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CITY OF EL CAJON

*City Council/Housing Authority/
Successor Agency to the Redevelopment Agency*

AGENDA



March 28, 2017

**Honoring
and celebrating
the people
who make
El Cajon**

*The Valley
of
Opportunity*

Bill Wells
Mayor

Bob McClellan
Mayor Pro Tem

Steve Goble
Councilmember

Ben Kalasho
Councilmember

Gary Kendrick
Councilmember

Douglas Williford
City Manager

Morgan Foley
City Attorney

Graham Mitchell
Assistant City Manager

Belinda Hawley
City Clerk



AGENDA



March 28, 2017
3:00 p.m.

The Agenda contains a brief general description of each item to be considered and most items have a *RECOMMENDATION* from Staff or a Commission, which Council will consider when making a final decision.

Copies of written documentation relating to each item of business on the Agenda are on file in the City Clerk's Office and in the Agenda Book next to the podium in the Council Chambers.

PLEASE COMPLETE A "REQUEST TO SPEAK" FORM FOR EACH ITEM PRIOR TO THE COMMENCEMENT OF THE MEETING AND SUBMIT IT TO THE CITY CLERK if you wish to speak about an Item on the Agenda or under Public Comment.

- **CALL TO ORDER:** Mayor Bill Wells
- **ROLL CALL:** City Clerk Belinda Hawley



PLEDGE OF ALLEGIANCE TO FLAG AND MOMENT OF SILENCE

- **POSTINGS:** The City Clerk posted Orders of Adjournment of the March 14, 2017, Meetings and the Agenda of the March 28, 2017, Meeting in accordance to State Law and Council/Authority/Successor Agency to the Redevelopment Agency Policy.
- **PRESENTATIONS:**
 - Montgomery Middle School Students – Science Fair Projects
- **AGENDA CHANGES:**

*Backup Information Available – Housing Authority and Successor Agency Items are identified.

CONSENT ITEMS: (1.1 – 1.8)

Consent Items are routine matters enacted by one motion according to the RECOMMENDATION listed below. With the concurrence of the City Council, a Council Member or person in attendance may request discussion of a *Consent Item* at this time.

***1.1 MINUTES OF CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY TO THE EL CAJON REDEVELOPMENT AGENCY MEETINGS**

RECOMMENDATION: That the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency approves Minutes of the March 14, 2017 Meetings of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

1.2 WARRANTS

RECOMMENDATION: That the City Council approves payment of Warrants as submitted by the Finance Department.

1.3 APPROVAL OF READING BY TITLE AND WAIVER OF READING IN FULL OF ORDINANCES ON AGENDA

RECOMMENDATION: That the City Council approves the reading by title and waive the reading in full of all Ordinances on the Agenda.

***1.4 COMMUNITY EVENT IN THE RIGHT-OF-WAY – CAJON CLASSIC CRUISE (Report: Sara Ramirez, Director of Recreation)**

RECOMMENDATION: That the City Council approves the use of the public right-of-way for the 2017 “Cajon Classic Cruise” series, subject to conditions.

***1.5 COMMUNITY EVENT – DINNER AND A CONCERT (Report: Sara Ramirez, Director of Recreation)**

RECOMMENDATION: That the City Council approves the 2017 “Dinner and a Concert” series, subject to conditions.

CONSENT ITEMS: (Continued)

***1.6 FISCAL YEAR 2016-17 MID-YEAR REPORT AND FIVE-YEAR BUSINESS PLAN UPDATE (Report: Clay Schoen, Finance Director)**

RECOMMENDATION: That the City Council:

- Receive and accept the Fiscal Year 2016-17 Mid-Year Report and Five-Year Business Plan update; and
- Increase or modify Fiscal Year 2016-17 appropriations in the net amount of \$551,300.00 for additional needs as detailed in this report; and
- Approve amendments with Architects Mosher Drew and Walt Conwell Architect to increase the contractual amounts by \$10,000.00 and \$2,000.00, respectively, for reimbursable expenses.

***1.7 RESOLUTION: AWARD OF BID NO. 021-17, PARKS ELECTRICAL MAINTENANCE AND REPAIR (Report: Nahid Razi, Purchasing Agent)**

RECOMMENDATION: That the City Council adopts the next RESOLUTION in order and awards the bid to the lowest, responsive, responsible bidder, Neal Electric Corp., in the amount of \$27,519.72.

***1.8 PROGRESS REPORT–DECLARATION OF EMERGENCY FOR STORM DAMAGE (Report: Dennis Davies, Deputy Director of Public Works)**

RECOMMENDATION: That the City Council:

- Determines that there continues to be a State of Emergency to facilitate repairs at various locations throughout the City; and
- Waives bid requirements for emergency repairs in accordance with El Cajon Municipal Code Section 3.20.010(C).

PUBLIC COMMENT

At this time, any person may address a matter within the jurisdiction of the City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency that is not on the Agenda. Comments relating to items on today's agenda are to be taken at the time the item is heard. State law prohibits discussion or action on items not on the Agenda; however, Council, Authority and Agency Members may briefly respond to statements or questions. An item may be placed on a future Agenda.

2. WRITTEN COMMUNICATIONS: None

3. PUBLIC HEARINGS: None

4. ADMINISTRATIVE REPORTS:

*4.1 DISTRICT ELECTIONS ("MEASURE S") IMPLEMENTATION UPDATE
(Report: Brett Channing, Deputy Director of Administrative Services)

RECOMMENDATION: That the City Council receive and file the report.

*4.2 EL CAJON ELVES (*Continued from February 28, 2017*)
(Report: Douglas Williford, City Manager)

RECOMMENDATION: That the City Council discuss and provide direction to staff.

*4.3 REPORT ON CITY COUNCIL SUB-COMMITTEE ON HOMELESS
ISSUES (Report: Douglas Williford, City Manager)

RECOMMENDATION: That the City Council provide direction to staff.

*4.4 CLEAN EL CAJON DAY (Report: Douglas Williford, City Manager)

RECOMMENDATION: That the City Council adopt the Clean El Cajon Day program or provide alternative direction to staff.

5. COMMISSION REPORTS: None

6. ACTIVITIES REPORTS OF MAYOR WELLS/COMMENTS

SANDAG (San Diego Association of Governments); SANDAG Public Safety Committee; League of California Cities, San Diego Division; Heartland Fire Training JPA – Alternate; Indian Gaming Local Community Benefit Committee.

***6.1 COUNCIL ACTIVITIES REPORT/COMMENTS**

***6.2 LEGISLATIVE REPORT: OPPOSITION LETTER FOR ASSEMBLY BILL 805 (Gonzalez Fletcher)**

RECOMMENDATION: That the City Council authorize the Mayor to sign a Letter of Opposition for Assembly Bill 805 (Gonzalez Fletcher).

ACTIVITIES REPORTS OF COUNCILMEMBERS

7.

COUNCILMEMBER GARY KENDRICK

Heartland Communications JPA; Heartland Fire Training JPA.

***7.1 COUNCIL ACTIVITIES REPORT/COMMENTS**

8.

MAYOR PRO TEM BOB MCCLELLAN

MTS (Metropolitan Transit System Board); Harry Griffen Park Joint Steering Committee; Heartland Communications JPA – Alternate.

***8.1 COUNCIL ACTIVITIES REPORT/COMMENTS**

9.

COUNCILMEMBER BEN KALASHO

East County Economic Development Council – Alternate; METRO Commission/Wastewater JPA; Indian Gaming Local Community Benefit Committee – Alternate.

***9.1 COUNCIL ACTIVITIES REPORT/COMMENTS**

ACTIVITIES REPORTS OF COUNCILMEMBERS: (Continued)

10.

COUNCILMEMBER STEVE GOBLE

SANDAG – Alternate; SANDAG Public Safety Committee – Alternate; Chamber of Commerce – Government Affairs; MTS (Metropolitan Transit System Board) – Alternate; East County Economic Development Council; METRO Commission/Wastewater JPA - Alternate.

***10.1 COUNCIL ACTIVITIES REPORT/COMMENTS**

11. JOINT COUNCILMEMBER REPORTS: None

12. GENERAL INFORMATION ITEMS FOR DISCUSSION: None

13. ORDINANCES: FIRST READING – None

14. ORDINANCES: SECOND READING AND ADOPTION

***14.1 ZONE RECLASSIFICATION NO. 2322 - KAMINSKY AUTO DEALERSHIP**

RECOMMENDATION: That Mayor Wells requests the City Clerk to recite the title.

An Ordinance Approving Zone Reclassification No. 2322 for the Rezoning of Property Located at the Northwest Corner of North Marshall Avenue and Wagner Drive from M (Manufacturing) to C-M (Heavy Commercial/Light Industrial) Zone; APN: 482-190-21 and -45; General Plan Designation: Light Industrial (LI)

- **MOTION to adopt Ordinance**

ORDINANCES: SECOND READING AND ADOPTION (Continued)

***14.2 ZONE RECLASSIFICATION NO. 2317 – OAKDALE RESIDENCES**

RECOMMENDATION: That Mayor Wells requests the City Clerk to recite the title.

An Ordinance Approving Zone Reclassification No. 2317 For The Rezoning Of Property Located on the Northwest Corner of Oakdale Avenue and Oakdale Lane from the General Commercial (C-G) Zone to the RM-2200 (Residential, Multi-Family, 2200 SQ. FT) Zone; APN: 498-310-20; General Plan Designation: Medium Density Residential (MR)

- **MOTION to adopt Ordinance**

15. CLOSED SESSIONS: None

ADJOURNMENT: The Adjourned Regular Joint Meeting of the El Cajon City Council/El Cajon Housing Authority/Successor Agency to the El Cajon Redevelopment Agency held this 28th day of March 2017, is adjourned to Tuesday, April 11, 2017, at 3:00 p.m.



Upcoming Events in El Cajon City Council Meeting For March 28, 2017



March 30 - The El Cajon Farmers' Market continues every Thursday in Downtown El Cajon, from 3:00 p.m. to 6:00 p.m. at the Prescott Promenade, 201 East Main Street. Enjoy fresh fruit, vegetables, vendors, music, and more! Visit: www.elcajonfarmersmarket.org for more information.

April 1 - "Family Play Day" at the Downtown El Cajon Library - 12:00 p.m. to 3:00 p.m. at 201 E. Douglas Avenue. The El Cajon branch of the San Diego County Library is hosting this fun family event with live music, dance, refreshments, free books for the kids (while supplies last), crafts, information fair, and much more! For more information, please call (619) 588-3718.

April 7 and 21 - Alternate Friday closures for El Cajon City offices. For a full calendar of hours for City offices during 2017, visit www.cityofelcajon.us.

April 11 and 25 - El Cajon City Council Meetings are at 3:00 p.m. and 7:00 p.m., as needed. Meetings held in the Council Chamber at 200 Civic Center Way. For more information, and to view the full agenda online, please visit www.cityofelcajon.us.

April 18 - Community Workshop to discuss the draft City Council district boundary maps. Come and voice your opinion! From 7:00 p.m. to 8:30 p.m. at the El Cajon Police Station Community Room, 100 Civic Center Way. For information, visit www.cityofelcajon.us/district-elections or call (619) 441-1716.

April 28 - "April Pools Day" at Fletcher Hills Pool. The City of El Cajon Recreation Department will be hosting an afternoon of pool safety and fun - called "April Pools Day!" This family event will be from 3:30 p.m. to 5:30 p.m. at Fletcher Hills Pool located at 2345 Center Place in El Cajon. April Pools Day is a free event open to all ages, however ages 7 and under must be accompanied by an adult within arm's reach at all times while on the pool deck or in the water. The event features a free lifejacket give-away, sun safety information, CPR mini lessons, crafts, water safety tips, and FREE open swim. No registration is required. For more information, please contact Heather Carter at (619) 441-1672.

Save The Date: May 20 - America on Main Street - "Come Play for the Day" is the theme of the fourth annual America on Main Street City event, scheduled for Saturday, May 20, 12:00 p.m. to 8:00 p.m. in Downtown El Cajon! This exciting event coincides with Armed Forces Day and celebrates the American spirit, through appreciation and respect of the many diverse ethnic and historical groups located in the community. America on Main Street is a full day of free activities and attractions for people of all ages, including 3 stages of live entertainment. It takes place on East Main Street and Rea Avenue, between Magnolia Avenue and Ballantyne Street. Free admission and parking. For business sponsorship and volunteer opportunities, visit www.americaonmainstreet.org, or call (619) 441-1762.

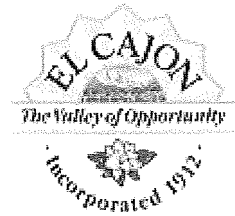
***The El Cajon Gateway - Spring 2017 City News and Guide to Recreation is now available!** The City Guide is available online by visiting www.cityofelcajon.us and going to "In The Spotlight." Also, copies are available at any of the El Cajon recreation centers, local libraries, and in the lobbies of City Hall and the El Cajon Police Station. For more information, call (619) 441-1516.

Stay Informed on City Events, Services & Meetings - Visit the City of El Cajon's website at www.cityofelcajon.us. See all the exciting events and a variety of meetings planned throughout the year. Register for the "E-NOTIFICATION" system and select the information you would like to receive email notifications about, including news releases. It's easy and it's free. In addition, find links and information for various City departments and services.

DRAFT MINUTES

1.1

JOINT SPECIAL MEETING CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY TO THE EL CAJON REDEVELOPMENT AGENCY



MINUTES

CITY OF EL CAJON EL CAJON, CALIFORNIA

March 14, 2017

A Joint Special Meeting of the El Cajon City Council/El Cajon Housing Authority/Successor Agency to the El Cajon Redevelopment Agency held Tuesday, March 14, 2017, was called to order by Mayor Wells at 2:00 p.m., in City Hall, Second Floor Conference Room, 200 Civic Center Way, El Cajon, California.

ROLL CALL

Council/Agencymembers present:
Council/Agencymembers absent:
Mayor Pro Tem/Vice Chair present:
Mayor/Chair present:
Other Officers present:

Goble, Kalasho, Kendrick
None
McClellan
Wells
Foley, City Attorney/General Counsel
Williford, City Manager/Executive Director
Lynch, Director of Administrative Services
Mitchell, Assistant City Manager
Schoen, Director of Finance

POSTINGS: The Secretary posted the Agenda of the March 14, 2017, meeting in accordance to State Law and Authority Policy.

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DRAFT MINUTES

1.1

CLOSED SESSION ITEM:

1.1 CONFERENCE WITH LABOR NEGOTIATOR – Pursuant to Government Code Section 54957.6.

Agency Designated Representatives:	Jim Lynch, Director of Administrative Services Steve Berliner, Esq., Liebert Cassidy Whitmore Clay Schoen, Director of Finance Brett Channing, Deputy Director of Administrative Services
Employee Organizations:	El Cajon Police Officers' Association Management Group El Cajon Professional Firefighters Association - Local 4603 (ECPFF)

City Attorney Foley reporting the following:

MOTION BY McCLELLAN, SECOND BY KENDRICK, to GIVE direction to the Labor Negotiators.

MOTION CARRIED BY A 4 - 1 VOTE (KALASHO – NO).

ADJOURNMENT: The Joint Special Meeting of the El Cajon City Council/El Cajon Housing Authority/Successor Agency to the El Cajon Redevelopment Agency held this 14th day of March 2017 is adjourned at 3:00 p.m.

BELINDA A. HAWLEY, CMC
City Clerk/Secretary

**JOINT MEETING OF THE
EL CAJON CITY COUNCIL/HOUSING
AUTHORITY/SUCCESSOR AGENCY
TO THE REDEVELOPMENT AGENCY**



MINUTES

**CITY OF EL CAJON
EL CAJON, CALIFORNIA**

March 14, 2017

A Regular Joint Meeting of the El Cajon City Council/Housing Authority/Successor Agency to the Redevelopment Agency of the City of El Cajon, California held Tuesday, March 14, 2017, was called to order by Mayor/Chair Bill Wells at 3:09 p.m., in the Council Chambers, 200 Civic Center Way, El Cajon, California.

ROLL CALL

Council/Agencymembers present:	Goble, Kalasho and Kendrick
Council/Agencymembers absent:	None
Mayor Pro Tem/Vice Chair present:	McClellan
Mayor/Chair present:	Wells
Other Officers present:	Hawley, City Clerk/Secretary
	Foley, City Attorney/General Counsel
	Williford, City Manager/Executive Director
	Mitchell, Assistant City Manager

PLEDGE OF ALLEGIANCE TO FLAG led by Mayor Wells and MOMENT OF SILENCE. (The Courts have concluded that sectarian prayer as part of City Council Meetings is not permitted under the Constitution).

City Manager Williford introduced Assistant City Manager Graham Mitchell.

POSTINGS: The City Clerk posted Orders of Adjournment of the February 28, 2017, meetings and the Agenda of the March 14, 2017, meetings in accordance with State Law and Council/Authority/Successor Agency to the Redevelopment Agency Policy.

Mayor Wells stated that a Special Meeting was held at 2:00 p.m. today in the Second Floor Conference Room at City Hall. He asked **City Attorney Foley** to report on the actions from that meeting.

1.1 CONFERENCE WITH LABOR NEGOTIATOR – Pursuant to Government Code Section 54957.6.

Agency Designated Representatives:	Jim Lynch, Director of Administrative Services Steve Berliner, Esq., Liebert Cassidy Whitmore Clay Schoen, Director of Finance Brett Channing, Deputy Director of Administrative Services
Employee Organizations:	El Cajon Police Officers' Association Management Group El Cajon Professional Firefighters Association - Local 4603 (ECPFF)

City Attorney Foley reported the **City Council** gave direction to the Labor Negotiators, and the meeting was adjourned at 3:00 p.m.

PRESENTATIONS:

- **PRESENTATION: Dan McAllister – San Diego County Treasurer-Tax Collector**
- **PROCLAMATION: Sunshine Horton**

AGENDA CHANGES: None

CONSENT ITEMS: (1.1 – 1.9)

MOTION BY WELLS, SECOND BY KALASHO, to APPROVE Consent Items 1.2 to 1.8, pulling Item 1.1 as requested by KAHASHO and Item 1.9 as requested by the public.

MOTION CARRIED BY UNANIMOUS VOTE.

1.1 Pulled for Discussion

CONSENT ITEMS: (Continued)

1.2 WARRANTS

Approve payment of Warrants as submitted by the Finance Department.

1.3 APPROVAL OF READING BY TITLE AND WAIVER OF READING IN FULL OF ORDINANCES ON AGENDA

Approve the reading by title and waive the reading in full of all Ordinances on the Agenda.

1.4 CONTRACT AMENDMENT WITH NATURES IMAGE, INC., FOR WEED ABATEMENT AND DRAINAGE CHANNEL VEGETATION MANAGEMENT ON CITY-OWNED OPEN SPACE PROPERTY (Report: Dennis Davies, Deputy Director of Public Works)

Authorizes the City Manager to negotiate and execute an amendment to the Agreement with Natures Image, Inc., for Weed Abatement and Drainage Channel Vegetation Management on City-Owned Channels and Open Space Property.

1.5 AMENDMENT TO THE HEARTLAND COMMUNICATIONS FACILITY AUTHORITY JOINT POWERS AGREEMENT (Report: Colin Stowell, Fire Chief)

- Approves the Amendment to the Amended and Restated Joint Exercise of Powers Agreement for Heartland Communications Facility Authority; and
- Authorizes the City Manager or designee to execute the Amendment to the Amended and Restated Joint Exercise of Powers Agreement for Heartland Communications Facility Authority on behalf of the City of El Cajon.

1.6 PROGRESS REPORT – DECLARATION OF EMERGENCY FOR STORM DAMAGE (Report: Dennis Davies, Deputy Director of Public Works)

- Determines that there continues to be a State of Emergency to facilitate repairs at various locations throughout the City; and
- Waives bid requirements for emergency repairs in accordance with El Cajon Municipal Code Section 3.20.010 (C).

CONSENT ITEMS: (Continued)

**1.7 2016 GENERAL PLAN ANNUAL REPORT
(Report: Anthony Shute, Deputy Director of Community Development)**

- Accepts the annual progress report required by the State; and
- Directs staff to forward the report to the Governor's Office of Planning and Research (OPR), the State Department of Housing and Community Development (HCD) and the San Diego Association of Governments (SANDAG).

**1.8 UPGRADE TO EXISTING SOFTWARE SUITE
(Report: Clay Schoen, Director of Finance)**

Authorizes the Purchasing Agent, in accordance with Municipal Code 3.20.010.C.5, to execute a purchase agreement with SunGard® Public Sector for the migration and upgrade to existing software suite in the amount of \$88,887.65.

1.9 Pulled for Discussion

CONSENT ITEMS PULLED FOR DISCUSSION:

1.9 APPROPRIATION OF ADDITIONAL WASTEWATER FUNDS FOR FISCAL YEAR 2014 TREATMENT COST (Report: Dennis Davies, Deputy Director of Public Works)

RECOMMENDATION: That the City Council appropriates \$1,247,639.00 from the Undesignated Fund Balance of the Wastewater Enterprise Fund for Wastewater Treatment expenses for Fiscal Year 2014.

DISCUSSION

Stephanie Harper questioned the reason for appropriating money at this time, and asked if the current approved budget should have included the expense.

City Manager Douglas Williford indicated that the trunkline is owned by the City of San Diego and that the City pays an amount for treatment costs yearly, however, the exact amount is not known until a true-up is completed. The amount requested reflects the actual cost the City owes.

CONSENT ITEMS PULLED FOR DISCUSSION: (Continued)

MOTION BY WELLS, SECOND BY KENDRICK, to APPROVE Item 1.9.

MOTION CARRIED BY UNANIMOUS VOTE.

1.1 MINUTES OF CITY COUNCIL/REDEVELOPMENT AGENCY MEETINGS

RECOMMENDATION: That the City Council approves the Minutes of the February 28, 2017 Meetings of the El Cajon City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency.

DISCUSSION

Councilmember Kalasho requested that the Minutes be a little more honed in and focused on the conversation involving **Mayor Wells** and **City Attorney Foley** during Item 6.4 at the last meeting (Discussion of City Council Policy Regarding Placing Items on the Agenda).

Mayor Wells indicated that if **Council** concurs with the request, the Minutes can be amended.

MOTION BY WELLS to AMEND the Minutes.

MOTION FAILS DUE TO LACK OF A SECOND.

Councilmember Goble asked what change is being requested.

Councilmember Kalasho indicated he would like the verbatim dialog by **City Attorney Foley** concerning a possible violation, at the end of the discussion on the Item.

No further comments made.

MOTION BY KALASHO, SECOND BY WELLS, to AMEND the Minutes per the request from KALASHO.

MOTION CARRIED 4-1 (GOBLE – No)

MOTION BY WELLS, SECOND BY KALASHO, to APPROVE Item 1.1.

MOTION CARRIED BY UNANIMOUS VOTE.

PUBLIC COMMENT:

Hilde Kraus, representing the Library, spoke about programs scheduled during the upcoming months, including the Multi-Cultural Family Play Day on April 1 and the Monarch Butterfly Contest on May 13.

Bonnie Price spoke about social services offered in El Cajon and recommended adding a Help Button to the City's website, on the home page, to refer citizens to available resources.

Councilmember Kendrick added that similar information could be obtained by calling 2-1-1.

Sunshine Horton spoke about being homeless and being involved in the community. She thanked the City for presenting her with a Proclamation.

Stephanie Harper welcomed **Assistant City Manager Graham Mitchell**.

James Elja stated he is involved with helping refugees, and that he is upset with the cost of rent in El Cajon. He asked for a Resolution that would work with developers and a possible task force to focus on affordable housing.

2. **WRITTEN COMMUNICATIONS: None**

3. **PUBLIC HEARINGS:**

3.1 **SUBSTANDARD CONDITIONS AT 1006 E. MADISON AVENUE #7
(Report: Dan Pavao, Building Official/Fire Marshal)**

RECOMMENDATION: That the City Council

- Opens the Public Hearing and receives testimony;
- Closes the Public Hearing;
- Declares as appropriate the Building Official/Fire Marshal's actions in this case;
- Directs staff to bill the property owner for staff time and administrative costs in the amount of \$1,185.86; and
- Directs staff to monitor the cleanup and renovation of the apartment unit until fully compliant with regulations concerning habitability.

ITEM 3.1 (Continued)

DISCUSSION

Building Official/Fire Marshal, Dan Pavao gave a summary of the Item.

Mayor Wells opened the public hearing.

Terri Plummer, owner of the subject property, apologized for the conditions at the apartment unit.

Mayor Wells thanked **Ms. Plummer** for taking care of the issues.

Mayor Pro Tem McClellan recommended landlords perform a yearly inspection of the units to limit future substandard properties.

In response to questions by **Ms. Plummer** regarding the administrative fees, **Mayor Wells** replied the City could possibly waive punitive fees, but not administrative fees because of staff time involved.

Councilmember Kendrick stated he appreciated that the owner is investing in El Cajon.

Mayor Pro Tem McClellan commented on the Crime Free Multi-Housing Program.

No one else came forward to speak.

MOTION BY WELLS, SECOND BY McCLELLAN, to CLOSE the Public Hearing.

MOTION CARRIED BY UNANIMOUS VOTE.

MOTION BY WELLS, SECOND BY GOBLE, to DECLARE as appropriate the Building Official/Fire Marshal's actions in this case, DIRECT Staff to bill the property owner for staff time and administrative costs in the amount of \$1,185.86, and DIRECT Staff to monitor the cleanup and renovation of the apartment unit until fully compliant with regulations concerning habitability.

MOTION CARRIED BY UNANIMOUS VOTE.

4. ADMINISTRATIVE REPORTS: None

5. COMMISSION REPORTS: None

6. ACTIVITIES REPORTS OF MAYOR WELLS/COMMENTS

SANDAG (San Diego Association of Governments); SANDAG Public Safety Committee – Chair; League of California Cities, San Diego Division; Heartland Fire Training JPA – Alternate; Indian Gaming Local Community Benefit Committee.

6.1 Council Activities Report/Comments – Verbal Report

Mayor Wells stated that he attended the St. Patrick's Day Half-Marathon, a SANDAG Board of Directors Meeting, spoke at an Ethics and Business meeting with teenagers, had meetings with Waste Management and Cox, and had interviews on KUSI.

6.2 LEGISLATIVE REPORT – SB 54 is still progressing through the process.

6.3 DISCUSSION REGARDING PRIVATE PHONE AND DEVICE USAGE DURING CITY COUNCIL MEETINGS

RECOMMENDATION: That the City Council direct the City Manager to place this item on an upcoming agenda, with legal analysis included, for further discussion and decision-making.

DISCUSSION

Mayor Wells gave a summary of the Item and stated reasons he supports the recommended action pertaining to use of certain electronic devices during City Council meetings. The exception would be in case of emergencies.

Councilmember Goble stated that in January he attended a League of California Cities conference for new councilmembers, and indicated the topic of transparency was brought up twice, in an effort to encourage transparency with the public.

Councilmember Kendrick spoke in support of the Item and commented on the importance of transparency in government. He feels it would be a good policy to not use cell phones or notebooks during meetings.

Councilmember Kalasho commented on the recent ruling in the case of City of San Jose vs. Superior Court of Santa Clara. He advised that any person could make a public request to get all the information on elected officials from their personal devices including cell phones. He stated there are various methods by which notes could be taken, indicating that he uses his laptop to take notes. He agreed that texting from dais is a reasonable thing to stop, and pointed out that the iPads Council uses have the capability to take notes and dial up the internet. He feels it would be illegal to put parameters and barriers on how one can take notes, and there would be no legal standing to prevent notes from being taken on a laptop.

ITEM 6.3 (Continued)

In response to questions from **Councilmember Kalasho**, **Mayor Wells** indicated the City must keep up with the standards of practice and feels it is important to show each other respect.

Councilmember McClellan spoke about an article involving the City Council of San Diego and the use of cell phones. He does not know what was done to correct that, but imagines a policy was made.

Councilmember Goble stated he is not a fan of having internet access during the meetings.

MOTION BY WELLS, SECOND BY KENDRICK, to DIRECT Staff to place this Item on a future agenda.

MOTION CARRIED 4-1 (KALASHO – No)

In response to the question by **Mayor Wells**, **City Clerk Hawley** indicated a speaker card was submitted for this Item.

MOTION BY WELLS, SECOND BY KENDRICK, to RECONSIDER ITEM 6.3.

MOTION CARRIED BY UNANIMOUS VOTE.

Stephanie Harper indicated she has seen **Councilmember Kalasho** do more than one task at a time, and she has never seen him be disrespectful. She feels this Item was a waste of the City's time.

Councilmember Kendrick asked whether outside information should be considered if obtained once the meeting has started, as it would be information the public would not be able to access.

City Attorney Foley stated if one is making a decision based on evidence presented at the hearing and that of one's own personal knowledge, extra-judicial information cannot be used and contact cannot be made with people while the public hearing process is going on. He added that to investigate outside of that would be inappropriate.

No further comments made.

MOTION BY WELLS, SECOND BY MCCLELLAN, to APPROVE ITEM 6.3 and DIRECT Staff to place the Item on the Agenda.

MOTION CARRIED 4-1 (KALASHO – No)

6.4 DISCUSSION OF CITY COUNCIL POLICY REGARDING PLACING ITEMS ON THE AGENDA (Continued from February 28, 2017)

RECOMMENDATION: That the City Council direct the City Manager to place this item on an upcoming agenda for further discussion and decision-making.

DISCUSSION

Mayor Wells gave a summary of the Item and commented on the number of items placed on the agenda by Councilmembers over the last two years. He suggested items need to be prioritized and consideration be given to use of staff time and the best interests of the City.

MOTION BY WELLS, SECOND BY MCCLELLAN, to PROPOSE that each councilmember would have the ability to place one item on the agenda per quarter, and after that, if there was an emergency or something pressing, to get another council member to sign off on the item. Councilmembers are requested to be thoughtful about what they bring to Council that takes up staff time and Council time.

Councilmember Kalasho indicated he feels it is the job of Councilmembers to place items on the agenda, and it is not a bad thing to do so. He has 62 items that he would like to bring to the agenda this year. He mentioned additional First Amendment rights that elected officials have, and referred to several court cases and the letter sent to the Council by the ACLU, indicating they were against this proposal. He added there is nothing he would like more than to have a cohesive Council, and to work with each and every councilmember.

Mayor Wells commented that there are other options for setting Items on the Agenda. Many cities have the Mayor set the agenda, which could be less legally challenging, and provides that any councilmember could go through the Mayor to have the item placed on the agenda.

Barry Bardack expressed that Council has a responsibility for supporting residents of El Cajon and there should not be a limit to the number of items placed on the agenda. He would like to come up with a way to handle the issue without being restrictive, and to let citizens voice their concerns.

Sandra Yeaman stated concerns about possible changes with district elections and said a new council brings new ideas, and it would be beneficial to hear them.

Mayor Pro Tem McClellan indicated people have called him and he advised them they could speak for 3 minutes under Public Comment at Council meetings. The City Manager might then address important issues or an item may be placed on an agenda.

ITEM 6.4 (Continued)

Councilmember Kendrick noted there has been increased activity in the City over the last five years and that prioritizing is needed.

City Manager Williford responded to questions about the potential impact for staff time utilized to address 62 new agenda items.

Elaine Briggs, a 28-year resident of El Cajon, urged **Council** to vote against the proposal.

Bonnie Price encouraged review by legal counsel. She noted that it is difficult for the public to attend the Council Meeting to address items under Public Comment at 3:00 p.m.

Marie Nelson, a resident of El Cajon since 1959, stated that she voted for councilmembers so that they would listen to her ideas and that of the diverse community.

Stephanie Harper applauded the work of **Councilmember Kalasho**, who she feels is listening to citizens and is getting things started. She is opposed to the proposal.

Jennifer Mendoza, Councilmember, City of Lemon Grove, indicated she had worked with **Graham Mitchell** for 10 years. She stated that Lemon Grove did not have a written policy for putting items on the agenda.

Mayor Pro Tem McClellan indicated there is a Written Communications section of the Agenda and that 7:00 p.m. meetings are also available to the public to voice concerns.

Bob Bardack returned to the podium and advised that it cost him \$150.00 in lost wages to come to today's Council meeting.

Councilmember Goble commented this is somewhat a discussion on efficiency, and feels efficiency is not necessarily a goal of government in exchange for transparency and deliberation. A balance is needed between keeping staff on track with the goals and listening to the people. He suggested that twice-yearly workshops could be utilized at which all the new items could be heard and a determination could be made for the items that would go to Council, and staff time could be allocated more efficiently.

Discussion continued among **Council** concerning the need for efficiency and transparency, prioritization, and the accomplishments of the City in the last several years.

ITEM 6.4 (Continued)

MOTION BY WELLS, SECOND BY MCCLELLAN, to SEND the Item to Staff, consider the legal ramifications and all the proposals and ideas presented, and come back with a viable proposal.

MOTION CARRIED 4-1 (KALASHO – No)

ACTIVITIES REPORTS OF COUNCILMEMBERS

7.

COUNCILMEMBER GARY KENDRICK

Heartland Communications JPA; Heartland Fire Training JPA.

7.1 Council Activities Report/Comments

REPORT AS STATED.

8.

MAYOR PRO TEM BOB MCCLELLAN

MTS (Metropolitan Transit System Board); Harry Griffen Park Joint Steering Committee; Heartland Communications JPA – Alternate.

8.1 Council Activities Report/Comments

REPORT AS STATED.

ACTIVITIES REPORTS OF COUNCILMEMBERS: (Continued)

9.

COUNCILMEMBER BEN KALASHO

East County Economic Development Council – Alternate; METRO Commission/Wastewater JPA; Indian Gaming Local Community Benefit Committee – Alternate.

9.1 Council Activities Report/Comments

REPORT AS STATED.

ACTIVITIES REPORTS OF COUNCILMEMBERS: (Continued)

9.2 DISCUSSION OF CLEAN EL CAJON DAY

RECOMMENDATION: That the City Council direct the City Manager to place this item on an upcoming agenda for further discussion and decision-making.

DISCUSSION

Councilmember Kalasho gave a summary of the Item.

City Clerk Hawley indicated that **Stephanie Harper** had left the meeting but submitted a speaker card in support of the Item.

Councilmembers Kendrick, Goble and **Mayor Pro Tem McClellan** expressed support for the Item.

No further comments made.

MOTION BY KALASHO, SECOND BY KENDRICK, to APPROVE Item 9.2.

MOTION CARRIED BY UNANIMOUS VOTE.

9.3 DISCUSSION REGARDING OFFERING FREE WI-FI DURING CITY EVENTS

RECOMMENDATION: That the City Council direct the City Manager to place this item on an upcoming agenda for further discussion and decision-making.

DISCUSSION

Councilmember Kalasho indicated this is just a discussion, as **City Manager Williford** informed him that Cox Communications has offered to provide free Wi-Fi during the City's major events and they have communicated with staff.

City Attorney Foley stated that **Stephanie Harper** indicated support for this Item.

NO ACTION TAKEN.

ACTIVITIES REPORTS OF COUNCILMEMBERS: (Continued)

10. COUNCILMEMBER STEVE GOBLE

SANDAG – Alternate; SANDAG Public Safety Committee – Alternate; Chamber of Commerce – Government Affairs; MTS (Metropolitan Transit System Board) – Alternate; East County Economic Development Council; METRO Commission/Wastewater JPA - Alternate.

10.1 Council Activities Report/Comments

Councilmember Goble added that he attended an event on March 9 at Montgomery Middle School where students presented a project on building new parks for El Cajon. He would like to invite the students to make a presentation to Council at the meeting of March 28.

11. JOINT COUNCILMEMBER REPORTS:

**11.1 DISCUSSION OF ADDING A SECOND FULL TIME CODE ENFORCEMENT OFFICER IN UPCOMING BUDGET
(Report: Councilmembers Goble and Kendrick)**

RECOMMENDATION: That the City Council direct the City Manager to place this item on an upcoming agenda for further discussion and decision-making.

DISCUSSION

Councilmembers Goble and Kendrick spoke in support of the Item.

Discussion ensued among **Council** and **Staff** concerning:

- Possible savings to the City if fewer people are transported to the hospital;
- Problems with graffiti and shopping carts;
- Whether another police officer or firefighter should be added rather than a code enforcement officer;
- Salaries and PERS costs for a code enforcement officer versus a public safety officer.

No one came forward to speak.

MOTION BY GOBLE, SECOND BY MCCLELLAN, to APPROVE Item 11.1

MOTION CARRIED BY UNANIMOUS VOTE.

12. GENERAL INFORMATION ITEMS FOR DISCUSSION: None

13. ORDINANCES: FIRST READING - None

14. ORDINANCES: SECOND READING AND ADOPTION - None

15. CLOSED SESSION: None

Adjournment: Mayor Wells adjourned the Regular Joint Meeting of the City Council/Housing Authority/Successor Agency to the Redevelopment Agency held this 14th day of March 2017, at 5:27 p.m. to Tuesday, March 14, 2017, at 7:00 p.m.

DRAFT
BELINDA A. HAWLEY, CMC
City Clerk/Secretary

JOINT MEETING OF THE EL CAJON CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY



MINUTES

CITY OF EL CAJON EL CAJON, CALIFORNIA

March 14, 2017

An Adjourned Regular Joint Meeting of the City Council/Housing Authority/Successor Agency to the Redevelopment Agency of the City of El Cajon, California, held Tuesday, March 14, 2017, was called to order by Mayor/Chair Bill Wells at 7:01 p.m., in the Council Chambers, 200 Civic Center Way, El Cajon, California. This meeting was adjourned from the Adjourned Regular Joint Meeting held at 3:00 p.m., Tuesday March 14, 2017, by order of the City Council and Redevelopment Agency.

ROLL CALL

Council/Agencymembers present:	Goble, Kalasho and Kendrick
Council/Agencymembers absent:	None
Mayor Pro Tem/Vice Chair present:	McClellan
Mayor/Chair present:	Wells
Other Officers present:	Hawley, City Clerk/Secretary Foley, City Attorney/General Counsel Williford, City Manager/Executive Director Mitchell, Assistant City Manager

PLEDGE OF ALLEGIANCE TO FLAG and MOMENT OF SILENCE.

(The Courts have concluded that sectarian prayer as part of City Council meetings is not permitted under the Constitution)

AGENDA CHANGES: None

PUBLIC COMMENT:

Elizabeth Valles thanked City employees for supporting the book drive benefitting Rady's Children's Hospital.

PUBLIC HEARINGS:

100 KAMINSKY AUTO DEALERSHIP – ZONE RECLASSIFICATION NO. 2322 AND SPECIFIC PLAN NO. 529
(Report: Anthony Shute, Deputy Director, Community Development)

RECOMMENDATION: That the City Council

- Opens the Public Hearing and receives testimony;
- Closes the Public Hearing;
- Moves to ADOPT the next RESOLUTION in order APPROVING the proposed CEQA Exemptions;
- Moves to INTRODUCE the next ORDINANCE in order APPROVING Zone Reclassification No. 2322 (If approved, the Mayor requests the City Clerk to recite the title); and
- Moves to ADOPT the next RESOLUTION in order APPROVING Specific Plan No. 529.
-

DISCUSSION

Deputy Director of Community Development, Anthony Shute provided a summary of the Item.

Mayor Wells opened the Public Hearing.

Kerry Schimpf and **Gary Kaminsky** spoke in support of the Item.

Lee Crecelius responded to questions on water reclamation.

Bill Fischbeck spoke in support and discussed mitigation measures taken such as a sound wall and lighting so as not to disturb neighbors.

Councilmembers expressed support for the new dealership.

No one else came forward to speak.

ITEM 100: (Continued)

MOTION BY WELLS, SECOND BY MCCLELLAN, to CLOSE the Public Hearing.

MOTION CARRIED BY UNANIMOUS VOTE.

Deputy Director Shute answered questions about the height and type of sign proposed for the dealership.

MOTION BY MCCLELLAN, SECOND BY KALASHO, to ADOPT RESOLUTION NO. 017-17 APPROVING the proposed CEQA Exemptions; INTRODUCE the next Ordinance APPROVING Zone Reclassification No. 2322; and ADOPT RESOLUTION NO. 018-17 APPROVING Specific Plan No. 529.

MOTION CARRIED BY UNANIMOUS VOTE.

City Clerk Hawley recited the title of the Ordinance:

An Ordinance Approving Zone Reclassification No. 2317 For The Rezoning Of Property Located on the Northwest Corner of Oakdale Avenue and Oakdale Lane from the General Commercial (C-G) Zone to the RM-2200 (Residential, Multi-Family, 2200 SQ. FT) Zone; APN: 498-310-20; General Plan Designation: Medium Density Residential (MR)

101 OAKDALE RESIDENCES – GENERAL PLAN AMENDMENT NO. 2015-01, ZONE RECLASSIFICATION NO. 2317, PLANNED UNIT DEVELOPMENT NO. 343, AND TENTATIVE SUBDIVISION MAP NO. 663 (Report: Anthony Shute, Deputy Director, Community Development)

- Opens the public hearing and receives testimony;
- Closes the public hearing;
- Moves to ADOPT the next RESOLUTION in order APPROVING the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program;
- Moves to ADOPT the next RESOLUTION in order APPROVING General Plan Amendment No. 2015-01;
- Moves to INTRODUCE the next ORDINANCE in order APPROVING Zone Reclassification No. 2317 (If approved, the Mayor requests the City Clerk to recite the title);
- Moves to ADOPT the next RESOLUTION in order APPROVING Planned Unit Development No. 343; and
- Moves to ADOPT the next RESOLUTION in order APPROVING Tentative Subdivision Map No. 663.

ITEM 101: (Continued)

DISCUSSION

Deputy Director of Community Development, Anthony Shute provided a summary of the Item and answered questions from **Councilmember Kalasho** concerning size of the windows.

Mayor Wells opened the Public Hearing.

Juan Quemado, Project Designer, indicated he worked with staff and the Planning Commission in order to meet their requested changes, and to address the concerns of neighbors.

Victor Rodriguez, Civil Engineer, stated he was present to answer questions, and commented on the drainage easement issues.

No one else came forward to speak.

MOTION BY WELLS, SECOND BY MCCLELLAN, to CLOSE the Public Hearing.

MOTION CARRIED BY UNANIMOUS VOTE.

City Clerk Hawley called attention to the revised Recommendations provided to **Council**, requesting approval of General Plan Amendment No. 2015-01.

Councilmembers Kendrick and **Goble** spoke in support of the design and quality of the project.

MOTION BY GOBLE, SECOND BY MCCLELLAN, to ADOPT Resolution No. 019-17 APPROVING the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program.

MOTION CARRIED BY UNANIMOUS VOTE.

MOTION BY GOBLE, SECOND BY MCCLELLAN, to ADOPT Resolution No. 020-17 APPROVING General Plan Amendment No. 2015-01 as recommended by staff.

MOTION CARRIED BY UNANIMOUS VOTE.

MOTION BY GOBLE, SECOND BY MCCLELLAN, to INTRODUCE the Ordinance APPROVING Zone Reclassification No. 2317.

MOTION CARRIED BY UNANIMOUS VOTE.

ITEM 101: (Continued)

The City Clerk recited the title of the ordinance:

An Ordinance Approving Zone Reclassification No. 2317 for the Rezoning of Property Located on the Northwest Corner of Oakdale Avenue and Oakdale Lane from the General Commercial (C-G) Zone to the RM-2200 (Residential, Multi-Family, 2200 SQ. FT) Zone; APN: 498-310-20; General Plan Designation: Medium Density Residential (MR)

MOTION BY GOBLE, SECOND BY MCCLELLAN, to ADOPT Resolution No. 021-17 APPROVING Planned Unit Development No. 343.

MOTION CARRIED BY UNANIMOUS VOTE.

MOTION BY GOBLE, SECOND BY MCCLELLAN, to ADOPT Resolution No. 022-17 APPROVING Tentative Subdivision Map No. 663.

MOTION CARRIED BY UNANIMOUS VOTE.

102 EAST COUNTY CREMATORIUM – APPEAL OF PLANNING COMMISSION DECISION (Report: Anthony Shute, Deputy Director, Community Development)

RECOMMENDATION: That the City Council:

- Opens the Public Hearing and receives testimony;
- Closes the Public Hearing;
- Moves to **ADOPT** the next **RESOLUTION** in order **AFFIRMING** the decision of the El Cajon Planning commission and **DENYING** the application of East County Crematorium for Conditional Use Permit (CUP) No. 2236.

DISCUSSION

Deputy Director of Community Development, Anthony Shute provided a summary of the Item, and responded to questions from **Councilmember Kalasho** concerning potential mercury pollution.

Mayor Wells asked for clarification that the proposed location is not the proper location for a crematorium, but the concept of ruling out a crematorium at another location in the City has not been determined. **Deputy Director Shute** replied in the affirmative.

The Public Hearing was opened.

ITEM 102: (Continued)

Jan Thruston, owner of Crystal Cleaners, attested to **Mr. Zakar** as a business neighbor, and indicated she has never heard any comments about being next door to a mortuary.

John Arrieta and **Don Sarantos** spoke in opposition to the project.

Janis Kelly and **Shawn Kelley**, volunteers for the T.I.P. program, spoke in support of **Mr. Zakar** and the services he has provided to many families in time of need.

Robert Zakar, the appellant, spoke in support of the project and showed a video clip on the equipment he proposes to use at the crematorium. He responded to questions from **Council** concerning transporting the deceased and sale of caskets and urns.

Councilmember Kendrick indicated that **Mr. Zakar** handled cremation services for both of his parents.

Mayor Wells spoke on concerns of the public perception on this type of business, and feels the proposed site is too close to schools.

Alred Atalloh spoke in support of the project and the need for this business. He urged **Council** to look at the project with a clear mind.

Angela Cortez, Cortez Cremations and Funeral Services, commented on the many regulations followed in the operation of crematoriums. She responded to questions from **Council** concerning air quality testing and inspection of chambers within the equipment.

Michael Burwell, manufacturer of the proposed equipment, spoke in support of the project and indicated this type of equipment is the cleanest used in the country. He responded to questions from **Council** concerning materials and smells that might come from the stacks.

Brian Stout, General Manager of East County Mortuary, spoke about the needs of families seeking cremation services.

Angela Cortez returned to the podium to respond to questions from **Council**, indicating her crematorium has been in business for one year and they have not received any complaints from neighboring businesses.

MOTION BY WELLS, SECOND BY MCCLELLAN, to CLOSE the Public Hearing.

MOTION CARRIED BY UNANIMOUS VOTE.

ITEM 102: (Continued)

Councilmember Kendrick suggested a continuation of the Item for 30 days so that **Council** could visit the crematorium in National City.

City Attorney Foley indicated that a special meeting would need to be called, with a posted agenda, and that the public would be allowed to attend in order to avoid a Brown Act violation.

Councilmember Kalasho stated he must recuse himself from the Item as his grandmother was buried yesterday, and **Mr. Zakar's** services were involved.

City Attorney Foley clarified that with an abstention, the vote counts with the majority.

Discussion continued among **Council** concerning:

- The public need and necessity for a crematorium;
- Land use compatibility;
- The importance of not infringing on property rights;
- The public's perception of crematoriums; and
- The potential for identifying a more suitable site for the business.

MOTION BY KENDRICK, SECOND BY GOBLE, to ADOPT RESOLUTION NO. 023-17, AFFIRMING the decision of the El Cajon Planning commission and DENYING the application of East County Crematorium for Conditional Use Permit (CUP) No. 2236.

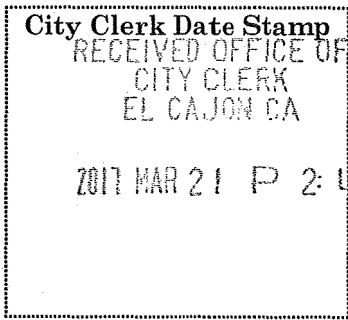
MOTION CARRIED. (MCCLELLAN – No, KALASHO – Abstained)

ADJOURNMENT: Mayor Wells adjourned the Adjourned Regular Joint Meeting of the City Council/Housing Authority/Successor Agency to the Redevelopment Agency held this 14th day of March 2017, at 8:59 p.m. to Tuesday, March 28, 2017, at 3:00 p.m.

BELINDA A. HAWLEY, CMC
City Clerk/Secretary

**APPROVAL OF READING BY TITLE AND WAIVER OF READING
OF ORDINANCES ON THIS AGENDA**

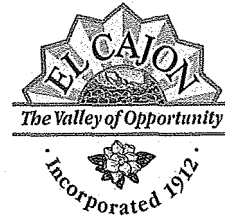
The City Council waives the reading of the full text of every ordinance contained in this agenda and approves the reading of the ordinance title only.



City of El Cajon Agenda Report

MEETING: 3/28/17

ITEM NO: 1.4



TO: Mayor Wells, Mayor Pro Tem McClellan
Councilmembers Goble, Kalasho, Kendrick

FROM: Sara Ramirez, Director of Recreation

SUBJECT: Community Event in the Right-of-Way – Cajon Classic Cruise

RECOMMENDATION: That the City Council approves the use of the public right-of-way for the 2017 “Cajon Classic Cruise” series, subject to conditions.

BACKGROUND: Downtown El Cajon Business Partners, the management company for the Downtown El Cajon Property-Based Improvement District (PBID), is requesting approval for the 2017 “Cajon Classic Cruise” car show series. The weekly shows will be held every Wednesday evening from 5:00 to 8:00 p.m., April 19 through October 25, 2017.

The Cajon Classic Cruise events will include amplified music, inflatables, promotional banners, food/merchandise vendors and informational booths. These events are open to the public with approximately 2,000 attendees anticipated weekly. In accordance with El Cajon Municipal Code Chapter 12.24, staff recommends that City Council approve the use of the public right-of-way for the proposed 2017 “Cajon Classic Cruise” series.

The event is not for the sole purpose of advertising products, goods, or for private profit. Instead, the event will provide a central venue to promote community involvement, City awareness and public camaraderie. Traffic management has been approved by the City’s Traffic Engineer, which will be coordinated with Public Works staff and Police to ensure a safe and healthy event.

For the 2017 season, organizers are requesting closure of the following streets.

Partial Street Closures (April 26 – October 18, 2017)

- 4:00 to 10:00 p.m. Sulzfeld Way: North of East Main Street to south of the alley
- 4:00 to 10:00 p.m. Orange Avenue: South of West Main Street to north of the alley
- 4:00 to 10:00 p.m. Sunshine Avenue: South of West Main Street to north of the alley

Full Street Closures (April 19, July 19, August 23, & Oct 25, 2017)

- 2:30 to 10:00 p.m. Sulzfeld Way: North of East Main Street to south of the alley
- 2:30 to 10:00 p.m. Orange Avenue: South of West Main Street to north of alley
- 2:30 to 10:00 p.m. West Main Street: East of Sunshine Avenue to west of Magnolia Avenue
- 2:30 to 10:00 p.m. East Main Street: East of Magnolia Avenue to west of Claydelle Avenue

Upon approval, the Special Event Committee will notify the Downtown El Cajon Business Partners of the additional conditions to be met which include: approved certificates of insurance, a signed petition from a majority of affected businesses and residents, and any necessary permits or licenses. The applicant must meet with City staff to review all conditions before final approval of event.

CEQA: The proposed project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) according to Section 15061 (b)(3) the "General Rule," which states that CEQA applies only to projects which have the potential for causing a significant effect on the environment. The temporary use of the City's right-of-way for a community event and the detouring of other modes of transportation within City streets will not have a significant effect on the environment.

FISCAL IMPACT: Applicable fees to be paid by the applicants.

PREPARED BY:

APPROVED BY:


Sara Ramirez
DIRECTOR RECREATION


Douglas Williford
CITY MANAGER

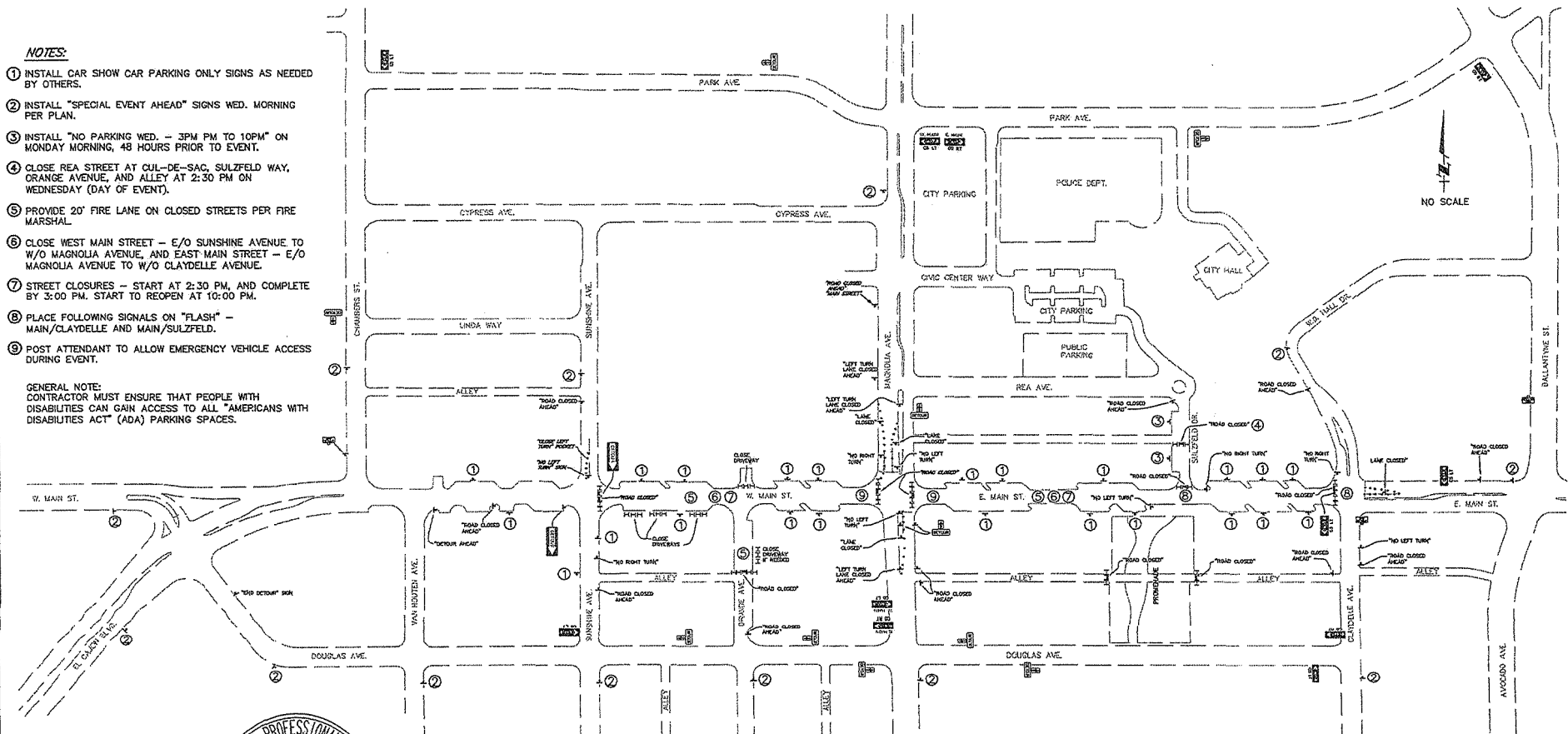
ATTACHMENT:

Traffic Plan

NOTES:

- ① INSTALL CAR SHOW CAR PARKING ONLY SIGNS AS NEEDED BY OTHERS.
- ② INSTALL "SPECIAL EVENT AHEAD" SIGNS WED. MORNING PER PLAN.
- ③ INSTALL "NO PARKING WED. - 3PM PM TO 10PM" ON MONDAY MORNING, 48 HOURS PRIOR TO EVENT.
- ④ CLOSE REA STREET AT CUL-DE-SAC, SULZFELD WAY, ORANGE AVENUE, AND ALLEY AT 2:30 PM ON WEDNESDAY (DAY OF EVENT).
- ⑤ PROVIDE 20' FIRE LANE ON CLOSED STREETS PER FIRE MARSHAL.
- ⑥ CLOSE WEST MAIN STREET - E/O SUNSHINE AVENUE TO W/O MAGNOLIA AVENUE, AND EAST MAIN STREET - E/O MAGNOLIA AVENUE TO W/O CLAYDELLE AVENUE.
- ⑦ STREET CLOSURES - START AT 2:30 PM, AND COMPLETE BY 3:00 PM. START TO REOPEN AT 10:00 PM.
- ⑧ PLACE FOLLOWING SIGNALS ON "FLASH" - MAIN/CLAYDELLE AND MAIN/SULZFELD.
- ⑨ POST ATTENDANT TO ALLOW EMERGENCY VEHICLE ACCESS DURING EVENT.

GENERAL NOTE:
CONTRACTOR MUST ENSURE THAT PEOPLE WITH DISABILITIES CAN GAIN ACCESS TO ALL "AMERICANS WITH DISABILITIES ACT" (ADA) PARKING SPACES.



M. Sanchez
3/4/17

CAJON CLASSIC CRUISE - 2017

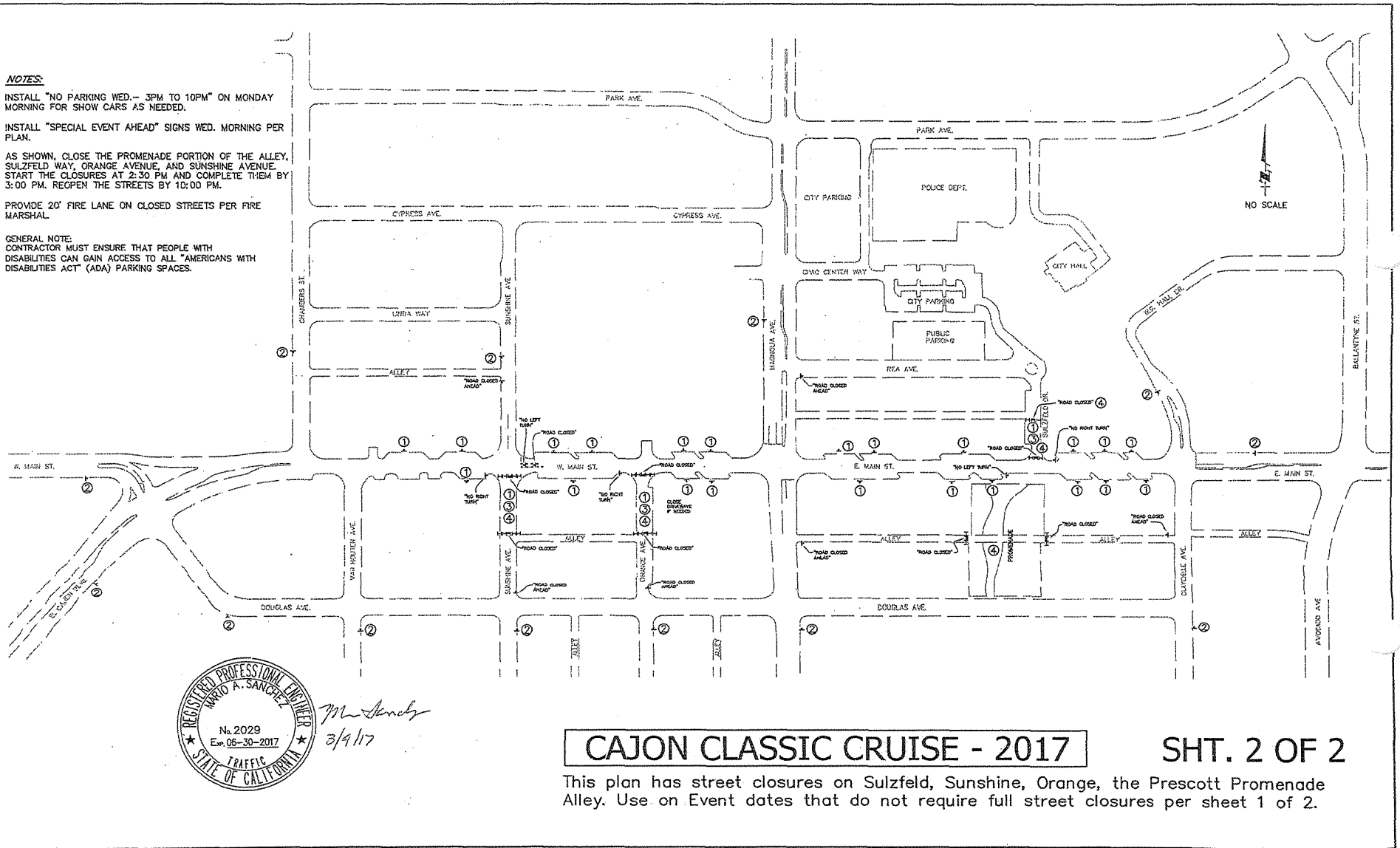
SHT. 1 OF 2

This plan has street closures on W. Main, E. Main, Sulzfeld, Orange, and the Prescott Promenade Alley. Use this plan on April 19, July 19, August 23 and October 25.

NOTES:

- ① INSTALL "NO PARKING WED.- 3PM TO 10PM" ON MONDAY MORNING FOR SHOW CARS AS NEEDED.
- ② INSTALL "SPECIAL EVENT AHEAD" SIGNS WED. MORNING PER PLAN.
- ③ AS SHOWN, CLOSE THE PROMENADE PORTION OF THE ALLEY, SULZFELD WAY, ORANGE AVENUE, AND SUNSHINE AVENUE. START THE CLOSURES AT 2:30 PM AND COMPLETE THEM BY 3:00 PM. REOPEN THE STREETS BY 10:00 PM.
- ④ PROVIDE 20' FIRE LANE ON CLOSED STREETS PER FIRE MARSHAL.

GENERAL NOTE:
CONTRACTOR MUST ENSURE THAT PEOPLE WITH DISABILITIES CAN GAIN ACCESS TO ALL "AMERICANS WITH DISABILITIES ACT" (ADA) PARKING SPACES.



M. Sanchez
3/9/17

CAJON CLASSIC CRUISE - 2017

SHT. 2 OF 2

This plan has street closures on Sulzfeld, Sunshine, Orange, the Prescott Promenade Alley. Use on Event dates that do not require full street closures per sheet 1 of 2.

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City of El Cajon Agenda Report

MEETING: 3/28/17

ITEM NO: 1.5



TO: Mayor Wells, Mayor Pro Tem McClellan
Councilmembers Goble, Kalasho, Kendrick

FROM: Sara Ramirez, Director of Recreation

SUBJECT: Community Event – Dinner and a Concert

RECOMMENDATION: That the City Council approves the 2017 “Dinner and a Concert” series, subject to conditions.

BACKGROUND: Downtown El Cajon Business Partners, (PBID), is requesting approval for the 2017 Dinner and a Concert series. The intent of the concert series is to provide economic enhancements in the Downtown district. Dinner and a Concert is a 22-week, free concert series and will be held at the Prescott Promenade on Friday evenings from 6:00 to 8:00 p.m., May 5 through September 29, 2017. A concert will not be held on Friday, May 19, but will instead be held Thursday, May 18th, due to America on Main Street.

The Dinner and a Concert events will include amplified music, inflatables, promotional banners, food and informational booths. These events will be open to the public with over 600 attendees anticipated weekly. Organizers have additionally requested closure of the adjacent Prescott Promenade alley from 3:00 to 8:00 p.m.

Staff recommends the City Council approve the proposed 2017 Dinner and a Concert series. The event is not for the sole purpose of advertising products, goods, or for private profit. Instead the event will provide a central venue to promote community involvement, City awareness and public camaraderie.

Upon approval, the Special Event Committee will notify the Downtown El Cajon Business Partners of any additional conditions that need to be met to include approved certificates of insurance and any necessary permits or licenses.

FISCAL IMPACT: Applicable fees to be paid by the applicant.

PREPARED BY:


Sara Ramirez
DIRECTOR RECREATION

APPROVED BY:


Douglas Williford
CITY MANAGER

City Clerk Date Stamp

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City of El Cajon Agenda Report

MEETING: 03/28/2017

ITEM NO: 1.6



TO: Mayor Wells, Mayor Pro Tem McClellan,
Councilmembers Goble, Kalasho and Kendrick

FROM: Clay Schoen, Finance Director

SUBJECT: Fiscal Year 2016-17 Mid-Year Report and Five-Year Business Plan Update

RECOMMENDATION: That the City Council:

- 1) Receive and accept the Fiscal Year 2016-17 Mid-Year Report and Five-Year Business Plan update.
- 2) Increase or modify Fiscal Year 2016-17 appropriations in the net amount of \$551,300 for additional needs as detailed in this report.
- 3) Approve amendments with Architects Mosher Drew and Walt Conwell Architect to increase the contractual amounts by \$10,000 and \$2,000, respectively, for reimbursable expenses.

BACKGROUND: The City of El Cajon prepares the Mid-Year Report and Five-Year Business Plan Update as part of an overall financial planning and monitoring program. Other major components of the program include the Annual Budget and the Comprehensive Annual Financial Report. When viewed as a cycle, they represent long-term planning, the implementation of that plan, and the execution and measurement of that plan.

Mid-Year Report - This document is an opportunity to measure financial performance at the midpoint of the fiscal year. Mid-year results are compared to both budgeted amounts and previous year's results. This is also the basis for projecting year-end results, as well as longer-term projections.

Five-Year Business Plan - This document is a long range plan intended to clarify City goals and objectives. By forecasting five years, City decision makers can easily see the long term impacts of their decisions, as well as provide time to prepare for future challenges.

As part of this process, it is not uncommon to identify City Council actions, including budget adjustments, which are needed for financial and/or operational circumstances that have arisen since the Fiscal Year 2016-17 budget was developed last year. A brief description of each such circumstance follows.

TDA3 Close-out Adjustment

The Transportation Development Act Article 3 (TDA3) provided funding designated for bicycle and pedestrian projects. The City's participation in the program ceased in Fiscal Year 2014. Subsequently, residual costs of approximately \$1,300 occurred, but because they were after the program ceased, they were deemed ineligible. Therefore, these costs need to be reimbursed by other City resources. The General Fund budget needs to be increased by \$1,300 for a transfer to the TDA3 program to cover these expenses.

EMS Fund Close-out Adjustment

Fire Department provided paramedic services, historically accounted for in the Emergency Medical Services fund, have required significant General Fund subsidies through the years. As a result of contracting with an external service provider, this fund will no longer be necessary and will be closed at fiscal year-end. In order to do so, the General Fund subsidy needs to be increased in an amount not to exceed \$450,000.

Fire Department Light-Duty Response Vehicle

The Fire Department has experienced a steady increase in its number of calls for service. These calls are currently answered by both an engine company (comprising an engine and a crew of three) and a contracted paramedic unit. Dispatching fire engines to medical aid calls contributes to higher than necessary operating costs, as well as the engine not being available for fire suppression calls. The department intends to use a light-duty response vehicle, with a crew of two Fire Department personnel, to respond to medical aid calls. This change represents a more appropriate application of resources via a more cost effective vehicle. Additionally, the vehicle will be outfitted with basic firefighting gear and equipment, allowing it to assist with fire suppression responses, if needed. The Fire Department budget needs to be increased by \$100,000 for the purchase of this light-duty response vehicle.

Architectural Contract Amendments

On June 10, 2014, the City Council approved a Professional Services Agreement with Architects Mosher Drew for design and construction administration services for renovation of the East County Performing Arts Center (ECPAC). The executed contract and amendments did not include language to include reimbursable items such as travel expenses and printing costs. Therefore, an amendment to the contract is needed to include reimbursable items in an amount not to exceed \$10,000. Likewise, on September 8, 2015, the City Council approved a Professional Services Agreement with Walt Conwell Architect for design and construction administration services for renovation of the Ronald Reagan Community Center. Again, the executed contract and amendments did not include language to include reimbursable items. Therefore, an amendment to the contract is necessary to include reimbursable items in an amount not to exceed \$2,000. The project budgets for both of these projects are sufficient to cover these additional expenses.

FISCAL IMPACT: The Fiscal Year 2016-17 Mid-Year Report and Five-Year Business Plan are critical for informed financial decision making, and are prepared for informational purposes only. As part of the analysis performed in preparing the Report and Plan, a number of items require Council Action, some of which will result in budget increases and/or modifications in the net amount of \$551,300, as detailed below.


Circumstance Requiring Council Action	Fund	Budget Impact
Fire Department Light-Duty Response Vehicle	General Fund	\$ 100,000
TDA3 Close-out Adjustment	General Fund	\$ 1,300
EMS Fund Close-out Adjustment	General Fund	\$ 450,000
Architect Mosher Drew Contract Amendment	City CIP Fund	\$ -0-
Walt Conwell Architect Contract Amendment	Park CIP Fund	\$ -0-

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APPROVED BY:



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CITY MANAGER

CITY OF EL CAJON CALIFORNIA



FISCAL YEAR 2016-17 MID-YEAR REPORT FIVE-YEAR BUSINESS PLAN

The Purpose of this Report

This report is comprised of two main parts: The Fiscal Year 2017 Mid-Year Report and the Fiscal Year 2018 through 2022 Five Year Business Plan. Both of which are major components of the City of El Cajon's overall financial planning and monitoring program. The other key components include the Annual Budget and the Comprehensive Annual Financial Report. When viewed as a cycle, they represent long term planning, the implementation of that plan, and the measurement and execution of that plan. Each component of the program is described on the following page.

Mid Year Report

This report evaluates the status of revenues and expenditures at the halfway point of the fiscal year, as well as communicate anticipated year-end results. In evaluating mid-year performance, current year activity is compared to that of previous years and comparisons to budgeted expectations. This report is useful for both managing operations for the remainder of this fiscal year, as well as contributing information necessary for the Five-Year Business Plan and developing the Fiscal Year 2017-18 Annual Budget.

Five Year Business Plan

The purpose of the plan is to assist City staff in making better business decisions by assessing mid-term and long-term financial implications of current economic conditions and proposed obligations, policies, programs, and assumptions. By forecasting five years, City decision makers can easily see the long term impacts of their decisions, as well as provide time to prepare for future challenges. The plan represents the opportunity to take a broad view of the City's operating finances before considering the details of the Annual Budget.

Annual Budget

The Annual Budget is the mechanism of transforming long term vision and priorities into a functional action plan. This document establishes service levels, as well as investments in capital needs. Additionally, it serves as the spending authority for the fiscal year.

All City departments submit requests for appropriation to the City Manager each year. The City Manager uses these requests as the starting point for developing a proposed budget. The City Manager then presents this preliminary budget to the City Council for review and approval.

Comprehensive Annual Financial Report (CAFR)

The CAFR provides vital feedback in the form of actual financial performance. In addition to detailing results, it also discusses deviations from planned activity. It can be viewed as the report card for how well the City executed its plan.

Projection Limitations

Projections used for the Mid-Year report and the Five Year Business Plan anticipate future performance based on past results, but unforeseen events can dramatically impact anticipated results. Projections should therefore be used as a planning tool and to identify structural flaws. The mitigation of these unforeseen events takes place during the annual budget process and the daily operation of the organization. These projections do not take into account possible actions to mitigate problems, and are intended to show areas of risk that may require attention.

CITY OF EL CAJON MID-YEAR REPORT FISCAL YEAR 2016-17

This report is intended to evaluate the status of revenues and expenditures at the halfway point of the fiscal year, as well as communicate anticipated year-end results. In evaluating mid-year performance, current year activity is compared to that of previous years and comparisons to budgeted expectations. This analysis has been conducted for the City of El Cajon's five major funds: the General Fund, the Wastewater enterprise fund, the Low-Moderate Income Housing Asset Fund special revenue fund, the City Capital Improvement Program fund, and the Public Safety Facilities Projects capital improvement fund. This report is useful for both managing operations for the remainder of this fiscal year, as well as contributing information necessary for the Five-Year Business Plan and developing the Fiscal Year 2017-18 Annual Budget.

Note: The following analysis was prepared solely for the purpose of determining how revenues and expenditures are performing as related to the budget. Consequently, the information contained herein may not be presented in accordance with generally accepted accounting principles.

GENERAL FUND

Overview

As of December 31, 2016, General Fund Revenues and Sources of Funds totaled \$24.0 million, a decrease of 6.8% (\$1.8 million) from the same point last year. Expenditures and Uses of Funds totaled \$31.2 million, which is down approximately 2.8% (\$885,728) from last year's midway point.

For this period, July through December 2016, Expenditures and Uses of Funds exceeded Revenues and Sources of Funds by approximately \$7.2 million. Several of the General Fund's larger revenue streams are received in the latter half of the fiscal year. During the first six months of the fiscal year, the General Fund cash flow needs are reliant upon the City's 20% Operating Reserve which prevents the City from having to borrow funds (i.e. issue tax and revenue anticipation notes), thereby avoiding additional interest and issuance expenses.

The table below summarizes this activity for the current year, as well as the two previous years.

	FY16-17 <u>Budget</u>	FY16-17 <u>Mid-Year</u>	% of <u>Budget</u>	FY15-16 <u>Mid-Year</u>	FY14-15 <u>Mid-Year</u>
Revenues and Sources of Funds	\$67,680,741	\$24,039,570	35.5	\$25,797,535	\$25,280,960
Expenditures and Uses of Funds	67,707,673	31,200,348	46.1	32,086,077	30,356,642

By fiscal year end, Revenues and Sources of Funds are projected to be \$67.1 million, which is \$613,398 below budget and represents a 3.3% decrease from last year. The majority of this decrease is attributable to a large one-time true-up payment received last year as a result of the end of the State-mandated revenue swap arrangement known as

the “Triple-Flip.” Expenditures and Uses of Funds are estimated to be \$65.6 million at fiscal year-end. This is 3.3% higher than last year, but is \$2.1 million under budget. Together, this activity is expected to increase fund balance by an estimated \$1.5 million. Further analysis of selected revenues and expenditures follows.

Revenue and Sources of Funds

While the General Fund has many sources of revenue, three major categories account for 84.1% of total budgeted revenue. These categories are: Sales Taxes, Property Taxes, and Franchise Fees. Each of these will be discussed separate of all remaining sources.

Sales Taxes- Sales taxes are comprised of two components: the City’s share of the State sales tax rate and a voter approved 0.5% general sales tax (Proposition J). A controversial State driven revenue swap arrangement, known as the Triple Flip, came to an end last fiscal year. This arrangement withheld one quarter of the City’s Sales Tax proceeds, and replaced it with a similar amount of Property Tax. For the sake of comparison, property taxes received in lieu of sales tax have been included in the discussion of this category.

At the mid-year point of the fiscal year, sales tax receipts are up \$1.7 million from the same point last year. The primary reason for this growth is the result of the return to the regular 1.0% levy, rather than the 0.75% levy of previous years. The table below summarizes these balances, as well as those of the two previous years.

	FY16-17 <u>Budget</u>	FY16-17 <u>Mid-Year</u>	% of <u>Budget</u>	FY15-16 <u>Mid-Year</u>	FY14-15 <u>Mid-Year</u>
Sales Taxes	\$25,403,287	\$10,831,971	42.6	\$9,178,966	\$8,487,260
Sales Taxes (Proposition J)	9,466,922	4,023,924	42.5	4,615,339	4,457,554

Sales Taxes are expected to be short of budgeted amounts by approximately \$675,000 by fiscal year end, primarily due to lower than anticipated growth.

Property Taxes- Property taxes are comprised of three major components: regular property taxes, property tax received in lieu of Vehicle License Fees, and the residual distribution from the Redevelopment Property Tax Trust Fund. Property taxes are up approximately 0.8% (\$24,995) from this point last year.

	FY16-17 <u>Budget</u>	FY16-17 <u>Mid-Year</u>	% of <u>Budget</u>	FY15-16 <u>Mid-Year</u>	FY14-15 <u>Mid-Year</u>
Property Taxes (PT)	\$7,605,143	\$3,103,430	40.8	\$3,078,434	\$2,989,665
PT – In Lieu VLF	8,291,442	0	0.0	0	0
PT – RPTTF Residual Distribution	900,000	0	0.0	0	0

The majority of this revenue is received in the second half of the fiscal year, and projections indicate that year-end results will exceed budgets for this category by approximately \$170,000.

Franchise Fees- Franchise fees are collected from San Diego Gas & Electric, Waste Management, Cox Communications, and Pacific Bell. At the midpoint of the fiscal year, current year Franchise Fees are only approximately half of the previous year's mid-year results, down \$1.0 million. This shortfall is a result of timing differences in receipts, and projected year-end results are expected to meet budgeted amounts. The table below illustrates Franchise Fees for the current year, as well as the two previous years.

	FY16-17 <u>Budget</u>	FY16-17 <u>Mid-Year</u>	% of <u>Budget</u>	FY15-16 <u>Mid-Year</u>	FY14-15 <u>Mid-Year</u>
Franchise Fees	\$5,283,070	\$1,018,726	19.3	\$2,019,370	\$1,981,519

Other Revenue Categories- The remaining revenue categories represent 15.9% of total General Fund Revenues and Sources of Funds. The following table details the mid-year performance of each category for the current year, as well as the two most recent years.

	FY16-17 <u>Budget</u>	FY16-17 <u>Mid-Year</u>	% of <u>Budget</u>	FY15-16 <u>Mid-Year</u>	FY14-15 <u>Mid-Year</u>
Transient Occupancy Tax	\$1,405,921	\$416,608	29.6	\$437,621	\$418,451
Business Licenses	798,032	521,176	65.3	493,917	471,931
Real Property Transfer Tax	300,000	112,620	37.5	152,582	135,806
Licenses and Permits	1,270,800	543,084	42.7	854,987	616,201
Intergovernmental Revenues	574,750	299,210	52.1	76,970	479,216
Charges for Services	2,789,198	1,422,315	50.6	1,448,323	1,419,096
Investment Earnings	300,000	34,237	11.4	249,901	56,712
Fines and Forfeitures	560,500	270,432	48.3	293,991	306,909
Other Revenue & Reimbursement	2,292,921	1,212,256	52.9	1,301,760	1,179,553
Other Financing Sources	438,755	240,581	54.8	1,595,372	1,965,857

By year end, these categories in total are projected to exceed budget, but below previous year's results due to the receipt of final loan payment on the sale of the 100 Fletcher Property last year. Projected results for each major revenue category is shown in the following table.

	FY16-17 <u>Budget</u>	FY16-17 <u>Projected</u>	% of <u>Budget</u>
Sales Taxes	\$34,870,209	34,082,437	97.7
Property Taxes	16,796,585	17,045,306	101.5
Franchise Fees	5,283,070	5,301,237	100.3
All Other Categories	10,730,877	10,828,528	100.9
Total General Fund Revenue	<u>\$67,680,741</u>	<u>\$67,257,508</u>	99.4

Expenditures and Uses of Funds

Expenditures and Uses of Funds are \$31.2 million or 46.1% of budget at mid-year. This represents a 2.8% decrease from the same point last year. A primary cause of this decrease is a reduction in the current year's budgeted CIP funding transfer from the previous year. The following table shows mid-year expenditures organized by function for the current year, as well as the two preceding years.

	FY16-17 Budget	FY16-17 Mid-Year	% of Budget	FY15-16 Mid-Year	FY14-15 Mid-Year
General Government	\$7,722,601	\$3,131,343	40.5	\$3,050,488	\$2,700,163
Public Safety- Police	30,910,865	14,500,008	46.9	14,034,647	13,866,173
Public Safety- Fire	11,671,323	5,329,098	45.6	5,708,693	5,192,717
Public Works	8,614,855	3,370,522	39.1	3,619,337	3,522,503
Recreation	2,785,331	1,197,396	43.0	1,156,210	1,119,857
Community Development	2,967,698	1,209,453	40.8	1,134,073	978,375
Other Financing Uses	<u>3,035,000</u>	<u>2,462,528</u>	81.1	<u>3,382,629</u>	<u>2,976,573</u>
Total Expenditures	<u>\$67,707,673</u>	<u>\$31,200,348</u>	46.1	<u>\$32,086,077</u>	<u>\$30,356,361</u>

General Fund expenditures are also shown by category in the following table.

	FY16-17 Budget	FY16-17 Mid-Year	% of Budget	FY15-16 Mid-Year	FY14-15 Mid-Year
Salaries and Benefits	\$50,174,878	\$23,188,254	46.2	\$22,274,198	\$21,728,134
Materials, Services, and Supplies	15,090,844	5,922,390	39.2	6,987,989	5,645,230
Capital Outlay	121,951	2,176	1.8	38,127	6,704
Other Financing Uses	<u>2,320,000</u>	<u>2,087,528</u>	90.0	<u>2,785,763</u>	<u>2,976,573</u>
Total Expenditures	<u>\$67,707,673</u>	<u>\$31,200,348</u>	46.1	<u>\$32,086,077</u>	<u>\$30,356,641</u>

General Fund expenditures are higher than last year, with the largest impacts due to negotiated salary and benefit increases, as well as CalPERS contribution rate increases. Projected year end results anticipate the General Fund closing the year under budget.

Fund Balance

Fund balance is comprised of reserves and designations for specific operating needs or purposes. The 20% Operating Reserve is used to provide sufficient cash flow during the first half of the fiscal year, primarily resulting from the timing differences between expenditures and revenues. The Economic Uncertainty Reserve is established for the purpose of stabilizing delivery of City services during periods of budget deficits and to mitigate the effects of major economic uncertainties resulting from unforeseen changes in revenues and/or expenditures. The Reserve for Unfunded Retirement Obligation was established to address increasing unfunded liabilities and higher employer contribution rates. Any remaining fund balance creates a Carryover Reserve.

The fund balance at the start of the fiscal year was \$35.5 million. On October 25, 2016, the City Council took action to redistribute reserve balance to better prepare for the City's needs. Taking into consideration that rebalancing, as well as projected revenues and expenditures at fiscal year-end, fund balance is expected to be approximately \$36,995,629. The following table illustrates projected reserve balances at year-end.

Projected General Fund Balance

	07/01/16 <u>Fund Balance</u>	06/30/2017 Estimated <u>Fund Balance</u>
20% Operating Reserve	\$13,052,990	\$13,117,435
Economic Uncertainty Reserve	2,000,000	6,500,000
Reserve for Unfunded Retirement Obligation	4,020,000	8,000,000
Carryover Reserve **	<u>16,442,473</u>	<u>9,378,194</u>
Total Fund Balance	<u>\$35,515,463</u>	<u>\$36,995,629</u>

** Carryover Reserve is available to bridge any imbalance of expenditures exceeding revenues.

WASTEWATER ENTERPRISE FUND

Revenues at the midpoint of the fiscal year total \$10.2 million, which is up 4.7% from the same point last year. The chart below illustrates mid-year performance for the current year, as well as the two preceding years.

<u>Wastewater Revenues</u>	FY16-17 <u>Budget</u>	FY16-17 <u>Mid-Year</u>	% of <u>Budget</u>	FY15-16 <u>Mid-Year</u>	FY14-15 <u>Mid-Year</u>
Sewer Service Fee	\$17,000,000	\$9,198,448	54.1	\$8,806,560	\$9,305,797
Septic Tank Disposal Fee	800,000	723,807	90.5	500,280	348,177
State Revolving Loan Proceeds	3,800,000	0	0.0	0	0
All Other Revenue	<u>273,000</u>	<u>264,879</u>	97.0	<u>426,329</u>	<u>123,663</u>
Total Revenue	<u>\$21,873,000</u>	<u>\$10,187,134</u>	46.6	<u>\$9,733,169</u>	<u>\$9,777,637</u>

Expenditures of \$8.3 million are 5.1% lower than the same period last year, largely as a result of the timing of capital expenditures. It is anticipated that the Wastewater Fund expenditures will be below budget at year end.

<u>Wastewater Expenditures</u>	FY16-17 <u>Budget</u>	FY16-17 <u>Mid-Year</u>	% of <u>Budget</u>	FY15-16 <u>Mid-Year</u>	FY14-15 <u>Mid-Year</u>
Salaries & Benefits	\$3,835,260	\$1,447,411	37.7	\$1,415,974	\$1,416,008
Materials, Services, and Supplies	12,914,719	6,018,325	46.6	5,887,985	5,301,789
Debt Service	500,000	25,086	5.0	0	0
Capital Outlay and Projects	<u>15,102,988</u>	<u>812,946</u>	5.3	<u>1,445,560</u>	<u>193,951</u>
Total Expenditures	<u>\$32,352,967</u>	<u>\$8,303,768</u>	25.7	<u>\$8,749,520</u>	<u>\$6,911,748</u>

LOW-MODERATE INCOME HOUSING ASSET FUND

The Low-Moderate Income Housing Asset Fund (LMIHAF) is a special revenue fund used to manage the housing programs and projects to increase affordable housing opportunities for the City's lower income households. The fund is administered by the City's Community Development Department, and is funded primarily by revenues generated from the housing assets transferred from the former redevelopment agency.

	FY16-17 <u>Budget</u>	FY16-17 <u>Mid-Year</u>	% of <u>Budget</u>	FY15-16 <u>Mid-Year</u>	FY14-15 <u>Mid-Year</u>
Expenditures	\$4,102,564	\$56,876	1.4	\$59,349	\$109,098
Revenues	1,274,193	255,132	4.3	28,100	745,614

The activity in this fund is largely project based, and therefore highly impacted by timing differences. However, it is anticipated that year-end results will be within budget.

CITY CAPITAL IMPROVEMENT PROGRAM FUND

This capital fund includes capital projects primarily funded by general tax revenues. However, some projects include additional funding sources. While many projects are multi-year in nature, each project has an annual budget for anticipated activity in the current fiscal year. The following table illustrates the annual budget and expenditures through the half-way point in the year for each capital project in this fund.

PROJECT DESCRIPTION	PROJECT NUMBER	FY 2016-17 BUDGET	FY 2016-17 YTD EXPENDITURE	% of BUDGET
ECPAC Improvements	IFM3471	3,183,015	-	0.0%
City Functional Maintenance	IFM1701	75,000	951	1.3%
Parking Lot Maintenance	IFM1702	40,000	-	0.0%
Public Safety Functional Maintenance (FY17)	IFM1703	75,000	18,512	24.7%
Security Improvements	IFM1705	80,000	-	0.0%
Elevator Improvements	IFM3469	150,000	-	0.0%
City Council Chambers Audio Visual Improvements	IFM3524	88,342	-	0.0%
Public Works Operations Generators	IFM3527	325,000	3,707	1.1%
City Hall and Council Chambers HVAC	IFM3389	1,473,000	6,644	0.5%
Fire Station Extractors	IFM3551	35,000	-	0.0%
Fire Station 6 Renovation	IFM3438	100,128	81,663	81.6%
City Hall Modernization	IFM3473	24,362	12,390	50.9%
Fletcher Hills Pool Renovation	IFM3526	30,792	10,004	32.5%
Transfer out to other capital project funds		284,000	3,176	1.1%
TOTAL		5,963,639	137,047	2.3%

PUBLIC SAFETY FACILITIES PROJECTS FUND

The voters approved Proposition O in 2004, a one-half cent sales tax which is dedicated to the construction and/or improvement of public safety facilities. The Public Safety Facilities Citizen's Oversight Committee receives periodic updates on the collection and use of Proposition O sales taxes and submits an annual report to the City Council. Proposition O expired on March 31, 2015. The following table shows the actual revenues and expenditures through December 31, 2016.

SUMMARY OF REVENUES

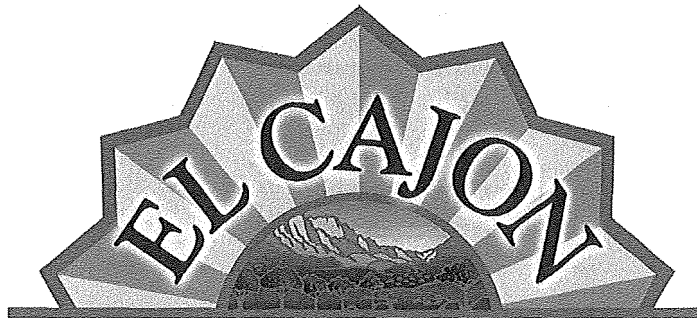
<u>Account Name/Description</u>	<u>Inception to June 30, 2016</u>	<u>July 1, 2016 to December 31, 2016</u>	<u>Received To Date</u>
Sales Tax Revenue	\$81,063,628.35	\$0.00	\$81,063,628.35
Investment Earnings	2,822,244.27	18,359.80	2,840,604.07
Investment Earnings - Fiscal Agent	123,027.10	0.00	123,027.10
Sale of Property to Redevelopment Agency	2,955,856.89	0.00	2,955,856.89
Rental Income	77,905.37	0.00	77,905.37
Miscellaneous Reimbursement	594,379.34	0.00	594,379.34
Bond Proceeds	25,195,000.00	0.00	25,195,000.00
Premium on Bond Issuance	769,982.80	0.00	769,982.80
Total Revenues	\$113,602,024.12	\$18,359.80	\$113,620,383.92

SUMMARY OF EXPENDITURES BY ACTIVITY/PROJECT

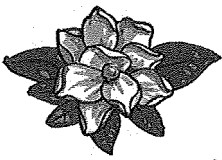
<u>Activity/Project Name</u>	<u>Activity/ Project #</u>	<u>Inception to June 30, 2016</u>	<u>July 1, 2016 to December 31, 2016</u>	<u>Total to Date</u>
Program Support	502000	\$1,345,640.81	1,200.00	\$1,346,840.81
Debt Service	502000	30,025,245.41	0.00	30,025,245.41
<u>Projects:</u>				
Public Safety Center	PS0010	62,625,814.29	0.00	62,625,814.29
Animal Shelter	PS0020	546,868.20	417,060.22	963,928.42
Fire Station 8	PS0030	1,659,969.25	0.00	1,659,969.25
Fire Station 6 - Roof & HVAC	PS0040	1,071,387.03	0.00	1,071,387.03
Fire Station 6 - Kitchen Remodel	PS0041	95,440.47	0.00	95,440.47
Fire Station 6 - Add'l Improv	PS0042	156,219.99	0.00	156,219.99
Fire Station 7	PS0050	71,583.68	0.00	71,583.68
Fire Station 9	PS0060	1,581,118.66	0.00	1,581,118.66
Fire Station 6 - Renovation	PS1502	95,411.41	82,202.73	177,614.14
Projects Subtotal		67,903,812.98	499,262.95	68,403,075.93
Total Expenditures		\$99,274,699.20	\$500,462.95	\$99,775,162.15

**CITY OF EL CAJON
MID-YEAR REVENUE AND SOURCES OF FUNDS COMPARISON REPORT**

FUND	CURRENT YEAR / FY2016-17				PRIOR YEAR / FY2015-16			
	BUDGET	REVENUE	BALANCE	%	BUDGET	REVENUE	BALANCE	%
101 GENERAL FUND								
103000 COMMUNITY SVCS & E	59,500.00	18,061.00	41,439.00	30.35	68,700.00	962.00	67,738.00	1.40
106000 CITY ATTORNEY	-	2,512.20	(2,512.20)	-	-	13,086.80	(13,086.80)	-
107000 CITY CLERK AND ELE	4,870.00	7,460.00	(2,590.00)	153.18	340.00	35.00	305.00	10.29
110000 CITY MANAGER	62,000.00	17,674.87	44,325.13	28.51	62,000.00	27,909.39	34,090.61	45.02
114000 FINANCE	62,956,204.00	21,969,567.16	40,986,636.84	34.90	60,701,974.00	23,228,334.80	37,473,639.20	38.27
123000 FACILITIES MAINTEN	42,376.00	30,199.32	12,176.68	71.27	47,376.00	15,906.89	31,469.11	33.58
124000 ECPAC - ADMIN SERV	120,000.00	-	120,000.00	-	120,000.00	-	120,000.00	-
130110 POLICE ADMINISTRAT	1,394,816.00	610,085.94	784,730.06	43.74	1,412,876.00	666,679.26	746,196.74	47.19
130230 AUXILIARY	650.00	-	650.00	-	1,450.00	448.18	1,001.82	30.91
135000 ANIMAL CONTROL	183,000.00	86,793.00	96,207.00	47.43	188,000.00	90,804.52	97,195.48	48.30
140000 FIRE ADMINISTRATIO	105,300.00	73,975.35	31,324.65	70.25	10,300.00	18,358.95	(8,058.95)	178.24
145000 HEARTLAND FIRE & R	-	19,496.94	(19,496.94)	-	-	1,413.47	(1,413.47)	-
151330 ENG - PRIVATE DEVE	250,000.00	138,467.34	111,532.66	55.39	250,000.00	151,509.45	98,490.55	60.60
151900 ENG - CIP PROJECTS	750,000.00	321,153.56	428,846.44	42.82	800,000.00	416,263.66	383,736.34	52.03
152310 TRAFFIC ENGINEERIN	16,500.00	6,489.50	10,010.50	39.33	18,500.00	20,138.79	(1,638.79)	108.86
160000 PARKS	5,000.00	10,043.43	(5,043.43)	200.87	13,000.00	16,054.73	(3,054.73)	123.50
165000 RECREATION	105,125.00	48,800.49	56,324.51	46.42	104,725.00	78,177.13	26,547.87	74.65
170110 HOUSING & SA ADMIN	235,400.00	94,158.14	141,241.86	40.00	305,400.00	106,468.40	198,931.60	34.86
170510 PLANNING DIVISION	330,000.00	126,382.38	203,617.62	38.30	295,000.00	225,201.07	69,798.93	76.34
170520 PLANNING - ADVANCE	-	200.00	(200.00)	-	-	-	-	-
171000 BUILDING AND FIRE	1,060,000.00	458,049.38	601,950.62	43.21	910,000.00	719,782.24	190,217.76	79.10
TOTAL GENERAL FUND	67,680,741.00	24,039,570.00	43,641,171.00	35.52	65,309,641.00	25,797,534.73	39,512,106.27	39.50
209 CA BEVERAGE GRANT	160.00	266.18	(106.18)	166.36	26,058.00	26,987.74	(929.74)	103.57
211 GAS TAX	2,076,746.00	1,050,637.75	1,026,108.25	50.59	2,141,112.00	1,154,307.70	986,804.30	53.91
213 TRANSIT	90,883.00	168,551.54	(77,668.54)	185.46	315,883.00	178,104.76	137,778.24	56.38
215 STATE COPS GRANT-B	100,000.00	117,054.00	(17,054.00)	117.05	100,000.00	68,077.33	31,922.67	68.08
221 ST HOMELAND SEC GR	65,954.00	-	65,954.00	-	61,765.00	-	61,765.00	-
222 ASSET FORFEITURE	10,000.00	38,572.40	(28,572.40)	385.72	50,000.00	46,895.24	3,104.76	93.79
223 STATE ASSET FORFEI	10,000.00	12.58	9,987.42	0.13	7,500.00	14.82	7,485.18	0.20
224 LOCAL PUB SAFETY P	385,000.00	177,510.41	207,489.59	46.11	375,000.00	201,661.70	173,338.30	53.78
225 POLICE MISC GRANTS	409,619.00	58,091.36	351,527.64	14.18	371,911.75	89,962.40	281,949.35	24.19
240 RECREATION PROGRAM	551,686.00	362,173.99	189,512.01	65.65	567,826.00	304,958.29	262,867.71	53.71
250 EMERGENCY MEDICAL	2,483,000.00	1,373,448.81	1,109,551.19	55.31	5,261,201.00	1,865,675.37	3,395,525.63	35.46
253 UASI GRANTS	13,576.00	1,913.70	11,662.30	14.10	-	-	-	-
254 INDIAN GAMING GRAN	-	72.63	(72.63)	-	118,900.00	81.11	118,818.89	0.07
265 COMM DEV MISC GRAN	515,000.00	32,233.77	482,766.23	6.26	480,000.00	-	480,000.00	-
270 CDBG	1,239,437.00	147,266.97	1,092,170.03	11.88	1,159,843.00	514,582.21	645,260.79	44.37
275 HOME	446,073.00	863,424.27	(417,351.27)	193.56	404,864.00	53,711.50	351,152.50	13.27
280 CAL HOME GRANT	380,400.00	-	380,400.00	-	634,000.00	-	634,000.00	-
298 LOW/MOD HOUSING AS	1,274,193.00	55,132.08	1,219,060.92	4.33	2,814,011.00	28,099.98	2,785,911.02	1.00
299 HOUSING IN LIEU FE	-	388.91	(388.91)	-	1,000.00	278.75	721.25	27.88
311 ANIMAL SHELTER DON	-	10.00	(10.00)	-	-	1,910.44	(1,910.44)	-
322 ANMAL SHLTR BLDG D	-	250.43	(250.43)	-	-	3,633.47	(3,633.47)	-
402 PSF TAX REVENUE BO	-	-	-	-	5,195,227.00	5,205,024.50	(9,797.50)	100.19
501 CITY CAPITAL IMPRO	2,641,750.00	1,117,851.34	1,523,898.66	42.31	6,225,750.00	3,786,030.02	2,439,719.98	60.81
502 PUBLIC SFTY FACILI	-	18,359.80	(18,359.80)	-	25,000.00	115,623.37	(90,623.37)	462.49
503 TRANSNET	3,807,801.00	1,032,398.71	2,775,402.29	27.11	4,147,458.00	1,075,200.30	3,072,257.70	25.92
504 SPECIFIC ST OBLIGA	-	-	-	-	-	(140,300.00)	140,300.00	-
505 PARKS & REC IMPROV	2,492,537.00	448,926.83	2,043,610.17	18.01	1,844,828.00	141,779.11	1,703,048.89	7.69
508 PARKS & REC GRANTS	77,267.00	58,300.00	18,967.00	75.45	404,450.00	-	404,450.00	-
515 PARKS IMPACT FEES	10,000.00	2,741.18	7,258.82	27.41	1,500.00	10,863.29	(9,363.29)	724.22
550 PW TRANSPORTATION	8,143,640.00	1,252,665.02	6,890,974.98	15.38	10,544,137.00	3,007,074.11	7,537,062.89	28.52
552 TRANSPORTATION GRA	3,258,939.00	191,086.43	3,067,852.57	5.86	4,379,422.00	84,417.98	4,295,004.02	1.93
553 REG TRANS CONGSTIO	280,000.00	28,902.63	251,097.37	10.32	40,000.00	67,902.10	(27,902.10)	169.76
601 VEHICLE/EQUIP MAIN	2,475,000.00	1,239,904.45	1,235,095.55	50.10	2,682,000.00	1,343,640.62	1,338,359.38	50.10
605 VEHICLE/EQUIP REPL	750,000.00	379,788.00	370,212.00	50.64	1,148,110.00	574,054.00	574,056.00	50.00
610 SELF-INSURANCE	860,000.00	461,495.86	398,504.14	53.66	916,000.00	440,371.62	475,628.38	48.08
615 IT REPLACEMENT FUN	750,000.00	375,000.00	375,000.00	50.00	750,000.00	750,000.00	-	100.00
620 OTHER POST-EMP BEN	1,200,000.00	600,024.00	599,976.00	50.00	1,100,000.00	549,986.00	550,014.00	50.00
650 WASTEWATER	21,873,000.00	10,187,134.29	11,685,865.71	46.57	18,522,500.00	9,733,169.14	8,789,330.86	52.55
700 DEPOSIT TRUST FUND	-	-	-	-	-	2,000.00	(2,000.00)	-



The Valley of Opportunity

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CITY OF EL CAJON FIVE-YEAR BUSINESS PLAN FISCAL YEAR 2017-18 UPDATE

The Five-Year Business Plan is used to evaluate and update revenue and expenditure assumptions for the General Fund and other funds based on current economic conditions. Long-range forecasting can reveal imbalances not apparent today, providing time to take corrective action in a proactive way. Accordingly, financial planning is central to how the City is governed and managed. This long-range financial forecast is not intended as a budget, but as a decision-making tool.

The purpose of the plan is to assist City staff in making better business decisions by assessing mid-term and long-term financial implications of current economic conditions and proposed obligations, policies, programs, and assumptions. As such, the Five-Year Business Plan is an important tool in preparation of the upcoming budget. The plan represents the opportunity to take a broad view of the City's operating finances before considering the details of the Annual Budget.

Economic Outlook

The economic outlook for the county, state, and nation are taken into consideration when updating the Five-Year Business Plan. The economy continued to improve during 2016, and growth is expected to continue at a steady pace.

University of San Diego Professor Alan Gin publishes a highly respected monthly index that measures and reflects on the direction of the San Diego economy. The most recent report was issued on February 7, 2017. In this report, he summarizes:

The strength and breadth of the increase [in the index] was impressive and may eventually lead to a readjustment of the outlook for the local economy. For now, the forecast remains for slower growth in 2017 than in 2016. A number of factors could adversely affect the local economy in the coming year. First, the Federal Reserve is expected to continue increasing interest rates. An increase of at least 50 basis points is expected for the year, which could have negative ramifications for the local housing market.

The UCLA Anderson Forecast, in a September, 2016 release, made the following comments regarding California's economy.

Total employment growth for the state will be 2.0%, and the forecast for 2017 and 2018 is 1.7% and 1.1%, respectively. Payrolls will grow more at about the same rate over the forecast horizon. Real personal income growth is estimated to be 2.6% in 2016 and is forecast to be 3.7% and 3.6% in 2017 and 2018, respectively. Home building will continue in California at about 120,000 units per year in 2017. In spite of the Governor's policy to ease building restrictions, one million new homes in California are not in the offing and home prices will remain at a premium.

And:

Steady gains in employment are expected through 2018, while the unemployment rate in the state is expected to decrease during the next two years. California's unemployment rate is expected to be insignificantly different from the U.S. rate at 5.4% by the end of the forecast period.

In that same release, the UCLA Anderson Forecast addressed the national economy with the following comments.

The national economy foresees real gross domestic product growth in the 2.0% to 2.5% range throughout 2017 and 2018, where it has been for the past seven years. With the economy approaching full employment, employment growth is expected to slow from what has been a consistent 200,000 jobs per month to about 150,000 per month in 2017 and 125,000 per month the following year. The national unemployment rate is predicted to be in the 4.8% to 5.0% range throughout the forecast period.

The Federal Open Market Committee made the following comments February 1, 2017.

Information received since the Federal Open Market Committee met in December indicates that the labor market has continued to strengthen and that economic activity has continued to expand at a moderate pace. Job gains remained solid and the unemployment rate stayed near its recent low. Household spending has continued to rise moderately while business fixed investment has remained soft. Measures of consumer and business sentiment have improved of late. Inflation increased in recent quarters but is still below the Committee's 2 percent longer-run objective. Market-based measures of inflation compensation remain low; most survey-based measures of longer-term inflation expectations are little changed, on balance.

Other Sources of economic information, such as the Bureau of Labor Statistics and the Bureau of Economic Analysis, support the anticipation that the economy should continue to grow at a modest pace.

Employee Retirement – CalPERS

The City is a member of the California Public Employees' Retirement System (CalPERS). All City employees who work at least 1,000 hours per fiscal year are eligible to participate in CalPERS. Participants in the plan vest after five years of employment.

Over the past few years the CalPERS Board approved significant changes to actuarial policies and assumptions to enhance the long-term stability of the fund. As a result of these changes, along with poor investment performance, employer retirement contribution rates have increased, and are expected to continue to grow. The largest portion of this rate increase is attributed to the unfunded liability of the miscellaneous and safety plans. The following table shows the actual employer contribution rates for a five-year period.

CALPERS EMPLOYER CONTRIBUTION RATES

	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>	<u>FY 2015-16</u>	<u>FY 2016-17</u>
Miscellaneous Members					
Normal Cost	9.321%	10.096%	10.042%	10.012%	10.575%
Unfunded Rate	<u>16.759%</u>	<u>17.310%</u>	<u>20.103%</u>	<u>23.749%</u>	<u>27.185%</u>
Total Miscellaneous Rate	<u>26.080%</u>	<u>27.406%</u>	<u>30.145%</u>	<u>33.761%</u>	<u>37.760%</u>
Safety Members					
Normal Cost	17.418%	17.939%	18.029%	18.188%	18.933%
Unfunded Rate	<u>19.705%</u>	<u>19.589%</u>	<u>24.028%</u>	<u>29.271%</u>	<u>30.878%</u>
Total Safety Rate	<u>37.123%</u>	<u>37.528%</u>	<u>42.057%</u>	<u>47.459%</u>	<u>49.811%</u>

*The rates stated above are employer rates only; employee rates apply in addition to the above rates.

As of the most recent actuarial valuation date, June 30, 2015, the City’s combined plans cover 1,530 current and former employees, of which 722 are retired. Safety plan retirees receive an average annual benefit of \$53,427, while miscellaneous plan members receives an average annual benefit of \$23,179. The combined unfunded retirement liability was \$157.0 million, and the combined plans were funded to 67.6%. In Fiscal Year 2016-17, total citywide CalPERS contributions for both plans total \$13.7 million.

CalPERS annual investment goal has been 7.5% for the past several years, but the system has significantly underperformed that goal (on average). The result of these poor returns has been an annual underfunding of most CalPERS plans by greatly reducing the plans’ primary funding mechanism: investment returns. After several years of underperformance, the unfunded retirement liability and contribution rate have grown, and the plans’ funded status have shrunk.

In December 2016 CalPERS voted to reduce the annual investment return assumption from 7.5% to 7.0% over a three year period. While this is a somber move to recognize a significant problem, this is still short of CalPERS investment earnings expectation for the next ten years.

Although the most recent valuation report included projected contribution amounts, the vote to decrease the investment return assumption will have a significant impact on these rates. Presented below are the projected employer contributions provided by CalPERS which have been updated to included expected increases as a result of this change.

CALPERS PROJECTED TOTAL EMPLOYER CONTRIBUTION RATES

	<u>FY 2017-18</u>	<u>FY 2018-19</u>	<u>FY 2019-20</u>	<u>FY 2020-21</u>	<u>FY 2021-22</u>
Miscellaneous Plan	39.7%	44.7%	50.3%	56.6%	61.1%
Safety Plan	55.1%	62.7%	70.7%	79.5%	85.6%

*The rates stated above are employer rates only; employee rates apply in addition to the above rates.

CalPERS employer contributions, and the City's unfunded pension liability, continue to represent one of the biggest challenges for many years to come. Pension cost increases will result in millions of dollars in additional costs for the City each year, which will significantly offset anticipated revenue growth.

Assumptions Utilized in the Five-Year Business Plan

The Five-Year Business Plan is based on a number of assumptions regarding the future. These assumptions are detailed below.

General Fund Revenue Assumptions

1. Revenue projections are based on the anticipated Fiscal Year 2016-17 revenues as determined by mid-year analysis, as well as the most recent data available.
2. Sales tax revenue projections are based on estimates provided by the City's sales tax consultant/analyst. These estimates were updated based on information from the 3rd quarter sales tax information.
3. Property tax revenues are projected to grow by 4.0% annually.
4. Franchise fees from SDG&E, Waste Management, Cox Communication, and AT&T are projected to increase 2.0% annually.
5. Ongoing residual revenue distribution resulting from the dissolution of the redevelopment agency, net of expenses, is conservatively projected based on experience.
6. Assumes most other revenues to grow 2.0% annually.
7. Anticipates no revenue reductions to aid in balancing the State's budget.

General Fund Expenditure Assumptions

1. Salary and wages are projected using negotiated rates where available, and assumes 2.0% growth where applicable.
2. Pension related costs are projected based on rates provided by CalPERS as part of the actuarial valuations.
3. Assumes Workers Compensation Insurance rates increase slightly higher than the inflation assumptions.
4. Contributions to the Vehicle/Equipment Replacement Fund, and Capital Improvement Project Fund projected based on anticipated needs.
5. Maintains the Council contingency at \$100,000 per year.
6. Materials and Supplies expenditure growth is projected at 1.0% annually.

Projection Limitations

Projections are designed to anticipate future performance based on past results, but unforeseen events can dramatically impact anticipated results. Projections should therefore be used as a planning tool and to identify structural flaws. The mitigation of these unforeseen events takes place during the annual budget process and the daily operation of the organization.

General Fund Projection Results

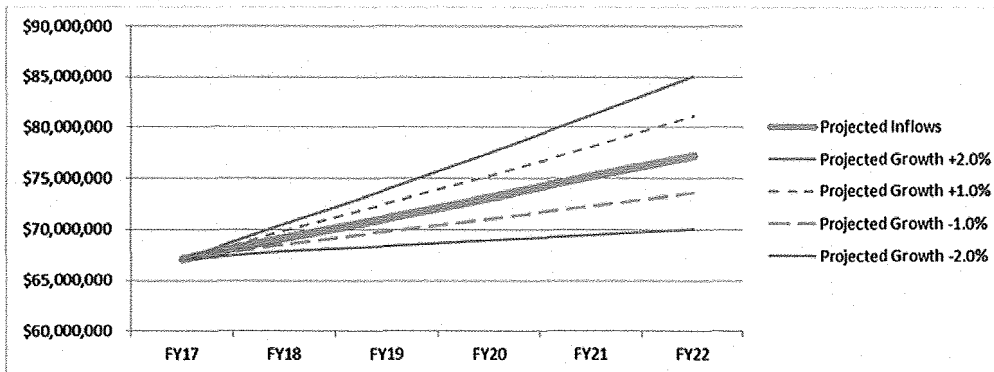
Once these assumptions are taken into account, and weighed alongside objective information, a picture of anticipated results emerges. The overall conclusion is that revenue growth is anticipated to be slow and steady over the next five years, and offset by expenditure growth. The impact of unforeseen events may have much bigger impacts than what is anticipated here. The information presented below indicates the starting point from which adjustments can be made during the annual budget process to ensure balanced budgets going forward.

Summary of Projected General Fund Activity

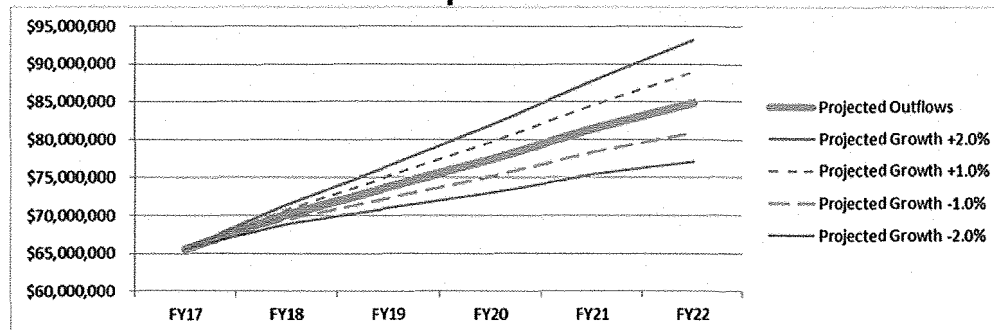
Fiscal Year	Projected Inflows	Projected Outflows	Change in Fund Balance
FY 2016-17	\$67,067,343	\$65,587,177	\$ 1,480,166
FY 2017-18	69,203,399	70,189,788	(986,389)
FY 2018-19	71,148,531	73,746,880	(2,598,349)
FY 2019-20	73,142,137	77,385,281	(4,243,144)
FY 2020-21	75,177,695	81,391,532	(6,213,837)
FY 2021-22	77,254,093	84,834,008	(7,579,915)

The two following tables are intended to demonstrate the impact on results from relatively minor deviations from expectations

General Fund Total Revenues and Sources of Funds



General Fund Total Expenditures and Uses of Funds



Fund Balance

City Council Policy B-12, Fund Balance, establishes a policy that will ensure the City maintains adequate fund balance and reserves to provide sufficient cash flow for daily needs, secure and maintain investment grade bond ratings, offset significant economic downturns and revenue shortfalls, and provide funds for unforeseen expenditures related to emergencies.

In accordance with the Policy, the General Fund, Fund Balance is currently segregated into an operating reserve, an economic uncertainty reserve, an unfunded pension obligation reserve, and a carryover reserve. The purpose for each of these reserves is discussed more fully below.

Operating Reserve – The Operating Reserve is recomputed annually at 20% of expenditures and is maintained each year. The Operating Reserve serves the following essential purposes:

1. Provides cash flow to avoid borrowing (tax and revenue anticipation notes) during low cash periods (typically the first six-months of the fiscal year).
2. Provides interest-earning revenues to benefit the General Fund.
3. Serves as the single most important practice evaluated by credit rating agencies when rating a municipality.
4. Protects the City from unforeseeable circumstances such as:
 - Unexpected costs resulting from a national or local disaster.
 - A sudden worsening in the economy, such as the recent prolonged recession and existing effects.
 - Unanticipated external factors, such as litigation or negative actions of other governments.

Economic Uncertainty Reserve – This reserve is established for the purpose of stabilizing delivery of City services during periods of structural budget deficits and to mitigate the effects of major economic uncertainties resulting from unforeseen changes in revenues and/or expenditures.

Unfunded Retirement Obligation Reserve - This reserve was established to address the increasing unfunded liability and higher employer contribution rates. CalPERS conducts periodic evaluations of the actuarial assumptions and, after due consideration by its Board, modifies the assumptions based on actual experience.

Carryover Reserve – The Carryover Reserve is available for the following purposes, and, without mitigation, is expected to be significantly reduced over the course of the Five-Year Business Plan:

1. Allocating additional contributions to vehicle/equipment replacement, information technology replacement, and capital improvement projects for long-term fiscal sustainability.
2. Stabilizing delivery of City services during periods of operational budget deficits.

3. Mitigating the effects of major economic uncertainties resulting from unforeseen changes in revenues and/or expenditures.

Based on projections, and without mitigation, the table below summarizes the impact on fund balance of anticipated activity over the next five years.

GENERAL FUND	FY2017-18	FY2018-19	FY2019-20	FY2020-21	FY2021-22
Projected Total Ending Fund Balance	\$36,995,629	\$36,009,240	\$33,410,891	\$26,167,747	\$15,373,995

Guidelines for Fiscal Year 2017-18 Budget Development

Personnel changes (additions and/or reclassifications), if needed, must be offset by cost reductions or revenue enhancements.

Overtime must be limited to only covering vacancies and other staffing shortfalls.

Contain material, supplies, and services growth allowing for only inflation/cost increases where applicable.

Non-General Fund resources should be utilized as a first priority for capital needs.

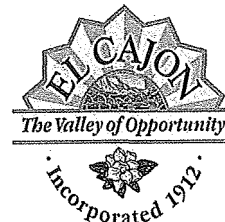
City Clerk Date Stamp

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EL CAJON CA
2017 MAR 21 P 5:12

City of El Cajon Agenda Report

MEETING: Mar. 28, 2017

ITEM NO: 1.7



TO: Mayor Wells, Mayor Pro Tem McClellan,
Councilmembers Goble, Kalasho and Kendrick

FROM: Nahid Razi, Purchasing Agent

SUBJECT: Award of Bid No. 021-17, Parks Electrical Maintenance and Repair


RECOMMENDATION: That the City Council adopts the next resolution in order and awards the bid to the lowest, responsive, responsible bidder, Neal Electric Corp. in the amount of \$27,519.72.


BACKGROUND: On December 9, 2014, the City Council awarded Bid No. 027-15 – Parks and Public Facilities Electrical Maintenance and Repair to Global Power Group, Inc. (Global) for a term of one year, with the option to renew for four additional one-year periods. On November 30, 2016, City staff sent a renewal request to Global to exercise the option to renew for an additional one-year period. On December 6, 2016, Global responded to the City’s renewal request and advised of increased rates for the upcoming renewal period. Upon review of the pricing increase by the Public Works Department, it was concluded that it is in the best interest of the City to re-bid the electrical maintenance and repair contract to revise the scope of work and obtain competitive pricing.


Twenty-five prospective bidders obtained bid packages, and seven responses were received and opened at 2:00 p.m. on February 6, 2017. The low bidder, Neal Electric Corp., provided a bid submission specifying minimum rental periods for equipment. This notation was verified with the Public Works Operations Manager, who confirmed that the minimum periods stated are standard for the type of usage. Therefore, this was deemed a minor irregularity.

The Purchasing Division, in concurrence with the Deputy Director of Public Works, recommends award of the bid to the lowest, responsive, responsible bidder, Neal Electric Corp. in the amount of \$27,519.72. The summary of bids is attached and complete proposals are on file in the Purchasing Division.

FISCAL IMPACT: The initial fiscal impact of this project is \$27,519.72 and 5-year costs are estimated to be \$146,500.00. Sufficient funds are available for this project in the Public Works – Parks (160000) budget.

PREPARED BY:

Nahid Razi
PURCHASING AGENT

REVIEWED BY:

Dennis Davies
DEPUTY DIRECTOR OF
PUBLIC WORKS

APPROVED BY:

Douglas Williford
CITY MANAGER

BID SUMMARY – BID NO. 021-17

BIDDER

BID AMOUNT

Neal Electric Corp. (Vista, CA)	\$27,519.72
C.T.E., Inc. (El Cajon, CA)	\$29,800.00
Hanson Electric, Inc. (Lakeside, CA)	\$33,944.00
M. Brey Electric, Inc. (Beaumont, CA)	\$34,061.66
Anderson & Howard Electric, Inc. (Irvine, CA)	\$38,832.00
Baker Electric, Inc. (Escondido, CA)	\$44,552.44
VISTAM, Inc. (Signal Hill, CA)	\$56,100.00

RESOLUTION NO. -17

RESOLUTION AWARDING BID FOR
PARKS ELECTRICAL MAINTENANCE AND REPAIR
(Bid No. 021-17)

WHEREAS, on January 12, 2017, the City Council first advertised/published the bid for the Parks Electrical Maintenance and Repair project, in the City of El Cajon (the "Project"); and

WHEREAS, twenty-five (25) prospective bidders obtained bid packages, and seven (7) responses to the Invitation to Bid for Parks Electrical Maintenance and Repair project were received and publicly opened at 2:00 p.m. on February 6, 2017; and

WHEREAS, the lowest responsive, responsible bidder, Neal Electric Corp., provided a bid submission specifying minimum rental periods for equipment, and the notation was verified by the Public Works Operation manager, who confirmed that the minimum periods stated are standard for the type of usage, and therefore, this was deemed a minor irregularity; and

WHEREAS, Purchasing, in concurrence with the Deputy Director of Public Works, recommends award of the bid to the lowest responsive, responsible bidder; and

WHEREAS, the City Council believes it to be in the best interests of the City to award the contract to the lowest responsive, responsible bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

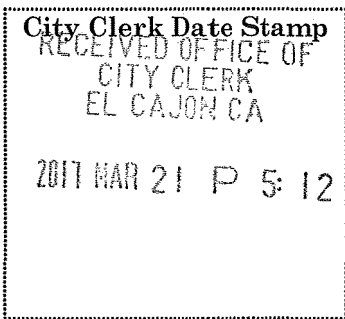
1. The City Council hereby finds the foregoing recitals to be true and correct, and are the findings of the City Council.

2. The City Council does hereby reject all other bids and proposals except that hereinbelow mentioned, and awards the Parks Electrical Maintenance and Repair project to:

Neal Electric Corp.

in the amount of \$27,519.72.

3. The Mayor and City Clerk are authorized and directed to execute a contract for said project on behalf of the City of El Cajon.

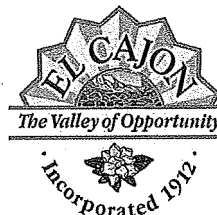


City of El Cajon Agenda Report

MEETING: Mar. 28, 2017

1.8

ITEM NO: _____



TO: Mayor Wells, Mayor Pro Tem McClellan,
Councilmembers Goble, Kalasho and Kendrick

FROM: Dennis Davies, Deputy Director of Public Works

SUBJECT: Progress Report–Declaration of Emergency for Storm Damage

RECOMMENDATION: That the City Council:

1. Determines that there continues to be a State of Emergency to facilitate repairs at various locations throughout the City; and
2. Waives bid requirements for emergency repairs in accordance with El Cajon Municipal Code Section 3.20.010(C).

BACKGROUND:

This report is to inform the City Council on the status of emergency repairs needed to mitigate damage to City facilities resulting from storm damage between the weeks of January 21 through February 27, 2017.

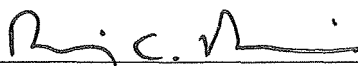
The City Council approved Resolutions No. 011-17 and No. 014-17 on February 28, 2017, declaring a State of Emergency and authorizing expenditures to make needed repairs for the following locations:

1. **636 Front Street (California Metals):** Work is currently underway to replace approximately two hundred linear feet of existing 18-inch diameter corrugated-metal pipe (CMP) with a new 30-inch concrete pipe between the CalTrans Interstate-8 right-of-way and the east side of Front Street that includes restoration of concrete-surface paving. The contractor is on-site and has begun performing the repairs. The property owner has rescinded their claim for damages and has provided full access to the City easement within their property.
2. **100 Fletcher Parkway:** On March 20, 2017, the contractor completed the spot repair of the 22-inch x 36-inch metal CMP pipe due to the discovery of a sinkhole. This repair has stabilized the pipe and will be scheduled to be lined in the upcoming Sewer and Storm Drain Repair and Replacement Project.

3. **1000 block of Petree Street:** Work between March 17-23, 2017, was performed by the contractor to replace a ten-foot (10') portion of the 60" diameter metal CMP pipe. This repair has stabilized the pipe and will be scheduled for lining in the upcoming Sewer and Storm Drain Repair and Replacement Project.
4. **1300 block of Hill Street:** An 18-inch x 29-inch metal CMP pipe crossing Hill Street, parallel to the MTS trolley line, will be replaced with a 24-inch x 38-inch elliptical reinforced concrete pipe. It is recommended to excavate and replace the full 50-linear feet of pipe. Staff is finalizing the design and is coordinating with the contractor and MTS to begin work as soon as possible.

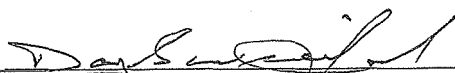
FISCAL IMPACT: An allowance of \$200,000 was appropriated at the February 28, 2017, City Council Meeting for emergency repairs.

PREPARED BY:

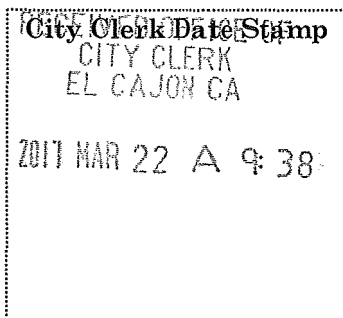


Dennis C. Davies
DEPUTY DIRECTOR
OF PUBLIC WORKS

APPROVED BY:



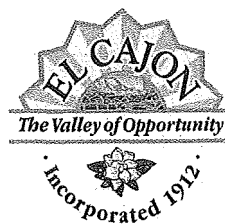
Douglas Williford
CITY MANAGER



City of El Cajon Agenda Report

MEETING: 3/28/17

ITEM NO: 4.1



TO: Mayor Wells, Mayor Pro McClellan,
Councilmembers Goble, Kalasho, Kendrick

FROM: Brett Channing, Deputy Director of Administrative Services

SUBJECT: District Elections (“Measure S”) Implementation Update

RECOMMENDATION: That the City Council receive and file the report.

BACKGROUND: At its February 14, 2017 meeting, the City Council adopted a set of criteria and a timeline for implementing Measure S, which was approved by the voters in November of 2016 to establish district elections for City Councilmembers.

The City then held four community workshops during the months of February and March, each in a different quadrant of the City. The purpose of these meetings was to inform the community about the adopted criteria and timeline and to engage them in the process of drawing and submitting maps with suggested City Council district boundaries.

The workshops were highly publicized by the City through every avenue possible, including the City’s newsletter and a glossy, one page flyer that was mailed to every home in the City. KUSI also ran a few stories on their morning and evening broadcasts about the community workshops, including an interview with Mayor Wells.

The City’s two consultant groups, the Institute for Local Government (ILG) and National Demographics Corporation (NDC), conducted each workshop with the exact same content to ensure attendees were hearing the same message each time. ILG facilitated the meetings, while NDC spoke on the district criteria, timeline, and how to submit district maps. Spanish and Arabic translation services were available at each meeting, however, no attendees requested it at any of the meetings.

Approximately 100 people in total attended the four workshops. The first workshop was held at Flying Hills Elementary School on February 22 at 7:00 pm and 38 people attended. The second educational workshop was held at Greenfield Middle School on February 23 at 7:00 pm and approximately 27 people attended. The third educational workshop was held at Chase Avenue Elementary School on February 28 at 7:00 pm and 21 people attended. The fourth and final workshop was held at Lexington Elementary School on March 1 at 7:00 pm and 13 people attended.

Overall, the workshops were a success. Attendees were engaged, providing feedback on their communities of interest and asking many insightful questions. For informational purposes, below is a list of the more common questions asked at each workshop.

1. Why are there only four districts instead of five?
 - a. The Mayor will continue to be elected city-wide, not from a district.
2. Who will decide on the final district maps?
 - a. The City Council will decide.
3. Why will there only be one district up for election in 2018 and not all City Council Districts?
 - a. Each of the current council members will serve their four-year terms. One council term is scheduled to expire in 2018, and the other three in 2020.
4. What if more than one current City Councilmember resides within the same district?
 - a. Since all current City Councilmembers will carry out their existing four-year terms, there is a chance that two or more may live within the same district until all current terms are up in term 2020. However, after all districts have gone through an election, only one Councilmember will reside within each district.
5. Why is the 2010 Census data being used when the first district election is in 2018? Isn't there more updated data?
 - a. The law requires cities switching from at-large to district election systems to use the most recent census data. However, the boundary lines will be reevaluated and adjusted, as necessary, after the 2020 census is released.
6. How can maps be submitted?
 - a. People can submit proposed maps in many ways, including: online, email, in person at City Hall, or by mail.
7. Why would there be a criteria to split up Downtown El Cajon?
 - a. Downtown is the most vital part of the City. It is important that it resides within more than one district so that a majority of the City Council will have a vested interest in the developments of Downtown El Cajon.
8. Will the source of the draft maps be identified or will it be anonymous?
 - a. Maps can be submitted anonymously, but it's preferred for people to put their contact information. This way NDC can contact the individual if there is an error with the map that won't allow it to be a legal option and they can ask him/her to fix it.
9. Do we have to draw all four districts when submitting maps?
 - a. It is encouraged that all four districts be drawn for a map to be considered for adoption by the City Council. But, a single district map can be submitted and NDC will take it as a suggested community of interest.

10. Will the maps take into account where the current City Councilmembers live?
 - a. Where the City Council currently lives is not a part of the proposed criteria and will not be displayed on the draft maps.

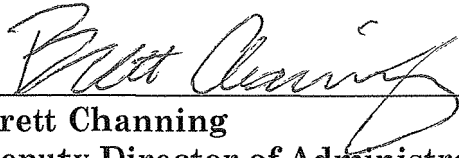
11. Who decides which district is up for election in 2018 versus 2020 and when will this happen?
 - a. The City Council will decide the sequence of the elections. As the City Council considers adopting a map during its scheduled May and June public hearings, they will also decide which district will be up for election in 2018. The remaining three will be up for election in 2020.

The next major part of the implementation process is the public release of the initial legally viable district maps on April 3, 2017. These will include maps submitted by residents and maps compiled by NDC. In order for a map to be legally viable, it must meet all eight criteria adopted by the City Council.

There will be one additional community workshop on April 18 at 7:00 pm in the Police Station Community Room for the public to review and provide feedback on the draft maps. After that, the City Council will be presented all legally viable district maps to consider at its regularly scheduled May 9, 2017 City Council Meeting. It is anticipated that the City Council will hold a total of two or three public hearings to select a final map and complete the process.

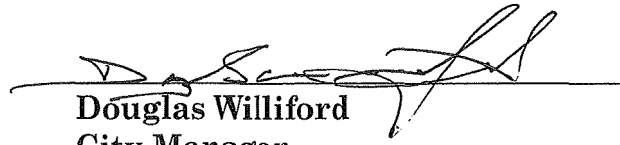
FISCAL IMPACT: None.

PREPARED BY:



Brett Channing
Deputy Director of Administrative
Services

APPROVED BY:



Douglas Williford
City Manager

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City of El Cajon Agenda Report

MEETING: 3/28/17

ITEM NO: 4.2



TO: Mayor Wells, Mayor Pro Tem McClellan,
Councilmembers Goble, Kalasho and Kendrick

FROM: City Manager Williford

SUBJECT: El Cajon Elves

RECOMMENDATION: That the City Council discuss and provide direction to staff.

BACKGROUND:

The City Council directed the City Manager to agendize this issue for further discussion and decision at its February 14, 2017, meeting. Subsequently, at its meeting of February 28th, the City Council discussed this item, heard from four public speakers and then continued this item for 30 days to this meeting time.

The proposal from Councilmember Kalasho was for a privately operated 501(c)3 organization, called El Cajon Elves, to facilitate providing seniors within the community with clothes, blankets, shoes and similar useful winter items. They would create and maintain their own website. This program would be in the similar vein as the very successful Santee Santa's program.

Councilmember Kalasho's proposal is for the City Council to authorize city staff and attorney to conduct the 501(c)3 filing process and, once the organization is established, to support it through the City website publicity, press releases, etc.

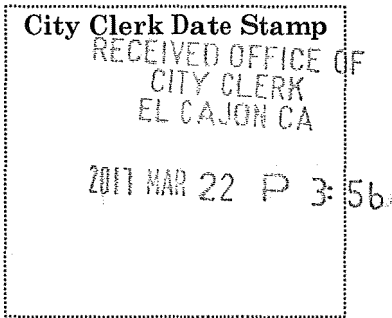
FISCAL IMPACT:

City Attorney costs for processing 501(c)3 are estimated to be approximately \$5000. Minimal staff costs for on-going publicity \ press release support.

PREPARED BY:



Douglas Williford
CITY MANAGER



City of El Cajon Agenda Report

MEETING: 3/28/17

ITEM NO: 4.3



TO: Mayor Wells, Mayor Pro Tem McClellan,
Councilmembers Goble, Kalasho and Kendrick

FROM: City Manager Williford

SUBJECT: Report on City Council Sub-Committee on Homeless Issues

RECOMMENDATION: That the City Council provide direction to staff.

BACKGROUND:

At its January 10, 2017 meeting, the City Council directed staff to return with information regarding how a Council sub-committee addressing homeless issues could most effectively be implemented. In considering such a sub-committee, three criteria would be of significant importance, as follows:

- The sub-committee include sufficient expertise and breadth of experience so as to properly be able to address a wide variety of issues and strategies regarding homelessness.
- The sub-committee be given clear and specific direction by the City Council so as to remain focused on the Council's stated priorities.
- The City Council act as the sole final decision-making body for any strategies, efforts, projects or programs that may be discussed or recommended by the sub-committee.

The sub-committee is recommended to have the following members:

Two Councilmembers (proposed by Mayor – confirmed by the City Council)

One Planning Commissioner (appointed by Mayor)

Assistant City Manager

Chief of Police

Representative – East County Transitional Living Center

Representative – El Cajon Collaborative

Representative – El Cajon Downtown PBID

Representative - East County Chamber of Commerce

Two citizens-at-large (appointed by Mayor)

The following organizing rules are provided for the City Council's consideration:

1. Chaired by ranking Councilmember (order of Mayor, Mayor Pro-Tem, seniority on Council. If there is equal seniority of both members, then one shall be appointed by Mayor to be chair.)
2. Meeting schedule, location, time to be decided by sub-committee.
3. City Council retains full authority regarding implementation of any issue, strategy or program.
4. Not intended as a formal voting body to make voted upon recommendations, but rather to:
 - a) Take direction from City Council as to its agenda and issues to analyze;
 - b) Provide analysis and information on such topics to City Council; and
 - c) Be either on-going or have limited scope (at City Council's discretion) regarding future homeless issues.

The two Councilmembers would have joint responsibility to report out to the full City Council regarding the work and conclusions of the sub-committee whenever appropriate.

Because this type of sub-committee is being established by formal action of the City Council, and because its governing body will include persons other than two Councilmembers, it would be subject to the Brown Act and, therefore, all meetings would necessarily be public and require formal noticing.

It should be noted that such a sub-committee will likely require significant staff and legal support to assist with research, analysis, organization, outreach and report writing. Other resources from outside individuals or organizations may be necessary, as well.

Optional Direction

In considering the City Council's discussion of January 10th, staff provides the following option to a City Council sub-committee.

As the Council is aware, last year the East County Chamber of Commerce organized the East County Regional Homeless Task Force. Their initial meeting was held at the City's Public Safety Building Community Room and both Chief Davis and the City Manager were among the speakers. Since that time, several additional meetings have occurred and the Task Force has organized into numerous smaller working groups (see attached.) Participants include dozens of individuals and organizations from around the East County and beyond.

Eric Lund, Chamber CEO, made a presentation on the Task Force to the City Council on February 28th. The Chamber has indicated that they expect to have their initial reports, including possible recommendations for action, by the end of April. They further expect this Task Force's work to be a public – private, on-going effort, which will establish action items, implementation strategies, assessment of progress made, and continue to move forward with additional strategies, if warranted. Therefore, it appears realistic that by May, an item can be placed on the City Council agenda regarding the work of the Task Force, with staff input, for Council consideration.

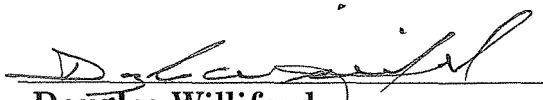
In addition, the City Attorney is working on a previous City Council direction item to consider an anti-panhandling ordinance and the City Manager has met with County officials recently regarding their proposed Project One For All program, that Councilmember Goble spoke to the City Council about earlier this year.

Given all this, it would appear that a new, separate City Council sub-committee on homeless issues may be redundant and unnecessary at this time. A more effective way to approach these issues may be to allow the Regional Task Force to complete their work, report out to the City Council and then the Council may decide at that time what recommendations from the Task Force it agrees or partially agrees with and wishes to participate in, which it declines, and what additional strategies the City Council may wish to consider. The efforts mentioned above that staff is already engaged in can then be wrapped into this format, as well.

FISCAL IMPACT:

Unknown at this time. A City Council sub-committee as outlined in this report would likely require substantial staff time and resulting cost, beyond the actual implementation by the City of new strategies or programs.

PREPARED BY:



Douglas Williford
CITY MANAGER

Focus Groups for East County Homeless Task Force:

1. Build a marketing program to communicate effectively to target audiences i.e. Business, Community & Homeless
2. Determine what data that is needed to measure effectiveness, benchmark and measure results, produce a report that supports different homeless programs in alignment with strategic plan and measure resulting effectiveness
3. Organize first and follow up contact teams, offer training for volunteers and coordinate efforts as a region. Determine what data that is needed to measure effectiveness, benchmark and measure results, produce a report that supports different homeless programs in alignment with strategic plan and measure resulting effectiveness
4. Solve the services confusion, identify the best way to make it simple for homeless who want services to access them in an effective way that leads out of homelessness. Coordinate with countywide services and homeless outreach efforts in other regions.
5. Develop and offer a Reunification Program that is simple and works and then share that information with all communities so they can offer this as an option for homeless
6. Shelters, Temporary Housing, Day Centers; Develop a program to address the short-term needs of homeless that may not be available today or may be only available on a limited basis
7. Mental Illness, Addiction Issues; develop a unified program to address this issue
8. Illegal Issues and Crime; address where we are and measure results of law enforcement over time in dealing with these issues, help law enforcement by providing community resources needed to support them
9. Homeless Youth and Foster Kids; develop programs to help these kids and young adults and get them on a successful path by providing needed resources, counseling and support
10. Develop a job description and plan for a homeless Czar for East County Region
 - A. Develop a job description for a volunteer coordinator for East County
 - B. Analyze benchmark data and trends and adjust & improve the regional strategic plan
 - C. Determine oversight entity for this position & funding needs (Budget)

For Each Task Force Focus Group Meetings, the following would be a typical Agenda for your first meeting:

- I. Introductions
- II. Choose a Chair for your committee, choose a volunteer to take minutes
- III. Pick a day and time for future meetings moving forward every other month
- IV. As a group, identify three primary Goals to focus on
- V. Choose objectives that will quantify measurable results of accomplishing the goals
- VI. Discuss at least one strategy to support each objective and how it will be accomplished and assign any tasks to team members to be done before the next meeting

End Meeting, choose a representative to provide brief report to general Task Force meeting in April

Each meeting will be one hour or less in length and we will schedule the first meeting at the San Diego East County Chamber of Commerce and then your group can decide if you want to continue to meet there or at a different location.

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City of El Cajon Agenda Report

MEETING: 3/28/17

ITEM NO: 4.4



TO: Mayor Wells, Mayor Pro Tem McClellan,
Councilmembers Goble, Kalasho and Kendrick

FROM: City Manager Williford

SUBJECT: Clean El Cajon Day

RECOMMENDATION: That the City Council adopt the Clean El Cajon Day program or provide alternative direction to staff.

BACKGROUND:

At its meeting of March 14, 2017, the City Council discussed this item and directed the City Manager to place this issue on the agenda for further discussion and direction.

The proposal from Councilmember Kalasho is to establish an annual Clean El Cajon Day wherein, along with assistance from Waste Management, the community would be organized to help clean up various parts of our City that needs attention. Staff has discussed this with Waste Management representatives and they have indicated a willingness to assist by making available trash collections boxes and a large 40 foot "sea-tainer" type dumpster(s) for overall collection, and other materials for this project.

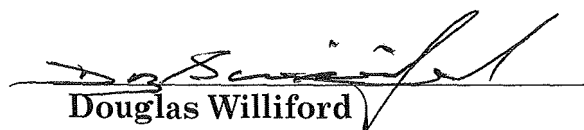
Councilmember Kalasho has indicated a willingness to lead this effort. The City's only role as currently proposed would be to publicize this event via our normal manner through our webpage, social media and press releases. Also, it is suggested that the events' central location and organizing point be City Hall's west parking lot (on Magnolia Avenue adjacent to the Public Safety Building).

The proposal is that this event be scheduled for Saturday, June 17, 2017, and annually at that same time of each year. This would take advantage of good weather, not conflicting with school too much, but still having most families being in town prior to their summer holidays.

FISCAL IMPACT:

Minimal

PREPARED BY:


Douglas Williford
CITY MANAGER

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City of El Cajon Agenda Report

MEETING: 3/28/17

ITEM NO: 6.1



TO: Mayor Pro Tem McClellan, and Councilmembers
Goble, Kalasho and Kendrick

FROM: Mayor Wells

SUBJECT: Council Activities Report

RECOMMENDATION: That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

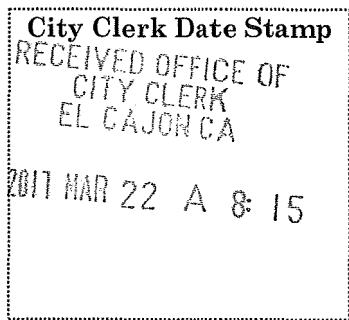
- March 14, 2017 - Ethics in Business Event – Cuyamaca College
- March 17, 2017 - Meeting w/ Assemblyman Randy Voepel
- March 24, 2017 - SANDAG Board Meeting
- March 28, 2017 - City Council Meeting at 3:00 p.m.

I will be happy to answer any questions you may have.

SUBMITTED BY,



Bill Wells
Mayor



City of El Cajon Agenda Report

MEETING: March 28, 2017

ITEM NO: 6.2



TO: Mayor Pro Tem McClellan,
Councilmembers Goble, Kalasho and Kendrick

FROM: Bill Wells, Mayor

SUBJECT: Opposition Letter for Assembly Bill 805 (Gonzalez Fletcher)

RECOMMENDATION: That the City Council authorize the Mayor to sign a Letter of Opposition for Assembly Bill 805 (Gonzalez Fletcher).

BACKGROUND: I have become aware of a Bill that was introduced and recently amended by California State Assemblywoman Lorena Gonzalez Fletcher that brings great concern to me for the City of El Cajon. The Bill, AB 805, proposes a major overhaul to the San Diego Association of Governments (SANDAG) Board of Directors structure and voting, making the Mayor of San Diego more powerful than any Mayor in the State of California.

Currently, the SANDAG Board is made up of 21 elected officials. This includes a City Council representative from each of San Diego’s 17 suburban cities, two representatives from the City of San Diego, and two representatives from the County Board of Supervisors. Each member is allowed one vote on items taken to the board for action and these items are approved by a majority of the vote.

AB 805 would require that only the Mayors of San Diego Cities serve on the Board, in addition to the President of the San Diego City Council and the Chair of the County Board of Supervisors. Moreover, the Bill proposes that the Chair and Vice Chair of the Board be filled by the Mayors of the Cities with the greatest population. So, this means the Chair and Vice Chair positions would *always* be filled by the Mayor of San Diego and Mayor of Chula Vista. It also makes the Mayor of San Diego the permanent Chair of the Metropolitan Transit System (MTS).

Unfortunately, the power grab for the Mayor of San Diego does not stop there. AB 805 proposes to also implement a weighted voting system in place of the “one representative, one vote” system currently in place. So, each representative would get a vote proportional to its city’s population. Once again, this would consistently give the City of San Diego and Chula Vista an enormous amount of power and influence on critical regional decision-making.

There is a part of AB 805 that has some merit. This involves the creation of an audit committee that will hire an independent auditor to provide an annual report to the legislature. While I think this may be a good idea, it certainly does not need to be established through the California Legislation process. It is merely a decision that can be made internally by the Board of Directors.

Even though the Bill is currently only in the California Assembly Policy Committee stage, AB 805 would cause consequential damage to San Diego County, if adopted. The power it gives to the Mayor of San Diego would be unlike anything we've seen throughout the State of California. More importantly, it would result in El Cajon having a much smaller voice on regional transportation issues and projects. It is for these reasons and more that I strongly recommend the City act quickly in opposing AB 805, as it is currently written.

FISCAL IMPACT: None.

PREPARED BY:

A handwritten signature in black ink, appearing to read "Bill Wells", written over a horizontal line.

Bill Wells
MAYOR



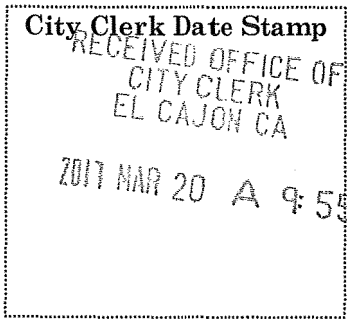
LEGISLATIVE REPORT 2017-2018



6.2

BILL	NO.	SPONSOR	SUBJECT	COUNCIL DATE	POSITION	COMMITTEE	BILL STATUS / LAST ACTION DATE
SB	54	De Leon	Law enforcement: sharing data. (Amended: 1/24/2017)	2/14/2017	Oppose	Senate	3/14/2017-Read second time. Ordered to third reading.

The Legislative Report tracks bills for the 2017-2018 Session of the California Legislature that the El Cajon City Council/Housing Authority/Successor Agency to the Redevelopment Agency has voted to monitor/watch, support or oppose. Updated March 22, 2017 at 9:00 a.m. for the March 28, 2017 City Council Meeting.



City of El Cajon Agenda Report

MEETING: 3/28/17

ITEM NO: 7.1



TO: Mayor Wells, Mayor Pro Tem McClellan, and Councilmembers Goble and Kalasho

FROM: Councilmember Kendrick

SUBJECT: Council Activities Report

RECOMMENDATION: That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.


REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

- March 17, 2017 - Meeting w/ the City Manager
- March 28, 2017 - City Council Meeting at 3:00 p.m.

I will be happy to answer any questions you may have.

SUBMITTED BY,



Gary Kendrick (16)
Councilmember

City Clerk Date Stamp

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City of El Cajon Agenda Report

MEETING: 3/28/17

ITEM NO: 8.1



TO: Mayor Wells, and Councilmembers Goble, Kalasho and Kendrick

FROM: Mayor Pro Tem McClellan

SUBJECT: Council Activities Report

RECOMMENDATION: That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

March 28, 2017 - City Council Meeting at 3:00 p.m.

I will be happy to answer any questions you may have.

SUBMITTED BY,

A handwritten signature in cursive script that reads "Bob McClellan". The signature is written in black ink and is positioned above a horizontal line.

Bob McClellan
Mayor Pro Tem

A small, circular handwritten mark or initials, possibly "B/M", located to the right of the printed name "Bob McClellan".

City Clerk Date Stamp

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2017 MAR 23 A 10:46

City of El Cajon Agenda Report

MEETING: 3/28/17

ITEM NO: 9.1



TO: Mayor Wells, Mayor Pro Tem McClellan and
Councilmembers Goble and Kendrick

FROM: Councilmember Kalasho

SUBJECT: Council Activities Report

RECOMMENDATION: That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

- March 15, 2017 - Attended Gavin Newsom Town Hall
- March 16, 2017 - Charter Communications Interview
- March 16, 2017 - Attended Stone Brewing Pure Water San Diego
- March 18, 2017 - Attended Dance Recital
- March 20, 2017 - Attended Awards Luncheon for East County Pure Water
- March 21, 2017 - Spoke at Kiwanis of El Cajon
- March 22, 2017 - Attended Jamul Indian Village Fire Truck Ceremony
- March 22, 2017 - Attended A.S.A.P. Meeting
- March 24, 2017 - Attended Albondigas Meeting
- March 25, 2017 - Will Attend Arbor Day Celebration

I will be happy to answer any questions you may have.

SUBMITTED BY,

Ben Kalasho

Ben Kalasho
Councilmember



City Clerk Date Stamp

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City of El Cajon Agenda Report

MEETING: 3/28/17

ITEM NO: 10.1



TO: Mayor Wells, Mayor Pro Tem McClellan, and
Councilmembers Kalasho and Kendrick

FROM: Councilmember Goble

SUBJECT: Council Activities Report

RECOMMENDATION: That the City Council accept and file the following report of Council/Mayor activities attended during the current agenda period.

BACKGROUND:

Government Code Section 53232.3(d) requires members of a legislative body to provide brief reports on meetings attended at the expense of the local agency at the next regular meeting of the legislative body.

REPORT:

Since the last City Council meeting, I have attended the following events on behalf of the City of El Cajon:

- March 15, 2017 - East County EDC Meeting
- March 16, 2017 - Kurdish Community Center Halabja Memorial Event
- March 17, 2017 - SANDAG Public Safety Committee
- March 18, 2017 - REC Dance Recital
- March 19, 2017 - REC Dance Recital
- March 21, 2017 - Meeting with Republic Services
- March 21, 2017 - Meeting of East County Homeless Task Force
- March 23, 2017 - Meeting with SD County Apartment Owners Association
- March 24, 2017 - Meeting with Chief Colin Stowell, Heartland Fire Department
- March 25, 2017 - Arbor Day Event - Kennedy Park
- March 27, 2017 - Meeting with City Manager
- March 27, 2017 - East County Chamber Government Affairs Committee
- March 28, 2017 - City Council Meeting 3:00 p.m.

I will be happy to answer any questions you may have.

SUBMITTED BY,

Steve Goble

Steve Goble
Councilmember

SG

ORDINANCE NO. ___-17

AN ORDINANCE APPROVING ZONE RECLASSIFICATION NO. 2322
FOR THE REZONING OF PROPERTY LOCATED AT THE
NORTHWEST CORNER OF NORTH MARSHALL AVENUE AND
WAGNER DRIVE FROM M (MANUFACTURING) TO C-M (HEAVY
COMMERCIAL/LIGHT INDUSTRIAL) ZONE; APN: 482-190-21 AND -45;
GENERAL PLAN DESIGNATION: LIGHT INDUSTRIAL (LI)

WHEREAS, the El Cajon Planning Commission held a duly advertised public hearing on February 21, 2017 to consider Zone Reclassification No. 2322, for the purposes of changing the zoning designation from the M to the C-M zone, as submitted by Gary Kaminsky, for the property at the northwest corner of North Marshall Avenue and Wagner Drive, and addressed as 1100 Wagner Drive; APNs: 482-190-21 and -45; and

WHEREAS, in accordance with CEQA Guidelines section 15061(b)(2), and prior to making a recommendation to the City Council, the Planning Commission reviewed and considered the information contained in the project staff report; and

WHEREAS, the El Cajon Planning Commission adopted the next resolution in order recommending to the El Cajon City Council approval of the proposed CEQA exemption section 15180, which allows for the demolition of buildings, and categorical exemption for the project under Section 15332 (*In-fill Development*) of CEQA Guidelines, which allows for in-fill development in urbanized areas, as the record of proceedings contains evidence to support the determination of Class 32 Categorical Exemption applies; and

WHEREAS, the El Cajon Planning Commission adopted Resolution No. 10888 recommending City Council approval of Zone Reclassification No. 2322, for a change in the zoning designation from the from the M (Manufacturing) to C-M (Heavy Commercial/Light Industrial) for property located at the northwest corner of North Marshall Avenue and Wagner Drive, and addressed as 1100 Wagner Drive; APNs: 482-190-21 and -45; and

WHEREAS, the City Council held a duly advertised public hearing on March 14, 2017, to consider Zone Reclassification No. 2322; and

WHEREAS, at the public hearing the City Council received evidence through public testimony and comment, in the form of verbal and written communications and reports prepared and presented to the City Council, including (but not limited to) evidence such as the following:

- A. The proposed C-M zone is consistent with the General Plan Land Use designation of LI as indicated in the General Plan Zoning Consistency Chart. Furthermore, the proposed C-M zone allows commercial retail thereby expanding the adjacent regional commercial district and meeting General Plan goals of developing a strong, competitive region-wide commercial base, and capitalizing on commercial redevelopment opportunities.

- B. The project site is not governed by an adopted specific plan; therefore, there is no need to make this finding.
- C. A zone reclassification to C-M makes the zoning of the site complementary with the adjacent properties thereby creating increased opportunities for new land use investments. The subsequently proposed automobile dealership would allow for a potential increase in the volume of vehicle sales which generates economic activity in the City. A healthy and vital economy is essential to the continued revitalization of the City.

WHEREAS, after considering such evidence and facts the El Cajon City Council did consider Zone Reclassification No. 2322 as presented at its meeting.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF EL CAJON DOES ORDAIN AS FOLLOWS:

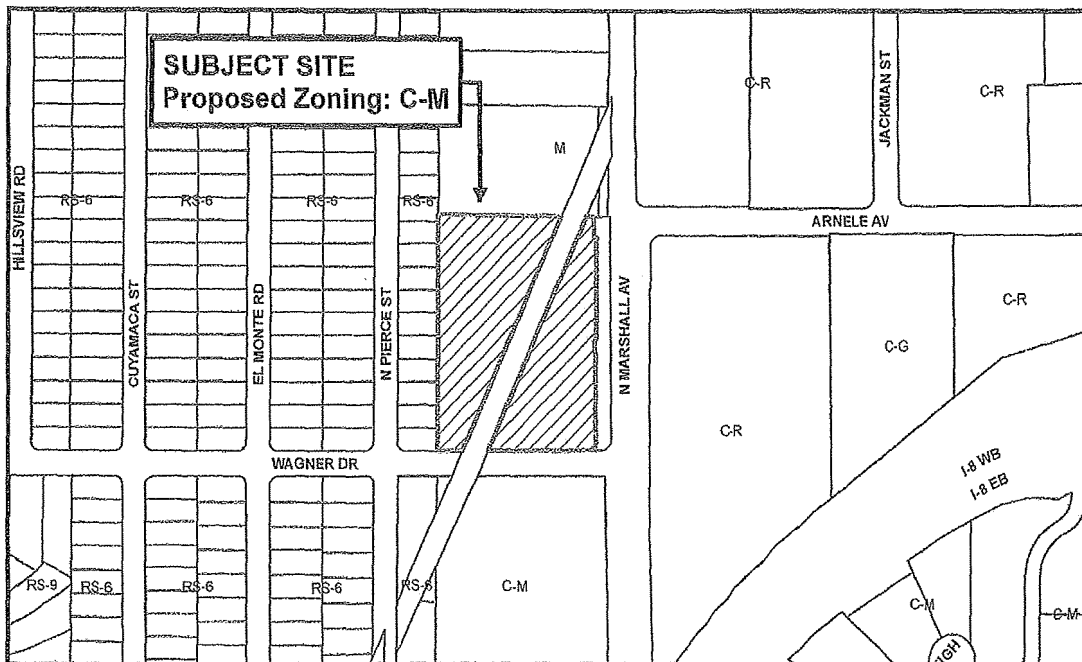
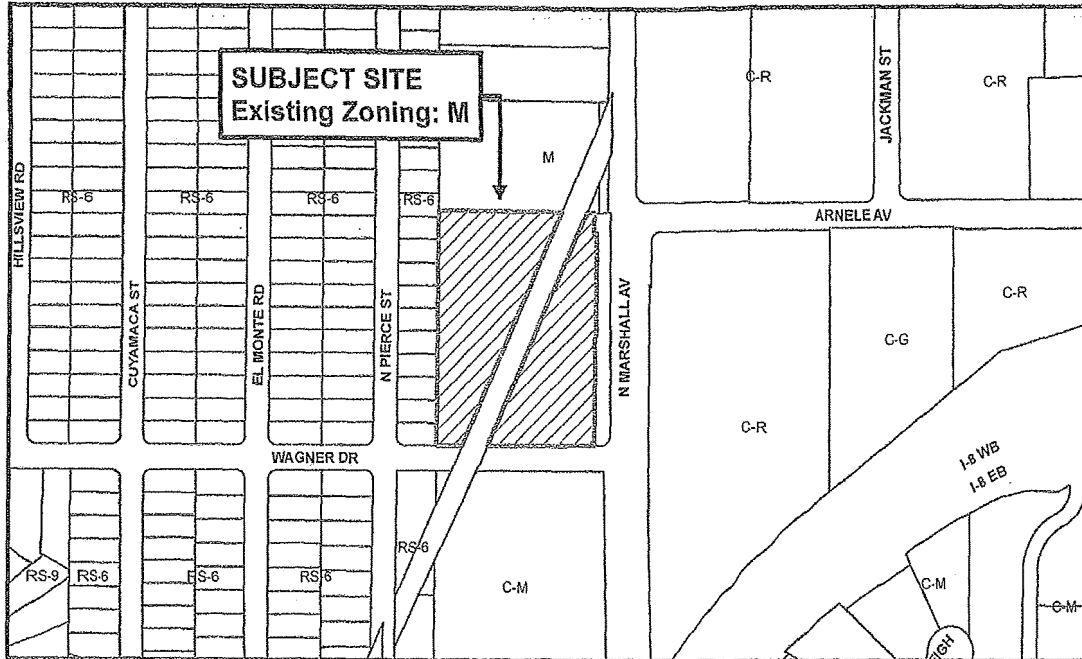
Section 1. That the foregoing recitals are true and correct, and are findings of fact of the El Cajon City Council in support of approval of Zone Reclassification No. 2322.

Section 2. That based upon said findings of fact, the El Cajon City Council hereby approves Zone Reclassification No. 2322 to rezone property from the M to the C-M zone, located at the northwest corner of North Marshall Avenue and Wagner Drive, in accordance with the attached Exhibit "A."

03/14/17 (Item No. 100)
03/28/17 (Item No. 14.1)

Kaminsky ZR 2322 030817

Exhibit "A"
Zone Reclassification No. 2322



ORDINANCE NO. ___-17

AN ORDINANCE APPROVING ZONE RECLASSIFICATION NO. 2317 FOR THE REZONING OF PROPERTY LOCATED ON THE NORTHWEST CORNER OF OAKDALE AVENUE AND OAKDALE LANE FROM THE GENERAL COMMERCIAL (C-G) ZONE TO THE RM-2200 (RESIDENTIAL, MULTI-FAMILY, 2200 SQ. FT) ZONE; APN: 498-310-20; GENERAL PLAN DESIGNATION: MEDIUM DENSITY RESIDENTIAL (MR)

WHEREAS, the El Cajon Planning Commission held a duly advertised public hearing on January 7, 2017, and after hearing public testimony, directed staff to work with the applicant to address questions some commissioners had regarding parking and building design for the project, and bring the matter back before the Commission in February in order to consider Zone Reclassification No. 2317, for a change in the zoning designation of the subject property from the C-G zone to the RM-2200 zone, as submitted by Ray Kafaji on behalf of Gulf Development & Construction Corporation for the subject; and

WHEREAS, the El Cajon Planning Commission held a duly advertised, re-noticed public hearing on February 21, 2017, for further consideration of the Oakdale Residences project; and

WHEREAS, in accordance with CEQA Guidelines section 15061(b)(2), and prior to making a recommendation to the City Council, the Planning Commission reviewed and considered the information contained in the project staff report; and

WHEREAS, the El Cajon Planning Commission adopted Resolution No. 10884 recommending to the El Cajon City Council approval of Zone Reclassification No. 2317, for a change in the zoning designation of the subject property from the C-G zone to the RM-2200 zone; and

WHEREAS, the City Council held a duly advertised public hearing on March 14, 2017, to consider Planned Unit Development (PUD) No. 343 and received evidence through public testimony and comment, in the form of verbal and written communications and reports; and

WHEREAS, at the public hearing the City Council received evidence through public testimony and comment, in the form of verbal and written communications and reports prepared and presented to the City Council, including (but not limited to) evidence such as the following:

- A. The proposed amendment to the Zoning Map rezoning the subject site from C-G to the RM-2200 zone is consistent with the Land Use Element of the General Plan, and with the goals, objectives, and policies therein, because the proposed RM-2200 zone is consistent with the proposed General Plan Land Use designation of MR as indicated in the General Plan Zoning Consistency Chart. Furthermore, the proposed zone change is consistent

with the Housing Element, because it provides the opportunity for the development of a variety of housing in terms of type, price point and style; and

- B. There are no applicable specific plans governing the subject property; and
- C. The proposed zone change will facilitate the development of a vacant and underutilized property with residential units to create more housing opportunities for all income levels, which will also assist the City in meeting its share of regional housing needs.

WHEREAS, after considering such evidence and facts the El Cajon City Council did consider Zone Reclassification No. 2317 as presented at its meeting.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF EL CAJON DOES ORDAIN AS FOLLOWS:

Section 1. That the foregoing recitals are true and correct, and are findings of fact of the El Cajon City Council in regard to Zone Reclassification No. 2317.

Section 2. That based upon said findings of fact, the El Cajon City Council hereby approves Zone Reclassification No. 2317 to rezone the subject property from the C-G zone to the RM-2200 zone as shown in Exhibit A, and subject to the condition that this zone reclassification shall become null and void if the accompanying Tentative Subdivision Map No. 663 is not recorded within the time frame permitted under the Subdivision Map Act.

03/14/17 (Item No. 101)
03/28/17 (Item No. 14.2)

Oakdale Residences ZR 2317 030817

Exhibit "A" Zone Reclassification No. 2317

