

ONLINE AGENDA INFORMATION

The online Agenda is not the official Agenda for the El Cajon City Council, but is posted and published five days prior to the City Council Meeting for the convenience of the public. Changes may be made up to 72 hours prior to the meeting; therefore added or deleted items may not appear on the City's website at this time. The City Council's official Agenda is prepared and posted outside City Council Chambers in the kiosk 72 hours prior to every regular meeting, and 24 hours prior to every special meeting. You may call the City Clerk's Office at (619) 441-1763 for information about any changes to this Agenda.

AGENDA BINDER, INCLUDING AGENDA REPORTS, IS AVAILABLE FOR VIEWING AFTER 4:00 P.M., THE FRIDAY BEFORE THE COUNCIL MEETING, AT THE EL CAJON BRANCH OF THE PUBLIC LIBRARY, 201 E. DOUGLAS AVENUE, PHONE (619) 588-3718.

LIBRARY HOURS: Monday – Thursday 9:30 a.m. – 8:00 p.m., Friday & Saturday 9:30 a.m. – 5:00 p.m., and Sunday 12:00 – 5:00 p.m.

SUPPLEMENTAL AGENDA ITEM DOCUMENTS AND/OR MATERIALS RECEIVED AFTER POSTING OF THIS AGENDA, IF ANY, MAY BE VIEWED IN THE CITY CLERK'S OFFICE AT 200 CIVIC CENTER WAY, EL CAJON, MONDAY THROUGH THURSDAY, 7:30 A.M. TO 5:30 P.M. AND ON ALTERNATE FRIDAYS FROM 8:00 A.M. TO 5:00 P.M.

FOR A SCHEDULE OF FRIDAY CITY HALL CLOSURES, VISIT WWW.CITYOFELCAJON.US OR CALL THE CITY CLERK'S OFFICE AT (619) 441-1763.

CITY OF EL CAJON

*City Council/Housing Authority/
Successor Agency to the Redevelopment Agency*

AGENDA



August 8, 2017

**Honoring
and celebrating
the people
who make
El Cajon**

***The Valley
of
Opportunity***

Bill Wells
Mayor

Bob McClellan
Mayor Pro Tem

Steve Goble
Councilmember

Ben Kalasho
Councilmember

Gary Kendrick
Councilmember

Douglas Williford
City Manager

Morgan Foley
City Attorney

Graham Mitchell
Assistant City Manager

Daryl A. Betancur
City Clerk



AGENDA



August 8, 2017
3:00 p.m.

The Agenda contains a brief general description of each item to be considered and most items have a *RECOMMENDATION* from Staff or a Commission, which Council will consider when making a final decision.

Copies of written documentation relating to each item of business on the Agenda are on file in the City Clerk's Office and in the Agenda Book next to the podium in the Council Chambers.

PLEASE COMPLETE A "REQUEST TO SPEAK" FORM FOR EACH ITEM PRIOR TO THE COMMENCEMENT OF THE MEETING AND SUBMIT IT TO THE CITY CLERK if you wish to speak about an Item on the Agenda or under Public Comment.

- **CALL TO ORDER:** Mayor Bill Wells
- **ROLL CALL:** City Clerk Daryl A. Betancur

PLEDGE OF ALLEGIANCE TO FLAG AND MOMENT OF SILENCE

- **POSTINGS:** The City Clerk posted Orders of Adjournment of the July 25, 2017, Meeting and the Agenda of the August 8, 2017, Meeting in accordance to State Law and Council/Authority/Successor Agency to the Redevelopment Agency Policy.
- **PRESENTATIONS:**
 - **COMMENDATION:** Iesha Booker
 - **COMMENDATION:** Sara Ramirez
 - **PRESENTATION:** 2017 Waste Management Recycling Champions
 - **PRESENTATION:** Metropolitan Water District

*Backup Information Available – Housing Authority and Successor Agency Items are identified

CONSENT ITEMS: (1.1 – 1.10)

- **AGENDA CHANGES:**

Consent Items are routine matters enacted by one motion according to the **RECOMMENDATION** listed below. With the concurrence of the City Council, a Council Member or person in attendance may request discussion of a *Consent Item* at this time.

***1.1 MINUTES OF CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY TO THE EL CAJON REDEVELOPMENT AGENCY MEETINGS**

RECOMMENDATION: That the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency approves Minutes of the July 25, 2017 Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

***1.2 WARRANTS**

RECOMMENDATION: That the City Council approves payment of Warrants as submitted by the Finance Department.

1.3 APPROVAL OF READING BY TITLE AND WAIVER OF READING IN FULL OF ORDINANCES ON AGENDA

RECOMMENDATION: That the City Council approves the reading by title and waive the reading in full of all Ordinances on the Agenda.

***1.4 9-1-1 EMERGENCY COMMUNICATIONS RESIDUAL FUNDS
(Report: Jeff Davis, Police Chief)**

RECOMMENDATION: That the City Council take the following actions:

- Authorize the City Manager or designee to accept the 9-1-1 Emergency Communications residual funds in the amount of \$62,543.00 from the California Office of Emergency Services to be used for enhanced 9-1-1 capabilities in the Police Communications Center; and

CONSENT ITEMS: (Item 1.4 -Continued)

- Appropriate the \$62,543.00 of the 9-1-1 Emergency Communications residual funds to the 225900 Police Miscellaneous Grants-Special Revenue Fund for FY 17-18.

***1.5 RESOLUTION: AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH NATIONAL DEMOGRAPHICS CORPORATION
(Report: Graham Mitchell, Assistant City Manager)**

RECOMMENDATION: That the **City Council adopt** the next Resolution in order, authorizing the City Manager to execute the attached amendment to the Professional Services Agreement (PSA) with National Demographics Corporation (NDC).

***1.6 COMMUNITY EVENT IN THE RIGHT-OF-WAY: ALLEY CAT ART WALK.
(Report: Sara Ramirez, Director of Recreation)**

RECOMMENDATION: That the **City Council approves** the use of the public right-of-way for the Alley Cat Art Walk on September 15, 2017.

***1.7 PROFESSIONAL SERVICES AGREEMENT WITH HARRIS & ASSOCIATES, INC. FOR ENGINEERING, DESIGN AND ENVIRONMENTAL SERVICES FOR PHASE I OF THE BROADWAY EARTHEN CHANNEL REPAIRS PROJECT
(Report: Yazmin Arrellano, Deputy Director of Public Works/City Engineer)**

RECOMMENDATION: That the **City Council authorizes** the City Manager to negotiate and execute a Professional Services Agreement (PSA) with Harris & Associates, Inc. (Harris) for Engineering, Design and Environmental Services for Phase I of the Broadway Earthen Channel Repair (Project), for an initial one (1) year term with renewable options.

***1.8 PROFESSIONAL SERVICES AGREEMENT WITH NCE, FOR PROFESSIONAL ENGINEERING SERVICES TO UPDATE THE CITY'S PAVEMENT MANAGEMENT PROGRAM
(Report: Yazmin Arrellano, Deputy Director of Public Works/City Engineer)**

CONSENT ITEMS: (Item 1.8 - +Continued)

RECOMMENDATION: That the City Council authorizes the City Manager to negotiate and execute a Professional Services Agreement with NCE for Professional Engineering Services to update the City's Pavement Management Program.

***1.9 LEXIPOL POLICY MANAGEMENT IMPLEMENTATION PURCHASE
(Report: Jeff Davis, Police Chief)**

RECOMMENDATION: That the City Council authorizes the City Manager to execute a purchase agreement with Lexipol Inc. for Project Implementation and Subscription fees associated with the implementation of Lexipol's Policy Management System.

***1.10 RESOLUTION: TIME EXTENSION FOR DISPOSITION OR
DEVELOPMENT OF HOUSING AUTHORITY PROPERTY
(Report: Anthony Shute, Director of Community Development)**

RECOMMENDATION: That the City Council adopts the next Resolution in order extending the time period for disposition or development of Housing Authority properties transferred from the former El Cajon Redevelopment Agency pursuant to California Health & Safety Code ("HSC") Section 34176.1 (e) to August 23, 2022.

PUBLIC COMMENT

At this time, any person may address a matter within the jurisdiction of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency that is not on the Agenda. Comments relating to items on today's agenda are to be taken at the time the item is heard. State law prohibits discussion or action on items not on the Agenda; however, Council, Authority and Agency Members may briefly respond to statements or questions. An item may be placed on a future Agenda.

2. WRITTEN COMMUNICATIONS: None

3. PUBLIC HEARINGS: None

4. ADMINISTRATIVE REPORTS:

- *4.1 ACCEPTANCE OF THE UPGRADE TRAFFIC SIGNALS – FLETCHER PARKWAY/BROADWAY PROJECT, FEDERAL-AID GRANT (HSIPL 5211 (031)), PW3516, BID NUMBER 013-17 (Report: Yazmin Arrellano, City Engineer/Deputy Director of Public Works)**

RECOMMENDATION: That the City Council:

- Accepts the Upgrade Traffic Signals – Fletcher Parkway/Broadway project, PW3516, Bid Number 013-17; and
- Authorizes the City Clerk to record a Notice of Completion and release the bonds in accordance with the contract terms

- *4.2 EAST COUNTY PERFORMING ARTS CENTER STATUS REPORT (Report: Douglas Williford, City Manager)**

RECOMMENDATION: That the City Council note and file the status report on the East County Performing Arts Center (ECPAC).

- *4.3 IMPLEMENTATION OF HOMELESS STRATEGIES (Report: Graham Mitchell, Assistant City Manager)**

RECOMMENDATION: That the City Council receives a report regarding implementation of homeless strategies, authorizes expenditures recommended in the report, and approves a partnership agreement between the City and the El Cajon Collaborative.

- *4.4 PROCESS AND SCHEDULE FOR CITY COUNCIL PUBLIC FORUM (Report: Douglas Williford, City Manager)**

RECOMMENDATION: That the City Council approve the process and issue form as presented, or provide alternative direction to staff.

- *4.5 RESOLUTION: CITY COUNCIL USE OF ELECTRONIC DEVICES (Report: Douglas Williford, City Manager)**

RECOMMENDATION: That the City Council consider options presented and adopt the next Resolution in order.

5. COMMISSION REPORTS: None

6. ACTIVITIES REPORTS OF MAYOR WELLS/COMMENTS

SANDAG (San Diego Association of Governments); SANDAG Public Safety Committee; League of California Cities, San Diego Division; Heartland Fire Training JPA – Alternate; Indian Gaming Local Community Benefit Committee.

***6.1 COUNCIL ACTIVITIES REPORT/COMMENTS**

***6.2 LEGISLATIVE REPORT**

ACTIVITIES REPORTS OF COUNCILMEMBERS

7.

COUNCILMEMBER GARY KENDRICK

Heartland Communications JPA; Heartland Fire Training JPA.

***7.1 COUNCIL ACTIVITIES REPORT/COMMENTS**

8.

MAYOR PRO TEM BOB MCCLELLAN

MTS (Metropolitan Transit System Board); Harry Griffen Park Joint Steering Committee; Heartland Communications JPA – Alternate.

***8.1 COUNCIL ACTIVITIES REPORT/COMMENTS**

9.

COUNCILMEMBER BEN KALASHO

East County Economic Development Council – Alternate; METRO Commission/Wastewater JPA; Indian Gaming Local Community Benefit Committee – Alternate.

***9.1 COUNCIL ACTIVITIES REPORT/COMMENTS**

10.

COUNCILMEMBER STEVE GOBLE

SANDAG – Alternate; SANDAG Public Safety Committee – Alternate; Chamber of Commerce – Government Affairs; MTS (Metropolitan Transit System Board) – Alternate; East County Economic Development Council; METRO Commission/Wastewater JPA - Alternate.

ACTIVITIES REPORTS OF COUNCILMEMBERS: (Continued)

***10.1 COUNCIL ACTIVITIES REPORT/COMMENTS**

11. JOINT COUNCILMEMBER REPORTS: None

12. GENERAL INFORMATION ITEMS FOR DISCUSSION: None

13. ORDINANCES: FIRST READING - None

14. ORDINANCES: SECOND READING AND ADOPTION - None

15. CLOSED SESSIONS:

RECOMMENDATION: That the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency adjourns to Closed Session as follows:

15.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Pursuant to paragraph (1) of subdivision (d) of Government Code Section 54956.9:

Name of Case: San Diego County Office of Education, et al.
v.
The County of San Diego; et al.
Superior Court of California
Case No. 37-2017-00019775-CU-WM-CTL

16. RECONVENE TO OPEN SESSION:

City Attorney or Representative reports on action taken in Closed Session.

ADJOURNMENT: The Regular Joint Meeting of the El Cajon City Council/El Cajon Housing Authority/Successor Agency to the El Cajon Redevelopment Agency held this 8th day of August 2017, is adjourned to Tuesday, September 12, 2017, at 3:00 p.m.

No Evening Meeting



Upcoming Events in El Cajon City Council Meeting for August 8, 2017



August 9 - Antique & Collectible Show. Located at Unity Church, 311 Highland Avenue in El Cajon. Hours are 12 p.m. to 4 p.m. See unique collectibles, from artwork to jewelry. Appraisals are available for \$5 an item. Free parking and admission. For more information, call (619) 368-2055.

August 9 - Cajon Classic Cruise Car Show presents "Convertible Night." The 2017 season of the Cajon Classic Cruise is hosted by the Downtown El Cajon Business Partners. Car shows are every Wednesday night through October 25, 5 p.m. to 8 p.m., in the 200 block of East Main Street. For more information, please call (619) 334-3000 or visit www.downtownelcajon.com.

August 10 - The El Cajon Farmers' Market continues every Thursday in Downtown El Cajon, 3 p.m. to 7 p.m. at the Prescott Promenade, 201 East Main Street. Enjoy fresh fruit, vegetables, vendors, music, and more! Please visit www.elcajonfarmersmarket.org for more information.

August 11 and August 25 - Alternate Friday closures for El Cajon City offices. For a full calendar of hours for City offices during 2017, visit www.cityofelcajon.us.

August 11 - Dinner & a Concert at the Prescott Promenade with "Patrick Trampus" Performing Modern Country Music! Enjoy great music and dancing from 6 p.m. to 8 p.m., every Friday night through September 29. The Promenade is located at 201 E. Main Street in Downtown El Cajon. For a complete lineup of concerts, please visit www.downtownelcajon.com.

August 12 - E-Waste and Document Shredding Event! Join the City of El Cajon, Waste Management and Urban Corps of San Diego from 9 a.m. to 2 p.m., shredding until 12 p.m., at 251 N. Magnolia Avenue. Call (619) 235-6884 for more information.

August 19 - The 40th Annual Haute With Heart Fashion Show & Luncheon, benefiting St. Madeleine Sophie's Center. The event is from 10 a.m. to 2 p.m. at the Hilton San Diego Bayfront, 1 Park Blvd., in San Diego. For more information and to purchase tickets, please visit www.HauteWithHeart.org or call (619) 442-5129, ext. 115.

September 4 - Labor Day - All City offices will be closed in observance. Recreation Centers and the pool are also closed. Parks are open normal hours.

September 12 and September 26 - El Cajon City Council Meetings are at 3 p.m. and 7 p.m., as needed. The August 22 City Council meeting has been cancelled due to the summer schedule. Meetings are held in the Council Chamber at 200 Civic Center Way. For more information, and to view the full agenda online, please visit www.cityofelcajon.us.

September 15 - ALL FORE R.E.C. Golf Tournament at Sycuan Resort! This event kicks off with a Shotgun start at 12 p.m. and is presented by the El Cajon Recreation Department and Crest Kiwanis. Proceeds help fund scholarship programs within the El Cajon Recreation Department. For more information, please call (619) 441-1673 or visit www.elcajonrec.org.

The Summer Recreation Guide is Available! The guide is available online by visiting www.cityofelcajon.us and selecting the "In The Spotlight" link. In addition, copies are available at any of the El Cajon recreation centers, local libraries, and in the lobbies of City Hall and the El Cajon Police Station. For more information, call (619) 441-1516.

Stay Informed on City Events, Services & Meetings - Visit the City of El Cajon's website at www.cityofelcajon.us. Register for the "E-NOTIFICATION" system and select the information you would like to receive, such as news release and City events. In addition, find links and information for various City departments and services. It's easy and it's free.

**JOINT MEETING OF THE
EL CAJON CITY COUNCIL/HOUSING
AUTHORITY/SUCCESSOR AGENCY
TO THE REDEVELOPMENT AGENCY**



MINUTES

**CITY OF EL CAJON
EL CAJON, CALIFORNIA**

July 25, 2017

An Adjourned Regular Joint Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the Redevelopment Agency of the City of El Cajon, California held Tuesday, July 25, 2017, was called to order by Mayor/Chair Bill Wells at 3:02 p.m., in the Council Chambers, 200 Civic Center Way, El Cajon, California.

ROLL CALL

Council/Agency members present:	Goble, Kalasho and Kendrick
Council/Agency members absent:	None
Mayor Pro Tem/Vice Chair present:	McClellan
Mayor/Chair present:	Wells
Other Officers present:	Betancur, City Clerk/Secretary Foley, City Attorney/General Counsel Williford, City Manager/Executive Director Mitchell, Assistant City Manager

DRAFT

PLEDGE OF ALLEGIANCE TO FLAG led by Mayor Wells and MOMENT OF SILENCE. (The Courts have concluded that sectarian prayer as part of City Council Meetings is not permitted under the Constitution).

POSTINGS: The City Clerk posted Orders of Adjournment of the July 11, 2017, meetings and the Agenda of the July 25, 2017, meeting in accordance with State Law and Council/Authority/Successor Agency to the Redevelopment Agency Policy.

PRESENTATIONS:

• **Employee Service Awards**

Last Name	First Name	Years	Position
Belloli	Gabe	5	Paramedic Firefighter
Caraveo	Jessica	5	Administrative Secretary
Diaz	Sara K.	5	Information Technologies Manager
Feller	Andrew	5	Equipment Mechanic
Haseleu	Samantha	5	Police Records Specialist
Kamau	Bradley Kaea	5	Paramedic Firefighter
Stills	Amanda	5	Police Dispatcher
Williford	Doug	5	City Manager
Calderon	Melissa	10	Police Officer
Crawford	Ian	10	Police Officer
Darling	Frances	10	Police Records Specialist
Garcia	Esteban	10	Public Works Equipment Operator
Gray	Kenneth	10	Police Officer
Murphy	Michael	10	Police Officer
Reilly	Brandon	10	Police Officer
Romano	Mara	10	Senior Buyer
Sanchez	Mario	10	City Traffic Engineer
Beaver	Rick	15	Building & Fire Safety Inspector
Cabana	Norma	15	Police Records Supervisor
Ehlers	Darren	15	Police Officer
Larson	Jeremiah	15	Police Sergeant
Lou	Chad	15	Police Services Officer
Mendoza	Yukina	15	Police Officer
Paz	Stephen	15	Police Sergeant
Sangsanoy-Heng	Jackie	15	Administrative Secretary
Yale	Tracy	15	Administrative Secretary (CM)

PRESENTATIONS: (Employee Service Awards – Continued)

Last Name	First Name	Years	Position
Davenport	Kenneth	20	Police Officer
Groll	Craig	20	Supervising Police Dispatcher
Johnson	Gregory	20	Police Officer
Reed	Franklin	20	Information Technologies Technician
Spethman	David	25	Public Works Crew Leader
Hazelton	Allen	30	Paramedic Firefighter
Kakuris	Ted	30	Fire Battalion Chief
Whitman Jr.	Richard	35	Police Officer

AGENDA CHANGES: None

CONSENT ITEMS: (1.1 – 1.8)

MOTION BY McCLELLAN SECOND BY KENDRICK, to APPROVE Consent Items 1.1 to 1.8.

MOTION CARRIED BY UNANIMOUS VOTE.

1.1 MINUTES OF CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY TO THE EL CAJON REDEVELOPMENT AGENCY

Approve Minutes of the July 11, 2017 Meetings of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

1.2 WARRANTS

Approve payment of Warrants as submitted by the Finance Department.

1.3 APPROVAL OF READING BY TITLE AND WAIVER OF READING IN FULL OF ORDINANCES ON AGENDA

Approve the reading by title and waive the reading in full of all Ordinances on the Agenda.

CONSENT ITEMS: (Continued)

1.4 RESOLUTION: AWARD OF BID NO. 003-18 STREET RESURFACING/PAVEMENT PRESERVATION 2017 (Report: Nahid Razi, Purchasing Agent)

Adopts RESOLUTION NO. 070-17 to award the bid to the lowest responsive, responsible bidder, American Asphalt South, Inc. in the amount of \$424,532.19.

1.5 TRAVEL EXPENSES TO ATTEND THE LEAGUE OF CALIFORNIA CITIES 2017 EXECUTIVE FORUM - WELLS (Report: Graham Mitchell, Assistant City Manager)

Review and approve the Claim for Advance/Reimbursement of Travel Expense form for Mayor Bill Wells submitted in accordance with City Council Policy G-1.

1.6 APPROVE CONTRACT CHANGE ORDER FOR STREET LIGHT MAINTENANCE AND EMERGENCY REPAIR SERVICES CONTRACT, BID NO. 022-13 (Report: Yazmin Arellano, Deputy Director of Public Works/City Engineer)

Approves a 2.0% Consumer Price Index (CPI) Contract Change Order for Street Light Maintenance and Emergency Repair Services, Contract Bid No. 022-13, by \$1,831.52 for Fiscal Year 2017-2018 for street light maintenance and emergency repair services. The existing contract amount with CTE, Inc., is \$91,576.13, and the revised amount requested is \$93,407.65.

1.7 FLETCHER PARKWAY SLOPE FAILURE (Report: Dennis Davies, Deputy Director of Public Works)

- Award a contract to Kleinfelder for the investigation of the Fletcher Parkway Slope Failure including preparation of design, alternative repair recommendations, and cost estimates to perform remedial repairs to the slope to minimize safety hazards for the traveling public. Kleinfelder's proposal is included herewith as Attachment #1.
- Authorizes the City Manager to negotiate a professional services agreement with Kleinfelder for the above work.

CONSENT ITEMS: (Item 1.7 - Continued)

- Appropriates \$76,000.00 from the Gas Tax Fund to compensate Kleinfelder for a preliminary safety assessment performed in March 2017 and to prepare the above study.
- Directs staff to place temporary traffic control devices to direct traffic away from the northerly shoulder to allow a safe zone for any future mud flows until a permanent repair recommendation can be brought back to City Council for consideration.

**1.8 APPOINTMENT OF APPEALS BOARD MEMBERS
(Report: Dan Pavao, Building Official/Fire Marshal)**

Approve the appointment of Appeals Board members as follows:

Kurt Culver	Esgil Corporation
Chuck Mendenhal	Esgil Corporation
Ken Smith	Ken Smith Architects
Dean Smith	Ken Smith Architects
Fire Chief or Fire Marshal	Heartland Fire

PUBLIC COMMENT:

Debra Brawne, resident of the Solterra Senior Apartments, spoke about the rent increase, and stated that security was an issue of concern due to homeless people in the area.

Rosemary Robinson, resident of the Solterra Senior Apartments, shared her concerns with the management team at the residential complex, and yet nothing has been done.

Jeff Lashmet, retired Fire Captain, expressed his concern regarding sick leave balance upon separation, and how the City handled the situation.

Gustavo Lopez Jr., resident at the Solterra Senior Apartments, spoke of the poor sanitary conditions due to homeless people camping at their facility.

Diana Baylor, resident of the Solterra Senior Apartments, complained about noise from a neighboring bar which disturb the residents of the complex.

PUBLIC COMMENT: (Continued)

Loretta Gallardo, resident of the Solterra Senior Apartments, spoke of safety issues in the building. She also spoke of vehicles speeding down their street.

Leesa Mize, resident of the Solterra Senior Apartments, spoke of safety issues and problems with homeless sleeping in their complex.

Councilmember Kalasho offered the residents of Solterra his help, and asked that they call his office for more information.

Councilmember Kendrick suggested calling code enforcement to visit the complex.

City Manager Williford stated the **City** will conduct an investigation and provide a report to the **Council**.

Ms. Mize, added that inspections were done in the inside of dwellings by the managers.

Janice Cook, resident of the Solterra Senior Apartments, stated that rent increased although she was on limited social security. She stated that HUD told her that the property owner set the rent increase.

Stanley Sexton spoke about the increasingly worsening conditions at Wells Park. He stated that people live in broken down vehicles, and homeless were overtaking the park. He asked for help from the **Council** with this problem.

Mayor Wells stated that the **City Council** was aware of all the problems brought forward by **Mr. Sexton**, and he asked **City Manager Williford** to give an update on the future plans for Wells Park.

City Manager Williford stated that a master plan for Wells Park had been adopted to deal with the homeless issue. He commented that some activities will take place soon, such a trained park ranger who will be onsite 24 hours a day to help with security issues.

Sunshine Horton spoke about the benefits of being a good friend.

Bonnie Price spoke about the Iraqi refugees being allowed to stay in the United States. She also spoke about making energy more affordable for Senior citizens.

2. WRITTEN COMMUNICATIONS: None

3. PUBLIC HEARINGS:

- 3.1 RESOLUTION: VACATION OF A ROADWAY EASEMENT ON WEST MAIN STREET, ESTABLISHED BY CITY COUNCIL RESOLUTION NO. 352-78 AND RECORDED PER PAGE NO. 279959, BOOK 78
(Report: Yazmin Arellano, Deputy Director of Public Works/City Engineer)**

RECOMMENDATION: That the City Council

- Opens the Public Hearing and receives testimony;
- Closes the Public Hearing; and
- Adopts the next RESOLUTION in order to approve the Vacation of a roadway easement on West Main Street, established by Council Resolution No. 352-78 and recorded on July 5, 1978, per Page No. 279959, Book 78.

DISCUSSION

Councilmember Kendrick recused himself for Item 3.1, as he lives only a few blocks from the property, and accordingly left the Dais at 3:51 p.m.

Deputy Director of Public Works/City Engineer, Yazmin Arellano, gave a summary of the Item.

Mayor Wells opened the public hearing.

No one came forward to speak.

MOTION BY WELLS, SECOND BY McCLELLAN, to CLOSE the Public Hearing.

**MOTION CARRIED BY A 4 – 0 VOTE
(Kendrick – Disqualified).**

MOTION BY McCLELLAN, SECOND BY GOBLE, to ADOPT RESOLUTION NO. 071-17 to APPROVE the Vacation of a roadway easement on West Main Street, established by Council Resolution No. 352-78 and recorded on July 5, 1978, per Page No. 279959, Book 78.

**MOTION CARRIED BY A 4 – 0 VOTE
(Kendrick – Disqualified).**

Councilmember Kendrick returned to the Dais at 3:54 p.m.

4. ADMINISTRATIVE REPORTS: None

5. COMMISSION REPORTS: None

6. ACTIVITIES REPORTS OF MAYOR WELLS/COMMENTS

SANDAG (San Diego Association of Governments); SANDAG Public Safety Committee – Chair; League of California Cities, San Diego Division; Heartland Fire Training JPA – Alternate; Indian Gaming Local Community Benefit Committee.

6.1 Council Activities Report/Comments

REPORT AS STATED.

6.2 LEGISLATIVE REPORT - No Report.

ACTIVITIES REPORTS OF COUNCILMEMBERS

7.

COUNCILMEMBER GARY KENDRICK

Heartland Communications JPA; Heartland Fire Training JPA.

7.1 Council Activities Report/Comments

REPORT AS STATED.

8.

MAYOR PRO TEM BOB MCCLELLAN

MTS (Metropolitan Transit System Board); Harry Griffen Park Joint Steering Committee; Heartland Communications JPA – Alternate.

ACTIVITIES REPORTS OF COUNCILMEMBERS (Item 8.1 - Continued)

8.1 Council Activities Report/Comments

In addition to the submitted report, **Mayor Pro Tem McClellan**, stated that he received a call from a citizen to report panhandling and prostitution at the MTS station. He suggested presenting a Proclamation to local business owner, **Jerry Navarra**, from Jerome's Furniture for his generous donation to the El Cajon Transitional Living Center.

MOTION BY McCLELLAN SECOND BY KENDRICK, to PRESENT a Proclamation to Jerry Navarra at a future Council Meeting.

MOTION CARRIED BY UNANIMOUS VOTE.

9.

COUNCILMEMBER BEN KALASHO

East County Economic Development Council – Alternate; METRO Commission/Wastewater JPA; Indian Gaming Local Community Benefit Committee – Alternate.

9.1 Council Activities Report/Comments

REPORT AS STATED.

10.

COUNCILMEMBER STEVE GOBLE

SANDAG – Alternate; SANDAG Public Safety Committee – Alternate; Chamber of Commerce – Government Affairs; MTS (Metropolitan Transit System Board) – Alternate; East County Economic Development Council; METRO Commission/Wastewater JPA - Alternate.

10.1 Council Activities Report/Comments

In addition to the submitted report, **Councilmember Goble** stated he attended the MTS Board meeting, and reported that most of the bus routes are being changed.

11. JOINT COUNCILMEMBER REPORTS: None
12. GENERAL INFORMATION ITEMS FOR DISCUSSION: None
13. ORDINANCES: FIRST READING - None
14. ORDINANCES: SECOND READING AND ADOPTION - None
15. CLOSED SESSIONS: None

Adjournment: Mayor Wells adjourned the Adjourned Regular Joint Meeting of the City Council/Housing Authority/Successor Agency to the Redevelopment Agency held this 25th day of July 2017, at 3:59 p.m. to Tuesday, August 8, 2017, at 3:00 p.m.

D R A F T

Daryl A. Betancur, MPA, MMC.
City Clerk/Secretary

**APPROVAL OF READING BY TITLE AND WAIVER OF READING
OF ORDINANCES ON THIS AGENDA**

The City Council waives the reading of the full text of every ordinance contained in this agenda and approves the reading of the ordinance title only.

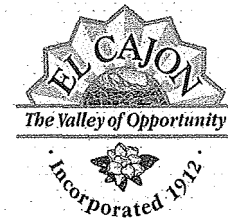
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2017 AUG -2 P 5:33

MEETING: 8/8/2017

ITEM NO: 1.4

City of El Cajon Agenda Report



TO: Mayor Wells, Mayor Pro Tem McClellan
Councilmembers Goble, Kalasho, Kendrick

FROM: Police Chief Jeff Davis

SUBJECT: 9-1-1 Emergency Communications Residual Funds

RECOMMENDATION: That the City Council takes the following actions:

1. Authorize the City Manager or designee to accept the 9-1-1 Emergency Communications residual funds in the amount of \$62,543 from the California Office of Emergency Services to be used for enhanced 9-1-1 capabilities in the Police Communications Center; and
2. Appropriate \$62,543 of the 9-1-1 Emergency Communications residual funds to the 225900 Police Miscellaneous Grants - Special Revenue Fund for FY 17-18.

BACKGROUND:

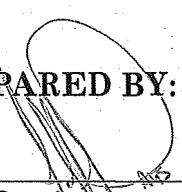
In 2016, the City of El Cajon Police Department was awarded funding from the California Office of Emergency Services (OES) to upgrade the Department's 9-1-1 Communications Network. Due to savings from lower than anticipated equipment and installation costs of the 9-1-1 Communications Center upgrades there is a balance of \$62,543 in residual funds available. OES has authorized the City of El Cajon Police Department to use these residual funds in order to purchase enhanced 9-1-1 capabilities for the Communications Center. The Police Department would like to utilize this funding to purchase the following items:

1. Enhanced GIS Mapping capabilities and sophisticated software interface totaling \$18,476.
2. Work station improvements and other miscellaneous equipment utilized when deploying emergency services totaling \$44,067.

FISCAL IMPACT:

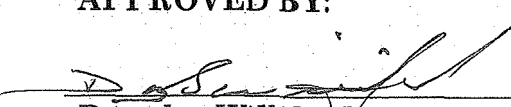
No impact to the General Fund. This grant will be used solely to purchase the 9-1-1 Communications Center enhancements noted above and no matching funds are required.

PREPARED BY:



Jeff Davis
Chief of Police

APPROVED BY:



Douglas Williford
City Manager

City Clerk Date Stamp

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EL CAJON CA

2017 AUG -2 A 9:50

City of El Cajon Agenda Report

MEETING: August 8, 2017

ITEM NO: 1.5



TO: Mayor Wells, Mayor Pro Tem McClellan,
Councilmembers Goble, Kalasho and Kendrick

FROM: Graham Mitchell, Assistant City Manager

SUBJECT: Amendment to the Professional Services Agreement with National Demographics Corporation

RECOMMENDATION: That the City Council adopt the next Resolution in order, authorizing the City Manager to execute the attached amendment to the Professional Services Agreement (PSA) with National Demographics Corporation (NDC).

BACKGROUND: On April 26, 2016, the City Council authorized the City Manager to execute a PSA for districting services with NDC with a not-to-exceed amount of \$50,000. The PSA expired on May 14, 2017.

Through the course of the project, staff determined additional services were necessary due to a change in State law (AB 350) and to solicit maximum public participation in the districting process. The additional services, which were identified as optional elements in NDC's initial proposal, included:

- o Six additional community meetings,
- o Online districting mapping tool, and
- o Paper- and Excel- based public participation kits for map drawing.

The total cost of these items exceeded the contract amount by \$12,000. Also, NDC's work was completed shortly after the City Council's adoption of Ordinance No. 5062, which was one month after the expiration of the PSA. As such, staff recommends that the City Council consider an amendment to the original PSA to include these two modifications. The amendment extends the PSA termination to date to August 31, 2017 and increases the not-to-exceed amount to \$62,000.

FISCAL IMPACT:

The proposed amendment with NDC for their services is \$12,000. This amount will be paid for through last year's FY 2016-17 City Manager's budget (110000).

PREPARED BY:

Graham Mitchell
ASSISTANT CITY MANAGER

APPROVED BY:

Douglas Williford
CITY MANAGER

RESOLUTION NO. ___-17

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF EL CAJON APPROVING THE FORM AND
AUTHORIZING THE EXECUTION OF AN AMENDMENT TO AN
AGREEMENT FOR PROFESSIONAL SERVICES WITH
NATIONAL DEMOGRAPHICS, INC.
FOR DISTRICTING SERVICES

WHEREAS, on April 26, 2016, the City Council voted to retain National Demographics, Inc. ("NDC"), for districting consultant services to include mapping/demographic services; and

WHEREAS, on May 14, 2016, the City of El Cajon entered into an Agreement for Professional Services (the "Agreement") with NDC in an amount not to exceed \$50,000, for a term of one year; and

WHEREAS, the Agreement, which terminated on May 13, 2017, included additional optional services identified in NDC's proposal dated December 18, 2015 (the "Scope of Services"); and

WHEREAS, in response to changes in State law governing district election processes and in an effort to solicit maximum public participation, it was necessary to expand the Scope of Services during the course of work by NDC to include said optional services; and

WHEREAS, it is necessary to amend the original Agreement to extend the term of the agreement for an additional one hundred ten (110) days and to provide compensation of an amount not to exceed \$12,000 for the requested additional services.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The above recitals are true and correct, and are the finding of the City Council.
2. The City Council hereby approves the execution of the proposed Amendment to the Agreement for Professional Services between the City of El Cajon and National Demographics, Inc., substantially in the form as presented to the City Council in this meeting, with such changes as may be approved by the City Manager.
3. The City Manager and City Clerk are hereby authorized and directed to execute said Amendment on behalf of the City of El Cajon.

08/08/17 (Item No. 1.5)

Approve 1st Amendment to Nat'l Demographics (NDC) PSA – Districting Svcs 080117

City Clerk Date Stamp

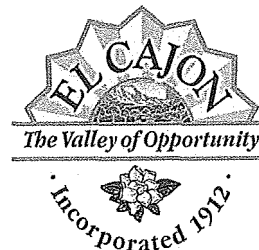
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City of El Cajon Agenda Report

MEETING: 8/08/17

ITEM NO: 1.6



TO: Mayor Wells, Mayor Pro Tem McClellan,
Councilmembers Goble, Kalasho, Kendrick,

FROM: Sara Ramirez, Director of Recreation

SUBJECT: Community Event in the Right-of-Way – Alley Cat Art Walk

RECOMMENDATION: That the City Council approves the use of the public right-of-way for the Alley Cat Art Walk on September 15, 2017.

BACKGROUND: St. Madeleine Sophie's Center, in conjunction with Downtown El Cajon Business Partners and Main Street Art Galleries, are asking permission to hold their Alley Cat Art Walk from 5:00 p.m. to 10:00 p.m. on Friday, September 15, 2017. They are requesting use of the alley located between Rea Avenue and East Main Street with a street closure between Magnolia and Sulzfeld from 9:00 a.m. on Friday September 15th through 12:00 a.m. on Saturday, September 16th.

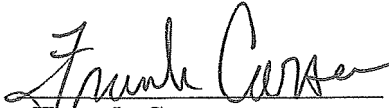
Alley Cat Art Walk had been an annual event in the past, but has not been held since 2011. This is a free community event, showcasing prominent artists, galleries, local businesses and restaurants. This year's event will feature beer and wine tastings in the art galleries, live music, craft booths for children, vendors and food trucks in the alley parking stalls and parking lots located off the alley. Organizers anticipate 300-500 people will attend this Downtown event.

Pending approval of City Council, the City's Traffic Engineer will develop and coordinate a traffic plan with Public Works to ensure a safe event. St. Madeleine Sophie's Center will inform the businesses and residents in the surrounding area of the Alley Cat Art Walk and street closures. The Special Event Committee will notify St. Madeleine Sophie's Center of the necessary conditions that must be met prior to their event. Failure to comply with conditions shall result in cancellation of the permit and event.

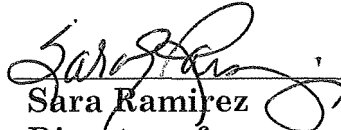
CEQA: The proposed project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) according to Section 15061 (b)(3) the General Rule, which states that CEQA applies only to projects which have the potential for causing a significant effect on the environment. The temporary use of the City's right-of-way for a community event and the detouring of other modes of transportation within City Streets will not have a significant effect on the environment.

FISCAL IMPACT: The applicant will pay all applicable fees.


PREPARED BY:


Frank Carson
Recreation Services
Manager

REVIEWED BY:


Sara Ramirez
Director of
Recreation

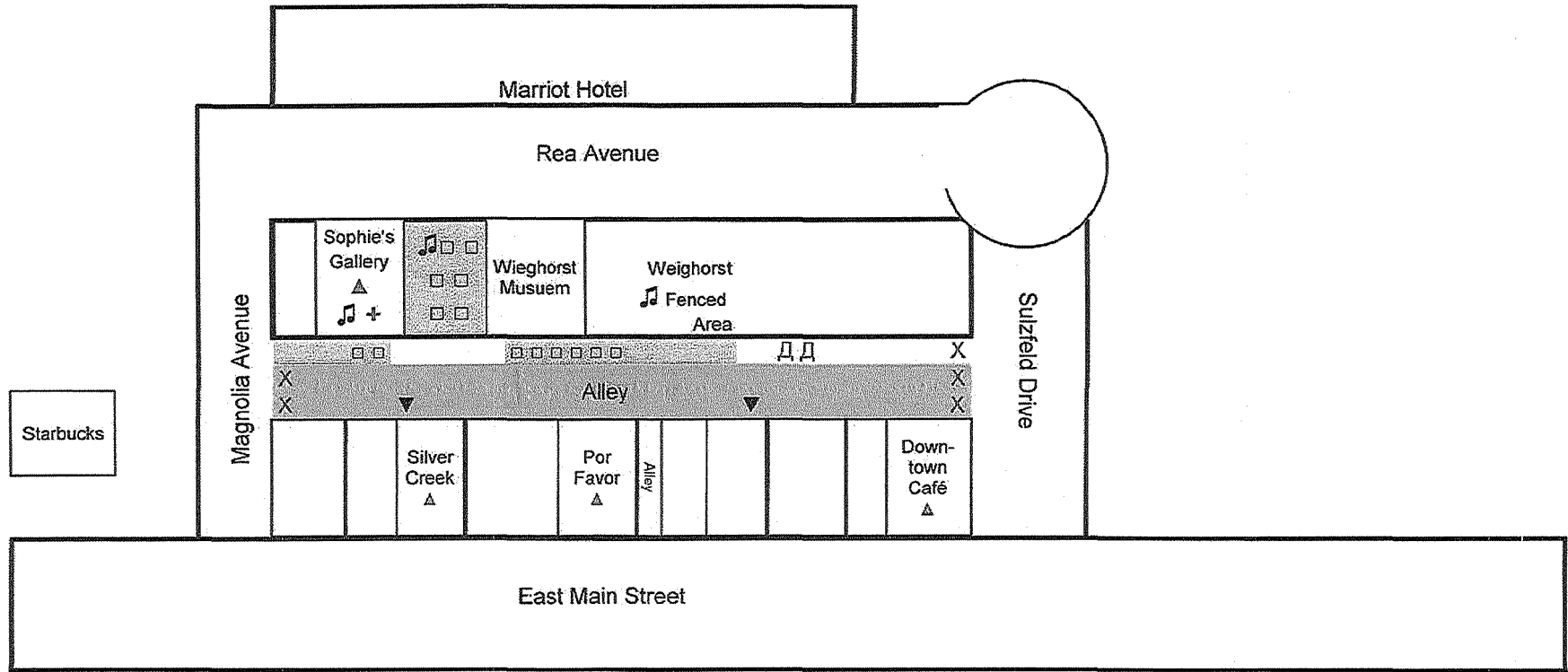
APPROVED BY:


Douglas Williford
City Manager


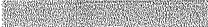
ATTACHMENTS:

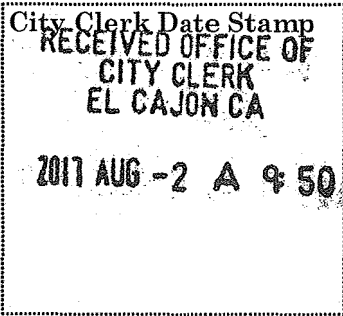
1. Event site map

Alley Cat Art Walk - September 15, 2017



Legend

- X Barricades
- ⌌ Portable Restrooms
- ♪ Amplified music location
- ▲ Local Business Bathrooms Available
- ▼ Light Towers
- + First Aid
-  Vendors with tables/canopies
-  Fire Lane



City of El Cajon Agenda Report

MEETING: Aug. 8, 2017

ITEM NO: 1.7



TO: Mayor Wells, Mayor Pro Tem McClellan,
Councilmembers Goble, Kalasho and Kendrick

FROM: Yazmin Arellano, Deputy Director of Public Works/City Engineer

SUBJECT: Professional Services Agreement with Harris & Associates, Inc. for
Engineering, Design and Environmental Services for Phase I of
the Broadway Earthen Channel Repairs Project

RECOMMENDATION: That the City Council authorizes the City Manager to negotiate and execute a Professional Services Agreement (PSA) with Harris & Associates, Inc. (Harris) for Engineering, Design and Environmental Services for Phase I of the Broadway Earthen Channel Repairs (Project), for an initial one (1)-year term with renewable options.

BACKGROUND: Damages from storms over the past decade have caused significant erosion to the existing earth channel. The overall goal of the Project is to improve the stability of the channel and improve the flood conveyance capacity of the 2,000-foot long earthen channel along Hunter’s Run Apartments, north of Broadway, between Ballantyne St. and Hart Avenue, and between Cypress Avenue and the San Diego County line. The project is planned to be executed in two phases. Work planned for Phase I will include development and analysis of project alternatives and cost estimates in an effort to eliminate channel erosion and further private property damage. Phase II involves the preparation of final construction plans and specifications, environmental analysis, and resource agency permitting, all in compliance with the California Environmental Quality Act (CEQA).

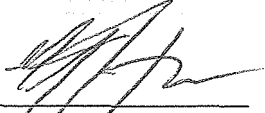
On July 26, 2016, the City’s Purchasing Division issued a solicitation for Statements of Qualifications, SOQ No. 009-17, for Engineering, Architectural, and Related Professional Services on an as-needed basis. An evaluation committee comprised of City staff independently reviewed the submitted proposals. Proposals were evaluated based upon personnel experience, project experience, references, technical competence, proposed methodology/approach, and fee schedule. As a result, a prequalification list was established and subsequently approved by the City Manager on March 21, 2017.

Harris & Associates is a General Engineering firm from the prequalification list capable of providing Engineering, Design and Environmental services for this Project. Staff recommends approval of Harris & Associates’ proposal, dated July 13, 2017, for Phase I of the Project with a not to exceed amount of \$130,000.

FISCAL IMPACT: The not-to-exceed amount of \$130,000 is budgeted in the current Fiscal

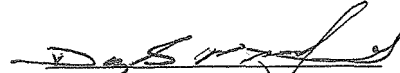
Year 2017-18 Capital Improvement Program, Wastewater Funds Activity 650900-
WW3586/8325.

PREPARED BY:



**Yazmin Arellano
DEPUTY DIRECTOR
OF PUBLIC WORKS/
CITY ENGINEER**

APPROVED BY:



**Douglas Williford
CITY MANAGER**

Attachment: Harris & Associates' Proposal



July 13, 2017

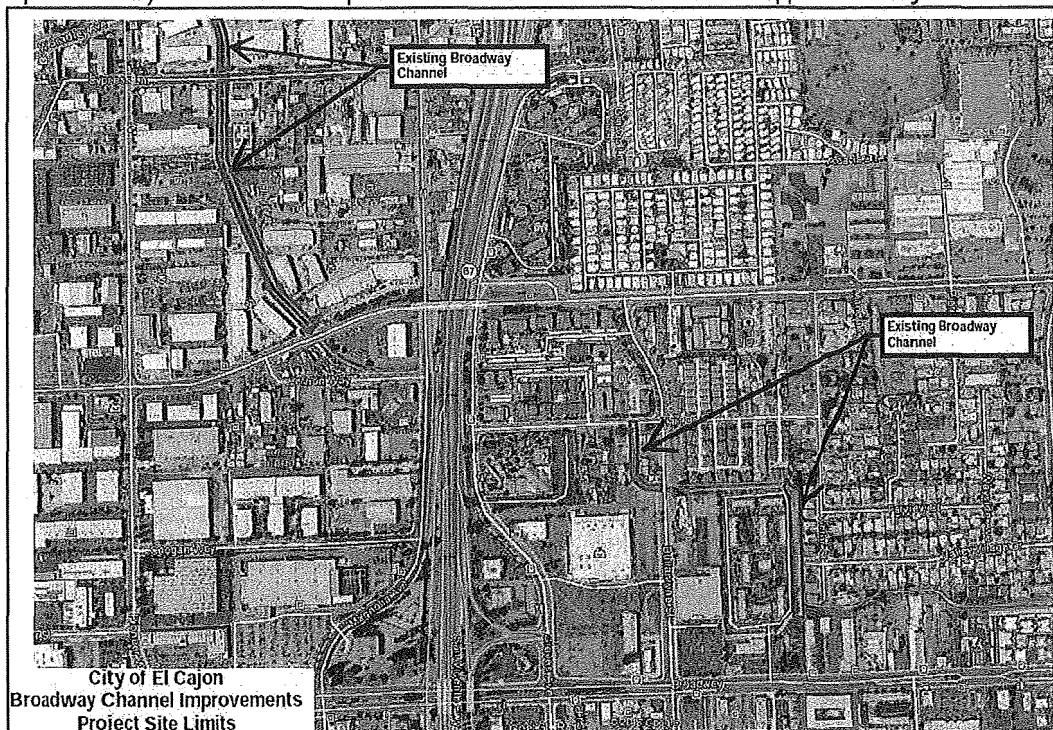
Mr. David Keltner, PE
Civil Engineer and Project Manager
City of El Cajon
200 E. Main Street
El Cajon, CA 92020

**Subject: Broadway Channel - Engineering, Design, and Environmental Services
Introduction**

This scope of work for Broadway Channel Project in the City of El Cajon (City) describes the Project Work Plan for developing and analyzing alternatives, and preparing an Environmental Document to comply with the California Environmental Quality Act (CEQA), this is considered Phase 1. Phase II of the project will involve preparation of construction documents and permits.

The overall goal of the project is to improve the stability of the channel and if possible improve the flood conveyance capacity of the channel. Currently the channel is eroding and threatens private property infrastructure. The channel is limited to less than a 10-year storm capacity and any improvements that can be made to increase the capacity within the City's right of way will be considered. This project will not alleviate private properties from 100-year flooding. A FEMA Conditional Letter of Map Revision is not part of this scope, but can be discussed following the proposed conditions model results.

The projects limits are defined by three segments as shown below. The first segment starts at the City boundary near Greenfield Drive and proceeds north to Cypress Lane. The second segment starts at Ballantyne Street continues west before proceeding north to Hart Drive. The third segment is located 300 feet north of Broadway near an apartment complex (Hunter's Run Apartments) and proceed north for approximately 600 feet.



Environmental planning and compliance services includes preparing the Environmental Documentation and Regulatory Permitting. The environmental documentation is an Initial Study/Mitigated Negative Declaration (IS/MND) to be prepared in compliance with the California Environmental Quality Act (CEQA). Stand-alone technical reports will be prepared for the biological resources and cultural resources analyses to support both the CEQA document and the required permits. Technical analyses for other environmental topics (e.g., air quality, greenhouse gas, noise, traffic) do not require stand-alone reports and will be included as part of the IS/MND.

The following scope of work is based on discussions with City staff. The scope is divided into three major parts, as follows:

- Preliminary Engineering and Hydraulics (Phase 1)
- Environmental Documentation (Phase 1)
 - Technical Reports
 - Initial Study and Draft Mitigated Negative Declaration
 - Final Mitigated Negative Declaration
 - Regulatory Permitting 401, 404 and 1602 (Phase 2)
- Final Design - Plans, Specifications and Estimate (Phase 2)

SCOPE OF SERVICES – Phase 1

Task 1a - Project Management

This task includes activities required for reporting, meetings, invoicing and management of sub-consultants for the work that will be completed

Reporting and Invoicing

This task involves monthly reports to the City and support to the City with Council Project Reporting.

Monthly Status Meetings

This task involves tracking the monthly status of the overall project. It is estimated that monthly status meetings will be held with the project team.

Grant Funding Support Services

Provide the City with grant funding support services to assist the City with the implementation cost of the proposed improvements. Grant funding opportunities will be made available through the CA Proposition 1 Grant Funding, FEMA Hazard Mitigation Program and the San Diego River Conservancy.

Task 2a - Planning

Planning subtasks include field surveys, geotechnical investigations, and hydrology and hydraulics modeling to support the basin design.

Field Survey

Horizontal and Vertical Survey Control

Consultant shall transfer horizontal and vertical survey control acceptable to the City of El Cajon to the project and maintain its use throughout the duration of the contract. Task includes office calculations, crew supervision and preparation of cut sheets and staking exhibits.

Aerial Topographic Survey

Consultant shall provide an aerial topographic survey drawn at 20-scale with 1-foot contour intervals and a color ortho rectified photo. Limits of the survey shall extend 100-feet on each side of the three (3) channels. This task includes the setting of ground control.

Boundary Right of Way Survey

Consultant shall perform a boundary or right of way survey for the three (3) channels. Boundary monuments necessary to place the property lines will be searched for and located. A property boundary for the project will be solved and included in the AutoCAD drawing. This task does not include the setting of monuments or the filing of record maps.

Utility Locations

Consultant shall field locate existing above ground utilities. The inverts of sewer and storm drain manholes and structures will be measured and detailed. For water valves, measurements will be made from the rim to the top of nut. Consultant shall add the located utilities to the final CADD drawing and include the invert elevations and pipe sizes.

Additional Cross Sections

Consultant shall perform cross sections of the channels at intervals not to exceed 100-feet. Cross sections to include channel toe and top elevations.

Geotechnical Investigation

This task will prepare a limited preliminary geotechnical investigations to aid the channel alternatives. The task includes:

- Collecting soil samples using a 2.5-inch diameter soil sampling kit and/or shovel from select locations. One sample will be collected from each segment for a total of three samples.
- Perform sieve analysis on each sample in accordance with ASTM D6913 test method
- Perform written reports to present the test results, and methodology in obtaining the samples and performance of laboratory tests.

Hydrology and Hydraulics

Data Collection

This task includes collecting the latest hydraulic study from FEMA for Broadway Channel and the City of El Cajon Master Plan. This task includes the FEMA fees for the collection of this information.

Field Review

A field visit will be completed to familiarize the project team with the project and review Manning's "n" values, cross sections from existing hydraulics analysis. Documentation through field notes and photographs will be completed. The Manning's "n" values will be based on the County of San Diego Hydraulics Design Manual.

Hydrology

It assumed for this project that existing hydrology either from FEMA or the City's master Plan will be utilized. No new hydrologic analysis will be performed.

Existing Conditions HEC-RAS

Prepare an existing conditions HEC-RAS computer model analysis, which is compiling the HEC-RAS analysis obtained from FEMA to confirm the water surface elevations indicated in the FEMA floodway tables. The limits of the HEC-RAS study will be along Broadway Channel from the Cypress Lane to 300 feet north of Broadway near an apartment complex. The existing hydraulics analysis will be modeled to demonstrate the existing channel capacity through each segment including velocities and shear stresses. It is estimated that the channel may be limited to a 10-year storm capacity. Prepare map showing the cross section locations, channel alignment, floodplain extents of the existing conditions. The mapping will utilize topographic mapping obtained from a previous task.

Proposed Conditions HEC-RAS

Prepare a proposed conditions HEC-RAS model along Broadway Channel from the Cypress Lane to 300 feet north of Broadway near an apartment complex. The proposed conditions models will evaluate channel alternatives along Broadway Channel from the Cypress Lane to 300 feet north of Broadway near an apartment complex considering the environmental constraints. The alternatives will focus on mitigating for scour of the channel and increase the flood conveyance. The alternatives may include:

- Natural Channel that will utilize the existing channel configuration but widened within the existing right of way.
- Natural Channel that would increase flood conveyance and mitigate scour
- Armored Channel that will utilize slope treatment to mitigate scour

Prepare map showing the cross section locations, channel alignment, floodplain extents of the proposed conditions. The mapping will utilize topographic mapping obtained from a previous task.

Prepare Report

This task involves developing a basis of design (BOD) that will provide the explanation of the ideas, concepts and criteria. The BOD, developed from the design intent, is the documentation of the primary thought processes and assumptions behind design decisions that will be made to meet the design intent. The report will include a hydraulic analysis detailing the results of the HEC-RAS analysis. The report will include discussions of methodology, assumptions and results. Exhibits showing cross sections, channel alignment, existing floodplain, and proposed conditions floodplains will be developed. Cost estimate for each of the channel alternatives will be prepared. A description of the unit cost including sources will be documented. If a FEMA Conditional Letter of Map Revision is feasible,

Optional task – FEMA Conditional Letter of Map Revision (CLOMR)

A FEMA CLOMR will be evaluated for the feasibility of submitting to FEMA pending the results of the proposed conditions.

Task 4a - Environmental Compliance and Permitting

Technical Reports

Biological Resources Technical Report

This technical document will be in letter report format summarizing the findings and recommendations of the following technical analyses conducted.

- Database Records Search. The California Natural Diversity Database (CNDDDB), the California Native Plant Society (CNPS) database of rare plants, and other appropriate sources will be reviewed to identify special-status species with the potential to occur within or in the vicinity of the project study area.
- Biological Resources Technical Report. A qualified biologist(s) will conduct a pedestrian survey of the entire project study area, and will map vegetation communities according to Holland-Oberbauer classifications and digitize the information using GIS software. The report will include a summary of the results of the database search and field survey, including the vegetation communities map and a table indicating the likelihood for any special-status species to occur in the study area. The report will identify the biological resources within the project study area, the relative sensitivity of any resources, proposed impacts to resources (including potential jurisdictional waters), recommendations to avoid impacts to special-status species, and potential mitigation requirements for impacts to resources.
- Jurisdictional Waters/Streambed Delineation and Report. The project study area will be assessed for features that are potentially subject to the jurisdiction of the U.S. Army Corps of Engineers (USACE), the Regional Water Quality Control Board (RWQCB), and the California Department of Fish and Wildlife (CDFW). Qualified biologists will conduct a routine jurisdictional delineation of waters of the United States per the 1987 USACE Wetland Delineation Manual Parameters and Arid West Region Supplement (USACE 2008). The study will identify waters potentially subject to the jurisdiction of the USACE and the RWQCB, and the streambeds and habitat potentially subject to jurisdiction of the CDFW pursuant to Sections 404 and 401 of the Clean Water Act (CWA) and Section 1600 et seq of the California Fish and Game Code, respectively. The limits of potentially jurisdictional areas will be mapped using global positioning system (GPS) hardware, aerial photographs, and GIS software. The report will assess existing conditions and include the results of the field studies, including the limits and areas of potentially jurisdictional areas with graphic exhibits. The report will also discuss potential mitigation requirements for impacts to aquatic resources. The jurisdictional delineation will be in a format typically used to obtain environmental permits from resource agencies, including the USACE, CDFW, and RWQCB.

SCOPE OF SERVICES – Phase 2

Task 1b - Project Management

This task includes activities required for reporting, meetings, invoicing and management of sub-consultants for the work that will be completed

Reporting and Invoicing

This task involves monthly reports to the City and support to the City with Council Project Reporting.

Monthly Status Meetings

This task involves tracking the monthly status of the overall project. It is estimated that monthly status meetings will be held with the project team.

Grant Funding Support Services

Provide the City with grant funding support services to assist the City with the implementation cost of the proposed improvements. Grant funding opportunities will be made available through the CA Proposition 1 Grant Funding, FEMA Hazard Mitigation Program and the San Diego River Conservancy.

Task 2b - Planning

Phase 1 Environmental Site Assessment

In order to evaluate the potential for impacts from the presence of hazardous materials along or in the vicinity of the proposed project alignments Phase I Environmental Site Assessment (Phase I ESA) study will be conducted. The Phase I ESA study will be performed in general conformance with the American Society for Testing and Materials (ASTM) Standard Practice E 1527, and will include the following tasks:

Information Review

This task will review publicly available records/files maintained by the State Water Resources Control Board (SWRCB) and the County of San Diego Department of Environmental Health Services (DEHS) which are available on the State of California GeoTracker website for information pertaining to unauthorized releases along the project alignments and their immediate vicinity.

In addition, an independent database search company will be retained, to perform a search of pertinent Federal, State and local regulatory agency database records. The report also includes historical land use information from readily available public records such as old business directories, Sanborn Fire Insurance maps, and historical aerial photographs and topographic maps. For the purpose of this project, the database search will be limited to a one-mile radius from the project alignments.

Site Reconnaissance

This task involves the performance of a visual reconnaissance of the project alignments to observe current conditions and activities along the project alignments and adjoining properties. Visual indicators of the use or storage of hazardous materials/wastes and potential contamination, such as soil stains, surface spills, stressed vegetation, or other evidence of potential hazardous materials-related conditions will be evaluated and recorded. It must be noted that this task does not include the collection of soil and/or groundwater samples for analytical (chemical) testing.

Data Analysis and Reporting

The information obtained from our data review and site reconnaissance will be compiled and evaluated, and presented in a written "Draft" report. The report will address the presence of hazardous waste contamination sources on or in the immediate site vicinity that could pose a potential hazard to the proposed project alignments. The report will include all technical data gathered during the course of our study and our preliminary findings and recommendations for further investigation, if applicable, in areas where the presence of contaminated soil or groundwater conditions may exist.

Geotechnical Investigation

Field Reconnaissance, Planning, Permitting and Utility Clearance

This task includes the performance of several subtasks/services in preparation of the geotechnical field exploration program, as follows:

- Perform a field reconnaissance to select and mark suitable locations for the exploratory borings.
- Coordinate utility clearance of the boring locations through Underground Service Alert (USA).
- Prepare a boring location map for review and approval.
- Obtain encroachment and traffic control permits from the City, and boring permits from the County of San Diego DEHS.

Assumptions:

- This task assumes that the necessary arrangements with the City for their execution of a County DEHS "Property Owner Responsibility Acknowledgment" form that will need to be submitted to the County DEHS as part of the boring permit application, if required.
- The borings are located in existing public roadways or within City easements.
- The field exploration activities may be performed on privately-owned properties or easements for which the City will obtain the necessary permission or permits. Assumes that no environmental regulatory agency permits will be required to perform the geotechnical field exploration activities. These agencies may include, but are not limited to: the U.S. Army Corps of Engineers; and California Department of Fish & Game.
- Assumes that no encroachment and traffic control permit from the County of San Diego and Caltrans will be required for the performance of the soil borings.
- The City will waive the encroachment and traffic control permit fees which may be required for the performance of the borings.

Field Exploration Program

It is proposed that a total of seven (7) soil borings to approximate depths on the order of 20 feet below the existing ground surface (bgs) along the proposed project alignments. The borings will be use a conventional hollow-stem auger drilling method to the target depth or less if drilling refusal on hard cemented zones or large cobbles/rock is encountered.

The field investigation will be performed under the direction of an experienced field geologist or engineer. The soil materials encountered in the borings will be visually classified and logged, and representative samples of the soils will be collected for laboratory testing and analysis. During drilling, Standard Penetration Tests (SPT) will be performed with a specially manufactured "split spoon" sampler at selected depths. Relatively undisturbed samples will be obtained by driving a 3-inch (OD) diameter standard California sampler with a special cutting tip and inside lining of thin brass rings into the soils at the bottom of the borehole. Soil cuttings retained in the samplers will be field screened for the possible presence of volatile organic compounds using an Organic Vapor Meter (OVM). In addition, loose bulk samples will also be collected from each borehole.

Upon completion of the field exploration activities, the borings will be backfilled with bentonite chips. Borings that are located in the paved public right-of-way will be repaired with hot mix asphaltic- concrete (A.C.) to match the adjacent pavement surface. The work area will be cleaned and any excess soil will be removed for offsite disposal.

Assumptions:

- The boring target depth is based on experience with similar projects. The actual boring

depth may be less than the target depth in the event that drilling refusal on hard unweathered bedrock or oversized cobbles/rock is encountered. Assumes that there are no hazardous material contamination issues along the project alignment. In the event that visual or odoriferous indications of soil contamination are detected, we will immediately cease the field operations and notify the City to discuss further action.

- Assumes that concrete coring and repair will not be required to perform soil borings that are located in paved area.
- Understands that this project is not subject to compliance with Federal and/or State of California prevailing wage requirements.

Geotechnical Laboratory Testing

Geotechnical laboratory tests will be performed on selected soil samples to verify field classifications and to evaluate certain engineering characteristics. Laboratory tests will be performed in general conformance with the American Society for Testing and Materials (ASTM) or other generally accepted testing procedures. The testing program is anticipated to include the following:

- In-place Moisture Content (ASTM D2216);
- Moisture Content and Dry Density (ASTM D2937);
- Wet Sieve Analysis (ASTM D422);
- Atterberg Limits (ASTM D4318);
- Compaction (ASTM D1557);
- Consolidation (ASTM D2435);
- Direct Shear (ASTM D3080);
- Expansion Index (ASTM D4829); and
- Soil pH, resistivity, and soluble sulfate and chloride concentrations.

Engineering Analysis and Report Preparation

The field and laboratory test data will be analyzed, and prepare a written report to present a summary of our findings, including the final field and laboratory test results, along with our opinions and recommendations. The report will address the following issues:

- General surface and subsurface conditions;
- General geologic conditions and potential geologic hazards;
- Groundwater conditions, if encountered within the maximum depth of exploration;
- Soil excavation characteristics;
- Allowable soil bearing capacity and earth pressures;
- Modulus of subgrade reaction;
- Soil settlement characteristics;
- Slope stability considerations;
- Retaining wall design recommendations;
- Channel lining design recommendations;
- Soil corrosivity characteristics; and
- General construction-related considerations, including backfilling operations, temporary sloped excavations and shoring, and construction dewatering, if applicable.

Task 3b - Design

Design subtasks include preliminary and final design packages, along with construction cost estimates. The anticipated sheets include:

- Title Sheet (1 Sheet)
- Typical Cross Sections (4 Sheets)
- Channel Plan and Profile Sheets (6 Sheets)
- Details (4 Sheets)

Preliminary Design (30% Stage)

This task involves the development of base mapping for the project using collected survey data, as-built data, field data, and utility information. The design drawings will establish the central line of the improvements and typical cross sections.

Opinion of Probable Costs

This task involves preparing the construction cost estimate from the design recommendations to include quantity detail and verification of unit cost. Construction cost estimates will be prepared at the 60% design stage and the 100% design stage.

Final Design and Specifications (60% and 100% Stages) – Phase 2

This task involves plan preparation and various stages of design for the proposed channel. 100% design plans and specifications will be produced. Specification will be developed utilizing the Greenbook and Caltrans Standard Specifications.

Task 4b - Environmental Compliance and Permitting

Technical Reports

Cultural Resources Report

This technical document will summarize the findings and recommendations of the following technical analyses conducted. In anticipation of the need to acquire federal permits, including but not limited to a Section 404 permit from the USACE, the cultural resources studies will meet the requirements for Section 106 of the National Historic Preservation Act. There are no previously documented National Register-listed properties within a one mile radius of the Project

- Records Search. Archaeological and historic resources review and literature search will be conducted through the South Coastal Information Center (SCIC) of the California Historical Resources Information System located at San Diego State University. The objective of this search is to establish the status and extent of previously recorded sites, surveys and excavations within and adjacent to the project study area, and to note what types of sites might be expected to occur within the study area based on existing data from archaeological sites within 0.5 mile.
- Site visit and Survey. If previously recorded resources are within the study area, a qualified archaeologist will conduct a site visit to investigate the previously recorded resource to determine the nature and scope of the resource. This scope assumes a reconnaissance survey will be required. This scope also assumes that a Native American monitor's presence during the survey is not required and that one (1) cultural resource will be identified during the survey.
- Cultural Resources Report. The report will be prepared consistent with the guidelines of the Office of Historic Preservation (OHP) *Archaeological Resource Management Reports: Recommended Contents and Format*. It will contain an abstract, project description and location map, natural setting, cultural setting, methods, results, a discussion, recommendations, references, whether findings are positive, and a confidential appendix that contains site documentation forms, if applicable. The report

will include a summary of the archival research, field review, and consultation with potentially interested parties.

- **OPTIONAL TASK: Native American Consultation**
The lead agency initiates this consultation, but our team can be available to assist with drafting letters and reviewing responses if needed.
 - Section 106/AB 52 Native American Consultation Support. Under Section 106, the federal Lead Agency is required to consult with federally recognized Native American tribes to determine if these entities can provide any information or have any concerns about historic properties or historical resources in the study area, consistent with 36 CFR Part 800.4. This consultation will include a request for a Sacred Lands File Search from the Native American Heritage Commission (NAHC) located in Sacramento to provide a list of contacts from whom to solicit additional information regarding known tribal cultural resources near the project APE. Consultation with California Native American tribes is also required under Assembly Bill 52 (AB 52), which is required under CEQA.

Initial Study and Draft Mitigated Negative Declaration

Project Description. Harris will prepare a project description which will include the basic characteristics of the project, including location, need for the project, project objectives, project site, project construction methodologies, and operation and maintenance activities. The project description will be based on information provided by project engineers and lead/responsible agencies (City of El Cajon and San Diego County). If there are changes to the project description during the course of preparing the IS/MND, a scope and budget amendment may be required.

Initial Study Analysis. Harris will prepare the Initial Study analysis based on the current environmental checklist in Appendix G of the State CEQA Guidelines. For each required environmental topic (listed below), the Initial Study will include the checklist questions and answers, a brief description of the existing conditions relative to the topic, and a discussion explaining the analysis and rationale for each of the checklist answers. The analyses will be based on a field visit, existing available information (e.g., City of El Cajon, *Drainage & Water Quality Impact Summary Program EIR for Rezoning Program*, May 6, 2016; and City/County planning documents), established regulatory thresholds, and professional expertise. Additional notes concerning the analyses are below:

- Aesthetics
- Agriculture and Forestry Resources - no impacts expected
- Air Quality – quantitative analysis based on project construction and operations data provided by project engineers and the City
- Biological Resources – based on information in the Biological Resources Technical Report
- Cultural Resources – based on information in the Cultural Resources Technical Report
- Geology and Soils
- Greenhouse Gas Emissions – quantitative analysis based on construction and operations data provided by project engineers and the City
- Hazards and Hazardous Materials
- Hydrology and Water Quality
- Land Use and Planning
- Mineral Resources - no impacts expected

- Noise – qualitative analysis based on construction information provided by project engineers and the City
- Population and Housing – no impacts expected
- Public Services
- Recreation
- Transportation/Traffic – qualitative analysis based on information provided by project engineers and the City
- Utilities and Service Systems

Draft Mitigated Negative Declaration. Harris will prepare a draft Negative Declaration (ND) or Mitigated Negative Declaration (MND) form based on the Initial Study analysis. The ND form will be used if no mitigation measures are required, and the MND form will be used if mitigation measures are required to ensure potential impacts are less than significant impact. For purposes of this scope, it is assumed that mitigation measures will be required and an MND will be prepared.

IS/MND for City Review. Harris will submit an electronic version of the IS/MND and all appendices (if any) in PDF and editable (Word) formats to the City for review and comment.

IS/MND for Public Review. Harris will revise the IS/MND based on the City's comments. This scope and cost assume that there will be one round of review, and that City comments will not result in substantial changes or additional analysis. Harris will produce up to 25 hard copies of the IS/MND, and will provide 15 copies to the State Clearinghouse for distribution to State agencies and 10 copies to the City for the front counter, library, and distribution to other entities. Harris will also submit an electronic version to the City.

Notice of Intent and Notice of Completion. Harris will prepare a *Notice of Intent* (NOI) to adopt a MND and *Notice of Completion* (NOC). Harris will submit the NOC to the State Clearinghouse with the 15 hard copies (as described above) for distribution to State agencies. This scope assumes the City will be responsible for filing the NOI with the County Clerk and paying the \$50 filing fee. This scope also assumes the City will distribute the NOI in compliance with Section 15072 of the CEQA Guidelines, which requires the NOI be distributed to any organizations and individuals who have previously requested such notice in writing and by at least one of the following public means: publication in a newspaper of general circulation in the area, posting on and offsite in the area where the project will be located, or direct mailing to owners and occupants of property contiguous to the project.

Final Mitigated Negative Declaration

Response to Comments. Harris will prepare responses to comments (RTC) received during the IS/MND public review period. The RTC will be prepared in memorandum format and will include a list of the persons, organizations and agencies commenting on the IS/MND; a summary of the comments received with the actual comment letters appended; and responses to those comments. This scope of work assumes that the effort required to respond to comments will be minor to moderate, and will not require new analysis or substantial revisions to the IS. The project is not expected to receive a significant number of comments from public agencies and/or interested members of the public due to the beneficial nature of the project. However, because the number of comments and level of effort to respond to the comments is difficult to predict, a budget limit of 16 hours of professional staff time to respond to up to 25 individual comments (not comment letters) has been included in the cost for this task. Depending on the number and complexity of comment letters received, additional time may be necessary to adequately respond to the

comments. Harris will submit a draft RTC memo for City review and input, and a final RTC memo for the City's administrative file. CEQA does not require formal responses be prepared and distributed, but it does require that the City notify in writing any public agency which comments of any public hearing to be held for the project. It is common practice to share the responses during this correspondence.

Revised Initial Study and Final MND. If required for clarification, Harris will revise the Initial Study, and prepare the Final MND. As stated above, it is anticipated that any revisions to the IS/MND as a result of public review comments would be minor and would not require additional research and analysis. Harris will prepare 10 hard copies of the Final MND and revised Initial Study, if required. Harris will also submit one electronic version in a PDF suitable for reproduction on a CD.

Mitigation Monitoring and Reporting Program. If an MND is prepared as assumed, Harris will prepare a draft Mitigation Monitoring and Reporting Program (MMRP) based on mitigation identified in the IS/MND, including any revisions made after public review. The MMRP will be prepared in tabular format and will clearly identify the following for each mitigation measure: description including adequate detail and measurable standards, timing and entity responsible for implementing the mitigation measure, timing and entity responsible for monitoring the mitigation measure, and the impact it is mitigating. Harris will submit an electronic copy of the draft MMRP to the City for review and input, and then the final MMRP. Harris will append the final MMRP to the Final IS/MND. If an ND is prepared (instead of a MND) and no mitigation is required, a MMRP will not be prepared.

Notice of Determination. Harris will prepare the *Notice of Determination* (NOD) for City review and approval. Once approved, it is assumed that the City will sign and file the NOD with the State Clearinghouse and County Clerk's Office, including payment of the County Clerk filing fee (\$50) and the California Department of Fish and Wildlife filing fee (\$2,216.25), both of which may be paid to the County Clerk.

Regulatory Permitting

The Harris team will provide regulatory permitting assistance for the following anticipated permits, as described below.

Section 404, General Permit. We will prepare a General Permit application for Section 404 of the CWA for the project. Project implementation is anticipated to result in temporary and permanent impacts to wetlands and waters of the United States due to the mass grading required in the creek to allow increased flood conveyance. A conceptual mitigation and monitoring plan will be prepared for submittal with the permit application. The mitigation and monitoring plan will describe how the impacts to jurisdictional areas will be mitigated and how the mitigation will be monitored to demonstrate that the mitigation was successful. This plan also will be suitable for submittal with the applications for the RWQCB Section 401 Certification and CDFW Section 1602 Streambed Alteration Agreement.

Section 1602, Lake or Streambed Alteration Agreement. The Harris team will prepare a Lake or Streambed Alteration Agreement application for Section 1602 of the California Department of Fish and Game Code for the project. The agreement application will include a notice of determination showing CEQA compliance, project plans, and a check in an amount to be determined by the extent of impact. The City will be responsible for filing fees associated with the Lake or Streambed Alteration Agreement for the project.

Section 401, Water Quality Certification. The Harris team will prepare a Water Quality Certification application for Section 401 of the CWA for the project. The application will include a copy of the Section 1602 Streambed Alteration Agreement, a copy of the General Permit, a copy of the delineation of jurisdictional waters, a notice of determination showing CEQA compliance, and a check for the application fee. The City will be responsible for filing fees associated with the Water Quality Certification for the project.

Agency Coordination. The Harris team will coordinate with environmental regulatory agency representatives and will prepare permit applications in signature-ready format. A maximum of 16 hours of senior staff's time will be allotted for agency coordination. Upon the City's signature, we will submit permit applications to the respective agencies and will coordinate with those agencies to ensure that the applications are complete, will provide additional information if requested, and will discuss project measures to avoid or minimize impacts and/or additional permit conditions recommended for permit approval. During review, should any of the agencies modify or recommend additional conditions from those specified on the permit applications, the City would be responsible for agreeing to and working directly with the agencies to finalize the permit conditions. The City is also responsible for payment of all filing fees.

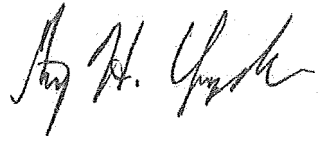
FEE ESTIMATE

Tasks	Total	Phase 1	Phase 2
1. Project Management			
Project Management	\$33,240	\$11,080	\$22,160
Grant Services	\$9,400	\$4,700	\$4,700
2. Planning			
Survey	\$27,310	\$27,310	
Phase 1 ESA	\$15,231		\$15,231
Geotech	\$38,170	\$3,850	\$34,320
H&H	\$60,130	\$55,130	\$5,000
3. Design			
30% Design	\$40,490		\$40,490
Opinion of Probable Costs	\$8,220		\$8,220
Final Design	\$122,580		\$122,580
4. Environmental			
Technical Reports (Biological and Cultural)	\$34,441	\$25,840	\$8,601
Initial Study and Draft MND	\$26,730		\$26,730
Final MND	\$7,130		\$7,130
Regulatory Permitting	\$29,100		\$29,100
Total	\$452,172	\$127,910	\$324,262

The fees above include all mailing, mileage and printing costs (except for printing of multiple sets for bidding) and would be invoiced monthly, based on time and materials. Bidding & Construction Assistance is not included in this scope and fee.

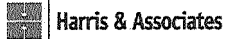
Sincerely,

HARRIS & ASSOCIATES

A handwritten signature in black ink, appearing to read "Gary H. Yagade". The signature is fluid and cursive, with the first name "Gary" being the most prominent.

Gary H. Yagade, PE

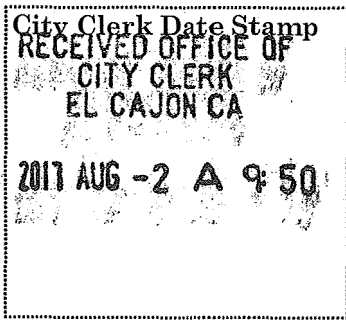
Vice President, Engineering Services



City of El Cajon

Broadway Channel - Engineering, Design, and Environmental Services

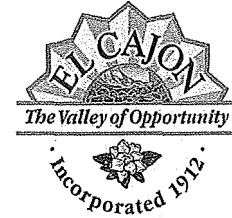
Task/Subtask	Harris & Associates/Engineering					Harris & Associates/Environmental					Subconsultants					Other Direct Costs			Subtotals
	QA/QC	Senior PM	Senior Project Engineer	Sr. CADD	Admin	Project Director	Project Biologist	Project Analyst	Project Analyst	Admin Support	Biological Res	Cultural Res	Survey	Geotechnical	Harris Markup	Reproduction	Distribution	Mileage	
	\$220	\$200	\$160	\$120	\$95	\$200	\$135	\$120	\$95	\$85					10%				
Task 1 Project Management																			
Phase 1 & 2 Reporting and Invoicing			48												\$0				\$11,880
Phase 1 & 2 Monthly Status Meetings			48												\$0				\$21,360
Phase 1 & 2 Grant Funding Support Services			24	24											\$0				\$9,400
Subtotal Hours =	0	120	24	0	80	36	0	0	0	0									224
Subtotal (\$) =	\$0	\$24,000	\$3,840	\$0	\$7,600	\$7,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				\$42,640
Task 2 Planning																			
Phase 1 Field Survey			4												\$24,100		\$2,410		\$27,310
Phase 2 Phase 1 Environmental Site Assessment			2										\$13,483	\$1,348					\$15,231
Phase 1 Preliminary Geotechnical													\$3,500	\$350					\$3,850
Phase 2 Geotechnical Investigation			2										\$30,836	\$3,084					\$34,320
Phase 1 Hydrology and Hydraulics															\$0				\$0
Data Collection			8	40											\$0				\$8,900
Field Review			4	8											\$0			\$50	\$2,130
Hydrology			4	8											\$0				\$2,080
Existing Conditions HEC-RAS	1		8	80											\$0				\$14,620
Proposed Conditions HEC-RAS	1		8	60											\$0				\$11,420
Prepare Mapping	1		8	24	40										\$0				\$10,460
Prepare Report	1		24	40											\$0				\$11,420
Subtotal Hours =	4	72	260	40	0										\$0				376
Subtotal (\$) =	\$880	\$14,400	\$41,600	\$4,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$24,100	\$47,819	\$7,192	\$0	\$0	\$50	\$140,841
Task 3 Design																			
Phase 2 Preliminary Design (30% Stage)	2		40	80	160										\$0	\$50			\$40,490
Phase 2 Opinion of Probable Costs	1		8	40											\$0				\$8,220
Phase 2 Final Design and Specifications (60% and 100% Stages)	4		160	320	320										\$0	\$100			\$122,580
Subtotal Hours =	7		208	440	480	0									0				1,135
Subtotal (\$) =	\$1,540	\$41,600	\$70,400	\$57,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$150	\$0	\$0	\$171,290
Task 4 Environmental Compliance and Permitting																			
Phase 1 & 2 Technical Reports (Biological and Cultural)			4			24	44	0	8	4	\$12,000	\$7,819			\$1,982				\$34,441
Phase 2 Initial Study and Draft Mitigated Negative Declaration			4			26	0	84	82	28					\$0	\$300	\$130	\$50	\$26,730
Phase 2 Final Mitigated Negative Declaration			4			8	0	26	12	4					\$0	\$100	\$30		\$7,130
Phase 2 Regulatory Permitting			16			16	160	0	0	0		\$1,000			\$100				\$29,100
Subtotal Hours =	0		28	0	0	74	204	110	102	36					0				28
Subtotal (\$) =	\$0	\$5,600	\$0	\$0	\$0	\$14,800	\$27,540	\$13,200	\$9,690	\$3,060	\$12,000	\$8,819	\$0	\$0	\$2,082	\$400	\$160	\$50	\$97,401
Total Hours by Classification =	11	428	724	520	80	110	204	110	102	36									1,763
Total (\$) by Classification =	\$2,420	\$85,600	\$115,840	\$62,400	\$7,600	\$22,000	\$27,540	\$13,200	\$9,690	\$3,060	\$12,000	\$8,819	\$24,100	\$47,819	\$9,274	\$550	\$160	\$100	\$452,172
Percentage of Time Allocated (by hours) =	1%	24%	41%	29%	5%														
Sub Total Harris																			\$452,172
T&M BID AND CONSTRUCTION AND CONTINGENCY SUBTOTAL																			\$0
GRAND TOTAL																			\$452,172



City of El Cajon Agenda Report

MEETING: Aug. 8, 2017

ITEM NO: 1.8



TO: Mayor Wells, Mayor Pro Tem McClellan,
Councilmembers Goble, Kalasho and Kendrick

FROM: Yazmin Arellano, Deputy Director of Public Works/City
Engineer

SUBJECT: Professional Services Agreement with NCE, for
Professional Engineering Services to Update the City's
Pavement Management Program

RECOMMENDATION: That the City Council authorizes the City Manager to negotiate and execute a Professional Services Agreement with NCE for Professional Engineering Services to update the City's Pavement Management Program.

BACKGROUND: The City of El Cajon desires to update the City's Pavement Management Program. The update of the Pavement Management Program entails carrying out pavement condition inspections on the entire street network of approximately 186 centerline miles to effectively calculate the Pavement Condition Index (PCI).

On July 26, 2016, the City's Purchasing Division issued a solicitation for Statements of Qualifications, SOQ No. 009-17, for Engineering, Architectural, and Related Professional Services on an as-needed basis. An evaluation committee comprised of City staff independently reviewed the submitted proposals. Proposals were evaluated based upon personnel experience, project experience, references, technical competence, proposed methodology/approach, and fee schedule. As a result, a prequalification list was established and subsequently approved by the City Manager on March 21, 2017.

NCE is a Civil Engineering firm from the prequalification list capable of providing Professional Engineering services for this Project. Staff recommends approval of NCE's attached proposal, dated August 1, 2017, for the update of the City's Pavement Management Program with a not to exceed amount of \$66,200.

FISCAL IMPACT: The not to exceed amount of \$66,200 is budgeted in the current Fiscal Year 2017-18 Capital Improvement Program Activity 550000/PW3511.

PREPARED BY:



Yazmin Arellano
DEPUTY DIRECTOR
OF PUBLIC WORKS/
CITY ENGINEER

APPROVED BY:



Douglas Williford
CITY MANAGER

Attachment: NCE's Proposal



PROJECT UNDERSTANDING

It is NCE's understanding that the City of El Cajon would like to update the City's Streetsaver pavement management program.

The scope of work is to include performing pavement condition inspections on the entire street network (approximately 186 centerline miles) and to calculate the pavement condition index (PCI). NCE and the City have previously completed the development of the maintenance and rehabilitation strategies and costs to be employed in the Decision Tree. Upon completion of field surveys, NCE will perform a budgetary analysis and prepare the final reports.

The City's street network consists of approximately 186 centerline miles, composed of:

- Arterials (36.35 miles or 414 sections)
- Collectors (19.95 miles or 226 sections)
- Residential (129.71 miles or 1,444 sections)

The following tasks detail NCE's approach and scope of work.

SCOPE OF WORK

TASK 1. KICKOFF MEETING

NCE will first meet with City staff to kick-off the project by reviewing the technical approach and any administrative matters that may be necessary. At a minimum, items to be discussed will include the following:

- Scope of work and project schedule
- Points of contacts
- Field work
 - Scheduling and access requirements for field work
 - Public safety concerns, requirements and procedures
 - Quality Control Plan (QCP)
 - List of streets to be inspected (including privately maintained streets)
- Maintenance and rehabilitation (M&R) practices, records and costs
- Maintenance budgets
- Available maps and other relevant data
- Other issues as appropriate

Prior to the kickoff meeting, NCE will prepare a detailed agenda which will be sent to City staff for review prior to the meeting.

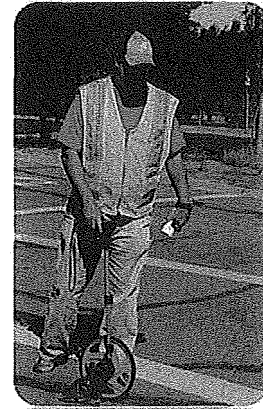
The deliverable for this task will include the following:

- Summary of kickoff meeting

TASK 2. PAVEMENT CONDITION SURVEYS

Next, NCE will perform pavement condition surveys on the City's street network of 186 centerline miles. The pavement condition surveys will be performed in accordance with the established standards set forth in the "Pavement Management for Airports, Roads and Parking Lots"¹ and defined in the ASTM D6433-11. There are 20 asphalt and 19 PCC distresses. Distresses include alligator cracking, block cracking, longitudinal/transverse cracking, rutting, weathering and raveling.

A minimum of one sample unit per section will be inspected. Approximately one sample unit will be inspected for each 1,000 lineal feet of street. Any areas which are not typical of the entire section will be inspected and recorded as a special sample unit.



Please note that NCE's scope of work and condition inspections do not address issues including but not limited to traffic, safety and road hazards, geometric issues, road shoulders, sidewalks, curb and gutters, drainage issues or short term maintenance that should be performed.

NCE will be responsible for providing all equipment necessary for performance of this task. Should City personnel wish to observe NCE's crews during the inspections, we will be more than happy to accommodate the City. Individual City staff may also accompany NCE's field crews for up to ½ day – to gain hands on training at no additional cost. We have found that this is the most effective training method for agency staff, as they become part of the data collection crew, rather than just an observer.

Data Entry and PCI Calculations

All information collected from the condition inspections will then be entered into the StreetSaver database. This task will be performed at NCE's office in order to provide Quality Control of all data entered into the system. NCE will then perform the pavement condition index (PCI) calculations using the StreetSaver software, and correct any errors found.

Quality Control Checks

Quality Control (QC) checks are critical on a project such as this when such a large amount of data needs to be collected and processed. As part of NCE's goal to provide a superior quality product for our clients, we incorporate a QC component into all of our projects as detailed in the Quality Control Plan submitted to MTC. For this project, we have proposed the inclusion of a QC Manager, Ms. Margot Yapp, who will have the following project responsibilities:

- Calibration of all data collection activities
- Review of field activities, including spot checks on the field crews
- A 5% re-inspection by an inspector other than the person who did the original inspections.

¹ Pavement Management for Airports, Roads and Parking Lots, Second Edition, M. Y. Shahin



- Reviewing field procedures and making changes as needed
- Comparing the field data collected with on-site conditions
- Comparing the new PCIs with the previous PCI. If they differ by more than ± 10 PCI points, these sections are automatically flagged for further investigation.

In addition, NCE will prepare a QC Plan that will include the following components:

- Description of condition inspection procedures (sampling, distress types, severities). All procedures, changes or modifications should be well documented in the QC Plan so that future updates will be consistent.
- Accuracy required for data collection or acceptability criteria. Typical examples include accurate identification of distress types 95% of the time or 90% of re-inspected sections must be within ± 10 PCI points.
- Description of how data will be checked for accuracy, e.g., 5% re-inspections.
- Comparison of past and current PCI ratings, e.g., if the difference in PCI is more than 2 to 3 points per year, then NCE will research the cause, which may be unrecorded maintenance, premature pavement failures, incorrect inspection data, etc.
- Safety procedures.

A draft QC Plan will be submitted to the City for review before field inspection.

The deliverables for this task will include the following:

- Draft and final QC Plan
- Section PCI Listing
- Updated StreetSaver database

TASK 3. BUDGETARY ANALYSIS

Upon completion of the previous tasks, NCE will perform a **budget needs** analysis using an analysis period of 10 years. This will identify M&R requirements for each pavement section and determine the total maintenance and rehabilitation requirements over the entire analysis period. The Needs Analysis identifies sections that need treatment and applies the M&R decision tree to each section. The costs are then summed for the entire period.

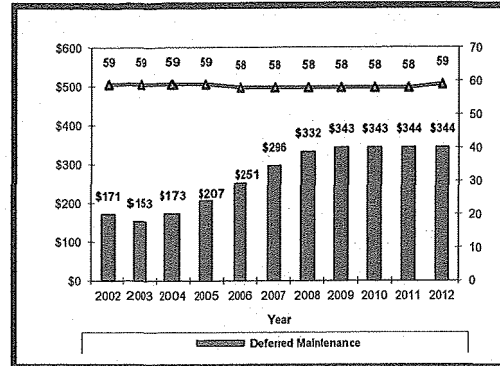
In simplistic terms, the Budget Needs analysis answers the questions: "If I have unlimited funding for street maintenance and repair, which streets should I fix? When should I fix them? What treatments should I apply? How much will it cost?"

This forms the basis for performing Budget Scenario evaluations, which optimize the street sections for repair under constrained budgets. The **Budget Scenarios** evaluation uses a weighted effectiveness rating to prioritize sections for repair under constrained, realistic, budgetary assumptions. The effectiveness rating is defined as the area under a pavement performance curve. The effectiveness rating is weighted to place a higher priority on certain streets, such as arterials and collectors.

Simply put, this module answers the question: "If I only have limited funds for street maintenance and repair, which streets have the highest priority for repairs, when should I perform the repairs, and how much will it cost?"

Multiple funding scenarios may be performed to answer "what-if" questions (the real "meat" of any PMS). NCE will perform up to four budget scenario runs based on input from the City. Typical funding scenarios include:

- Existing funding levels
- Impacts of SB1 funding
- Funding levels required to maintain the PCI
- Funding levels required to increase the PCI by 5 points
- Unconstrained funding



TASK 4. FINAL REPORT & TRAINING

NCE will then prepare a draft report that summarizes the overall condition of the pavement network, the maintenance & rehabilitation strategies used, the results of budgetary analyses, different budget scenarios and selected road sections for maintenance and rehabilitation.

Upon receipt of the City's comments on the draft report, a final report will be completed and submitted to the City.

NCE will prepare and present two 4-hour training classes. This first class will be on distress collections and data entry. A portion of this class will be in the field and will require staff to survey current road conditions on streets near the training site.

The second class will cover basic software operations, including how to access the program and setup various user accounts, and an overview of the features available. Areas to be covered will include:

- Creating or editing street sections
- Entering maintenance and rehabilitation treatments
- Revising of the decision tree
 - Unit costs
 - Treatments
 - Time intervals
- Creating budget scenarios
 - Project selection tools
 - Needs analysis
 - Generating reports
 - Pre-defined reports
 - Budgetary reports
 - Custom reporting tool



All materials for both classes will be provided by NCE and will be based on the City's pavement management database. It is assumed that the classes will be conducted on-site and will include no more than 3 to 5 staff members. It is assumed that computers and a training room with wi-fi access will be provided by the City.

Finally, NCE has prepared and trained over 100 agencies in California and Nevada on both StreetSaver® and PAVER™ softwares since 1997. This includes developing all the training materials, ensuring interaction in the training as well as conducting the training.

Deliverables:

- Training manuals for City staff
- Two (2) four-hour training classes

All training materials will be provided by NCE. It is assumed that the training will be conducted either at the City offices where computers will be provided or via a video conferencing link and will include up to 4 City staff members. City staff must have access to the StreetSaver database.

The deliverables for this task will include the following:

- Draft Report (1 electronic copy)
- Final Report (2 hard copies and 1 electronic copy)
- Two half-day training sessions and training manuals



COST ESTIMATE

The following table is NCE's cost estimate for the above scope of work.

Task Description	Hourly Breakdown by Personnel					Total Cost
	Project Manager	QC/QA Manager	Project Engineer	Senior Technician	Clerical	
Task 1 - Kickoff Meeting	6		6			\$ 1,800
Task 2 - Pavement Condition Surveys	4	2	16	456		\$ 53,100
Task 3 - Budgetary Analysis	8	2	32			\$ 5,900
Task 4 - Final Report & Training	16		14		8	\$ 5,400
Totals	34	4	68	456	8	\$66,200

Assumptions:

Task 1 includes kickoff meeting.

Task 2 assumes 186 centerline miles of streets for condition surveys.

Task 2 assumes some sections will be re-segmented.

Task 3 includes performing 3 budgetary scenarios

Task 4 includes electronic draft report and hard copies of the final report.

Task 4 includes 2 - 4 hour training classes for staff including all materials for classes.

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MEETING: 8/8/2017

ITEM NO: 1.9

City of El Cajon Agenda Report



TO: Mayor Wells, Mayor Pro Tem McClellan
Councilmembers Goble, Kalasho, Kendrick

FROM: Police Chief Jeff Davis

SUBJECT: Lexipol Policy Management Implementation Purchase


RECOMMENDATION: That the City Council authorizes the City Manager to execute a purchase agreement with Lexipol Inc. for Project Implementation and Subscription fees associated with the implementation of Lexipol's Policy Management System.

BACKGROUND: The current Fiscal Year Approved Budget includes a Capital Expenditure of \$65,302 for the Lexipol System Implementation. Lexipol's Enforcement Policy Manual has more than 150 policies based on federal and state laws, regulations and law enforcement best practices. The policy manual is written by legal and public safety professionals who constantly monitor major court decisions, legislation and emerging trends affecting law enforcement operations and it is designed to merge with our current policy to ensure we have up to date policies that are specific to our city, state and federal laws. Lexipol provides regular updates in response to legislative mandates, case law and the evolution of law enforcement best practices. Lexipol also provides accountability and auditing processes, mandatory training and ease of state and federal reporting requirements. The attached document from Lexipol summarizes the unique features of the Lexipol System and explains why its comprehensive copyrighted content and services are not available through any other public or private resources or organizations.

As a result, this procurement is requested as an exception to the City's competitive bidding requirement, pursuant to Municipal Code 3.20.010.C.5.

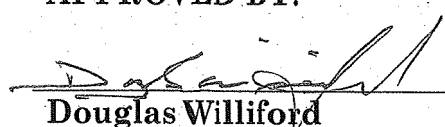
FISCAL IMPACT: Sufficient funds have been budgeted in the current fiscal year to account 215000-9030 - COPS Grant Fund. Sufficient funds shall be allocated in the annual budget each fiscal year to cover the annual ongoing Subscription Fees.

PREPARED BY:



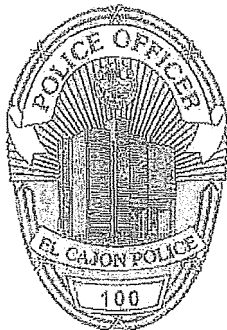
Jeff Davis
Chief of Police

APPROVED BY:



Douglas Williford
City Manager

CITY OF EL CAJON



POLICE DEPARTMENT

MEMORANDUM

DATE: July 27, 2017
TO: Nahid Razi, Purchasing Manager
FROM: Jeff Davis, Chief of Police
SUBJECT: Lexipol System Implementation– Req. #299773

In conjunction with Requisition #299773, the police department is requesting a Sole Source procurement for the Lexipol Project Implementation and Subscription Fees.

The FY18 Approved Budget includes a Capital Expenditure of \$65,302 for the Lexipol System Implementation. Lexipol's Enforcement Policy Manual has more than 150 policies based on federal and state laws, regulations and law enforcement best practices. The policy manual is written by legal and public safety professionals who constantly monitor major court decisions, legislation and emerging trends affecting law enforcement operations and it is designed to merge with our current policy to ensure we have up to date policies that are specific to our City, state and Federal laws. Lexipol provides regular updates in response to legislative mandates, case law and the evolution of law enforcement best practices. Lexipol also provides accountability and auditing processes, mandatory training and ease of state and federal reporting requirements. The attached document from Lexipol summarizes the unique features of the Lexipol System and explains why their comprehensive copyrighted content and services are not available through any other public or private resources or organizations.

For the reasons outlined above and in the attached documentation, we are requesting a Sole Source procurement for the purchase of the Lexipol System.

Sole Source Justification Transmittal

Municipal Code 3.20.010 requires contracts for purchases of equipment, services, supplies or other personal property in excess of twenty-five thousand dollars to be competitively bid/awarded. Competition is not only our policy, it offers numerous advantages, is a good business practice, and sends a clear message to our community that the City will obtain goods and services through competition in a fair and open manner. Purchasing may request sole source justification on purchases of \$10,000 or more for administrative controls.

This form to be used with a purchase requisition and a memorandum. See guidelines below.

This is a sole source because:

- There is only one known source because:
 - This is a sole provider of a licensed, copyrighted or patented good or service.
 - This is a sole provider of items compatible with existing equipment or systems.
 - This is a sole provider of factory-authorized warranty service.
 - This is a sole provider of goods or services that perform the intended function or meet the specialized needs of the City (please detail in memorandum).
- One source is the only practical way to respond to overriding circumstances that make compliance with competitive procedures under the City's codes and policies not in the best interest of the City (please explain in memorandum).


What steps were taken to verify that these goods or services are not available elsewhere?

- Other brands/manufacturers were examined (list brands and why they were rejected).
- Other suppliers were contacted (List the names and phone numbers and explain why these were not suitable by attached memorandum.)
- Other (Explain by attached memorandum)

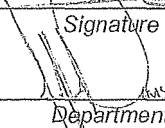
DIVISION CONTACT PERSON & TITLE Rob Ransweiler – Administrative Lieutenant	
DIVISION NAME Inspections Training & Personnel	PHONE 619-593-5767
REQUESTED SUPPLIER/CONSULTANT NAME Lexipol LLC	SUPPLIER CONTACT PERSON Rosie Curran
SUPPLIER ADDRESS 6B Liberty, Suite 200 Aliso Viejo, CA. 92656	SUPPLIER CONTACT'S PHONE NUMBER 949-272-5818 949-500-9651 Cell 949-484-4443 Fax

Purchase Requisition Number _____ attached.

Memorandum attached.



 Signature of Requestor



 Department Director Approval

7/26/17

 Date

7/31/17

 Date



SUMMARY OF THE UNIQUE FEATURES OF THE LEXIPOL SYSTEM

Lexipol is America's leading provider of risk management services and resources for public safety organizations, delivering its copyrighted content and unique services through our exclusive proprietary web-based development system with an integrated training component. Lexipol has helped public safety agencies reduce risk and stay ahead of litigation trends, while communicating clear and concise policy guidance to their employees through our copyrighted content developed by our accomplished staff of attorneys and public safety experts. Additionally, Lexipol has established a unique set of risk management tools for public safety organizations by integrating agency-specific, customized policy manuals with the Daily Training Bulletin service accessed through a web browser or multi-platform mobile device application. The comprehensive Lexipol copyrighted content and services are not available through any other public or private resources or organizations.

The program is unique in several ways, and there is no other system that offers the following integration in one package:

1. Online (software-as-a-service) copyrighted policy manual content, document management, copyrighted training content and testing through web-based proprietary system tools.
2. Regular and urgent copyrighted updates to content via web-based tools.
3. Copyrighted Daily Training Bulletins (DTBs) that are based on realistic scenarios and written by experienced public safety personnel, including online and real-time testing modules.
4. Archiving of all versions of the agency's policy manual, as well as capturing of user electronic signatures that acknowledge policy updates and Daily Training Bulletin records and test results.
5. Linking between the Daily Training Bulletins and policy sections to which the DTB applies.
6. Robust reporting features, including exception reporting with export to MS Excel capabilities.
7. Contemporary policy content that may be modified by the agency via proprietary online tools, thus reducing policy development time significantly.

LEXIPOL LLC

6B Liberty, Suite 200 • Aliso Viejo, CA 92656

949.484.4444 • Fax: 949.484.4443

www.lexipol.com

Rev. 9.22.15



ADDITIONAL FEATURES INCLUDE:

Proprietary System and Software Tools: Over 150 copyrighted core policies based on federal standards and case law, state statutes and case law, regulatory actions and law enforcement best practices. The client agency has full editing capability to customize the manual to reflect the agency's mission and philosophy.

Updates: Lexipol provides regular electronic and interactive updates in response to legislative mandates, case law and evolution in best practices. It also provides client alerts and urgent updates in response to precedent-setting court decisions or events that call for immediate changes to policy.

Policy Training: The integrated Daily Training Bulletin component is a customized, scenario-based daily training program that links directly to the policy manual and is accessed online via web browser or multi-platform mobile device application. DTB records are also archived for easy retrieval.

Adaptability: Our clients range from small agencies to large agencies with more than 2,500 sworn personnel, including municipal police departments, county sheriff's offices, county district/state's attorneys, port police, probation departments, school district and university police, tribal police, fire departments and a diverse group of state regulatory agencies.

Scale: More than 2,100 public safety agencies with well over 100,000 officers or deputies in 26 states use the Lexipol system. Our subscriber base is one of the largest private networks of law enforcement policy collaborators in the nation.

Archiving: Each version of the agency's policy manual is archived on Lexipol servers, which allows for easy retrieval by the agency. This is an invaluable resource in defense litigation or personnel matters that call for authenticated copies of policy or training records years after an incident.

IMPLEMENTATION/MANAGEMENT SERVICES

Based on the following, Lexipol is the only source for Implementation/Management Services required by the Agency:

In accordance with our standard Online Subscription Agreement (OSA) as stated in Section 4, the Lexipol materials are proprietary and copyrighted. Further, in Section 5, the OSA prohibits

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PREDICTABLE IS PREVENTABLE

the Agency from uploading the Lexipol content onto any third party knowledge, document, or other content management system or service without Lexipol's prior written consent.

The policies developed by and for the Agency are maintained on the proprietary Lexipol Knowledge Management System (KMS) and are not accessible by any other third party and by the terms of the OSA may not be copied, republished, loaned, modified, distributed or posted on servers where another vendor or third party could view or modify it. Further, Section 6. of the OSA requires that the Agency not share any password or security information which would permit any other party to access the information on the Lexipol KMS.

As the result of the foregoing, Lexipol is the only source for the performance of the Implementation/Management Services wherein we would incorporate updates to existing policies based on exclusive copyrighted materials that are developed by our legal team from legislation, legal rulings, court decisions, and best practices tailored to state specific application and in the instance of the specific Implementation/Management Services to be provided to the Agency, further tailored to the specific needs of the Agency. This activity would apply also to the Daily Training Bulletins which further utilize the exclusive copyrighted materials from policies to provide personnel with practical application learning scenarios that aid personnel in understanding and applying the policies in their daily activities.

For additional information or to obtain assistance please contact Lexipol at 949.484.4444 or visit www.lexipol.com.

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City of El Cajon Agenda Report

MEETING: 08/08/17

ITEM NO: 1.10



TO: Mayor Wells, Mayor Pro Tem McClellan
Councilmembers Goble, Kalasho and Kendrick

FROM: Anthony Shute, Director of Community Development

**SUBJECT: TIME EXTENSION FOR DISPOSITION OR DEVELOPMENT OF
HOUSING AUTHORITY PROPERTY**

RECOMMENDATION: That the City Council adopts the next resolution in order extending the time period for disposition or development of Housing Authority properties transferred from the former El Cajon Redevelopment Agency pursuant to California Health & Safety Code ("HSC") Section 34176.1(e) to August 23, 2022.

BACKGROUND

On March 9, 2011, the City Council adopted Resolution No. 32-11 establishing the Housing Authority, and on January 24, 2012, adopted Resolution No. 8-12, electing to transfer all the housing assets, rights, powers, liabilities, duties and obligations associated with the housing activities of the former El Cajon Redevelopment Agency to the Housing Authority.

HSC Section 34176.1(e) requires all real properties transferred to the Housing Authority from the former Redevelopment Agency to be initiated for development for affordable housing or disposed of pursuant to the requirements detailed in HSC Section 33334.16, within five years commencing on the date the Department of Finance approved such properties as a housing asset. HSC Section 33334.16 also provides that the legislative body (City Council) may extend the aforementioned property development or disposition deadline for one additional period not to exceed five years.

Properties were transferred from the former El Cajon Redevelopment Agency to the Housing Authority, located at 131 and 151 Chambers Street (Solterra), a vacant property directly south of the El Cajon Senior Towers at 180 Ballantyne Street, and 250 East Lexington Avenue (Lexington Senior Apartments). A portion of the vacant lot next to 180 Ballantyne Street was sold by the Housing Authority in 2013 for parking and open space for the tenants of the El Cajon Senior Towers, and the proceeds were deposited into the Low and Moderate Income Housing Asset Fund as required by law.

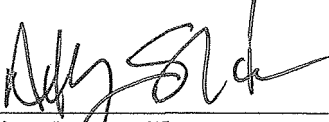
The remaining vacant parcel is irregular shaped and directly adjacent to East Main Street. This property may be too small for any type of development, including affordable housing. Staff has begun exploring options for the disposition of this

property. Under HSC 34176.1(e), the development and disposition deadline imposed by HSC 33334.16 for this property is August 23, 2017, however, this deadline may be extended for an additional five years.

FISCAL IMPACT

No impact to the General Fund. Any proceeds from the eventual disposition of the property will be deposited the Low and Moderate Income Housing Asset Fund as required by law.

PREPARED BY:



Anthony Shute
DIRECTOR OF
COMMUNITY
DEVELOPMENT

APPROVED BY:



Douglas Williford
CITY MANAGER

Attachment

Proposed City Council Resolution

RESOLUTION NO. ___-17

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CAJON
EXTENDING THE PERIOD FOR DEVELOPMENT OR DISPOSITION OF
HOUSING AUTHORITY PROPERTY TRANSFERRED FROM THE FORMER
EL CAJON REDEVELOPMENT AGENCY TO THE EL CAJON HOUSING AUTHORITY

WHEREAS, on March 9, 2011, the City Council for the City of El Cajon (the "City Council") adopted Resolution No. 32-11 to establish the El Cajon Housing Authority (the "Housing Authority"); and

WHEREAS, on January 24, 2012, pursuant to California Health and Safety Code ("Health & Safety Code") section 34176, the City Council adopted Resolution No. 8-12, electing to transfer all the housing assets, rights, powers, liabilities, duties and obligations associated with the housing activities of the former El Cajon Redevelopment Agency ("ECRA") to the Housing Authority; and

WHEREAS, Health & Safety Code section 33334.16 requires the Housing Authority to initiate development of affordable housing within five (5) years from the date of acquisition on all real properties transferred to it from ECRA, or, in the alternative, dispose of the real properties within the five (5) year period; and

WHEREAS, Health & Safety Code section 33334.16 also provides that the legislative body may extend the obligation of the Housing Authority to initiate development or dispose of the former ECRA property for one additional period not to exceed five (5) years; and

WHEREAS, the vacant lot adjacent to 180 Ballantyne (the "Subject Property") was among those parcels or properties transferred from ECRA to the Housing Authority in order to develop affordable housing; and

WHEREAS, the Subject Property, located directly adjacent to East Main Street, is irregular shaped and may be too small for development of affordable housing or any other type of development, and is an unimproved remainder parcel, which resulted from the lot line adjustment prior to sale of the property; and

WHEREAS, staff has recently begun exploring options for the disposition of the Subject Property; however, under Health & Safety Code section 34176.1(e), the development and disposition deadline imposed by Health & Safety Code section 33334.16 for the Subject Property is August 23, 2017, which is five (5) years from the date the Department of Finance approved the housing assets transferred to the Housing Authority; and

WHEREAS, the Housing Authority desires to retain the Subject Property for up to an additional five (5) years for either development as affordable housing or disposition, as required by Health & Safety Code sections 33334.16 and 34176.1(e).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

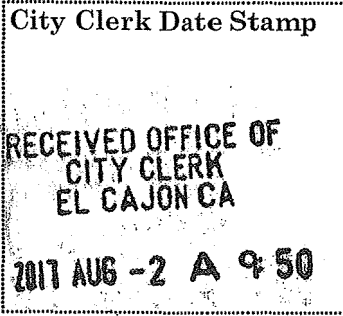
1. The foregoing recitals are true and correct and constitute findings of the El Cajon City Council.

2. The El Cajon City Council hereby approves the extension of the period for development or disposition of Housing Authority properties transferred from the former El Cajon Redevelopment Agency pursuant to California Health & Safety Code section 34176.1(e) to August 23, 2022.

3. The City Clerk shall cause a copy of this Resolution to be delivered to such persons or entities required to receive notice of this extension.

08/08/17 (Item 3.1)

Extend Period for Development-Disposal of Housing Authority (ECRA) Properties 080217

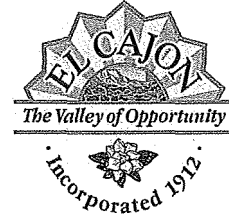


City of El Cajon Agenda Report

MEETING: Aug. 8, 2017

4.1

ITEM NO: _____



TO: Mayor Wells, Mayor Pro Tem McClellan,
Councilmembers Goble, Kalasho and Kendrick

FROM: Yazmin Arellano, City Engineer/Deputy Director of Public Works

SUBJECT: Acceptance of the Upgrade Traffic Signals – Fletcher Parkway/ Broadway project, Federal-aid grant (HSIPL 5211 (031)), PW3516, Bid Number 013-17

RECOMMENDATION: That the City Council:


1. Accepts the Upgrade Traffic Signals – Fletcher Parkway/Broadway project, PW3516, Bid Number 013-17; and
2. Authorizes the City Clerk to record a Notice of Completion and release the bonds in accordance with the contract terms.

BACKGROUND: On December 13, 2016, the contract for Upgrade Traffic Signals – Fletcher Parkway/Broadway project was awarded by City Council Resolution No. 111-16 to S.C. Valley Engineering, Incorporated of El Cajon. The project replaced approximately 10.7 miles of twisted-pair copper traffic signal interconnect cable with fiber-optic signal interconnect cable along the entire Navajo Road/Fletcher Parkway/Broadway/Johnson Avenue/Madison Avenue and Magnolia Avenue corridors and upgraded traffic signal equipment at 27 intersections to allow for high speed Ethernet communications. As part of a change order, additional fiber-optic cable was installed from City Hall to Fire Station 6 and to the Public Works Maintenance Facility at Vernon Way to allow for a direct high speed Ethernet communications system. The project will improve the operation of the traffic signal system by allowing staff to implement coordinated traffic signal timing, monitor operation of the traffic signals via video detection cameras and respond to signal malfunctions in a timely manner. The goal of this Federal-Aid Highway Safety Improvement Project (HSIP) is to reduce vehicle collisions by 20% and motorist delays up to 40%. The project was completed on June 30, 2017 and all quantities and payments have been finalized with no pending claims.

FISCAL IMPACT: The total construction expenditure for this contract is \$811,637.20. The project was funded with \$732,963.95 of Highway Safety Improvement Program (HSIP) federal-aid grant, \$64,573.25 General fund, and \$14,100.00 of local TransNet funds.

PREPARED BY:

APPROVED BY:



 Yazmin Arellano
 CITY ENGINEER/
 DEPUTY DIRECTOR
 OF PUBLIC WORKS



 Douglas Williford
 CITY MANAGER

City Clerk Date Stamp

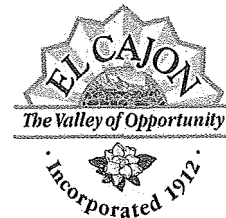
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City of El Cajon Agenda Report

MEETING: 8/8/17

ITEM NO: 4.2



TO: Mayor Wells, Mayor Pro Tem McClellan,
Councilmembers Goble, Kalasho and Kendrick

FROM: City Manager Williford

SUBJECT: East County Performing Arts Center Status Report

RECOMMENDATION: That the City Council note and file the following status report on the East County Performing Arts Center (ECPAC).

BACKGROUND:

Earlier this year, staff outlined to the City Council discussions that had begun with Live Nation regarding the possible management and operation of the East County Performing Arts Center (ECPAC.) The City Council approved staff's request to authorize the City Manager to conduct formal negotiations with Live Nation for those purposes.

Since that time, City staff and Live Nation have held numerous discussions regarding a draft management contract which includes provisions for all operational, financial, marketing, maintenance and legal concerns. In addition, there have been highly detailed discussions, physical inspections of the facility, and architectural analysis, to reach agreement on a specific and complex list of physical improvements to be constructed.

There has been significant progress on these key issues – both a written management agreement and the list of improvements to the facility.

Staff is very aware that both the City Council and the community desire an agreement be reached, physical construction be completed, and the facility opened, as soon as possible. Live Nation is a complex and very busy company and they are involved with any number of different matters across the nation, not just ECPAC, at any given time.

Because of this, at times it has been challenging to schedule meetings in a timely manner. This has caused our expected timeline for completing negotiations to be longer than we predicted earlier this year. It also makes it difficult to offer the City Council a solid deadline for when these negotiations will conclude and, therefore, when we will be able to bring a draft final agreement and construction plan before the Council for discussion and approval.

We can, however, state that good progress has occurred and that all efforts are being made to expedite this process in every way that we can and we continue to be very optimistic that this effort will be successful. We are grateful for the City Council's support as we must ask for a bit more patience.

As City Manager, I am committed to bringing a final agreement to the City Council at the earliest possible time.

PREPARED BY:


Douglas Williford
CITY MANAGER

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City of El Cajon Agenda Report

MEETING: August 8, 2017

ITEM NO: 4.3



TO: Mayor Wells, Mayor Pro Tem McClellan,
Councilmembers Goble, Kalasho and Kendrick

FROM: Graham Mitchell, Assistant City Manager

SUBJECT: Implementation of Homeless Strategies

RECOMMENDATION: That the City Council receives a report regarding implementation of homeless strategies, authorizes expenditures recommended in the report, and approves a partnership agreement between the City and the El Cajon Collaborative.

BACKGROUND: This staff report provides an overview of the strategies that the City Council approved on June 27, 2017 in an effort to address homelessness. The report also provides an update on staff's actions since the June meeting. The report recommends that the City Council: 1) authorizes the allocation of funds for three of the approved strategies, 2) authorizes an expenditure related to the El Cajon Collaborative, and 3) approves a partnership agreement with the El Cajon Collaborative.

On June 27th, the City Council approved strategies to address homelessness. Staff was directed to implement these strategies, some of which require additional City Council consideration. The fourteen strategies are broken into four categories:

- o Anti-Panhandling Campaign,
- o Access to Homeless Services,
- o Housing Opportunities, and
- o Community & Regional Collaboration.

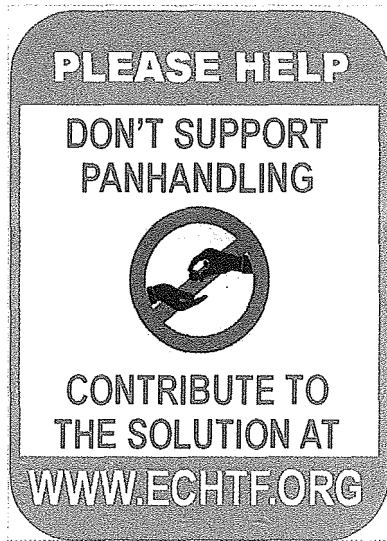
Updates on these strategies are provided in subsequent sections of this staff report, along with recommendations.

Anti-Panhandling Campaign

The City Council approved four strategies related to reducing panhandling.

- 1) Panhandling Ordinance – This ordinance will prohibit panhandling in public right-of-way medians. Staff is analyzing recent court rulings on this matter and is drafting an ordinance for City Council consideration. Staff is targeting the October 10, 2017 City Council meeting to introduce the draft ordinance.

- 2) Panhandling Signs – The City Council agreed that there is value in investing in the purchase and installation of approximately twenty “no panhandling” signs. Relying on the work from the East County Homeless Task Force (ECHTF), staff developed a sign and has secured a bid for its production. The following image is a depiction of the sign:



Signs, along with installation hardware, will cost up to \$2,000. Staff recommends purchasing signs and equipment using the Public Works Department’s existing Sign Maintenance budget.

Signs will be placed in areas in which there is high panhandling activity, based on police reports. These areas may include private property (with the property owner’s permission), in the downtown area, and near freeway off-ramps/on-ramps.

- 3) Posters – The ECHTF proposed that local businesses purchase and display an anti-panhandling poster in their windows. The City Council agreed that this signage should not be used in calculating the amount of allowed signage. Staff believes that, for most businesses, participation in the program will not result in a sign ordinance violation. Staff recommends that in the event businesses come to be in violation because of the posters that the City Council consider an amendment to the sign ordinance, creating an exemption for authorized public service announcement signage.
- 4) Public Information Campaign – When the “no panhandling” signs and posters are ready to be installed, the City, along with its business partners, will launch a public information campaign addressing the impacts of panhandling and how to help by donating to a local organization rather than to a panhandler.

Access to Homeless Services

The City Council approved four strategies related to increasing access to homeless services within the County.

- 1) Mobile Phone App – The City Council agreed to invest \$3,550 to launch a mobile phone app designed to serve homeless individuals. Staff recommends allocating \$3,550 from the existing City Council’s Contingency budget for this expenditure.

- 2) Animal Shelter – The City’ animal shelter will accept pets of homeless individuals seeking treatment or temporary housing. Staff is developing internal policies and guidelines to address the processing of pets and liability issues. Further, staff has communicated with *Pets of the Homeless*, a national non-profit organization that helps provide food for homeless pets. The purpose of the contact was to seek ways the City could partner with the organization to provide food for the pets being kenneled under this program.
- 3) Homeless Outreach Team – Staff continues to rely on its current Homeless Outreach Team.
- 4) Housing Navigator – Staff has been developing recommendations regarding a Housing Navigator. Staff met with Crisis House to discuss the process of hiring the position, development of the position’s performance measurements, and information to be included in a quarterly report to the City. Staff plans to return to the City Council in September with a Grant Agreement between the City and Crisis House to fund the Housing Navigator position.

In addition, staff has met with the County of San Diego, San Diego Regional Task Force on the Homeless, and professors from San Diego State University to discuss best practices to maximize the effectiveness of the Housing Navigator.

Housing Opportunities

The City Council approved strategies related to creating housing opportunities for homeless individuals.

- 1) San Diego County Project One for All – staff met with County staff regarding its program that focuses on homeless with serious mental illness. The County expressed interest in working with the City-paid navigator to ensure coordination between its specifically defined housing assistance program and the City’s broader program of housing assistance. Staff will continue to coordinate with County staff.
- 2) Housing Voucher/Landlord Incentive – The City Council approved allocating up to \$80,000 for housing assistance that would support homeless seeking housing. Staff has initiated discussions with Crisis House, the County of San Diego, and the San Diego Regional Task Force on the Homeless to discuss best use of these funds. Staff is formulating a recommendation for City Council consideration regarding the most effective means to allocate these funds. Staff anticipates returning to the City Council in September with a recommendation and a Grant Agreement to specify how the funds are to be used.
- 3) Motel Conversion – Nothing to report at this time.

Community and Regional Collaboration

The City Council approved two efforts related to collaboration with homeless service partners.

- 1) Reunification Program – the City Council agreed to participate in the Salvation Army’s reunification program by reimbursing up to \$10,000 for direct program costs. Staff met with Captain Sean Kelsey to better understand the program and to discuss data to be included in a quarterly report to the City in exchange for reimbursement. Staff recommends allocating \$10,000 from the City Manager

Economic Development budget for this activity. If funded, staff will finalize a Grant Agreement with the Salvation Army.

- 2) Participation in Task Forces Regarding Homelessness – since the June 27th meeting, staff has met with various local and regional stakeholders, as identified in this staff report. Additionally, two staff members will be serving on the ECHTF's steering committee and has offered to send staff to attend its various committee meetings.

El Cajon Collaborative

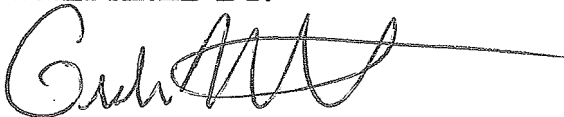
The El Cajon Collaborative (ECC) has a long history in the community leveraging resources and promoting best practices to enhance the quality of life in the community. The City and the ECC have had a partnership for decades. The ECC requests the City's renewed support by approving a Partnership Agreement (attached). The agreement reaffirms the City's willingness to support the ECC by attending meetings, providing awareness of the ECC, and providing resources if possible. Also, ECC requests that the City participate in a fundraising campaign by purchasing a 4" x 8" brick that will include the City's name. The cost of the brick is \$125 and it will be placed at the entrance of ECC's resource center. Staff recommends funding this purchase from the City Council's Contingency budget.

FISCAL IMPACT:

The cost to implement strategies identified in this staff report is \$15,675. Staff recommends relying on the existing FY 2017-18 budget to fund the activities as follows:

Activity	Amount	Budget Line Item
Panhandling Signs	\$2,000	Public Works – Sign Maintenance
Mobile Phone App	\$3,550	City Council – Contingency
Reunification Program	\$10,000	City Manager – Economic Development
El Cajon Collaborative Brick	\$125	City Council – Contingency

PREPARED BY:



Graham Mitchell
ASSISTANT CITY MANAGER

APPROVED BY:



Douglas Williford
CITY MANAGER



2017/2019 Partnership Agreement
 Between
El Cajon Collaborative (ECC)
 and
City of El Cajon

The El Cajon Collaborative (ECC) will:

1. Provide opportunities for Partners to learn about key resources, services and activities available in El Cajon and East County.
2. Assist Partners in the promotion/marketing of their programs and services.
3. Maintain database of updated resources and information to promote coordinated services.
4. Provide networking opportunities.
5. Provide Letters of Support/Reference/Memorandums of Understanding to Partners upon review.
6. Facilitate consensus-based decision making.
7. Ensure equal opportunity for participation in all ECC activities.
8. Opportunity to serve on the El Cajon Collaborative Core Team strategic planning group.
9. Agency listing on the El Cajon Resource website and El Cajon Collaborative website.

City of El Cajon will:

1. Support ECC's Mission and Vision. (*Located at www.elcajoncollaborative.org*)
2. Participate regularly in ECC meetings, programs and activities.
3. Inform ECC staff and Partners of your agency's services and referral procedures.
4. Ensure compliance with standards of confidentiality and privacy rights in all ECC-related communications.
5. Take an active role in raising awareness of ECC and its activities and resource website.
6. Provide resources to support ECC (as your organization is able).
7. Adhere to consensus-based decision making approach.
8. Disclose any potential Conflicts of Interest your agency or agency representatives may have to appropriate ECC representatives.

Signed:

	<i>Carol Lewis</i>
(Agency Signature)	El Cajon Collaborative
	<i>Coordinator</i>
Title	Title
	<i>7/1/17</i>
Date	Date

Mission:

The El Cajon Collaborative builds relationships, leverages resources and promotes best practices to enhance the quality of life for children, youth and families in our community.

Vision:

Through our collaboration, El Cajon's children, youth and families are safe, empowered and thriving.

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2017 AUG -3 P 2:48

City of El Cajon Agenda Report

MEETING: 8/8/17

4.4

ITEM NO: _____



TO: Mayor Wells, Mayor Pro Tem McClellan,
Councilmembers Goble, Kalasho and Kendrick

FROM: Douglas Williford, City Manager

SUBJECT: Process and Schedule for City Council Public Forum

RECOMMENDATION: That the City Council approve the process and issue form as presented, or provided alternative direction to staff.

BACKGROUND:

At its meeting of May 23, 2017, the City Council adopted the following process for conducting up to two public forums per year to give both the public as well as Councilmembers themselves the opportunity to bring forward ideas or issues for City Council consideration.

The process adopted by the City Council is as follows:

1. Two open forums per year, one on a Saturday (perhaps to be held at a community venue other than City Hall) and one during the evening session of a regularly scheduled City Council meeting. It is suggested that one forum be held in mid-September (actually being proposed for early October) and one in mid-March. These two dates avoid periods where the public may not be able to be fully engaged (i.e. – summertime, holidays, etc.) and is timed so that any necessary budget decisions can be made in May-June.
2. Any item brought forth by a Councilmember would be submitted at least two weeks prior to the public forum, via a form prepared by staff. Basic information (to the extent known by the author) such as description of the issue, estimated cost implications, workload requirements and expected benefits would be included on the form. Members of the public would be encouraged to fill out such forms, however, forms would not be required in order to speak. Whether Councilmember or public generated, staff would not initially analyze information on the form, but would do so for follow up meetings.
3. These public forums would be for the purpose of hearing and discussing issues raised, not decision-making.
4. At a subsequent regular City Council meeting, likely approximately one month later and held in the evening, after appropriate time for staff to provide additional information on the items raised, including expected cost and workload data, the City Council would then provide direction to staff regarding (a) what issues it wishes to implement; and, (b) prioritization of those issues.

5. Prioritization of issues the City Council decides to implement would be organized by Council according to a three category system– Priority A, Priority B and Priority C.
6. Subsequent to this direction, the City Manager would determine the precise order and timing of implementing each issue based primarily on availability of staff resources, with the expectation that prior to work commencing on any Priority B issues, all Priority A issues would be addressed first. The City Manager may return to the City Council at any time if new information suggests re-prioritization would be appropriate.
7. In addition to the above process, Councilmembers may raise issues for discussion, as is currently done, at any time throughout the year. However, unless such an issue has an obvious timing consideration, such as legislation that may not be able to wait until the next public forum, Councilmembers would be strongly encouraged to utilize the public forum process for such issues. In any case, if such an issue is agendized by a Councilmember, the full City Council may wish to simply defer the issue to the next public forum.

Proposal for Public Forum

Staff proposes the first public forum to be held at a regular City Council meeting, in the evening session, with no other items to be scheduled for that session.

Specifically, staff proposes the following:

- To be scheduled for 7:00 p.m., Tuesday, October 10, 2017, City Council Chambers.
- Staff will advertise the public forum via our website, social media formats, mailing lists, and request a brief article on the upcoming meeting from the Union-Tribune and East County Magazine. Importantly, the public forum can be advertised in the City's Autumn Newsletter, to be published at the end of this month, which reaches every home in the City.
- At the meeting, the public will be heard from first, with Councilmembers presenting issues and items second.
- Staff will be available to answer questions on issues raised to the extent possible and appropriate.
- Per the adopted process (#2), Councilmembers must submit any issues they wish to present at the public forum at least two weeks prior, via a form (see attached.)
- No decisions will be made at the public forum. Per the adopted process, staff will return with analysis of issues \ ideas presented, for City Council consideration, decision-making, and prioritization.

FISCAL IMPACT:

Minimal fiscal impact inholding the public forum. Issues to be considered by the City Council, however, may have fiscal implications, to be determined on an issue-by-issue basis.

PREPARED BY:



Douglas Williford
CITY MANAGER

CITY OF EL CAJON
CITY COUNCIL AGENDA ITEM FOR DISCUSSION



DATE:
TO: Douglas Williford, City Manager
FROM:
SUBJECT:

DESCRIPTION OF PROPOSAL OR ISSUE:

ESTIMATED COST IMPLICATION & EXPLANATION: \$ _____

ESTIMATED WORKLOAD IMPACT:

BENEFITS OF PROPOSED:

POSSIBLE ALTERNATIVES (IF ANY):

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2017 AUG -4 A 8:52

City of El Cajon Agenda Report

MEETING: 8/8/17

ITEM NO: 4.5



TO: Mayor Wells, Mayor Pro Tem McClellan,
Councilmembers Goble, Kalasho and Kendrick

FROM: Douglas Williford, City Manager

SUBJECT: City Council Use of Electronic Devices

RECOMMENDATION: That the City Council consider options presented and adopt the next resolution in order.

BACKGROUND:

At the March 14, 2017 City Council meeting, staff was directed to return with a draft policy regarding City Councilmember's use of electronic devices during meetings. The basic concern expressed by the City Council was that private electronic communications may be occurring between Councilmembers, in violation of the Brown Act, or between Councilmembers and the public, during City Council meetings.

Three options are presented for City Council consideration.

Option A: Council Policy (only)

The City Council may adopt a policy (draft attached as Exhibit A) that states its intent that no electronic communication occur during Council meetings by Councilmembers; however, the policy would contain no technical detail or changes to specifically implement the policy. Under such a policy, the City Council, if it believes a member is violating the intent, may call this to the public's attention and request that the member cease. There would be no other enforcement. Private cell phone use in case of emergencies would be exempted.

Option B: Council Policy with Technical Support/Changes

The City Council may adopt a similar policy (draft attached as Exhibit B) as above, however, further direct the following:

- The only electronic device permitted at the City Council dais during meetings would be the City provided iPads.
- iPads would be configured to eliminate all email and internet capability, except to City of El Cajon official sites, such as the Municipal Code, City Budget, etc.
- At the request of individual City Councilmembers, staff will download onto their iPad any note-taking software available.
- All iPads, for ease of note-taking, will be outfitted with attached keypads.

As with Option A, private cell phone use in case of emergencies would be exempted.

Option C: No Policy

Do not establish a new policy and table any action at the present time.

City Attorney has reviewed these options.

FISCAL IMPACT:

Options A and C have no fiscal impact. Option B would have a minor cost associated with purchase of keyboard and possibly note-taking software.

PREPARED BY:



Douglas Williford
CITY MANAGER

Attach: Exhibit A
 Exhibit B

RESOLUTION NO. ____-17

DRAFT RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF EL CAJON ESTABLISHING POLICY CONCERNING THE USE OF
ELECTRONIC COMMUNICATION OR USE OF THE INTERNET OR ANY OTHER
SIMILAR PLATFORM FOR INFORMATION GATHERING DURING
CITY COUNCIL MEETINGS BY CITY COUNCILMEMBERS

WHEREAS, the City Council has an interest in ensuring full compliance of the Brown Act (California Government Code section 54950 et seq.), including throughout the conduct of all City Council meetings; and

WHEREAS, the City Council believes that the public deserves the full and undivided attention of City Councilmembers during all City Council meetings; and

WHEREAS, the City Council has determined that it is both unfair and inappropriate, to the public, City staff, and fellow Councilmembers, for City Councilmembers to have access, during the City Council meetings, to new information that isn't simultaneously available to the public and other City Councilmembers, where informed discussions on issues cannot take place with courtesy and professionalism; and

WHEREAS, the City Council believes that even the appearance of possible impropriety by City Councilmembers during City Council meetings can damage the public's trust and respect for the integrity and fairness of City Council deliberations and decisions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

The City Council does hereby adopt a policy that there shall be no electronic communication or use of the internet or any other similar platform for information gathering during City Council meetings by City Councilmembers, with the exception of the use of private cell phones or smartphones for emergency purposes only.

08/08/17 (Item No. 4.5)

Electronic Device Policy 080317

RESOLUTION NO. ___-17

DRAFT RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF EL CAJON ESTABLISHING POLICY CONCERNING THE USE OF
ELECTRONIC COMMUNICATION OR USE OF THE INTERNET OR ANY OTHER
SIMILAR PLATFORM FOR INFORMATION GATHERING DURING
CITY COUNCIL MEETINGS BY CITY COUNCILMEMBERS

WHEREAS, the City Council has an interest in ensuring full compliance of the Brown Act (California Government Code section 54950 et seq.), including throughout the conduct of all City Council meetings; and

WHEREAS, the City Council believes that the public deserves the full and undivided attention of City Councilmembers during all City Council meetings; and

WHEREAS, the City Council has determined that it is both unfair and inappropriate, to the public, City staff, and fellow Councilmembers, for City Councilmembers to have access, during the City Council meetings, to new information that isn't simultaneously available to the public and other City Councilmembers, where informed discussions on issues cannot take place with courtesy and professionalism; and

WHEREAS, the City Council believes that even the appearance of possible impropriety by City Councilmembers during City Council meetings can damage the public's trust and respect for the integrity and fairness of City Council deliberations and decisions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The City Council does hereby adopt a policy that there shall be no electronic communication or use of the internet or any other similar platform for information gathering during City Council meetings by City Councilmembers, with the exception of the use of private cell phones or smartphones for emergency purposes only.
2. That the only electronic device permitted at the City Council dais during meetings will be the City provided iPads or similar electronic device as may be provided by the City.
3. That all such iPads' will be configured to eliminate all email and internet capability, except to City of El Cajon official sites, such as the Municipal Code, City Budget, etc.
4. That at the request of individual City Councilmembers, staff will download onto their iPad any note-taking software available.
5. That, for ease of note-taking, all iPads will be outfitted with attached keypads.

6. That the City Manager may make suitable minor changes to these above determinations, consistent with the stated intent of this policy, for the purposes of remaining current with changing technologies and properly implementing the policy.

08/08/17 (Item No. 4.5)

Electronic Device Policy 080317

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City of El Cajon Agenda Report

MEETING: 8/8/17

ITEM NO: 6.1



TO: Mayor Pro Tem McClellan, and Councilmembers
Goble, Kalasho and Kendrick

FROM: Mayor Wells

SUBJECT: Council Activities Report

RECOMMENDATION: That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.


REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

- July 26, 2017 - Scottish Rite Law Enforcement Appreciation Event
- July 28, 2017 - SANDAG Board of Directors Meeting
- August 8, 2017 - City Council Meeting(s)

I will be happy to answer any questions you may have.

SUBMITTED BY,



Bill Wells
Mayor



LEGISLATIVE REPORT 2017-2018



6.2

BILL	NO.	SPONSOR	SUBJECT	COUNCIL DATE	POSITION	COMMITTEE	BILL STATUS/ LAST ACTION DATE
SB	54	De Leon	Law enforcement: sharing data. (Amended: 7/10/2017)	2/14/2017	Oppose	Senate	7/10/2017-Read second time and amended. Re-referred to Com. on APPR.
AB	805	Gonzalez Fletcher	County of San Diego: transportation agencies. (Amended 7/13/2017)	3/28/2017	Oppose	Assembly	7/13/2017-Read second time and amended. Re-referred to Com. on APPR.
AB	1250	Jones Sawyer	Counties and cities: contracts for personal services. (Amended: 6/21/2017)	5/9/2017	Oppose	Assembly	7/13/2017-Withdrawn from committee. Re-referred to Com. on APPR.
AB	1408	Calderon	Crimes: Supervised Release (Amended: 4/6/2017)	6/27/2017	Support	Assembly	7/17/2017-In committee: Referred to APPR. suspense file.

The Legislative Report tracks bills for the 2017-2018 Session of the California Legislature that the El Cajon City Council/Housing Authority/Successor Agency to the Redevelopment Agency has voted to monitor/watch, support or oppose. Updated August 2, 2017 at 10:30 a.m. for the August 8, 2017 City Council Meeting.

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City of El Cajon Agenda Report

MEETING: 8/8/17

ITEM NO: 7.1



TO: Mayor Wells, Mayor Pro Tem McClellan, and Councilmembers Goble and Kalasho

FROM: Councilmember Kendrick

SUBJECT: Council Activities Report

RECOMMENDATION: That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.


REPORT:


Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

- July 27, 2017 - Heartland Communications Facility Authority
- August 4, 2017 - Meeting w/ City Manager
- August 8, 2017 - City Council Meeting(s)

I will be happy to answer any questions you may have.

SUBMITTED BY,



Gary Kendrick
Councilmember 

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2017 JUL 31 A 10:14

City of El Cajon Agenda Report

MEETING: 8/8/17

ITEM NO: 8.1



TO: Mayor Wells and Councilmembers Goble, Kalasho and Kendrick

FROM: Mayor Pro Tem McClellan

SUBJECT: Council Activities Report

RECOMMENDATION: That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

July 25, 2017 - City Council Meeting(s)
August 8, 2017 - City Council Meeting(s)

I will be happy to answer any questions you may have.

SUBMITTED BY,

Bob McClellan
Mayor Pro Tem

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2017 AUG -3 P 1:45

City of El Cajon Agenda Report

MEETING: 8/8/17

ITEM NO: 9.1



TO: Mayor Wells, Mayor Pro Tem McClellan and
Councilmembers Goble and Kendrick

FROM: Councilmember Kalasho

SUBJECT: Council Activities Report

RECOMMENDATION: That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

- July 26, 2017 - Met with Adi Satsangi at Santee Starbucks
- July 31, 2017 - Met with Thair Maroki at Santee Starbucks
- July 31, 2017 - Met with El Cajon POA & John Dadian
- August 8, 2017 - City Council Meeting(s)

I will be happy to answer any questions you may have.

SUBMITTED BY,

Ben Kalasho

Ben Kalasho
Councilmember

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2011 AUG -1 P 1:02

City of El Cajon Agenda Report

MEETING: 8/8/17

ITEM NO: 10.1



TO: Mayor Wells, Mayor Pro Tem McClellan, and
Councilmembers Kalasho and Kendrick

FROM: Councilmember Goble

SUBJECT: Council Activities Report

RECOMMENDATION: That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

- July 27, 2017 - Lunch with ECEDC Representatives
- July 28, 2017 - Tour Kaiser/Main Street Property with Tres Lomas Resident re:
Homeless on Site
- August 1, 2017 - National Night Out - Elks Lodge
- August 4, 2017 - Chamber First Friday Breakfast
- August 7, 2017 - Meeting with City Manager
- August 8, 2017 - City Council Meeting(s)

I will be happy to answer any questions you may have.

SUBMITTED BY,

Steve Goble

Steve Goble
Councilmember