 2005, at a regular City Council meeting, the City Council considered public testimony and evidence presented by the Building Official/Fire Marshall regarding numerous violations on the exterior of the property located at 709 Hillsview Road (the "Property") owned by Wanda Loper and, among other things, determined that conditions existed upon the Property that constituted a public nuisance to surrounding properties and to the public with respect to dangerous conditions on the Property in violation of El Cajon Municipal Code Chapter 15.16, established July 1, 2005 as the accrual date for civil penalties, and directed staff to obtain an Inspection Warrant for suspected violations in the interior of the structure on the property; and

WHEREAS, the City of El Cajon (the "City") sought and obtained an Inspection Warrant from the Superior Court of the County of San Diego dated September 8, 2005 that was executed on September 15 and 19, 2005, and upon which inspections multiple violations were noted; and

WHEREAS, on January 26, 2006, the City posted upon the Property, a Notice and Order to Eliminate Dangerous and Substandard Conditions, Notice of Assessment of Administrative Fee, Notice of Hearing on Dangerous and Substandard Conditions, ordering the property owner to take certain corrective action to abate the public nuisance; and

WHEREAS, on February 28, 2006, the City Council considered public testimony and evidence presented by the Building Official/Fire Marshal regarding whether the property owner had taken action to abate the public nuisance, and elected to 1) begin accrual of civil penalties effective March 1, 2006, 2) authorize staff to pursue a legal remedy in this case which may include injunctive relief and/or the appointment of a conservator to manage the property, 3) direct staff to file a Notice of Restriction against the property, and 4) direct staff to bring this case back to Council at the resolution of this case for determination regarding civil penalties and administrative costs; and

WHEREAS, on March 3, 2006, a Notice of Restriction on Real Property (the "Notice of Restriction") was recorded in the San Diego County Recorder's Office as Document No. 2006-0150703; and

WHEREAS, as of March 24, 2006, staff in the Building and Fire Safety Division and the City Attorney's Office began working with the property owner's attorney regarding the status of the case and the appointment of a receiver to manage the property, and as of that time, there have been no further complaints of violations or calls for police service to the property; and

WHEREAS, in August, 2015, City staff was contacted by the current owner and responsible party for the property, to request resolution of this case, and accordingly an inspection of the property was conducted on August 4, 2015, at which time it was determined that the property is now in substantial compliance with City requirements and all repairs have been made; and

WHEREAS, on November 10, 2015, this matter was again brought to the City Council for resolution of this case, including removal of the Notice of Restriction and resolution of any civil penalties still in effect against the property, at which time the City Council agreed to remove the Notice of Restriction; and

WHEREAS, a Release of Notice of Restriction was recorded on February 8, 2017 as Document No. 2017-0064424; and

WHEREAS, on February 28, 2017, this matter was once again brought to the City Council for resolution, and the City Council elected to waive civil penalties in the amount of \$12,650.00, and to bill the property owner for staff time and administrative fees in the amount of \$1,318.95; and

WHEREAS, the current property owner has been billed twice for the amount listed above but no payment has been made to date; and

WHEREAS, staff has also attempted to contact the property owner by phone in order to resolve this case without the necessity of a tax lien, but has been unable to make contact, and therefore it is recommended that the City Council authorize placement of a tax lien on the property in the amount of \$1,318.95 to be paid with the next regularly scheduled tax bill.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

SECTION 1. In accordance with evidence and testimony presented at the February 28, 2017 hearing, the City Council hereby finds that:

- A. The City's Notice and Order to Eliminate Dangerous and Substandard Conditions, Notice of Assessment of Administrative Fee, Notice of Hearing on Dangerous and Substandard Conditions posted on the Property on January 26, 2006, and any actions taken by the City to eliminate the public nuisance were appropriate.
- B. The City properly required abatement of the identified dangerous and substandard conditions of the Property, and the property owner has substantially abated the nuisance.
- C. The City properly assessed civil penalties in this case in the amount of \$12,650.00, administrative fees in the amount of \$615.00, and staff costs in the amount of \$703.95, for a total of \$13,968.95.



- D. On February 28, 2017, the City Council elected to waive the civil penalties of \$12,650.00 in this case.
- E. The City Council hereby approves the recording of a Notice of Lien against the property in the amount of \$1,318.95, to be charged to the property owner on the next regular tax bill, and this lien shall be recorded as a special assessment against, and a lien upon, the property pursuant to El Cajon Municipal Code § 15.16.270. The lien shall bear interest at the rate of seven percent (7%) per annum until paid as provided in El Cajon Municipal Code § 15.16.300.

SECTION 2. The City Clerk is hereby directed to mail a copy or copies of this Resolution, by first class mail, to the owner(s) of the above-described property as shown in the last equalized assessment roll.

SECTION 3. The City Clerk is hereby directed to record a Notice of Lien against the property with the San Diego County Assessor-Clerk-Recorder, which charge shall be an assessment on the next regularly scheduled tax bill.

SECTION 4. The City Clerk is hereby authorized to discharge and release any such lien when the claim under said lien has been fully satisfied.

**SECTION 5. The decision in this matter is final on this date, and by this notice, the property owner has ninety (90) calendar days from the date of the mailing of this notice to seek judicial review of this decision pursuant to California Code of Civil Procedure §§ 1094.5 and 1094.6, and El Cajon Municipal Code Chapter 1.32.**

08/14/18 CC Agenda

709 HillsvieW (record tax lien) 080318



City Council  
Agenda Report

**DATE:** August 14, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Graham Mitchell, City Manager  
**SUBJECT:** Update on City of El Cajon's Homeless Strategies

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**RECOMMENDATION:**

That the City Council receives an update on the City's strategies to address homelessness. Also, staff recommends that the City Council provides feedback and directs staff to prepare agreements with Crisis House to extend the Housing Navigator and the Housing Assistance programs.

**BACKGROUND:**

On March 13, 2018, staff presented a quarterly report regarding the homeless strategies implemented by the City in late 2017. At that time, the City Council directed staff to present a report after collecting data for six months and to provide an assessment of the strategies' effectiveness. The City Council also directed staff to enhance marketing of the programs offered by the City. The purpose of this agenda item is to provide a six-month progress report.

The following is a summary of the programs authorized by the City Council in 2017 which are further addressed in this report:

*Housing Navigator* – the City entered into an agreement with Crisis House to fund a Housing Navigator position in October of 2017. Housing navigation services began in December 2017.

*Housing Assistance Funds* – the City allocated \$80,000 in funds for the Housing Navigator to use to assist house homeless in El Cajon. The funds were first used for housing assistance in December 2017.

*"A Way Back Home"* – managed by the Salvation Army, the City allocated \$10,000 in funds to support a program to help reunite homeless individuals with family members outside of the region. This program began in August of 2017.

*Anti-Panhandling Signs* – the City Council authorized the initial purchase of twenty 12"x18" signs. Since then, the City has purchased and replaced some of the signs with a larger 18"x24" sign and provided additional messaging. There are currently 27 signs installed at key locations throughout the City.

*Homeless Services App* – created through Leadership East County and managed by the East County Homeless Task Force, the City contributed \$3,550 for the launch of an app to help homeless individuals connect with services.

Not addressed in this report are two additional programs that have been mentioned in other reports. First, the City continues to operate a Homeless Outreach Team through the Police Department. Also, the City offers short-term kennels for pets of homeless individuals—to date, this program has not been utilized.

It is important to note that the City has historically provided funding to assist homeless service providers, including funding capital improvements and operating costs of several homeless shelter programs (East County Transitional Living Center, Crisis House, and Volunteers of America). Since 1998, the City has provided more than \$1.7 million in federal and local funding for facilities and programs serving the homeless in El Cajon. This equates to an average of \$85,000 per year over the last 20 years. In addition, the City provides in-kind support to Crisis House which is valued at approximately \$110,000 per year.

The remainder of this staff report provides an analysis of the effectiveness of the programs identified above and a summary of the additional marketing efforts implemented.

### **Housing Navigator & Housing Assistance Funds**

The City entered into an agreement with Crisis House to fully fund a Housing Navigator position (\$70,000). The Housing Navigator works directly with homeless individuals, connecting them with housing and social services. The Housing Navigator relies on City Housing Assistance Funds (\$80,000), as well as other non-City funding sources to assist homeless individuals secure housing. Under both agreements, the program has been titled the “El Cajon Housing Connections” program.

The agreements with Crisis House require the programs to house up to 25 individuals over a one-year period. In March, staff reported that the program had placed 5 households (totaling 10 individuals) into housing. Since then, the Housing Navigator has enrolled 71 homeless individuals (41 households) into the El Cajon Housing Connections program. This has resulted in a total of 47 individuals (29 households) being connected with permanent housing. This has far exceeded the program's goal.

Through July 31<sup>st</sup>, Crisis House has expended a total of \$34,033 for Housing Navigator costs (approximately 50 percent of the allocation). Also, \$39,662 of Housing Assistance Funds have been expended (approximately 50 percent of the allocation). Combining the cost of both programs, the City has spent a total of \$73,695 to enroll 71 individuals and house 47 individuals (29 households). This is a cost of \$1,568 per person or \$2,541 per household to house the 47 individuals or 29 households.

Staff believes that the implementation of the Housing Navigator program, coupled with the Housing Assistance Funds, has been a success. In just seven months, the Housing Navigator has far exceeded the goal established by the City and has relied on only 50 percent of the Housing Assistance Funds. The program has resulted in only 18 of the 29 households housed (62 percent) using the City's Housing Assistance Funds. The other 38 percent that were housed relied on funding from non-City programs such as Emergency Solutions Grant (ESG)

funds through South Bay Community Services, Impact Program funds, and personal income from employment or Social Security.

Attached to this report is a summary of staff's analysis of the data collected by Crisis House and a matrix of the raw data for City Council review.

One important measure of the program's success is the number of individuals that remain in homes after six and twelve months. Because the program is still relatively new, of the 29 households, only 4 have been in housing for more than six months. Of those households, all remain in housing. One individual housed in May is homeless again.

### **“A Way Back Home”**

The City allocated \$10,000 to the Salvation Army for a reunification program with a goal to reunite 20 individuals with families or friends outside of the San Diego County region. The program assists with the costs of transportation, lodging, food and/or re-settlement, as needed. Since August of 2017, this program has helped reunite 13 homeless individuals or families at a total cost of \$4,518, for an average of \$348 per reunited individual. Thus far, staff believes that this is a successful program given the low cost of assistance per person.

One important measure of the success of the Way Back Home program is to determine the housing status of those provided with reunification services after three months and again after six months. The Salvation Army has confirmed that one individual has returned to homelessness, two are no longer in communication, and the remaining ten are still in homes.

### **Anti-Panhandling Signs**

The intent of the anti-panhandling signs is not to prohibit panhandling. The intent is to communicate several messages: 1) a message to motorists or would-be-givers that there are more effective ways to assist those in need, and 2) a message to those seeking help on how to find resources.

Staff believes that this messaging is working. Staff has received several requests from individuals living outside of the City's limits in how to obtain similar signage because of their perceived effectiveness.

Thus far, the City has spent \$2,410 on signs. There have been approximately 20 signs replaced because of vandalism. After switching to the larger sign along with the new messaging sign installed below, there has only been one sign that needed to be replaced as a result of vandalism.

### **Homeless Services App**

The East County Homeless Task Force launched the Connect EC app, designed to work as a text-based app. The app connects individuals with services such as housing, social services, and meals. The app launched on January 8, 2018. The City contributed \$3,550 to the launch of the app. Since being available, the app has been accessed 434 times by 268 unique users. This results in a cost of \$8.17 per hit or \$13.24 per unique user.

Further, the East County Homeless Task Force has developed and printed resource cards that staff believes will be more user friendly than the app.

## **Promotion & Messaging**

At last meeting, the City Council directed staff to provide more information about the City's efforts regarding homelessness. Since then, additional messaging was included with the City's anti-panhandling signs. Also, the City launched a website that focuses on those seeking assistance as well as those interested in what the City is doing. Finally, the City worked with the East County Homeless Task Force to create an online resource directory and the resource cards. The following are links to the referenced websites:

<https://www.cityofelcajon.us/resident-services/public-safety/addressing-homelessness>

<https://www.elcajonresources.org/>

## **Next Steps**

The terms of the agreements with Crisis House are nearing their end for the Housing Navigator and use of Housing Assistance Funds. Because of the success of the programs and with funds allocated in the FY 2018-19 budget, staff recommends that the City Council direct staff to prepare agreements with Crisis House for an extension of the programs.

Staff also seeks City Council feedback on the effectiveness of the overall strategies and seeks recommendations on improvements.

## **FISCAL IMPACT:**

The adopted FY 2018-19 Budget includes funds budgeted in the Low and Moderate Income Housing Asset Fund (LMIHAF) for the continued provision of the El Cajon Housing Connections program, including funds for both the Housing Navigator (\$70,000) and for Housing Assistance funds (\$80,000).

Prepared By: Jamie van Ravesteyn, Senior Management Analyst

Reviewed By: N/A

Approved By: Graham Mitchell, City Manager

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## Attachments

El Cajon Housing Connection Data

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**DATA SUMMARY**  
**HOMELESS INDIVIDUALS HOUSED BY THE EL CAJON HOUSING CONNECTIONS PROGRAM**  
(December 1, 2017 through July 31, 2018)

Characteristics of Those Housed

Adults	32
Children	15
Average Age - Adults	45 years old
Average Age - Children	9 years old

Race and Ethnicity (numbers in parenthesis are U.S. Census Bureau data<sup>1</sup> for El Cajon City)

<u>Race</u>		
White	72%	(72%)
African American	26%	(6%)
Other	3%	(21%)

<u>Ethnicity</u>		
Hispanic	26%	(28%)

<sup>1</sup>Source: U.S. Census Bureau, 2012-2016 American Community Survey 5-Year Estimates

Patterns of Homelessness

Individuals Classified as Chronically Homeless	50%
Average Years Continuously Homeless	1.4 years
Average Years Homeless in El Cajon	1.1 years
Location Slept in El Cajon:	
Street/Park/Channel	54%
Vehicle	39%
ECTLC	7%

(Many reported also spending a night at a motel or a relative/friend's home)

Location of Last Permanent Residence for Those Housed (by Zip Code)

El Cajon	52%
San Diego	22%
Alpine	11%
Arizona	7%
Spring Valley	3%
Lakeside	3%
Descanso	3%

## Substance Abuse

Of the households that were housed - 5 households (17%)

Of the households not yet housed - 4 households (33%)

Of the households that reported substance abuse, the majority reported the use of marijuana or methamphetamine, as well as past meth and past alcohol usage. One household reported the abuse of heroin.

**HOMELESS INDIVIDUALS HOUSED (December 1, 2017 - July 31, 2018)**

Gender	Age	Birthplace	Years Continuously Homeless	Years Homeless in EC	Location of Last Housing	Location Client Slept in EC	Household Income (Monthly)	Income source(s)	Reported Substance Abuse?	If So, Substance?	Date of actual move-in	Source of Housing Assistance	Housing status after 6 months
Female Male Male Female	45 10 8 6	San Diego,CA Ridgecest,CA San Diego,CA Ridgecest,CA	3.00	1.00	92021	ECTLC	\$714	TANF	No		5/1/2018	SBCS/ESG	
Female Female	27 3	La Mesa, CA La Mesa, CA	0.17	0.17	92021	Near 1st and Washington or	\$1,308	SSDI	No		5/15/2018	None	
Male	50	Norristown, PA	1.00	1.00	85212		\$0		Yes	Marijuana	6/15/2018	ECHC	
Female	64	Fresno,CA	0.25	0.25	92040	Coogan Way	\$312	Retirement SSI	No		2/7/2018	None	YES
Female Female Female	41 14 12	San Leandro, CA	2.50	2.50	92020	ECTLC/ Motel 6	\$1,767	Employment & TANF	No		12/6/2017	ECHC	YES
Female Male	28 35	Arizona	0.83	0.83	85132	Coogan Way	\$408	GR	No		4/6/2018	None	
Male	56	Germany	4.00	4.00	92020	Coogan Way	\$969	SSI	Yes	Meth	3/6/2018	None	YES
Female	62	San Diego,CA	0.33	0.33	92104	Coogan Way	\$1,955	SSI	Yes	Marijuana	2/16/2018; 5/28/2018	ECHC	
Male	64	Brawley, CA	0.50	0.50	91977	Coogan Way	\$1,017	SSI	No		3/11/2018	None	
Female	56	La Mesa, CA	5.00	6.00	92020	Coogan Way	\$780	SSI	No		1/5/2018	Impact	YES
Male Female	62 58	Mexico City,MX Mexico	0.25	0.25	91901	Vehicle residential streets	\$996	SSI/ Employment	No		3/2/2018	ECHC	
Male	24	San Diego,CA	0.25	0.25	91901	Vehicle residential streets	\$4,000	Employment	No		3/2/2018	ECHC	
Female	21	San Diego,CA	0.25	0.25	91901	Vehicle residential streets	\$2,200	Employment	No		3/2/2018		
Female Male Female	29 8 3	San Diego,CA San Diego,CA San Diego,CA	2.00	2.00	92020	Vehicle residential streets	\$1,650	Employment/ TANF/Child	No		6/15/2018	ECHC	



Gender	Age	Birthplace	Years Continuously Homeless	Years Homeless in EC	Location of Last Housing	Location Client Slept in EC	Household Income (Monthly)	Income source(s)	Reported Substance Abuse?	If So, Substance?	Date of actual move-in	Source of Housing Assistance	Housing status after 6 months
Female	40	El Paso, TX											
Male	14	San Diego, CA	1.00	1.00	92021	TH/Vehicle	\$1,000	Employment	No		5/16/2018	ECHC	
Male	11	Oceanside, CA											
Female	7	San Diego, CA											
Male	32	Fresno, CA	1.00	0.33	92020	Vehicle residential streets	\$1,989	Employment/ General Asst.	Yes	Past Meth	3/15/2018	ECHC	NO (homeless after custody release)
Female	49	San Diego, CA	1.08	0.67	92113	Renette Park Area	\$1,275	Employment	No		7/20/2018	ECHC	
Female	56	San Diego, CA						SSI/ Adoption					
Male	16	La Mesa, CA	0.17	0.17	91916	Vehicle/Motel	\$2,124	Asst./Cal Work	No		6/2/2018	ECHC	
Female	11	La Mesa, CA											
Male	28	San Diego, CA	1.50	1.50	92020	Streets (CH Parking Lot)	\$910	SSI	No		3/16/2018	SSI	
Female	28	La Mesa, CA				Vehicle in							
Male	31	Stockton, CA	5.00	2.00	92120	Church Parking Lot	\$2,015	Employment/ TANF	No	Past Meth	8/1/2018	ECHC	
Male	6	La Mesa, CA											
Male	40	San Diego, CA	0.25	0.25	92104	Streets, Crisis Centers	\$930	SSI	No	Past Alcohol	5/10/2018	ECHC	
Female	53	Charleston, SC	0.58	0.58	92020	Streets or Halcyon	\$997	SSI	No		5/1/2018	ECHC	NO (back on streets)
Female	56	San Diego, CA	2.00	1.50	92020	Streets by Renette Park	\$923	SSI	No		7/23/2018	ECHC	
Female	58	Grand Rapids, MI	0.58	0.58	92019	Motel/Streets/ Friends when possible	\$927	SSI	No		6/23/2018	ECHC	
Male	58	San Diego, CA	2.00	2.00	92114	Streets Coogan Way	\$997	SSI	Yes	Meth	5/9/2018	SSI (ACTION East)	

Gender	Age	Birthplace	Years Continuously Homeless	Years Homeless in EC	Location of Last Housing	Location Client Slept in EC	Household Income (Monthly)	Income source(s)	Reported Substance Abuse?	If So, Substance?	Date of actual move-in	Source of Housing Assistance	Housing status after 6 months
Female	62	Ohio	1.00	1.00	92021	Streets	\$997	SSI	No		3/23/2018	ECHC	
Female	45	Bryan, Ohio	0.02	0.02	92020	Vehicle	2000	Employment	No		6/29/2018	ECHC	
Female	16	Indio, CA											
Female	19	Tempe, AZ	0.02	0.02	92020	Vehicle	\$911	SSDI	No		6/29/2018	None	
Male	57	San Diego, CA	1.50	1.00	92102	Vehicle	\$1,188	SSDI	No	Past Meth	7/15/2018	ECHC	

**ENROLLED HOMELESS INDIVIDUALS SEEKING HOUSING (December 1, 2017 - July 31, 208)**

Gender	Age	Birthplace	Years Continuously Homeless	Years Homeless in EC	Location of Last Housing	Location Client Slept in EC	Household Income (Monthly)	Income source(s)	Reported Substance Abuse?	If So, Substance?	Date of actual move-in	Source of Housing Assistance	Housing status after 6 months
Male	54	Los Angeles, CA	4.00	4.00	state of CO	Coogan Way	\$0		No				
Male	63	San Diego, CA	0.58	0.29	92102		0						
Female	57	San Diego, CA											
Female	1	San Diego, CA											
Male	38	San Diego, CA	1.08	1.08	91978		\$0						
Male	51	New Jersey	3.00	3.00	Arizona		\$860	SSI	Yes	Unknown			
Male	30	San Diego, CA	4.00	4.00	92019		\$0		Yes	Any			
Female	34	Santa Barbara, CA	0.25	0.25	91977	Valley Inn or Motel 6	\$1,600	Employment & TANF	No				
Male	38	NOLA											
Male	11	San Diego, CA											
Female	10	Arizona											
Female	5	San Diego, CA											
Male	2	San Diego, CA											
Male	30	Erie, PA	3.00	5.00	92105	Magnolia Ave	\$887	SSI	Yes	Heroin			
Male	52	San Diego, CA	2.00	2.00	92021	tunnels	\$0		Yes	Marijuana in the past Meth			
Female	67	San Antonio, TX	0.67	0.67	92021	Vehicle residential streets	\$2,612	Employment, Retirement, Pension	No				
Female	24	San Diego, CA	1.25	1.00	92020	Vehicle	\$1,087	TANF	NO				
Female	5	San Diego, CA											
Male	4	San Diego, CA											
Female	2	San Diego, CA											
Male	1	San Diego, CA											





## City Council Agenda Report

Agenda Item 18.

**DATE:** August 14, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Bill Wells, Mayor  
**SUBJECT:** Authorization for Letter to Oppose Proposed Regulations Allowing Cannabis Deliveries in the City

---

### RECOMMENDATION:

That the City Council authorizes sending a letter of opposition to the Bureau of Cannabis Control for proposed regulations allowing cannabis deliveries in the City of El Cajon.

### BACKGROUND:

The League of California Cities has notified each of its members of regulations being proposed by the Bureau of Cannabis Control (the "Bureau"), which include provisions allowing retailers of marijuana and marijuana products (referred to as "cannabis goods") to a physical address in any jurisdiction within the state.

The City Council has consistently exercised its police powers to prohibit marijuana sales in the City, to the extent allowed by the courts and Proposition 64. This proposed regulation undermines the City's police powers by allowing deliveries from outside the City limits to locations in the City, essentially resulting in mobile sales of the "cannabis goods."

Because retail stores selling "cannabis goods" are not allowed, deliveries from outside the City, to locations in El Cajon, could prove disruptive to neighborhoods with delivery vehicles illegally parked in certain locations and creating increased traffic.

The proposed regulations also include procedures for a marijuana business to apply for temporary licenses and annual licenses from the Bureau. Certain proposed regulations provide that the applicants for the state license must provide proof of a license, permit, or other authorization from the local jurisdiction where the business will be conducted. Although no such proof could be obtained from the City, unscrupulous operators could fabricate evidence of "authorization" to conduct business in the City. In any event, the regulations require the Bureau to notify the City to confirm the validity of the authorization and if the City fails to respond within 10 days, the Bureau "shall consider the authorization valid."

Because current illegal operators already go to great length violating our ordinances until the City is able to shut such businesses down, it would come as no surprise to many of us that the Bureau could be duped into issuing a State license unless City staff has acted promptly to respond to the Bureau reporting the true circumstances. Requiring the City to respond within 10 days will create an undue burden on our personnel.

For these reasons, I request that the City Council authorizes me to send a letter opposing certain regulations being proposed by the Bureau that are inconsistent with our existing ordinances and the City's exercise of our police powers to keep marijuana sales out of the City of El Cajon. A draft letter is attached to this Agenda Report.

Prepared By: Morgan Foley, City Attorney  
Reviewed By: Graham Mitchell, City Manager  
Approved By: Bills Wells, Mayor

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#### Attachments

Draft Letter - Bureau of Cannabis Control

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## Mayor and City Council



August 14, 2018

Lori Ajax, Chief  
Bureau of Cannabis Control  
P.O. Box 419106  
Rancho Cordova, CA 95741  
Submitted via Email: [bcc.comments@dca.ca.gov](mailto:bcc.comments@dca.ca.gov)

Re: Opposition to Bureau of Cannabis Control Proposed Regulations – July 2018

Dear Ms. Ajax:

The City of El Cajon (the “City”) has a long and unwavering history prohibiting the sale and distribution of cannabis and cannabis goods in our community. This position has been consistent with the City’s goals of protecting our community from the secondary effects such businesses have on existing businesses, as well as traffic, noise, litter, and disregard for neighborhood quietude. More importantly, this position has been consistent with the City desire to take whatever efforts are necessary and appropriate to protect our most vulnerable – the youth – from easy access to cannabis, and from the effects of criminal activities related to easily accessible cannabis.

For this reason the City has invested tens of thousands of dollars to enforce its civil and criminal ordinances by obtaining judgments against those businesses and property owners who knowingly ignore such local laws.

It is, therefore, inimical for the Bureau of Cannabis Control to consider including provisions in the Bureau’s proposed Cannabis Regulations (Code of California Regulations, Title 16, Division 42) that would allow the legal mobile deliveries of cannabis goods in our community, and to potentially allow state licensing of illegal cannabis businesses through inadvertence on the part of our City Staff, our local ordinances notwithstanding.

Specifically, the City of El Cajon strongly objects to two proposed changes to the existing interim regulations that we view are in fundamental conflict with both the language and intent of Proposition 64, the City’s police powers under the California Constitution, and will undermine the City’s ability to effectively regulate cannabis at the local level. These two proposed changes are found in section 5416(d) (which would drastically preempt local control and regulatory authority by authorizing cannabis delivery anywhere in the state regardless of conflicting local regulations or bans) and sections 5001(c) (11) and

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5002(c) (28) (which would undermine the ability of local agencies to ensure community standards are met by reducing from 60 to 10 days the period to verify if a licensee has obtained necessary local approvals).

The City of El Cajon believes the two proposed regulations go beyond the Bureau's regulatory authority and instead create a new cannabis policy outside of the legislative process. California's voters were assured that "64 preserves local control"<sup>1</sup> and these regulations chip away at the very foundation of local control by allowing cannabis deliveries to every jurisdiction in California.

We recognize that there are many residents who wish to obtain cannabis for either medicinal or recreational uses. This is evident by the constant efforts to open dispensaries and retail outlets in the City of El Cajon, with full knowledge of the City's prohibition against such uses. Allowing deliveries of marijuana and its various products from businesses outside of the City will only undermine all efforts our community has taken to implement effective land use and regulatory controls under our police powers.

For these reasons, as well as those previously identified above, the City of El Cajon respectfully opposes these regulations until such time as they are amended to address the concerns listed above. We look forward to continued opportunities to comment on specific regulatory proposals.

Sincerely,

Bill Wells, Mayor  
City of El Cajon

cc: Councilmembers  
Catherine Hill, Regional Public Affairs Manager, [chill@cacities.org](mailto:chill@cacities.org)  
Meg Desmond, League of California Cities, [cityletters@cacities.org](mailto:cityletters@cacities.org)

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<sup>1</sup> (Ballot Pamp., General Elec. (November 8, 2016) rebuttal to Argument against Prop. 64, p. 99.)





City Council  
Agenda Report

**DATE:** August 14, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Mayor Wells  
**SUBJECT:** COUNCIL ACTIVITIES REPORTS/COMMENTS

---

**RECOMMENDATION:**

That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

**BACKGROUND:**

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

**REPORT:**

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

- July 27 - SANDAG Board and Executive Committee Meetings
- August 3 - SANDAG Selection Subcommittee Briefing
- August 3 - NBC Channel 7 - Politically Speaking
- August 3 - La Vida Real Bible Study - Speaker
- August 6 - LAFCO Meeting
- August 6 - Filming Video for Cajon Valley Union School District
- August 14 - City Council Meeting(s)

I will be happy to answer any questions you may have.

Submitted By: Bill Wells, Mayor

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City Council  
Agenda Report

Agenda Item 21.

**DATE:** August 14, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Mayor Pro Tem Kendrick  
**SUBJECT: MAYOR PRO TEM GARY KENDRICK**  
Heartland Communications JPA; Heartland Fire Training JPA.

---

**RECOMMENDATION:**

That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

**BACKGROUND:**

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

**REPORT:**

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

August 4 - Jamul Casino Grand Reopening  
August 14 - City Council Meeting(s)

I will be happy to answer any questions you may have.

Submitted By: Gary Kendrick, Mayor Pro Tem

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City Council  
Agenda Report

Agenda Item 22.

**DATE:** August 14, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Councilmember McClellan  
**SUBJECT: COUNCILMEMBER BOB MCCLELLAN**  
MTS (Metropolitan Transit System Board); Harry Griffen Park Joint Steering Committee; Heartland Communications JPA – Alternate.

---

**RECOMMENDATION:**

That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

**BACKGROUND:**

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

**REPORT:**

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

July 26 - MTS Board Meeting  
August 8 - Cajon Valley Union School District Flash Mob at El Cajon Car Show  
August 14 - City Council Meeting(s)

I will be happy to answer any questions you may have.

Submitted By: Bob McClellan, Councilmember

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City Council  
Agenda Report

**DATE:** August 14, 2018

**TO:** Honorable Mayor and City Councilmembers

**FROM:** Councilmember Kalasho

**SUBJECT: COUNCILMEMBER BEN KALASHO**

East County Economic Development Council – Alternate; METRO  
Commission/Wastewater JPA; Indian Gaming Local Community Benefit  
Committee – Alternate.

---

**RECOMMENDATION:**

That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

**BACKGROUND:**

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

**REPORT:**

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

July 24 - John Dadian Birthday  
July 31 - Meeting w/ Mayor Ron Morrison  
August 14 - City Council Meeting(s)

I will be happy to answer any questions you may have.

Submitted By: Ben Kalasho, Councilmember

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City Council  
Agenda Report

Agenda Item 24.

**DATE:** August 14, 2018

**TO:** Honorable Mayor and City Councilmembers

**FROM:** Councilmember Goble

**SUBJECT: COUNCILMEMBER STEVE GOBLE**

SANDAG – Alternate; SANDAG Public Safety Committee – Alternate;  
Chamber of Commerce – Government Affairs; MTS (Metropolitan Transit System Board) – Alternate; East County Economic Development Council;  
METRO Commission/Wastewater JPA - Alternate.

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**RECOMMENDATION:**

That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

**BACKGROUND:**

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

**REPORT:**

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

- July 26 - St. Paul's PACE El Cajon Meeting
- July 28 - Trash Pickup w/ Community Group
- August 1-3 - Discussions w/ R. Hart-Taylor regarding new illegal dispensary
- August 2 - Metro JPA Meeting
- August 3 - East County Chamber Breakfast Meeting
- August 5 - Phone Call w/ Ed Rodden regarding Development Project
- August 6 - Phone Call w/ Amir Habib, Valley Motel
- August 7 - Cajon Valley School District Event Rehearsal
- August 7 - Meeting w/ Robert Zakar, East County Mortuary
- August 8 - Cajon Valley School District Car Show Event
- August 9 - Bright Star Ribbon Cutting
- August 11 - St. Paul's LUV Gala
- August 13 - Meeting w/ City Manager
- August 14 - City Council Meeting(s)

I will be happy to answer any questions you may have.

Submitted By: Steve Goble, Councilmember

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City Council  
Agenda Report

**DATE:** August 14, 2018  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Jeff Davis, Chief of Police  
**SUBJECT:** El Cajon Animal Shelter Donations June 2018

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RECOMMENDATION:

In accordance with City Council Policy B-2, staff informs the City Council about receiving the following donations for the El Cajon Animal Shelter for the month of June:

Andrea Clair Barnett	\$100.00
Waste Management (Public Sector Services)	\$1,000.00
Rios Elementary School: Kindergarten Class	\$117.00
Los Coches Creek Middle School: Deborah Turner's 6th Grade Class	\$750.00
Anonymous	\$133.38

Prepared By: Captain Mike Moulton  
Reviewed By: Jeff Davis, Police Chief  
Approved By: Graham Mitchell, City Manager

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Attachments

June 2018 Donations


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# CITY OF EL CAJON




## POLICE DEPARTMENT

### MEMORANDUM

**DATE:** MONDAY JULY 5, 2018 

**TO:** CHIEF JEFF DAVIS  
POLICE ADMINISTRATION DIVISION

**FROM:** SUPPORT CAPTAIN MICHAEL MOULTON   
POLICE ADMINISTRATION DIVISION

**SUBJECT:** JUNE 2018 DONATIONS TO THE EL CAJON ANIMAL SHELTER

In accordance with City Council Policy B-2, I am writing to let you know that we have received the following donations from:

6/05/18 Andrea Clair Barnett



\$100.00

6/05/18 Waste Management



Att: Kristine Costa, Public Sector Services

\$1,000.00



6/07/18 Rios Elementary School  
Kindergarten Class

[REDACTED]

\$117.00

6/08/18 Los Coches Creek Middle School  
Deborah Turner: Room 603 – 6<sup>th</sup> Grade

[REDACTED]

\$750.00

6/30/18 (Person Wishes To Remain Anonymous)  
United Way of San Diego County

[REDACTED]

\$133.38